

MICHAEL P. VICTORINO
Mayor

SCOTT K. TERUYA
Director

MAY-ANNE A. ALIBIN
Deputy Director



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DEPARTMENT OF FINANCE
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

OFFICE OF THE MAYOR

July 30, 2019

Mr. Scott Teruya
Director of Finance, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Kelly King
Council Chair
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P. Victorino 8/1/19
Mayor Date

Dear Chair King:

SUBJECT: TRANSFER OF APPROPRIATIONS FROM COUNTYWIDE COSTS

Section 20 of the General Budget Provisions states, "The Director of Finance is authorized to transfer appropriations from programs under countywide costs to departments where generally accepted accounting principles require such transfer to properly reflect the financial accounting of such department; provided, however, that the total appropriation transferred shall not exceed the appropriation of the respective program in countywide costs; and provided, further, that the County Council shall receive notice of such transfer with an explanation of the action." As such, we hereby notify you of the transfer of \$10,117.06 from Countywide Costs – Terminal Pay - Salary Adjustments (907774A) to the Department of Fire – Administration Program (911018A) in the amount of \$3,990.42 and the Department of the Prosecuting Attorney – Administration Program (906016A) in the amount of \$6,126.64.

The departments shortages occurred due to unbudgeted salary increases for the Department Directors and Deputies as approved by the salary commission, effective Jan. 1, 2019 and anticipated overtime incurred due to the implementation of the new Workday system. The

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COUNTY CLERK

COUNTY COMMUNICATION NO. 19-317

Honorable Kelly King
Council Chair
July 30, 2019
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transfers were necessary to ensure that the expenditures incurred were recorded to the appropriate department and program. Please note that the amounts shown on the attached letter from the departments were estimated amounts only and the transfers were made based on actual payroll amounts.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at Ext. 7474.

Sincerely,



SCOTT K. TERUYA
Finance Director

attachments

cc: Jeffrey Ueoka, Deputy Corporation Counsel
Michele Yoshimura, Budget Director
Marci M. Sato, Accounting System Administrator

Michael P. Victorino
Mayor

Sananda K. Baz
Acting Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

July 24, 2019

MEMORANDUM

DATE: July 24, 2019

TO: Scott K. Teruya, Director of Finance

FROM: Michele Yoshimura, Budget Director *Michele Yoshimura*

SUBJECT: TRANSFER OF FUNDS FROM COUNTYWIDE COSTS -
SALARY ADJUSTMENT

I reviewed the attached report prepared by the Finance Department's Accounts Division and support the transfer of funds totaling \$5,460.71 from the Department of Finance, Countywide Costs Program, 907774B Terminal Pay-Salary Adjustment Operations to the Department of Fire, Administration Program, 911008A Fire Administration's Salaries and Wages. The shortage occurred due to the overtime for the transition to the new Workday system and Salary Commission's approval of salary increases for the Department Directors and Deputies, effective January 1, 2019.

Thank you for attention in this matter. Should you have any questions, please feel free to contact me at ext. 7212.

Attachment

cc: David Thyne, Fire Chief

MICHAEL P. VICTORINO
Mayor
DAVID C. THYNE
Fire Chief
BRADFORD K. VENTURA
Deputy Fire Chief



DEPARTMENT OF FIRE & PUBLIC SAFETY
COUNTY OF MAUI
200 DAIRY ROAD
KAHULUI, HI 96732

July 24, 2019

To: Scott Teruya, Director of Finance

From: David C. Thyne, Fire Chief

A handwritten signature in black ink, appearing to read "D.C. Thyne", written over a horizontal line.

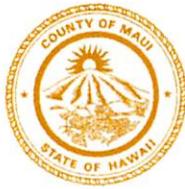
Subject: 911008A SALARY SHORTFALL

For FY 2019, we anticipate a shortfall of \$5,460.71 for index code 911008A, Admin Funds. This shortfall is due to the salary increase of the Fire Chief and Deputy Fire Chief (Ordinance No. 4980), and overtime worked for the transition to the new Workday system.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact my Business Administrator, Cindy Kagoshima, at ext. 6237.

Michael P. Victorino
Mayor

Sananda K. Baz
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

MEMORANDUM

DATE: July 15, 2019

TO: Scott K. Teruya, Director of Finance

FROM: Michele Yoshimura, Budget Director *ikm for MY*

SUBJECT: **TRANSFER OF FUNDS FROM COUNTYWIDE COSTS - SALARY ADJUSTMENT**

I reviewed the attached report prepared by the Finance Department's Accounts Division and support the transfer of funds totaling \$8,030.97 from the Department of Finance, Countywide Costs Program, 907774B Terminal Pay-Salary Adjustment Operations to the Department of Prosecuting Attorney, Administration Program, 906016A Prosecutors Administration's Salaries and Wages. The shortage occurred due to the overtime for the transition to the new Workday system and Salary Commission's approval of salary increases for the Department Directors and Deputies, effective January 1, 2019.

Thank you for your attention in this matter. Should you have any questions, please feel free to contact me at ext. 7212.

Attachment

cc: Don Guzman, Prosecuting Attorney

MICHAEL P. VICTORINO
Mayor

DONALD S. GUZMAN
Prosecuting Attorney

ROBERT D. RIVERA
First Deputy Prosecuting Attorney



DEPARTMENT OF THE PROSECUTING ATTORNEY
COUNTY OF MAUI
150 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAI'I 96793
PHONE (808) 270-7777 • FAX (808) 270-7625

MEMORANDUM

To: Scott Teruya, Director of Finance
From: Don S. Guzman, Prosecuting Attorney
Date: Monday, July 15, 2019
Subject: 906016A Salary Shortfall

A handwritten signature in black ink, appearing to read "D. S. Guzman", is written over the "From:" line of the memorandum.

For FY19, we anticipated a shortfall of \$8,030.97 for index code 906016A, Admin Funds. This shortfall is due to the salary increase for the Prosecuting Attorney and Deputy Prosecuting Attorney (Ordinance No. 4980), and overtime worked for the transition to the new Workday system.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact my Administrative Officer, Wendy Nobriga, at ext 7594.