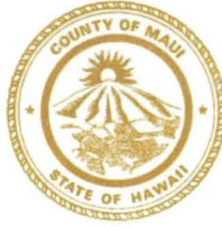


MICHAEL P. VICTORINO  
Mayor

LORI TSUHAKO  
Director

LINDA R. MUNSELL  
Deputy Director



RECEIVED  
2020 JAN 29 PM 12:40  
OFFICE OF THE MAYOR

DEPARTMENT OF HOUSING  
& HUMAN CONCERNS  
COUNTY OF MAUI  
2200 MAIN STREET, SUITE 546  
WAILUKU, MAUI, HAWAII 96793  
PHONE: (808) 270-7805

January 29, 2020

OFFICE OF THE  
COMPTROLLER

2020 JAN 30 AM 8:26

RECEIVED

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P. Victorino 1/29/20  
Mayor Date

For Transmittal to:

Honorable Riki Hokama, Chair  
Healthy Families and Communities Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Hokama:

**SUBJECT: FISCAL YEAR 2019 GRANT PERFORMANCE AND EVALUATION REPORT FOR DEPARTMENT OF HOUSING AND HUMAN CONCERNS (HFC-27)**

Thank you for your correspondence of January 17, 2020 requesting additional information pertaining to the evaluation report submitted by the Department of Housing and Human Concerns (DHHC). The questions posed in your letter are listed below in bold and are followed by the Department's responses.

- 1. Please provide a list of which organization should be considered for a possible three-year funding cycle.**

Currently, DHHC grantees are on a 2 year grant cycle. The current cycle is for Fiscal Years 2019 and 2020. All contracts are executed with language making the 2nd year of funding dependent on grantee performance as well as the availability of funding as set in the budget ordinance. Organizations have submitted applications for the next 2-year funding cycle spanning Fiscal Years 2021 and 2022. At this juncture, the Department does not recommend that some grantees receive a different duration of funding than others. The Department has done our best to maintain a high level of accountability for how County funds are granted

and spent to address human concerns in the community. We want to encourage diversity of funding so that a dependency and expectation of County funding does not become pervasive. A three (3) year funding cycle does not allow for adjustment of priorities based on the changes in community needs.

The Animal Management programs would be the only grants that DHHC would recommend for longer funding periods as these grants implement mandated services the County is legally required to provide.

**2. Please provide the Committee with the objective criteria use to determine the score of the grantees and whether or not the grantees receive feedback or suggestions on how they could improve their scores.**

The annual evaluation was completed to meet the requirement in Maui County Code, Chapter 3.36.120. Its intent was to inform the Mayor and Council about the performance of the grantees on an annual basis. Grantees were informed that the evaluation would be submitted to the Mayor and Council and were informed of what would be included in the evaluation. The evaluation is a culmination of a year's work with grantees. Over the course of the year, grantees are given ongoing feedback and technical assistance on how they can improve in areas DHHC felt they were deficient.

Each evaluation category criteria is objectively quantified to the extent possible. Grant managers are allowed a degree of subjectivity as they adhere to listed standards and points to consider. Applying a rigid matrix to all grantees does not do justice to the diversity of programs and grantees. Funded programs range greatly in their capacity and training of staff, focus of grant (i.e. homelessness vs. performing arts education), size of organization, and access to resources. For example, there are large national organizations like the Boys and Girls Club and the National Kidney Foundation, large local organizations like Mental Health Kokua and Maui Economic Opportunity, and small community organizations like Hui Laulima o Hana and the Lahaina Afterschool Tutoring Program. Simply based on the nature of the organization and the programs implemented, the Department recognizes there are different capacities, access to resources, and training. Below are further instructions provided to grant managers as they conduct the evaluations and items to consider.

General instructions for grant managers to consider in their evaluation included:

- Score between 0-5, using 0.5 increments. (0, 0.5, 1, 1.5, etc...)
  - 0.5-2.5 is problematic
  - 3-4.5 is satisfactory to expected
  - 5 is exceptional
- If any category is scored 2.5 or lower, please provide note or example in the comments.
- If any category is scored at 5, please provide a note or example in the comments.
- Comments should be brief but meaningful.



- If the grantee failed to perform, please note in the comments with examples.
- All grants should have a comment.
- Please do not use abbreviations or acronyms in comments.

