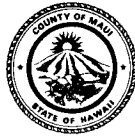


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Traci N. T. Fujita, Esq.

Deputy Director of Council Services
David M. Raatz, Jr., Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 10, 2022

Ms. Karla Peters, Director
Department of Parks and Recreation
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Peters:

SUBJECT: FISCAL YEAR ("FY") 2023 BUDGET (PR-1) (BFED-1)

May I please request you be prepared to answer the following questions at the BFED Committee meeting held via BlueJeans on **April 11, 2021**.^{*} This will enable the Committee to comprehensively review the FY 2023 Budget. Please also submit your answers to bfed.committee@mauicounty.us by the end of the day on **April 12, 2021**. **Date subject to change without notice.*

Overall

1. Is it a Department priority to expedite processing of Affordable Housing Projects? Please explain. (AL)
2. Based on the critical need for affordable housing and the inordinate length of time for these projects to receive reviews and approvals from other departments, what suggestions does the Department have to improve collaborative and coordinated efforts among pertinent departments to move these projects forward more expeditiously? (AL)
3. Does the Department have designated grant writers? If so, how many? What is the total amount of Federal and State grant funds received in FY 2022 and how were they used? Does the Department anticipate receiving grant funds from either, or both, of these entities in FY 2023? If so, please explain the purpose of the funds. Are matching funds required for the release of the funds? (AL)

Ms. Karla Peters

April 10, 2022

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4. Please identify planned or pending CIPs that the Department would be able to initiate in phases or defer? Does the Department have any CIPs that are “shovel ready”? Which CIPs would require upfront funding? (AL)
5. Will any of the funds included in the FY 2023 Budget be allocated to fix the showers at D.T. Fleming Beach Park and the Lāhainā Aquatic Center? (TP)
6. Has funding been allocated in the FY 2023 Budget to address sea level rise and how it affects our County parks that lie within the SLR-XA? If so, please identify which projects will address this issue. (TP)
7. This past year we saw issues with VFW lease hosting commercial lū‘au during a global pandemic and making unpermitted improvements within the SMA. How does the Department monitor that leaseholders are complying with lease terms, especially for long-term leases? (Appendix B-1) (TP)
8. Does the \$350,000 budgeted for CBS-6052 include lighting for the courts? (Page 784, Program Budget) (GJ)
9. The six-year total amount of funds budgeted for CBS-3232, Countywide Park Playground Improvements, in FY 2023 has increased by \$2,750,000 from FY 2022. Is this due to an increase in the number of parks that need renovations? If so, approximately how many playgrounds improvement projects are planned for FY 2023? (Page 771, Program Budget) (TP)
10. Please explain why CBS-7256, Lahaina Recreation Center Playground is a separate CIP and was not included as part of CBS-3232, Countywide Park Playground Improvements. (Pages 771 & 801, Program Budget) (MM)
11. Does the funding for the Lahaina Recreation Center Playground Improvements include benches for parents watching their children? (Page 801, Program Budget, CBS-7256) (TP)
12. \$3,000,000 was appropriated for CBS-5530, Old Hana School Improvements, in FY 2022. Please provide the following information: (Page 775, Program Budget)

- a. No funding for future years was included in the FY 2022 Budget, but the FY 2023 Budget includes an appropriation for \$1,000,000. What remains to be completed on this project that necessitates additional funding? (TP)
 - b. Did the Department fully expend the FY 2022 allocations for the Old Hana school improvements or did they lapse? (SS)
 - c. What is the expected completion date of this project? (MM)
 - d. What has been completed on the project to date? (MM)
 - e. Will the FY 2023 funding complete all of the planned renovation of buildings on property? (MM) (SS)
13. Will CBS-5530, Old Hana School Improvements, be complete in time for the Aloha Festivals to access the certified kitchen in October 2023? (Page 775, Program Budget) (SS)
 14. The project description for CBS-5552, South Maui Beach Parks Parking Lots Improvements, states that \$150,000 of the funds will be used for design and \$600,000 of the funds will be used for construction. However, the funding details states that \$125,000 will be used for design and \$650,000 will be used for renovations. Please provide the correct breakdown of funds for this project. (Page 780, Program Budget) (TP)
 15. Last year CBS-6052, Lanai Youth Center and Skatepark project, estimated \$650,000 in funding for FY 2023. The FY 2023 Budget allocates \$1,500,000 for this project. Is this increase due entirely to the change costs resulting from supply chain issues or has the design been expanded or changed? (Page 783, Program Budget) (TP)
 16. The FY 2023 Budget includes \$250,000 in funding for CBS-6652, Napili Park Improvements. What still needs to be completed for this project? (Page 797, Program Budget) (TP)
 17. Taking into consideration the popularity of the South Maui Beach Parks parking lots and natural element factors, what is the estimated lifespan of the paving being used in each of these three lots? Which lot is the number one priority? (Page 780, Program Budget, CBS-5552) (MM)

18. The FY 2022 budget allocated \$200,000 in Professional Services for a cultural assessment for the Ho'okipa Beach Park Master Plan. Please provide an update on the status of this assessment and the master plan. (KRF)
19. Please elaborate on the need for an AC system in the War Memorial Gymnasium. What are the costs for just the AC system in this project. Please list the actual cost of the PV system and the required number of panels. (Page 787, Program Budget, CBS-4616) (MM)
20. CBS-7243, Mitchell Pau'ole Tennis Court Improvements, includes a total of \$650,000 for the resurfacing, hardware replacement, replacement fence, and windscreen. Under Strategic Plan Alignment, it states that this project will "respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities" and includes similar verbiage under Countywide Priority Results. Please provide the following information: (Page 785, Program Budget, CBS-7243)
 - a. Molokai Properties Limited (MPL "aka" Molokai Ranch) owns the land on which the tennis courts are located, and MPL holdings are currently for sale. Please describe the risks associated with investing in a project that is located on an unsecured property. What securities does the County have in place to mitigate and respond to these risks? (KRF)
 - b. Please describe the project site's exposure to the SLR-XA, SMA, and flood zone. (KRF)
 - c. One of the Recreation and Support Services Program Countywide Outcomes is "A well-planned public infrastructure." How does this project support well-planned infrastructure? (KRF)
21. CBS-7245, Central Maui Pickleball Courts, includes a total of \$650,000 in funding for the design, permitting, and construction of twelve new pickleball courts. (Page 794, Program Budget, CBS-7245)
 - a. Where will these courts be located? (MM)
 - b. Will an existing sport court be removed for the construction of these pickle ball courts? If so, which ones? (MM)

22. What is the status of the Pa‘ani Mai Park access project? If granted the land or a lease from Hana Ranch, what funding would be needed for the project for FY 2023? (SS)

Salaries and Wages (Category “A”)

1. Will all Park Security Officers be trained in recognizing and addressing individuals who are experiencing substance abuse or other behavioral health crises? (Page 456, Program Budget) (GJ)
2. What would be the additional cost to raise the minimum wage for PALS aides to \$15 an hour and to adjust the pay rates for the Leaders, Directors, and Site Coordinators accordingly? (Page 471, Program Budget) (GJ)
3. Please provide a detailed rationale for each expansion position requested, department-wide. (KRF) (MM) (TP)
 - a. What is the Department’s plan to attract and retain high quality candidates for the requested expansion positions? (KTK)
 - b. How long do you anticipate it will take to fill the proposed expansion positions? What are the major obstacles with filling these positions? (Page 450, Program Budget) (SS)
4. How many vacant positions currently exist in the Department? (KTK) (AL)
 - a. Please list the job titles of all vacant positions. (AL)
 - b. Please describe any difficulties filling these positions. (AL)
 - c. What is the Department’s plan to attract and retain high quality candidates for the vacant positions? (KTK)
 - d. Please describe any creative recruitment methods used and how effective have they been in filling vacancies. (AL)
5. The FY 2023 Budget includes \$70,000 in Premium Pay for Index Code 916714A, Pools. Does the Department anticipate expending the full amount? (Page13-58, Budget Details, Index Code 915714A) (MM)

Ms. Karla Peters
April 10, 2022
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6. The Department is requesting two Park Security Officer I expansion positions. Will these be temporary or permanent positions? (Page 13-7, Budget Details, Index Code 915019A, Sub-Object Code 5101; Pages 455-456, Program Details) (MM)
7. Will the Building Maintenance Repairer II expansion position be recruited internally and promoted from a Level I position? (Page 13-17, Budget Details, Index Code 915667A) (MM)
8. The Department is requesting one Park Caretaker II and three Park Caretaker I expansion positions. Please provide the following: (Pages 471 & 472, Program Budget)
 - a. What differences does the Department expect to see with these new positions being created? (TP)
 - b. Please explain the purpose of creating the Park Caretaker I position specifically assigned to East Maui's Coastal section. Is the current amount of Park Caretaker I positions not enough to cover the coastal section or are there new parks? (TP)
 - c. Please provide information on where the additional Park Caretakers will be assigned. (MM)
 - d. Do the existing Park Caretakers struggle to keep up with park maintenance? Please provide examples if applicable. (MM)
9. The Department is requesting \$14,000 in premium pay for additional work and travel due to the increase of large deferred maintenance projects. Please provide a list of the large, deferred maintenance projects. (Page 13-23, Budget Details, Index Code 915684A, Sub-Object Code 5215) (TP)
10. The Department is requesting \$14,000 in premium pay for special events, emergency call outs after hours for repair of irrigation systems, and the completion of the quick coupler conversion. Please explain what special events this description refers to. (Page 13-22; Budget Details, Index Code 915680A, Sub-Object Code 5215, Parks Beautification). (MM)

Operations and Equipment (Categories "B" and "C")

