COUNCIL OF THE COUNTY OF MAUI

BUDGET AND FINANCE COMMITTEE

December 16, 2016	Committee
	Report No.

Honorable Chair and Members of the County Council County of Maui Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on November 29, 2016, makes reference to the communications noted on Exhibit "A," attached hereto and incorporated herein.

Your Committee notes Rule 23 of the Rules of Council provides for the end-of-term filing or referral of communications pending before committees.

In preparation for the new Council term, your Committee recommended certain pending matters be referred to the Council Chair for the term beginning January 2, 2017, pursuant to Rule 23(B) of the Rules of the Council.

Your Committee voted 5-0 to recommend the communications noted on Exhibit "A" be referred for consideration next term. Committee Chair Hokama and members Baisa, Carroll, Cochran, and Couch voted "aye." Committee Vice-Chair White and members Crivello, Guzman, and Victorino were excused.

Your Budget and Finance Committee RECOMMENDS that the communications noted on Exhibit "A" be REFERRED to the Council Chair for the term beginning January 2, 2017.

COUNCIL OF THE COUNTY OF MAUI

BUDGET AND FINANCE COMMITTEE

Page 2	Report No.
This report is s the Council.	ubmitted in accordance with Rule 8 of the Rules of
bf:cr:16end:mmv	RIKI HOKAMA Chair

Committee

EXHIBIT "A"

BF-4 FISCAL YEAR QUARTERLY REPORTS

DATE REFERRED	REFERENCE Sub-item (3)	SUBJECT FISCAL YEAR 2016 (JULY 1, 2015 TO JUNE 30, 2016)
<u>DATE REFERRED</u> 08/05/2016	REFERENCE CC 16-168	SUBJECT Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2015 to June 30, 2016 (Fourth Quarter ending June 30, 2016).
<u>DATE REFERRED</u> 09/16/2016	REFERENCE CC 16-213	SUBJECT Director of Finance, transmitting the Director's Quarterly Report and Capital Improvement Projects Report for the Fiscal Year July 1, 2015 to June 30, 2016 (Fourth Quarter ending June 30, 2016).
DATE REFERRED	REFERENCE Sub-item (4)	SUBJECT FISCAL YEAR 2017 (JULY 1, 2016 TO JUNE 30, 2017)
<u>DATE REFERRED</u> 11/18/2016	REFERENCE CC 16-290	SUBJECT Budget Director, transmitting the Budget Implementation Report for Fiscal Year July 1, 2016 to June 30, 2017 (First Quarter ending September 30, 2016).

BF-10 REAL PROPERTY TAX BOARD OF REVIEW ANNUAL REPORT

<u>REFERENCE</u>	<u>SUBJECT</u>
CC 16-293	Chair, Real Property Tax Board of Review,
	transmitting a report entitled "Real
	Property Tax Board of Review, Maui County
	Year End Report 2015/16."

BF-11 COST OF GOVERNMENT COMMISSION ANNUAL REPORTS

DATE REFERRED	<u>REFERENCE</u>	<u>SUBJECT</u>
05/12/2016	Sub-item (3)	ANNUAL REPORT 2015-2016

Letter from Chair, Cost of Government Commission, dated 05/12/2016 (received 05/16/2016), transmitting a report entitled "COUNTY OF MAUI COST OF GOVERNMENT COMMISSION ANNUAL REPORT, 2015-2016."

BF-12 ANNUAL INVENTORY REPORT

<u>DATE REFERRED</u>	<u>REFERENCE</u>	<u>SUBJECT</u>
10/21/2016	CC 16-243	Director of Finance, informing that the
		detailed records and reports regarding
		County property for the period ending
		June 30, 2016, are available for inspection
		in the Department of Finance.

BF-14 SHORT-TERM INVESTMENTS

DATE REFERRED	REFERENCE Sub-item (1)	FISCAL YEAR 2016 (JULY 1, 2015 TO JUNE 30, 2016)
<u>DATE REFERRED</u> 08/05/2016	REFERENCE CC 16-158	SUBJECT Director of Finance, transmitting a report of short-term investments for the quarter ended June 30, 2016.

BF-15 TRANSFERS FROM THE GENERAL FUND AND THE DEPARTMENT OF WATER SUPPLY REVENUE FUND

<u>DATE REFERRED</u> 09/02/2016	REFERENCE CC 16-199	SUBJECT Director of Finance, reporting on transfers/loans from the General Fund and Department of Water Supply Revenue Fund to the Bond Fund as of July 31, 2016.
DATE REFERRED 10/21/2016	REFERENCE CC 16-242	SUBJECT Director of Finance, reporting on transfers/loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of August 31, 2016.

