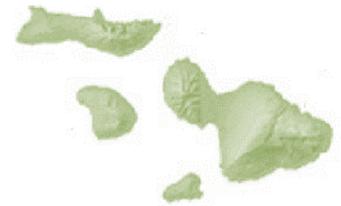


RICHARD T. BISSEN, JR.
Mayor

VICTORIA J. TAKAYESU
Corporation Counsel

MIMI DESJARDINS
First Deputy

LYDIA A. TODA
Risk Management Officer



DEPARTMENT OF THE CORPORATION COUNSEL
COUNTY OF MAUI
200 SOUTH HIGH STREET, 3RD FLOOR
WAILUKU, MAUI, HAWAII 96793
EMAIL: CORPCOUN@MAUICOUNTY.GOV
TELEPHONE: (808)270-7740

October 16, 2025

Nohelani U'u-Hodgins, Chair
and Members of the Government Relations,
Ethics, and Transparency Committee
County of Maui
200 South High Street
Wailuku, Hawai'i 96793

Re: Response Regarding Boards and Commissions
(GREAT-5(3))

Dear Chair U'u -Hodgins:

This is in response to your inquiry dated September 9, 2025:

1. Please provide a flow chart that depicts the filling of a boards and commissions vacancy.

RESPONSE: A draft of the flowchart is attached as a separate document to this letter. The document is formatted on a tabloid sized sheet of paper, so if you are printing it, please use a 11 x 17 sheet.

2. Please provide the deadlines for the post-April 1, 2025, vacancies.

RESPONSE: Please see attached Chart A.

3. Please explain how the Council, Administration, and Independent Nomination Board ("INB") will communicate throughout the nomination and appointment process, including transmittal of the Independent Nomination Board's lists of applicants and nominees to the Mayor and Council.

RESPONSE: Maui County Charter 13-2 and Maui County Code (“MCC”) Section 2.41.090 dictates when notification must be given, and by whom. Please see below for a chart of who is responsible for transmitting the notice.

Triggering event	Time Limit	By Whom	To Whom	Authority
Resignation/death	w/in 10 days of receipt of notice	Receiving party- Mayor’s office	Council, INB cc’d	MCC 2.41.040
Termination	N/A	By Board chair or staff	Mayor	MCC 2.41.090
Expiration of Term	90 days before April 1 of following year	INB submits list, or notification of no list	To mayor if mayor is appointing, letter only cc’ed to Council; To Council if Council appointing, letter only cc’ed to Mayor	Charter 13-2(17)
<ul style="list-style-type: none"> no list notification from INB- sent to Appointing Authority (“AA”), cc’ed to Council/Mayor’s office (non-AA) List was provided to Mayor as AA, but Mayor did not submit nominee within his deadline in Charter (13-2(17), (18))- Mayor’s office to transmit INB list to Council “upon expiration of Mayor’s deadline to submit a nominee.” MCC 2.41.050 				

All communications from INB are emailed to county.council@mauicounty.gov and copied to the following individuals: Mr. David Raatz, Director of Office of Council Services, Cynthia Lallo, Chief of Staff, Mayor’s office, applicable board chair (via their assigned secretary), and me. A hard copy of the communication is filed with the County Clerk. If the Mayor is the appointing authority, he also receives the list of names and their applications, but the others will only receive the notification letter. If the County Council is the appointing authority, the

County Council and Mr. Raatz, as legal counsel for Council, will receive the list of names and applications, but the others will only receive the notification letter.

4. Please explain the difference between pre- and post-Independent Nomination Board vacancies, including what date constitutes “pre-Independent Nomination Board” and why.

RESPONSE: Those vacancies that were already created when INB first met, on March 27, 2024, are categorized as “pre-INB” vacancies and MCC 2.41.090 applies. The deadlines will be the same, since the amendment only went into effect on March 11, 2025.

Post-INB vacancies that were created between March 27, 2024 and March 11, 2025 have the same deadline as Pre-INB vacancies.

Post INB vacancies, that occurred after March 11, 2025, will have separate deadlines depending on when the vacancy occurred. I will submit an updated vacancy list with deadlines once the dates are confirmed.