1. In FY 2022, \$400,000 from the Hawaiian Cultural Restoration Revolving Fund was allocated for “a master plan, management strategy, and implementation for the restoration of Moku‘ula and Mokuhinia through community input and participation.” (Page 13-98, Budget Details, Index Code 101145B, Sub-Object Code 6317)
 - a. In FY 2023, the fund includes a non-specific amount for “implementation of the management strategy and restoration of Moku‘ula and Mokuhinia through community input and participation.” Has the master plan and strategy been completed? (TP)
 - b. Will the \$41,400 included in the FY 2023 Budget Details be used for implementation? If not, what will these funds be used for? (TP)
2. Operating expenses for the Administration Program Revolving Fund decreased by \$186,500 for FY 2023. What is the reason for this decrease? (Page 459, Program Details) (TP)
3. The FY 2023 Budget includes \$40,000 for computer software to track enforcement efforts, warnings issued, complaints received, and ongoing observations and reporting. Please provide the following information: (Page 13-97, Budget Details, Index Code 101401)
 - a. Will this data be made available for the public to view? (TP)
 - b. Will data be collected for all parks or only ocean recreational activity? (Page 13-97, Budget Details, Index Code 101401, Sub-Object Code 6244) (TP)
 - c. Does the Department have a specific software in mind? (MM)
 - d. Will the new software link to the new MAPPS system? (MM)
 - e. Is the new software compatible with the software that is replacing the request for services system? (MM)
4. Will the \$117,000 allocated in FY 2023 for a County Grant Subsidy for the Maui Community Correctional Center Workline Program use carryover funds due to the suspension of the program in FY 2022? (Page 457, Program Budget) (TP)

5. The FY 2023 Budget includes \$32,000 in Professional Services which will include third-party investigations relating to violations of County Policies and Procedures. Please provide the following information: (Page 13-9, Budget Details, Index Code 915017B, Sub-Object Code 6132)
 - a. Please provide more information on these investigations. Will they be for internal or external violations? Please provide information on the nature of the violations that will be investigated. (MM) (KRF)
 - b. What vendor will be used for these services? (MM)
6. What is the Department's policy for large equipment replacement? How is the estimated use life calculated and what are the criteria for replacement? (Pages 13-15, 13-35, 13-36, 13-79, 13-80, 13-81, 13-82, & 13-99; Budget Details; Pages 456, 467, & 475; Program Budget, Index and Sub-Object Codes 915019C-7040, 915321X-7037, 915667C-7040, 915680C-7046, 915074C-7040, 915082C-7040, 915090C-7040, 915165C-7040, 915165C-7046, 915343C-7040, 915343-7046, & 101401X-7040) (KTK)
7. Please explain the usage increase that caused a need for \$80,943 in additional water delivery charges for Central Maui Parks. (Page 13-60; Budget Details, Index Code 9150748) (MM)
8. We are having a very dry ho'oiloo (wet season). With climate change, it may be something we see more often. Does the Department have any plans or strategies to conserve water usage throughout County parks and facilities, not only to cut down on costs but also wasteful uses of our water resources? (Page 13-64, Budget Details, Index Code 915090B, Sub-Object Code 6178) (TP)
9. In both FY 2022 and FY 2023, \$72,000 has been allocated for Janitorial Supplies. Does the Department anticipate spending all of the FY 2022 funding? (Page 13-62, Budget Details, Index Code 9150828) (MM)
10. Is the new 3/4-Ton Truck with racks, utility box, and lift gate essential to maintain operations? Could the Department use a smaller truck for a similar function? (Page 13-79, Budget Details, Index Code 915074C) (MM)
11. The Department is requesting \$105,000 for a new large rotary mower. Can the existing large rotary mower be used until its useful

- life expectancy of three more years? (Page 13-82, Budget Details, Index Code 915343C) (MM)
12. What features will the security systems for the six pools across the County include? Are there annual fees for the new security systems? (Page 13-83, Budget Details, Index Code 915714C) (MM)
 13. Can the two requested vehicles that are still under their estimated use of life continue to be used if they aren't replaced? Please explain why you are requesting them to be replaced ahead of their expected use life. (Page 13-99, Budget Details, Index Code 101401C) (MM)
 14. The Department intends to purchase three replacement vehicles under Index Code 101401C, Ocean Recreational Activity Equipment. What will these vehicles be used for? (Page 13-99; Budget Details) (TP)
 15. The Department is requesting \$100,000 in funding for the Keawakapu Beach Access Parking Lot. Will this project be completed in phases? If so, please provide the cost per phase. Does the Department have any flexibility planned for this funding? (Page 13-31, Budget Details, Index Code 915684B) (MM)
 16. The Department is requesting \$130,000 in funding for fence replacement and other repairs and maintenance at the Waihee Golf Course Facility. Please provide information on what fencing material will be used as well as its expected lifespan. (Page 13-33, Budget Details, Index Code 915321B, Sub-Object Code 6138) (MM)
 17. The FY 2023 Budget includes a decrease in Contractual Service due to the elimination of weekend services by Kalima o Maui. Are these services no longer needed? If they are still needed, how will this work be completed? (Page 13-71, Budget Details, Index Code 915152B, Sub-Object Code 6112; Page 472, Program Budget) (TP)
 18. The FY 2023 Budget includes the deletion of \$50,000 in funding for a comprehensive assessment of highly utilized County park and recreational facilities in the Wailuku District that was a condition added by the Council in FY 2022. Please provide an update on the status of this assessment. (Page 13-13, Budget Details, Index Code 915036B, Sub-Object Code 6132) (KRF)

Ms. Karla Peters
April 10, 2022
Page 10

19. The FY 2023 Budget includes the deletion of \$400,000 in funding for the Hamakualoa Open Space Preserve Master Use and Management Plan that was a condition added by the Council in FY 2022. Please provide an update on the status of this master use and management plan. (Page 13-25, Budget Details, Index Code 915666B, Sub-Object Code 6129) (KRF)
20. Please explain the \$50,000 increase for organic fertilizer. (Page 13-28, Budget Details, Index Code 915680B, Sub-Object Code 6001) (YS)

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Lesley Milner at ext. 7886, Jerry Paredes at ext. 7140, or Yvette Bouthillier at ext. 7758).

Sincerely,



KEANI N.W. RAWLINS-FERNANDEZ, Chair
Budget, Finance, and Economic
Development Committee

bfed:2023bgt:220403apr01:wal

cc: Mayor Michael P. Victorino
Budget Director

BFED Committee

From: BFED Committee
Sent: Sunday, April 10, 2022 3:11 PM
To: 'Karla Peters'
Cc: BFED Committee; Michelle Santos; Zeke Kalua; michele.yoshimura@co.maui.hi.us
Subject: (PR-1) PLEASE READ attached letter re: FISCAL YEAR ("FY") 2023 BUDGET (BFED 1)
(PR-1)
Attachments: (PR-1) Correspondence to Parks and Recreation 04-10-2022.pdf

Ms. Peters: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated April 10, 2022.

Mayor's Office (attention: Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Victorino.

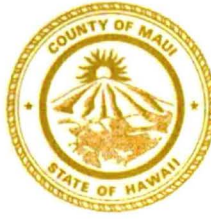
Ms. Yoshimura: FYI

Thank you,
Yvette Bouthillier, Secretary
BFED Committee

MICHAEL P. VICTORINO
Mayor

KARLA H. PETERS
Director

SAMUAL A. MARVEL
Deputy Director



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawai'i 96793
Main Line (808) 270-7230 / Facsimile (808) 270-7942

April 13, 2022

Ms. Michele M. Yoshimura
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P. Victorino 4/14/22
Mayor Date

For Transmittal to:

Honorable Keani Rawlins-Fernandez, Chair
Budget, Finance, and Economic Development Committee
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez:

SUBJECT: FISCAL YEAR ("FY") 2023 BUDGET (PR-1) (BFED-1)

The following is our Department's response to requests from the April 10, 2022 correspondence:

Overall

1. *Is it a Department priority to expedite processing of Affordable Housing Projects? Please explain. (AL)*

Yes, the Department reviews and responds to all correspondence and provides the necessary information relating to park assessments by the requested deadlines.

2. *Based on the critical need for affordable housing and the inordinate length of time for these projects to receive reviews and approvals from other departments, what suggestions does the Department have to improve collaborative and coordinated efforts among pertinent departments to move these projects forward more expeditiously? (AL)*

The Department has the following recommendations to consider:

The first recommendation is to analyze past projects to gather data regarding total review time and review time per Department or Agency. This data could be used to determine where delays most often occur and address root causes for the delays.

The second recommendation is to continue the collaborative review of each project by all Departments with all questions and concerns addressed at these designated meetings.

3. *Does the Department have any designated grant writers? If so, how many? What is the total amount of Federal and State grant funds received in FY 2022 and how were they used? Does the Department anticipate receiving grant funds from either, or both of these entities in FY 2023? If so, please explain the purpose of the funds. Are matching funds required for the release of these funds? (AL)*

The Department does not have any designated grant writers. The Recreation and Support Services Program PALS section does receive a USDA grant in the amount of \$100,000 for the Summer Food Service Program. We do anticipate receiving funds from the USDA in FY 2023. The purpose of these funds is to provide meals for the PALS participants. The Department is reimbursed by the grant for funds spent on participant's meals prepared by the Department of Education.

4. *Please identify planned or pending CIPs that the Department would be able to initiate in phases or defer? Does the Department have any CIPs that are "shovel ready"? Which CIPs would require upfront funding? (AL)*

Planned projects that our Department would be able to defer are as follows:
CBS-5532 Kihei Aquatic Center Improvements - Design has not started.

CBS-7243 Mitchell Pauole Tennis Court Improvements - Due to land entitlements.

CIP projects that will be "shovel ready" in calendar year 2022 are as follows:
CBS-6052 Lanai Youth Center
CBS-4616 War Memorial Gym Building Improvements
CBS-5072 Velma McWayne Community Center Improvements

5. *Will any of the funds included in the FY 2023 Budget be allocated to fix the showers at D.T. Fleming Beach Park and the Lahaina Aquatic Center? (TP)*

The funds currently requested in the FY 2023 Budget does not include the shower repairs for both park facilities.

The funds requested in the Councilmember Priority Matrix for these projects (Proposals #73 and #74) are sufficient for the repair of showers at D.T. Fleming Beach Park and the Lahaina Aquatic Center provided that there are no other issues that are found.

