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Director of Council Services David M. Raatz, Jr., Esq.

Deputy Director of Council Services Richelle K. Kawasaki, Esq.

COUNTY COUNCIL COUNTY OF MAUI 200 S. HIGH STREET WAILUKU, MAUI, HAWAII 96793 www.MauiCounty.us

March 31, 2024

Mr. John Pelletier, Chief of Police Department of Police County of Maui Wailuku, Hawaii 96793

Dear Mr. Pelletier:

SUBJECT: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1) (PD-2)

May I please request you be prepared to answer the following questions at the BFED Committee meeting on **April 4, 2024**.* This will enable the Committee to comprehensively review the FY 2025 Budget. May I further request that, after approval by the Office of the Mayor, you transmit your answers to bfed.committee@mauicounty.us by the end of the day on **April 4, 2024**. **Date subject to change without notice*.

Overall

- 1. Relating to the Administration Program, Goal #1: (Page 684, Program Budget)
 - a. Given the goal of filling 75% of authorized positions under item 3, realistically, how many positions do you expect not to fill in FY 2025? (NUH)
 - b. According to Item 3, the national average for County law enforcement agencies is 2.8 sworn officers per 1,000 de facto population and the Department's FY 2025 Estimate is 1.5 sworn officers per 1,000 de facto population. But the proposed FY 2025 budget only adds one budgeted position. If all budgeted positions for sworn officers were filled, what would this ratio be? Please explain the decrease in the ratio of police officers to population between the FY 2024 Estimate

of 2.0 officers per 1,000 to the FY 2025 Estimate of 1.50. $_{\rm (TK)\ (TP)}$

- 2. Relating to the Uniformed Patrol Services Program, Goal #1, item 2: (Page 697, Program Budget) (GJ)
 - a. Does measuring the number of Operating Under the Influence arrests annually create an incentive or quota for police arrests? If this success measurement is removed, are the other success measurements sufficient to monitor this goal?
 - b. Why is the Department's annual goal for the number of drug and/or alcohol-related traffic fatalities not aligned with Vision Zero?
- 3. For the Investigative Services Program, Goal #1, item 1, are vice search warrants the only measurement that is monitored? Does the Department consider this measure the best indicator of crime reduction? Has the Department considered measuring the number of reported crimes per de facto population? (Page 690, Program Budget) (TK)
- 4. Relating to the Technical and Support Services Program, Goal #1, item 2, in your recruitment plan shared with the Council in FY 2024, the Department indicated that it would need approximately 2,450 applicants per year, or 204 applicants per month, to achieve the goal of hiring 35 officers per year over the next five years. Over the last fiscal year, how close has the Department come to receiving this number of applicants? (Page 706, Program Budget) (TP)
- 5. For the Alarm System Revolving Fund, what is factored into the estimated balance as of June 30, 2024? Are prior year encumbrances included in the estimated balance? What is the actual amount available for appropriation from the fund? (YLS)
- 6. During the recruitment and testing processes, if applicants do not pass a specific portion of the testing, are they encouraged to apply for other Department or County vacancies they may qualify for, such as dispatch or other civilian positions? Are applicants encouraged to reapply later to work their way to their ultimate goal? (TP)
- 7. How is the Department addressing the mental health needs of the employees who worked during the August 8th Lahaina wildfires? (TP)

Salaries and Wages (Category "A")

- 1. Where are the vacant Emergency Services Dispatcher II positions (P-26872, P-26992, and P-26993) located in the Budget Details? (PD-1, BFED-1, FY25) (TP)
- 2. What is the status of your Emergency Services Dispatcher positions? What is the retention amount provided to each dispatcher per pay period? With the difficulty to fill these positions, can dispatch employees be declared as a "shortage category" and provided a shortage differential? Have options been considered for reclassification, redescription, or moving these positions to a different bargaining unit, similar to Ocean Safety? How has the Department of Personnel Services assisted in expediting the filling of positions? Provide the types of recruitment and awareness programs to fill the positions. (YLS)
- 3. For the Investigative Service Program, relating to Salary adjustments under Index Code 910059A, please explain the expansion request of \$150,000 to restore Council reductions. (Page 20-18, Budget Details) (NUH)
- 4. Please explain the Grants Management Op Assistant position being transferred from the Administration Program. Is this position currently filled and what is the position's job description? (Page 700, Program Budget) (GJ)
 - a. Why is this position proposed for the Uniformed Patrol Services Program when that division appears to receive one grant award and distributes no grant subsidies? (Page 703, Program Budget) (GJ)
- 5. For the Uniformed Patrol Services Program, relating to Salary adjustments under Index Code 910117A, how did the FY 2024 reduction of \$400,000 for Central Maui Uniformed Patrol services affect the Department's operations or hiring this past fiscal year? (Page 701, Program Budget) (TP) (SS)
- 6. The following positions have been unfunded for FY 2025. Please explain why these positions are being unfunded and what the impact will be to the Department. (TC)
 - a. Ten Police Detective positions. (Page 692, Program Budget) (TC) (TP)

- b. One Police Officer II position. (Page 709, Program Budget) (TC)
- c. Two Police Officer III DARE positions. (Page 710, Program Budget) (TC)
- d. One Emergency Services Dispatcher II position. (Page 710, Program Budget) (TC)

Operations and Equipment (Categories "B" and "C")

- 1. The State and Federal Assets Forfeiture Program Grant Award is \$100,000 for FY 2025.
 - a. Why is the entire grant amount earmarked for Travel? (Page 688, Program Budget) (GJ)
 - b. Please explain the \$921,550 request for Travel in FY 2025. (Page 682, Program Budget) (GJ)
- 2. Relating to the Investigative Services Program, please explain the 83.6% increase for Materials and Supplies and the 351.9% increase for Machinery and Equipment. (Page 690, Program Budget) (GJ)
- 3. Please explain the 70.7% increase in Machinery and Equipment for the Technical and Support Services Program. (Page 708, Program Budget) (GJ)
- 4. Please explain the \$250,000 request for Consultative services for CIP projects. (Page 710, Program Budget) (GJ)
- 5. What is the status of your vehicle replacement program and the subsidized motor vehicle program? If the subsidized program is available, do you still need all the vehicles requested? (Page 711, Program Budget) (YLS)
- 6. For the Police Administration Program, relating to Advertisement under Index Code 910018B, please explain why \$255,000 is needed when the FY 2023 Actual was \$34,963. What are the FY 2024 Actuals to date? (Pages 20-7 and 20-8, Budget Details) (ALL)
- 7. For the Police Administration Program, relating to Uniform Allowance under Index Code 910018B, please explain why \$295,800

is needed when the FY 2023 Actual was \$73,093. What are the FY 2024 Actuals to date? (Pages 20-7 and 20-8, Budget Details) (ALL)

