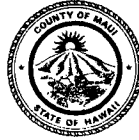


Council Chair  
Mike White

Vice-Chair  
Robert Carroll

Presiding Officer Pro Tempore  
Stacy Crivello

Councilmembers  
Alika Atay  
Elle Cochran  
Don S. Guzman  
Riki Hokama  
Kelly T. King  
Yuki Lei K. Sugimura



Director of Council Services  
Sandy K. Baz

**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

March 6, 2017

Ms. Teena Rasmussen, Director  
Office of Economic Development  
County of Maui  
Wailuku, Hawaii 96793

Dear Ms. Rasmussen:

SUBJECT: **FISCAL YEAR ("FY") 2018 BUDGET** (OM-1) (BF-1)

May I please request a copy of the annual budget for each grantee proposed in the FY 2018 Budget by your Department. The annual budget for each grantee should include the following: (1) salary of the Executive Director (or equivalent position); (2) number of employees and total payroll expenses; (3) non-payroll operating expenses by category, specifying their anticipated use; (4) capital expenditures by project, if any; and (5) all funding sources (grants, donations, fundraisers, etc.) and amounts estimated to be received from each.

May I further request you transmit the information no later than **March 29, 2017**, to assist the Committee in reviewing the grants proposed by your Department in the FY 2018 Budget. To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, Shelly Espeleta at ext. 7134, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink that reads "Riki Hokama".

RIKI HOKAMA, Chair  
Budget and Finance Committee

bf:2018bgt:170304aom01:mmmy

cc: Mayor Alan M. Arakawa  
Budget Director