

HOLD FOR MEETING

April 8, 2019

MEMO TO: EDB-1 File

FROM: Tamara Paltin

JP

Councilmember

Subject: **PROPOSED FISCAL YEAR 2020 BUDGET FOR THE COUNTY OF MAUI**
(EDB-1) (TP-3-PS)

Please accept the following questions regarding the FY 2020 Budget:

Department of Personnel Services:

1. Administration Goal 1.5 Assist departments to provide service to the public by attracting, valuing, supporting and retaining a fully-staffed, qualified, diversified workforce; Minimize the number of formal grievances. Are the success measures (# of grievances heard and # of civil service appeals filed) countywide numbers or specific to the Department of Personnel? (Pg. 466 of Narrative)
2. Administration Goal 3.2 Support and encourage career and professional development by supporting the county's succession efforts and retaining qualified employees who deliver essential services to the public; Retain qualified employees in county service. Have specific positions been identified as chronically hard to fill with qualified applicants (for example needing continuous recruitment)? Are any steps being taken to address chronically open needed positions? (Pg. 467 of Narrative)
3. What is the reason for the 74.4% drop in premium pay from FY19 to FY20? (Pg. 468 of Narrative)
4. Please explain why annual employee appraisals/evaluations are not included as a key goal for the Department.
5. What are the differences between Secretary: I/II/III/Private? (Position Description, Summary of Duties and Minimum Qualifications) Do all Departments have a Private Secretary position?
6. Are the step movements in the Active Position Listing 03-Apr-19 accurate?