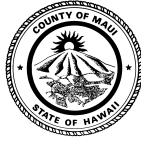


Council Chair
Alice L. Lee

Vice-Chair
Yuki Lei K. Sugimura

Presiding Officer Pro Tempore
Tasha Kama

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Tom Cook
Gabe Johnson
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Director of Council Services
David M. Raatz, Jr., Esq.

Deputy Director of Council Services
Richelle K. Kawasaki, Esq.

COUNTY COUNCIL

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

December 12, 2024

Ms. Rogerene "Kali" Arce, Director
Department of Agriculture
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Arce:

**SUBJECT: DISCUSSION ON BILL 184 (2024), AMENDING
CHAPTER 3.36, MAUI COUNTY CODE, RELATING TO
GRANTS (BFED-21(32))**

As it relates to the Agricultural Micro Grants Program administered by your Department, may I please request you provide the following:

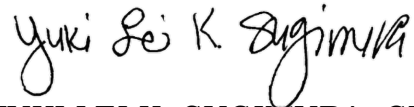
1. An overview of your Department's process for administering the micro grants program.
2. A summary list of policies and procedures for reimbursing grant-related expenditures.
3. A summary list of procedures, if any, for allowing exceptions in the administrative support provided to grantees, including options to expedite payment or advance grant-related expenditures.

May I further request you transmit your response to bfed.committee@mauicounty.us by **December 16, 2024**. To ensure efficient processing, please include the Committee item number in the subject line.

Ms. Rogerene "Kali" Arce
December 12, 2024
Page 2

Should you have any questions, please contact me or the Committee staff (James Krueger at ext. 7761, or Jennifer Yamashita at ext. 7143).

Sincerely,

A handwritten signature in black ink that reads "Yuki Lei K. Sugimura". The signature is written in a cursive style with a large, looped 'Y' and 'S'.

YUKI LEI K. SUGIMURA, CHAIR
Budget, Finance, and Economic
Development Committee

bfed:ltr:021(32)aag01:kes

cc: Mayor Richard T. Bissen, Jr.
Deputy Director of Agriculture

BFED Committee

From: BFED Committee
Sent: Thursday, December 12, 2024 1:01 PM
To: Rogerene Arce
Cc: BFED Committee; koa.hewahewa@mauicounty.us; Kahea Ueshiro; 'Michelle Santos'; 'Zeke Kalua'
Subject: PLEASE READ attached letter re: BFED-21(32); reply by 12/16/2024
Attachments: 021(32)aag01.pdf

Ms. Arce: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated December 12, 2024. Please respond by **December 16, 2024**.

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Bissen for his information.

Thank you,
BFED Committee