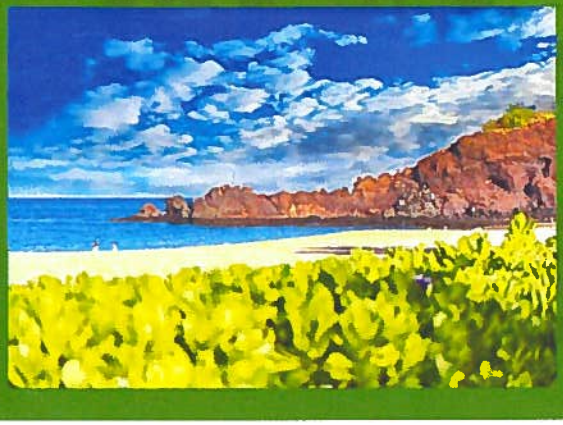
BF-1 COMMITTEE
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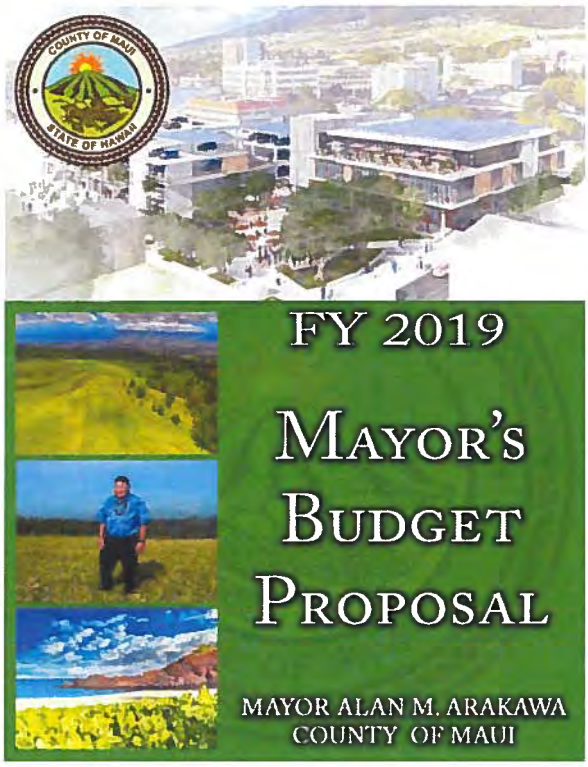




FY 2019

Mayor's Budget Proposal

MAYOR ALAN M. ARAKAWA
COUNTY OF MAUI



On the Cover:

"Investing in the Future"

This year's cover represents the long-term planning that requires investment to implement. The Wailuku Civic Hub and purchase of conservation land on the slopes of Haleakala are investments into the future of our community that will have a positive impact lasting generations.

Through diligent planning and fiscal management, we can have the ability to plan and invest in our shared future. This is the legacy we leave for generations to come, as we work together to keep Maui No Ka 'Oi.

* * *

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Michael Busch, Budget Specialist
June Ono, Budget Specialist
Tina Silva, Grants Specialist

With generous assistance from:
The Department of Finance
and all county departments'
employees who developed
the department proposed budgets

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Distinguished Budget Presentation Award

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of Maui

Hawaii

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the County of Maui, Hawaii for its annual budget for the fiscal year beginning July 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The County of Maui follows recommended budget practices set forth by the GFOA and the National Advisory Council on State and Local Budgeting (NACSLB). The County of Maui has received the GFOA's Distinguished Budget Presentation Award for the past 25 years. Our goal is to continue to produce a document that is useful and worthy of this award.

Reader's Guide to the Budget

Welcome! You are holding the Mayor's Proposed Budget for Fiscal Year 2019, which begins on July 1, 2018 and ends on June 30, 2019. This document has been prepared to help you, the reader, learn about the issues affecting the Maui County community, how Mayor Arakawa and his administration propose to meet the communities' needs, and to provide information necessary for our policymakers, the member of the Maui County Council, to make important resource decisions.

The budget document is organized into several sections. Each section and its contents are described below:

Introduction – The introduction includes the Mayor's Budget Message, which succinctly communicates the administration's priorities in driving the budget process and highlights major changes and key initiatives included in the FY 2019 budget. This section also includes a list of the administration's goals and corresponding icons which appear throughout the document to illustrate how our various departmental objectives and capital improvement projects align with the Mayor's broader goals for Maui County, the County's long-term financial plan, directory of county officials, the organization chart, and county profile.