6. *Has funding been allocated in the FY 2023 Budget to address sea level rise and how it affects our County parks that lie within the SLR-XA? If so, please identify which project will address this issue. (TP)*

The Department's Sea Level Rise Vulnerability Study is currently in progress. This study will develop specific adaptation strategies for beach parks and other parks facilities vulnerable to sea level rise.

The FY 2023 CIP budget proposal was reviewed with the study consultant to confirm that all projects addressed issues related to sea level rise, if needed.

7. *This past year we saw issues with the VFW lease hosting commercial lu'au during a global pandemic and making unpermitted improvements within the SMA. How does the Department monitor that leaseholders are complying with lease terms, especially for long-term leases? (Appendix B-1) (TP)*

All Lessees are required to submit an annual report. Please see attached Exhibit "A". Reports are reviewed for any potential concerns and follow up with Lessee as necessary. Site visits are scheduled as needed or when complaints are received from the public.

8. *Does the \$350,000 budgeted for CBS-6052 include lighting for the courts? (Page 784, Program Budget) (GJ)*

The Fifth Street Courts Resurfacing and Improvements project includes the removal and replacement of the perimeter fencing, resurfacing of the courts, and replacement equipment. An assessment of the existing lighting will be performed by our Department's electricians. If the lighting is not able to be repaired, the lighting improvements will be added to the scope for the CIP project and additional funding would be required.

9. *The six-year total amount of funds budgeted for CBS-3232, Countywide Park Playground Improvements, in FY 2023 has increased by \$2,750,000 from FY 2022. Is this due to an increase in the number of parks that need renovations? If so, approximately how many playgrounds improvement projects are planned for FY 2023? (Page 771, Program Budget) (TP)*

The Department has been conducting more frequent inspections and a more thorough inventory of playgrounds needing repair countywide. Through these inspections, the Department saw an increase in improvements that are needed countywide.

The FY 2023 request for Countywide Park Playground Improvements item includes design, permitting, and construction for playgrounds at Eddie Tam, Hale Piilani, Puu Haole Playground, One Alii Playground Shade Structure, and Kahului Park Playground.

10. *Please explain why CBS-7256, Lahaina Recreation Center Playground is a separate CIP and was not included as part of CBS-3232, Countywide Park Playground Improvements. (Pages 771 & 801, Program Budget) (MM)*

The Department's larger playground replacement projects are typically broken out into their own project. This allows for more efficient and clearer project tracking.

11. *Does the funding for the Lahaina Recreation Center Playground Improvements include benches for parents watching their children? (Page 801, Program Budget, CBS-7256). (TP)*

The FY 2023 budget request includes a replacement playground, shade structure, and fall surfacing. Should project funding allow, benches will be added to the scope. These benches would need to meet all ADA and permitting requirements.

12. *\$3,000,000 was appropriated for CBS-5530, Old Hana School Improvements, in FY 2022. Please provide the following information: (Page 775, Program Budget)*

- a. *No funding for future years was included in the FY 2022 Budget, but the FY 2023 Budget includes an appropriation for \$1,000,000. What remains to be completed on this project that necessitates additional funding? (TP)*

The additional funding request is to address permitting requirements for the buildings including the added insulation to meet energy code, historical building assessment, and unforeseen costs during construction.

- b. *Did the Department fully expend the FY 2022 allocations for the Old Hana school improvements or did they lapse? (SS)*

Of the \$3,000,000 funded in the FY 2022 budget, \$2,835,000 has been encumbered for the Phase 2 construction contract and \$165,000 remains available.

- c. *What is the expected completion date of this project? (MM)*

The completion date depends on the permitting process. Permit applications in process include the building permit and DCAB review. The Department will continue to regularly update the Hana Community through public meetings.

- d. *What has been completed on the project to date? (MM)*

The Old Hana School Project consists of 2 Phases:

Phase 1 was the remediation of hazardous materials (removal of flaking lead paint and repainting). Phase 1 has been completed.

Phase 2 is the renovations to the buildings. Phase 2 was bid on November 23, 2021 and has a fully executed construction contract. Construction will begin after the project receives final permits.

- e. *Will the FY 2023 funding complete all of the planned renovation of buildings on property? (MM) (SS)*

The FY 2023 funding is expected to complete all planned renovations to the buildings on the property.

13. *Will CBS-5530, Old Hana School Improvements, be complete in time for the Aloha Festivals to access the certified kitchen in October 2023? (Page 775, Program Budget) (SS)*

The completion date is uncertain at this time due to the permitting process. The Department will continue to regularly update the Hana Community through public meetings.

14. *The project description for CBS-5552, South Maui Beach Parks Parking Lot Improvements, states that \$150,000 of the funds will be used for the design and \$600,000 of the funds will be used for construction. However, the funding details states that \$125,000 will be used for design and \$650,000 will be used for renovations. Please provide the correct breakdown of funds for this project. (Page 780, Program Budget) (TP)*

The total funding for the project is \$775,000. The correct breakdown is \$125,000 for design and \$650,000 for renovations.

15. *Last year, CBS-6052, Lanai Youth Center and Skatepark project, estimated \$650,000 in funding for FY 2023. The FY 2023 Budget allocates \$1,500,000 for this project. Is this increase due entirely to the change costs resulting from supply chain issues or has the design been expanded or changed? (Page 783, Program Budget) (TP)*

The increase is due to several factors:

1. Supply chain and other construction cost escalation as we have seen across all our projects.
2. More design information based on feedback from the community.
3. We now have more accurate cost data from the bid of the Youth Center project.

16. *The FY 2023 Budget includes \$250,000 in funding for CBS-6652, Napili Park Improvements. What still needs to be completed for this project? (Page 797, Program Budget) (TP)*

The Napili Park Improvements project consists of a new little league batting cage, new swing set with fall protection, accessibility improvements to pathways and ADA parking stalls.

This project is currently in design and still requires permits, bidding and construction.

17. *Taking in to consideration the popularity of the South Maui Beach Parks parking lots and natural element factors, what is the estimated lifespan of the*

paving being used in each of these three lots? Which lot is the number one priority? (Page 780, Program Budget, CBS-5552) (MM)

The life span of a typical asphalt parking lot varies depending on several factors including type of use, frequency of use, and environmental factors such as flooding and tree root damage. Life span also depends on maintenance and standards for replacement. Twenty years is the expected average life span based on typical use at a beach park.

The number one priority is Haycraft Beach Park, which is fully designed.

- 18. The FY 2022 budget allocated \$200,000 in Professional Services for a cultural assessment for the Ho'okipa Beach Park Master Plan. Please provide an update on the status of this assessment and the master plan. (KRF)*

A contract and scope of work with an archeological consultant is currently being prepared in coordination with Dr. Janet Six. This contract is anticipated to be executed by the end of the month.

- 19. Please elaborate on the need for an AC system in the War Memorial Gymnasium. What are the costs for just the AC system in this project? Please list the actual cost of the PV system and the required number of panels. (Page 787, Program Budget, CBS-4616) (MM)*

The AC system was initially recommended by the Administration for the benefit of the public in their use of the gymnasium facility. In addition, the AC system will solve the following issues with the currently naturally ventilated gym:

1. Birds and other creatures tended to enter the space through the open louvers.
2. Due to the facility's close proximity to the ocean, the air has a high salt content, which tended to corrode the interior finishes, including the structural frame.
3. The moving parts of the operable louvers were subject to corrosion, and thus to remain operable needed frequent servicing and replacement.

The cost estimate for the total project included an estimated cost of \$1,535,539 for the AC system.

The PV system is not in the current scope of the project; however, we have included the required setup to accommodate a future system which will be

part of a Countywide effort to be coordinated with the County's Energy Commissioner.

20. CBS-7243, Mitchell Pau'ole Tennis Court Improvements, includes a total of \$650,000 for the resurfacing, hardware replacement, replacement fence, and windscreen. Under Strategic Plan Alignment, it states that this project will "respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities" and includes similar verbiage under Countywide Priority Results. Please provide the following information: (Page 785, Program Budget, CBS-7243)

- a. Molokai Properties Limited (MPL "aka" Molokai Ranch) owns the land in which the tennis courts are located, and MPL holdings are currently for sale. Please describe the risks associated with investing in a project that is located on an unsecured property. What securities does the County have in place to mitigate and respond to these risks? (KRF)*

There is a potential financial risk to the County with investing in property that is not properly secured. The County was in the process of re-negotiating a long term lease agreement with MPL and will need to follow up with MPL to confirm if the terms of the agreement have been finalized.

- b. Please describe the project site's exposure to SLR-XA, SMA, and flood zone. (KRF)*

The project site is outside the SLR-XA 3.2-ft exposure area as indicated on the attached Exhibit "B", State of Hawaii Sea Level Rise Viewer. The project site is within the SMA district and is classified as Flood Zone X (Areas determined to be outside the 500-year floodplain).

- c. One of the Recreation and Support Services Program Countywide Outcomes is "A well-planned public infrastructure." How does this project support well-planned infrastructure? (KRF)*

The project site was planned within the general footprint of the Mitchell Pau'ole Complex and is an integral portion of the complex which includes turf fields for baseball, soccer and football, as well as the pool, gymnasium, community center and administrative offices.

21. CBS-7245, Central Maui Pickleball Courts, includes a total of \$650,000 in funding for the design, permitting, and construction of twelve new pickleball courts. (Page 794, Program Budget, CBS-7245)

a. Where will these courts be located? (MM)

The proposed Central Maui Pickleball Courts will be located within the Central Maui Regional Sports Complex.

b. Will an existing sport court be removed for the construction of these pickle ball courts? If so, which ones? (MM)

These will be new courts with no existing courts being removed or replaced.

22. What is the status of the Pa'ani Mai Park access project? If granted the land or a lease from Hana Ranch, what funding would be needed for the project for FY 2023? (SS)

The Pa'ani Mai Park Access project is on hold pending a land acquisition or lease from Hana Ranch (aka Bio-Logical Capital). If granted the land, approximately \$100,000 in funding would be needed to complete the planning and design of the access road. The design scope would include community outreach, land surveying, EA and SMA Use Permit Updates, and construction document updates.

