

November 10, 2020

MEMO TO: Members of the Governance, Ethics, and Transparency Committee

F R O M: Traci N.T. Fujita, Director ^{tntf}
Office of Council Services

SUBJECT: **NOMINATIONS TO BOARDS, COMMITTEES, AND COMMISSIONS**
(URBAN DESIGN REVIEW BOARD) (PAF 20-299)

2020 NOV 10 PM 4:8
OFFICE OF THE
COUNTY COUNCIL

RECEIVED

A vacancy on the Urban Design Review Board (“UDRB”) was created when Landscape Architect Joshua Circle-Woodburn was approved as a Regular member on July 10, 2020. Mr. Circle-Woodburn’s term as an Alternate member would have expired on March 31, 2025.

The Mayor’s second 30-day deadline to submit a nomination to the UDRB was November 7, 2020. Because the Mayor failed to submit to Council a nomination to fill the vacancy by this deadline, the Council now has 60 days to nominate and approve the appointment of an individual.

In accordance with Section 2.26.030(B), Maui County Code (“MCC”), of the four Alternate members on the UDRB, two members must be registered architects, one member must be a registered civil engineer, and one member must be a registered landscape architect. Joshua Circle-Woodburn fulfilled the Landscape Architect requirement as an Alternate member.

Section 13-2, Revised Charter of the County of Maui (1983), as amended, and Chapter 2.41, MCC, outline the procedure for both the Mayor and the Council to follow in the event of a vacancy on a board, committee, or commission.

Section 2.41.050(B), MCC, further states: “Any member of the council may nominate one individual per vacancy by transmitting the information required under section 2.41.020 to the council or appropriate council committee.” The information required by Section 2.41.020, MCC, when nominating an individual to a board, commission, or committee is included on the attached application form.

If you would like to nominate an individual to fill the Landscape Architect (Alternate) vacancy on the UDRB, please transmit a completed Council application form and proposed resolution to the GET Committee referencing GET-2(49), **no later than 12:00 p.m. on Monday, November 23, 2020.**

If you need assistance with drafting the proposed resolution, please contact Legislative Analyst Shelly Espeleta to assist you.

paf:ske:20-299a

Attachment
cc: Supervising Legislative Attorney



BOARD/COMMISSION APPLICATION FORM

Maui County Council

(Please print or type)

Name: _____
(Last) (First) (Full Middle Name)

City of Residence: _____ Island: _____

Current Employer & Position: _____

Business Phone: _____ Business Fax: _____ Email (optional): _____

Please indicate why you are interested in serving and what skills you may have to contribute: _____

Employment History:		
From	To	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Political Affiliation: _____
Section 13-2(2) of the Charter, County of Maui, requires that not more than a bare majority of members of a board or commission belong to the same political party; therefore, please indicate if registered/card carrying member of a political party. If not, indicate "None" or "Independent."

Community and Professional Organizations/Activities: _____

Previous County Experience (employment or board member): _____

Educational Background: _____

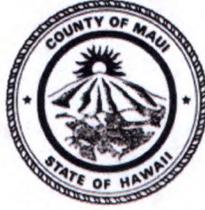
Consent to be Nominated and Certification of Truthfulness and Accuracy of Information:

I declare that the above statements are true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Most board/commission appointments are subject to confirmation by the Maui County Council. Most of these positions are for five-year terms. If you are selected as a nominee, the information contained on this form will be provided to the public upon request.

Please send completed forms to **MAUI COUNTY COUNCIL, 200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793**; or fax to 270-7686. For further information, call 270-7838; 1-800-272-0098 (from Lana'i); 1-800-272-0026 (from Lana'i).



**BOARD/COMMISSION APPLICATION
CONTACT INFORMATION AND PREFERENCES**

The information contained on this form is considered **CONFIDENTIAL** and will not be made available to the public.

CONTACT INFORMATION:

Name: _____
(Last) (First) (Full Middle Name)

Home Address: _____

Mailing Address: _____

Home Phone: _____

Home Fax: _____

BOARD/COMMISSION PREFERENCES:

Please indicate, in order of priority, the boards, commissions, or committees you are interested in serving on. If you have no preference, so indicate. Descriptions of boards, commissions, and committees are provided at the County of Maui's website at www.mauicounty.gov.

1. _____ 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____