

ALAN M. ARAKAWA  
MAYOR



JEFFREY A. MURRAY  
FIRE CHIEF

LIONEL W. MONTALVO  
DEPUTY FIRE CHIEF

RECEIVED

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**COUNTY OF MAUI**  
**DEPARTMENT OF FIRE & PUBLIC SAFETY**

OFFICE OF THE MAYOR

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March 22, 2018

Honorable Alan M. Arakawa  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Riki Hokama  
Chair, Budget and Finance Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL  
  
Mayor 3/22/18  
Date

Dear Chair Hokama:

**SUBJECT: AMENDMENTS TO APPENDIX A, GRANT REVENUE-SCHEDULE OF GRANTS BY DEPARTMENTS AND PROGRAMS FOR FISCAL YEAR 2018 (DEPARTMENT OF FIRE AND PUBLIC SAFETY (NATIONAL DEVELOPMENT AND RESEARCH INSTITUTE, INC.)) (BF-61(13))**

We have received your letter dated March 16, 2018 concerning the National Development and Research, Inc (NDRI) grant. Thank you for the opportunity to respond to questions related to our March 14, 2018 Budget and Finance Committee meeting regarding this grant. The response to your questions are below.

1. *The proposed budget for the grant includes \$15,000 for overtime costs related to training for a peer support team. Provide a breakdown of the overtime costs for the 23 personnel, including fringe benefits.*

We originally wanted 20 personnel from our operations (firefighting personnel) and 3 personnel from our Health & Safety Bureau (HSB) section for a total of 23 personnel to participate in the 16 hour course regarding peer behavioral health support. Since our last meeting on March 14<sup>th</sup>, we have reduced our request to 14 firefighting personnel and 3 HSB personnel for a total of 17. I apologize for not including the fringe benefits in the earlier budget plan and that is the reason for the reduction. The firefighting personnel will be paid overtime or will likely cause overtime to be paid while 3 personnel in our HSB section will not incur overtime as the 16 hour class will be conducted on their regular work days (Monday-Friday).

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We use \$45 an hour for estimating overtime for training. This range is in line with a senior Fire Fighter I at the SR-17 level and a new Captain at the SR 25 level.

### Original Plan

(16hrs x 20 personnel = 320 hours) (320hrs x \$45 = \$14,400). This is how the \$15,000 was originally estimated. However, this would increase the amount to \$27,984 when fringe benefits are included as you correctly alluded to at the March 14<sup>th</sup> meeting. The fringe benefits are calculated at 86.56% and total \$12,984, resulting in the \$27,984 estimation.

### New Plan

In an effort to stay within budget and obtain useful equipment, we would like to reduce the peer support team to 14 firefighters and 3 HSB personnel as stated earlier. This will reduce the estimated overtime amount to \$18,805.00 when fringe is included. The 16 hours of training is the initial training taught by the International Association of Fire Fighters Peer Support Program Team.

- 2. Does the collective bargaining agreement for the Hawaii Fire Fighters Association require the County to provide fitness programs, including fitness equipment, to its fire personnel? If so, provide a copy of the provision in the collective bargaining agreement and explain how the County is currently fulfilling its obligation.*

The current collective bargaining agreement (CBA) with the Hawaii Fire Fighters Association (HFFA) covers the period July 1, 2017 to June 30, 2019. Within this CBA, there is no requirement for the County of Maui to provide fitness programs or fitness equipment to its fire personnel. We hope to work collaboratively with the HFFA on a program that meets everyone's goals and objectives. The IAFF Peer Support Program helps us move in that direction.

- 3. Is the NDRI grant available annually or is this a one-time grant? If the NDRI grant is not available annually, are there other grants available for the same purpose? Explain.*

The National Development and Research Institute (NDRI), Inc. was successful in obtaining a research grant from FEMA in its FY '14 application. It can be assumed that there are no guarantees that the grant will be obtained again by NDRI as it is a competitive process. If the NDRI is successful in obtaining a future grant, there is no guarantee that Maui County would be selected again to participate with the program. We are not aware at this time if there are other specific grants that that can be applied towards this programs goals. We will continue to look for grant opportunities related to this program.

- 4. If other grants are not available, how would your Department continue the fitness programs and replacement of the equipment? Provide an itemized breakdown of the annual costs.*

There currently are no future grants that have been identified to purchase or replace fitness equipment. However, the Department will continue to look for outside funding opportunities.

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Regarding this particular fitness equipment replacement, once the equipment is past its useful life, it will be disposed of. We are hopeful that the equipment will last for several years and no funding will be requested during that time. We will put in a budget request to replace fitness equipment as we have in past years. We can estimate that a request for \$15,000 will be made to replace this particular fitness equipment every three to five years, not annually.

There are behavioral and physical components of the program. The physical component supports the behavioral component. If there are no funds to replace inoperable fitness equipment, we will concentrate on the behavioral aspect. We will work with what we have and can get. We understand that there is no guarantee we will receive future estimated costs.

Sincerely,



JEFFREY A. MURRAY  
Fire Chief

Attachment

xc: Valeriano Martin, Assistant Fire Chief of Support Services  
Conrad Fernandez, Captain, Health & Safety Bureau

## Budget

NFFF Fire Hero Learning Network online training for entire department	\$0
IAFF Peer Support Training for 17 personnel	\$ 7,500
Overtime for training @ \$45 for 224hrs	\$10,080
Fringe Benefits @ 86.56%	\$ 8,725
Travel expense for Lanai and Molokai members	\$ 1,500
6 Treadmills, 1 ea. for stations 6,7,8,12,13,and 14	\$12,000
<b>TOTAL</b>	<b>\$39,805.00</b>