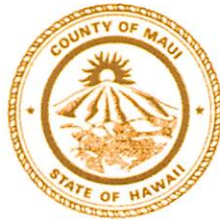


MICHAEL P. VICTORINO
Mayor

MARC I. TAKAMORI
Director

MICHAEL B. DU PONT
Deputy Director



RECEIVED
2019 OCT 29 AM 10:24
OFFICE OF THE MAYOR

DEPARTMENT OF TRANSPORTATION
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793

TELEPHONE: (808) 270-7511
FAX: (808) 270-7505

RECEIVED
2019 OCT 29 PM 2:59
OFFICE OF THE
COUNTY CLERK

October 23, 2019

Ms. Michelle Yoshimura *MJY*
Budget Director, County of Maui
200 South High Street
Wailuku, Maui, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Maui, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P Victorino

Mayor
10/29/19
Date

For Transmittal to:

Honorable Kelly T. King, Chair
and Members of Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Chair King:

Subject: Grant Revenue- Department of Transportation – Federal Transit Administration (FTA and Other Transportation Program Grants)

In accordance with Ordinance 4988, Bill 36 (2019) Draft 1, please find attached a fully executed copy of the Authorization and Project Agreement in the amount of \$350,000. These funds are for transportation planning portion of the Maui MPO FY2020 Unified Planning Work Program, a copy attached for your convenience.

COUNTY COMMUNICATION NO. 19-428

Should you have any questions, please contact the Maui MPO Executive Director Lauren Armstrong at extension 8216.

Sincerely,

A handwritten signature in black ink, appearing to be 'MT', written in a cursive style.

Marc I. Takamori, Director

Attachments

Cc: County of Maui, Department of Finance, Accounting Program

**COUNTY OF MAUI
DEPARTMENT OF FINANCE**

REQUEST FOR GRANT INDEX CODE

County of Maui's Fiscal Year: FY2020

GRANT/PROJECT TITLE: FHWA Maui MPO FY2020 UPWP

Grant No./Identification No. Fed Proj No. 0053020

Grant/Performance Period: July 1, 2019 - September 30 2022

Award Amount: \$ 350,000.00

Department's Primary Contact: Karen Tamaki

Primary Contact Phone #: 270-7509

Type of Grant:

	<u>{Check one}</u>	<u>CFDA # (1)</u>	<u>Agency Name</u>
1 Federal	<input type="checkbox"/>		
2 Fed Pass Thru' State (2)	<input checked="" type="checkbox"/>	<u>20.205</u>	<u>County of Maui DOT/ Maui MPO</u>
3 State	<input type="checkbox"/>	n/a	
4 Private	<input type="checkbox"/>	n/a	
5 Other, please specify	<input type="checkbox"/>	n/a	

Submit the following additional documents:

- 1) Grant Agreement, or Letter of Intent to Award Funds
- 2) Respective page of the Council Adopted Budget (for original appropriation)
OR, copy of the Ordinance, if this grant is approved via budget amendment
- 3) Copy of the written notification to the Council and to the Budget Office of the award

For Finance/GL Section:

Index code: _____

Sub-Object to be used for the receipt of revenue: _____

(FOR reimbursement of grant expenditures)

Note: This form will be returned to the Department as soon as index code is created.

(1) CFDA = Catalog of Federal Domestic Assistance (can be found on the grant application or maybe obtained from the grantor (Federal Agency))

(2) Federal Pass Through State= The grant was awarded to the State. After receiving the grant, the State then passes the federal money to the county. In this situation, the County becomes a subrecipient.

Please submit original form to Accounts G/L Section ATTN: Ortaine Acidera.



ORDINANCE NO. 4988

BILL NO. 36 (2019)

Draft 1

A BILL FOR AN ORDINANCE RELATING TO THE
OPERATING BUDGET FOR THE COUNTY OF MAUI
FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. This ordinance may be referred to as the "Fiscal Year 2020 Budget."

SECTION 2. The several amounts listed below are declared to be estimated revenues of the County of Maui for the Fiscal Year July 1, 2019 through June 30, 2020, and are appropriated to the functions, programs, funds, departments, and agencies for the purposes set forth in Sections 3 and 4.

ESTIMATED REVENUES

FROM TAXES, FEES AND ASSESSMENTS:

Real Property Taxes	358,462,076
Circuit Breaker Adjustment	(425,836)
Charges for Current Services	159,250,948
Transient Accommodations Tax	23,484,000
Public Service Company Tax	7,000,000
Licenses/Permits/Others	42,473,029

Fuel and Franchise Taxes	24,300,000
Special Assessments	21,068,650

Other Intergovernmental	9,653,290
-------------------------	-----------

FROM OTHER SOURCES:

Interfund Transfers	45,623,028
Bond/Lapsed Bond	85,896,411
Carryover/Savings:	
General Fund	22,958,458
Sewer Fund	7,878,180
Highway Fund	7,261,014
Solid Waste Management Fund	569,871
Environmental and Sustainability Fund	2,587,724
Liquor Fund	687,103
Bikeway Fund	387,208
Water Fund	4,362,357

TOTAL ESTIMATED REVENUES	823,477,511
--------------------------	-------------

APPENDIX A

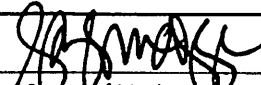
I. GRANTS AND RESTRICTED USE REVENUES- SCHEDULE OF GRANTS AND RESTRICTED USE REVENUES BY DEPARTMENTS AND PROGRAMS FOR FISCAL YEAR 2020