- 8. For the Investigative Service Program, relating to Office Supplies under Index Code 910059B, please explain the need for \$13,600 for USB drives. Please explain the expected cost of purchase and how many USB drives will be purchased. (Page 20-21, Budget Details) (NUH)
- 9. For the Investigative Service Program, relating to Miscellaneous Other Costs under Index Code 910420B, \$200,000 was granted in FY 2024 for the Department's canine program and \$200,000 is requested for FY 2025. (Page 20-22, Budget Details)
 - a. Please elaborate on how many kennels or dogs these funds were able to purchase. (NUH)
 - b. What is the FY 2024 Actual to date? Will the entire \$200,000 allocation be expended in FY 2024? (ALL) (NUH)
 - c. What are the basic operating costs for this program? (NUH)
- 10. For the Investigative Service Program, relating to Other Equipment under Index Code 910420C, please elaborate on the resources needed to keep the proposed \$70,000 SWAT robot in operation, including personnel training, software subscription, basic maintenance, etc. (Page 20-24, Budget Details) (NUH)
- 11. For the Investigative Service Program, relating to Other Equipment under Index Code 910059C, please explain the difference in capabilities between the \$170,000 drone/SUAS Team Autel Dragonfish and the two drones with controllers for \$25,000 each. How will they be used differently? Why is there such a large price difference between the two? (Page 20-24, Budget Details) (TP)
- 12. For the Uniformed Patrol Services Program, relating to Miscellaneous Supplies under Index Code 910083B, please explain the \$1,500 cost for two office chairs. (Page 20-43, Budget Details) (NUH)
- 13. For the Uniformed Patrol Services Program, relating to Professional Services under Index Code 910133B, please explain the \$160,000 request for drug and alcohol screening during traffic operations. Was this service not provided in FY 2023 when the actual was less

than \$30,000? What are the FY 2024 Actuals to date? (Page 20-47, Budget Details) (ALL)

- 14. For the Uniformed Patrol Services Program, relating to Computer Software under Index Code 910133B, please explain why \$170,000 is needed when the FY 2023 Actual was \$0? What are the FY 2024 Actuals to date? (Page 20-47, Budget Details) (ALL)
- 15. For the Technical and Support Services Program, relating to R&M Services/Contracts under Index Code 910160B, please explain the \$670,000 request when the FY 2023 Actual was \$197,161. What are the FY 2024 Actuals to date? (Page 20-59, Budget Details) (ALL)
- 16. For the Technical and Support Services Program, relating to Repairs & Maintenance Vehicles under Index Code 910190B, please explain the \$500,000 request when the FY 2023 Actual was \$187,835. What are the FY 2024 Actuals to date? (Page 20-61, Budget Details) (ALL)
- 17. For the Technical and Support Services Program, relating to Professional Services under Index Code 910491B, \$250,000 is appropriated for consultative services for CIP projects. Will a Request for Proposals be issued for these services? What types of services will the vendor provide? Who currently provides these services to the Department? Please provide additional information on this request. (Page 20-63, Budget Details) (TC)
- 18. For the Technical and Support Services Program, relating to Other Equipment under Index Code 910160C, will the \$40,000 for 8 Starlink devices be supplied with internet subscriptions? Please list any additional costs related to this line-item and elaborate on how these devices will be used. (Page 20-64, Budget Details) (NUH)
- 19. For the Technical and Support Services Program, relating to Other Equipment under Index Code 910158C, please explain the need for the requested \$175,000 for workstations and dividers and why the replacements are necessary? (Page 20-64, Budget Details) (GJ)
- 20. For the Technical and Support Services Program, relating to Motor Vehicles under Index Code 910190C: (Pages 20-64 and 20-65, Budget Details)
 - a. Of the replacement and new vehicles requested, which vehicles are of the utmost priority to the department? (NUH)

- b. What is the average additional cost to mark these vehicles? (NUH)
- c. Are there any grant opportunities to fund replacements of new vehicles? (NUH)
- d. Will any of these vehicles be electric? (GJ)
- 21. What will be the annual fuel and maintenance costs for all vehicles proposed to be added to the Department? Will any vehicles be electric? Does the Department have a plan or timeline for transitioning to electric vehicles? Was there a cost analysis done regarding transitioning the fleet to electric vehicles or for changing the purchasing policy towards electric vehicles going forward? (GJ)

Capital Improvement Projects

- 1. Is the CIP Coordinator position filled? If not, how will the Department fulfill its Countywide Police Facilities CIP project? (Page 936,Program Budget) (YLS)
- 2. In FY 2024, the Kihei Training and Impound Lot CIP was estimated to cost \$600,000. Now, the project is estimated to cost \$500,000. Please explain the reduction in estimated cost. (PD-1, BFED-1, FY25) (TP)
- Relating to the Radiosystem Facility Upgrade project (CBS-7879), \$3.98 million was allocated in FY 2024, with an expected \$4.33 million in FY 2025. However, this project is not listed as a CIP in the FY 2025 budget. Please provide an update on the project and explain why funding was not requested in FY 2025. (PD-1, BFED-1, FY25) (TP)
- 4. Are there any plans to repair, renovate, and maintain the two County-owned homes that are occupied by Hāna police officers? Who is in charge of regular maintenance of the yard and structures? (SS)

To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (James Krueger at ext. 7761, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,