BF-40 PENALTIES FOR VIOLATIONS OF HOME EXEMPTION REQUIREMENTS

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

11/04/2016 CC 16-269 Chair, Real Property Tax Board of Review,

relating to the matter of filing Hawaii Resident Income Tax Return to enable

Home Exemption.

BF-42 TAX CLASSIFICATIONS FOR TRANSIENT ACCOMMODATIONS

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

05/26/2015 MISC. County Clerk, reporting that on

05/26/2015, the Council referred the matter relating to tax classifications for

transient accommodations.

BF-51 KALANA O MAUI CAMPUS EXPANSION, PHASE 1A

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

03/06/2015 CC 15-72 Council Chair White, referring the matter

relating to the Kalana O Maui Campus

Expansion, Phase 1A.

BF-53 CONTRACTS AND GRANTS

DATE REFERRED REFERENCE SUBJECT

Sub-item (9) NOVEMBER 2015

DATE REFERRED REFERENCE SUBJECT

01/08/2016 MISC. County Clerk, reporting that on

01/08/2016, the Council referred Contract C5867, between the County of Maui and High Performance Systems, Inc., for computer system services for the Office of

Council Services.

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

Sub-item (10) DECEMBER 2015

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

02/26/2016 MISC. County Clerk, reporting that on

02/26/2016, the Council referred professional services Contract C5908,

between the County of Maui and GROUP 70 INTERNATIONAL, INC., for the new County service center for the Department of Management.

DATE REFERRED

REFERENCE SUBJECT

FEBRUARY 2016 Sub-item (11)

DATE REFERRED 04/15/2016

REFERENCE MISC.

SUBJECT

Deputy County Clerk, reporting that on 04/15/2016, the Council referred consultant/professional services Contract C5739-1 (amendment 1 to contract), between the County of Maui and Nishikawa Architects, Inc., for time extension of consultant services for the design of Lanai Gym exterior painting for the Department of Parks and Recreation, Job P14/029, QBS Q-PK-15-04.

DATE REFERRED 04/15/2016

REFERENCE MISC.

SUBJECT

Deputy County Clerk, reporting that on 04/15/2016, the Council referred construction Contact C5966, between the County of Maui and Oceanic Companies, Inc., for the Central Maui landfill phase IV-A leachate manhole repair for the Department Environmental of Management, IFB 15-16/P-51, Ordinance 4231 (FY 2016).

DATE REFERRED 04/15/2016

REFERENCE MISC.

SUBJECT

Deputy County Clerk, reporting that on 04/15/2016, Council the referred consultant/professional services Contract C5119-4 (amendment 4 to contract), between the County of Maui and R.T. Tanaka Engineers, Inc., for the North Shore Greenway for the Department of Public Works, Job 12-35, QBS Q-PW-12-27, Authorization 71, Ordinance 4231/4228 (FY 2016).

DATE REFERENCEREFERENCESUBJECTSub-item (12)APRIL 2016

DATE REFERRED REFERENCE SUBJECT

07/01/2016 WC0869 Consultant/professional services Contract
WC0869, between the County of Maui and
Que Business Solutions LLC, for the Project
Manager for Department of Water Supply

Fiscal Division.

DATE REFERRED REFERENCE SUBJECT
Sub-item (13) MAY 2016

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u> 07/01/2016 C5783-1 Professional services Contract C5783-1,

(amendment 1 to contract), between the County of Maui and Schnitzer Steel Hawaii Corp. dba Hammerhead Metals, to provide services to receive, process and recycle white goods and vehicles on Maui island for the Department of Environmental Management – Environmental Protection and Sustainability Division, IFB 14-15/P-

Customer and Billing System Conversion Project, Department of Water Supply -

83, Ordinance 4231 (FY 2016).

DATE REFERRED REFERENCE SUBJECT
Sub-item (14) JUNE 2016

DATE REFERRED REFERENCE SUBJECT

08/05/2016 MISC. Subject Clerk, reporting that on

08/05/2016, the Council referred professional services Contract C6037, between the County of Maui and Group 70 International, for the Molokai Athletic Complex for the Department of Parks and Recreation, Job P16/010, QBS

Q-PK-16/11, Ordinance 4314 (FY 2016).

