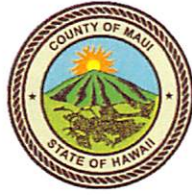


ALAN M. ARAKAWA  
Mayor



MARK R. WALKER  
Director

JOHN C. KULP  
DEPUTY DIRECTOR

COUNTY OF MAUI  
**DEPARTMENT OF FINANCE**  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793

RECEIVED  
2018 AUG 20 PM 2:12  
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COUNTY CLERK

August 10, 2018

Mr. Sananda Baz  
Budget Director, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

Honorable Alan M. Arakawa  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL  
*Alan Arakawa* 8/10/18  
Mayor Date

For transmittal to:

Honorable Michael White, Chair  
and Members of Maui County Council  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair White:

**SUBJECT: GRANT REVENUES – DEPARTMENT OF FINANCE**

In accordance with Ordinance No. 4861, Bill 57 (2018) Fiscal Year 2019 Budget, we are hereby transmitting to you the following:

1. A copy of the State of Hawaii, Department of Transportation's approval letter for the Periodic Motor Vehicle Inspection, Commercial Driver License, State Identification, and Motor Vehicle Registration Programs.
2. A copy of the Memorandum of Agreement between the State of Hawaii Disability & Communication Access Board for implementation of the Persons with Disabilities Parking Program.

COUNTY COMMUNICATION NO. 18-307

*Honorable Mike White*  
*Council Chair, Maui County Council*  
*Page 2 of 2*

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at ext. 7844.

Sincerely,



MARK R. WALKER  
Director of Finance

Attachments  
MRW:dlt

xc: Marci Sato, Accounts Administrator w/ attachments  
Carmelito P. Vila, MVL Administrator w/o attachments

DAVID Y. IGE  
GOVERNOR



JADE T. BUTAY  
DIRECTOR

Deputy Directors  
ROY CATALANI  
ROSS M. HIGASHI  
EDWIN H. SNIFFEN  
DARRELL T. YOUNG

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
869 PUNCHBOWL STREET  
HONOLULU, HAWAII 96813-5097

IN REPLY REFER TO:  
HWY-V 9.5847

August 9, 2018

Mr. Carmelito Vila  
Motor Vehicle and Licensing  
Administrator  
Motor Vehicle and Licensing Division  
70 East Kaahumanu Avenue, Suite A-17  
Kahului, Hawaii 96732

Dear Mr. Vila:

Thank you for your proposed program budgets for Fiscal Year 2018-2019. The following budget amounts are approved:

Periodic Motor Vehicle Inspection program - \$538,069.00  
Commercial Driver License program - \$625,564.00  
State Identification program - \$227,775.00  
Motor Vehicle Registration - \$359,013.00

Thank you for your continued support of these programs. If you have any questions, please contact John Lovstedt of the Motor Vehicle Safety Office at (808) 692-7655.

Sincerely,

A handwritten signature in black ink, appearing to read "Jade T. Butay".

JADE T. BUTAY  
Director of Transportation

JL:ktk

MEMORANDUM OF AGREEMENT  
BETWEEN THE  
STATE OF HAWAII  
DEPARTMENT OF HEALTH  
DISABILITY AND COMMUNICATION ACCESS BOARD  
AND THE COUNTY OF MAUI

This Memorandum of Agreement (MOA) is made this 1<sup>st</sup> day of July 2017, by and between the Disability and Communication Access Board, Department of Health, State of Hawaii (DCAB), and the County of Maui, Department of Finance, Driver Licensing Section, hereinafter referred to as the (COUNTY), to implement the Statewide Program on Parking for Persons with Disabilities (PARKING PROGRAM), in adherence to Chapter 291, Part III, Hawaii Revised Statutes, as amended, and Title 11, Chapter 219, Hawaii Administrative Rules.

