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OFFICE OF THE  
COUNTY COUNCIL

MICHAEL P.  
VICTORINO  
Mayor

GLENN MUKAI  
Director

GEORGETTE C.R.  
TYAU  
Deputy Director

**DEPARTMENT OF LIQUOR CONTROL**

COUNTY OF MAUI  
2145 KAOHU STREET, ROOM 105  
WAILUKU, MAUI, HAWAII 96793  
TELEPHONE: (808) 243-7753  
FACSIMILE: (808) 243-7558

April 25, 2019

Ms. Michele M. Yoshimura *MMY*  
Budget Director, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

*Michael P Victorino 4/29/19*

For Transmittal to:

Honorable Keani Rawlins-Fernandez  
Chair, Economic Development and Budget Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez:

**SUBJECT: REQUESTS/QUESTIONS FROM THE APRIL 18, 2019 MEETING (LC-6) (EDB-1)**

May I please request you provide all travel and travel-related expenses for the Department of Liquor Control for Fiscal Year 2018 and Fiscal Year 2019, to date. For all such expenses, identify the position number, title, and expenditure by sub-object code. (MM)

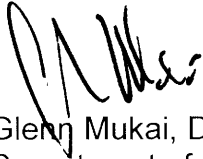
Attached are the spreadsheets for the Department of Liquor Control travel related expenses for Fiscal Year 2018 and Fiscal Year 2019 Year-To-Date.

Honorable Keani Rawlins-Fernandez  
April 25, 2019  
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Travel related expenses for Fiscal Year 2018 are \$ 58,942.99.

Travel related expenses for Fiscal Year 2019 Year-To-Date are \$ 41,349.77.

Sincerely,

A handwritten signature in black ink, appearing to read "Glenn Mukai". The signature is stylized and cursive.

Glenn Mukai, Director  
Department of Liquor Control

Attachments

GM/la

**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2018**

POSITION #	TITLE	PURPOSE	DATE(S)	6201	6222	6223	6226	6230	6218
	Investigator III/HNL	Interview Panel Participant	7/12/2017	\$ 255.60			\$ 20.00		
	Commissioner	Commission Meeting/Maui	7/12/2017	\$ 108.20	\$ 45.00				
	Commissioner	Commission Meeting/Maui	7/12/2017	\$ 159.20			\$ 45.00		
					\$ 22.50				
LC-0011	LCO II/Enforcement	Molokai Site Inspection	8/2/2017	\$ 181.20			\$ 20.00		
LC-0011	LCO II/Enforcement	Lanai Site Inspection	8/8/2017	\$ 312.32			\$ 20.00		
	Supervising Investigator	Interview Panel Participant	8/14/2017	\$ 317.00			\$ 20.00		
LC-0008	LCO III/Admin. Services Div.	Lanai Certification Exam	8/16/2017	\$ 187.37			\$ 20.00		
	Dep. Prosecuting Attorney	NLLEA Annual Conference	8/21-8/23/2017	\$ 1,132.63	\$ 106.40		\$ 20.00		
						\$ 725.00			
LC-0006	LCO IV/Enforcement	NLLEA Annual Conference	8/21-8/23/2017	\$ 1,523.64			\$ 400.00		
						\$ 725.00			
					\$ 115.04				
LC-0011	LCO II/Enforcement	HI Liquor Investigators Wkshop	9/25-9/26/17	\$ 212.29			\$ 400.00		
					\$ 485.66				
LC-0023	LCOII/Enforcement	HI Liquor Investigators Wkshp	9/25-9/26/17	\$ 212.29			\$ 325.00		
					\$ 485.66				
LC-0028	LCO III/Enforcement	HI Liquor Investigators Wkshp	9/25-9/26/17	\$ 226.87			\$ 325.00		
					\$ 485.66				
							\$ 325.00		