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>
08/05/2016 MISC. SUBJECT County Clerk, reporting that

08/05/2016, the Council referred cancellation of subrecipient agreement, Lanai Community Health Center, LCHC New Facility Grant G4221, between the

County of Maui and Lanai Community Health Center.

DATE REFERRED REFERENCE 08/05/2016 MISC.

<u>SUBJECT</u>

Clerk, reporting County that on 08/05/2016, the Council referred Contract C5823-1 (amendment 1 to contract), between the County of Maui and Tyler Technologies, Inc., for MAPPS-Maui's Automated Planning and Permitting Department System for the Management-IT Service Division, 14-15/P-20, Ordinance 4231 (FY 2016).

DATE REFERREDREFERENCESUBJECTSub-item (15)JULY 2016

<u>DATE REFERRED</u> <u>REFERENCE</u> 09/02/2016 MISC.

<u>SUBJECT</u>

County Clerk, reporting that 09/02/2016, the Council consultant/professional services Contract C5216-4 (amendment 4 to contract), between the County of Maui and Williams Jensen. PLLC, for professional representation services in Washington, D.C., for the Department of Transportation, RFP 12-13/P-18.

DATE REFERED REFERENCE 09/02/2016 MISC.

SUBJECT

County Clerk, reporting that on 09/02/2016, Council referred the equipment/material/supplies Contract C5828-2 (amendment 2 to contract), between the County of Maui and Maui County Community Television, Inc., dba Akaku: Maui Community Television, for broadcast, video production, distributions services, for the Office of Council Services, RFP 15-076OCS.

DATE REFERED REFERENCE 09/02/2016 MISC.

SUBJECT

County Clerk, reporting that on 09/02/2016, the Council referred miscellaneous Contract C5347-3 (amendment 3 to contract), between the County of Maui and Windward Aviation Inc., for helicopter with complete flight

operations, maintenance and support for the Department of Fire and Public Safety, IFB 12-13/P-108.

<u>DATE REFERRED</u> <u>REFERENCE</u> 09/02/2016 MISC.

<u>SUBJECT</u>

County Clerk, reporting that on 09/02/2016, the Council referred miscellaneous Contract C6050, between the County of Maui and EKO Systems, Inc., dba Maui EKO Systems, for landfill diversion of organic materials, Hawaii, for the Department of RFP Environmental Management, 15-16/P-71.

DATE REFERRED REFERENCE

<u>SUBJECT</u>

Sub-item (16) AUGUST 2016

<u>DATE REFERRED</u> <u>REFERENCE</u> 10/21/2016 MISC.

<u>SUBJECT</u>

County Clerk, reporting that on 10/21/2016, the Council construction Contract WC0880, between the County of Maui and Bodell Construction Company, for the Iao Surface Water Treatment Plant Upgrades, Project 12-03, for the Department of Water Supply, Engineering Division (DWS Job 12-03).

<u>DATE REFERRED</u> <u>REFERENCE</u> 10/21/2016 MISC.

SUBJECT

County Clerk. reporting that 10/21/2016, the Council referred consultant/professional services Contract C5713-2 (amendment 2 to contract), between the County of Maui and California Landscape and Design, Inc., dba California Skateparks, for the skateparks for Lanai, Molokai, and Upcountry Maui for the Department of Parks and Recreation, Development Planning and Division (QBS: Q-PK-15-02).

DATE REFERRED REFERENCE 10/21/2016 MISC.

SUBJECT

County Clerk, reporting that on 10/21/2016, the Council referred consultant/professional services Contract C5867-1 (amendment 1 to contract), between the County of Maui and High

Performance Systems, Inc., for computer systems services for the Office of Council Services, RFP 15-005OCS.

<u>DATE REFERRED</u> <u>REFERENCE</u> 10/21/2016 MISC.

SUBJECT

County Clerk, reporting that on 10/21/2016, Council the referred consultant/professional services Contract WC0869, between the County of Maui and Que Business Solutions LLC, for the project manager for the Department of Water Supply Customer Service and Billing System Conversion Project (Sole Source 16-32).

DATE REFERRED REFERENCE 10/21/2016 MISC.

SUBJECT

County Clerk, reporting that on 10/21/2016, the Council referred consultant/professional services Contact WC0886, between the County of Maui and Prithibi LLC, for the Oracle CC&B Conversion Upgrade of the billing system for the Department of Water Supply, Fiscal Division (Sole Source 16-36).