<u>REQUEST DEPARTMENT/PROGRAM</u>	<u>APPROPRIATION</u>
1. Emergency Management Agency	
a. Emergency Management Performance Grant (EMPG)	100,000
b. State Homeland Security Grant (SHSG) Program	500,000
2. Department of Environmental Management	
a. Electronics Program	400,000
b. Glass Recovery Program	160,000
c. Recycling Program - Landfill Diversion	300,000
d. State of Hawaii, Department of Health – 604b Grant Program	218,000
e. State of Hawaii – Hawaii Emergency Management Agency (State of Hawaii – HEMA) Grant	800,000
f. West Maui Recycled Water System Expansion	548,354
g. Hyatt/West Maui Recycled Water System Expansion	475,476
h. Starwood/West Maui Recycled Water System Expansion	1,397,880
3. Department of Finance	
a. Commercial Driver's License (CDL) Program	602,417
(1) Provided, that disbursement for salaries and premium pay is limited to 6.0 Limited Term Appointment (LTA) equivalent personnel.	
b. Periodic Motor Vehicle Inspection Program	517,624
(1) Provided, that disbursement for salaries and premium pay is limited to 5.0 LTA equivalent personnel.	
c. State Disability and Communications Board (DCAB) Program	20,533
(1) Provided, that disbursement for salaries and premium pay is limited to 0.3 LTA equivalent personnel.	
d. State Identification (SID) Program	230,001
(1) Provided, that disbursement for salaries and premium pay is limited	

- c. Private Contributions 50,000
- d. State of Hawaii Department of Transportation – Safe Routes to School Program Special Fund 275,000

12. Department of Transportation

- * a. Federal Transit Administration (FTA) and Other Transportation Program Grants 6,125,000
 - (1) Provided, that disbursement for salaries and premium pay is limited to 2.0 LTA equivalent personnel.
 - b. Federal Transit Administration (FTA) Section 5311 Rural Transit Assistance Program (RTAP) 20,000
 - c. Federal Transit Administration (FTA) Section Rural/5339 Formula Funds Program 420,000
 - d. Federal Transit Administration (FTA) Section Small Urban/5339 Formula Funds Program 400,000
 - e. Federal Transit Administration (FTA) Section 5311 Non-Urbanized Area Formula Program 600,000
 - f. Urbanized Area Formula Program 5307 3,400,000
13. Additional Revenues Received Pursuant to the Foregoing Grants 500,000
- (1) Provided, that a quarterly report be submitted to the Council on excess grant revenues received by the County.

From: HAWAII DEPARTMENT OF TRANSPORTATION HIGHWAYS DIVISION To: FEDERAL HIGHWAY ADMINISTRATION HAWAII DIVISION OFFICE "In accordance with HDOT/FHWA Stewardship Oversight Agreement"		REQUEST FOR PROJECT AUTHORIZATION, AGREEMENT, AND/OR MODIFICATION <input checked="" type="checkbox"/> Authorization <input type="checkbox"/> Modified Project Agreement <input checked="" type="checkbox"/> Project Agreement <input type="checkbox"/> Modification No. <small>The state agrees that as a condition to payment of the Federal funds obligated, it accepts and will comply with the agreement provisions set forth in 23 CFR 630; and its signature constitutes the making of the certificates.</small>				
FEDERAL PROJECT NO. 0053020	RECIPIENT PROJECT NO. PL-0053(020)	HDOT ITEM NO. 19034	DUNS 168818466	COUNTY Maui County		
Period of Performance End Date: Planning: 9/30/2022	INDIRECT COST RATE (%) N/A	STIP REFERENCE N/A	PODI <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CFDA Number 20.205		
Project Title: Maui Cnty - Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program (Planning)						
Project Description (2000 characters max): Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program						
AUTHORIZED TO PROCEED WITH THE WORK CHECKED BELOW:						
<input type="checkbox"/> PRELIMINARY ENGINEERING (PE1) - Preliminary Design and NEPA <input type="checkbox"/> CONSTRUCTION - Advertise for Receipt of Bids <input type="checkbox"/> PRELIMINARY ENGINEERING (PE2) - Final Design <input type="checkbox"/> CONSTRUCTION - Proceed on an agreed price and/or force account basis <input type="checkbox"/> PRELIMINARY RIGHT-OF-WAY <input type="checkbox"/> OTHER (R&D, specify) <input type="checkbox"/> ACQUISITION OF RIGHT-OF-WAY						
FUNDING	DATE (MM/DD/YY)	TOTAL ESTIMATE PROJECT COST (\$)	FEDERAL PARTICIPATION AMOUNT (\$)	FEDERAL FUNDS(\$)	PGM CODE	RATIO(%)
PREVIOUS AUTHORIZATIONS						
THIS AUTHORIZATION	9/4/2019	\$3,625.00	\$3,625.00	\$2,900.00	Q450	80%
		\$9,266.36	\$9,266.36	\$7,413.09	L450	80%
		\$424,608.64	\$424,608.64	\$339,686.91	M45E	80%
PROGRAM CODE TOTALS		\$3,625.00	\$3,625.00	\$2,900.00	Q450	80%
		\$9,266.36	\$9,266.36	\$7,413.09	L450	80%
		\$424,608.64	\$424,608.64	\$339,686.91	M45E	80%
GRAND TOTAL		\$437,500.00	\$437,500.00	\$350,000.00		
Remarks/Reason for Project Agreement Modification						
STATE COMMENTS: This agreement is subject to the following award terms: http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf and http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf . Performance End Date: 9/30/2022.			FHWA COMMENTS:			
C o u n t y	By signature of its authorized signatory herein, the County of Maui hereby affirms its agreement to the terms herein as a subagreement between the State of Hawaii and the County of Maui in accordance with and set forth in Agreement Modification No. 001 of the STATE-COUNTY AGREEMENT OF FEDERAL HIGHWAY PROJECTS AND PROGRAM.		See FHWA Division remarks in FMIS			
	 by: County of Maui Date: 7/18/19 DUNS No. 077680155		F H W A	See FMIS for signatures		
H D O T Electronically signed in FMIS Authorized by _____ Date _____		Authorized by _____ Date _____				

HAWAII DEPARTMENT OF TRANSPORTATION
HIGHWAYS DIVISION

DETAIL ESTIMATE FOR A FEDERAL-AID
MODIFIED PROJECT AGREEMENT

FOR

Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program

Federal-Aid Project No. PL-0053(020)

07/16/19

Note: This estimate is only for the FHWA-PL portion of MMPO's FY 2020 Unified Planning Work Program