YUNI LEI K. SUGIMUKA Chair Budget Finance, and Economic Development Committee

bfed:2025bgt:240330apd01:kmat

cc: Mayor Richard T. Bissen, Jr. Acting Budget Director

BFED Committee

From:	BFED Committee
Sent:	Sunday, March 31, 2024 12:36 PM
То:	John.Pelletier@mpd.net
Cc:	BFED Committee; wade.maeda@mpd.net; Angela Andrade; 'Jenny Y. Nakama'; Michelle Santos; Zeke
	Kalua; Lesley Milner; Kristina Cabbat
Subject:	PLEASE READ attached letter re: FISCAL YEAR ("FY") 2025 BUDGET (BFED 1); (PD-2)
Attachments:	240330apd01 signed (PD-2).pdf

Mr. John Pelletier: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated March 31, 2024. Please respond by **April 4, 2024**

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

Ms. Milner: FYI

Thank you, Yvette Bouthillier, Senior Secretary BFED Committee



POLICE DEPARTMENT

COUNTY OF MAUI 55 MAHALANI STREET WAILUKU, MAUI, HAWAII 96793 TELEPHONE: (808) 244-6400 FAX: (808) 244-6411



JOHN PELLETIER CHIEF OF POLICE

WADE M. MAEDA DEPUTY CHIEF OF POLICE

RICHARD T. BISSEN, JR. MAYOR

April 4, 2024

Ms. Lesley Milner Acting Budget Director, County of Maui 200 South Hight Street Wailuku, HI 96793

Honorable Richard T. Bissen, Jr. Mayor, County of Maui 200 South High Street Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

For Transmittal to:

Honorable Yuki Lei K. Sugimura Chair, Budget, Finance, and Economic Development Committee Maui County Council 200 South High Street Wailuku, HI 96793

SUBJECT: FISCAL YEAR ("FY") 2025 BUDGET (BFED-1) (PD-2)

Dear Chair Sugimura:

This letter is in response to the Budget, Finance, and Economic Development Committee letter, dated March 31, 2024. As requested, we are providing the following responses to your request:

Overall

1. Relating to the Administration Program, Goal #1: (Page 684, Program Budget)

a. Given the goal of filling 75% of authorized positions under item 3, realistically, how many positions do you expect not to fill in FY 2025? (NUH)

Realistically, we expect 80 sworn vacancies and 40 civilian vacancies for FY2025.

According to Item 3, the national average for County law enforcement agencies is 2.8 sworn officers per 1,000 de facto population and the Department's FY 2025 Estimate is 1.5 sworn officers per 1,000 de facto population. But the proposed FY 2025 budget only adds one budgeted position. If all budgeted positions for sworn officers were filled, what would this ratio be? Please explain the decrease in the ratio of police officers to population between the FY 2024 Estimate of 2.0 officers per 1,000 to the FY 2025 Estimate of 1.50. (TK) (TP)

We're not the only law enforcement agency if you add a population. We have not had a campaign to keep up with growth as it has expanded over the last 20 years. If we're going to look to do that, that would be a fluctuation number. This does not account for the 3 million annual visitors.

2. Relating to the Uniformed Patrol Services Program, Goal #1, item 2: (Page 697, Program Budget) (GJ)

a. Does measuring the number of Operating Under the Influence arrests annually create an incentive or quota for police arrests? If this success measurement is removed, are the other success measurements sufficient to monitor this goal?

The number measured for OVUII arrests is derived from conservative average over the past 5 years. There is no incentive or quota for arrests other than measuring proactive police work and saving lives by getting intoxicated drivers off of our roadways.

b. Why is the Department's annual goal for the number of drug and/or alcoholrelated traffic fatalities not aligned with Vision Zero?

Goals for reduced traffic fatality numbers stem from our Federal (NHTSA) HDOT Grant Goals and Objectives, which we apply for every FFY, which is a realistic number rather than ZERO. Vision Zero faded out during COVID in 2020. They haven't reached out to us since. Their website hasn't been updated since 2021.

3. For the Investigative Services Program, Goal #1, item 1, are vice search warrants the only measurement that is monitored? Does the Department consider this measure the best indicator of crime reduction? Has the Department considered measuring the number of reported crimes per de facto population? (Page 690, Program Budget) (TK)

Search warrants are the only measurement being monitored for the goals and objectives of the budget for the Vice Division. However, the performance of the Vice Division is measured by search warrants, arrests made, cases generated, narcotics seized, money seized, and firearms recovered by monthly, annual, SMDTF, and HIDTA reports.

The number of search warrants executed is a good baseline measurement to measure the performance of the Vice Division. As mentioned above, there are several other measurements tracked by the Vice Division to measure the overall performance. These measurements are also compared year by year.

The Vice Division is responsible for targeting mid- to high-level distributors of illegal narcotics. Their investigations are self-generated. Although measuring the number of reported crimes per de facto population would be a good source of information, it would not be a good measurement of the overall performance of the Vice Division as there are many other factors involved with the number of reported crimes.

4. Relating to the Technical and Support Services Program, Goal #1, item 2, in your recruitment plan shared with the Council in FY 2024, the Department indicated that it would need approximately 2,450 applicants per year, or 204 applicants per month, to achieve the goal of hiring 35 officers per year over the next five years. Over the last

fiscal year, how close has the Department come to receiving this number of applicants? (Page 706, Program Budget) (TP)

In 2023, there were approximately 585 individuals who applied for the Police Officer I position. Out of the 585 applications, 526 of those applicants qualified to take the police written exam. Out of the 526 qualified applicants, 114 passed, 137 failed, and 283 did not respond or schedule to take the exam.

Now, 585 individuals are nowhere near the 2,450 applicants needed per year. That is approximately only 23% of the needed applicants. But even with just 23% of the needed applicants, we hired 25 police officers in 2023. That is achieving approximately 71%* of our goal of hiring 35 officers per year. Note*: This is the highest percentage at MPD within the past eight years.

We recognize that even within our current number of applicants, we can better improve our hiring goal percentage by simply having our recruiters immediately work with those applicants that failed, along with reaching out to those applicants that did not schedule their exam. This simple strategy takes on a personal approach, creating personal connections and keeping individuals interested, ultimately improving the current impersonal computergenerated responses and notification processes.

