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Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

March 22, 2026

Mr. Andrew Martin, Prosecuting Attorney
Department of the Prosecuting Attorney
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Martin:

**SUBJECT: PROPOSED FISCAL YEAR 2027 BUDGET FOR THE
COUNTY OF MAUI (BFED-1) (PA-01)**

May I please request you submit your response to the following questions by **April 6, 2026**. This will enable the Committee to comprehensively review the FY 2027 Budget.

Please restate each question followed by the corresponding response. Please also ensure the response is clear and legible using a minimum 12-point font, including any attachments or exhibits. This formatting allows Members and the community to clearly read the document once posted.

1. Please outline the major changes in your Department's budget from FYs 2026 to 2027. If your budget will decrease, how will this impact your Department's operations and ability to serve the public?
2. How many vacant positions currently exist within your Department?
 - a. For each vacancy, please include the position ID, job title, the date the position became vacant, and the anticipated hire date.
 - b. What are the consequences, if any, for removing funding for these vacant positions from the FY 2027 Budget?
 - c. Please use the following format to respond:

Position ID	Department	Program	Job Title	Date of Vacancy	Anticipated Hire Date	Impact of Removing or Reducing Funding
[insert]	[insert]	[insert]	[insert]	[insert]	[insert]	[insert]

3. If your Department’s FY 2026 Budget contained expansion positions, please provide the following:
 - a. A list of the expansion positions.
 - b. For each expansion position that has not been filled, please indicate whether the position is included in the FY 2027 Budget.
 - c. For each unfilled expansion position included in the FY 2027 Budget:
 - i. Please state how many months of funding are being requested.
 - ii. Please identify where the position is in the hiring process — position creation; Administration, Department of Personnel Services, or union review; recruitment; interview; or other stage.
 - d. Please use the following format to respond:

Position ID	Job Title	Department	Program	Filled?	Date Filled	Included in Fiscal Year 2027 Budget?	Months of Funding Requested in Fiscal Year 2027	Current Stage in Hiring Process
[insert]	[insert]	[insert]	[insert]	[Yes/No]	[insert or N/A]	[Yes/No]	[insert or N/A]	[insert]

4. If your Department is proposing expansion positions in the FY 2027 Budget, how do you plan to fill those positions? Please also identify whether there are any similar positions within the same division, section, or Department that are currently vacant. If so, please state how long each similar position has been vacant.
5. How many positions were filled in FY 2026 that were not expansion positions?
6. How did your Department recruit to fill vacancies and what were the most effective methods for attracting candidates?

7. The following questions are related to overtime payments:
 - a. How much OT has been paid in FY 2026, to date, and what was the reason for the overtime?
 - b. What is the Department's process for authorizing, approving, and reviewing OT worked and OT paid to employees?
 - c. Were any of these OT costs attributed to the number of vacant positions in your Department?
 - d. Do you anticipate that OT costs in FY 2027 will increase or decrease and what are the reasons for your assumption?
8. The following questions are related to your Department's program and activities for FY 2027:
 - a. Identify the programs and activities conducted by your Department because of a Federal or State mandate. Indicate the amount of Federal or State funding your Department anticipates receiving and the amount of County funding your Department is requesting.
 - b. Identify the programs and activities conducted solely because of a Maui County Code mandate and indicate the amount your Department is requesting.
9. If your Department had Capital Improvement Projects in FY 2026:
 - a. Provide the status of each CIP if it is different from the information provided in the FY 2026 2nd Quarter CIP Report.
 - b. Provide information on how much funding has been encumbered or expended to date for each project.
10. If your Department has proposed Capital Improvement Projects for FY 2027:
 - a. Rank your proposed CIPs, by priority.