Budget Overview – The Budget Overview section provides a broad overview of the FY 2019 Proposed Budget and a summary of organization changes.

Budget and Financial Policies – This section highlights the budget guidelines and financial policies of the County of Maui.

Financial Summaries – This section includes summaries of County funds' historical and adopted revenues and expenditures, ensuing fiscal year's operating budget by department, changes in fund balance, summaries of major revenue sources, and a summary of equivalent personnel.

Department Program Summaries are presented in alphabetical order. This section includes organization charts for each department for the purpose of detailing the department's structure as well as the Department Summaries and Program Narratives, Goals and Objectives, and Performance Measurements.

Capital Improvement Program (CIP) - This section represents the County of Maui's financial plan and planned expenditures for the County's capital projects including descriptions, justifications for projects, as well as future anticipated operations and maintenance costs that should be planned for.

Glossary and Abbreviations - This section contains a glossary of budget-related terms, a useful acronym table, and an index.

The following pages explain the layout of a department's operating budget overview in Section 5 (Department Program Summaries) and a capital project page in Section 6 (Capital Improvement Program (CIP).

The county's budget is comprised of many different funds, of which, the General Fund is the most notable. The General Fund includes the operating funds for the majority of county departments including, Fire and Public Safety, Housing and Human Concerns, Police, Parks and Recreation, and a portion of Public Works. This fund also provides funding for capital projects and supplemental transfers to the Environmental Protection and Sustainability and Golf Funds.

Reader's Guide to the Budget

Presented within the County of Maui operating budget are details of each department budget as well as program summaries. The program summary for each department includes the following sections:

- **Department Summary**: Includes an organizational chart, strategies to accomplish the department/agency's mission or purpose and the links to each countywide outcome, description of the department/agency's purpose, charts of ensuing fiscal year expenditures and equivalent personnel, summary of equivalent personnel by program, strategies to accomplish the department/agency's mission or purpose, and a description of the external factors impacting the department/agency's operations.

- **Program Narratives**: Includes a brief statement of the program's purpose or function, countywide outcome(s), population served, services provided, key activity goals and measures, detailed expenditures summary by character and object, equivalent personnel summary by position title, significant funding changes from the current fiscal year's budget, and grant subsidy detail, if applicable. A program may be funded by more than one type of fund. The type of funding for the program described is indicated in the titles of the summaries. Programs that are funded through Grant Revenue Fund and Revolving Funds are also presented. Adjustments due to inflationary factors were determined by the following rates and assumptions:

Continuation Budget Changes from FY 2018 Adopted Budget: Includes a brief explanation of changes for items with increases and/or decreases of $10,000 or more from the FY 2018 Adopted Budget, at the object level. The **Continuation Budget Changes** table includes the Mayor's allowable adjustments that are generally categorized as either inflationary adjustments or other allowable budget adjustments for the following purposes:

1. **Personnel Related Items** – Funds required for longevity pay based on the most current bargaining unit contracts.
2. **Annualization of Programs and New Facilities** – Increases to annualize programs or new facilities that were funded only for a portion of FY 2018.
3. **Operating Reserves** – Operating costs to make facilities operational and functional are allowed in the continuation budget for authorized capital projects scheduled for completion during FY 2019.
4. **Nonrecurring Items** – Nonrecurring or one-time items approved by the County Council that may be removed from the continuation budget, including equipment and vehicle purchases included in the FY 2018 Adopted Budget.
5. **Statutorily Established Salary Increases** – Salary increases required by statutes for specified position classifications.
6. **Equipment – On-Going Lease** – Increases relating to on-going leased equipment such as copy machines.
7. **Salary Adjustments** – The salary related amounts based on the authorized budget for FY 2018 plus any necessary annualizing of positions.
8. **Allowable Inflationary Adjustments** - Departments use allowable inflationary adjustment rates as provided by the Budget Office to accurately project budgetary needs created by inflation for FY 2019. The rates are used to develop increases and/or decreases in those items subject to the inflationary factors. Requests for increases and/or decreases in funding related to inflation are considered for Water, Sewer, Electricity, Propane, Gasoline and Diesel Fuel. Below is the Schedule of Inflationary Factor that was provided to the departments in order to calculate these adjustments:

Item	Sub-Object Code	FY 2019	
Water	6178	0.05	*
Sewer	6150	0.05	*
Electricity	6120	0.12	*
Propane	6022	0.05	*
Gasoline and Diesel Fuel	6022/6023	0.20	*

*Inflationary factors are applied to the average of FY 2016 and FY2017 actual expenditures. Reductions should be reflected for energy savings measures. Increases other than inflation need to be presented as an expansion.