**Department of Liquor Control  
Travel Related Expenses  
Fiscal Year 2018**

	Commissioner	Commission Meeting/Maui	8/9/2017	\$ 108.20				
						\$ 45.00		
	Kauai Liquor Control Director	Interview Panel Participant	8/14/2017	\$ 253.59				
						\$ 45.00		
LC-0004	LCO III/Admin. Services Div.	Hana Certification Exam	9/19/2017					\$8.00
LC-0028	LCO III/Enforcement	Molokai Site Inspection	9/20/2017	\$ 196.20				
						\$ 20.00		
LC-0004	LCO III/Admin. Services Div.	Molokai Certification Exam	9/20/2017	\$ 196.20				
						\$ 20.00		
LC-0002	Private Secretary	NCSLA - Indianapolis	10/1-10/4/17	\$ 871.31				
						\$ 870.00		
							\$ 450.00	
					\$ 432.20			
	Commission Chair	NCSLA - Indianapolis	10/1-10/4/17	\$ 926.31				
						\$ 870.00		
							\$ 450.00	
					\$ 432.20			
LC-0001	Director	NCSLA - Indianapolis	1/01-10/4/17	\$ 871.31				
						\$ 870.00		
						\$ 432.20		
							\$ 450.00	
	Deputy Corp. Counsel	NCSLA - Indianapolis	10/1-10/4/17	\$ 924.48				
						\$ 870.00		
						\$ 540.25		
							\$ 450.00	
	Commission Vice Chair	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 399.46				
						\$ 743.43		
							\$ 395.00	
	Commission Board Member	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 233.20				
						\$ 720.93		
							\$ 395.00	

**Department of Liquor Control  
Travel Related Expenses  
Fiscal Year 2018**

	Adjudication Board Chair	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 183.20			
					\$ 720.93		
						\$ 395.00	
	Commission Chair	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 183.20			
					\$ 720.93		
						\$ 395.00	
	Adjudication Board Vice Chair	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 397.46			
					\$ 720.93		
						\$ 395.00	
LC-0016	LCO III/Admin. Services Div.	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 214.46			
					\$ 683.49		
						\$ 395.00	
LC-0017	Admin. Assistant II	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 218.20			
					\$ 720.93		
						\$ 395.00	
LC-0021	Deputy Director	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 241.20			
					\$ 720.93		
						\$ 395.00	
	Deputy Corp. Counsel	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 213.20			
					\$ 720.93		
						\$ 395.00	
	First Deputy Corp. Counsel	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 183.20			
					\$ 720.93		
						\$ 395.00	
LC-0023	LCO II/Enforcement	Lanai Site Inspection	11/8/2017	\$ 239.46			
						\$ 20.00	
LC-0026	LCO II/Enforcement	Lanai Certification Exam	11/8/2017	\$ 50.00			
					\$ 20.00		
LC-0009	LCO I/Enforcement	Lanai Certification Exam & train	11/8/2017	\$ 50.00			
					\$ 20.00		
LC-0001	Director	HI State Liquor Comm. Conf.	10/22-10/25/17	\$ 444.32			
					\$ 720.93		
						\$ 395.00	

**Department of Liquor Control  
Travel Related Expenses  
Fiscal Year 2018**

LC-0024	LCO III/Enforcement	Lanai Certification Exam	11/8/2017	\$ 50.00			
	Adjudication Board Member	Board Meeting/Maui	12/7/2017	\$ 50.00		\$ 20.00	
	Adjudication Board Member	Board Meeting/Maui	12/7/2017	\$ 209.20	\$ 90.00		
	Commission Chair	Commission Meeting	12/13/2017	\$ 159.20		\$ 45.00	
	Director	Directors Qtrly Meeting/Oahu	12/15/2017	\$ 302.71		\$ 45.00	
LC-0028	LCO III/Enforcement	Molokai Certification Exam	12/20/2017	\$ 196.20		\$ 20.00	
	Adjudication Board Member	Board Meeting/Maui	1/4/2018	\$ 50.00	\$ 90.00		
	Adjudication Board Member	Board Meeting/Maui	1/4/2018	\$ 189.20	\$ 45.00		
	Commission Vice Chair	Commission Meeting/Maui	12/13/2017	\$ 152.00	\$ 112.50		
	Commission Vice Chair	Commission Meeting/Maui	1/10/2018	\$ 101.00	\$ 112.50		
	Director, Kauai	Interview Panel Participant	1/17/2018	\$ 266.10		\$ 45.00	
	L.C. Auditor/Honolulu	Interview Panel Participant	1/17/2018	\$ 179.39		\$ 20.00	
	Commission Vice Chair	Special Commission Mtg. Maui	1/19/2018	\$ 101.00		\$ 45.00	
LC-0016	LCO II/Admin. Services Div.	Hana Site inspection	1/29/2018				\$8.00
LC-0028	LCO III/Enforcement	Lanai Certification Exam	2/14/2018	\$ 187.37		\$ 20.00	
	Adjudication Board Member	Board Meeting/Maui	3/1/2018	\$ 50.00	\$ 90.00		
	Adjudication Board Member	Board Meeting/Maui	3/1/2018	\$ 194.40			