Salaries and Wages (Category "A")

1. Will all Park Security Officers be trained in recognizing and addressing individuals who are experiencing substance abuse or other behavioral health crises? (Page 456, Program Budget) (GJ)

Park Security Officers receive training for duties and responsibilities as set forth in their job descriptions and position classifications. Through our public interaction training, Park Security Officers are trained in the soft skills of how to address difficult situations fairly and equitably with all community members. We also conduct internal training on when to distribute outreach service information, and when certain encounters or interactions should be escalated for review by specialized staff at the Department of Housing and Human Concerns. For safety reasons, when necessary, certain circumstances will be referred to the Maui Police Department.

2. *What would be the additional cost to raise the minimum wage for PALS aides to \$15 an hour and to adjust the pay rates for the Leaders, Directors, and Site Coordinators accordingly? (Page 471, Program Budget) (GJ)*

Increasing the PALS aides to \$15 an hour would be a 39.53% increase in the hourly wage. With the suggested increase, the total additional cost would be approximately \$680,000. Please see adjusted pay increases for all PALS positions below, using the 39.53% increase as the basis.

Recreation Aide = \$10.75 to \$15.00
Recreation Leader = \$12.00 to \$16.74
Program Specialist = \$14.00 to \$19.53
Recreation Director = \$15.00 to \$20.93
Site Coordinator = \$17.00 to \$23.72

3. *Please provide a detailed rationale for each expansion position requested, department-wide. (KRF) (MM) (TP)*

Administration Program

Park Security Officers

To support the growing community needs within the county parks and facilities, additional Park Security Officer positions were requested as part of a multi-year program to reach full staffing. Starting in Fiscal Year 2022, the program contained one (1) supervisor and fourteen (14) Park Security Officer I positions. We just recently reallocated one (1) Park Security Officer I position up to a Park Security Officer II position to assist with daily field operations and the supervisory span of control, during mainly non-business hours. All security expansion proposals are based on ensuring 7 district coverage for the County of Maui, with Maui island at 5 districts a day, 7 days per week, and 2 shifts per day.

Parks Program

Building Maintenance Repairer II

Expansion position to supervise the Building Maintenance Repairer I positions. With the additional working supervisor, the Maintenance Division will be able to take on additional projects and be able to complete them in a timely manner. The position will also help the section meet its performance measures.

Automotive Mechanic Helper

Expansion position to assist in maintaining a regular preventative maintenance program for all Parks motorized equipment and utility carts, as well as perform minor automotive repair. This position will also help the section meet its performance measures.

Park Project Coordinator

Expansion position to assist with the implementation of Ordinance 5242, Bill 72 (Pesticide and Fertilizer Use on County Property) approved by Council in 2021. Position will also oversee procurement of approved products, submittal of required permits and waiver requests as well as managing deferred maintenance projects.

Golf Course Groundskeeper I – H/T

Expansion positions to assist in maintaining a regular scheduled preventative/routine maintenance program in addition to covering for employees on leave at Waiehu Golf Course while reducing premium pay. This additional staff will improve agronomic quality, playing conditions and budget efficiency year after year.

Recreation and Support Services Program

(1) Park Caretaker II and (3) Park Caretaker I – Central Maui Parks

The Park Caretaker II position is needed to provide a working supervisor that will oversee the evening and weekend shifts to create a better work flow and provide accountability.

The Park Caretaker I positions are necessary to be able to continue to provide maintenance and operational services at our parks and facilities for the health and safety of our community due to the reduction of Ka Lima O Maui's work availability.

(2) Park Caretaker II and (3) Park Caretaker I – East Maui Parks

The Park Caretaker II position is needed to provide a working supervisor that will oversee the evening and weekend shifts to create a better work flow and provide accountability. We are requesting one Park Caretaker II in the coastal section and one Park Caretaker II in the upcountry section.

The Park Caretaker I positions are necessary as the East District lacks the necessary manpower needed for the section that it currently maintains. The addition of these positions will allow the Department to provide safe and clean facilities throughout the East District. We are requesting two Park Caretaker I

positions in the coastal section and one Park Caretaker I in the upcountry section.

(1) Park Caretaker II and (1) Park Caretaker I – West Maui Parks

The Park Caretaker II position is needed to provide a working supervisor that will oversee the evening and weekend shifts to create a better work flow and provide accountability.

The Park Caretaker I position is necessary to be able to continue to provide maintenance and operational services at our parks and facilities for the health and safety of our community due to the reduction of Ka Lima O Maui's work availability.

(1) Park Caretaker II and (2) Park Caretaker I – Wailuku District Parks

The Park Caretaker II position is needed to provide a working supervisor that will oversee the evening and weekend shifts to create a better work flow and provide accountability.

The Park Caretaker I positions are necessary to be able to continue to provide maintenance and operational services at our parks and facilities for the health and safety of our community due to the reduction of Ka Lima O Maui's work availability.

(1) Park Caretaker II and (3) Park Caretaker I – South Maui Parks

The Park Caretaker II position is needed to provide a working supervisor that will oversee the evening and weekend shifts to create a better work flow and provide accountability.

The Park Caretaker I positions are necessary to be able to continue to provide maintenance and operational services at our parks and facilities for the health and safety of our community due to the reduction of Ka Lima O Maui's work availability.

(1) Park Caretaker II and (1) HT Park Caretaker I – Molokai Parks

The Park Caretaker II is needed as there is currently only one Park Caretaker II in the District that oversees ten Park Caretaker I positions. The additional Park Caretaker II position will allow the District the ability to properly oversee the Park Caretaker I positions by having each Park Caretaker II overseeing five Park Caretaker I.

The Department is requesting to reallocate the current seasonal Park Caretaker I position to a HT Park Caretaker I position. This would assist with the maintenance needs of the District year round.

HT Park Caretaker I – Lanai Parks

The Department is requesting to reallocate the current seasonal Park Caretaker I position to a HT Park Caretaker I position. This would assist with the maintenance needs of the District year round.

(1) Park Caretaker I and (1) HT Park Caretaker I – Hana Parks

The one Park Caretaker I position is needed as the Hana District lacks the necessary manpower required for the section it currently maintains. The addition of these positions will allow the Department to better provide safe and clean facilities in the Hana District.

The Department is requesting to reallocate the current seasonal Park Caretaker I position to a HT Park Caretaker I position. This would assist with the maintenance needs of the District year round.

- a. *What is the Department's plan to attract and retain high quality candidates for the requested expansion positions? (KTK)*

The Department will be participating in job fairs and other initiatives as coordinated and approved countywide.

- b. *How long do you anticipate it will take to fill the proposed expansion positions? What are the major obstacles with filling these positions? (Page 450, Program Budget) (SS)*

The Department works to fill vacancies within four (4) months. Obstacles with filling specialty and professional series positions thus far have been the low number of eligible applicants received, scope of work, the rate of pay not being competitive with the private industry for similar work performed and the cost of living in Hawaii.

4. *How many vacant positions currently exist in the Department? (KTK) (AL)*

Vacancies, as reflected on the Vacant Position Listing, includes 53 vacant positions in recruitment, 324 vacant seasonal PALS positions, and 11 Seasonal Lifeguard positions currently not funded.

- a. *Please list the job titles of all vacant positions. (AL)*

Please see attached Exhibit "C" - Vacant Position Listing as of April 8, 2022. The vacant positions on page 2 are for Seasonal Lifeguards that

are currently not funded and pages 3 -17 for PALS are seasonal positions and intended to be filled for the Summer programs.

b. Please describe any difficulties filling these positions. (AL)

Difficulties with filling specialty and professional series positions thus far have been the low number of eligible applicants received, scope of work, and the rate of pay not being competitive with the private industry for similar work performed and the cost of living in Hawaii.

c. What is the Department's plan to attract and retain high quality candidates for the vacant positions? (KTK)

We will be participating in job fairs and other initiatives as coordinated and approved countywide.

d. Please describe any creative recruitment methods used and how effective have they been in filling vacancies. (AL)

The Department has conducted one-day recruitments for vacant Pool Guard and Park Security Officer positions. These have been effective as they expedite the hiring process.

5. The FY 2023 Budget includes \$70,000 in Premium Pay for Index Code 916714A, Pools. Does the Department anticipate expending the full amount? (Page 13-58, Budget Details, Index Code 915714A) (MM)

The Department does anticipate expending the full amount requested for Premium Pay. All pools are open 7 days a week, excluding holidays. The premium pay will assist to ensure that there is coverage for sick calls and vacations so that the Department can do their best to keep all pools open during operating hours. Additionally, Pool Guards are often hired as Ocean Safety Officers when there are openings in that Department which then requires the need for overtime in the interim until positions are filled.

6. The Department is requesting two Park Security Officer I expansion positions. Will these be temporary or permanent positions? (Page 13-7, Budget Details, Index Code 915019A, Sub-Object Code 5101; Pages 455-456, Program Details) (MM)

These are being proposed as permanent, full-time positions, which will add to coverage needs.

7. *Will the Building Maintenance Repairer II expansion position be recruited internally and promoted from a Level I position? (Page 13-17, Budget Details, Index Code 915667A) (MM)*

The Building Maintenance Repairer II expansion position will be recruited internally and be promoted from an existing Building Maintenance Repairer I position.

8. *The Department is requesting one Park Caretaker II and three Park Caretaker I expansion positions. Please provide the following: (Pages 471 & 472, Program Budget)*

- a. *What differences does the Department expect to see with these new positions being created? (TP)*

The Department will see an increase in efficiency throughout the parks and facilities as well as provide for the services that Ka Lima O Maui is unable to provide in FY 2023. Having a Park Caretaker II as a working supervisor throughout the evenings and weekends will allow for a more consistent work flow and accountability.

- b. *Please explain the purpose of creating the Park Caretaker I position specifically assigned to East Maui's Coastal section. Is the current amount of Park Caretaker I positions not enough to cover the coastal section or are there new parks? (TP)*

Over the years, the East District's coastal section has struggled to keep up with the amount of work required throughout the parks and facilities due to the amount of highly utilized beach parks and community centers within this section.

