

MICHAEL P. VICTORINO
Mayor

SANDY K. BAZ
Managing Director

TYSON K. MIYAKE
Deputy Managing Director



DEPARTMENT OF MANAGEMENT
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793

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OFFICE OF THE
COUNTY COUNCIL

April 11, 2019

Ms. Michele M. Yoshimura *MWJ*
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Michael P. Victorino

Mayor
Date *4/12/19*

For Transmittal to:

Keani N.W. Rawlins-Fernandez, Chair
Economic Development and Budget Committee
Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Ms. Rawlins-Fernandez:

SUBJECT: **FISCAL YEAR ("FY") 2020 BUDGET** (MD-6) (EDB-1)

Thank you for your memo dated April 4, 2019 requesting information to the following:

1. **Relating to page 10-3 of the Budget Details (position number MD-0034 Executive Assistant I), provide the justification for increasing the position an additional \$49,442 to full year funding. What is the proposed salary for this position in FY 2020?**

The position was only funded for 5 months for FY 2019 and 0.5 E/P "Provided, that no funding shall be expended for position MD-0034 prior to February 1, 2019." The funding requested in FY 2020 is for the full year at \$80,172 and 1.0 E/P. The range for the EM-05 classified position is from \$80,172 to \$118,908.

2. **Relating to page 10-11 of the Budget Details (position number MD-XXXX Information Systems Analyst IV), provide the justification for increasing the position an additional \$16,416 to full year funding. Is this position currently vacant? If so, why was this position not filled?**

This position referenced above is an expansion position. When expansion positions are requested, they are only requested at a portion of the annual salary to account for the time required from Council adopting the budget to creation, recruitment, and filling of the position. The subsequent year to the initial authorization of the expansion position is requested for a full year.

3. **Relating to page 362 of the Program Budget, explain the 83.8 percent increase in premium pay from FY 2019 to FY 2020.**

The requested appropriation for premium pay of \$86,500 in the ITS Division is a 69.1% increase from the budgeted appropriation of \$51,150 for FY 2019 and still \$16,392 less than the actual premium pay expended in FY 2018. The requested increase is to properly budget premium pay to the actual overtime and standby pay required in providing required services in the ITS Division.

4. **Relating to pages 10-19 and 10-20 of the Budget Details, how was funding for the Maui Redevelopment Program spent in FY 2019?**

The table below illustrates the funding spent to date on various programs and expenses. This does not include funds encumbered but not yet spent.

Index Code	Sub-Object Code/Description	FY 2019 Actual to date	FY 2019 Adopted
904029B MAUI REDEVELOPMENT PROGRAM			
904029B	6024 Janitorial Supplies		\$500
904029B	6031 Repairs & Maintenance Supplies		\$500
904029B	6034 Medical & Safety Supplies		\$500
904029B	6035 Miscellaneous Supplies	\$135	\$2,500
904029B	6037 Office Supplies		\$500
904029B	6040 Postage		\$500
904029B	6051 Safety Supplies		\$500
904029B	6060 Small Equipment - under \$1000		\$500
904029B	6112 Contractual Service		\$670,000
904029B	6132 Professional Services	\$166,753	\$333,500
904029B	6201 Airfare, Transportation	\$6,324	\$10,000
904029B	6204 Mileage & Allow Rptble Non-Tax		\$500
904029B	6212 Dues		\$2,000
904029B	6218 Meal Allowance	\$10	\$500
904029B	6221 Miscellaneous Other Costs	\$2,723	\$9,000
904029B	6222 Per Diem Non-Reportable	\$3,194	\$5,000

904029B	6223 Per Diem Reportable Non-Taxable	\$4,350	\$2,000
904029B	6225 Publications & Subscriptions		\$1,000
904029B	6226 Per Diem S/D/T Taxable		\$400
904029B	6230 Registration/Training Fees	\$4,970	\$5,000
904029B	6235 Rentals	\$4,500	\$10,000
904029B	6244 Computer Software		\$5,000
904029B	6252 Per Diem Reportable Taxable		\$100
Subtotal	904029B MAUI REDEVELOPMENT PROGRAM	\$192,960	\$1,060,000
TOTAL	MAUI REDEVELOPMENT PROGRAM	\$192,960	\$1,060,000

5. **Relating to page 10-16 of the Budget Details (index code 904015C, IT Services), provide the justification for the following software programs and computer equipment: Lifecycle replacement software licenses, \$165,000; Fire Module for CAD Dispatch software, \$80,000; and Mobile display terminals (22 units) for Maui Fire Department apparatus, \$88,000.**

The lifecycle replacement software licenses requested is in combination with the lifecycle replacement of computer equipment. The new computer equipment requires acquisition of upgraded licenses of Microsoft Office and Adobe Acrobat to maintain version consistency. The Fire Module for the computer-aided dispatch and the mobile data terminals for Fire apparatus are related to purchase and issue a tablet computer to each company. These devices are currently utilized by Fire's Battalion Chiefs and have proven to be very useful. Their portability and features will enhance Fire's ability to gather information enroute to incidents and on scene. They will provide the capability to access the internet and other reference sources for preplan information, facility hazards, air bag locations on vehicles, hazardous materials data, and other pertinent safety information for our personnel.

Sincerely,



Sandy Baz
Managing Director