


January 8, 2016

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COUNTY COUNCIL

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MEMO TO: CG-1(1) File

F R O M: Tony Takitani, Chair   
Special Committee on County Governance

SUBJECT: **TRANSMITTAL OF LEGISLATIVE PROPOSAL RELATING TO  
RESOLUTION 15-155: ESTABLISHING A SPECIAL COMMITTEE  
ON COUNTY GOVERNANCE** (CG-1(1))

The attached legislative proposal pertains to Item CG-1(1) on the Special Committee's agenda.

cg:ltr:001(1)amc03:dr

Attachment

**CG-1(1) RESOLUTION 15-155: ESTABLISHING A SPECIAL COMMITTEE ON COUNTY GOVERNANCE (CG-1(1))**

**Establishment of a Temporary Investigative Group of the Special Committee on County Governance, as authorized by Section 92-2.5, Hawaii Revised Statutes.**

**TIG-2 Proposal – Possible Structure of County Manager Form of Government for Maui County**

**Scope of Investigation.** The scope of the investigation shall be:

Examine a potential change to a county manager form of government. Provide findings and recommendations, based on the investigation, to the following questions:

- i. How could a county manager form of government be structured optimally in Maui County? Provide several possible variations, listing the advantages and disadvantages of each, with factual support.
- ii. How would a county manager form of government improve management and operation of County governance, if at all? Describe how it would meet the policy objectives stated by Section 3-9, Revised Charter of the County of Maui (1983), as amended.
- iii. What would be the procedure, cost, and time required to implement the change?
- iv. What would be the impacts of the change on individual components of the current County government?

<b>Membership:</b>	<b>Authority:</b>
_____, TIG Chair	Call, convene, and facilitate discussions; request staff assistance from Council Chair; report findings and recommendations to the Special Committee on County Governance; establish and enforce parliamentary procedure; serve as voting member.
_____, TIG Vice-Chair	Assume Chair's duties in Chair's absence or disability; serve as voting member.
_____, TIG member	Serve as voting member.
_____, TIG member	Serve as voting member.
_____, TIG member	Serve as voting member.

**General Rules:**

- 1) Discussion is limited to those matters enumerated under the scope of investigation.
- 2) Discussion of matters relating to the scope of the investigation is restricted to only those members of the Special Committee on County Governance appointed as TIG members. Non-TIG members of the Special Committee on County Governance are prohibited from attending any meeting of the TIG. TIG members shall not communicate with non-TIG members of the Special Committee on County Governance about matters within the scope of investigation.
- 3) The physical presence of three TIG members for a discussion called and convened by the TIG Chair, or in the absence or disability of the Chair, the Vice-Chair, shall constitute a quorum.
- 4) Discussion of the matters relating to the scope of the investigation is only permitted during a discussion called and convened by the TIG Chair or, in the absence or disability of the TIG Chair, the TIG Vice-Chair.
- 5) Discussion of the matters relating to the scope of the investigation is only permitted during a discussion called and convened by the TIG Chair or, in the absence or disability of the TIG Chair, the TIG Vice-Chair.

- 6) The TIG is not considered a “board” for Sunshine Law purposes so long as it strictly abides by the requirements of Section 92-2.5(b)(1) of the Hawaii Revised Statutes (see attached). Therefore, the usual Sunshine Law requirements of meeting notice, public testimony, open meetings, and minutes of the meeting do not apply to the TIG.
- 7) Three affirmative votes shall be required to establish a finding or recommendation of the TIG.
- 8) The TIG Chair shall submit a report of the group’s findings and recommendations to the Special Committee on County Governance at a meeting of the Special Committee on County Governance on February 11, 2016, or as close to that date as practicable.
- 9) The TIG shall be dissolved upon presentation of its findings and recommendations to the Special Committee on County Governance.

**Record of Special Committee Action to Create TIG:**

**Ayes:** \_\_\_\_\_

**Noes:** \_\_\_\_\_

**Excused:** \_\_\_\_\_

**Date of TIG Creation:** \_\_\_\_\_