- c. *Please provide information on where additional Park Caretakers will be assigned. (MM)*

The additional Park Caretakers will be assigned to various parks in their respective Districts. Each District divides their total park inventory into different sections and Park Caretakers are then assigned to the various parks within the designated sections. Park Caretakers are also placed on a rotation. The additional Park Caretakers will be assigned to a section within their respective Districts and rotate through each section.

- d. Do the existing Park Caretakers struggle to keep up with park maintenance? Please provide examples if applicable. (MM)*

Yes, a majority of our facilities are heavily utilized and require frequent cleaning and maintenance, which results in a Department-wide struggle to keep up with the total park maintenance required throughout our facilities. There is a constant shortage within the evening crews which impacts the ability to clean the facilities and secure parks by closing hours. Also, due to lack of coverage based on sick and vacation leave, it forces the Districts to operate with a skeleton crew making it difficult to keep up with normal daily operations.

- 9. The Department is requesting \$14,000 in premium pay for additional work and travel due to the increase of large deferred maintenance projects. Please provide a list of the large, deferred maintenance projects. (Page 13-23, Budget Details, Index Code 915684A, Sub-Object Code 5215) (TP)*

The large, deferred maintenance projects include the Hana Ballpark scoreboard replacement, Helene Hall exterior and interior repainting, Hana Bay handrail replacement, Hana District chain link fencing replacements, Cooke Memorial Pool boiler replacement, Molokai District parking lots seal coat and re-striping, One Ali'i Park sewer line repairs, Molokai District chain link replacements, Kaunakakai Gym water line repair, Lanai District parking lots seal coat and re-striping, Lanai District chain link fencing replacements, and backstop and field fencing replacements at Keopoulani Park Field #2, Kahului Park softball field, Lahaina Recreation Center, Lihikai Park and War Memorial Complex fields.

- 10. The Department is requesting \$14,000 in premium pay for special events, emergency call outs after hours for repair of irrigation systems, and the completion of the quick coupler conversion. Please explain what special events this description refers to. (Page 13-22, Budget Details, Index Code 915680A, Sub-Object Code 5215; Parks Beautification). (MM)*

The additional funding will cover the overtime costs for the Beautification staff to prepare sports fields and provide coverage to ensure proper field maintenance is done during events such as the state baseball, senior softball and little league tournaments.

Operations and Equipment (Categories “B” and “C”)

1. *In FY 2022, \$400,000 from the Hawaiian Cultural Restoration Revolving Fund was allocated for a “master plan, management strategy, and implementation for the restoration of Moku’ula and Mokuhinia through community input and participation.” (Page 13-, 98, Budget Details, Index Code 101145B, Sub-Object Code 6317)*

a. *In FY 2023, the fund includes a non-specific amount for “implementation of the management strategy and restoration of Moku’ula and Mokuhinia through community input and participation.” Has the master plan and strategy been completed? (TP)*

The master plan and strategy has not been completed. The FY 2022 funds will be utilized to complete the Archaeological Inventory Survey as well as for a consultant contract for the master plan. There are no funds requested in FY 2023 for this project.

b. *Will the \$41,100 included in the FY 2023 Budget Details be used for implementation? If not, what will these funds be used for? (TP)*

The \$41,100 included in the FY 2023 Budget Details, Page 13-97, will be used for Training Fees/Seminars which consists of the Ocean Protection and Cultural Awareness class to educate CORA permit holders (\$1,100) and Computer Software to track enforcement efforts (\$40,000).

2. *Operating expenses for the Administration Program Revolving Fund decreased by \$186,500. What is the reason for this decrease? (Page 459, Program Details) (TP)*

The decrease in the Administration Program’s Revolving Fund is due to the deletion of the master plan, management strategy, and implementation for the restoration of Moku’ula and Mokuhinia (-\$400,000) and the expansion requests for the enforcement software and three replacement vehicles (\$213,500).

3. *The FY 2023 Budget includes \$40,000 for computer software to track enforcement efforts, warnings issued, complaints received, and ongoing observations and reporting. Please provide the following information: (Page 13-97, Budget Details, Index Code 101401)*

a. *Will this data be made available for the public to view? (TP)*

Based on the functionality of the software acquired, it will be made available to the public online with operating policies as determined with Corporation Counsel.

- b. Will data be collected for all parks or only ocean recreational activity? (Page 13-97, Budget Details, Index Code 101401, Sub-Object Code 6244) (TP)*

Data will be collected for all parks to align with integrated enforcement efforts.

- c. Does the Department have a specific software in mind? (MM)*

Not at this time. We will be going through the Request for Proposal process as soon as specifications are determined.

- d. Will the new software link to the new MAPPS system? (MM)*

That has not been determined to be an operational requirement at this time.

- e. Is the new software compatible with the software that is replacing the request for services system? (MM)*

This is yet to be determined. Compatibility requirements will be determined in the Request for Proposals process working together with IT Services.

- 4. Will the \$117,000 allocated in FY 2023 for a County Grant Subsidy for the Maui Community Correctional Center Workline Program use carryover funds due to the suspension of the program in FY 2022? (Page 457, Program Budget) (TP)*

The FY 2022 appropriation was not encumbered as the Maui Community Correctional Center was not able to provide services due to staffing shortage and COVID-19 concerns. FY2022 funding will be lapsed back to the General Fund.

- 5. The FY 2023 Budget includes \$32,000 in Professional Services which will include third-party investigations relating to violations of County Policies and Procedures. Please provide the following information: (Page 13-9, Budget Details, Index Code 915017B, Sub-Object Code 6132)*

- a. *Please provide more information on these investigations. Will they be for internal or external violations? Please provide information on the nature of the violations that will be investigated. (MM) (KRF)*

The Department's workplace investigations include investigations for internal violations such as Violence in the Workplace, County of Maui Discipline Policy violations, and investigations on formal complaints received by members of the public.

- b. *What vendor will be used for these services? (MM)*

The Department follows the required procurement process to select a vendor to complete an internal investigation.

6. *What is the Department's policy for large equipment replacement? How is the estimated use life calculated and what are the criteria for replacement? (Pages 13-15, 13-35, 13-36, 13-79, 13-80, 13-81, 13-82, & 13-99; Budget Details; Pages 456, 467, & 475; Program Budget, Index and Sub-Object Codes 915019C-7040, 915321X-7037, 915667C-7040, 915680C-7046, 915074C-7040, 915082C-7040, 915090C-7040, 915165C-7040, 915165C-7046, 915343C-7040, 915343-7046, & 101401X-7040) (KTK)*

The Department's large equipment replacement process is based on an average useful life range between 6 – 15 years as well as the review of maintenance records and assessments to verify if the cost of repairs exceeds the value of the equipment.

The Department has reviewed the manufacturers' estimated life spans of large equipment and has also done research on equipment replacement schedules based on average life spans. We are currently using a study from the University of Southern Florida to guide us in our replacement schedules. The criteria for replacement of large equipment would be that the equipment is at least 6 years old and is either consistently in the shop for repairs or the cost of repairs exceeds the value of the equipment.

7. *Please explain the usage increase that caused the need for \$80,943 in additional water delivery charges for Central Maui Parks. (Page 13-60; Budget Details, Index Code 915074B) (MM)*

The proposed expansion request for water delivery charges in Central Maui Parks is due to an increase in usage as a majority of the facilities are heavily utilized within this District. Additionally, the Department separated the Central District into two Districts in FY 2020 (Wailuku Maui Parks and Central Maui Parks) in which funding for utilities was not accurately allocated.

8. *We are having a very dry ho'oilō (wet season). With climate change, it may be something we see more often. Does the Department have any plans or strategies to conserve water usage throughout County parks and facilities, not only to cut down on costs but also wasteful uses of our water resources? (Page 13-64, Budget Details, Index Code 915090B, Sub-Object Code 6178) (TP)*

The Department is currently working with the Department of Water Supply on water conservation efforts which include the installation of graywater systems which will reduce the need for irrigation. These projects will be completed at the Launiupoko Park and Kanaha Beach Park.

To conserve water usage throughout County parks and facilities, older plumbing fixtures were replaced with new low flow fixtures. Changes were also made to existing irrigation systems by replacing high volume irrigation heads with new, lower volume irrigation heads as well as the completion of necessary adjustments to the irrigation system timers. At the beach parks, our Department has been replacing old ball valve showers with new push button showers which assist with water conservation. The Department staff continues to assess their facilities and repair all water leaks and plumbing issues as soon as a failure is identified.

9. *In both FY 2022 and FY 2023, \$72,000 has been allocated for Janitorial Supplies. Does the Department anticipate spending all of the FY 2022 funding? (Page 13-62, Budget Details, Index Code 915082B) (MM)*

The Department does not anticipate spending all of the FY 2022 funding allocated for Janitorial Supplies in Index Code 915082B due to the fact that the eight community centers/social halls and four gymnasiums within the East District were closed for eight of the twelve months in FY 2022. As these large facilities are now open and highly utilized throughout the year, the East District will require the requested \$72,700 for FY 2023.

10. *Is the new 3/4-Ton Truck with racks, utility box, and lift gate essential to maintain operations? Could the Department use a smaller truck for a similar function? (Page 13-79, Budget Details, Index Code 915074C) (MM)*

The vehicle being requested is for the Building Maintenance Repairer II position in the Central District. The larger truck is necessary to carry out the daily functions of the position. As the Building Maintenance Repairer II position is required to repair and maintain all facilities, the vehicle will need to be able to transport all the tools and large materials needed to complete the daily tasks and work orders.

A larger vehicle is required for secure storage of necessary tools, transporting of large material as well as being able to access areas in which repairs are required.

11. *The Department is requesting \$105,000 for a new large rotary mower. Can the existing large rotary mower be used until its useful life expectancy of three more years? (Page 13-82, Budget Details, Index Code 915343C) (MM)*

No, it cannot be used for another three or more years. The replacement of this large rotary mower is required as the current large rotary mower has various mechanical issues and is in the shop for repairs on a consistent basis. After assessments of this large rotary mower, the cost to repair the mower is starting to exceed the value of the equipment.

12. *What features will the security systems for the six pools across the County include? Are there annual fees for the new security systems? (Page 13-83, Budget Details, Index Code 915714C) (MM)*

The security systems will include cameras, motion sensors, and 24/7 monitoring capabilities which will help deter break-ins at the facilities and minimize vandalism during the hours in which these facilities are closed.

