

RICHARD T. BISSEN, JR.
Mayor

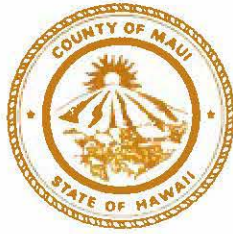
SHAYNE R. AGAWA, P.E.
Director

ROBERT SCHMIDT
Deputy Director

MICHAEL KEHANO, P.E.
Solid Waste Division

ERIC A. NAKAGAWA, P.E.
Wastewater Reclamation Division

Environmental Protection &
Sustainability Division



**COUNTY OF MAUI
DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT**
2145 KAOHU STREET, SUITE 102
WAILUKU, MAUI, HAWAII 96793

October 3, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

Richard T. Bissen 10-6-24
Mayor Date

For Transmittal to:

Honorable Keani Rawlins-Fernandez, Chair
Efficiency Solutions and Circular Systems Committee
200 South High Street,
Wailuku, HI 96793

Dear Councilmember Rawlins-Fernandez:

SUBJECT: RESOLUTION 24-155, AUTHORIZING THE COUNCIL CHAIR TO ISSUE A REQUEST FOR PROPOSALS FOR A FEASIBILITY STUDY OF A COUNTY DEPARTMENT OF GRANTS MANAGEMENT (ESCS-6)

In response to your request for information dated September 27, 2024, your request and the corresponding answers are provided below by the Department of Environmental Management (DEM).

- 1. In the Fiscal Year (“FY”) 2025 Council Adopted Budget, Appendix A, Part I, attached, you project your Department will receive four grants. Do you anticipate applying for more grants in FY 2025 than you are projected to receive? Please explain.**

Wastewater Reclamation Division (WWRD): Yes. WWRD submitted another Bureau of Reclamation WaterSMART Title XVI Authorized grant for the expansion of the West Maui Recycled Water System and a State Department of Health 604b grant for regional public comprehensive planning.

Abandoned Vehicles and Metals Section (AVM): The AVM Section is applying for a \$1.2M EPA Brownfields Assessment Grant to aid in future clean-up efforts of public lands. Our section currently utilizes limited Highway Beautification and other County

funds to address litter and other contamination issues in Maui County. The Assessment Grant we are applying to would help us to identify problem areas and enhance our ability to apply for larger pools of federal funding later to not only conduct larger clean-ups but to identify and address the root cause of contamination issues.

Recycling Section (RS): Yes, we are receiving \$160,000 of a \$200,000 multi-year grant from the State Department of Agriculture. We are applying for an EPA Recycling and Outreach Grant for co-composting infrastructure. We intend to apply for more grants if/when opportunities open.

Solid Waste Division (SWD) had planned on applying for Community Development Block Grant (CDBG) funding, but was asked not to submit an application to support wildfire cleanup efforts.

2. It does not appear that your Department employs Grants Specialists. Please explain which departmental personnel handles grants in lieu of a Grants Specialist.

At present, the department does not have a dedicated Grants Specialist. Instead, grant-related responsibilities are managed by various staff members across the department, depending on the specific needs of each project or program.

However, we recognize the growing importance of dedicated grant management, especially with the increasing complexity of available funding opportunities. In light of this, the department is currently in the process of conducting a reorganization, which includes reallocating a position specifically to serve as a Grants Specialist. This reallocation will ensure that we have the necessary expertise in-house to more efficiently handle the grant application process, as well as ongoing grant compliance and reporting requirements.

We anticipate that this reorganization will be completed by the end of the year, at which point the Grants Specialist role will be formally established and filled.

WWRD currently utilizes Hawaii Community Foundation (Pro bono), a Management staff member, wastewater division chief, and wastewater civil engineer VI's to handle grants.

The AVM Supervisor (Recycling Specialist IV) applies for grants herself, or she hires specialized consultants under normal procurement procedures. The AVM Section administers their own grant program.

The Recycling Specialist IV position administers State and Federal grants received, as well as administers the Recycling Grants Program. The Recycling Specialist II position assists with management duties of the Recycling Grants Program.