<b>Evaluation Category: Grant Application</b>	
<b>Criteria</b>	<b>Staff Considerations</b>
Initial application submission provides clear descriptions of funding use, program activities, and strong, measurable, positive change.	<ul style="list-style-type: none"> <li>• Degree to which application addresses all the section topics requested in the application</li> <li>• Degree to which program evaluation table matches the program description</li> <li>• The program evaluation outcomes/outputs are appropriate for the program described and the general program area (i.e. homelessness or substance abuse treatment)</li> <li>• If program was previously funded are data, statistics, language, program description updated in current application</li> <li>• Application can be used for contracting</li> </ul>
<b>Evaluation Category: Use of Funds</b>	
<b>Criteria</b>	<b>Staff Considerations</b>
Utilizes funds in an effective and efficient manner.	<ul style="list-style-type: none"> <li>• Funds are used in conformity with the proposed budget</li> <li>• Budget revision are purposefully used</li> <li>• Request to use funds outside of the approved budget are justifiable and thought out (grantee is not just asking for the sake of asking)</li> </ul>
<b>Evaluation Category: Meeting Community Needs</b>	
<b>Criteria</b>	<b>Staff Considerations</b>
Program meets strong community / human services need, and has minimal duplication of services	<ul style="list-style-type: none"> <li>• Program addresses administrative goals (i.e. homelessness)</li> <li>• Program is designed to actually address the issue and not simply remedy the symptoms of something larger</li> <li>• Grantee adjusted program to be more effective</li> <li>• Grantee incorporates feedback, technical assistance</li> <li>• Grantee seeks to increase knowledge and training in respective field</li> </ul>
<b>Evaluation Category: Responsiveness</b>	
<b>Criteria</b>	<b>Staff Considerations</b>
Timely responses to requests; demonstrates competence and understanding of programs and administration.	<ul style="list-style-type: none"> <li>• Repeated request for documentation due to lack of response</li> <li>• Requires repeated requests for revision/corrections</li> <li>• Responses address all items requested</li> <li>• Grantee showed improvement over the course of a year</li> </ul>

Evaluation Category: Records & Reporting	
Criteria	Staff Considerations
Records and reports are clear, logical, and demonstrate adherence to approved activities, expenditures, and agreement. Requires minimal revision.	<ul style="list-style-type: none"> <li>• Reports are supported with documentation when monitored</li> <li>• Reports consistently on time or received late</li> <li>• Reports are clear and relevant to the grant purpose</li> <li>• Reports are accurate thus not requiring follow up</li> <li>• Reports are consistent with previously received reports</li> <li>• Grantee showed improvement over the course of the year</li> </ul>
Evaluation Category: Effort to Secure Other Funding	
Criteria	Staff Considerations
Efforts to secure or retain other funding for the program.	<ul style="list-style-type: none"> <li>• Is program only funded by the County of Maui</li> <li>• Reported and/or confirmed efforts to fund raise</li> <li>• Reported and/or confirmed efforts to apply for other grants</li> <li>• Reported and/or confirmed efforts to secure private funding</li> <li>• Percent of program funded by the County of Maui</li> </ul>

**3. Please adjust the evaluation report to allow for more descriptive comments on the grantees' current standing.**

Comments were kept brief with the intent of highlighting salient points and to raise concerns that DHHC staff are currently working with grantees on. If additional descriptive comments are requested, the Department will consider any specific topics that the committee believes would make this tool more useful. Future evaluations can include additional comments.

**4. Please rank grantees by highest to lowest score rather than alphabetically.**

Please see attached report which has been sorted from highest to lowest score.

Thank you for the opportunity to provide this information. Should you have any questions, please feel free to contact me at Ext. 7805.