There will be monthly fees for monitoring of the equipment to ensure that it is working properly. These monthly fees will be funded from the Pools Operations budget.

13. *Can the two requested vehicles that are still under their estimated use of life continue to be used if they aren't replaced? Please explain why you are requesting them to be replaced ahead of their expected use life. (Page 13-99, Budget Details, Index Code 101401C) (MM)*

The two requested vehicles noted exceed the mileage baseline of 100,000 miles. Noted on page 13-99, Trucks 1595 and 1611 have 122,448 and 123,143 miles respectively. Repeat maintenance issues and repairs may affect daily operations. Additionally, with the estimated lead time of 2 years until delivery for new vehicles, the mileage will be in excess of 160,000 miles for each truck.

14. *The Department intends to purchase three replacement vehicles under Index Code 101401C, Ocean Recreational Activity Equipment. What will these vehicles be used for? (Page 13-99, Budget Details) (TP)*

These are replacement trucks for the Park Enforcement program. The trucks are used for daily patrol on the island of Maui, to include daily inspections for compliance at beach parks where Commercial Ocean Recreational Activity is either permitted or prohibited.

15. *The Department is requesting \$100,000 in funding for the Keawekapu Beach Access Parking Lot. Will this project be completed in phases? If so, please provide the cost per phase. Does the Department have any flexibility planned for this funding? Page 13-31, Budget Details, Index Code 915684B) (MM)*

The funding for the Keawekapu Beach Park Access Parking Lot project will be utilized for the design, permitting and improvements of the parcel. The Department will be able to identify the cost estimates and necessary phasing once the design and permitting has been completed.

16. *The Department is requesting \$130,000 in funding for fence replacement and other repairs and maintenance at the Waihee Golf Course Facility. Please provide information on what fencing material will be used as well as its expected lifespan. (Page 13-33, Budget Details, Index Code 915321B, Sub-Object Code 6138) (MM)*

The requested funding for the fencing replacement and other repairs and maintenance is \$100,000. The \$30,000 is a continuation of maintenance funds for the Waiehu Golf Course. The fencing material that will be utilized is 9-gauge uncoated wire. The expected lifespan for this fence material is between seven to ten years due to the facility's close proximity to the ocean and high salt content in this area.

17. *The FY 2023 Budget includes a decrease in Contractual Service due to the elimination of weekend services by Kalima o Maui. Are these services no longer needed? If they are still needed, how will this work be completed? (Page 13-71, Budget Details, Index Code 915152B, Sub-Object Code 6112; Page 472, Program Budget) (TP)*

These services are still needed. Work will be completed by the requested Park Caretaker I positions in the FY 2023 budget proposal.

18. *The FY 2023 Budget includes the deletion of \$50,000 in funding for a comprehensive assessment of highly utilized County park and recreational facilities in the Wailuku District that was a condition added by the Council in FY 2022. Please provide an update on the status of this assessment. (Page 13-13, Budget Details, Index Code 915036B, Sub-Object Code 6132) (KRF)*

The consultant contract for the comprehensive assessment is being finalized. The project will be initiated in May.

19. *The FY 2023 Budget includes the deletion of \$400,000 in funding for the Hamakualoa Open Space Preserve Master Use and Management Plan that was a condition added by the Council in FY 2022. Please provide an update on the status of this master use and management plan. (Page 13-25, Budget Details, Index Code 915666B, Sub-Object Code 6129) (KRF)*

A contract and scope of work with an archeological consultant is now being prepared and should be completed by the end of April. This project will be started once the cultural study of the Hamakualoa Open Space Preserve is completed, which is expected by the end of 2022.

20. *Please explain the \$50,000 increase for organic fertilizer. (Page 13-28, Budget Details, Index Code 915680B, Sub-Object Code 6001) (YS)*

With implementation of Ordinance 5242, Bill 72 which takes effect August 2022, the Department will need to utilize new organic fertilizers. These organic products which are higher in cost than the fertilizers currently being applied. Additionally, the new products will require more frequent applications.

Should you have any questions, please do not hesitate to contact me at Ext. 7230.

Sincerely,



KARLA H. PETERS
Director of Parks and Recreation

Attachments

c: Samuel Marvel, Deputy Director



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nakoa Street, Unit 2G, Wailuku, Hawaii 96793

ANNUAL REAL PROPERTY GRANT REPORT

Report Period Fiscal Year : _____

ORGANIZATION: _____

Tax Map Key Number(s): _____

Department of Parks and Recreation's Mission: The purpose of the Department of Parks and Recreation is to provide safe, satisfying and cost-effective recreational opportunities for the residents of and visitors to Maui County.

INSTRUCTIONS

Provide a **narrative** response to each question below for **each quarter and fiscal year**.

I. Program Data/Status Summary

- a. List each program goal/benchmark for the leased/licensed site and how it contributes towards the Parks Department's mission (noted above).
- b. What objectives/action steps were completed this fiscal year for each goal?
- c. What measurable outcomes were achieved this fiscal year?
- d. Were your organization's programs/activities open to the public? If so, how were they promoted to residents and visitors?
- e. Give actual number of attendees at activities, programs and events on property for each quarter of the fiscal year.
- f. What are your goals for next year? Please provide action steps and a timeline.

II. Narrative Report

- a. What program challenges occurred this fiscal year and how were they addressed and/or resolved?
- b. Describe any staff changes in your organization.
- c. Were there any fundraising activities on leased/licensed property? If so, please indicate how many, type of activity, primary beneficiary of the fundraising, and how your organization participated and benefited from the activity.
- d. Describe improvements on the property, its condition, and your risk evaluation program. How often are site inspections done and by who? Any future improvements planned?
- e. Disclosure of any organizational conflict of interest and criminal violations.
- f. Were audits done this fiscal year? If so please provide report. When is the next audit planned for your organization?

Please submit the following information with this report:

- a. Board of Directors' Minutes.
- b. Updated list of Board of Directors
- c. Financial status report including but not limited to the total revenue generated on the property leased/licensed.
- d. Update Tenant Contact Information Form.
- e. Current Liability Insurance Certificate naming the County of Maui as additional insured.

Report Prepared by: _____

Print Name/Title

Signature

Date

EXHIBIT "A"

Sea Level Rise : State of Hawai'i Sea Level Rise Viewer

An Interactive Mapping Tool in Support of the State of Hawai'i Sea Level Rise Vulnerability and Adaptation Report

[view full-screen map](#)

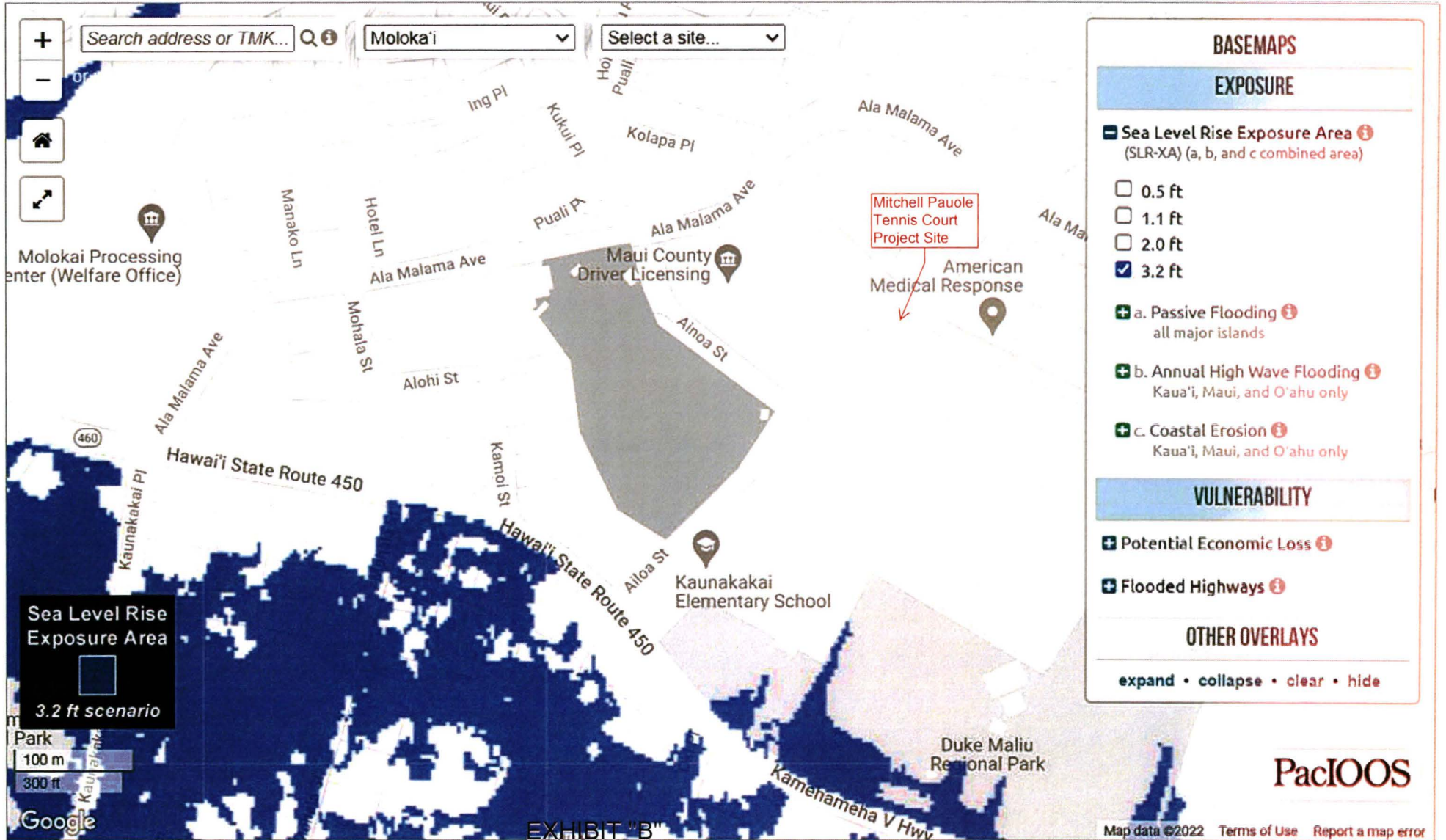


EXHIBIT "B"