- b. Will CIP funding included in the FY 2027 Budget be encumbered by June 30, 2027? If not, how much do you anticipate will be encumbered by that date?
11. How many contracts did your Department execute in FY 2026? Please provide the total number and total dollar value of contracts awarded through each of the following procurement methods:
 - a. Request for Proposals.
 - b. Invitation for Bids.
 - c. Sole-Source Procurement.
12. If your Department manages a revolving fund:
 - a. Explain whether the revolving fund is still needed and why.
 - b. Provide the current balance.
13. If your Department manages grants:
 - a. Please provide a master list of all executed grants and all grants held up in review, including the reason each is being held.
 - b. For each grant line item not designated for a specific recipient (e.g., Small Business Promotion; Youth Programs), provide a breakdown of the grants that will be funded by the line item.
 - c. Provide a breakdown of all grants that will be funded by your Department under Sub-object Code 6317, County grant subsidy.
14. What are your top three Department priorities for FY 2027? How does your Department's budget reflect those priorities?
15. Did your Department apply for any grant funding in FY 2026? If yes, how much was received?
16. How much has your Department spent on Professional Services in FY 2026? What projects and consultants were funded under this line item?

17. How much of your Department's expenditures in FY 2026 will be reimbursed by the Federal Emergency Management Agency for the August 2023 Maui Wildfires? What amount of FY 2027 expenditures are expected to be reimbursed?
18. If your Department is receiving Federal grants, including pass-through grants:
 - a. Provide the amount your Department is receiving for routine operations.
 - b. Provide the amount your Department is receiving for August 2023 Maui Wildfires disaster recovery.
 - c. Explain any factors that could jeopardize the receipt of Federal grants, including changes in Federal policies, compliance requirements, or expiration dates.
 - d. Explain whether any Federal grants your Department has received or anticipates receiving have been reduced, suspended, terminated, or otherwise cut by the awarding agency.
 - i. For each affected grant, provide the amount affected, the effective date, the stated reason, and the impact on your Department.
 - e. Explain how your Department will adjust if it does not receive the anticipated Federal grant funding.
19. If your Department received funding to repair or replace equipment, locations, and structures destroyed in the wildfires, provide the current status for each. If there are items still pending repair or replacement, provide the estimated cost and timeline for the repair or replacement.
20. If your Department is managing a Council-initiated condition or appropriation in FY 2026, explain any challenges your Department faced in implementing the condition or appropriation and what information would have assisted you.

Mr. Andrew Martin
March 22, 2026
Page 6

The Department is not currently scheduled to present in person to the Committee. The schedule is subject to change and Committee staff will reach out if there are any changes to the schedule.

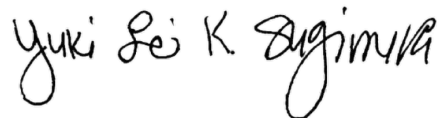
Please be prepared to give a presentation of up to 10 minutes on changes to your Department's budget from Fiscal Year 2026 to Fiscal Year 2027, addressing the following:

- Operations
- CIPs, if any
- Grants awarded by the Department, if any
- Grants received by the Department, if any
- Revolving funds, if any
- Rates and fees, including any estimated increase or decrease in revenue as a result of the changes

Please transmit your response to bfed.committee@mauicounty.us by **April 6, 2026**. To ensure efficient processing, please include the Committee item number in the subject line.

Should you have any questions, please contact me or the Committee staff (Kirsten Szabo at ext. 7662, James Krueger at ext. 7661, or Pauline Martins at ext. 8039).

Sincerely,



YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:2027bgt:260319apa01:kes

cc: Mayor Richard T. Bissen, Jr.
Budget Director

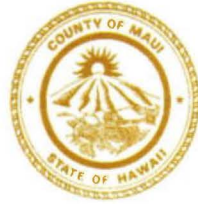
BFED Committee

From: BFED Committee
Sent: Monday, March 23, 2026 10:04 PM
To: Andrew Martin
Cc: 'Michelle Santos'; 'Zeke Kalua'; 'Lesley Milner'; 'Kristina Cabbat'; 'Tiare P. Horner'; 'Janina Agapay'; Shelly DeMattos; Glen Duran; 'prosecuting.attorney@co.maui.hi.us'
Subject: PROPOSED FISCAL YEAR 2027 BUDGET FOR THE COUNTY OF MAUI (BFED-1) (PA-01)
Attachments: 260319apa01 (PA-01).pdf

