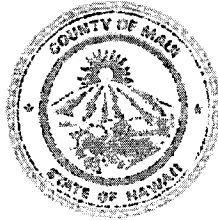


MICHAEL P. VICTORINO  
Mayor

KARLA H. PETERS  
Director

JOHN L. BUCK III  
Deputy Director



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OFFICE OF THE MAYOR

**DEPARTMENT OF PARKS AND RECREATION**

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawai'i 96793  
Main Line (808) 270-7230 / Facsimile (808) 270-7942

July 7, 2020

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

*Michael P. Victorino* 7/10/20  
\_\_\_\_\_  
Mayor Date

For Transmittal to:

Honorable Keani Rawlins-Fernandez, Chair  
Economic Development and Budget Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez:

**SUBJECT: MONITORING OF GRANTS AND GRANT REPORTING (EDB-71)**

Per your request, I am transmitting feedback/comments to the proposed evaluation spreadsheet template related to EDB-71.

I would like to offer some suggestions:

- Rebalancing the weights for each criteria. "Meeting the Community Needs" is important however "Responsiveness", "Records and Reporting" and "Efforts to Secure Other Funding" are also critical. These should have higher weights.
- Adding "Effectiveness in" to "Meeting Community Needs" might be a better way to evaluate the Grantee.
- "Efforts to Secure Other Funds" and "% of County Funds for Project" go hand in hand. Perhaps they could be combined.
- Remove "Use of Funds" as a criteria. Typically the Grantee will submit a Budget Proposal for review and approval so this criteria is vetted during this process.

Thank you for your attention to this matter. Should you have any questions or require additional information, please feel free to contact Lyle Kobashigawa, Grants Coordinator, at Ext. 7949.

Sincerely,

Handwritten signature of Karla H. Peters in black ink.

KARLA H. PETERS  
Director of Parks and Recreation

c: John L. Buck, Deputy Director  
KHP:LK

## **EDB Committee**

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**From:** Michelle Santos <Michelle.Santos@co.maui.hi.us>  
**Sent:** Friday, July 10, 2020 1:21 PM  
**To:** EDB Committee; Keani N. Rawlins  
**Cc:** John Buck; Josiah Nishita; Karla Peters; Kayla Ueshiro; Lisa Sakumoto; Sandy Baz; Stacy Takahashi; Tyson Miyake; Zeke Kalua  
**Subject:** MT#8364 Monitoring of Grants and Grant Reporting  
**Attachments:** MT#8364.pdf

*Michelle L. Santos*  
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