

MICHAEL P. VICTORINO
Mayor



DAVID J. UNDERWOOD
Director
RECEIVED
CYNTHIA M. RAZO-PORTER
Deputy Director

2019 MAR 28 PM 1:31

COUNTY OF MAUI

DEPARTMENT OF PERSONNEL SERVICES **OFFICE OF THE COUNTY COUNCIL**
200 S. HIGH STREET * WAILUKU, MAUI, HAWAII 96793-2155
PHONE (808) 270-7850 * FAX (808) 270-7969

Website: www.mauicounty.gov/departments/Personnel • Email: personnel.services@mauicounty.gov

March 27, 2019

Ms. Michele M. Yoshimura *MJ*
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Michael P Victorino 3/28/19
Mayor Date

For Transmittal to:
Honorable Keani Rawlins-Fernandez
Chair, Economic Development & Budget Committee
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez:

SUBJECT" FISCAL YEAR ("FY") 2020 BUDGET (PS-2) (EDB-1)

We are in receipt of your communication (PS-2) (EDB-1), which requests:

"May I please request you provide all reallocations and reclassifications subject to Section 7 of the General Budget Provisions. Include the department and the authorization for the change in supervisory duties and responsibilities, and indicate whether the Council was provided with the proper written notification."

The flowing table lists the reallocations effective during the current fiscal year that we believe involved changes in supervisory duties and responsibilities. For each reallocation, we have attached a copy of both the requisition approving the change and the "Notice of Director's Action" form sent to the department confirming the reallocation.

Honorable Keani Rawlins-Fernandez
March 27, 2019
Page 2


Department	Position	Date	Previous Job	New Job
Parks & Recreation	PR-0293	10/1/2018	Power Mower Repairer I	Power Mower Repairer II
Public Works	PW-0647	10/16/2018	Laborer II	Highway Construction and Maintenance Supervisor I
Public Works	PW-0675	10/16/2018	Civil Engineer IV	Civil Engineer VI
Water Supply	WW-0033	7/9/2018	Construction Equipment Mechanic II	Laborer II
Water Supply	WW-0033	10/24/2018	Laborer II	Construction Equipment Mechanic II

We are not aware whether the Council was provided with notification for these reallocations. As the initiating department is best positioned to explain the reasons for the change, and is responsible for maintaining and executing any changes to their organization chart, we defer to the department to make the required report to Council. We remind departments of this requirement by including the following as part of our Notice of Director's Action whenever a position is reallocated/reclassified:

Reminder: In accordance with §7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved."

I hope this addresses your request. If you have any questions, please feel free to contact me at extension 7850.

Sincerely,



DAVID UNDERWOOD
Director of Personnel Services

DU
Attachments

DEPARTMENT OF PERSONNEL SERVICES
COUNTY OF MAUI
200 South High Street
Wailuku, HI 96793

Date: December 4, 2018

TO: KAALA BUENCONSEJO, DIRECTOR OF PARKS & RECREATION
ALAN HIYAKUMOTO, INCUMBENT

SUBJECT: NOTICE OF DIRECTOR'S ACTION

1. IDENTIFICATION:

- a. Position No. & Incumbent: **PR-0293, Alan Hiyakumoto** (Req. No. 02790)
- b. Class Title & SR: **Power Mower Repairer I, BC-09**

2. DIRECTOR'S ACTION: This is to notify you that the Director has taken the following action following a review of the position identified above:

() Initial Allocation to the class:

Pay Range: B. U.: Effective Date:

() No change in classification:

(X) Reallocate: (X) Up () Down () Other

To the class: **7K.042 Power Mower Repairer II**

Pay Range: **WS-09** B.U: **01** Effective Date: **October 1, 2018**


3. APPEAL: (a) An incumbent may appeal the Director's classification action or the Director's initial pricing action of a new class to the Civil Service Commission within twenty days of the date of this Notice of Director's Action as provided by Section 11-102-37, Chapter 102 of the Rules of Practice & Procedure of the Civil Service Commission. The last day to file an appeal is **December 24, 2018 Pursuant to HRS Section 76-14 and Section 11-102-3 of the Rules of the Civil Service Commission, classification/reclassification and initial pricing appeals are limited to affected employees.**

4. DEPARTMENT:

Please initiate a personnel action to reflect the above action.