5. For the Alarm System Revolving Fund, what is factored into the estimated balance as of June 30, 2024? Are prior year encumbrances included in the estimated balance? What is the actual amount available for appropriation from the fund? (YLS)

Encumbered funds are for lockbox payments; yes, \$456.14 remaining from prior year encumbrances are included. The available balance is \$35,214.32.

6. During the recruitment and testing processes, if applicants do not pass a specific portion of the testing, are they encouraged to apply for other Department or County vacancies they may qualify for, such as dispatch or other civilian positions? Are applicants encouraged to reapply later to work their way to their ultimate goal? (TP)

For various reasons, some applicants are unable to successfully continue or complete the process. This is where our recruiters play a pivotal role in engaging with these applicants, coaching, mentoring, and guiding them through our delayed entry program, where support is provided to improve their shortfalls while working towards and encouraging them to reapply for the positions they aspire to, not only within our department, but with other county vacancies.

7. How is the Department addressing the mental health needs of the employees who worked during the August 8th Lahaina wildfires? (TP)

MPD's Wellness Program and Training in place prior to the Lahaina wildfires:

- 1) Peer support
- 2) Chaplaincy program
- 3) County employee assistance program
- 4) CORDICO wellness mobile phone software application
- 5) Contracted psychologist private sessions provided three times a month
- 6) Officer wellness curriculum in annual recall
- 7) Officer wellness curriculum in recruit academy

Honorable Yuki Sugimura March 28, 2024 Page 4, BFED Committee

- 8) Emotional survival added to recruit academy
- 9) Acadia health training
- 10) Active assailant and mindset training
- 11) Performance protocol coaching and mentoring

Crisis support provided to MPD personnel during the Lahaina wildfires:

- 1) Multiple psychologists on site at the Lahaina police station and morgue
- 2) Multiple clinicians on site at the Lahaina police station
- 3) Multiple physicians on site at the Lahaina police station and morgue
- 4) Small groupings of critical debriefs
- 5) Monetary donations for personnel effected by the Lahaina wildfires
- 6) Donations of necessities for personnel effected by the Lahaina wildfires
- 7) Replacement of gear damaged or loss within the Lahaina wildfires
- 8) Donation of food for all personnel assisting with the Lahaina wildfires
- 9) Breathing apparatus provided for all personnel working in Lahaina

10) Performance protocol coaching and mentoring provided to all MPD personnel

MPD's wellness and resiliency initiative post Lahaina wildfires:

- 1) Establishment of the Maui Police Department's wellness unit
- 2) Contracted psychologist private sessions increased to eight times a month
- 3) Paid daily wellness respite
- 4) Performance Protocol Coaching and Mentoring continued for all MPD personnel
- 5) Development and implementation of the Maui Police Department's wellness and resilience response protocol
- 6) Frequent wellness events for MPD personnel and their families
- 7) Implementation of wellness best practices developed in partnership with the Bureau of Justice Valor Initiative specific for the Maui Police Department

Salaries and Wages (Category "A")

1. Where are the vacant Emergency Services Dispatcher II positions (P- 26872, P-26992, and P-26993) located in the Budget Details? (PD-1, BFED-1, FY25) (TP)

Funding for these 3 positions was used to fund 2 new positions for the department. A Recruiting Coordinator (BU13 SR-20) and an Assistant Recruiting Coordinator (BU03 SR-17).

2. What is the status of your Emergency Services Dispatcher positions? What is the retention amount provided to each dispatcher per pay period? With the difficulty to fill these positions, can dispatch employees be declared as a "shortage category" and provided a shortage differential? Have options been considered for reclassification, redescription, or moving these positions to a different bargaining unit, similar to Ocean Safety? How has the Department of Personnel Services assisted in expediting the filling of positions? Provide the types of recruitment and awareness programs to fill the positions. (YLS)

Current staff for Maui is: 1 – Emergency Services Dispatch Coordinator 3 – Supervising Emergency Services Dispatchers 10 - Emergency Services DispatchersCurrent staff for Molokai:3 - Emergency Services Dispatchers

The retention pay for each dispatcher per pay period is \$375.00 or \$750.00 per month. We would need to research the idea of a shortage category classification for the dispatchers, and coordination with their unions would be needed to pay a shortage differential. Options have been considered for reclassification and re-description, with the last one being done in November of 2011. The latest attempt to move the dispatchers to a different bargaining unit occurred last year. It was suggested that the dispatchers be moved to Bargaining Unit 14, where public safety personnel are located (the Sheriff's Department), as the work was similar in nature. It was denied, as the legislators on Oahu felt that this move should be done for the entire state rather than just Maui County. A report was submitted by the Hawai'i Labor Relations Board and can be found at this link:

https://www.capitol.hawaii.gov/sessions/session2024/bills/DC244_.pdf

The reality is the Dispatchers salaries will not change until Legislation passes. This may be a remedy for the Maui County Council.

3. For the Investigative Service Program, relating to Salary adjustments under Index Code 910059A, please explain the expansion request of \$150,000 to restore Council reductions. (Page 20-18, Budget Details) (NUH)

County Council reduced our over salary budget \$150,000 in FY24. We are asking for full funding this year to cover overtime expenses, which are paid for by our vacant salary positions. Raises for our employees are set by the collective bargaining agreement.