**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2018**

LC-0008	LCO III/Admin. Services Div.	Lanai Site Inspection	3/7/2018	\$ 220.79		\$ 45.00	
						\$ 20.00	
LC-0016	LCO II/Admin. Services Div.	Molokai Site Inspection	3/7/2018	\$ 172.41		\$ 20.00	
LC-0021	Deputy Director	Liq. Admin.Qtrly Mtg./Oahu	3/9/2018	\$ 224.29		\$ 45.00	
	Commission Vice Chair	Commission Meeting/Maui	3/14/2018	\$ 50.00			
					\$ 112.50		
LC-0007	LCO III/Enforcement	Molokai Certification Exam	3/14/2018	\$ 169.40		\$ 20.00	
	Commissioner	Commission Meeting/Maui	3/14/2018	\$ 117.21		\$ 45.00	
LC-0024	LCO III /Enforcement	Lanai Site Inspection	3/21/2018	\$ 187.37		\$ 20.00	
LC-0011	LCO II/Enforcement	Hana circular delivery	3/23/2018				\$8.00
LC-0001	Director	Directors Meeting/Kauai	4/2/2018	\$ 215.38		\$ 45.00	
	Commissioner	Commission Meeting/Maui	4/11/2018	\$ 60.00			
					\$ 232.97		
LC-0011	LCO II/Enforcement	Molokai Site Inspection	4/12/2018		\$ 208.80	\$ 20.00	
	Adjudication Board Member	Board Meeting/Maui	5/3/2018	\$ 50.00			
					\$ 90.00		
	Adjudication Board Member	Board Meeting/Maui	5/3/2019	\$ 179.79		\$ 45.00	
	Commissioner	Commission Meeting/Maui	5/9/2018	\$ 60.00			
					\$ 232.97		
LC-0028	LCO III/Enforcement	Lanai Certification Exam	5/16/2018	\$ 70.00		\$ 20.00	
	Commissioner	Commission Meeting/Maui	6/6/2018	\$ 170.98			

**Department of Liquor Control  
Travel Related Expenses  
Fiscal Year 2018**

							\$ 45.00			
	Commissioner	Commission Meeting/Maui	6/6/2018	\$ 170.98						
					\$ 112.50					
	Commissioner	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 335.72						
					\$ 1,111.64					
							\$ 450.00			
	Commissioner	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 253.00						
					\$ 1,111.64					
							\$ 50.00			
	Commission Chair	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 184.87						
					\$ 1,111.64					
							\$ 450.00			
	Commissioner	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 203.00						
					\$ 1,111.64					
							\$ 450.00			
LC-0002	Private Secretary	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 244.87						
					\$ 1,111.64					
							\$ 450.00			
	Deputy Corp. Counsel	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 713.00						
					\$ 1,111.64					
							\$ 450.00			
LC-0021	Deputy Director	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 341.88						
					\$ 1,111.64					
							\$ 450.00			
	Commissioner Vice Chair	NCSLA Annual Conf/Waikoloa	6/17-6/20/18	\$ 279.21						
					\$ 1,157.44					
							\$ 450.00			
LC-0026	LCO I/Enforcement	Molokai Certification Exam	6/20/2018	\$ 146.79						
							\$ 20.00			
LC-0024	LCO III/Enforcement	Molokai Certification Exam	6/20/2018	\$ 146.79						
							\$ 20.00			
				<b>\$ 19,832.27</b>	<b>\$ 22,006.72</b>	<b>\$ 4,930.00</b>	<b>\$ 1,030.00</b>	<b>\$ 11,120.00</b>	<b>\$24.00</b>	<b>\$ 58,942.99</b>