	<u>TOTAL COST</u>	<u>PAR COST</u>	<u>FEDERAL SHARE (80%)</u>	<u>STATE/COUNTY SHARE</u>
PRG CODE Q450 @ 80% (1% Metropolitan Planning - TEA21)				
18 - PLANNING				
Work Element 20.1	3,625.00	3,625.00	2,900.00	725.00
PRG CODE L450 @ 80% (Metro Planning 1.25% Takedown)				
18 - PLANNING				
Work Element 20.1	9,266.36	9,266.36	7,413.09	1,853.27
PRG CODE M45E @ 80% (Metropolitan Planning MAP-21)				
18 - PLANNING				
Work Element 20.1	311,808.64	311,808.64	249,446.91	62,361.73
Work Element 20.2	50,000.00	50,000.00	40,000.00	10,000.00
Work Element 20.3	0.00	0.00	0.00	0.00
<u>Work Element 20.4</u>	<u>62,800.00</u>	<u>62,800.00</u>	<u>50,240.00</u>	<u>12,560.00</u>
Subtotal M45E	424,608.64	424,608.64	339,686.91	84,921.73
PROJECT TOTAL	437,500.00	437,500.00	350,000.00	87,500.00

Remarks: This estimate is only for the FHWA-PL portion of MMPO's FY 2020 Unified Planning Work Program.

FEDERAL AID IDENTIFICATION NUMBER (FAIN)			Date Prepared: 7/16/19			
			Modification No.			
FEDERAL PROJECT NO. 0053020		RECIPIENT PROJECT NO. PL-0053(020)			SUB RECIPIENT Maui County	
Project Title: Maui Cnty - Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program (Planning)						
FUNDING	DATE (MM/DD/YY)	TOTAL ESTIMATE PROJECT COST (\$)	FEDERAL PARTICIPATION AMOUNT (\$)	FEDERAL FUNDS(\$)	PGM CODE	FAIN No.
PREVIOUS AUTHORIZATIONS						
THIS AUTHORIZATION (SUBAWARD)	See FHWA authorization date on PR-1240	\$3,625.00	\$3,625.00	\$2,900.00	Q450	150053020Q4501
		\$9,266.36	\$9,266.36	\$7,413.09	L450	150053020L4501
		\$424,608.64	\$424,608.64	\$339,686.91	M45E	150053020M45E1
CURRENT TOTAL		\$3,625.00 \$9,266.36 \$424,608.64	\$3,625.00 \$9,266.36 \$424,608.64	\$2,900.00 \$7,413.09 \$339,686.91	Q450 L450 M45E	

FOR ALL COUNTY PROJECTS, ATTACH THIS FORM WITH THE PR-1240

FAIN Number formatting (format continues with project to closeout regardless if a new FAIN format was in effect at that time)

Projects initially authorized 11/1/2010 to present: (example: 051234567L03E1)

FAIN No: = 15 + 7 digit Federal Project Number + 4 alpha numeric Prog. Code + FMIS Detail Line Number (for lines 1 - 9: use 1 digit)

Pre 12/1/2009 projects: (example: H083389876543)

FAIN = H+ss (State FIPS) + rrr (3 character program code) + ppppppp (7 digit federal project number)

12/1/2009 to 10/31/2010 projects: (example: 16L05E1234444027)

FAIN = ss (State FIPS) + rrr (4 character prog. Code) + ppppppp (7 digit federal project number) + ccc (county)

FEDERAL-AID PROGRAM DATA For Maui MPO Planning										STATE OF HAWAII DEPARTMENT OF TRANSPORTATION HIGHWAY DIVISION			
PROJECT LOCATION					COUNTY		STANDARD PLACE CODE	STATE		ITEM NO			
Maui County					NAME	CODE		NAME	CODE				
					Maui			Hawaii	15	19034			
CHARACTER OF PROPOSED WORK (V)				EMERG YR	DEMO	PROJECT NUMBER			PROJECT OVERSIGHT				
Urbanized Area Planning						PREFILED LETTERS	NUMBER	AGR NO	<input checked="" type="checkbox"/> Delegated/Locally Administered <input type="checkbox"/> FHWA full oversight (on NHS) <input type="checkbox"/> Not on NHS, FHWA full oversight				
CLASS OF FEDERAL FUNDS				PROGRAM CODE		PROJECT CODE	SI RURAL	SI URBAN	SI NON-URBAN AREA				
Metropolitan Planning				L450, M45E, Z450									
ROUTE NO AND NAME		INVENTORY NO.	MILEPOINT TO	MILEPOINT	FUNCTIONAL SYSTEM		FEDERAL AID SYSTEM		CONGRESSIONAL DISTRICT				
PHASE	PERSONNEL FULL DESCRIPTION (INCLUDE BRIDGE STRUCTURE NO.)	MILES	ESTIMATED PROJECT COST BY PHASE					SCOPE OF PROPOSED WORK					
			TOTAL ESTIMATED COST	PARTICIPATING AGENCY	FEDERAL FUNDS (\$000,000)	COUNTY FUNDS	OTHER FUNDS						
Planning	Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program							Accomplish work elements of the FY 2020 Maui MPO Unified Planning Work Program (UPWP).					
		PLN	\$437,500.00	\$437,500.00	\$350,000.00	\$87,500.00	\$0.00						
		TOTALS		\$437,500.00	\$437,500.00	\$350,000.00	\$87,500.00		\$0.00				
PREPARED BY	TOTALS												
Karen Tamaki													
PROJECT TITLE							ANTICIPATED ENVIRONMENTAL CLEARANCE CLASSIFICATION						
Maui Cnty - Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program (Planning)							<input type="checkbox"/> EIS - CATEGORICAL EXCLUSION <input checked="" type="checkbox"/> EA - PROGRAMMATIC/STUDY/PLANNING/ADVISORY <input type="checkbox"/> FONSI - STATE DOCUMENTED/21 CFR 771.115(d)						
RELATED PROJECTS													
IMPROVEMENT TYPE													
REMARKS													
SUBMITTER		SUBMISSION PERIOD OF PERFORMANCE START DATE		SEE PR 1240.3 THIS AUTHORIZATION date stamp by FHWA		SUBMITTER PERIOD OF PERFORMANCE END DATE		DATE PREPARED BY DOT		REQUIRED FOR OPERATING CONSTRUCTION PHASE			
County of Maui						Planning 4/1/2022		July 16, 2019		Estimated Construction NTP date (mm/yyyy) N/A			



U.S. Department
of Transportation

**Federal Transit Administration
Federal Highway Administration**

FTA – Region IX
90 7th Street, Suite 15-300
San Francisco CA 94103-6701

FHWA - Hawaii Division
300 Ala Moana Blvd #3306
Honolulu, HI 96850-3306

July 9, 2019

In Reply Refer To: HDA-HI

Ms. Lauren Armstrong
Executive Director
Maui Metropolitan Planning Organization
200 South High Street
Wailuku, HI 96793

Subject: Maui MPO Fiscal Year 2020 Unified Planning Work Program Approval

Dear Ms. Armstrong:

Thank you for the opportunity to review and comment on the Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP) for the Maui Metropolitan Planning Organization (Maui MPO).