Position ID	Position	Compensation Grade Profile	Supervisory Organization	Location	Cost Center	Division	Section	First Available	Earliest Hire Date	Target Hire Date	Job Requisition
P-27390	P-27390 Park Permits Clerk I (Unfilled)	BU03-SR11	Parks Permits and Enforcement Section (Lisa Almeida)	Eddie Tam Memorial Center	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	1/1/1900	10/1/2021		
P-27553	P-27553 Office Operations Assistant II (Unfilled)	BU03-SR10	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	11/1/2021	3/22/2022	4/1/2022	R-7741 Office Operations Assistant II (Open)
P-27560	P-27560 Special Events Specialist (Unfilled)	BU13-SR22	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	9/16/2021	9/22/2021	10/1/2021	R-7162 Special Events Specialist (Open)
P-28755	P-28755 Park Permits Clerk I (Unfilled)	BU03-SR11	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	6/1/2021	6/2/2021	7/1/2021	R-6838 Park Permits Clerk I (Open)
P-29286	P-29286 Park Security Officer I (Unfilled)	BU03-SR13	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	2/10/2022	2/17/2022	3/1/2022	R-7604 Park Security Officer I (Open)
P-29290	P-29290 Park Security Officer II (Unfilled)	BU03-SR15	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	12/1/2020	2/17/2022	3/1/2022	R-7603 Park Security Officer II (Open)
P-29848	P-29848 Park Security Officer I (Unfilled)	BU03-SR13	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	1/1/1900	3/28/2022		
P-30907	P-30907 Park Security Officer I (Unfilled)	BU03-SR13	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	1/1/2022	1/1/2022	2/1/2022	R-04853 Park Security Officer I (Open)
P-31939	P-31939 Park Security Officer I (Unfilled)	BU03-SR13	Parks Permits and Enforcement Section (Lisa Almeida)	Maui War Memorial Center Gym	915019 PARKS PERMIT ENFORCEMENT	Office of the Director - Parks and Recreation	Permits and Enforcement Section	1/12/2022	1/12/2022	1/16/2022	R-7433 Park Security Officer I (Open)
P-27141	P-27141 Accountant II (Unfilled)	BU13-SR20	Parks Admin Officer staff (Roxanne Pasalo)	Maui War Memorial Center Gym	915017 PARKS ADMINISTRATION	Office of the Director - Parks and Recreation		9/1/2021	10/16/2021	10/1/2021	R-7105 Accountant II (Open)
P-27274	P-27274 Pre-Audit Clerk II (Unfilled)	BU03-SR13	Parks Admin Officer staff (Roxanne Pasalo)	Maui War Memorial Center Gym	915017 PARKS ADMINISTRATION	Office of the Director - Parks and Recreation		1/1/1900	3/25/2020		
P-27425	P-27425 Staff Services Assistant (Unfilled)	BU03-SR13	Parks Admin Accounting Unit (Roxanne Pasalo (Inherited))	Maui War Memorial Center Gym	915017 PARKS ADMINISTRATION	Office of the Director - Parks and Recreation		11/1/2020	2/22/2021	7/16/2021	R-5739 Staff Services Assistant (Open)
P-29446	P-29446 Parks Concessions Contracts Specialist (Unfilled)	BU13-SR22	Parks Dir Office Staff (Spec. Coord. AdmOffcr) (Samual Marvel)	Maui War Memorial Center Gym	915017 PARKS ADMINISTRATION	Office of the Director - Parks and Recreation		7/16/2019	9/3/2020	9/16/2020	R-6162 Parks Concessions Contracts Specialist (Open)
P-27363	P-27363 Chief Of Planning And Development (Unfilled)	EM03	Parks Mgmt (Div Heads) (Samual Marvel)	Maui War Memorial Center Gym	915682 PARKS PLANNING & DEVELOPMENT	Planning and Development Division		1/1/1900	3/24/2022		
P-27393	P-27393 Civil Engineer III (Unfilled)	BU13-SR22	Parks Ping and Developmt Staff (Cheryl Akiona, Kristofer Baptist, +1)	Maui War Memorial Center Gym	915682 PARKS PLANNING & DEVELOPMENT	Planning and Development Division		11/1/2020	1/21/2022	2/1/2022	R-7498 Civil Engineer III (Open)
P-26958	P-26958 Golf Course Superintendent (Unfilled)	BU13-SR24	Parks Maint Div Staff and Mgmt (Const.Beaut Golf) (Christian Kinzle)	Waiehu Golf Course	915321 WAIEHU GOLF COURSE	Maintenance Division	Golf Course	2/23/2022	2/24/2022	3/1/2022	R-7613 Golf Course Superintendent (Open)
P-28933	P-28933 Golf Course Operations Clerk (Unfilled)	BU03-SR13	Parks Golf Course (Christian Kinzle (Inherited))	Waiehu Golf Course	915321 WAIEHU GOLF COURSE	Maintenance Division	Golf Course	3/12/2022	3/14/2022	3/16/2022	R-7702 Golf Course Operations Clerk (Open)
P-27142	P-27142 Chemical Treatment Worker II (Unfilled)	BU01-BC07	Parks Beautification (Christian Kinzle, Mike Mendiola)	Maui War Memorial Center Gym	915680 PARKS BEAUTIFICATION	Maintenance Division	Parks Beautification	10/1/2021	2/24/2022	3/1/2022	R-7630 Chemical Treatment Worker II (Open)
P-27227	P-27227 Tree Trimmer/Chemical Treatment Helper (Unfilled)	BU01-BC04	Parks Beautification (Christian Kinzle, Mike Mendiola)	Maui War Memorial Center Gym	915680 PARKS BEAUTIFICATION	Maintenance Division	Parks Beautification	3/1/2019	2/2/2022	2/16/2022	R-04764 Tree Trimmer/Chemical Treatment Helper (Open)
P-27318	P-27318 Parks Beautification Manager (Unfilled)	BU13-SR24	Parks Maint Div Staff and Mgmt (Const.Beaut Golf) (Christian Kinzle)	Maui War Memorial Center Gym	915680 PARKS BEAUTIFICATION	Maintenance Division	Parks Beautification	12/31/2021	2/11/2022	3/1/2022	R-7570 Parks Beautification Manager (Open)
P-26644	P-26644 Building Maintenance Repairer I (Unfilled)	BU01-BC09	Parks Construction Maintenance (Jarrad Kalua)	Parks Carpentry Shop	915667 CONSTRUCTION MAINTENANCE	Maintenance Division	Construction Maintenance	2/15/2022	2/16/2022	3/1/2022	R-7600 Building Maintenance Repairer I (Open)
P-27144	P-27144 Electrician-Electronic Equipment Repairer I (Unfilled)	BU01-BC11	Parks Construction Maintenance (Jarrad Kalua)	Parks Carpentry Shop	915667 CONSTRUCTION MAINTENANCE	Maintenance Division	Construction Maintenance	11/16/2021	12/13/2021	12/16/2021	R-7351 Electrician-Electronic Equipment Repairer I (Open)
P-27415	P-27415 Painter II (Unfilled)	BU01-WS09	Parks Construction Maintenance (Jarrad Kalua)	Parks Carpentry Shop	915667 CONSTRUCTION MAINTENANCE	Maintenance Division	Construction Maintenance	3/1/2022	3/28/2022	4/1/2022	R-7752 Painter II (Open)
P-28603	P-28603 Building Maintenance Repairer I (Unfilled)	BU01-BC09	Parks Construction Maintenance (Jarrad Kalua)	Kihei Community Center (New)	915667 CONSTRUCTION MAINTENANCE	Maintenance Division	Construction Maintenance	4/7/2021	4/12/2021	7/1/2021	R-6751 Building Maintenance Repairer I (Open)