<u>DATE REFERRED</u> <u>REFERENCE</u> 10/21/2016 MISC.

SUBJECT

County Clerk, reporting that on 10/21/2016, the Council referred miscellaneous Contract 5857-2 (amendment 2 to contract), between the County of Maui and Pu'umakani Publishing, LLC, for administrative services to support the Cost of Government Commission of the County of Maui, Office of the County Auditor (RFP 15-001 oca).

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

Sub-item (17) SEPTEMBER 2016

DATE REFERRED REFERENCE 11/04/2016 MISC.

SUBJECT
County Clerk, reporting that on 11/04/2016, the Council referred professional services Contract C6070, between the County of Maui and Warren S. Unemori Engineering, Inc., for the Waikapu

materials storage vard for the Department

of Public Works – Engineering Division (Job 16-36, QBS: Q-PW-16-27).

<u>DATE REFERRED</u> <u>REFERENCE</u> 11/04/2016 MISC.

<u>SUBJECT</u>

County Clerk, reporting that 11/04/2016. the Council referred professional services Contract C6081, between the County of Maui and Riecke, Sunnland, Kono Architects, Ltd., for the Lower Nahiku Community Center (re-bid) for the Department of Parks and Recreation - Planning & Development Division (Job P16/029, QBS: Q-PK-17-01, Authorization #124. Ordinance 4316/4317).

DATE REFERED REFERENCE 11/04/2016 MISC.

SUBJECT

County Clerk, reporting that on 11/04/2016, the Council referred goods and services Contract C6090, between the County of Maui and Hawthorne Pacific Corp., for furnishing and delivery of one (1) 1,500 GPM pumper for the Kahului Fire Station for the Department of Fire and Public Safety (IFB 16-17/P-6, Ordinance 4334 (FY2017)).

BF-55 ABOLISHMENT OF POSITIONS

<u>DATE REFERRED</u> <u>REFERENCE</u> 11/18/2016 CC 16-279

SUBJECT

Director of Personnel Services, pursuant to Section 7-5(3), Maui County Charter, informing and submitting a listing of abolished positions in various County departments.

BF-64 RESIDENTIAL REFUSE COLLECTION

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u> 02/26/2016 CC 16-28 Council

Council Chair White, referring matter relating to the Department of Environmental Management staff shortages leading to missed refuse pickups.

BF-67 REAL PROPERTY TAX RATE FOR BUILDINGS VALUED AT \$1 MILLION OR MORE IN THE RESIDENTIAL CLASSIFICATION

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

05/20/2016 MISC. County Clerk, reporting that on

05/20/2016, the Council referred the matter relating to the real property tax rate for buildings valued at \$1 million or more

in the Residential classification.

BF-68 SEPARATE REAL PROPERTY TAX RATES FOR LAND AND BUILDINGS WITHIN A CLASSIFICATION

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

05/20/2016 MISC. County Clerk, reporting that on

05/20/2016, the Council referred the matter relating to separate real property tax rates for land and buildings within a

classification.

BF-69 EQUIPMENT PURCHASES, REPLACEMENT EQUIPMENT, FLEET VEHICLES, AND A COMPARISON OF EQUIPMENT LEASE VS. PURCHASE

DATE REFERRED REFERENCE SUBJECT

05/20/2016 MISC. County Clerk, reporting that on

05/20/2016, the Council referred the matter relating to equipment purchases, replacement equipment, fleet vehicles, and a comparison of equipment lease vs.

purchase.

BF-71 AMENDING SECTION 3.48.450, MAUI COUNTY CODE, RELATING TO THE REAL PROPERTY TAX HOME EXEMPTION AMOUNT

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

05/20/2016 MISC. County Clerk, reporting that on

05/20/2016, the Council referred a proposed bill entitled "A BILL FOR AN ORDINANCE TO AMEND SECTION 3.48.450, MAUI COUNTY CODE,

RELATING TO THE REAL PROPERTY TAX HOME EXEMPTION AMOUNT."

BF-72 MINIMUM THRESHOLD AMOUNT TO REQUIRE COUNCIL AUTHORIZATION TO TRANSFER FUNDS BETWEEN CATEGORIES

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

05/20/2016 MISC. County Clerk, reporting that on

05/20/2016, the Council referred the matter relating to a minimum threshold amount to require Council authorization to transfer funds between categories of use.

