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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 10, 2019

The Honorable Michael P. Victorino
Mayor, County of Maui
Wailuku, Hawaii 96793

Dear Mayor Victorino:

SUBJECT: **REQUESTS/QUESTIONS FROM THE APRIL 8, 2019
MEETING** (OM-2) (EDB-1)

At its meeting on April 8, 2019, the Economic Development and Budget Committee requested your Department's responses to the following attached 12 requests/questions from Councilmember Paltin:

May I further request that you transmit your written response **no later than April 16, 2019**, to enable the Committee to comprehensively review the FY 2020 Budget.

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, Shelly Espeleta at ext. 7134, Christy Chung at ext. 7137, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Keani Rawlins-Fernandez".

KEANI RAWLINS-FERNANDEZ, Chair
Economic Development and Budget
Committee

edb:2020bgt:190409aom01:ldm
Attachment

cc: Budget Director

FY 2020 BUDGET INQUIRY FORM

Date: April 8, 2019
From: Councilmember Paltin
To: Office of the Mayor

Information or document requested:

- **Office of the Mayor**

1. Administration Goal 1.1 Encourage public accessibility to County government; Provide assistance to constituents with concerns or issues relating to County government. What is the FY 20 estimate for # of correspondences?
 - a. *(Narrative, pg. 390)*
2. Is there a problem with the budget narrative software? If so what would be the cost to acquire budget software that works?
3. Please provide minimum qualifications for Budget program positions. Is an accounting background required? Budget Program Goal 3: Attract and retain highly qualified and energetic individuals to carry out the mission of the Budget office.
 - a. *(Narrative, pg. 397)*
4. Why don't Economic Development employees incur premium pay? *(Narrative, pg. 402)*
5. Economic Development Goal 2.1 includes the following success measurement: "Number of new grants executed in the fiscal year" What is meant by "new"?
 - a. *(Narrative, pg. 406)*
6. Does HTA position also recruit more applicants to HTA programs or work with other departments in order to bring more revenue into the county?
 - a. *(Narrative, pg. 406)*
7. Economic Development – Film Industry. What steps are being taken to connect local talent to the industry? Is there any coordination with MAPA or Maui Onstage?
 - a. *(Narrative, pg. 417)*
8. What does HUD define as low- to moderate- income?
 - a. *(Narrative, pg. 421)*
9. To clarify, equipment purchased in the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation is Land?
 - a. *(Narrative, pg. 426)*
10. Please provide Position Description, Summary of Duties and Minimum Qualifications for expansion positions

a. *(Details, pg. 11-14)*

11. Is there a missing table for the Emergency Fund?

a. *(Narrative, pg. 427/Details, pg. 11-60/ Budget Bill pg. 17)*

12. Are annual employee appraisals and evaluations done on both civil service and appointed positions? Who conducts these evaluations for Mayor's staff? If they are not done, how is job performance measured?

Attachment For:

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