In addition to the allowable continuation items mentioned above, departmental proposals to change a program by redirecting funds from one program to another are also reflected as part of the Continuation Budget Request.

- **Expansion Budget Requests from FY 2018 Adopted Budget** - Includes the following items: increase in salaries and premium pay, including equivalent personnel; additional operating funds above those allowed in the continuation budget, including new and/or pilot programs; equipment purchases; funds to replace grant awards no longer provided to the county; and any expansion request that is related to information technology.

- **County Grant Subsidy Detail** - Includes the name of grantee/program, prior fiscal years' actual amounts, current fiscal year's appropriation amount, and ensuing fiscal year's proposed amount for each line item grant. It also includes a description of each county grant subsidy program. This section is presented as applicable to the department.

Reader's Guide to the Budget

Examples of the detailed expenditures summary by character and object, equivalent personnel summary by position title, continuation and expansion budget changes from current fiscal year's budget, and county grant subsidy detail are presented on the next few pages with descriptions to help readers gain a better understanding of the information provided.

Represents the different types of account codes within the county's budget. ***See table below for detailed descriptions of Character Types and Object Descriptions.***

Actual expenditures recorded in the Integrated Financial Accounting System (IFAS) for FY 2016 and FY 2017.

Budget adopted by the Council for FY 2018.

Mayor's Proposed Budget for FY 2019.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$75,718	$44,961	$0	$16,000	$16,000	N/A
WAGES & SALARIES	$518,219	$511,614	$573,272	$592,806	$19,534	3.4%
Salaries and Wages Total	**$593,937**	**$556,575**	**$573,272**	**$608,806**	**$35,534**	**6.2%**
Operations						
MATERIALS & SUPPLIES	$19,177	$26,515	$19,650	$19,650	$0	N/A
SERVICES	$25,660	$18,598	$41,900	$43,900		
UTILITIES	$30,815	$28,259	$33,431	$37,419		
TRAVEL	$11,826	$12,421	$18,400	$18,400		
OTHER COSTS	$189,937	$197,653	$188,300	$188,300		
SPECIAL PROJECTS	$			$0		
Operations Total	**$277,**			**$307,669**	**$5,988**	**2.0%**
Equipment						
LEASE PURCHASES	$5,500	$4,433	$6,500	$6,500	$0	N/A
MACHINERY & EQUIPMENT		$0	$0	$0	$0	N/A
Equipment Total		**433**	**$6,500**	**$6,500**	**$0**	**N/A**
Program Total	**$877,252**	**$844,454**	**$881,453**	**$922,975**	**$41,522**	**4.7%**

Indicates the change in dollars and percent from FY 2018 Adopted to FY 2019 Proposed.

Represent subtotals for each character type.

Total sum of all character types.

The budget details provide the account type at the object level. The Object Descriptions found within each Character Type are listed in the table below.

Character Type	Object Description[1]
Salaries and Wages	Wages and Salaries, Other Premium Pay and Fringes
Countywide Expenditures	Fringe Benefits and Employee Welfare, Pensions, Other Employee Welfare, Other Costs, Materials and Supplies, and Services
Operations	Materials and Supplies, Services, Utilities, Other Costs, Budgeted Expenditures, Interest Expense, Debt Service, Interfund Cost Reclassification, Non-Operating Expenses, Non-Operating Grant Expenses, Amortization of Debt Expense, Non-Budget Expenditures, and Special Projects
Debt Service	Debt Service, Interest and Issuance Costs and Principal Costs
Transfers Out	Transfers out to General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Other Governmental Funds, Proprietary Funds, and Full Accrual Fund
Transfers In	Transfers in to General Fund, Special Revenue Funds, and Other Governmental Funds

[1] Each object type consists of various sub-object codes. The sub-object code is the county's lowest level of account detail. For a list of sub-object descriptions under each object type, please contact the Budget Office.

