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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

November 3, 2025

Mr. Shayne Agawa, Director  
Department of Environmental Management  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Agawa:

SUBJECT: **ADMINISTRATION AND MANAGEMENT OF GRANTS**  
(BFED-20(12))

The Council's Budget, Finance, and Economic Development Committee intends to discuss the administration and management of your Department's grants at a future meeting.

May I please request the following:

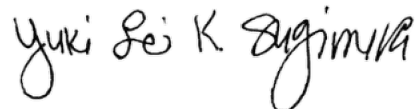
1. The status of the Fiscal Year 2026 grant to the Maui Invasive Species Committee.
  - a. If the agreement is executed, please provide a copy of the grant agreement.
  - b. If the grant agreement is not executed, please identify the specific issues preventing execution.
2. Identification of any prior fiscal year grants which may have an unexpended balance and a description of how those funds may be used.

May I further request you transmit your response to [bfed.committee@mauicounty.us](mailto:bfed.committee@mauicounty.us) by **November 13, 2025**. To ensure efficient processing, please include the Committee item number in the subject line.

Mr. Shayne Agawa  
November 3, 2025  
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Should you have any questions, please contact me or the Committee staff (Kirsten Szabo at ext. 7662, or Pauline Martins at ext. 8039).

Sincerely,

A handwritten signature in black ink, reading "Yuki Lei K. Sugimura". The signature is written in a cursive, flowing style.

YUKI LEI K. SUGIMURA, Chair  
Budget, Finance, and Economic  
Development Committee

bfed:ltr:020(12)aem01:kes

cc: Mayor Richard T. Bissen, Jr.

## BFED Committee

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**From:** BFED Committee  
**Sent:** Monday, November 3, 2025 4:02 PM  
**To:** 'Shayne.Agawa@co.maui.hi.us'; Michael.Petersen@co.maui.hi.us; Nadine Orikasa  
**Cc:** 'Zeke Kalua'; 'Michelle Santos'  
**Subject:** ADMINISTRATION AND MANAGEMENT OF GRANTS (BFED-20(12))  
**Attachments:** Correspondence to Environmental Management 11-03-2025.pdf