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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

February 3, 2026

Ms. Lauren Akitake, Executive Director
Board of Ethics
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Akitake:

SUBJECT: BILL 2 (2026), AMENDING SECTION 2.56.080, MAUI COUNTY CODE, RELATING TO SETTING THE SALARIES BY THE EXECUTIVE DIRECTOR AND ESTABLISHING NEW PAY SCALES (BFED-47)

Thank you for participating in the Council's Budget, Finance, and Economic Development Committee's discussion of Bill 2 (2026) at its meeting of January 27, 2026.

May I please request you provide the following:

1. The planned process for setting BOE staff salaries and salary increases, including consultations with the Board, the Board's role to review or approve, review criteria, and who has final decision authority.
2. The proposed process to consider probationary and annual evaluations when determining BOE staff increases.
3. The planned process to document and support pay-step placement and increases, including the applicable criteria, and timing, approval, or oversight of the steps.
4. Clarification of BOE staff employment status and protections, including whether the positions are civil service, exempt, or at-will.

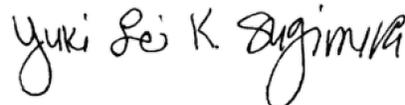
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5. Clarification on hiring and termination authority, including whether a new Executive Director may replace existing staff and the conditions that apply.

May I further request you transmit your response to bfed.committee@mauicounty.us by **February 5, 2026**. To ensure efficient processing, please include the Committee item number in the subject line.

Should you have any questions, please contact me or the Committee staff (Kirsten Szabo at ext. 7662, or Pauline Martins at ext. 8039).

Sincerely,



YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:ltr:047aboe01:kes

cc: Mayor Richard T. Bissen, Jr.
Managing Director

BFED Committee

From: BFED Committee
Sent: Tuesday, February 3, 2026 9:25 AM
To: 'Lauren.M.Akitake@co.maui.hi.us'
Cc: 'ryssa.k.tamho@co.maui.hi.us'; 'Josiah Nishita'; 'Michelle Santos'; 'Zeke Kalua'
Subject: BILL 2 (2026), AMENDING SECTION 2.56.080, MAUI COUNTY CODE, RELATING TO SETTING THE SALARIES BY THE EXECUTIVE DIRECTOR AND ESTABLISHING NEW PAY SCALES (BFED-47)
Attachments: Correspondence to BOE 02-03-2026.pdf