The Federal Transit Administration (FTA) Region IX office and the Federal Highway Administration (FHWA) Hawaii Division have reviewed the Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP) for the Maui Metropolitan Planning Organization (Maui MPO). Based on this review, we have determined that the document satisfies the requirements of 23 United States Code (U.S.C.) §134, 49 U.S.C. §5303, 23 Code of Federal Regulations (CFR) Parts 420 and 450, and 2 CFR Part 200. Accordingly, we approve Maui MPO's FY 2020 UPWP.

The Federal funds for FY 2020 will be available upon an approved authorization. Expenditures incurred without prior authorization will not be reimbursed.

If you have questions or would like additional information about our approval for Maui MPO's UPWP, feel free to contact Darin Allan, FTA Region IX office at (415) 734-9470, darin.allan@dot.gov or Amy Ford-Wagner, FHWA Hawaii Division office at (808) 541-2325, amy.ford-wagner@dot.gov.

Sincerely,

Ray Tellis
Regional Administrator
Federal Transit Administration

Ralph J. Rizzo
Division Administrator
Federal Highway Administration Hawaii

cc: Ted Matley, Director of Office of Planning and Program Development, FTA Region IX
Darin Allan, Community Planner, FTA Region IX
Yuki Lei Sugimura, Policy Board Chair, Maui MPO
Jade Butay, Director, HDOT

Unified Planning Work Program (UPWP)

FY 2020

Adopted by the Maui MPO Policy Board

May 24, 2019



**Maui Metropolitan
Planning Organization**

Prepared in Cooperation with:

County of Maui Department of Planning
County of Maui Department of Public Works
County of Maui Department of Transportation
State of Hawai'i Department of Transportation
USDOT Federal Highway Administration
USDOT Federal Transit Administration

Funding for this document was provided by the U.S. Department of Transportation (Federal Highway Administration and Federal Transit Administration), State of Hawai'i, and County of Maui.

Equal Employment Opportunity Employer - The Maui Metropolitan Planning Organization does not discriminate on the basis of age, race, sex, color, national origin, religion or disability in access to, or operation of its programs, services, and activities or in its hiring or employment practices. ADA and Title VI inquiries should be forwarded to: Lauren Armstrong, Maui Metropolitan Planning Organization, 200 South High Street, Wailuku, HI 96793, Phone (808) 270-8216.

Maui MPO Unified Planning Work Program (UPWP)

FY 2020

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I. Introduction

Federal regulations require that a metropolitan planning organization (MPO) be formed for all urbanized areas with a population of 50,000 or more. The 2010 U.S. Census found the geographic area encompassing Kahului, Wailuku, and Pā'ia to have a population exceeding 50,000, thus constituting an urbanized area. Maui Metropolitan Planning Organization (Maui MPO) was designated for the island of Maui in 2013 and formed in 2016 to ensure that federal investment in transportation projects is based on a comprehensive, cooperative, and continuing (3-C) planning process.

Maui MPO Unified Planning Work Program (UPWP) for County Fiscal Year (FY) 2020 serves as the budget for Maui MPO transportation planning activities. Once approved by the Maui MPO Policy Board and the U.S. Department of Transportation Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), the UPWP enables Maui MPO to encumber federal planning funds provided under 23 U.S.C. and 49 U.S.C 53. Additionally, UPWP work elements carried out by Maui MPO, including the Transportation Improvement Program (TIP) and Long Range Transportation Plan (LRTP) enable Maui to receive federal transportation funds for bus transit, highways, bicycle and pedestrian facilities.

II. Sources of Funds

As set forth in HRS 279-D and the Maui MPO Finance Supplemental Agreement, 80% of Maui MPO's funding comes from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), matched by annual dues of 10% from State of Hawai'i and 10% from County of Maui. Maui MPO receives notification of anticipated federal funding levels on an annual basis. State of Hawai'i Department of Transportation (HDOT) is the pass-through agency for federal planning funds.

- **49 USC 5303/5305(d) FTA Planning Funds** are used for transportation planning purposes and often involve transit projects.
- **23 USC 104(f) FHWA Planning Funds (PL)** are used for planning to address intermodal and transportation planning issues.
- **Matching funds.** The State and County must provide local matching funds for federally-assisted planning activities per the Maui MPO Finance Supplemental Agreement. Maui MPO requests annual dues through HDOT and County of Maui Department of Transportation (MDOT).

The Hawaii's Planning Funds Distribution Formula to the MPO's Agreement identifies a sub-allocation formula to split the available Federal planning funds between the two MPOs in Hawai'i. For purposes of budgeting and programming for Maui MPO, the distribution of planning funds is shown in Table 1:

Table 1. Total Planning Funds Available for FY 2020

	Maui MPO	O'ahu MPO*	Total
FTA-5303	\$ 171,331	\$ 263,242	\$ 434,573
FHWA-PL	\$ 753,610	\$ 4,707,949	\$ 5,461,559
Total Planning Funds Available	\$ 924,941	\$ 4,971,191	\$ 5,896,132

* Amounts provided by O'ahu MPO on 3/15/19

Table 2 provides a Summary of Estimated FY 2020 Revenues and Programmed Expenditures. Local match refers to the amount of dues that Maui MPO participating agencies County of Maui and State of Hawai'i must contribute per the Maui MPO Finance Supplemental Agreement to match the Federal funds programmed for FY 2020.