- 4. Please explain the Grants Management Op Assistant position being transferred from the Administration Program. Is this position currently filled and what is the position's job description? (Page 700, Program Budget) (GJ)
 - a. Why is this position proposed for the Uniformed Patrol Services Program when that division appears to receive one grant award and distributes no grant subsidies? (Page 703, Program Budget) (GJ)

The Grants Management Op Assistant is currently filled and only handles traffic grants and traffic falls under Uniformed Patrol Services. The Traffic Division currently has four grants listed below:

Traffic: (4)

-Impaired Driving/Roadblock (\$460, 111.15)

-Child Restraint/Seatbelt (\$153,955.07)

-Traffic Data (\$207, 863.41)

-STEP 'distracted driving' (\$680, 226.96)

Honorable Yuki Sugimura March 28, 2024 Page 6, BFED Committee

5. For the Uniformed Patrol Services Program, relating to Salary adjustments under Index Code 910117A, how did the FY 2024 reduction of \$400,000 for Central Maui Uniformed Patrol services affect the Department's operations or hiring this past fiscal year? (Page 701, Program Budget) (TP) (SS)

Although we managed through FY24 with a reduction in \$400,000 in salaries, it hindered our ability to conduct special assignment such as the stolen vehicle detail, vehicle break in detail, assisting the homeless, illegal night hunting, etc. Due to the collective bargaining agreement, the salaries for our officers continue to rise, as they should. The vacant salary positions cover overtime so MPD can do these special operations, as well as pay for patrol overtime. So, we are asking for full funding.

- 6. The following positions have been unfunded for FY 2025. Please explain why these positions are being unfunded and what the impact will be to the Department. (TC)
 - a. Ten Police Detective positions. (Page 692, Program Budget) (TC) (TP)
 - b. One Police Officer II position. (Page 709, Program Budget) (TC)
 - c. Two Police Officer III DARE positions. (Page 710, Program Budget) (TC)

d. One Emergency Services Dispatcher II position. (Page 710, Program Budget) (TC)

In regards to all the above, this was a request for a 5% reduction after the wildfire by the Mayor's office; however, this was an error for it to remain unfunded for FY25, and we would ask for these positions to be restored.

Operations and Equipment (Categories "B" and "C")

- 1. The State and Federal Assets Forfeiture Program Grant Award is \$100,000 for FY 2025.
 - a. Why is the entire grant amount earmarked for Travel? (Page 688, Program Budget) (GJ)

In the past, forfeiture funds were used to cover travel expenses the County did not cover. The entire forfeiture fund was earmarked under "travel." However, the funds can be used in a variety of ways.

Within the past few years, we have spent it on equipment and other non-funded essential supplies.

b. Please explain the \$921,550 request for Travel in FY 2025. (Page 682, Program Budget) (GJ)

These larger non-grant funded trainings (IACP, ICCIU, HSLEOA, and NTOA) would benefit from this \$921,550. Many of these trainings are annual certifications needed for our employees in their perspective fields. Training and education are one of the six pillars of 21st century policing. We have made it our mission to make the Maui Police Department the most well training and educated department in the nation. Honorable Yuki Sugimura March 28, 2024 Page 7, BFED Committee

2. Relating to the Investigative Services Program, please explain the 83.6% increase for Materials and Supplies and the 351.9% increase for Machinery and Equipment. (Page 690, Program Budget) (GJ)

83.6%- Cost Increase

VICE: Binoculars, Flame resistant Gear

CID: USB drives to increase digital evidence

JCPD: Youth Activity Supplies

SRT: Sniper Ammo and Chemical Munitions, protective gear and operations supplies, equipment for breaching, canine program supplies

CID: forensic supplies

351.9%- New/Expanding Programs Cost

SRT: Handheld Thermal Monocular (\$8,000.00)

SWAT Robot (\$70,000.00)

Night Vision Device (\$ 6,000.00)

15-Passenger Van which includes light bars, siren and modifications (\$100,000.00)

JCPD: Minivan (\$40,000.00)

Vice: HP Laser Jet (\$4,500.000

(4) Shotguns (\$8,600.00)

(2) Spotting Scopes (\$2,700.00)

CRU: pick-up truck/SUV (\$130,000.00)

CID: Stainless steel Cart (\$2,300.00)-Morgue

Laptop with 360-laser scanning system (\$6,000.00)

Vacuum Metal Instrument (\$92,500.00)

(2) printers (\$14,000.00)

Office Furniture-Crime Lab (\$10,000.00)

Drone (\$170,000.00)

Drone Equipment (\$7,000.00)

3. Please explain the 70.7% increase in Machinery and Equipment for the Technical and Support Services Program. (Page 708, Program Budget) (GJ)

Maui Police Department has only had one (1) Building Maintenance Repair I position for many years now. Maui Police Department has a total of six (6) main facilities and four (substations) that the Building Maintenance Repair is responsible for. This position is responsible for the routine maintenance and upkeep of the ten (10) facilities that belong to the Maui Police Department. As a result of the work load, it was difficult for the one (1) position to cover all the various tasks that arise, which resulted in a lot of the work being outsourced to various companies and vendors, even the jobs that are considered "small."

Maui Police Department is currently in the process of hiring a second (2nd) Building Maintenance Repair I in the next few weeks.

As a result of hiring a second BMR, Maui Police starts to do their own repairs versus hiring outside companies to do the job, as a way to save money.

Therefore, the 70.7% increase would result in the purchase of materials so Maui Police can do their own jobs that may arise. However, this increase is substantially lower than outsourcing.

Additionally, the cost of materials and equipment has risen in recent years.

4. Please explain the \$250,000 request for Consultative services for CIP projects. (Page 710, Program Budget) (GJ)

With the recent retirement of Maui Police Capital Improvement Project Coordinator (12/31/23), there are three (3) CIP projects that are on the FY 25 budget proposal.

Without the knowledge and expertise of the CIP Coordinator, Maui Police would rely on hiring for consultative services, as they are the experts in the subject matter with regards to various projects that arise.

Additionally, the \$250,000 would cover any additional and unforeseen projects that might come up.

Currently, Wailuku Station is 30 years old. Facilities of that tenure always have maintenance and repair issues.

The \$250,000 would cover the current FY 25 CIP projects as well as the hiring of a consultant to assess additional CIP projects that Maui Police would like to resolve in future fiscal years. This would also ensure a more exact and correct dollar amount for future CIP projects.

5. What is the status of your vehicle replacement program and the subsidized motor vehicle program? If the subsidized program is available, do you still need all the vehicles requested? (Page 711, Program Budget) (YLS)

The department and union came to an agreement on subsidized the first 100 vehicles by seniority at 30 a year, currently pending DPS's approval.