Sincerely,



LORI TSUHAKO, LSW, ACSW  
 Director of Housing and Human Concerns



Year End Grant Evaluations  
DHC - FY2019

AGENCY NAME	PROGRAM	GRANT NO.	FY19 AWARD	FY2019 PAYMENTS	GRANT APPLICATION	USE OF FUNDS	MEETING COMMUNITY NEEDS	RESPONSIVENESS	RECORDS & REPORTING	EFFORT TO SECURE OTHER FUNDING	MAX SCORE	% of MAX SCORE	REMARKS
					Initial application submission provides clear descriptions of funding use, program activities, and strong, measurable, positive change.	Utilizes funds in an effective and efficient manner.	Program meets strong community / human services need, and has minimal duplication of services.	Timely responses to requests; demonstrates competence and understanding of programs and administration.	Records and reports are clear, logical, and demonstrate adherence to approved activities, expenditures, and agreement. Requires minimal revision.	Efforts to secure or retain other funding for the program.	30	100%	Overall comments about the Agency/Programs
Molokai General Hospital	Molokai General Hospital Women's Health Center (\$53,907 - target fund)	G4719	53,907	50,025.78	4	4.5	5	5	5	4.5	28.00	93%	Only program of this type on Molokai. Reports are always accurate and on time or early. The Director of Outpatient and Business Services is very easy to work with and responds promptly to all inquiries.
Hale Mahaolu	Adult Personal Care Program (\$103,000 - line item)	G4761	103,000	41,938.72	4	5	4.5	5	5	4	27.50	92%	Grantee was late to submit final proposal. Program activities were implemented in the last half of the fiscal year. Grant was extended for completion of program. Implemented as funded.
Maui Food Bank	Hunger Relief (\$400,000 - line item)	G4713	400,000	400,000.00	3.5	4.5	5	4.5	5	4.5	27.00	90%	High quality reporting. Program helps to fulfill a basic need.
Hale Makua Health Services	Physician Services (\$200,000 - line item)	G4705	200,000	200,000.00	4	5	5	4	4.5	4	26.50	88%	100% of funding is for Physician Services. Program provides physician services to patients without a physician.
Maui Day Care Centers for Senior Citizens & Disabled, Inc.	Maui Adult Day Care Centers and Hale Hulo Mamo (\$358,440 - line item)	G4675	358,440	358,440.00	4	4	5	4.5	4	4.5	26.00	87%	Grantee has managed a significant increase in Maui County Office on Aging referrals over the last year due to Kupuna Caregiver Legislation.
Maui Humane Society	Animal Enforcement/Feral Animal Control (\$762,043 - Animal Enforcemnt)	G4695	762,043	755,204.20	4	5	4	5	3	5	26.00	87%	Program implemented as funded. Reports were on time but contain minor errors. Program staff was very responsive and willing to engage community.
Maui Humane Society	Animal Sheltering Program (\$994,343 - line item)	G4694	994,343	994,343.00	4	5	4	5	3	5	26.00	87%	Program implemented as funded. Reports were on time but contain minor errors. Program staff was very responsive and willing to engage community.
Maui Humane Society	Spay/Neuter Program (\$100,000 - Spay/Neuter Prgms)	G4696	100,000	100,000.00	4	5	4	5	3	5	26.00	87%	Program implemented as funded. Reports were on time but contain minor errors. Program staff was very responsive and willing to engage community.
Big Brothers Big Sisters Hawaii	Maui Community School Based Mentoring Program (\$138,000 - line item)	G4735	138,000	138,000.00	4	4.5	4	4.5	4	4.5	25.50	85%	Responsive, engaged, staff and administration. Reporting very clean.
Feed My Sheep, Inc.	Healthy Diet for the Poor (\$100,000 - line item)	G4684	100,000	100,000.00	4.5	4.5	4	4.5	5	3	25.50	85%	Program implemented as funded. Reports are regular. Financial reports are supported with sufficient documentation.
Paia Youth Council	MPPV Underage Drinking Prevention (\$50,000 - target fund)	G4731	50,000	50,000.00	3	4	5	5	4	4.5	25.50	85%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession. Responses always prompt and reports always on time.
Women Helping Women	Emergency Shelter, Hotline & Support Programs (\$220,000 - line item)	G4754	220,000	220,000.00	4	4	4.5	4.5	4.5	4	25.50	85%	Provides essential emergency service. Strong administrative and financial staff.
Family Life Center	Case Management (\$140,000 - target fund)	G4703	140,000	140,000.00	4	4.5	5	4	3.5	4	25.00	83%	Resolving homeless crisis is a priority of this Administration. Program implemented as funded. Repeated late reports
Family Life Center	Outreach (\$175,000 - target fund)	G4704	175,000	175,000.00	4	4.5	5	4	3.5	4	25.00	83%	Resolving homeless crisis is a priority of this Administration. Program implemented as funded. Repeated late reports
Paia Youth Council	Paia Youth & Culture Center (\$270,978 - line item)	G4732	270,978	270,978.00	3	4	5	5	4	4	25.00	83%	Evidence based prevention program for youth. Responses always prompt and reports always on time.
Family Life Center	Rental Assistance Prgm (\$293,000 - target fund)	G4702	293,000	293,000.00	4	4	5	4	3.5	4	24.50	82%	Resolving homeless crisis is a priority of this Administration. Program implemented as funded. Repeated late reports
Hawaiian Kamalii	Hawaiian Kamalii Program (\$18,672 - line item)	G4706	18,672	18,672.00	3	4.5	4.5	4.5	4	4	24.50	82%	Program implemented as funded.
Ka Hale A Ke Ola Homeless Resource Centers, Inc.	Rental Assistance Program (\$208,670 - target fund)	G4707	208,670	208,670.00	3.5	4	5	4	4	4	24.50	82%	Resolving the homeless crisis is a priority of this Administration. Program implemented as funded
Maui AIDS Foundation	Maui County HIV/HCV/STI Rapid Testing, Prevention and Counseling Prgm (\$131,777 - target fund)	G4711	131,777	131,777.00	4	4	4	4	4	4.5	24.50	82%	Program implemented as funded