Table 2. Summary of Estimated FY2020 Revenues and Programmed Expenditures

	FHWA-PL⁽¹⁾	FTA-5303⁽²⁾	Local Match⁽³⁾	Total
Estimated Planning Fund Allocation	\$ 243,519	\$ 169,530	\$ 125,000	\$ 538,049
Estimated Unobligated Balance	\$ 510,091	\$ 1,801	\$ -	\$ 511,892
Total Planning Funds Available	\$ 753,610	\$ 171,331	\$ 125,000	\$ 1,049,941
FY2020 Programmed Expenditures	\$ 350,000	\$ 150,000	\$ 125,000	\$ 625,000
Funds to Carry Forward	\$ 403,610	\$ 21,331	\$ -	\$ 424,941

⁽¹⁾ Planning Fund Allocation of FFY2019 FHWA-PL funds.
⁽²⁾ Planning Fund Allocation of FFY2018 FTA-5303 funds. FTA funds are allocated one year in arrears.
⁽³⁾ Local match is based on County and State year end for FY2020.

III. Maui MPO Structure and Staff

Maui MPO functions under a committee structure comprised of a Policy Board, a Technical Advisory Committee (TAC) and Maui MPO staff. The Policy Board consists of representatives from the Maui County Council, a State of Hawai'i Senator and Representative, the Directors of the Maui County Transportation Department (MDOT), Planning Department, Public Works Department, and the Director of the State of Hawaii Department of Transportation. Maui MPO TAC is comprised of technical representatives designated by the Policy Board.

Maui MPO staff includes two positions: Executive Director and Financial Specialist. Staff administer Maui MPO plans and programs. Brief descriptions of job responsibilities and pay ranges are as follows:

- **Executive Director (\$80,000-\$124,000):** Conducts the multimodal 3-C (cooperative, continuing, and comprehensive) planning process; engages the public in regional transportation planning; represents Maui MPO in meetings with agencies and the public; hires and manages Maui MPO staff for positions authorized by the Policy Board; provides fiscal management; serves as the point of contact for FHWA and FTA for the purpose of maintaining Maui MPO compliance with 23 USC 134 and 49 USC 5303; develops recommendations regarding transportation policy; and provides project direction and oversight for activities within the purview of the Maui MPO.
- **Financial Specialist (\$50,000 - \$77,500):** Performs procurement and accounting activities for the Maui MPO; provides administrative assistance and accounting support to the Maui MPO Executive Director; prepares, implements, and maintains internal fiscal policies and procedures; manages FTA and FHWA grants; provides fiscal oversight on Maui MPO contracts; manages annual compliance and financial audit activities; arranges for committee meetings and workshops; serves as office manager; and serves as DBE Liaison Officer.

IV. UPWP Development Process

The UPWP development process follows procedures established in the *Maui MPO Public Participation Plan*, summarized as follows: Maui MPO staff prepare a draft UPWP for review by federal advisors. Maui MPO Technical Advisory Committee provides input on planning studies. Maui MPO staff release a draft UPWP as part of public meeting materials for a Maui MPO Policy Board meeting. The Policy Board approves a draft UPWP to be circulated for public review and comment. Maui MPO staff publish a public notice at minimum seven-days prior to the meeting at which the UPWP will be considered for final approval by the Maui MPO Policy Board.

V. Summary of Expenditures Programmed for FY 2020

Maui MPO UPWP FY 2020 programs \$625,000 for transportation planning on the island of Maui, and to maintain compliance with federal regulations to ensure the continued availability of federal transportation funds for Maui. Cost categories follow federal standard form 424 budget information for non-construction programs. Work elements include *Program Administration*, *Long Range Transportation Plan (LRTP)*, *Transportation Improvement Program (TIP)*, and *Planning Studies*. Details for each work element are provided in the following section. Table 3 and Table 4 summarizes Expenditures Programmed for FY2020, by federal Cost Category and UPWP Work Element, respectively.

Table 3. Summary of Expenditures Programmed for FY2020 by Cost Category

Cost Category	Total Budget
Staff Costs	\$ 272,151
Travel	\$ 13,750
Utility	\$ 2,200
Materials and Supplies	\$ 1,300
Consultant Contracts	\$ 300,300
Rent	\$ 13,200
Other	\$ 22,099
TOTAL	\$ 625,000

Table 4. Summary of Expenditures Programmed for FY2020 by Work Element

Work Element	Local Match	FTA	FHWA	Total
20.1 Program Administration	\$ 64,940	\$ -	\$ 259,760	\$ 324,700
20.2 Long Range Transportation Plan	\$ -	\$ 10,000	\$ 40,000	\$ 50,000
20.3 Transportation Improvement Program	\$ -	\$ -	\$ -	\$ -
20.4 Planning Studies	\$ 50,060	\$ 150,000	\$ 50,240	\$ 250,300
				\$ 625,000

NOTE: Maui MPO staff salaries and benefits for each Work Element have been budgeted in full for the period July 1, 2019 to June 30, 2020 with partial amount to be expended during the gap period between the County fiscal year end and the date of the drawdown of previous Federal fiscal year funds.

VI. FY2020 Work Elements

20.1 Program Administration

Objectives: Administer federal grants for regional transportation planning on Maui and manage a comprehensive, cooperative and continuing (3-C) planning process. Maintain Maui’s eligibility to receive federal transportation funds for highways, buses, bicycle and pedestrian infrastructure.

Outcomes: Prepare and update required Maui MPO plans and programs as needed: *Unified Planning Work Program (UPWP)*, *Public Participation Plan (PPP)*, *Transportation Improvement Program (TIP)*, and *Long Range Transportation Plan (LRTP)*. Administer transportation planning studies.

Previous or ongoing work: Maui MPO was designated in 2013 and began operating in 2016.