6. For the Police Administration Program, relating to Advertisement under Index Code 910018B, please explain why \$255,000 is needed when the FY 2023 Actual was \$34,963. What are the FY 2024 Actuals to date? (Pages 20-7 and 20-8, Budget Details) (ALL)

Due to the shortages of both sworn and unsworn personnel at MPD, there is an urgent need for an aggressive recruitment campaign. We are going to utilize the money to advertise

locally and nationwide in order to attract people. Advertisements will be done via radio, social media, TV, and the internet, all of which are costly.

Some of the money is going towards rebuilding and rebranding our website to appeal to a broader audience.

We also have a recruitment office at the Queen Kaahumanu Shopping Center, for which we secured a two-year lease. Monies will go to pay the lease, utilities, office furniture, and general expenses associated with maintaining the establishment.

In addition, the Maui Police Department needs to be competitive, due to the recent Honolulu Police Department recruitment/incentive program.

7. For the Police Administration Program, relating to Uniform Allowance under Index Code 910018B, please explain why \$295,800 is needed when the FY 2023 Actual was \$73,093. What are the FY 2024 Actuals to date? (Pages 20-7 and 20-8, Budget Details) (ALL)

This would allow the police department to purchase the new NOMEX uniforms. FY24 Actual to date is \$62,495.13.

8. For the Investigative Service Program, relating to Office Supplies under Index Code 910059B, please explain the need for \$13,600 for USB drives. Please explain the expected cost of purchase and how many USB drives will be purchased. (Page 20-21, Budget Details) (NUH)

This is not only for Investigative Services but for the entire department with regards to the recovery and submission of digital evidence (patrol may obtain video surveillance footage that is pertinent to the investigation, OR, with a CID investigation, the recovery of additional video surveillance often occurs).

The need for not only having USB drives but also having various sizes is also important (8GB, 16GB, 32GB, 128GB, 256GB, 512GB, 1 TB, 2 TB, 5 TB, etc.).

The Cyber Crime Unit alone requested \$7000 worth of electronic storage media. This includes USB drives, hard drives, and flash media such as SD cards used for evidence storage of data from computers, phones, tablets, cars, OSINT and SOCMINT, search warrant returns, etc. This also includes USB drives, hard drives, and flash media that are used to produce data for court purposes such as discovery requests, as well as for the copying and creation of investigative packages for investigators to review and analyze data that has come off of devices. Regarding the total number of each type of storage bought, that will vary based on the needs dictated by casework. However, a rough estimate is that we go through 300-350 USB and hard drives of varying sizes ranging from 32 GB to 10 TB per year. The costs of storage media vary widely, with 32GB USB drives averaging about \$7.00 per unit, 256GB USB drives about \$75.00 per unit, 512GB USB drives at about \$120.00 per unit, 1 TB and 2 TB hard drives at about \$120.00 per unit, 4 and 6 TB Hard drives at about \$250.00 per unit, and larger drives in the 8-12 TB range averaging about \$350.00 per unit. The largest numbers of USB drives and flash media we are buying are 256GB and 512GB due to the increased average size of phones and tablets we are encountering, which is 128-256GB. The largest number of hard drives is 4-8 TB to address the fact that the computers and DVR systems we are encountering are almost all in excess of 2TB of storage.

9. For the Investigative Service Program, relating to Miscellaneous Other Costs under Index Code 910420B, \$200,000 was granted in FY 2024 for the Department's canine program and \$200,000 is requested for FY 2025. (Page 20-22, Budget Details)

a. Please elaborate on how many kennels or dogs these funds were able to purchase. (NUH)

The funds that were granted in the 2024 budget are being used to build four kennels, a training area for the patrol canine program, and one vehicle specifically used for canine officers. Currently, we are waiting for bid completions and approval of requisitions. A requisition was made to fence in an area at the Wailuku Police Station for patrol canine training for \$7,100.00. We are finalizing plans to build a concrete slab and roof that will cover the four kennels, which is estimated at \$20,000.00. The four kennels that will be placed on the slab are estimated at \$2,500.00. Miscellaneous canine supplies for the additional canines (training suits, muzzles, leashes, collars, harnesses, and other miscellaneous canine care) are estimated at \$10,000.00. One SUV specifically outfitted with a police package was put out for bid and is estimated at around \$90,000.00 by Trent Matsumoto of Motor Pool. Currently, we are waiting for an estimate to place irrigation and grass in the canine training area. The funds being requested for the 2025 budget are for the actual purchase of four canines, their training, training for the handlers, kennels for the canine handler's residence for the new canines and the purchase of another canine vehicle.

b. What is the FY 2024 Actual to date? Will the entire \$200,000 allocation be expended in FY 2024? (ALL) (NUH)

FY 2024 actual to date is \$29,053.49. The funds that were granted in the 2024 budget are being used to build a four kennels, a training area for the patrol canine program, and one vehicle specifically used for canine officers. Currently, we are waiting for bid completions and approval of requisitions. A requisition was made to fence in an area at the Wailuku Police Station for patrol canine training for \$7,100.00. We are finalizing plans to build a concrete slab and roof that will cover the four kennels, which is estimated at \$20,000.00. The four kennels that will be placed on the slab are estimated at \$2,500.00. Miscellaneous canine supplies for the additional canines (training suits, muzzles, leashes, collars, harnesses, and other miscellaneous canine care) are estimated at \$10,000.00. One SUV specifically outfitted with a police package was put out for bid and is estimated at around \$90,000.00 by Trent Matsumoto of Motor Pool. Currently, we are waiting for an estimate to place irrigation and grass in the canine training area.

c. What are the basic operating costs for this program? (NUH)

Once the canines are purchased, operating costs will consist of: canine certifications (Bomb, Narcotic, and Bite), specialized maintenance training for canines and handlers, canine food, and veterinary care. Certification is once a year and maintenance training is mandatory by the canine teams. The estimated cost is unknown as this is a new program for MPD.

10. For the Investigative Service Program, relating to Other Equipment under Index Code 910420C, please elaborate on the resources needed to keep the proposed \$70,000 SWAT Honorable Yuki Sugimura March 28, 2024 Page 11, BFED Committee

robot in operation, including personnel training, software subscription, basic maintenance, etc. (Page 20-24, Budget Details) (NUH)

There will be basic maintenance and replacement of wear-and-tear items such as batteries and the rubber tracks for the robot at minimal costs. Training and software are included in the package. There is a 2-year warranty and unlimited technical support with the purchase of the robot.

