

PEA Committee

From: Michele McLean <Michele.McLean@co.maui.hi.us>
Sent: Wednesday, July 18, 2018 11:10 AM
To: PEA Committee
Cc: Clarita Balala; miki.yokouchi@mauicounty.us; Pauline Martins; Shelly K. Espeleta; sherilyn.otsubo@mauicounty.us; Yukilei Sugimura
Subject: PEA-84, attn: Chair Sugimura
Attachments: McLean Resume July 2018.doc

Aloha Chair Sugimura,

Regarding PEA-84, Mayor Arakawa's nomination for Planning Director, attached please find my resume.

If you have any questions or require additional information, please feel free to contact me.

Mahalo,
Michele.

MICHELE CHOUTEAU McLEAN

➤ PROFESSIONAL PROFILE

Deputy Director. Department of Planning, County of Maui, Hawai'i.

Appointed by Mayor Arakawa to manage and administer the department's four divisions and 68 personnel who process administrative and discretionary land use permits. Responsibilities include representing the department before the Maui County Council and various boards and commissions; providing policy guidance and support to the Director and all personnel; preparing and presenting the department's annual budget; coordinating departmental functions with other governmental agencies; overseeing procurement and spending; conducting annual performance evaluations and administering personnel matters, including investigations and discipline when warranted. (January 2011 – present)

Chair / Commissioner. Kaho'olawe Island Reserve Commission, Maui, Hawai'i.

Nominated by Mayor Arakawa and Governor Abercrombie, and confirmed by the Senate, to serve as the County of Maui's representative on the commission responsible for the management and control of the Kaho'olawe Island Reserve, consisting of the island of Kaho'olawe and its 90 square miles of surrounding waters, and for setting policy for its cultural, marine and natural resource management and restoration programs. (Chair: May 2011 – present / Commissioner: February 2011 – present)

Deputy Director / Policy Advisor. Kaho'olawe Island Reserve Commission, Maui, Hawai'i.

Provided policy and administrative support to the commission and a staff of 24; responsible for all procurement, solicitations and contracting; prepared annual budgets and reviewed monthly spending reports; oversaw filling of personnel vacancies; conducted performance evaluations; coordinated interaction with State Legislature; supervised logistics and operations on Maui and Kaho'olawe. (Deputy Director: March 2008 – January 2011 / Policy Advisor: August 2005 – March 2008)

Land Use Planner. Smith Development, Maui, Hawai'i.

Responsibilities included land use planning, project management and coordination, governmental and public relations, administrative and technical support (April 2002 – July 2005).

Consultant. Chouteau Consulting, Maui, Hawai'i.

Sole-proprietorship providing planning, governmental and public relations services, with a focus on environmental sensitivity, cultural respect and community orientation (October 1999 – April 2002).

Legislative Analyst. Office of Council Services, County of Maui, Hawai'i.

Served as primary legislative staff for several County Council committees handling planning, public works, economic development and environmental issues (May 1995 – September 1999).

Senior Research Analyst. Republic Research Committee, Washington, D.C.

Directed Congressional Task Forces; specialized in social domestic policy; organized press briefings and press conferences; researched, drafted and promoted legislative proposals (October 1989 – August 1992).

Press Secretary / Special Assistant / Legislative Assistant. United States Congress, Washington, D.C.

Served as spokesman; assisted Chief of Staff, served as liaison between Senator and staff members; drafted legislation, monitored Congressional activity (August 1987 – September 1989).

➤ ACADEMIC PROFILE

University of Phoenix. Wailuku, Hawai'i.

Graduate studies in M.B.A. program (October 1999 – February 2001).

Vassar College. Poughkeepsie, New York.

A.B. Degree in Political Science (September 1983 – May 1987).

➤ COMMUNITY PROFILE

Paia Town Association. Pa'ia, Hawai'i.

Member of the Board of Directors (2014 – present).

Maui Food Bank. Wailuku, Hawai'i.

Member of the Board of Directors (2012 – present).

United States Tennis Association. Maui, Hawai'i.

Team Captain and Member (2013 – present).

Hawai'i Soccer Association. Maui, Hawai'i.

Member, Valley Isle Co-ed Soccer League (August 2000 – 2013).

Team Representative and Member, Valley Isle Soccer Association for Women (May 2001 – 2013).

East Maui Animal Refuge. Ha'iku, Hawai'i.

Member of the Board of Directors (1994 – 2009; President, 2006 – 2009).

Volunteer (1994 – 2009).

County of Maui Board of Water Supply. Wailuku, Hawai'i.

Member (April 2004 – August 2005).

Pukalani Hula Hale. Pukalani, Hawai'i.

Member (August 1997 – July 2003).