(Reminder: In accordance with § 7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved.)

5. REMARKS: Enclosed are your copies of the position description for the above position(s) to which all applicable classification and compensation actions have been certified.


DAVID J. UNDERWOOD
Director of Personnel Services

xc: Agnes Hayashi

AR #2019-062

View/Edit Requisition

Creator: **Pasalo, Roxanne**

[Referred List Columns/Sort](#) [Referred List Columns/Sort \(OHC\)](#) [Eligible List Type Sort](#)

Fields marked with an asterisk (*) are required

* Requisition #: 02790

* Department: Department of Parks and Recreation

Division (Not Using):

* Class Spec: 7K.040 - POWER MOWER REPAIRER I

Working Title: Power Mower Repairer I (PR-0293)

Desired Start Date: 10/01/18

* Hiring Managers: Brown, Jo-Addie
Pasalo, Roxanne

Job Term: Permanent Full-Time

List Type:

Vacancies: 1

Position Type: Existing Position (Replacement of Staff)

Position Control:	Position #	First Name	Last Name	Vacancy Date
	PR-0293	Alan	Hiyakumoto	

Skills:

Comments:

Length and Period, if not permanent

FTE, if less than full-time

Work Location: Waiehu Golf Course

TYPE OF ACTION REQUESTED: Re-description of Filled Position (must attach PD and Table of Organization)

Description of the request if 'OTHER' was selected

Budget/Dept Program: Waiehu Golf Course

Number of Authorized EP: 20.9

Requested Position Action exceeds authorized EP: No

Appointment Type: Civil Service

Cite Legal Authority - HRS Section (if applicable)

Position Pay Range: BC-09

Funds: Payroll Distribution Code (Index Code): 915181A

Funding Availability: Available

Additional funding required per Month (if funding not available)

Funding Source (select all that apply): OTHER (describe below)

Describe funding source if 'OTHER' was selected above: Enterprise Fund - Golf Fund

Justification for action requested: Department request to reallocate Power Mower Repairer I (BC-09) to Automotive Mechanic II (WS-10). Approved in FY19 budget.

- * Approval 1: 1-Dept Head
- Buenconsejo, Kaala
- Savage, Brienne
Must approve before next approval
- Approval 2: 2-Budget Director
- Baz, Sandy
- Okamura, Jennifer
- Ono, June
- Baisa, Candace
Must approve before next approval

Apprd by MD 9/20/18

Approval 3: 3-Managing Director
- Regan, Keith
- Iida, Tiffany
- Yamaguchi, Jock

Final approval

Attachments:

Attachment Title	Date Uploaded	File Name
PR-0293.pdf	09/13/18	PR-0293.pdf
Waiehu Golf Course org chart.pdf	09/13/18	Waiehu Golf Course org chart.pdf

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DEPARTMENT OF PERSONNEL SERVICES
COUNTY OF MAUI
200 South High Street
Wailuku, HI 96793

Date: October 17, 2018

TO: DAVID GOODE, DIRECTOR OF PUBLIC WORKS

SUBJECT: NOTICE OF DIRECTOR'S ACTION

1. IDENTIFICATION:

a. Position No. & Incumbent: **PW-0647, Vacant** (Req No. 02867)

b. Class Title & SR: **Laborer II, BC-03**

DIRECTOR'S ACTION: This is to notify you that the Director has taken the following action following a review of the position identified above:

() Initial Allocation to the class:

Pay Range: B. U.: Effective Date:

() No change in classification:

(X) Reallocate: (X) Up () Down () Other

To the class: **7M.005 Highway Construction & Maintenance Supervisor I**


Pay Range: **WS-10** B.U.: **01** Effective Date: **October 16, 2018**

3. APPEAL: (a) An incumbent may appeal the Director's classification action or the Director's initial pricing action of a new class to the Civil Service Commission within twenty days of the date of this Notice of Director's Action as provided by Section 11-102-37, Chapter 102 of the Rules of Practice & Procedure of the Civil Service Commission. The last day to file an appeal is **November 7, 2018**. Pursuant to HRS Section 76-14 and Section 11-102-3 of the Rules of the Civil Service Commission, classification/reclassification and initial pricing appeals are limited to affected employees.