Year End Grant Evaluations  
DHHC - FY2019

AGENCY NAME	PROGRAM	GRANT NO.	FY19 AWARD	FY2019 PAYMENTS	GRANT APPLICATION	USE OF FUNDS	MEETING COMMUNITY NEEDS	RESPONSIVENESS	RECORDS & REPORTING	EFFORT TO SECURE OTHER FUNDING	MAX SCORE	% of MAX SCORE	REMARKS
					Initial application submission provides clear descriptions of funding use, program activities, and strong, measurable, positive change.	Utilizes funds in an effective and efficient manner.	Program meets strong community / human services need, and has minimal duplication of services.	Timely responses to requests; demonstrates competence and understanding of programs and administration.	Records and reports are clear, logical, and demonstrate adherence to approved activities, expenditures, and agreement. Requires minimal revision.	Efforts to secure or retain other funding for the program.	30	100%	Overall comments about the Agency/Programs
Mental Health Association in Hawaii, Inc.	Mental Health - Substance Abuse Education - Advocacy and Family Support (\$65,000 - line item)	G4715	65,000	65,000.00	3.5	4.5	4	4.5	4	4	24.50	82%	Program implemented as funded
PATCH - People Attentive to Children	Training and Technical Assistance Program (\$20,000 - target fund)	G4819	20,000	20,000.00	4	4	4	4.5	4	4	24.50	82%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources that will help families afford the tuition
CIP - J. Walter Cameron Center	Cameron Center Rehabilitation Project (CIP) (\$239,000 - line item)	G4686	239,000	239,000.00	4	4	3	5	4	4	24.00	CIP	Capital Improvement Grant. Responsive administration. Reporting very clean.
Imua Family Services	Early Childhood Development Program (\$56,250 - target fund)	G4817	56,250	56,250.00	4	4	4	4	4	4	24.00	80%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Lahaina Intermediate School Education Foundation	Lahaina Complex After School Tutor Project (\$11,000 - line item)	G4688	11,000	11,000.00	4	4	4	5	3	4	24.00	80%	Program implemented as funded. Completely volunteer based program. Very responsive. Reports contain occasional minor omissions.
Maui Economic Opportunity, Inc.	MEO Kahi Kamalii Infant Toddler Program (\$102,745 - line item)	G4824	102,745	102,745.00	4.5	3	4.5	4	4	4	24.00	80%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources that will help families afford the tuition
Maui Family Support Services	Early Childhood Programs: Child Care Subsidy (\$181,043 - target fund)	G4820	181,043	181,043.00	4.5	4.5	4	4	4	3	24.00	80%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources that will help families afford the tuition
Maui Family Support Services	Kane Connections (\$45,000 - target fund)	G4822	45,000	45,000.00	4	4	4	4	4	4	24.00	80%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Special Olympics Hawaii, Inc.	Special Olympics Maui County (\$35,000 - line item)	G4698	35,000	35,000.00	4	4	4	4	3	5	24.00	80%	Program is well operated and achieve program measures regularly. Reports are sufficient with only occasional errors. Agency secures additional funding to continue program.
Maui Family Support Services	Early Head Start (\$70,000 - line item)	G4821	70,000	70,000.00	4	4	4	3.5	4	4	23.50	78%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Mediation Services of Maui, Inc.	Mediation Services and Conflict Resolution Training (\$43,915 - target fund)	G4714	43,915	43,915.00	3.5	4	4	4	4	4	23.50	78%	Program implemented as funded
The Salvation Army	Homeless Outreach Program (\$140,000 - line item)	G4721	140,000	140,000.00	4	4	5	4	2.5	4	23.50	78%	Repeated requests for revisions/corrections. Program implemented as funded
Women Helping Women	Rental Assistance Program (\$143,000 - target fund)	G4724	143,000	143,000.00	3	4	5	3.5	4	4	23.50	78%	Resolving the homeless crisis is a priority of this Administration. Repeated late reports. Program implemented as funded
Hana Youth Center, Inc.	Hana Youth Center (\$147,041 - line item)	G4726	147,041	147,041.00	3	4	5	4	3.5	3.5	23.00	77%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession.
Child & Family Services	MSAC Prevention & Education (\$5,000 - target fund)	G4701	5,000	5,000.00	4	4.5	4	3	3	4	22.50	75%	Program implemented as funded.
E Malama I Na Keiki O Lana'i	E Malama I Na Keiki O Lana'i Preschool (\$86,335 - line item)	G4815	86,335	86,335.00	3	5	4	4	3.5	3	22.50	75%	The program worked administrator worked closely with the Early Childhood Coordinator to ensure that all funds were distributed to families that demonstrated needs Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Boys & Girls Club of Maui	Great Futures Maui (\$1,078,255 - line item)	G4725	1,078,255	1,078,255.00	3	3	5	4	3.5	3.5	22.00	73%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession.
Imua Family Services	Teddy Bear Corner (\$13,150 - target fund)	G4818	13,150	13,150.00	4	4	3	4	4	3	22.00	73%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Lanai Community Health Center	Integrated Behavioral Health Program (\$82,610 - line item)	G4709	82,610	82,610.00	2.5	4	5	4	2.5	4	22.00	73%	Initial application needed a lot of revising to make the program clear and measurable. Only agency providing this service on Lanai. Repeated request for revisions/corrections