Character Type	Object Description
Equipment or Capital Outlays	Land, Buildings, Leasehold Improvements, Machinery and Equipment, Lease Purchases, Asset Disposal, Transferred to Fixed Assets, and Capital Improvement Program (CIP) Expenditure

Provides the title of each position.

Provides the E/P count per position title as adopted by County Council for FY 2016, FY 2017 and FY 2018.

Mayor's Proposed E/P count for FY 2019.

Indicates the change in E/P count and percentage from FY 2018 Adopted to FY 2019 Proposed.

Equivalent Personnel by Position Title

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant I	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
First Deputy Prosecuting Attorney			1.0	1.0	0.0	N/A
Law Office Manager			1.0	1.0	0.0	N/A
Personnel Assistant I			1.0	1.0	0.0	N/A
Prosecuting Attorney			1.0	1.0	0.0	N/A
Victim Witness Director	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**	**N/A**

Provides the total E/P count by program for each fiscal year.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES		
908012A-5101 Regular Wages: Adjustments in salaries base bargaining increases, positions filled at lower pay scales and Human Resources Specialist V to a Human Resources Specialist Trainee.	-$17,827	0.0
Operations		
MATERIALS & SUPPLIES:		
908012B-6060 Small Equipment - under $1000: Deletion of one-time appropriation for replacement of conference room table and chairs.	-$10,000	
Equipment		
None	$0	

Items are presented by index code along with explanations of changes from FY 2018 Adopted to FY 2019 Proposed.

Reflects the FY 2019 change in E/P count, if any.

NOTE: The total amount of Continuation Budget Changes is purposely omitted since amounts presented include only those that are +/- $10,000 from the FY 2018 Adopted Budget.

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
913012B-5101 Advertisement: Increase for Notice of Public Hearings for petitions, etc.	$4,000	
913012B-5132 Professional Services: Increase for court reporting services for Liquor Commission and board hearings.	$8,000	
Equipment		
MACHINERY & EQUIPMENT:		
913012C-7040 Motor Vehicles: Funding to replace three old, high mileage sedans with electric vehicles at $35,000 per vehicle.	$105,000	
913012C-7044 Other Equipment: Funding to replace system in conference room.	$25,000	
TOTAL PROPOSED EXPANSION BUDGET	**$142,000**	**0.0**

A description of the change(s) and additional appropriation amount adopted in the fiscal year.

Total Expansion Budget in both dollar and E/P amounts, if any, for FY 2019.

List of the grantee or program that will be receiving grant awards from the county, also listed as a line item grant in the budget ordinance.

Indicates the actual amount of grant award received by the grantee in FY 2016 and FY 2017.

Indicates the amount of grant subsidy appropriated in FY 2018.

Mayor's Proposed Budget for FY 2019.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Development Impact Fee Study	$0	-$3,095	$0	$0
Small Town Planning	-$19,885	$0	$0	$0
University of Hawaii Maui College Sea Grant	$93,650	$83,916	$104,000	$104,000
Wailuku First Friday Events	$0	$25,000	$0	$0
TOTAL COUNTY GRANT SUBSIDY – ADMINISTRATION & PLANNING PROGRAM	**$73,765**	**$105,821**	**$104,000**	**$104,000**

County Grant Subsidy Program Description

Provides a description of the grant award program.

University of Hawaii Maui College Sea Grant

Grant funding provides 80% of the salary, 35% employee fringe and nominal indirect costs (3.5%) for the University of Hawaii Maui College Sea Grant extension agent on Maui, who essentially works full-time with the Planning Department's shoreline planners and assists with the county's compliance with State Coastal Zone Management Law (Chapter 205A, HRS).

Guidelines to the Capital Project Sheet

Listed below are the terminologies and abbreviations used in capital project sheets. Project sheets provide detailed information about the proposed capital project, its relevance to strategic plans, and financial information.

Each project sheet contains the following components:

Project Name: This is a descriptive name that provides the reader with some basic information about the project.

CBS No.: This is a unique identification number assigned to the project for tracking and Capital Budget System (CBS) purposes.