However, we would like to point out there is a great need for more than one robot/platform. Just one hostage rescue operation that can potentially saves lives is invaluable.

11. For the Investigative Service Program, relating to Other Equipment under Index Code 910059C, please explain the difference in capabilities between the \$170,000 drone/SUAS Team Autel Dragonfish and the two drones with controllers for \$25,000 each. How will they be used differently? Why is there such a large price difference between the two? (Page 20-24, Budget Details) (TP)

The Autel Robotics Dragonfish Drone (Standard) is a fixed-wing drone that has a flight time of 126 minutes with a payload, a transmission range of 18.6 miles, and a maximum speed of 67 miles per hour. The requested drone will have the DG-L20T camera, which has the following features:

- 4K 20x Optical Zoom
- 12m Megapixel Wide-Angle
- 640x512 Resolution Infrared
- Laser distance measurement radar
- 3-axis stabilized gimbal system

The Dragonfish will be utilized by the Maui Police Department, but the Maui Police Department Drone Team will be available to support the other local government agencies on Maui, including the Maui Fire Department and the Maui Emergency Management Agency, in times of emergency.

The drone's design will allow us to have almost immediate eyes on the mission and provide an immediate visual to the incident command or any command post attached to the incident. The extended flight time will allow first responders to search a larger area in a shorter time for any emergency response scenarios before Air 1 is deployed. With the use of the infrared camera, these operations could also be performed during the evening hours. The Dragonfish would be a major tool that would be available to the County of Maui. Honorable Yuki Sugimura March 28, 2024 Page 12, BFED Committee



12. For the Uniformed Patrol Services Program, relating to Miscellaneous Supplies under Index Code 910083B, please explain the \$1,500 cost for two office chairs. (Page 20-43, Budget Details) (NUH)

We need durable chairs that will hold over 300 pounds because of the stature of some officers, not including their equipment. The chairs we purchased in the past show themselves to be inadequate and don't last.

13. For the Uniformed Patrol Services Program, relating to Professional Services under Index Code 910133B, please explain the \$160,000 request for drug and alcohol screening during traffic operations. Was this service not provided in FY 2023 when the actual was less than \$30,000? What are the FY 2024 Actuals to date? (Page 20-47, Budget Details) (ALL)

Because of disputed charges from the past 4 years and after resolution, we owe a total of \$120,000 to Pan Pacific, and \$40,000 is for FY2025.

14. For the Uniformed Patrol Services Program, relating to Computer Software under Index Code 910133B, please explain why \$170,000 is needed when the FY 2023 Actual was \$0? What are the FY 2024 Actuals to date? (Page 20-47, Budget Details) (ALL)

With the implementation of a new CAD / RMS system on the horizon, there is a need for various software and interfaces to be purchased.

The \$170,000 was for the purchase of any additional interfaces that are needed (i.e., evidence on Q, firearms software, video redaction software, request software – for records in regards to report redaction & issuance).

In addition, any leftover money will be used to purchase additional software and interfaces.

Additionally, there are yearly fees for these licenses, etc.

With the new CAD / RMS system coming, there are contractual monetary obligations with regards to the service contract known as "software support" for the interfaces that are supported by this new system implementation.

This is for additional software that Maui Police is currently working on (i.e., the filing of electronic warrants).

NOTE: There is also a need for additional computer hardware:

-Spare printer/fax/scanner combos (at least 2 for Wailuku and 1 spare for each outer district per year)

-Spare monitors (at least 10 for Wailuku and 2 for each outer district per year)

-Spare Keyboards and Mice (at least 20 for Wailuku and 8 for each outer district per year)

-Any spare hardware for patrol vehicles

-Spare PC's and laptops (County ITSD only budgets for known replacements – others have to come out of MPD budget – 10 PC's for Wailuku and 5 for each outer district per year should be budgeted for).

15. For the Technical and Support Services Program, relating to R&M – Services/Contracts under Index Code 910160B, please explain the \$670,000 request when the FY 2023 Actual was \$197,161. What are the FY 2024 Actuals to date? (Page 20-59, Budget Details) (ALL)

This is for the Hexagon service contract (current CAD / RMS system) that is being operated by Maui Police. Additionally, if there are changes that need to be made within the system or additional work that needs to be accomplished.

16. For the Technical and Support Services Program, relating to Repairs & Maintenance -Vehicles under Index Code 910190B, please explain the \$500,000 request when the FY 2023 Actual was \$187,835. What are the FY 2024 Actuals to date? (Page 20-61, Budget Details) (ALL)

Based on what we've already spent, what is encumbered, and what we plan to spend in April, May, and June, we will get close to \$500,000. FY 2024 actual to date: \$126,477 (Note: FY24 actual and encumbered is over \$400,000, which is why we are asking for \$500,000)

17. For the Technical and Support Services Program, relating to Professional Services under Index Code 910491B, \$250,000 is appropriated for consultative services for CIP projects. Will a Request for Proposals be issued for these services? What types of services will the vendor provide? Who currently provides these services to the Department? Please provide additional information on this request. (Page 20-63, Budget Details) (TC)

This is for design and build projects or the hiring of a consultant to look at various projects at the ten (10) different stations that are maintained by the Maui Police Department. It will also be used for the hiring of the consultant to create the infrastructure of a Real-Time Operations Center.

18. For the Technical and Support Services Program, relating to Other Equipment under Index Code 910160C, will the \$40,000 for 8 Starlink devices be supplied with internet subscriptions? Please list any additional costs related to this line-item and elaborate on how these devices will be used. (Page 20-64, Budget Details) (NUH) Honorable Yuki Sugimura March 28, 2024 Page 14, BFED Committee

There are various price ranges and data limits for the Starlink (Uses satellite constellations that orbit the Earth to deliver broadband internet that is capable of supporting video calls and Wi-Fi internet / service).



