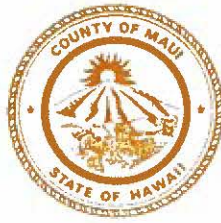


viRICHARD T. BISSEN, JR.
Mayor

LORI TSUHAKO
Director

SAUMALU MATA‘AFA
Deputy Director



**DEPARTMENT OF HOUSING
& HUMAN CONCERNS**
COUNTY OF MAUI
2200 MAIN STREET, SUITE 546
WAILUKU, MAUI, HAWAI‘I 96793
PHONE: (808) 270-7805

June 21, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Sumalu Mata'afa

Mayor Date 6-21-24

For Transmittal to:

Honorable Tom Cook, Chair
Water and Infrastructure Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Cook:

SUBJECT: COUNTY PERMIT PROCESSING EFFICIENCIES (WAI-1(16))

The Department is in receipt of your letter dated June 13, 2024 requesting information as it relates to permit applications for residential, single-family dwellings. The Department's response is provided below.

1. The Department's standard process for review of residential, single family dwellings building permits is as follows:
 - a. The Development Services Administration (DSA) notifies the Housing Division via email when applications have been received. Staff reviews applications on MAPPS (building plans, address, site plan, subdivision, etc.). The permit application is further evaluated to check whether provisions in Chapter 2.96, Maui County Code (MCC), apply and if a Residential Workforce Housing agreement (RWHA) is needed.
 - If the property does not require a RWHA, it is approved (Not applicable).
 - If the property is developed as a Workforce Housing project, staff confirms the RWHA has been completed and notes that on the approval for the application.

- b. The Development Project Coordinator in the Housing Division reviews all permits for the Department in accordance to process noted above.
 - c. The Department reviews the permit applications to determine if the project triggers Chapter 2.96 MCC, and requires a RWHA.
 - d. The Department's review is based on applicability as stated in Chapter 2.96, MCC. Permit applications are reviewed and approved or disapproved within two business days.
2. The Department does not use an internal checklist.

Thank you for the opportunity to provide this information. Should you have any questions, please feel free to contact me at Ext. 7805.

Sincerely,



LORI TSUHAKO, LSW, ACSW
Director of Housing and Human Concerns

WAI Committee

From: Michelle Santos <Michelle.Santos@co.maui.hi.us>
Sent: Tuesday, June 25, 2024 8:08 AM
To: WAI Committee
Cc: Cynthia Sasada; Josiah Nishita; Keanu LauHee; kimberly.ferguson@co.maui.hi.us; Leo Caires; loriann.tzuhako@co.maui.hi.us; Louise Batoon; Pili Nahooikaika; Saumalu Mataafa
Subject: MT#10654 County Permit Processing Efficiencies-mls
Attachments: MT#10654.pdf

NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.

Michelle L. Santos

Office Operations Assistant

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fax: (808) 270-7870