RICHARD T. BISSEN, JR.
Mayor


ANDREW H. MARTIN
Prosecuting Attorney

SHELLY C. MIYASHIRO
First Deputy Prosecuting Attorney



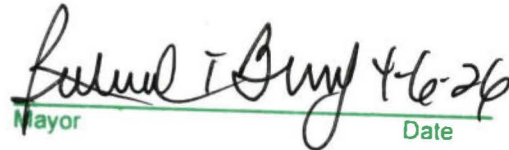
DEPARTMENT OF THE PROSECUTING ATTORNEY
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
PHONE (808) 270-7777 • FAX (808) 270-7625

April 6, 2026

 Lesley Milner
Budget Director
200 South High Street
Wailuku, Hawaii 96793

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL


Mayor Date

For transmittal to:

Yuki Lei K. Sugimura
Chair, Budget, Finance, and Economic Development Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Sugimura:

**SUBJECT: RESPONSE TO PROPOSED FISCAL YEAR 2027 BUDGET FOR
THE COUNTY OF MAUI (BFED-1)(PA-01)**

- 1. Please outline the major changes in your Department's budget from FY 2026 to 27. If your budget will decrease, how will this impact your Department's operations and ability to serve the public?**

In FY 2027 the major changes to the Department's budget:

- Salaries \$2,418,696 increase:
 - In accordance with collective bargaining agreements and Deputy Prosecuting Attorney salaries (Ord 5822, Bill 48, CD1 (2025)).

- Reallocating a vacant Office Operations Assistant II to an Executive Assistant II to support department initiatives.
- Operations:
 - Publications & Subscriptions \$140,000: Upgrade to Axon Justice to modernize storage of digital evidence, case management integration, and more efficiently review, edit, and prepare digital evidence for trial.
 - Training Fees/Seminars \$142,000: Trainings have historically been supported through a combination of federal and state funding; however, the continuity of these funding streams is uncertain, creating potential gaps in future training availability and long-term workforce development capacity. (1) Follow up Summit for the Mental Health and Criminal Justice Diversion project; (2) Domestic Violence Summit; (3) on-going annual training for Deputy Prosecuting Attorneys.

2. How many vacant positions currently exist within your Department?

As of March 31, 2026:

Position ID	Department	Program	Job Title	Date of Vacancy	Anticipated Hire Date	Impact of Removing or Reducing Funding
P-26417	Prosecuting Attorney	GENPROS	Deputy Prosecuting Attorney	5/23/2025	10/1/2026	*
P-26453	Prosecuting Attorney	GENPROS	Supervising Law Technician	2/16/2026	Pending interview	*
P-26467	Prosecuting Attorney	GENPROS	Supervising Law Clerk	2/16/2026	Awaiting internal applicants	*
P-26486	Prosecuting Attorney	GENPROS	Law Clerk III	9/23/2025	Requisition open – Awaiting list	*
P-26510	Prosecuting Attorney	GENPROS	Deputy Prosecuting Attorney	8/16/2025	Interviews ongoing	*
P-28718	Prosecuting Attorney	GENPROS	Deputy Prosecuting Attorney	7/24/2025	Interviews ongoing	*
P-30923	Prosecuting Attorney	GENPROS	Office Operations Assistant	8/16/2024	01/01/2027	Reallocating position to Executive Assistant II

P-30924	Prosecuting Attorney	GENPROS	Office Operations Assistant	11/1/2021	unknown	*
P-32783	Prosecuting Attorney	GENPROS	Victim Witness Counselor I	6/6/2025	Pending interviews	*

* The removal or defunding of a vacant position results in immediate cost savings; however, it also reduces organizational capacity to meet current and future service demands. While the position is not currently filled, it represents planned or necessary functionality aligned with program goals. Eliminating the role may lead to increased workload for existing staff, delays in key initiatives, and potential risks to long-term strategic objectives. Note that with DPA vacancies, salary increases and a recent pilot project spearheaded by the Department that allows for license reciprocity for prosecutors and public defenders has resulted in a significant increase in applications. We are currently filling those positions in a manner that is aligned with our pending move to 24 N. Church Street, where we will have the necessary space for all of our DPA positions.