4. DEPARTMENT:

(Reminder: In accordance with § 7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved.)

5. REMARKS: Enclosed are your copies of the position description for the above position to which all applicable classification and compensation actions have been certified.


for DAVID J. UNDERWOOD
Director of Personnel Services

xc: Agnes Hayashi

2019-075

View/Edit Requisition

Creator: Mahi, Nancy

[Referred List Columns/Sort](#) [Referred List Columns/Sort \(OHC\)](#) [Eligible List Type Sort](#)

Fields marked with an asterisk (*) are required

* Requisition #: 02867

* Department: Department of Public Works

Division (Not Using):

* Class Spec: 6A 010 - LABORER II

Working Title: LABORER II

Desired Start Date: 10/05/18

* Hiring Managers: Enfield-Carlos, Summer
Mahi, Nancy

Job Term: Permanent Full-Time

List Type: Departmental Promotional Only

Vacancies: 1

Position Type: Existing Position (Replacement of Staff)

Position Control:	Position #	First Name	Last Name	Vacancy Date
	PW-0647	Gordon	Leal	03/01/2018

Skills:

Comments: Reallocation of Laborer II to HC&MSI. Org Charts (existing & proposed) are the last two pages of the approved reorg document.

Length and Period, if not permanent

FTE, if less than full-time

Work Location: LAHAINA

TYPE OF ACTION REQUESTED: Re-description of Vacant Position (must attach PD)

Description of the request if 'OTHER' was selected

Budget/Dept Program: PUBLIC WORKS ROAD, BRIDGE AND DRAINAGE MAINTENANCE PROGRAM

Number of Authorized EP: 123

Requested Position Action exceeds authorized EP: No

Appointment Type: Civil Service

Cite Legal Authority - HRS Section (if applicable)

Position Pay Range: WS-10

Funds: Payroll Distribution Code (Index Code): 916544A

Funding Availability: Available

Additional funding required per Month (if funding not available)

Funding Source (select all that apply): County

Describe funding source if 'OTHER' was selected above

Justification for action requested: Reorganization approved 09/04/18. Union consult concluded 10/04/18.

- * Approval 1: 1-Dept Head - Goode, David Must approve before next approval
- Approval 2: 2-Budget Director - Baz, Sandy Must approve before next approval
- Okamura, Jennifer
- Ono, June
- Approval 3: 3-Managing Director - Regan, Keith Final approval
- Iida, Tiffany
- Yamaguchi, Jock

Approved by MAD 10/12/18

Attachments:

Attachment Title	Date Uploaded	File Name
APPROVED SUBMISSION_PW Hwys LAHAINA Reorg Proposal.pdf	10/09/18	APPROVED SUBMISSION_PW Hwys LAHAINA Reorg Proposal.pdf
PW-0647_PD_SIGNED.pdf	10/09/18	PW-0647_PD_SIGNED.pdf

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DEPARTMENT OF PERSONNEL SERVICES
COUNTY OF MAUI
200 South High Street
Wailuku, HI 96793

Date: October 16, 2018

TO: DAVID GOODE, DIRECTOR OF PUBLIC WORKS

SUBJECT: NOTICE OF DIRECTOR'S ACTION

1. IDENTIFICATION:

a. Position No. & Incumbent: **PW-0675, Vacant** (Req No. 02825)

b. Class Title & SR: **Civil Engineer IV, SR-24**

DIRECTOR'S ACTION: This is to notify you that the Director has taken the following action following a review of the position identified above:

() Initial Allocation to the class:

Pay Range: B. U.: Effective Date:

() No change in classification:

(X) Reallocate: (X) Up () Down () Other

To the class: **4A.030 Civil Engineer VI**

Pay Range: **SR-28** B.U.: **13** Effective Date: **October 16, 2018**

3. APPEAL: (a) An incumbent may appeal the Director's classification action or the Director's initial pricing action of a new class to the Civil Service Commission within twenty days of the date of this Notice of Director's Action as provided by Section 11-102-37, Chapter 102 of the Rules of Practice & Procedure of the Civil Service Commission. The last day to file an appeal is **November 5, 2018**. Pursuant to HRS Section 76-14 and Section 11-102-3 of the Rules of the Civil Service Commission, classification/reclassification and initial pricing appeals are limited to affected employees.