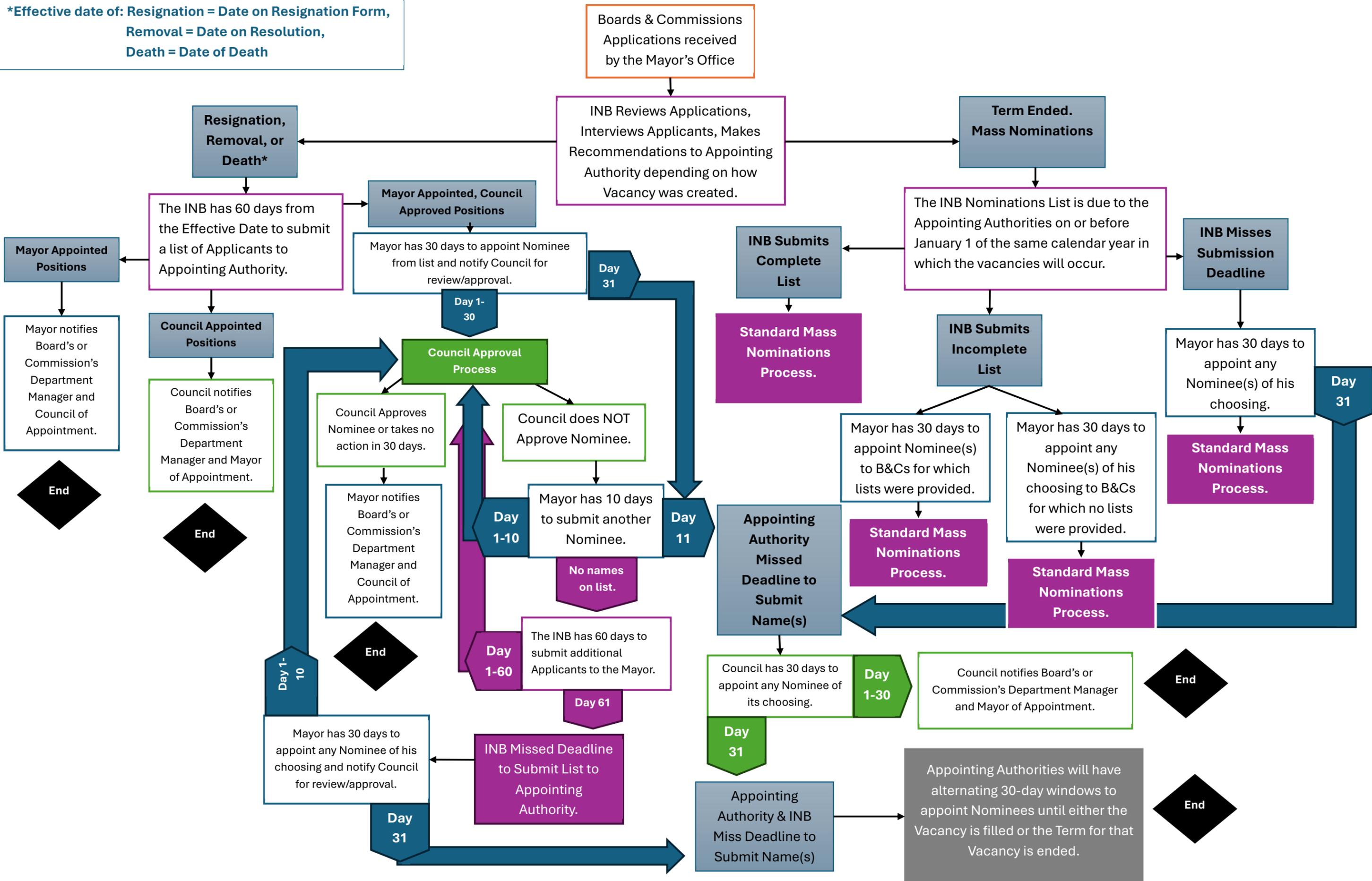
Sincerely,



YUKARI MURAKAMI
Deputy Corporation Counsel

Cc: Boards and Commissions
Attachments

***Effective date of: Resignation = Date on Resignation Form,
Removal = Date on Resolution,
Death = Date of Death**



Great Committee

From: Yukari Murakami <Yukari.Murakami@co.maui.hi.us>
Sent: Thursday, October 16, 2025 12:10 PM
To: Great Committee; Kasie M. Takayama; Peter A. Hanano
Cc: June A. Pacubas; Boards Commissions
Subject: Transmittal: Response to letter dated 9/9/25-GREAT-5(3)(2025-0174)
Attachments: 2025-10-16 GREAT-5(3) Q2 FINAL.pdf; INB_Flowchart_11x17_DRAFT.docx

Please see attached letter and flowchart.

Thank you,
Yukari

**** Department of Corporation Counsel emails may contain attorney-client privileged information and should not be forwarded without approval.**

Yukari Murakami
Deputy Corporation Counsel
County of Maui
Tel. No. (808) 270-7740
Yukari.murakami@co.maui.hi.us

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