Period of Performance: July 1, 2020 – June 30, 2023

Table 5. Program Administration Tasks

Task	End date
1. Maui MPO staff to provide administrative support necessary to serve the Policy Board, Technical Advisory Committee and MPO office.	Ongoing
2. Maui MPO staff to represent Maui MPO at planning-related meetings, community events, etc.	Ongoing
3. Maui MPO staff to coordinate the 3-C transportation planning process with Maui MPO participating agencies and communicate with Federal representatives.	Ongoing
4. Maui MPO staff to ensure compliance with all federal and state requirements and prepare reimbursement requests to HDOT.	Ongoing
5. Maui MPO staff to attend conferences, workshops and trainings	Ongoing
6. Maui MPO staff to review, modify or add administrative procedures and agreements as needed.	Ongoing
7. Maui MPO staff to provide UPWP status reports to Policy Board and provide Annual Report to County Council and State Legislature.	Ongoing
8. Maui MPO staff to prepare and administer <i>Unified Planning Work Program (UPWP)</i> .	6/30/20

Table 6. Program Administration Budget

Budget Item	Description	Amount
Staff Costs	Regular wages and fringe for Executive Director and Financial Specialist	\$ 272,151
Travel	Includes 3 mainland trips and 8 inter-island meetings	\$ 13,750
Utility	Includes cell phone, internet and electricity	\$ 2,200
Materials and Supplies	Office supplies	\$ 1,300
Rent	2145 Wells St. Suite 102A	\$ 13,200
Other	Includes printing, subscriptions, web hosting/services, conference fees, photocopier, social media	\$ 22,099
TOTAL		\$ 324,700

20.2 Long Range Transportation Plan (LRTP)

Objectives: Finalize the update to the *Long Range Transportation Plan (Hele Mai Maui 2040)*. Conduct public outreach and education to share the findings of *Hele Mai Maui 2040*, to support plan implementation and prepare for the next Transportation Improvement Program (TIP) update.

Outcomes: Increase number of Maui residents and visitors aware of *Hele Mai Maui 2040*. Implementation of selected near-term programmatic solutions identified in *Hele Mai Maui 2040*. Support County and State agencies' implementation of transportation projects, including federal-aid Complete Streets projects and bus system improvements.

Previous or ongoing work: In 2017 and 2018 the Maui MPO project team worked to develop *Hele Mai Maui 2040*, to update and replace the *Federal-Aid Highways Long Range Transportation Plan 2035 for the District of Maui*.

Period of Performance: July 1, 2019 to June 30, 2022

Table 7. Long Range Transportation Plan (LRTP) Tasks

Task	End date
1. Consultant to conduct public outreach and education about <i>Hele Mai Maui 2040</i> LRTP.	ongoing
2. Consultant to prepare progress report on transportation performance measures.	ongoing
3. Maui MPO staff to coordinate data collection and sharing.	ongoing
4. Maui MPO staff to coordinate and track progress on programs, projects and performance measures identified in <i>Hele Mai Maui 2040</i> LRTP.	ongoing
5. Maui MPO staff to administer contract including payments and oversee contract compliance.	ongoing

Table 8. Long Range Transportation Plan (LRTP) Budget

Budget Item	Description	Amount
Consultant Contract	Public outreach and education to share findings of Hele Mai Maui 2040 Long Range Transportation Plan	\$ 50,000
	TOTAL	\$ 50,000

20.3 Transportation Improvement Program (TIP)

Objectives: To manage revisions to the Maui TIP and comply with applicable Federal requirements. Coordinate with HDOT on revisions to the Statewide Transportation Improvement Program (STIP). Ensure that TIP reflects *Hele Mai Maui 2040* priorities and performance measure requirements.

Outcomes: Two annual revisions to the FFY 2019-2022 Maui TIP, with approval by the Maui MPO Policy Board, Governor, FTA and FHWA. Ensure that Maui's federal-aid transportation improvement projects receive funding. Update Maui MPO TIP Policies and Procedures document, as needed.

Previous or ongoing work: Maui MPO developed the FFY 2019-2022 Maui TIP in 2018, and processed Revisions #1 and #2 in early 2019.

Period of Performance: July 1, 2019 – June 30, 2022

Table 9. Transportation Improvement Program (TIP) Tasks

Task	End date
1. Maui MPO staff to begin work on 2022-2025 Maui TIP update.	10/1/2020
2. Maui MPO staff to manage revisions to Maui TIP.	ongoing
3. Maui MPO staff to coordinate with HDOT for STIP revisions.	ongoing

Table 10. Transportation Improvement Program (TIP) Budget

Budget Item	Description	Amount
No Budget Items for this Work Element		\$ -
		TOTAL \$ -

20.4 Planning Studies

Objectives: Maui MPO will prepare a scope of work for a transportation planning study. The final scope will be forwarded to the funding agencies for approval prior to procurement. Potential study topics may include Honoapiʻilani Highway Resilience or Central Maui Mobility. Planning studies will address multimodal transportation goals developed with public input through the *Hele Mai Maui 2040* update: Improve safety and promote health; Enhance cultural and natural resources, climate resilience, and sustainability; Expand mobility choices to reduce traffic congestion; Connect and strengthen communities to improve quality of life; and Maintain assets and invest strategically for economic vitality.

Outcomes: Completed transportation planning study with implementation actions.

Previous or ongoing work: Maui MPO TAC, Policy Board and members of the public provide input on Maui MPO planning study topics.

Period of Performance: July 1, 2019 to June 30, 2022

Table 11. Planning Studies Tasks

Task	End date
1. Maui MPO staff to prepare scope of work for consultant work on planning study.	ongoing
2. Maui MPO staff to award and administer contract including payments and oversight of contract compliance.	ongoing
3. Consultant to perform scope of work and engage Maui MPO TAC, Policy Board, stakeholders and public in the planning study.	ongoing

Table 12. Planning Studies Budget

Budget Item	Description	Amount
Consultant Contract	Planning studies based on recommendation of the Hele Mai Maui 2040 Long Range Transportation Plan	\$ 250,300
		TOTAL \$ 250,300

For additional information, please contact us:

Maui Metropolitan Planning Organization
200 South High Street
Wailuku, HI 96793
www.mauiμπο.org
(808) 270-8216