4. DEPARTMENT:

(Reminder: In accordance with § 7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved.)

5. REMARKS: Enclosed are your copies of the position description for the above position to which all applicable classification and compensation actions have been certified.



DAVID J. UNDERWOOD
Director of Personnel Services

xc: Agnes Hayashi

View/Edit Requisition

Creator: Mahi, Nancy

[Referred List Columns/Sort](#) [Referred List Columns/Sort.\(OHC\)](#) [Eligible List Type Sort](#)

Fields marked with an asterisk (*) are required

* Requisition #: 02825

* Department: Department of Public Works

Division (Not Using):

* Class Spec: 4A.030 - CIVIL ENGINEER **IV**

Working Title: CIVIL ENGINEER **IV**

Desired Start Date: 09/22/18

* Hiring Managers: Enfield-Carlos, Summer
Mahi, Nancy

Job Term: Permanent Full-Time

List Type:

Vacancies: 1

Position Type: Existing Position (Replacement of Staff)

Position Control:	Position #	First Name	Last Name	Vacancy Date
	<u>PW-0675</u>			

Skills:

Comments:

Length and Period, if not permanent

FTE, if less than full-time

Work Location: WAILUKU

TYPE OF ACTION REQUESTED: Re-description of Vacant Position (must attach PD)

Description of the request if 'OTHER' was selected

Budget/Dept Program: PUBLIC WORKS ENGINEERING PROGRAM

Number of Authorized EP: 37

Requested Position Action exceeds authorized EP: No

Appointment Type: Civil Service

Cite Legal Authority - HRS Section (if applicable)

Position Pay Range: SR-28

Funds: Payroll Distribution Code (Index Code): 916126A

Funding Availability: Available

Additional funding required per Month (if funding not available)

Funding Source (select all that apply): County

Describe funding source if 'OTHER' was selected above

Justification for action requested: Vacant e/p, reorg approved to transfer position from our Engineering to Highways Division.

* Approval 1: 1-Dept Head - Dagdag-Andaya, Rowena Must approve before next approval

Approval 2: 2-Budget Director - Baz, Sandy - Okamura, Jennifer - Ono, June Must approve before next approval

Approval 3: 3-Managing Director - Regan, Keith - Iida, Tiffany - Yamaguchi, Jock Final approval

Attachments:

Attachment Title	Date Uploaded	File Name
Approved_Hwys Countywide Services Reorg.pdf	09/22/18	Approved_Hwys Countywide Services Reorg.pdf
PW-0675_DPS PD Submittal.pdf	09/22/18	PW-0675_DPS PD Submittal.pdf
FY18 Org Chart.pdf	09/22/18	FY18_Org_Chart.pdf
Approved_ Re-Org Chart.pdf	09/22/18	Approved_Re-Org_Chart.pdf
HGEA Exec. Director_Conclusion of Union Consult_Hwys Reorg 2018.pdf	09/22/18	HGEA_Exec_Director_Conclusion of Union Consult_Hwys Reorg 2018.pdf

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DEPARTMENT OF PERSONNEL SERVICES
COUNTY OF MAUI
200 South High Street
Wailuku, HI 96793

Date: August 7, 2018

TO: GLADYS BAISA, DIRECTOR OF WATER
JAMES CHESTER, INCUMBENT

SUBJECT: NOTICE OF DIRECTOR'S ACTION

1. IDENTIFICATION:

a. Position No. & Incumbent: **WW-0033, JAMES CHESTER** (Req. No. 02647)

b. Class Title & SR: **CONSTRUCTION EQUIPMENT MECHANIC II, WS-11**

2. DIRECTOR'S ACTION: This is to notify you that the Director has taken the following action following a review of the position identified above:

() Initial Allocation to the class:

Pay Range: B. U.: Effective Date:

() No change in classification:

(**X**) Reallocate: () Up (**X**) Down () Other

To the class: **6A.010 LABORER II**

Pay Range: **BC-03** B.U.: **01** Effective Date: **JULY 9, 2018**

3. APPEAL: (a) An incumbent may appeal the Director's classification action or the Director's initial pricing action of a new class to the Civil Service Commission within twenty days of the date of this Notice of Director's Action as provided by Section 11-102-37, Chapter 102 of the Rules of Practice & Procedure of the Civil Service Commission. The last day to file an appeal is **AUGUST 27, 2018**. Pursuant to HRS Section 76-14 and Section 11-102-3 of the Rules of the Civil Service Commission, classification/reclassification and initial pricing appeals are limited to affected employees.

4. DEPARTMENT:

(Reminder: In accordance with § 7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved.)

5. REMARKS: Enclosed are your copies of the position description for the above position(s) to which all applicable classification and compensation actions have been certified.


DAVID J. UNDERWOOD
Director of Personnel Services

xc: Managing Director

View/Edit Requisition

Referred List Columns/Sort Referred List Columns/Sort (OHC) Eligible List Type Sort

Creator: Evans, Teri

Fields marked with an asterisk (*) are required

* Requisition #: [REDACTED]

* Department: Department of Water Supply

Division (Not Using):

* Class Spec: 7K.061 - CONSTRUCTION EQUIPMENT MECHANIC II

Working Title: CONSTRUCTION EQUIPMENT MECHANIC II

Desired Start Date: [REDACTED]

* Hiring Managers: Evans, Teri
Takakura, Jacalyn

Job Term: Permanent Full-Time

List Type: Departmental Promotional Only

Vacancies: 1

Position Type: Existing Position (Replacement of Staff)

Position Control:	Position #	First Name	Last Name	Vacancy Date
	[REDACTED]	James	Chester	07/09/2018

Skills:

Comments:

Length and Period, if not permanent

FTE, if less than full-time

Work Location: Kahului

TYPE OF ACTION REQUESTED: Re-description of Filled Position (must attach PD and Table of Organization)

Description of the request if 'OTHER' was selected

Budget/Dept Program: Water Operations

Number of Authorized EP: 145

Requested Position Action exceeds authorized EP: No

Appointment Type: Civil Service

Cite Legal Authority - HRS Section (if applicable)

Position Pay Range: WS-11

Funds: Payroll Distribution Code (Index Code): 953307A

Funding Availability: Available

Additional funding required per Month (if funding not available)

Funding Source (select all that apply): County

Describe funding source if 'OTHER' was selected above

Justification for action requested: Request to reallocate position from Construction Equipment Mechanic II, WS-11 to Laborer II, BC-03. Employee does not meet MQs due to expiration of DOT Medical Examiners Certificate. [REDACTED]

- * Approval 1: 1-Dept Head
- Takakura, Jacalyn
- Baisa, Gladys Must approve before next approval
- Approval 2: 2-Budget Director
- Baz, Sandy
- Okamura, Jennifer
- Ono, June
- Baisa, Candace Must approve before next approval
- Approval 3: 3-Managing Director
- Regan, Keith
- Iida, Tiffany
- Yamaguchi, Jock Final approval

Attachments:

WW0033.pdf	07/25/18	WW0033.pdf
Visio-WW0033 Reallocation 180709.pdf	07/25/18	Visio-WW0033 Reallocation 180709.pdf

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DEPARTMENT OF PERSONNEL SERVICES
COUNTY OF MAUI
200 South High Street
Wailuku, HI 96793