1. The COUNTY shall:
  - A. Issue first-time removable windshield placards, temporary removable windshield placards, replacement placards, license plates and identification cards to qualified persons with disabilities.
  - B. Input all required data from the application form into the DCAB database consistent with the DCAB Technical and Reference Manual.
  - C. Refer all applicants and applications for renewal to DCAB; provide written information on the renewal process supplied by DCAB to all walk-in applicants; and forward renewal applications that are received by mail to DCAB for processing.
  - D. Collect and retain a transaction fee of twelve dollars (\$12) for all placards as authorized by Title 11, Chapter 219, Hawaii Administrative Rules.
  - E. Invoice DCAB at a rate of twelve dollars (\$12) per placard for placards issued for which a transaction fee is not authorized by Title 11, Chapter 219, Hawaii Administrative Rules, upon receipt of a quarterly statistical report from DCAB (see Section 2.F). The COUNTY shall submit invoices after each quarter.
  - F. Obtain and maintain computer hardware, software, and Internet service at the expense of the COUNTY to gain access to the DCAB parking database system.
  - G. Ensure that the placards and expiration decals are stored securely at all issuance stations to protect them from loss, damage, or theft.

- H. Coordinate with DCAB to retain original or scanned applications processed, including the forwarding of such information to DCAB as appropriate.
  - I. Ensure and obtain application that supports at least one of the following Browsers: Internet Explorer 10.0+, Firefox 13.0+, Chrome 15.0+, and/or Safari 5.0+.
2. The DCAB shall:
- A. Establish and maintain a parking permit database system in the DCAB office on Oahu and provide ongoing, troubleshooting, technical assistance and training to the COUNTY via telephone, facsimile, or email with respect to the system. The database shall be accessible to the COUNTY via high-speed Internet connection.
  - B. Provide renewal process information on DCAB's website and on posters distributed to the COUNTY, and by responding to inquiries.
  - C. Issue all renewals for removable windshield placards by mail.
  - D. Retain original applications consistent with state record retention requirements.
  - E. Provide identification cards and a computer template, application forms, parking placards and expiration decals to the COUNTY.
  - F. Provide a report to the COUNTY after each quarter of the fiscal year indicating the total number of placards issued by the COUNTY in the same period.
  - G. Arrange and pay for the shredding of application forms and expired placards annually.
  - H. Reimburse the COUNTY, upon receipt of an invoice, for each first-time removable windshield placard issued at the rate of twelve dollars (\$12) per placard. The reimbursement shall be issued after each quarter.
  - I. Delete records of persons confirmed deceased as verified by the Office of Vital Records, Department of Health, State of Hawaii, family members, or legal counsel of the estate of the deceased.
  - J. Maintain a website with information about the PARKING PROGRAM to include but not be limited to the application form, informational brochures, a parking space design video, and instruction sheets.

K. Provide public education and outreach to consumers, enforcement personnel, and public and private entities on all aspects of the PARKING PROGRAM, including eligibility; the application process; issuance of placards, special license plates and identification cards; privileges; enforcement; penalties; and accessible parking design and signage.

3. Terms of Agreement:

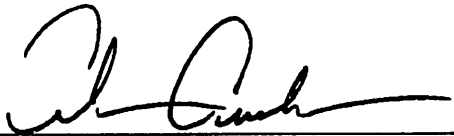
This MOA shall be effective from July 1, 2017, and shall continue through June 30, 2019, unless this Agreement is extended or sooner terminated as hereinafter provided.

4. Extension of Agreement:

Unless terminated, this MOA may be extended for not more than two (2) additional twelve (12) month periods upon mutual consent of the parties in writing at least thirty (30) days prior to expiration of this Agreement.

5. Termination of Agreement:

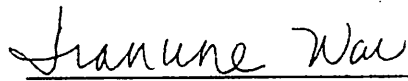
This MOA may be terminated by either party, but only after sixty (60) days written Notice of such intention is received by the other party.



ALAN ARAKAWA  
Mayor  
County of Maui

5/22/17

Date



FRANCINE WAI  
Executive Director  
Disability and Communication Access  
Board  
Department of Health

3/9/17

Date



MICHELLE NAKATA  
Deputy Attorney General

6/29/17

Date