May 24, 2019

Maui MPO Policy Board Members

Yuki Lei Sugimura, Chair, Maui County Council
Marc Takamori, Vice Chair, County of Maui Department of Transportation
Michele McLean, Member, County of Maui Department of Planning
Rowena Dagdag-Andaya, Member, County of Maui Department of Public Works
Jade Butay, Member, State of Hawai'i Department of Transportation
Tamara Paltin, Member, Maui County Council
Shane Sinenci, Member, Maui County Council
Senator Rosalyn Baker, Member, Hawai'i State Senate
Representative Troy Hashimoto, Member, Hawai'i State House of Representatives

Maui MPO Technical Advisory Committee Members

Pam Eaton, Chair, County of Maui Department of Planning
Nolly Yagin, Vice-Chair, County of Maui Department of Public Works
Kathleen Aoki, County of Maui Department of Planning
Michael DuPont, County of Maui Department of Transportation
Robin Shishido, State of Hawai'i Department of Transportation
Ken Tatsuguchi, State of Hawai'i Department of Transportation
John Smith, County of Maui Department of Public Works
Chico Rabara, County of Maui Department of Public Works
Linda Munsell, County of Maui Department of Housing and Human Concerns
John Buck, County of Maui Department of Parks and Recreation

Maui MPO Staff

Lauren Armstrong, Executive Director
Karen Tamaki, Financial Specialist

Appendix A: Public and Intergovernmental Review

Notice of the opportunity for public review of the *Maui MPO UPWP* will be provided following procedures outlined in the Maui MPO Public Participation Plan, including posting on the Maui MPO website, sending by email to newsletter and stakeholder lists, and by notice in the Maui News prior to final approval.

United States of America

U.S. Army Corps of Engineers
U.S. Department of Energy
U.S. Department of Homeland Security
U.S. Department of Housing and Urban Development
U.S. Department of the Interior
U.S. Department of Transportation
U.S. Environmental Protection Agency

State of Hawai'i

Hawaii Department of Accounting and General Services
Hawaii Department of Agriculture
Hawaii Department of Budget and Finance
Hawaii Department of Business, Economic Development, and Tourism
Hawaii Department of Defense
Hawaii Department of Education
Hawaii Department of Hawaiian Home Lands
Hawaii Department of Health
Hawaii Department of Human Services
Hawaii Department of Labor and Industrial Relations
Hawaii Department of Land and Natural Resources
Hawaii Department of Transportation
Hawaii Office of Planning

County of Maui

Office of the Mayor
Department of Finance
Department of Housing and Human Concerns, including Office on Aging
Department of Parks and Recreation
Department of Planning
Department of Public Works
Department of Transportation
Maui Police Department

Stakeholders

Aha Moku o Maui
Alexander & Baldwin
Alliance of Maui Community Associations
American Planning Association, Hawaii Chapter (APAHI)

American Society of Landscape Architects (ASLA) - Hawaii Chapter
Faith Action for Community Equity
Friends of the Children's Justice Center
Goodfellow Bros
Hawai'i Association of the Blind
Hawai'i Executive Transportation
Hawai'i Teamsters Local 996
Hawai'i Bicycling League
Hawaiian Islands Land Trust
Hawaii Transportation Association
Hawaiian Electric Company, Inc. (HECO)
Healthy Eating, Active Living
Kiwanis Club of Maui
Land Use Research Foundation of Hawaii
Mahi Pono
Matson
Maui Bicycling League
Maui Chamber of Commerce
Maui Economic Opportunity, Inc.
Maui Electric Company
Maui Executives Association
Maui Filipino Chamber of Commerce
Maui Hotel and Lodging Association
Maui Lions Club
Maui Native Hawaiian Chamber of Commerce
Maui Nui Marine Resource Council
Maui Tomorrow
Maui Visitors Bureau
Platinum Tours Maui
Realtors® Association of Maui, Inc.
Roberts Hawai'i
Rotary Club of Maui
Sierra Club
SpeediShuttle
Surfrider Foundation
The Nature Conservancy of Hawaii
University of Hawai'i, Sea Grant College Program
University of Hawai'i, Sustainable Living Institute of Maui
Urban Land Institute Hawaii
VIP Trans Maui Airport Shuttle
Women Helping Women
Young Brothers

Fiscal Management Information System

Recipient: 15-Hawaii	Project Number: 0053020	Version: Current
DUNS: 168818466	Transaction #: 3	Business Month: 09/2019
Project Status: Active		

Project Information

General Information

Recipient Project #:	PL-0053(020)
Project Action:	New Project
Project Title:	MAUI CNTY - MAUI METROPOLITAN PLANNING ORGANIZATION FY 2020 UNIFIED PLANNING WORK PROGRAM (PLANNING)
Project Description:	Maui Metropolitan Planning Organization FY 2020 Unified Planning Work Program

Status Dates

Project Completed:	
Project End Date:	9/30/2022
Final Voucher Paid:	
Last Payment:	
Last Action:	9/4/2019

Authorized Dates

PE:	
ROW:	
Const.:	
SPR:	
Other:	7/1/2019

Other Project Information

Project Oversight:	Assumed/Locally Administered
STIP Reference:	
ICR:	0.00

Emergency Relief

Disaster Fiscal Year:	
Emergency Relief Eligible:	
Disaster Sequence Number:	
Emergency Relief Code:	

Special Project Groupings

Major:	IFP:
Pooled Fund:	
Other:	

Project Funding

Advance Construction:	\$0.00	Expenditures:	\$0.00
Federal Funds:	\$350,000.00	ROW Funds:	\$0.00
State Funds:	\$87,500.00	Adv. Const. Converted:	\$0.00
Local Funds:	\$0.00		
Private Funds:	\$0.00		
Non-Monetary Funds:	\$0.00		
Other Funds:	\$0.00		
Total Cost:	\$437,500.00		

Legacy Bridge Data

NBI#	Program Code	Improvement Type
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Recipient Defined Fields

Estimated Construction Date

Division Defined Fields

Agreement Document Remarks

Recipient Remarks: 7/17/19: This agreement is subject to the following award terms:

Fiscal Management Information System

Recipient: 15-Hawaii	Project Number: 0053020	Version: Current
DUNS: 168818466	Transaction #: 3	Business Month: 09/2019
Project Status: Active		

Agreement Document Remarks

Division Remarks: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and
<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.
Performance End Date: 9/30/2022.
09/04/2019: NEW PROJECT APPROVED/AUTHORIZED, RETROACTIVE TO 07/01/2019. THIS ESTIMATE IS ONLY FOR THE FHWA-PL PORTION OF MAUI MPO's FY 2020 UNIFIED PLANNING WORK PROGRAM.