**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2019 Year-To-Date**

POSITION #	TITLE	PURPOSE	DATE(S)	6201	6222	6223	6226	6230	6218
	Commissioner	Commission Meeting/Maui	7/11/2018	\$ 188.80			\$ 45.00		
	Commissioner	Commission Meeting/Maui	7/11/2018	\$ 101.00	\$ 232.98				
LC-0028	LCO III/Enforcement	Lanai Certification Exam	8/1/2018	\$ 50.00			\$ 40.00		
	Adjudication Board Member	Board Meeting /Maui	8/2/2018	\$ 169.90	\$ 120.48		\$ 90.00		
	Adjudication Board Member	Board Meeting/Maui	8/2/2018	\$ 50.00	\$ 90.00				
	Commissioner	Commission Meeting/Maui	8/8/2018	\$ 101.00	\$ 232.98				
	Director, Kauai	Interview Panel Participant	8/22/2018	\$ 282.00	\$ 45.00				
	Adjudication Board Member	Board Meeting/Maui	9/6/2018	\$ 170.78			\$ 45.00		
	Adjudication Board Member	Board Meeting/Maui	9/6/2018	\$ 50.00	\$ 90.00				
LC-0023	LCO II/Enforcement	Adjudication Meeting/Oahu	9/6/2018	\$ 205.46					
LC-0005	LCO I/Enforcement	State Liquor Investigators Wkshp.	9/10-9/11/18	\$ 236.60	\$ 375.18			\$ 250.00	
LC-0006	LCO IV/Enforcement	State Liquor Investigators Wkshp.	9/10-9/11/18	\$ 236.60	\$ 375.18			\$ 250.00	
LC-0001	Director	Directors Meeting/Kauai	9/25/2018	\$ 230.70			\$ 45.00		
	Adjudication Board Member	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 214.97					

**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2019 Year-To-Date**

	Adjudication Board Member	Board Meeting/Maui	10/4/2018	\$ 206.80	\$ 292.50	\$ 450.00
	Commissioner	Commission Meeting/Maui	10/5/2018	\$ 111.00	\$ 45.00	
	Commissioner	Commission Meeting/Maui	10/5/2018	\$ 248.88	\$ 232.98	
	Commissioner	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 214.96	\$ 45.00	
					\$ 1,012.89	
	Deputy Corporation Counsel	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 217.20		\$ 450.00
					\$ 1,012.89	
	Deputy Prosecuting Attorney	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 217.20		\$ 450.00
					\$ 1,012.89	
	First Deputy Corp. Counsel	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 217.20		\$ 450.00
					\$ 1,012.89	
	Adjudication Board Member	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 217.20		\$ 450.00
					\$ 1,012.89	
	Commissioner	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 249.27		\$ 450.00
					\$ 225.00	
LC-0001	Director	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 361.47		\$ 450.00
					\$ 1,012.89	
LC-0002	Private Secretary	HI State Liquor Comm. Conf/Kauai	10/7-10/10/18	\$ 217.20		\$ 450.00
					\$ 1,012.89	
LC-0028	LCO III/Enforcement	Molokai Certification Exam	10/11/2018	\$ 196.79		\$ 450.00
					\$ 20.00	

**Department of Liquor Control  
Travel Related Expenses  
Fiscal Year 2019 Year-To-Date**

	Director, Kauai	Interview Panel Participant	10/17/2018	\$ 266.70				
LC-0007	LCO III/Enforcement	Hana Certification Exam	10/24/2018			\$ 45.00		
							\$ 8.00	
LC-0001	Director	Directors Meeting/Hilo	10/24/2018	\$ 222.70				
						\$ 45.00		
LC-0020	LCO IV/Admin. Services Div.	Directors Meeting/Hilo	10/24/2018	\$ 207.70				
						\$ 20.00		
LC-0001	Director	NCSLA Regional Conference/CA	10/27-31/18	\$ 448.82		\$ 616.25		
							\$ 450.00	
	Deputy Corporation Counsel	NCSLA Regional Conference/CA	10/27-10/31/18	\$ 790.49	\$ 280.68			
						\$ 362.50		
							\$ 450.00	
	Deputy Prosecuting Attorney	NCSLA Regional Conference/CA	10/27-10/31/18	\$ 602.52	\$ 374.24			
						\$ 616.25		
							\$ 450.00	
	Adjudication Board Member	Board Meeting/Maui	11/1/2018	\$ 206.80				
						\$ 45.00		
LC-0022	LCO III/Admin. Services Div.	Hana Site Inspection	11/2/2018					\$8.00
LC-0016	LCO III/Admin. Services Div.	Hana Site Inspection	11/2/2018					\$8.00
	Commission Chair	NLLEA Annual Conference/Seattle	11/5-11/7/18	\$ 1,007.76	\$ 431.22			
						\$ 616.25		
							\$ 450.00	
	Deputy Prosecuting Attorney	NLLEA Annual Conference/Seattle	11/5-11/7/18	\$ 536.60	\$ 574.96			
						\$ 616.25		
							\$ 450.00	