Department Name: Name of the department responsible for managing the capital project.

District: One of eight community districts within Maui County: Hana, Paia-Haiku, Makawao-Pukalani-Kula, Wailuku-Kahului, Kihei-Makena, West Maui, Lanai and Molokai. A designation of Countywide indicates the project benefits or is used in more than one district.

CBS No. CBS-3177

Project Name: Bridge Inspection and Evaluation of Various County Bridges
Department: Department of Public Works
District: Countywide
Project Type: Other Projects
Anticipated Life: 2 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
80,000	0	300,000	300,000	0	0	0	0	600,000

PROJECT DESCRIPTION

Bridge inspections will be done in accordance with the requirements of the FHWA National Bridge Inspection Standards and the American Association of State Highway and Transportation Officials (AASHTO) Manual for Condition Evaluation of Bridges. Report for each bridge shall include inspection findings, recommendations for repair, and cost estimates.

PROJECT JUSTIFICATION

The bridge inspections are a pre-requisite for qualification into the FHWA bridge replacement/rehabilitation program. This program prioritizes bridges for replacement/rehabilitation/repairs making them eligible for 80% Federal funding.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No direct impact on operations.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Other	GF	0	300,000	300,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Other	07/01/2020	12/01/2021	600,000
Total Capital Project Costs			600,000
Total O&M Costs			0
Total Capital & Operating Costs			600,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Federal Fund	0
General Fund	600,000
Highway Fund	0
Total Funding Requirements	600,000

Project Type: Maui County has eight different project types:

1. **Drainage**: projects include road drainage and gulch improvements and drainage master plans.
2. **Government Facilities**: projects include construction, improvements, or repairs to facilities such as fire and police stations, youth centers, base yards, historic sites and other general government facilities.
3. **Other Project:** include capital projects for the county that are not classified project types and for capital equipment related projects.

4. **Parks and Recreation**: projects include playing field construction, gym improvements, swimming pool construction and repair, and court resurfacing.
5. **Road Improvements**: projects include new construction, resurfacing, safety improvements, bikeways, sidewalks, and bridge repair and maintenance.
6. **Sanitation**: projects include landfill facility expansion, closure and composting/recycling projects.
7. **Wastewater**: projects include pump station improvements, facility upgrades and transmission system improvements.
8. **Water Supply**: projects include construction, repair and maintenance of facilities and infrastructure of water utility.

Anticipated Life Cycle: The projected useful life (number of years) of a capital project.

Project Description: Briefly describes the capital project, type and scope of work that will be done and other relevant information regarding the project.

Project Justification: Justifies the need for the project and describes the major benefits or reasons why this project is required. It may include information such as relieving current inadequacies, meeting new and/or increase service demands, benefits to the environment, health and safety issues, etc.

Strategic Plan Alignment: Identifies the capital project's relevance to the department's strategic plan, the Countywide Priority Results, and the County's General Plan or Island Plans.

Operating Impact Narrative: Defines the project's impact on the annual operating budget for the departments. It includes items such as changes in staffing levels, anticipated expenses for salaries, operations, maintenance, and utility.

Start/End Date: Dates each project phase is anticipated to start and be completed.

Project Phase: Each capital project includes estimated project costs in the following phases:

1. **Acquisition-Land or Building:** Covers all aspects of the project associated with or incidental to the acquisition of any interest in land or building required in connection with the project, including appraisal necessary for the acquisition.
2. **Planning:** Includes feasibility studies, environmental assessments/impact statements, and permitting.
3. **Design:** Includes topographic surveys, development of plans and specifications, and preparation of cost estimates.
4. **New Construction:** A new construction project is a single undertaking involving construction of one or more facilities. Included in the project are: all work necessary to accomplish a specific purpose and produce a complete and usable new structure; the equipment installed and made part of the facility; and site development. New construction includes:
   - Construction of or site work for a new plant, including erection, installation, or assembly of a new building, structure, or utility system.
   - Any addition, expansion, or extension to a structure that adds to its overall exterior dimensions.
   - Complete replacement of a facility that, because of age, hazardous conditions, obsolescence, structural and building safety conditions or other causes, is beyond the point

- where it may be economically repaired or renovated and can no longer be used for its designated purpose.