- 3. If your Department’s FY 2026 Budget contained expansion positions, please provide the following:**
- a. A list of the expansion positions.**

No expansion positions were in the Department’s FY 2026 Budget.

- 4. If your Department is proposing expansion positions in the FY 2027 Budget, how do you plan to fill those positions? Please also identify whether there are any similar positions within the same division, section, or Department that are currently vacant. If so, please state how long each similar position has been vacant.**

No expansion positions were proposed in FY 27 Budget.

- 5. How many positions were filled in FY 2026 that were not expansion positions?**

Six (6) positions were filled from July 1, 2026 – March 31, 2026.

- 6. How did your Department recruit to fill vacancies and what were the most effective methods for attracting candidates?**

The Department saw the most success from recruitment efforts for the Deputy Prosecuting Attorney positions through LinkedIn. Salary increases provided the hiring leverage needed to attract quality candidates and in conjunction with the State’s reciprocity pilot program the Department received over 100 applicants.

- 7. The following questions are related to overtime payments:**

- a. How much OT has been paid in FY 2026, to date, and what was the reason for the overtime.**

To date, \$9,697.00 has been spent on OT due to operational necessity, such as court/trial rushes or staffing gaps.

- b. What is the Department's process for authorizing, approving, and reviewing OT worked and OT paid to employees?**

Employees requesting OT must receive approval from their supervisor followed by the Director or First Deputy. Considerations made before OT is approved, are (1) how essential the work is and (2) can the work be deferred, redistributed, or reassigned during regular hours.

- c. Were any of these OT cost attributed to the number of vacant positions in your Department?**

Yes, in part. Overtime costs can be attributed to vacant positions, as reduced staffing levels require remaining employees to absorb essential workload demands. This impact is further amplified during unplanned absences, where fewer available staff result in increased reliance on overtime to maintain operational continuity.

- d. Do you anticipate that OT costs in FY 2027 will increase or decrease and what are the reasons for your assumptions?**

Overtime costs may increase in FY 2027 as the Department aims to relocate all staff to the 24 N. Church Street building which will cause disruptions to the workflow during normal hours. However the Department is making its best efforts to minimize disruptions and avoid any OT as much as possible.

- 8. The following questions are related to your Department's program and activities for FY 2027:**

- a. Identify the programs and activities conducted by your Department because of a Federal or state mandate. Indicate the amount of Federal and State funding your Department anticipates receiving and the amount of County funding your Department is requesting.**

The Department does not have any Federal or State mandates.

- b. Identify the programs and activities conducted solely because of a Maui County Code mandate and indicate the amount your Department is requesting.**

The Department does not have any Maui County Code mandates.

9. If your Department had Capital Improvement Projects in FY 2026:

- a. Provide the status of each CIP if it is different from the information provided in the FY 2026 2nd Quarter CIP Report.**

The project is currently in the planning and design phase with G70, the awarded vendor. Work is in progress with ITSD and Spectrum to have fiber optics wired to the building to provide the required bandwidth to support the Department's operations.

- b. Provide information on how much funding has been encumbered or expended to date for each project.**

As of 03/31/2026, we have encumbered \$79,419.76 for the 24 N. Church Street Building renovations.

10. If your Department has proposed capital Improvement Projects for FY 2027:

- a. Rank your proposed CIPs, by priority.**
i. 24 N Church St.
- b. Will CIP funding included in the FY 2027 Budget be encumbered by June 30, 2027? If not, how much do you anticipate will be encumbered by that date?**

Yes

11. How many contracts did your Department execute in FY 2026? Please provide the total number and total dollar value of contracts award through each of the following procurement methods:

- a. Request for Proposals: 0**
b. Invitation for Bids: 0
c. Sole-Source Procurement: 0

12. If your Department manages a revolving fund:

Our Department does not manage a revolving fund.

