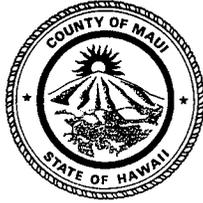


ALAN M. ARAKAWA  
MAYOR



RECEIVED

KEITH A. REGAN  
MANAGING DIRECTOR

2017 APR 26 AM 9:21

**OFFICE OF THE MAYOR** **OFFICE OF THE**  
Ke'ena O Ka Meia **COUNTY COUNCIL**  
COUNTY OF MAUI – Kalana O Maui

REFERENCE NO. BD-BA 17-102

April 26, 2017

Honorable Alan Arakawa  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Riki Hokama, Chair  
Budget and Finance Committee  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Hokama:

**SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2017 BUDGET TO  
AUTHORIZE TRANSFERS RELATING TO CATEGORIES OF USE BUT  
WITHIN A PROGRAM OR DEPARTMENT (BF-121)**

On behalf of the Department of Fire and Public Safety, I am transmitting the attached proposed resolution for the purpose of transferring a total of \$436,080 within the Department of Fire and Public Safety to make additional funding available for a projected budgetary shortfall in salaries under the Fire/Rescue Operations Program.

The Department of Fire and Public Safety is requesting that the proposed resolution be considered as soon as possible. I respectfully request expeditious review, discussion and appropriate action by the Budget and Finance Committee.

Thank you for your attention in this matter. Should you have any questions, please feel free to contact me at ext. 7212.

Sincerely,

A handwritten signature in black ink, appearing to read "Lynn Araki-Regan".

LYNN ARAKI-REGAN  
Budget Director

Attachment

cc: Keith Regan, Managing Director  
Danny Agsalog, Director of Finance  
Jeffrey Murray, Chief of Fire and Public Safety

# Resolution

No. \_\_\_\_\_

AUTHORIZING THE TRANSFER OF AN UNENCUMBERED  
APPROPRIATION BALANCE WITHIN THE  
DEPARTMENT OF FIRE AND PUBLIC SAFETY,  
FISCAL YEAR 2017 BUDGET

WHEREAS, Section 9-10(2) of the Revised Charter of the County of Maui (1983), as amended ("Charter"), provides that, upon written request of the Mayor, part or all of any unencumbered appropriation balance may be transferred within a department by resolution or from one department to another by ordinance; and

WHEREAS, Section 7 of the General Budget Provisions in Ordinance No. 4334, Bill No. 62 (2016), Draft 1, as amended, ("Fiscal Year 2017 Budget"), states that, unless otherwise provided, appropriations for each program may be disbursed for the following categories of use: (a) salaries, premium pay, or reallocation pay, (b) operations or services, and (c) equipment; provided the disbursement is within the program and category of use for which it was appropriated; and

WHEREAS, Section 3.B.5. of the Fiscal Year 2017 Budget, relating to the Department of Fire and Public Safety, sets forth appropriations for the Administration/Maintenance Program, Training Program, Fire/Rescue Operations Program, Fire Prevention Program, and Ocean Safety Program; and

WHEREAS, pursuant to Section 9-10(2) of the Charter, Mayor Alan M. Arakawa has submitted a written request to transfer an unencumbered appropriation balance of \$3,849 from the Administration/Maintenance Program,

Resolution No. \_\_\_\_\_

Category C, \$74,000 from the Training Program, Category A, \$4,000 from the Training Program, Category B, \$4,312 from the Training Program, Category C, \$624 from the Fire/Rescue Operations Program, Category C, \$119,000 from the Fire Prevention Program, Category A, \$295 from the Fire Prevention Program, Category C, and \$230,000 from the Ocean Safety Program, Category B, to the Fire/Rescue Operations Program, Category A, in order to disburse \$436,080 for salaries, premium pay, or reallocation pay from the appropriate category; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That, pursuant to Section 9-10(2) of the Charter and Section 7 of the General Budget Provisions, and in accordance with the Fiscal Year 2017 Budget, it does hereby authorize the transfer of an unencumbered appropriation balance of \$3,849 from the Administration/Maintenance Program, Category C, \$74,000 from the Training Program, Category A, \$4,000 from the Training Program, Category B, \$4,312 from the Training Program, Category C, \$624 from the Fire/Rescue Operations Program, Category C, \$119,000 from the Fire Prevention Program, Category A, \$295 from the Fire Prevention Program, Category C, and \$230,000 from the Ocean Safety Program, Category B, to the Fire/Rescue Operations Program, Category A, in order to disburse \$436,080 for salaries, premium pay, or reallocation pay; and

