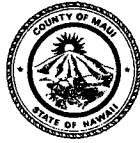


Council Chair
Mike White

Vice-Chair
Robert Carroll

Presiding Officer Pro Tempore
Stacy Crivello

Councilmembers
Alika Atay
Elle Cochran
Don S. Guzman
Riki Hokama
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Director of Council Services
Sandy K. Baz

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

August 3, 2017

Mr. Keith Regan, Director
Department of Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Regan:

SUBJECT: **PLAN OF AUDITS (FISCAL YEAR 2016) (AUDIT OF COUNTY PROCUREMENTS (pCARD)) (BF-98(3))**

At its meeting of August 1, 2017, the Budget and Finance Committee reviewed Audit Report 16-01, "Audit of County Procurements (pCard)," prepared by the Office of the County Auditor, County of Maui, dated June 2017.

May I request the following:

1. Provide the County's current policy and procedures for pCard use and Cardholder Agreement.
2. Provide an update on the implementation of recommendations identified in Audit Report 16-01.

May I further request you provide your response no later than **Wednesday, August 16, 2017**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama".

RIKI HOKAMA, Chair
Budget and Finance Committee

bf:ltr:098(3)amd01:mmmy

cc: Mayor Alan M. Arakawa