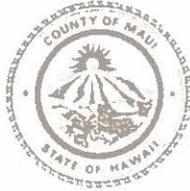


**RICHARD T. BISSEN, JR.**  
Mayor

**MARCY MARTIN**  
Director

**MARIA E. ZIELINSKI**  
Deputy Director

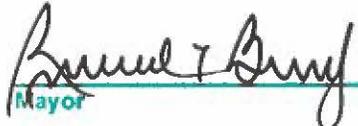


**DEPARTMENT OF FINANCE**  
COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
PHONE: (808) 270-7722  
[www.MauiCounty.gov](http://www.MauiCounty.gov)

October 3, 2024

Honorable Richard T. Bissen, Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

**APPROVED FOR TRANSMITTAL**

  
Mayor 10-6-24  
Date

For Transmittal to:

Honorable Keani N.W. Rawlins-Fernandez, Chair  
and Members of the Efficiency Solutions and Circular Systems Committee  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez and Members:

**SUBJECT: RESOLUTION 24-155, AUTHORIZING THE COUNCIL CHAIR TO ISSUE REQUEST FOR PROPOSALS FOR A FEASIBILITY STUDY OF A COUNTY DEPARTMENT OF GRANTS MANAGEMENT (ESCS-6))**

This transmission is in response to your letter dated September 27, 2024. Please see our responses below:

1. In the Fiscal Year ("FY") 2025 Council Adopted Budget, Appendix A, Part I, attached, you project your Department will receive five grants. Do you anticipate applying for more grants in FY 2025 than you are projected to receive? Please explain.

*Response: The Department of Finance does not anticipate applying for more grants in FY 2025.*

2. Please confirm that your Department employs one Grant Coordinator and no Grants Specialists.

*Response: Yes, we have one Grant Coordinator and no Grants Specialists. The Grant Coordinator position is solely dedicated for the administration of American Rescue Plan Act ("ARPA")*

*Coronavirus State and Local Fiscal Recovery Funds (“CSLFRF”). In FY 2024, the department was given a Countywide Grant Revenue Manager expansion position under the Accounts Division. The position is funded for FY 2025. The position is vacant pending approval from the Department of Personnel Services.*

3. For each grant your Agency has applied for in the last three years, please provide:

a. The requested amount in each grant application.

*Response: Please refer to Grant Program table below.*

b. Whether the grant application was approved or denied, and the amount awarded.

*Response: Please refer to Grant Program table below.*

<b>GRANT PROGRAM</b>	<b>FY-2025 Appropriated</b>	<b>FY-2025 Approved</b>	<b>FY-2024 Appropriated</b>	<b>FY-2024 Approved</b>	<b>FY-2023 Appropriated</b>	<b>FY-2023 Approved</b>
STATE HIGHWAY - MVR PROGRAM	\$375,012	\$395,561	\$349,500	\$354,386	\$345,051	\$349,500
STATE HIGHWAY - PMVI PROGRAM	\$571,051	\$613,595	\$555,187	\$562,859	\$537,435	\$555,187
STATE HIGHWAY - CDL PROGRAM	\$636,007	\$653,975	\$609,559	\$617,662	\$590,959	\$609,559
STATE ID (SID) PROGRAM	\$254,409	\$269,215	\$240,561	\$242,979	\$235,592	\$240,511
STATE DECAB PROGRAM	\$22,083	\$22,083	\$22,083	\$22,083	\$19,757	\$19,757
<b>TOTAL</b>	<b>\$1,858,562</b>	<b>\$1,954,429</b>	<b>\$1,776,890</b>	<b>\$1,799,969</b>	<b>\$1,728,794</b>	<b>\$1,774,514</b>

c. A brief sentence explaining the purpose of each grant applied for, whether approved or denied.

*Response:*

*Commercial Driver’s License (“CDL”) Program*

*The CDL Program is funded by the State of Hawaii, Department of Transportation (“DOT”) to aid CDL applicants and to administer required proficiency tests for the operation of commercial motor vehicles (large trucks and buses) in conformance with federal standards.*

Honorable Keani N.W. Rawlins-Fernandez, Chair  
and Members of the Efficiency Solutions and Circular Systems Committee  
October 3, 2024  
Page 3

Periodic Motor Vehicle Inspection ("PMVI") Program

*The PMVI Program is funded by the State of Hawaii, DOT to provide supervision and oversight of the passenger motor vehicle inspection stations.*

State Disability and Communications Access Board ("DCAB") Program

*The DCAB program is funded by the State of Hawaii, Department of Health, for the Statewide Program on Parking for Persons with Disabilities.*

State Identification ("SID") Program

*The SID Program is funded by the State of Hawaii, DOT to aid applicants in obtaining civil identification.*

State Motor Vehicle Registration Program

*The State Motor Vehicle Registration Program provides state-mandated services and assistance in the collection of state funds.*

Should you have any questions, please contact me or Deputy Director Maria Zielinski at extension 7722.

Sincerely,



MARCY MARTIN  
Director of Finance

MM:slv

## ESCS Committee

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**From:** Michelle Santos <Michelle.Santos@co.maui.hi.us>  
**Sent:** Monday, October 7, 2024 7:48 AM  
**To:** ESCS Committee  
**Cc:** Cynthia Sasada; Josiah Nishita; Marcy Martin; Maria Zielinski; Keli Nahooikaika; Stacey Vinoray  
**Subject:** MT#10791 Resolution 24-155  
**Attachments:** MT#10791-ESCS Committee.pdf

**NOTE: PLEASE DO NOT FORWARD MY EMAIL TO ANYONE OUTSIDE OF THE COUNTY OF MAUI. YOU MAY CLICK ON THE ATTACHMENT ITSELF AND CREATE YOUR OWN EMAIL TO FORWARD THE DOCUMENT TO ANOTHER PERSON OUTSIDE OF THE COUNTY.**

*Michelle L. Santos*

Office Operations Assistant

Office of the Mayor

County of Maui

200 S. High Street 9th Floor

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