13. If your Department manages grants:

- a. Please provide a master list of all executed grants and all grants held up in review, including the reasons each is being held.**

The Department manages two (2) executed sub-grants under the VOCA Special Needs Advocacy Project (SNAP)

- b. For each grant line item not designated for a specific recipient (e.g., Small Business Promotion, Youth Programs), provide a breakdown of the grants that will be funded by the line item.**

The Department does not have grant line items.

- c. Provide a breakdown of all grants that will be funded by your Department under Sub-object Code 6317, County grant subsidy.**

The following are sub-grants under the SNAP grant:

\$30,000 – Women Helping Women

\$30,000 – Children and Family Services

14. What are your top three Department priorities for FY 2027? How does your Department's budget reflect those priorities?

1. 24 N. Church Street: The Department's primary capital objective is the renovation and consolidation of our facilities into a single central headquarters. Moving beyond a fragmented campus will eliminate operational silos, streamline case management, and ensure the community receives the seamless, professional service essential to a modern Prosecutor's Office.
2. Prosecutor-Led Diversion Program: To maintain momentum and progress made at the initial Criminal Justice and Mental Health Diversion Summit in November 2025, the Department has continued these efforts with monthly meetings with various stakeholders and community organizations. The Department's FY 2027 Budget includes funding to host a second summit aimed at developing standardized procedures and implementation roadmap.
3. Community Solutions for Domestic Violence: Domestic violence is our most prevalent violent crime. Similar to the successful work we have started at the intersection of behavioral health and the criminal justice system, there is a need to bring the community together to begin discussing solutions to our DV crisis. Our budget request includes funding to hold a summit in order to assess our current community approach, identify opportunities to enhance and improve our approach, and to secure commitments from participants to implement change.

15. Did your Department apply for any grant funding in FY 2026? If yes, how much was received?

The Department received a total of \$1,140,497.00 in grant funding.

Grant Name	Award Amount
VOCA Special Needs Advocacy Project (SNAP)	\$445,314.00
FY24 STOP Violence Against Women Formula Grant	\$56,048.00
Criminal Prosecution Program	\$257,548.00
Victim Witness Assistance Program	\$353,094.00
FY26 Hawaii DOT Impaired Driving	\$28,483.00
FY26 Hawaii DOT Traffic Records	\$5,000
National Crime Victims Rights Week – Community Awareness Project (CAP)	\$5,000

16. How much has your Department spent on Professional Services in FY 2026? What projects and consultants were funded under this line item?

As of March 31, 2026 the Department has expended \$114,473.58.

\$9,941.19 for Expert Witness Testimony

\$8,141.14 for Court Reporter Transcripts

\$84,870.00 for On-Call Forensic Sex Assault Examiners (Ashley Welch & Heather Milovina)

\$11,361.25 Workplace Investigations (Workplace Excellence by AMP)

\$160.00 Bank Subpoena Record Requests

17. How much of your Department's expenditures in FY 2026 will be reimbursed by the Federal Emergency Management Agency for the August 2023 Maui Wildfires? What amount of FY 2027 expenditures are expected to be reimbursed?

The Department did not expend any funds related to the FY 2023 Maui Wildfires.

18. If your Department is receiving Federal grants, including pass-through grants:

a. Provide the amount your Department is receiving for routine operations.

\$1,123,004 in funding support routine operations such as salaries and victim witness services.

b. Provide the amount your Department is receiving for August 2023 Maui Wildfires disaster recovery.

The Department did not apply for any grants related to the August 2023 Maui Wildfires disaster recovery.

c. Explain any factors that could jeopardize the receipt of Federal grants, including changes in Federal policies, compliance requirements, or expiration dates.