The EP Section Head (The Environmental Specialist) administers entire Green Grants and other EP grants herself.

SWD does not have a dedicated Grants Specialist and utilizes existing staff or team of staff, when available, to apply for grants. In the past, the SWD has utilized in-house engineers, Operations Superintendent, Landfill Manager, Landfill Worksite Supervisor, and a Clerk III to apply for CDBG funding.

- 3. For each grant your Department has applied for in the last three years, please provide:**
- a. The requested amount in each grant application**
 - b. Whether the grant application was approved or denied, and the amount awarded.**
 - c. A brief sentence explaining the purpose of each grant applied for, whether approved or denied.**

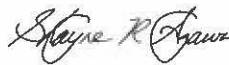
Please see below for responses to 3a-3c:

- In FY23 WWRD was awarded a \$600,000 EPA, STAG grant for North Kihei Reuse Distribution System, to expand recycled water infrastructure
- In FY23 WWRD was awarded a \$1,080,224 BOR WaterSMART Title XVI Authorized grant for West Maui Recycled Water System Expansion, to expand recycled water infrastructure
- In FY24 the AVM Section applied for a \$150,000.00 grant from the Department of Health Electronic Device Recycling Fund. These State funds help to pay for expenses paid by the County to operate our electronic waste recycling program on Maui. All funds were awarded and expended accordingly
- In FY22 the RS requested and was awarded \$85,000 from the State Department of Health for Electronic Waste Collection
- In FY22 the RS requested and was awarded \$138,480 from the State Department of Health for the Advance Disposal Fee as part of the Deposit Beverage Container Program
- In FY23 the RS requested and was awarded \$99,000 from the State Department of Health for Electronic Waste Collection
- In FY23 the RS requested and was awarded \$170,590 from the State Department of Health for the Advance Disposal Fee as part of the Deposit Beverage Container Program
- In FY23 the RS requested \$3,495,000 from the EPA SWIFFER Grant for Co-Composting Metrics and Fats Oils and Grease (FOG) Management Project (Greasezilla). Request was denied
- In FY24 the RS requested and was awarded \$170,590 from the State Department of Health for the Advance Disposal Fee as part of the Deposit Beverage Container Program
- In FY24 the RS requested and was awarded \$200,000 from the State Department of Agriculture for Green Waste Container and Hauling Services to be used in FY25

- In FY23 the SWD was approved for a CDBG of \$910,000 for a grinder at Molokai Landfill (MLF), but was canceled to support wildfire cleanup efforts. The wood grinder would have replaced the existing grinder at MLF
- In FY24 the SWD planned to submit another CDBG application, but was asked not to submit to support wildfire cleanup efforts
- In FY24 the MLF submitted a CDBG application for \$1,200,000 for a D8 Bulldozer, but was denied due to incorrect labeling and tabbing. The D8 dozer would have replaced the existing D7 dozer
- In FY24 the Lanai Landfill submitted a CDBG application for \$344,000 for a Backhoe, but was denied due to incorrect labeling and tabbing. The backhoe would have been an expansion to serve as a backup loader for moving soil cover material around the site and allow operations to better maintain the stormwater collection channels and basin with removing soil/trash material.

Thank you for the opportunity to provide you with information on this matter. Should you have any questions or concerns, please feel free to forward them to the Department of Environmental Management via transmittal through the Office of the Mayor.

Sincerely,



DN: cn=Shayne R. Agawa,
ou=Director of the Dept of
Environmental Management,
email=shayne.agawa@co.maui.hi.us,
c=US
Date: 2024.10.03 10:56:39 -10'00'

SHAYNE R. AGAWA, P.E.
Director of Environmental Management

ESCS Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Monday, October 7, 2024 7:56 AM
To: ESCS Committee
Cc: Cynthia Sasada; Josiah Nishita; Nadine Orikasa; Keli Nahooikaika; Robert Schmidt; Shayne Agawa
Subject: MT#10789 Resolution 24-155
Attachments: MT#10789-ESCS Committee.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

Office of the Mayor

County of Maui

200 S. High Street 9th Floor

Wailuku, HI 96793

phone: (808) 270-7855

fax: (808) 270-7870