Year End Grant Evaluations  
DHHC - FY2019

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Maui Economic Opportunity, Inc.	MEO Head Start After School Program (\$257,295 - line item)	G4823	257,295	231,565.50	4	3.5	4	4	3.5	3	22.00	73%	Program implemented as funded. Reporting was sufficient. No significant problems. Does well seeking other funding sources
Maui Economic Opportunity, Inc.	MEO Rental Assistance (\$355,330 - target fund)	G4712	355,330	355,330.00	4	4	5	3.5	1.5	4	22.00	73%	Resolving the homeless crisis is a priority of this Administration. Repeated request for revisions/corrections. Needs to pay more attention to detail.
Molokai Child Abuse Prevention Pathways	Preventing Sexual Abuse through Education (\$95,000 - Line Item)	G4913	95,000	95,000.00	3	3	4	5	3	4	22.00	73%	Newly funded program. Proposal was received late in FY2019. Agency is responsive and shows willingness to work with DHHC grant systems. Reports were sufficient with minimal errors.
Partners In Development Foundation	Tutu & Me Traveling Preschool (\$45,000 - line item)	G4887	45,000	12,276.85	4.5	3.5	4	3	3	4	22.00	73%	Program implemented as funded for a partial year. Reporting was sufficient. Partners In Development is new to receiving funding from the County. The review process was lengthy, thus resulted in delayed implementation of the program. The program secured other sources of funding to begin the services at the start of the school year. Does well seeking other funding sources
Best Buddies International	Maui County Inclusion Project (\$85,000 - line item)	G4700	85,000	85,000.00	3.5	4	4	3.5	2.5	4	21.50	72%	Outcomes/Outputs on the 1st quarter report did not align with proposal. Reports often have minor errors, are incomplete. Needs more attention to detail.
Hale Mahaolu	Homeownership/Housing Counseling Program (\$80,000 - line item)	G4774	80,000	72,399.15 (still waiting final report)	2.5	4	4	4	3.5	3.5	21.50	72%	Initial application outcomes and measures were not clear. Client did not attend GMD hosted workshop on Performance Measures prior to application submission. DHHC staff met with grantee and reviewed handouts from workshop with grantee, grantee revised targeted outcomes and became much clearer. General grant execution seemed to go smoothly, some revisions have been requested, grantee is generally responsive and timely.
Imua Family Services	Imua Inclusion Preschool (\$36,655 - line item)	G4816	39,655	39,655.00	4	4	4	2.5	3	4	21.50	72%	Program implemented as funded. Reporting & Responsiveness had some challenges, the early childhood coordinator is working with the program manager to remedy the challenges so it will have less of an impact on meeting timelines. No significant problems. Does well seeking other funding sources
Ka Hale Pomaikai	Sober Housing and Culture Based Treatment on Molokai (\$93,000 - target fund)	G4708	93,000	93,000.00	2.5	3.5	5	3.5	4	3	21.50	72%	Initial application needed a lot of revising to make the program clear and measurable. Only agency providing this service on Molokai.
Kihei Youth Center	Kihei Youth Center Services (\$276,054 - line item)	G4727	276,054	276,054.00	3	3.5	5	3	3	4	21.50	72%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession.
Maui Academy of Performing Arts	Youth Educational Performing Arts Program (\$25,000 - line item)	G4729	25,000	25,000.00	3	3.5	3.5	4	3.5	4	21.50	72%	Program implemented as funded.
Tri-Isle RC&D Council, Inc.	Teens On Call (\$89,833 - target fund)	G4723	89,833	83,284.43	3	4	4	3.5	3	4	21.50	72%	Brian McCafferty is the major force behind the success of this program. Repeated late reports. Program implemented as funded.
Maui Economic Opportunity, Inc.	MEO Youth Services (\$206,785 - line item)	G4742	206,785	190,361.00	3	3.5	3.5	4	4	3	21.00	70%	Program implemented as funded. Maui County is sole funder.
Maui Economic Opportunity, Inc.	MEO Assistance Program for Mycogen Displaced Workers (\$200,000 - Line Item)	G4693	200,000	35,986.02	4	4	3	4.5	2.5	3	21.00	70%	Program implemented as funded. Services were not in demand. Reporting was consistently incomplete.
Lanai Youth Center	Lanai Youth Center (\$202,817 - line item)	G4728	202,817	200,575.42	3	3.5	5	3	3	3	20.50	68%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession.