Executive orders placed upon Federal grants, specifically those pertaining to victim services are most at risk for funding to be reduced or eliminated.

d. Explain whether any Federal grants your Department has received or anticipates receiving have been reduced, suspended, terminated, or otherwise cut by the awarding agency.

The VOCA Special Needs Advocacy Project grant funding has been reduced from \$445,314.00 to \$267,951.00 in FY 2027.

i. For each affected grant, provide the amount affected, the effective date, the stated reason, and the impact on your Department.

Funding for FY 2027 (October 1, 2026 – June 30, 2027) will be reduced by \$177,363. The impact is expected to be minimal due to a requested extension of the current VOCA grant through September 30, 2026. This extension allows the Department to exhaust existing funds on salaries and fringe benefits, effectively offsetting the required award amount for the upcoming fiscal year.

e. Explain how your Department will adjust if it does not receive the anticipated Federal grant funding.

The Department will need to postpone any initiatives and/or services either currently covered under a grant or proposed under a grant application.

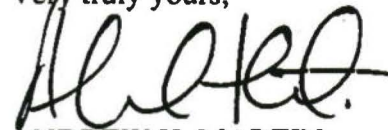
19. If your Department received funding to repair or replace equipment, locations, and structures destroyed in the wildfires, provide the current status for each. If there are items still pending repair or replacement, provide the estimated cost and timeline for the repair or replacement.

The Department did not receive any funding for such activities.

20. If your Department is managing a Council-initiated condition or appropriation in FY 2026, explain any challenges your Department faced in implementing the condition or appropriation and what information would have assisted you.

The Council appropriated \$26,000 to the Department for its Mental Health Diversion Summit. The Department has spent down all funding on the Mental Health and Criminal Justice Diversion Summit held on November 19 & 20, 2025.

Very truly yours,

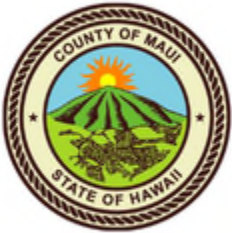
A handwritten signature in black ink, appearing to read "A. H. Martin", written over the typed name.

ANDREW H. MARTIN
Prosecuting Attorney

BFED Committee

From: Lesley J. Milner <lesley.j.milner@co.maui.hi.us>
Sent: Monday, April 6, 2026 6:38 PM
To: BFED Committee; Andrew H. Martin
Cc: Michelle L. Santos; Ezekiel I. Kalua; Kristina Angeline C. Cabbat; Tiare P. Horner; Janina E. Agapay; Shelly C. De Mattos; Glen B. Duran; Prosecuting Attorney
Subject: RE: PROPOSED FISCAL YEAR 2027 BUDGET FOR THE COUNTY OF MAUI (BFED-1) (PA-01)
Attachments: (BFED-1)(PA-01).pdf

Aloha,
My apologies, please use the attached file instead of the previous file. Mahalo.
-Lesley



Lesley J.C. Milner

Budget Director

Office of the Mayor

808-270-8239

Lesley.j.milner@co.maui.hi.us

From: BFED Committee <BFED.Committee@mauicounty.us>
Sent: Monday, March 23, 2026 10:04 PM
To: Andrew H. Martin <andrew.martin@co.maui.hi.us>
Cc: Michelle L. Santos <michelle.santos@co.maui.hi.us>; Ezekiel I. Kalua <zeke.kalua@co.maui.hi.us>; Lesley J. Milner <lesley.j.milner@co.maui.hi.us>; Kristina Angeline C. Cabbat <kristina.cabbat@co.maui.hi.us>; Tiare P. Horner <tiare.p.horner@co.maui.hi.us>; Janina E. Agapay <janina.e.agapay@co.maui.hi.us>; Shelly C. De Mattos <shelly.demattos@co.maui.hi.us>; Glen B. Duran <glen.duran@co.maui.hi.us>; Prosecuting Attorney <prosecuting.attorney@co.maui.hi.us>
Subject: PROPOSED FISCAL YEAR 2027 BUDGET FOR THE COUNTY OF MAUI (BFED-1) (PA-01)