BF-78 TAX EXEMPTION FOR AFFORDABLE HOUSING

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

10/06/2015 CC 15-248 Councilmember Carroll, transmitting a

proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING CHAPTER 3.48, MAUI COUNTY CODE, RELATING TO AFFORDABLE RENTAL HOUSING TAX

EXEMPTION."

BF-92 SECTION 8 HOUSING PROGRAM GRANT

<u>DATE REFERRED</u> <u>REFERENCE</u> <u>SUBJECT</u>

07/15/2016 CC 16-136 Director of Housing and Human Concern,

transmitting a grant award letter from the U.S. Department of Housing and Urban Development for the Section 8 Housing Assistance Program, and a notice regarding the increase of the Administration Fee

Proration for Calendar Year 2016.

BF-93 GRANTS ISSUED BY THE OFFICE OF ECONOMIC DEVELOPMENT AND THE DEPARTMENT OF HOUSING AND HUMAN CONCERNS

DATE REFERED REFERENCE SUBJECT

08/05/2016 MISC. County Clerk, reporting that on

08/05/2016, the Council referred the

matter relating to grants issued in the last quarter of the fiscal year by the Office of Economic Development and the Department of Housing and Human Concerns.

BF-98 PLAN OF AUDITS

DATE REFERRED	REFERENCE Sub-item (1)	SUBJECT FISCAL YEAR 2014	
<u>DATE REFERRED</u> 01/24/2014	REFERENCE CC 14-17	SUBJECT County Auditor, transmitting the plan of audits proposed to be conducted during the remaining six months of Fiscal Year 2014.	
DATE REFERRED	REFERENCE Sub-item (2)	SUBJECT FISCAL YEAR 2015	
<u>DATE REFERRED</u> 07/08/2014	REFERENCE CC 14-171	SUBJECT County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2015.	
DATE REFERRED	REFERENCE Sub-item (3)	SUBJECT FISCAL YEAR 2016	
DATE REFERRED	REFERENCE		
07/07/2015	CC 15-190	SUBJECT County Auditor, transmitting the plan of audits proposed to be conducted during Fiscal Year 2016.	
07/07/2015 DATE REFERRED		County Auditor, transmitting the plan of audits proposed to be conducted during	

BF-107 MAUI ISLAND IMPACT FEE STUDY

DATE REFERRED	$\underline{REFERENCE}$	<u>SUBJECT</u>			
09/16/2016	CC 16-211	0	Director,	transmitting	the
		following:			

- 1. A report entitled "MAUI ISLAND IMPACT FEE STUDY" prepared by Duncan Associates and Chris Hart & Partners, Inc.;
- 2. A Report entitled "LEVEL-OF-SERVICE ANALYSIS AND ALTERNATIVE FINANCING STUDY" prepared by Chris Hart & Partners, Inc.; and
- 3. A proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING TITLE 14, MAUI COUNTY CODE, PERTAINING TO IMPACT FEES FOR SOLID WASTE, FIRE, POLICE, AND WASTEWATER IMPROVEMENTS ON MAUI, HAWAII."

BF-124 TRASH PICKUP FEES IN REAL PROPERTY TAX BILLS

DATE REFERRED REFERENCE SUBJECT

REFERENCE

DATE REFERRED

10/21/2016 CC 16-245 Councilmember Carroll, relating to including trash pickup fees in real property tax bills.

BF-126 RELATING TO COSTS ATTRIBUTED TO THE PROCESSING OF GREEN WASTE TONNAGE

OF GREEN WASIE IONNAGE

11/04/2016 MISC. County Clerk, reporting that on 11/04/2016, the Council referred the matter relating to costs attributed to the processing of green waste tonnage, along with data received from the Department of Environmental Management.

SUBJECT

BF-127 AMENDING CHAPTER 3.48, MAUI COUNTY CODE, RELATING TO OLD MAUI HIGH SCHOOL

DATE REFERRED REFERENCE SUBJECT

11/04/2016 CC 16-270 Deputy Director of Finance, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING CHAPTER 3.48,

MAUI COUNTY CODE, RELATING TO OLD MAUI HIGH SCHOOL."

BF-129 CONCESSIONS AND SPONSORSHIPS IN COUNTY PARKS AND RECREATIONAL FACILITIES

DATE REFERRED 11/04/2016

<u>REFERENCE</u> CC 16-273 <u>SUBJECT</u>

Councilmember Hokama, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE RELATING TO CONCESSIONS AND SPONSORSHIPS IN COUNTY PARKS AND RECREATIONAL FACILITIES."

END OF EXHIBIT "A"