Year End Grant Evaluations  
DHC - FY2019

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Maui Economic Opportunity, Inc.	MEO Head Start Summer Program (\$180,250 - line item)	G4825	180,250	180,250.00	4	4	4	2.5	3	3	20.50	68%	Program implemented as funded. Timelines were not met by both the agency and the early childhood coordinator. Moving forward the program manager and early childhood coordinator are meeting monthly to discuss progress and challenges related grants. Does well seeking other funding sources. DHC is relooking at the timelines, reporting requirements and forms for summer programs.
Maui Economic Opportunity, Inc.	MEO Underage Drinking Prevention Program (\$51,250 - line item)	G4740	51,250	51,250.00	3	3.5	3.5	4	3.5	3	20.50	68%	Program implemented as funded. Maui County is sole funder.
Maui Farm, The	Family Strengthening Program (\$247,200 - line item)	G4744	247,200	234,126 as of 8/15/19	3	3	4.5	4	2.5	3.5	20.50	68%	New administrative staff at start of fiscal year. Initial reporting included errors (does not follow approved grant outcomes and outputs, errors on financials), improvement noted.
Aloha House	Medically Monitored Substance Detox (\$125,000 - target fund)	G4734	125,000	112,500 as of 8/14/19	2.5	3.5	4.5	4	2.5	3	20.00	67%	Application unclear (numbers do not calculate correctly, narrative unclear, text does not match annual goals, outcomes do not include strong measurement, some budget justifications and support docs missing.) Reporting Q1 and again in Q2 not reporting approved grant outcomes, improved in Q3 & Q4.
Ka Hale A Ke Ola Homeless Resource Centers, Inc.	Central/West Side Operations and Step-up (\$652,000 - target fund)	G4737	652,000	586,800 as of 8/15/19	3	3	4	3	3	4	20.00	67%	Program operating in limited permanent affordable housing market. Verification of backup data improved. As of 8/15/19, DHC is awaiting clarification of Q4 reports.
Roman Catholic Church of Hawaii	St Theresa Church - Hale Kau Kau (\$109,500 - target funds)	G4699	109,500	109,500.00	2	4	3.5	4	2.5	4	20.00	67%	Proposal was late in submission and needed many revisions. Program implemented as funded. Home delivery of meals is an asset to South Maui residence. Reports consistently contain errors requiring revisions.
Aloha House	(Residential) S A Tx for Adults (\$136,350 - target fund)	G4733	136,350	122,715 as of 8/14/19	2.5	3.5	4	4	2.5	3	19.50	65%	Application unclear (numbers do not calculate correctly, footnotes are dead links, outcomes do not include clear measures). Reporting Q1 and again in Q2 does not adhere to grant agreement, changes previous quarter numbers without explanation. Improved in Q3 & Q4.
Hui Lailima O Hana	Hana Dialysis Home (\$94,887 - line item)	G4685	94,887	77,882.36	3	4	4	3	2.5	3	19.50	65%	Proposal needed assistance and revisions to achieve contractable language. Reports are consistently late and require revisions. 4th quarter report still pending submission as of 8/20/19.
Malama Na Makua A Keiki	Substance Abuse Treatment for Women (\$172,000 - target fund)	G4739	172,000	154,800 as of 8/15/19	2.5	3.5	4	3.5	2.5	3.5	19.50	65%	Application did not include previous FY agreement language, especially regarding measurement of outcomes (ex: negative drug screen). Budgets missing cost justifications. Reporting did not include outcomes and outputs from grant agreement Q1 & Q2.
Maui Hui Malama	Personal Pathways to Enable Youth to be High Performers (\$297,616 - line item)	G4746	297,616	240,003 as of 8/15/19	2.5	3.5	4	3	2.5	4	19.50	65%	Application unclear (required clarification, correction or inclusion of justification calculations, document did not include all text, budget did not match allocation). Change in executive director approximately Feb. 2019. Reporting late with errors. In FY19, grantee acted as a fulfillment center as a learning opportunity, while generating income from private sources.
Molokai Community Service Council	Hale Ho'omalua Domestic Violence Shelter (\$58,853 - target fund)	G4716	58,853	58,853.00	3	4	4.5	1	3.5	3.5	19.50	65%	Repeated late reports. Requests for information or general inquiries aren't responded to in a timely manner. Monitoring had to be rescheduled due to not receiving requested detail reports even after several reminders. No other funding sources for this program
Molokai Community Service Council	Molokai Youth Center (\$296,125 - line item)	G4728	296,125	296,125.00	3	3	5	2.5	3	3	19.50	65%	Provides a safe, structured activity based place where youth can gather afterschool and during intersession. Reports and responses to request repeatedly late.