Resolution No. \_\_\_\_\_

2. That certified copies of this resolution be transmitted to the Mayor,  
Director of Finance, Budget Director and Chief of Fire and Public Safety.

APPROVED AS TO FORM AND LEGALITY:



JEFFREY UEOKA  
Deputy Corporation Counsel  
County of Maui



ALAN M. ARAKAWA  
MAYOR



JEFFREY A. MURRAY  
CHIEF

ROBERT M. SHIMADA  
DEPUTY CHIEF

**COUNTY OF MAUI**  
**DEPARTMENT OF FIRE AND PUBLIC SAFETY**

200 DAIRY ROAD  
KAHULUI, MAUI, HAWAII 96732  
(808) 270-7561  
FAX (808) 270-7919  
EMAIL: fire.dept@mauicounty.gov  
April 25, 2017

Ms. Lynn A.S. Araki-Regan  
Budget Director, County of Maui  
200 South High Street  
Wailuku, Maui, Hawaii 96793

Honorable Alan M. Arakawa  
Mayor, County of Maui  
200 South High Street  
Wailuku, Maui, Hawaii 96793

For Transmittal to:

Honorable G. Riki Hokama,  
Chair, Budget and Finance Committee  
200 South High Street  
Wailuku, Maui, Hawaii 96793

Dear Chair Hokama:

**SUBJECT: FISCAL YEAR ("FY") 2017 BUDGET**

Upon further review of our department's budget, I am writing to inform you of the \$436,080 anticipated shortfall in the Department of Fire and Public Safety's fiscal year 2017 budget. The Department is requesting your consideration of our recommendation to address this shortfall:

Anticipated Shortfall:	(\$436,080)
Transfer from Savings within Department of Fire and Public Safety Administration/Maintenance Program, Category C, to Fire/Rescue Operations Program Category A	\$3,849
Transfer from Savings within Department of Fire and Public Safety Training Program, Category A, to Fire/Rescue Operations Program Category A	\$74,000
Transfer from Savings within Department of Fire and Public Safety Training Program, Category B, to Fire/Rescue Operations Program Category A	\$4,000

Honorable G. Riki Hokama  
April 25, 2017  
Page 2

Transfer from Savings within Department of Fire and Public Safety Training Program, Category C, to Fire/Rescue Operations Program Category A	\$4,312
Transfer from Savings within Department of Fire and Public Safety Fire Prevention Program, Category A, to Fire/Rescue Operations Program Category A	\$119,000
Transfer from Savings within Department of Fire and Public Safety Fire Prevention Program, Category C, to Fire/Rescue Operations Program Category A	\$295
Transfer from Savings within Department of Fire and Public Safety Ocean Safety Program, Category B, to Fire/Rescue Operations Program Category A	\$230,000
Transfer from Savings within Department of Fire and Public Safety Fire/Rescue Operations Program, Category C, to Fire/Rescue Operations Program Category A	\$624

As our department's salaries fluctuates throughout the year depending on the staffing needs and various incidents, we based our anticipated shortfall on the average cost for salaries and premium pay per pay period from July 1, 2016 to April 15, 2017.

In determining the anticipated shortfall that was requested in our previous budget amendment, an estimated savings from retirements was overestimated and has not been fully realized. Additionally, several transfers of personnel from the Training and Fire Prevention Bureaus to Fire/Rescue Operations have occurred. Staffing and incidents are unpredictable and it is impossible to provide an exact amount that will be needed for the remainder of the year.

We humbly ask for your consideration of this request. Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at ext. 7561.

Sincerely,



JEFFERY A. MURRAY  
Fire Chief