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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

August 6, 2025

Ms. Cynthia Lallo, Chief of Staff
Office of the Mayor
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Lallo:

**SUBJECT: ADMINISTRATION AND MANAGEMENT OF OFFICE
OF ECONOMIC DEVELOPMENT GRANTS (BFED-20(12))**

The Council's Budget, Finance, and Economic Development Committee discussed grant administration by the Office of Economic Development at its meeting of June 17, 2025. The Office advised that a working group was reviewing improvements to the grant process and expected to complete its work by the end of June and present its recommendations to the Committee.

To support the Committee's oversight responsibilities and broader policy review, may I please request the following:

1. What is the Office's overall strategy for using grants to advance economic development in Maui County? Please describe the Office's core goals, target outcomes, and how grantmaking decisions are aligned with those goals. If available, please provide a copy of the Office's strategic plan or any equivalent guiding document.
2. Provide the working group's findings and recommendations?
3. How has the Office evaluated each recommendation from the working group?
 - a. Which recommendations will the Office implement and which will it not? Please explain.

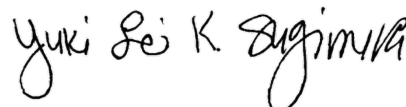
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- b. For those that will be implemented, what are the planned timelines and key steps?
 - c. Has the Office identified any barriers that may delay or prevent implementation? If so, what steps are being taken to address them?
- 4. Does the Office plan to recommend any amendments to the Maui County Code, policies, or administrative rules to improve the grant administration process? Please explain.
 - 5. What support or coordination, if any, is needed from the Council to assist with implementation?

May I further request you transmit your response to bfed.committee@mauicounty.us by **September 15, 2025**. To ensure efficient processing, please include the Committee item number in the subject line.

Should you have any questions, please contact me or the Committee staff (Kirsten Szabo at ext. 7662, or Pauline Martins at ext. 8039).

Sincerely,



YUKI LEI K. SUGIMURA, Chair
Budget, Finance, and Economic
Development Committee

bfed:ltr:020(12)aom01:kes

cc: Mayor Richard T. Bissen, Jr.

BFED Committee

From: BFED Committee
Sent: Wednesday, August 6, 2025 4:13 PM
To: 'Cynthia D. Lallo'
Cc: 'Michelle L. Santos'; 'Ezekiela I. Kalua'
Subject: ADMINISTRATION AND MANAGEMENT OF OFFICE OF ECONOMIC DEVELOPMENT GRANTS (BFED-20(12))
Attachments: Correspondence to Chief of Staff 08-06-2025.pdf