5. **Renovations:** Renovations include:
   - Alteration of interior space arrangement and other physical characteristics, such as utilities, so that a structure may be more effectively used for its present designated functional purpose.
   - Conversion of interior arrangement and other physical characteristics, such as utilities and fix equipment installed on and made a part of the facility or structure, so that an existing structure may be effectively utilized for a new functional purpose.
   - Renovation of most or all of a facility or structure or an existing mechanical system to comply with current building code requirements or to modernize it so that it may be more effectively used for its designated functional purpose.
   - Restoration of a facility or structure to the maximum extent possible to its former or original state (historic property).
   - Relocation from one site to another of a facility or structure either by moving it intact or by disassembling it and subsequently reassembling it.
   - Major repair to restore a facility, mechanical system, or utility system to a condition that allows it to continue to be appropriately used, including the reprocessing or replacement of parts or materials that have deteriorated by action of the elements or "wear and tear" in use.
6. **Furniture, Fixture, and Equipment:** Equipment is a tangible resource of a permanent or long-term nature used in an operation or activity.
7. **Other:** Any additional costs (i.e. construction management services) associated with this project, which do not fit one of the preceding categories.

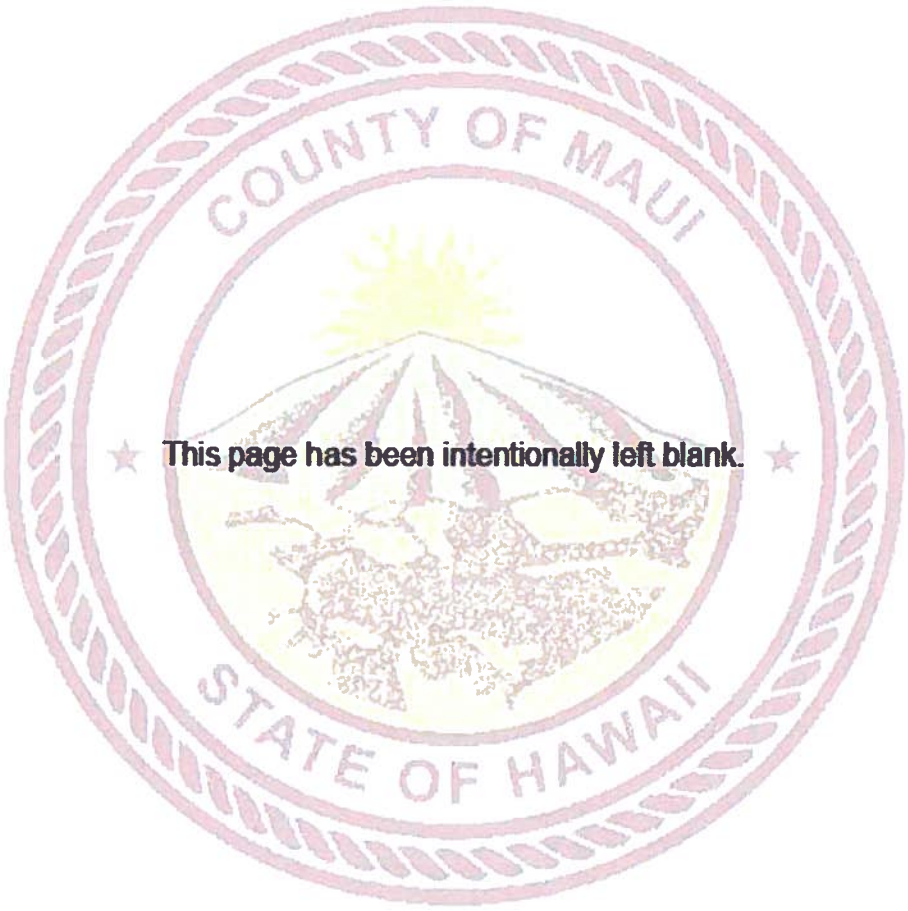
Funding Code: Project funding is identified as potential sources for capital projects for planning purposes. The source codes on each of a project sheet indicates the following:

AH	Affordable Housing Fund
BW	Bikeway Fund
GB	General Obligation Bond issues secured by the county's General Fund
GF	General Fund
FD	Federal funds, usually related to highway and public transportation system projects. Generally, federal funds are provided at the rate of $4 to $1 county match for the construction portion of qualifying projects
HF	Highway Fund
LBF	Lapsed Bond funds are proceeds from the issuance of general obligation bonds that lapse six months after the end of the fiscal year
LF	Liquor Control Fund
OG	Other grant fund sources not identified in other funding codes
PA	Park assessment is land, or funds in lieu of land, that is dedicated or paid to the county as a condition of the approval of a subdivision. The funds may be used for the purpose of providing parks and playgrounds
SRF	State Revolving Loan Fund for Water and Wastewater projects
ST	State funded projects
SW	Solid Waste Fund
WF	Wastewater Fund
WR	Restricted Water Fund
WU	Unrestricted Water Fund

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Introduction





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ALAN M. ARAKAWA
MAYOR

200 SOUTH HIGH STREET
WAILUKU, HAWAII 96793

OFFICE OF THE MAYOR
Ke'ena O Ka Meia
COUNTY OF MAUI
Kalana O Maui

March 23, 2018

Honorable Mike White, Chair
And Members of the County Council
200 South High Street
Wailuku, Maui, Hawaii 96793

Aloha Chair White and Members:

As I present to you my 12th Mayor's Proposed Budget I am reminded of an 'Ōlelo No'eau, *hahai no ka ua i ka ulula`au.* The literal translation of this Hawaiian proverb is the rain follows the forest. This has been the hallmark of my service to our community. My administration has worked hard to plan and invest in our community and government so that the rewards can be reaped for generations to come. It has not been easy and I haven't done it alone. With the support of six biennial councils, their members, the directors, management and employees of our county government and in partnership with our citizens we have accomplished much but there is still more investment required.

The Fiscal Year (FY) 2019 Mayor's Proposed Budget included with this message balances available revenue with operating and capital program expenditures for July 1, 2018 to June 30, 2019 and includes these investments.

The County of Maui continues to be the government of and for the people of the islands of Maui, Molokai, and Lana'i. The citizens of these three islands depend on us as elected officials to be their representatives because we are in the best position to understand the problems of our diverse communities. We relate to and understand their issues more than any state or federal government could. People depend on us to solve these issues quickly, more decisively, and not neglect them. We live in the same community and have a deep sense of responsibility to our neighbors, families and friends to provide the best government and services available.

Tourism, Maui's number one industry, has reached record heights in measures such as visitor arrivals, visitor spending and hotel revenue. While this is great news for our economy, it doesn't mean that we have any easier time preparing this budget proposal. In fact, even though revenues have naturally increased, costs have as well.

In developing the FY 2019 budget proposal we continued our philosophy of taking into account and prioritizing requests based on three main considerations: what we must do, what we've planned to do, and what we want to do. The county charter, county code, state constitution and state statutes all tell us what we must do. Therefore, in prioritizing resources we look at the department activities that we are required to do first. The General Plan, Maui Island Plan and departmental strategic plans all lay out a framework on what we as a community and county have planned to do. The considerations to the planning effort and desired direction of our community lead us to prioritize these second. We also prioritize requests on what we want to do. We are challenged to prioritize the hundreds of requests gathered from the community meetings and numerous calls received by our offices throughout the year. In addition, we strive to incorporate ideas and suggestions made by our county departments. The proposed budget provides a balanced manner in which resources are provided to ensure that we can effectively move forward, not only as a government but also as a community. The items highlighted in this message are only a small sample of the detailed efforts required to meet our five-point vision: an efficient, effective and responsive government; a strong, diversified economy; suitable public infrastructure; a prepared, safe and livable county, and; a healthy and sustainable community.

The proposed operating and capital budgets were diligently created to provide you, the county's legislative body and the general public with the information needed to make informed, relevant decisions on the operations and capital projects for the upcoming year.

EXECUTIVE SUMMARY

The proposed budget for FY 2019 totals $897.6 million, including revolving and special funds, transfers between funds within the county, and expected grant revenue and other revenue from sources outside the county. Total County Funds, including bond funds proposed for the FY 2019 budget are $820.0 million, a $114.7 million or 16.3% increase from the FY 2018 Council Adopted budget of $705.2 million.