Related Projects

Recipient	Federal Project #	Project Title	Relationship	Reverse Relationship
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Signatures

First Updated by:	Lannie Marzan	Updated On:	07/17/2019 15:26:39	Mod#	0
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Recipient Signatures

Available Funds Certified By:	Lannie Marzan	Date:	07/22/2019 21:13:10
Approval Recommended By:	SCOT URADA	Date:	07/22/2019 21:22:10
Authorization/Modification Requested By:	SCOT URADA	Date:	07/22/2019 21:22:10

Division Signatures

Project Info Reviewed By:	Donna Yuen	Date:	08/27/2019 22:52:50
Approval Recommended By:	Amy Ford-Wagner	Date:	08/29/2019 16:30:51
Approved and Authorized By:	Michael Nadeau	Date:	09/04/2019 17:09:23

Fiscal Management Information System

Recipient: 15-Hawaii	Project Number: 0053020	Version: Current
DUNS: 168818466	Transaction #: 3	Business Month: 09/2019
Project Status: Active		

Project Detail Information

Detail Information

Program Code: L450	Recode: 221
Detail Number: 1	Improvement Type: 18-Planning
Demo ID:	Withdrawal Area: 0
CFDA:	Toll: N
FAIN: 693JJ21930000L450HI0053020	Temp. Match: N
Prefix:	Appalachia: N
Safety: N	Design Build: N
Indian Reservation: N	Other SEP14: N
Construction: N	Statewide: N
CMGC: N	Highways for Life: N

Detail Funding

Advance Construction:	\$0.00	Adv. Const. Converted:	\$0.00
Federal Funds:	\$7,413.09	Soft Match:	\$0.00
State Funds:	\$1,853.27	% Federal Share:	80%
Local Funds:	\$0.00		
Private Funds:	\$0.00		
Non-Monetary Funds:	\$0.00		
Other Funds:	\$0.00		
Total Cost:	\$9,266.36		

Recipient Defined Fields

Division Defined Fields

Location-Information

County: Maui	Urban Area: 43615-Kahului, HI	Cong. District: Congressional District 2	Ownership: Undefined
Urban/Rural: Urban	Fun. System: No Functional System	System Code: Not on any Federal-Aid System	
Structure:			

Funding

Adv. Const.:	Federal:	State:	Local:	Private:	Non Money:	Other:	Total Cost:
\$0.00	\$7,413.09	\$1,853.27	\$0.00	\$0.00	\$0.00	\$0.00	\$9,266.36

Fiscal Management Information System

Recipient: 15-Hawaii
 DUNS: 168818466
 Project Status: Active

Project Number: 0053020
 Transaction #: 3

Version: Current
 Business Month: 09/2019

Detail Information

Program Code:	M45E	Recode:	221
Detail Number:	1	Improvement Type:	18-Planning
Demo ID:		Withdrawal Area:	0
CFDA:		Toll:	N
FAIN:	693JJ21930000M45EHI0053020	Temp. Match:	N
Prefix:		Appalachia:	N
Safety:	N	Design Build:	N
Indian Reservation:	N	Other SEP14:	N
Construction:	N	Statewide:	N
CMGC:	N	Highways for Life:	N

Detail Funding

Advance Construction:	\$0.00	Adv. Const. Converted:	\$0.00
Federal Funds:	\$339,686.91	Soft Match:	\$0.00
State Funds:	\$84,921.73	% Federal Share:	80%
Local Funds:	\$0.00		
Private Funds:	\$0.00		
Non-Monetary Funds:	\$0.00		
Other Funds:	\$0.00		
Total Cost:	\$424,608.64		

Recipient Defined Fields

Division Defined Fields

Location-Information

County: Maui	Urban Area: 43615-Kahului, HI	Cong. District: Congressional District 2	Ownership: Undefined
Urban/Rural: Urban	Fun. System: No Functional System	System Code: Not on any Federal-Aid System	
Structure:			

Funding

Adv. Const.:	Federal:	State:	Local:	Private:	Non Money:	Other:	Total Cost:
\$0.00	\$339,686.91	\$84,921.73	\$0.00	\$0.00	\$0.00	\$0.00	\$424,608.64

Fiscal Management Information System

Recipient: 15-Hawaii
 DUNS: 168818466
 Project Status: Active

Project Number: 0053020
 Transaction #: 3

Version: Current
 Business Month: 09/2019

Detail Information

Program Code:	Q450	Recode:	221
Detail Number:	1	Improvement Type:	18-Planning
Demo ID:		Withdrawal Area:	0
CFDA:		Toll:	N
FAIN:	693JJ21930000Q450HI0053020	Temp. Match:	N
Prefix:		Appalachia:	N
Safety:	N	Design Build:	N
Indian Reservation:	N	Other SEP14:	N
Construction:	N	Statewide:	N
CMGC:	N	Highways for Life:	N

Detail Funding

Advance Construction:	\$0.00	Adv. Const. Converted:	\$0.00
Federal Funds:	\$2,900.00	Soft Match:	\$0.00
State Funds:	\$725.00	% Federal Share:	80%
Local Funds:	\$0.00		
Private Funds:	\$0.00		
Non-Monetary Funds:	\$0.00		
Other Funds:	\$0.00		
Total Cost:	\$3,625.00		

Recipient Defined Fields

Division Defined Fields

Location-Information

County: Maui	Urban Area: 43615-Kahului, HI	Cong. District: Congressional District 2	Ownership: Undefined
Urban/Rural: Urban	Fun. System: No Functional System	System Code: Not on any Federal-Aid System	
Structure:			

Funding

Adv. Const.:	Federal:	State:	Local:	Private:	Non Money:	Other:	Total Cost:
\$0.00	\$2,900.00	\$725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,625.00

Fiscal Management Information System

Recipient: 15-Hawaii
DUNS: 168818466
Project Status: Active

Project Number: 0053020
Transaction #: 3

Version: Current
Business Month: 09/2019