

HOLD FOR MEETING

April 4, 2019

MEMO TO: EDB-1 File

F R O M: Tamara Paltin JP  
Councilmember

SUBJECT: **PROPOSED FISCAL YEAR 2020 BUDGET FOR THE COUNTY OF MAUI** (EDB-1) (TP-2-FINANCE)

Please accept the following questions regarding the FY 2020 Budget:

**Finance Department**

1. Please provide the results of the Department's annual Employee Satisfaction Survey and a response to what happens if, and or when, 100% satisfaction is reached?  
(Narrative, pg. 201, Administration Program Goal 2.1)
2. Is attendance for department-wide employee training mandatory? What percentage of employees attend the employee training workshop? Is the subject matter the same every year?  
(Narrative, pg. 201, Administration Program Goal 2.2)
3. Does the Department's Accounts Program oversee all fees collected (such as sewer fee, solid waste management fee, environmental protection and sustainability fee, etc.)? If so, how often are the fees transferred into the various funds? If not, who is ultimately responsible for the oversight and transfers of the fees and funds? (EM-1, EDB-1)
4. How often should, and are, assessed and, or collected fees transferred to their corresponding fund? For example, during FY-16 and FY-17 the sewer assessment fee had no transfer of funds. If no transfer occurs or reflected in the proposed budget, does that mean no fees were collected? Where are the collected fees held prior to being transferred into the appropriate fund?  
(EM-1, EDB-1)
5. How does the Financial Services Program – RPT define and advertise for its “Public Educational Sessions”? What is the geographical scope of the advertising? Is the entire county reached?  
(Narrative, pg. 211, Financial Services Program – RPT Goal 1.1)

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6. Please provide the list of criteria inspectors look for while surveying parcels receiving an agricultural dedication.  
*(Narrative, pg.212, Financial Services Program – RPT Goal 4.2)*
7. Please provide the status of the five grant awards listed in the Grant Award Summary under the Financial Services Program – DMVL. Has the department secured these grant awards for FY-20?  
*(Narrative, pg. 219, Financial Services Program – DMVL)*
8. The Countywide Cost Program's Expenditure Summary includes Bond Issuance and Debt Service of \$55,854,195. This amount is just over the \$55M limit set in the Treasury Program's Goal 2.3 *(Narrative, pg. 225)*. Does this overage affect the measurement of success in achieving this goal? Will this Bond Issuance and Debt Service be where the \$84M for the Wailuku Civic Complex be placed? Does this current balance reflect any portion of the Wailuku Civic Complex phasing already approved?  
*(Narrative, pg. 229, Countywide Cost Program Goal Expenditure Summary)*
9. What is done with the vehicle that is being replaced under the Financial Services Program Equipment Detail? Not seeing consistency  
*(Details, pg. 6-25)*
10. Please provide background and details of the County's Insurance programs and Self Insurance.  
*(Budget Bill, pg 6, f. Countywide Costs, (6) Insurance Programs and Self Insurance)*

Thank you for your attention to these questions. Please contact my office at ext. 5504 if further clarification is required.