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					Initial application submission provides clear descriptions of funding use, program activities, and strong, measurable, positive change.	Utilizes funds in an effective and efficient manner.	Program meets strong community / human services need, and has minimal duplication of services.	Timely responses to requests; demonstrates competence and understanding of programs and administration.	Records and reports are clear, logical, and demonstrate adherence to approved activities, expenditures, and agreement. Requires minimal revision.	Efforts to secure or retain other funding for the program.	30	100%	Overall comments about the Agency/Programs
Community Clinics of Maui, Inc	Substance Abuse Treatment Program (\$60,000 - target fund)	G4736	60,000	60,000.00	2.5	3	4	3	3	3.5	19.00	63%	Application unclear (narrative and budgets do not match, inaccurate calculations, salary amounts conflicting). Program serves needy population, also provides primary care, mental health and other services.
Legal Aid Society of Hawaii	Holistic Legal Services for Maui County's Most Vulnerable (\$55,000 - target fund)	G4710	55,000	55,000.00	3	4	4.5	2	2	3.5	19.00	63%	Repeated late reports. Repeated request for revisions/corrections. Needs to pay more attention to detail.
Maui Economic Opportunity, Inc.	MEO BEST (\$103,000 - line item)	G4741	103,000	103,000.00	2.5	3	4	3.5	2	3.5	18.50	62%	Application lacks measures of client success in community reintegration over time. Reports include missing or misnumbered outcomes and outputs, followup requests needed, numbers change from previous quarters.
Maui Economic Opportunity, Inc.	MEO Independent Living Center (60,000 - Targeted fund)	G4691	60,000	59,748.31	4	3	3.5	3.5	2.5	2	18.50	62%	Program implemented as funded. Maui County is sole funder. Reports regularly contained errors. Year end report was incomplete.
Maui Farm, The	Stipend Program (\$20,000 - target fund)	G4745	20,000	18,549 as of 8/15/19	3	3	3	3.5	2.5	3.5	18.50	62%	New administrative staff at start of fiscal year. Initial reporting included errors, improvement noted.
Mental Health Kokua	Homeless Outreach for Mental Health Empowerment & Psychosocial Rehab (\$95,000 - target fund)	G4750	95,000	95,000.00	2	3.5	4	3	2.5	3.5	18.50	62%	Application narrative changed for FY19 although program basically same as previous FY. Did not include previous key language worked on in previous FY, particularly around program description, outcomes and outputs. Narrative required multiple requests and revisions to complete. Reporting including financials requires multiple revisions.
Maui Economic Opportunity, Inc.	MEO PIng & Coordinating Senior Coordinator (\$82,925 - line item)	G4690	82,925	82,925.00	4	3	3	3.5	2.5	2	18.00	60%	Program implemented as funded. Maui County is sole funder. Reports regularly contained errors.
Maui Youth and Family Services	Substance Abuse Treatment for Adolescents (\$60,000 - target fund)	G4747	60,000	54,000 as of 8/15/19	2.5	3	3.5	3	2.5	3.5	18.00	60%	Application did not capture clarifications made in previous FY. Reporting - During monitoring, MYFS indicated that outcome and output annual goals are program wide, but reports actuals counting Maui County funded clients only.
National Kidney Foundation	Maui County CKD Epidemic Prevention, Intervention and Eradication (\$25,000 - line item)	G4751	25,000	25,000.00	2.5	3	3.5	3.5	2.5	3	18.00	60%	Application required clarification, multiple revisions in regards to measurement, outcomes, outputs, budgets. Reporting requires clarification and revisions. Loss of sole Maui staff early 2019 covered by strong, engaged effort by staff flying in from Oahu.
Parents and Children Together	Maui Family Peace Center (\$72,982 - target fund)	G4720	72,982	72,982.00	3.5	4.5	4.5	2.5	3	4.5	18.00	60%	Repeated late reports. Program implemented as funded.
Maui Economic Opportunity, Inc.	MEO Enlace Hispano (\$100,235 - line item)	G4689	100,235	94,505.40	3.5	3	3	3.5	2.5	2	17.50	58%	Program implemented as funded. Maui County is sole funder. Reports regularly contained errors.
Maui Economic Opportunity, Inc.	Project Graduation (\$47,741 - Project Graduation)	G4692	47,741	42,966.75	3	3.5	4	4	3	n/a	17.50	58%	Program implemented as funded.
Boys & Girls Club of Maui	Teen Expo (\$20,000 - target fund)	G4871	20,000	5,000 as of 8/15/19	2.5	2.5	3	3	3	3	17.00	57%	One time event, most cost is for event entertainment. As of 8/12/19, awaiting revised reports.
Hawaii Public Health Institute	Maui Coalition for Drug Free Youth (\$5,000 - target fund + \$20,000 from Liquor Education fund)	G4748	20,000	3,388 as of 8/15/19	2	2	3	3	3	4	17.00	57%	Application missing budget pages, support docs, substantial explanation of activities, budget lacks detail. Repeated requests for information. HIPHI required assistance at DHC workstation to complete application. Some activities not completed.
Maui Family Support Services	Teen Services/Teen Voices Program (\$42,630 - line item)	G4743	42,630	38,367 as of 8/15/19	2	3	3	3	2.5	3.5	17.00	57%	Initial application unclear (includes language clarified or eliminated in previous FY narrative reviews). Reporting - errors on financials.
Mental Health Kokua	Safe Haven (\$125,000 - line item)	G4749	125,000	112,500 as of 8/15/19	2	3.5	4	3	1.5	3	17.00	57%	Application unclear (narrative and budget amounts and position titles do not match, combines multiple full time employees, justification language needs clarification, missing support docs). Reporting requires multiple requests and revisions.