**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2019 Year-To-Date**

LC-0001	Director	NLLEA Annual Conference/Seattle	11/5-11/7/18	\$ 952.89	\$ 431.22	\$ 616.25	\$ 450.00
LC-0024	LCO III/Enforcement	NLLEA Annual Conference/Seattle	11/5-11/7/18	\$ 531.60	\$ 574.96	\$ 616.25	\$ 500.00
	Commissioner	Commission Meeting/Maui	11/14/2018	\$ 111.00	\$ 112.50		
	Commissioner	Commission Meeting/Maui	11/14/2018	\$ 170.78		\$ 45.00	
LC-0020	LCO IV/Admin. Services Div.	Recruiting/Investigation Conf./LV	11/16-11/17/18	\$ 746.86	\$ 507.50		\$ 350.00
	Adjudication Board Member	Board Meeting/Maui	12/6/2018	\$ 170.78		\$ 45.00	
	Adjudication Board Member	Board Meeting/Maui	12/6/2018	\$ 50.00	\$ 90.00		
	Commissioner	Commission Meeting/Maui	12/9/2018	\$ 111.00	\$ 255.86		
	Commissioner	Commission Meeting/Maui	12/12/2018	\$ 111.00	\$ 232.98		
LC-0001	Director	Directors Meeeting/Oahu	12/14/2018	\$ 188.38		\$ 45.00	
LC-0008	LCO III/Admin. Services Div.	Molokai Certification Exam	12/19/2018	\$ 236.80		\$ 20.00	
	Adjudication Board Member	Board Meeting/Maui	2/7/2019	\$ 187.69		\$ 45.00	
	Adjudication Board Member	Board Meeting/Maui	2/7/2019	\$ 50.00	\$ 90.00		
	Commissioner	Commission Meeting/Maui	2/13/2019	\$ 116.00	\$ 255.86		

**Department of Liquor Control**  
**Travel Related Expenses**  
**Fiscal Year 2019 Year-To-Date**

LC-0016	LCO III/Admin. Services Div.	Lanai Certification Exam	2/20/2019	\$ 93.00		\$ 20.00				
LC-0001	Director	Liquor Admin. Qtrly Meeting/Oahu	2/22/2019	\$ 228.69		\$ 45.00				
	Commissioner	Commission Meeting/Maui	3/13/2019	\$ 111.00						
					\$ 255.86					
LC-0016	LCO III/Admin. Services Div.	Molokai Certification Exam	3/20/2019	\$ 146.69		\$ 20.00				
LC-0007	LCO III/Enforcement	Deliver Circulars/Molokai	3/28/2019	\$ 219.50		\$ 20.00				
LC-0007	LCO III/Enforcement	Deliver Circulars/Hana	4/4/2019					\$8.00		
	Adjudication Board Member	Board Meeting/Maui	4/4/2019	\$ 170.98		\$ 45.00				
LC-0007	LCO III/Enforcement	Deliver Circulars/Lanai	4/9/2019	\$ 80.00		\$ 20.00				
	Commissioner	Commission Meeting/Maui	4/10/2019	\$ 111.00						
					\$ 238.71					
				<b>\$ 14,148.71</b>	<b>\$ 13,691.56</b>	<b>\$ 4,567.50</b>	<b>\$ 810.00</b>	<b>\$ 8,108.00</b>	<b>\$24.00</b>	<b>\$ 41,349.77</b>