Date: November 15, 2018

TO: GLADYS BAISA, DIRECTOR OF WATER SUPPLY
JAMES CHESTER, INCUMBENT

SUBJECT: NOTICE OF DIRECTOR'S ACTION

1. IDENTIFICATION:

a. Position No. & Incumbent: **WW-0033, James Chester** (Req. No. 02931)

b. Class Title & SR: **Laborer II, BC-03**

2. DIRECTOR'S ACTION: This is to notify you that the Director has taken the following action following a review of the position identified above:

() Initial Allocation to the class:

Pay Range: B. U.: Effective Date:

() No change in classification:

(X) Reallocate: (X) Up () Down () Other

To the class: **7K.061 Construction Equipment Mechanic II**

Pay Range: **WS-11** B.U: **01** Effective Date: **October 24, 2018**

3. APPEAL: (a) An incumbent may appeal the Director's classification action or the Director's initial pricing action of a new class to the Civil Service Commission within twenty days of the date of this Notice of Director's Action as provided by Section 11-102-37, Chapter 102 of the Rules of Practice & Procedure of the Civil Service Commission. The last day to file an appeal is **December 4, 2018** Pursuant to HRS Section 76-14 and Section 11-102-3 of the Rules of the Civil Service Commission, classification/reclassification and initial pricing appeals are limited to affected employees.

4. DEPARTMENT:

Please initiate a personnel action to reflect the above action.

(Reminder: In accordance with § 7 of the Budget Ordinance "Funds shall not be disbursed for reallocations and reclassifications which involve a change in supervisory duties and responsibilities until the Council receives written notice setting forth (1) an explanation of the reasons for the change, and (2) organizational charts showing the existing organization and the proposed organization of the department with the positions involved.)

5. REMARKS: Enclosed are your copies of the position description for the above position(s) to which all applicable classification and compensation actions have been certified.


DAVID J. UNDERWOOD
Director of Personnel Services

xc: Agnes Hayashi

View/Edit Requisition

Creator: Evans, Teri

[Referred List Columns/Sort](#) [Referred List Columns/Sort \(OHC\)](#) [Eligible List Type Sort](#)

Fields marked with an asterisk (*) are required

* Requisition # : 02931
 * Department : Department of Water Supply

Division (Not Using):

* Class Spec: 6A.010 - LABORER II

Working Title : LABORER II

Desired Start Date:

* Hiring Managers: Evans, Teri
 Takakura, Jacalyn

Job Term: Permanent Full-Time

List Type:

Vacancies: 0

Position Type: Existing Position (Replacement of Staff)

Position Control:	Position #	First Name	Last Name	Vacancy Date
	WW-0033	James	Chester	

Skills:

Comments: Employee's required Medical Examiner's License expired and he was temporarily demoted to Laborer II. Employee has since obtained a current license and meets M.Q.s

Length and Period, if not permanent

FTE, if less than full-time

Work Location Kahului

TYPE OF ACTION REQUESTED Re-description of Filled Position (must attach PD and Table of Organization)

Description of the request if 'OTHER' was selected

Budget/Dept Program Water Operations

Number of Authorized EP 145

Requested Position Action exceeds authorized EP No

Appointment Type Civil Service

Cite Legal Authority - HRS Section (if applicable)

Position Pay Range BC-03

Funds: Payroll Distribution Code (Index Code) 953307A

Funding Availability Available

Additional funding required per Month (if funding not available)

Funding Source (select all that apply) County

Describe funding source if 'OTHER' was selected above

Justification for action requested Request to reallocate position back to Construction Equipment Mechanic II, WS-11

* Approval 1:
 - Takakura, Jacalyn
 - Baisa, Gladys

Must approve before next approval

Approval 2: 2-Budget Director
- Baz, S
- Okamura, Jennifer
- Ono, June
- Balsa, Candace

Must approve before next approval

Approval 3: 3-Managing Director
- Regan, Keith
- Iida, Tiffany
- Yamaguchi, Jock

Final approval

Attachments:

Attachment Title	Date Uploaded	File Name
Chester.pdf	10/30/18	Chester.pdf
TO Support Services.pdf	10/30/18	TO Support Services.pdf
Chester Medical Cert.pdf	10/30/18	Chester Medical Cert.pdf

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