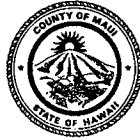


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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

April 3, 2019

Mr. David Underwood, Director  
Department of Personnel Services  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Underwood:

**SUBJECT: FISCAL YEAR ("FY") 2020 BUDGET** (PS-5) (EDB-1)

May I please request you respond to the following:

1. Relating to Budget Details, page 13-6, index code 908012B, sub-object code 6406, Employee Awards program:
  - a. What were the expected attendance and actual attendance numbers for the previous five employee awards programs?
  - b. What is the expected attendance for the FY 2020 employee awards program? How much of an increase in employee participation would the \$10,000 increase in funding represent?
  - c. Please describe any other programs or activities undertaken by your Department for Countywide employee recognition.
  - d. Please describe programs or activities undertaken by your Department to equip individual departments to provide employee recognition at the departmental level.
2. The Department's pre-budget presentation of February 26, 2019 makes reference to "700-800 hires per year" and "700-800 terminations per year." Does "termination" include only involuntary

Mr. David Underwood  
April 3, 2019  
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separations? What is the approximate number of voluntary separations?

3. Noted in the Department's February 26, 2019 pre-budget presentation under the strategic goal of supporting a diverse workforce is "hearing complaints/grievances fairly." Please provide a report showing the number of grievances filed by department. Include the status of each grievance and the settlement amount, if any, for FY 2019 to date.

May I further request that you transmit the information by **April 15, 2019**, to enable the Committee to comprehensively review the FY 2020 Budget.

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, Shelly Espeleta at ext. 7134, Christy Chung at ext. 7137, or Yvette Bouthillier at ext. 7758).

Sincerely,



KEANI RAWLINS-FERNANDEZ, Chair  
Economic Development and Budget  
Committee

edb:2020bgt:190402aps01:ans

cc: Mayor Michael P. Victorino  
Budget Director