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					Initial application submission provides clear descriptions of funding use, program activities, and strong, measurable, positive change.	Utilizes funds in an effective and efficient manner.	Program meets strong community / human services need, and has minimal duplication of services.	Timely responses to requests; demonstrates competence and understanding of programs and administration.	Records and reports are clear, logical, and demonstrate adherence to approved activities, expenditures, and agreement. Requires minimal revision.	Efforts to secure or retain other funding for the program.	30	100%	Overall comments about the Agency/Programs
Molokai Community Service Council	Kapili Umbrella Program (\$58,853 - target fund)	G4717	58,853	58,853.00	3	4	3.5	1	3.5	2	17.00	57%	Repeated late reports. Requests for information or general inquiries aren't responded to in a timely manner. Monitoring had to be rescheduled due to not receiving requested detail reports even after several reminders. No other funding sources for this program
Molokai Community Service Council	Maurice Thompson Drop-In Center (\$15,000 - target fund)	G4718	15,000	15,000.00	3	3.5	4	1	3.5	2	17.00	57%	Repeated late reports. Requests for information or general inquiries aren't responded to in a timely manner. Monitoring had to be reschedule due to not receiving requested detail reports even after several reminders. Repeatd requests for revisions/corrections.
CIP - Family Life Center	Facility Renovation Project (FY17) (123,000 - target fund)	G4541	123,000	110,700.00	N/A	4.5	N/A	4	3.5	4	16.00	CIP	I did not have the opportunity to review the initial application. Project is near completion.
Ka Hale A Ke Ola Homeless Resource Centers, Inc.	Puuhonua (\$200,376 - target fund)	G4738	200,376	180,338 as of 8/15/19	2.5	2	2	3	3	3	15.50	52%	Application changed in scope to include mobile hygiene vehicle which was due to arrive in Aug. 2019. Respite program was initiated late and at shelter site instead of in community as proposed due to permitting review. As of 8/15/19, DHHC is awaiting revision of Q4 payment request. Program implemented with multiple delays as scope of program changed. Resolving homelessness is a major community need but the mobile hygiene unit has not been implemented and the effectiveness is yet to be established.
Ohana Makamae, Inc.	Substance Abuse/Mental Health Services (\$45,000 - target funds)	G4753	45,000	40,500 as of 8/15/19	2	3	3	2.5	2	3	15.50	52%	Application conflicts with budget, multiple requests for clarification, missing revised budgets. Reports do not align with grant agreement, financials do not carry forward previous quarter figures. As of 8/15/19 DHHC is awaiting revisions to final reports.
Tri-Isle RC&D Council, Inc.	Ho'oulu Na Kamali'i (\$117,000 - target fund)	G4722	117,000	97,005.56	1.5	3	3	3	3.5	1.5	15.50	52%	Start up program. Initial outcomes and outputs weren't clear or measureable. Budget items weren't allowable. Repeated late reports
CIP - Family Life Center	Facility Renovation Project (FY19) (130,000 - target fund)	G4895	130,000	32,500.00	4	4	N/A	4	N/A	3	15.00	CIP	Grant executed in April 2019. Initial plans will be completed by 9/30/2019.
Ohana Makamae, Inc.	Substance Abuse Treatment/Domestic Violence Intervention (\$103,207 - line item)	G4752	103,207	92,886 as of 8/15/19	1.5	2.5	2.5	2.5	2	3	14.00	47%	Application does not include clear description of program goals, outcomes not delineated or strongly measured, missing budgets, revisions submitted with limited or no changes done. Reporting - requires requests for clarification and revisions, changes numbers from previously reported figures. As of 8/15/19 DHHC is awaiting revisions to final reports.
CIP - Kalima O Maui	New Construction Phasell (\$500,000 - line item)	G4833	500,000	0.00	4	N/A	N/A	4	N/A	4	12.00	CIP	Construction will begin January/February 2020. Of the total \$4.5 million (Approx) needed, \$2 million has been secured, \$2 million has been requested, leaving \$500k unrequested.
CIP - Boys & Girls Club of Maui	Paukukalo Club House Plan & Design (\$75,000 - line item)	G4654	75,000	0.00	4.5	N/A	N/A	3	N/A	4	11.50	CIP	As of 6/30/2019 no COM funds have been requested nor has the 3 to 1 state match been met. 1st and 2nd quarter reports not submitted due little/no progress on project.



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CIP - Boy Scouts of America Aloha Council	Camp Maluhia Renovations (CIP) (\$500,000 - Line Item)	G4924	500,000	0.00	3	n/a	n/a	2.5	n/a	4	9.50	CIP	Boy Scouts of America Maui Council merged in with Boy Scouts of America Aloha Council in FY2019. Grant Contract issued near end of FY2019. No reporting or payments received yet.
CIP - Lanai Youth Center	LYC Facility Planning (FY17) (\$150,000 - line item)	G4371	150,000	75,000.00	N/A	4	N/A	2.5	2.5	N/A	9.00	CIP	I did not have the opportunity to review the initial application. \$75k of FY17 funds have been requested of which \$42,612 has been expended. Due to issues with identifying a project site, progress has stopped. Project awaiting Parks response if identified property is available. Repeated requests to grantee for documentation due to lack of response. Appears that 100% of funding will come from COM.
CIP - Lanai Youth Center	LYC Facility Planning (FY18) (\$100,000 - line item)	G4676	100,000	0.00	N/A	N/A	N/A	2.5	2.5	N/A	5.00	CIP	I did not have the opportunity to review the initial application. No FY18 funds have been requested/expended due to issues with identifying a project site. Project awaiting Parks response if identified property is available. Repeated requests to grantee for documentation due to lack of response. Appears that 100% of funding will come from COM.
Kumpang Lanai	Coalition for A Drug Free Lanai (\$50,000 - line item)										0.00	0%	Not funded in FY2019. Required supporting documents were incomplete.
Molokai Humane Society	Animal Management & Prevention (\$137,634 - line item)										0.00	0%	Not funded in FY2019. Complete proposal never received.