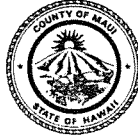


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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

August 27, 2018

Mr. Keith Regan, Director
Department of Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Regan:

**SUBJECT: HUMAN CAPITAL MANAGEMENT (HCM)/PAYROLL
REPLACEMENT PROJECT (BF-106)**

At its meeting of August 21, 2018, the Budget and Finance Committee received an update on the implementation of the HCM/Payroll Replacement Project and reviewed Contracts C6298, C6310, and C6315.

May I please request you respond to the following:

1. Has there been any change orders or contract amendments for the project? If so, provide the reason and indicate if additional funding is required.
2. Provide the current encumbrance and amount expended to date for the project. Indicate whether funds appropriated for the project for Fiscal Year 2019 are included in the current encumbrance. Also, if future funding is required for the project, provide the amount and when the funds will be needed.
3. Provide a brief description of the purpose for each contract. Explain the role of Gartner, Inc. and Sierra-Cedar, Inc. in the implementation of the new system. Will Gartner, Inc. and Sierra-Cedar, Inc. be required for the implementation for Phase 2? If so, is it included in the current contract?

Mr. Keith Regan
August 27, 2018
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4. Does the delay of the go-live date from October 1, 2018 to December 16, 2018, impact the current payroll processing? Explain.

May I further request you provide your response no later than **Friday, August 31, 2018**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, or Yvette Bouthillier at ext. 7758).

Sincerely,



RIKI HOKAMA, Chair
Budget and Finance Committee

bf:ltr:106amd01:mmy

cc: Mayor Alan M. Arakawa