Portable Starlink "standard" systems are \$599 each (with tax comes out to around \$700) with an initial \$150 activation fee.

The high-performance systems are around \$2,500 each with an initial \$150 activation fee that can be turned off at any time when they are not in use.

Starlink 2nd generation

\$700 each * 8 Starlinks = \$5,600

\$150 (activation fee) * 8 Starlinks = \$1,200

\$120 per month * 12 months = 1400 * 8 (Starlinks) = 11,520

Total: \$18,320

High performance system / 3rd generation

\$2500 Starlink is a third generation Starlink (mobile) which is now replaced with 3rd generation Starlink

Mobile plan is \$150 a month

\$2500 each * 8 Starlinks = \$20,000

\$150 per month * 12 months = 1800 * 8 (Starlinks) = 14,400

Total: \$34,400

NOTE: This is an estimate based off of different plans that are available for purchase. Not all eight (8) Starlinks would have the same plans and can be mixed and matched for needs best suited for that particular district and for each particular use on a case by case basis.

19. For the Technical and Support Services Program, relating to Other Equipment under Index Code 910158C, please explain the need for the requested \$175,000 for workstations and dividers and why the replacements are necessary? (Page 20-64, Budget Details) (GJ)

This is needed to build the base infrastructure for a Real-Time Operations Center. This is for desks, work stations, partitions, etc.

20. For the Technical and Support Services Program, relating to Motor Vehicles under Index Code 910190C: (Pages 20-64 and 20-65, Budget Details)

a. Of the replacement and new vehicles requested, which vehicles are of the utmost priority to the department? (NUH)

Both marked and unmarked.

b. What is the average additional cost to mark these vehicles? (NUH)

It will vary, but the average cost to up-fit an unmarked vehicle is \$40,000, and for a patrol vehicle, \$90,000. This includes emergency lights, sirens, radio system/electronics housing, and for marked vehicles, the rear seat/partition, window bars, and push bumpers.

c. Are there any grant opportunities to fund replacements of new vehicles? (NUH)

We purchased some unmarked vehicles using HIDTA and HIEMA (Hawaii Emergency Management Agency) grant funds.

d. Will any of these vehicles be electric? (GJ)

We don't have the infrastructure to support this.

21. What will be the annual fuel and maintenance costs for all vehicles proposed to be added to the Department? Will any vehicles be electric? Does the Department have a plan or timeline for transitioning to electric vehicles? Was there a cost analysis done regarding transitioning the fleet to electric vehicles or for changing the purchasing policy towards electric vehicles going forward? (GJ)

Last year we utilized approximately \$500,000 in fuel cost for the Maui Police Department. Every year, we increase it by 5% based on the rise in cost. Again, there is no infrastructure to support electric vehicles. The department does not have a plan to transition. There is no cost analysis done regarding transitioning to electric vehicles.

Capital Improvement Projects

1. Is the CIP Coordinator position filled? If not, how will the Department fulfill its Countywide Police Facilities CIP project? (Page 936, Program Budget) (YLS) No, the vacant CIP coordinator position has not been filled. There are calls with Dan SHUPACK if there are any questions that arise; otherwise, every month, a report is submitted to Mr. SHUPACK.

In the meantime, Acting Captain Jeremy Pallone-De La Torre has assumed the role of fulfilling the CIP projects that MPD currently has.

2. In FY 2024, the Kihei Training and Impound Lot CIP was estimated to cost \$600,000. Now, the project is estimated to cost \$500,000. Please explain the reduction in estimated cost. (PD-1, BFED-1, FY25) (TP)

We intend to repurpose the money allotted for this project and apply it to the replacement of the Lahaina Police Station air conditioning, the installation of a gate at the front entrance to the Wailuku Police Station, as well as the Kihei Data Server room project.

3. Relating to the radio system facility upgrade project (CBS-7879), \$3.98 million was allocated in FY 2024, with an expected \$4.33 million in FY 2025. However, this project is not listed as a CIP in the FY 2025 budget. Please provide an update on the project and explain why funding was not requested in FY 2025. (PD-1, BFED-1, FY25) (TP)

The \$4M request for the Māhinahina Water Plant site was previously requested and noted for FY 25 in the current budget.

The Pu'u o Hoku is pressing as the land owner has wanted this site relocated for a couple years due to their current and future development plans for the area around the residence for their ranch hands. The cycling of the HVAC units is the source of complaints, and they have unsubstantiated fears about RF radiation that their own contracted study indicated there are no issues.

4. Are there any plans to repair, renovate, and maintain the two County-owned homes that are occupied by Hāna police officers? Who is in charge of regular maintenance of the yard and structures? (SS)

TK Yard Service takes care of the yard.

The sergeant's cottage is the newer of the two. The structure of the sergeant's cottage is still in good shape, but with all the rain and wind in Hana, combined with its close proximity to the ocean, it needs a new paint job inside and out. That would probably cost about \$8,000. But if we don't protect the wood from the elements with fresh and durable paint, it will cost a lot more to fix once the wood starts to rot. This cottage also needs a deep cleaning of the carpets and interior fixtures by a professional cleaning service.

The officer's cottage houses three (3) officers. This also needs to be painted inside and out. It also needs some structural repairs and maintenance. The back porch wood is rotting and no longer safe to use. There are some other minor areas that are starting to rot and also need to be repaired.

The inside needs the hardwood floors replaced and the bathrooms renovated. This cottage also needs a professional deep cleaning.

The District Commander is responsible of regular maintenance of the yard and structures.

Honorable Yuki Sugimura March 28, 2024 Page 17, BFED Committee

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me.

Sincerely, JOHN PELLETIER FOR Chief of Police

BFED Committee

From: Sent: To: Cc: Subject: Attachments: Janina Agapay <Janina.E.Agapay@co.maui.hi.us> Friday, April 5, 2024 9:54 AM BFED Committee Lesley Milner (BFED-1)(PD-2) (BFED-1)(PD-2).pdf

Hello,

Please see attached correspondence from Police Department.

Thank you,

Janina Agapay County of Maui Budget Office (808) 270-7836 Janina.E.Agapay@co.maui.hi.us