

## REQUEST FOR LEGAL SERVICES

**D a t e:** December 5, 2025

**F r o m:** Yuki Lei K. Sugimura, Chair

Budget, Finance, and Economic Development Committee

TRANSMITTAL

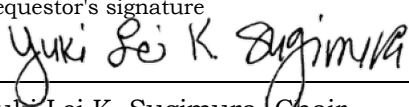
**Memo to:** DEPARTMENT OF THE CORPORATION COUNSEL  
Attention: Kristie M. Wigglesworth, Esq.

**Subject:** ADMINISTRATION AND MANAGEMENT OF GRANTS (BFED-20(12))

**Background Data:** Please submit your response to bfed.committee@mauicounty.us with a reference to BFED-20(12).

**Work Requested:** ☐ FOR APPROVAL AS TO FORM AND LEGALITY

☒ OTHER: Explanation of common reasons for payment denial or delay of grant agreements.

Requestor's signature  Yuki Lei K. Sugimura, Chair	Contact Person <u>Kirsten Szabo or Peter Hanano</u> (Telephone Extension: <u>7662 or 8007, respectively</u> )
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☒ ROUTINE (WITHIN 15 WORKING DAYS)

☐ RUSH (WITHIN 5 WORKING DAYS)

☐ PRIORITY (WITHIN 10 WORKING DAYS)

☐ URGENT (WITHIN 3 WORKING DAYS)

☐ SPECIFY DUE DATE (IF IMPOSED BY SPECIFIC CIRCUMSTANCES): \_\_\_\_\_  
REASON: \_\_\_\_\_

### FOR CORPORATION COUNSEL'S RESPONSE

ASSIGNED TO: KMW	ASSIGNMENT NO. 2025-0169	BY: jap for alh
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TO REQUESTOR: ☐ APPROVED ☐ DISAPPROVED ☐ OTHER (SEE COMMENTS BELOW)

☐ RETURNING--PLEASE EXPAND AND PROVIDE DETAILS REGARDING ITEMS AS NOTED

COMMENTS (NOTE - THIS SECTION NOT TO BE USED FOR LEGAL ADVICE): Please provide a short summary of the following: 1) the most common legal and risk-based reasons grant agreements are not executed or are delayed; and 2) the most common reasons grant payment requests are denied, reduced, or delayed. Please identify the Charter, Maui County Code, Hawai'i Revised Statutes, Federal law, or written County policies relied on when making the decision.

DEPARTMENT OF THE CORPORATION COUNSEL

Date \_\_\_\_\_

By \_\_\_\_\_

(Rev. 7/03)

## BFED Committee

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**From:** Kristie M. Wigglesworth <Kristie.Wigglesworth@co.maui.hi.us>  
**Sent:** Friday, December 26, 2025 8:19 AM  
**To:** BFED Committee  
**Subject:** RFLS Status re common reasons denial/delay of grant agrmnts (2025-0169)  
**Attachments:** BFED -20(12) 2025-12-05 RFLS SugimuraSzaboHinano adminmgmt of grants.pdf

Aloha,

After reviewing the attached RFLS, I believe the questions should be directed to the departments that administer grants. If helpful, I can provide a list of the departments with the highest number of grants. I can also prepare a brief reference sheet summarizing the applicable laws and restrictions related to grants for the committee's use during the budget session. Please let me know if this would be useful. I hope you had a wonderful holiday.

Mahalo,  
Kristie

\*\*\*Department of the Corporation Counsel emails may contain attorney-client privilege information and should not be forwarded without approval.

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