P-27145	P-27145 Staff Services Assistant (Unfilled)	BU03-SR13	Parks Rec Division Staff and Mgmt (Mary Kieilty, Angus Peters)	Maui War Memorial Center Gym	915116 RECREATION STAFF	Recreation and Support Services Division		4/1/2020	6/15/2021	7/1/2021	R-5917 Staff Services Assistant (Open)
P-26592	P-26592 Pool Guard Trainee (Unfilled)	BU03-SR11	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	3/1/2022	3/7/2022	3/16/2022	R-7665 Pool Guard Trainee (Open)
P-27397	P-27397 Pool Guard Trainee (Unfilled)	BU03-SR11	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/1/2022	4/1/2022	4/1/2022	R-7764 Pool Guard Trainee (Open)
P-27399	P-27399 Pool Guard Trainee (Unfilled)	BU03-SR11	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	3/24/2022	4/1/2022	4/1/2022	R-7745 Pool Guard Trainee (Open)
P-27556	P-27556 Pool Guard (Unfilled)	BU03-SR13	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	1/1/1900	4/1/2022		
P-27590	P-27590 Pool Guard Trainee (Position Fill 04/11/2022, Chad Kaulukuku)	BU03-SR11	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	1/1/1900	2/16/2022	3/1/2022	R-7640 Pool Guard Trainee (Fill Date: 04/11/2022)
P-28980	P-28980 Clerk III (Unfilled)	BU03-SR10	Parks Aquatics Pools - Admin Staff (Duke Sevilla)	Maui War Memorial Center Gym	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	1/3/2022	1/21/2022	2/1/2022	R-7492 Clerk III (Open)
P-27296T	P-27296T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04186 Seasonal Lifeguard (Open)
P-27297T	P-27297T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04187 Seasonal Lifeguard (Open)
P-27298T	P-27298T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04188 Seasonal Lifeguard (Open)
P-27299T	P-27299T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04189 Seasonal Lifeguard (Open)
P-27300T	P-27300T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04190 Seasonal Lifeguard (Open)
P-27301T	P-27301T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Cooke Memorial Pool	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	8/30/2019	10/30/2019	11/1/2019	R-05019 Seasonal Lifeguard (Open)
P-27302T	P-27302T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04193 Seasonal Lifeguard (Open)
P-27303T	P-27303T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04194 Seasonal Lifeguard (Open)
P-27304T	P-27304T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04195 Seasonal Lifeguard (Open)
P-27332T	P-27332T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04196 Seasonal Lifeguard (Open)
P-27333T	P-27333T Seasonal Lifeguard (Unfilled)	Seasonal Lifeguard	Parks Aquatics Pools - Maui (Sirena Lacour, Duke Sevilla)	Kahului Community Center Annex	915714 POOLS SALARIES	Recreation and Support Services Division	Aquatics Division	4/8/2019	4/8/2019	6/16/2019	R-04197 Seasonal Lifeguard (Open)
P-27515	P-27515 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec Central Baseyard Staff (Patrick Fuentes)	Maui War Memorial Center Gym	915074 CENTRAL MAUI PARKS	Recreation and Support Services Division	Central District - Recreation and Support Services	3/30/2022	4/1/2022	4/1/2022	R-7758 Park Caretaker I (Open)
P-27565	P-27565 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec Central Baseyard Staff (Patrick Fuentes)	Maui War Memorial Center Gym	915074 CENTRAL MAUI PARKS	Recreation and Support Services Division	Central District - Recreation and Support Services	3/1/2022	3/17/2022	4/1/2022	R-7717 Park Caretaker I (Open)
P-26978	P-26978 Park Caretaker I (Position Fill 04/16/2022, Justin Tavares)	BU01-BC03	Parks Rec East Coastal Baseyard Staff (Paul Manzano)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	1/1/1900	2/1/2022	2/1/2022	R-7508 Park Caretaker I (Fill Date: 04/16/2022)
P-27193	P-27193 Recreation Assistant I (Unfilled)	BU03-SR09	Parks Rec East-Hana Parks Staff (Zelda-Mae Kahala)	Hana Community Center	915108 HANA PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	1/21/2020	2/18/2020	3/1/2020	R-5521 Recreation Assistant I (Open)
P-30606	P-30606 Seasonal Park Caretaker (Unfilled)	Seasonal Park Caretaker	Parks Rec East-Hana Parks Staff (Zelda-Mae Kahala)	Hana Community Center	915108 HANA PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	12/3/2019	12/3/2019	6/1/2020	R-05186 Seasonal Park Caretaker (Open)
P-27042	P-27042 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec East Upcountry Baseyard Staff (Logan Kanamu)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	1/1/1900	6/1/2021		

EXHIBIT "C"

P-27226L	P-27226L Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec East Upcountry Baseyard Staff (Logan Kanamu)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	1/1/1900	8/1/2020		
P-27189	P-27189 Recreation Aide (Unfilled)	BU03-SR07	Parks Recreation Staff - East (Louise Webb)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	8/1/2021	8/14/2021	8/16/2021	R-7046 Recreation Aide (Open)
P-27191	P-27191 Recreation Aide (Unfilled)	BU03-SR07	Parks Recreation Staff - East (Louise Webb)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	12/1/2021	12/10/2021	12/16/2021	R-7350 Recreation Aide (Open)
P-27356	P-27356 Recreation Assistant II (Unfilled)	BU03-SR11	Parks Recreation Staff - East (Louise Webb)	Eddie Tam Memorial Center	915082 EAST MAUI PARKS	Recreation and Support Services Division	East District - Recreation and Support Services	1/1/2020	7/8/2021	7/16/2021	R-6960 Recreation Assistant II (Open)
P-27239	P-27239 Recreation Assistant I (Unfilled)	BU03-SR09	Parks Recreation Staff - Molokai (Melveena Starkey)	Molokai Civic & Rec. Center/Mitchell Pauole Center	915231 MOLOKAI PARKS	Recreation and Support Services Division	Molokai District - Recreation and Support Services	7/20/2021	9/1/2021	9/1/2021	R-6985 Recreation Assistant I (Open)
P-27551	P-27551 Park Caretaker I (Position Fill 04/14/2022: Bradlee Ledesma)	BU01-BC03	Parks Rec Molokai Parks Staff (Guy Espaniola)	Molokai Civic & Rec. Center/Mitchell Pauole Center	915231 MOLOKAI PARKS	Recreation and Support Services Division	Molokai District - Recreation and Support Services	1/1/1900	9/16/2021	10/16/2021	R-7188 Park Caretaker I (Fill Date: 04/14/2022)
P-30605	P-30605 Seasonal Park Caretaker (Unfilled)	Seasonal Park Caretaker	Parks Rec Molokai Parks Staff (Guy Espaniola)	Molokai Civic & Rec. Center/Mitchell Pauole Center	915231 MOLOKAI PARKS	Recreation and Support Services Division	Molokai District - Recreation and Support Services	12/3/2019	12/3/2019	6/1/2020	R-05187 Seasonal Park Caretaker (Open)
P-27242	P-27242 Recreation Technician I (Unfilled)	BU03-SR13	Parks Recreation Staff - South (John-Henry Ah-Sau)	Kihei Community Center (New)	915165 SOUTH MAUI PARKS	Recreation and Support Services Division	South District - Recreation and Support Services	7/16/2021	9/8/2021	9/16/2021	R-7120 Recreation Technician I (Open)
P-29357	P-29357 Recreation Assistant I (Unfilled)	BU03-SR09	Parks Recreation Staff - South (John-Henry Ah-Sau)	Kihei Community Center (New)	915165 SOUTH MAUI PARKS	Recreation and Support Services Division	South District - Recreation and Support Services	12/14/2019	6/26/2021	7/1/2021	R-6922 Recreation Assistant I (Open)
P-27046	P-27046 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec West Parks Staff (Edward Curmao, Sean Gordon)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	1/30/2022	3/2/2022	3/16/2022	R-7650 Park Caretaker I (Open)
P-27198	P-27198 Recreation Aide (Unfilled)	BU03-SR07	Parks Recreation Staff - West (Sean Gordon)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	7/23/2021	9/28/2021	9/1/2021	R-6991 Recreation Aide (Open)
P-27199	P-27199 Office Operations Assistant II (Unfilled)	BU03-SR10	Parks Rec WEST District Staff, Supv. Ldrs (Sean Gordon, Mary Kielty, +1)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	8/1/2021	10/1/2021	10/16/2021	R-7179 Office Operations Assistant II (Open)
P-27231	P-27231 Parks & Recreation District Supervisor III (Unfilled)	BU13-SR24	Parks Rec Division Staff and Mgmt (Mary Kielty, Angus Peters)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	2/23/2022	3/2/2022	3/16/2022	R-7652 Parks & Recreation District Supervisor III (Open)
P-28582	P-28582 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec West Parks Staff (Edward Curmao, Sean Gordon)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	3/1/2022	3/2/2022	3/16/2022	R-7651 Park Caretaker I (Open)
P-28592	P-28592 Park Caretaker I (Unfilled)	BU01-BC03	Parks Rec West Parks Staff (Edward Curmao, Sean Gordon)	Lahaina Recreation Center-Phase I	915090 WEST MAUI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	3/27/2022	4/1/2022	4/1/2022	R-7765 Park Caretaker I (Open)
P-30607	P-30607 Seasonal Park Caretaker (Unfilled)	Seasonal Park Caretaker	Parks Rec West-Lanai Parks Staff (Sean Gordon, Anela Sanches)	Lanai Baseyard	915256 LANAI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	12/11/2019	12/11/2019	6/1/2020	R-05212 Seasonal Park Caretaker (Open)
P-30926	P-30926 Recreation Aide (Unfilled)	BU03-SR07	Parks Rec West-Lanai Parks Staff (Sean Gordon, Anela Sanches)	Lanai Baseyard	915256 LANAI PARKS	Recreation and Support Services Division	West District - Recreation and Support Services	12/16/2021	1/20/2022	2/1/2022	R-7481 Recreation Aide (Open)
P-31952	P-31952 Summer 2022 PALS Office Coordinator (Unfilled)	PALS Office Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7623 Summer 2022 PALS Office Coordinator (Open)
P-31953	P-31953 Summer 2022 PALS Office Coordinator (Unfilled)	PALS Office Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7623 Summer 2022 PALS Office Coordinator (Open)
P-31954	P-31954 Summer 2022 PALS Site Coordinator (Unfilled)	PALS Site Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7615 Summer 2022 PALS Site Coordinator (Open)
P-31955	P-31955 Summer 2022 PALS Site Coordinator (Unfilled)	PALS Site Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7615 Summer 2022 PALS Site Coordinator (Open)
P-31956	P-31956 Summer 2022 PALS Site Coordinator (Unfilled)	PALS Site Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7615 Summer 2022 PALS Site Coordinator (Open)
P-31957	P-31957 Summer 2022 PALS Site Coordinator (Unfilled)	PALS Site Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7615 Summer 2022 PALS Site Coordinator (Open)
P-31958	P-31958 Summer 2022 PALS Site Coordinator (Unfilled)	PALS Site Coordinator	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7615 Summer 2022 PALS Site Coordinator (Open)

P-32270	P-32270 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)
P-32271	P-32271 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)
P-32272	P-32272 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)
P-32273	P-32273 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)
P-32274	P-32274 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)
P-32275	P-32275 Summer 2022 PALS Program Specialist (Unfilled)	PALS Program Specialist	Parks Rec PALS Staff (Ryan Min)	Kahului Community Center Annex	915055 PLAY & LEARN SESSIONS	Recreation and Support Services Division	PALS	3/6/2022	3/6/2022	5/16/2022	R-7622 Summer 2022 PALS Program Specialist (Open)

BFED Committee

From: Melissa Agtunong <Melissa.P.Agtunong@co.maui.hi.us>
Sent: Thursday, April 14, 2022 2:14 PM
To: BFED Committee
Cc: Karla Peters; Samuel Marvel
Subject: FY 2023 Budget (PR-1)
Attachments: (PR-1) Response.pdf

Please see attached response from the Department of Parks and Recreation.

Mahalo,
Melissa Jahja (Agtunong)
Office of the Mayor | County of Maui
(808)270-8263