The proposed revenues from County Funds of $820.0 million will provide funding for an operating budget of $605.0 million and a capital program budget of $214.9 million. In comparison, the FY 2018 adopted budget revenue of $705.2 million funded an operating budget of $562.7 million and capital program budget of $142.5 million.

OPERATIONS BUDGET

The total appropriation of County Funds for the proposed FY 2019 operations budget is $605.1 million. This is an increase of $42.4 million or 7.5% from the current fiscal year. The FY 2019 proposed budget continues the efforts of my administration over the last five years to evaluate programs and services to meet the needs and expectations of the citizens of Maui County. We continue to take into account things that are achievable, effective, economical, practical, and beneficial to meet the requirements of the County Charter.

My administration has worked conscientiously towards the goal of decreasing operating expenses while ensuring county services remain available to the community that expects them, deserves them and pays for them. Maui's economy has rebounded from the recent recession and even reached new highs as evidenced by the 5.8% increase in current net real property values to $48.7 billion. Along with making sure we fund normal operational expenses, we have maintained and will continue to provide sufficient funds for our debt service and employee benefit costs. We appreciate the Council's

support in making significant payments to reduce the unfunded liabilities of post-employment benefits, but we know that it will require an annual contribution of approximately $18 million for the next 20 years to eliminate it.

The over 2,600 employees of the County of Maui work hard day and night to provide excellent customer service to our residents and visitors. They are represented in eight bargaining units by four different unions. This year includes collective bargaining raises for seven of the eight units. The FY 2019 proposed budget reflects those contracted raises ranging from about 2% to 4% to the base pay and has cost impacts on other items, including required premium pay and fringe benefits. The proposed budget includes many changes in personnel. We propose to create a new lifeguard station in the Ocean Safety Division near Black Rock in Kaanapali to address major safety issues. I am proposing the Budget Office be moved from the Office of the Mayor to the Department of Management to be aligned with the Charter of the County of Maui Section 8-1.3. that provides the managing director the power, duty and function to supervise and coordinate the preparation and submission of the operating budget and capital program and to control, manage and execute the budget. Another charter provision that I am requesting a personnel change to implement is the responsibility to manage environmental protection and sustainability efforts to the Department of Environmental Management. I am proposing to create positions within the department to manage the functions currently managed in my Office of Economic Development with regards to environmental protection, agriculture and energy. There are also a number of new positions in the proposed budget that are required to keep things running smoothly, meet regulatory requirements and enhance services to the community. A detailed summary of the organizational changes can be found in Figure 2-13 of the Budget Overview section.

As provided by the County Charter, 1% or $3.3 million of real property tax revenues are added to the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund and 2% or $6.6 million of the real property tax revenues are set aside for the Affordable Housing Fund. These funds are critical in protecting the unique beauty of Maui County and creating additional housing that our residents can afford. We continue to provide support to our community through vital non-profit partners. We have expanded our support in many areas, especially providing resources for the homeless. This year we are proposing a 15% increase to $31.5 million in grant subsidies. Many of which are to support capital investments for our nonprofit service providers.

An important factor of our county operating budget is debt service. This year the amount required for our debt payments is $40.4 million, a low 5.7% of County Fund operating expenditures. This is an important factor to consider in planning our capital projects. To make sure that we can pay our loans without impacting other aspects of operations, we have a self-imposed policy limiting our debt services to 10% of expenditures of county funds. The Finance Department and Budget Office continue to work diligently to make sure that our finances are in order so that our bonds are issued at the best interest rate possible. Our bond ratings from Standard and Poor's, Moody's and Fitch, continue to be excellent. They are currently rated AA+, Aa1 and AA+, respectively, the best ratings in the state. These factors led the County of Maui to request competitive bids on our last bond issuance, which resulted in an incredibly low true interest rate of only 2.09%. What this means is that taxpayers can realize savings when paying for the capital projects over the next twenty years.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) proposes $227.9 million in projects. This total includes capital projects funded through the County and Grant or Other Revenue Funds. The FY 2019 CIP Budget funded by County Funds, including borrowing, is $214.9 million, an increase of $72.4 million from the FY 2018 Adopted Budget.

The FY 2019 proposed Capital Improvement Program is continuously focused investing in the community's future, improving county facilities, and catching up on deficiencies in our infrastructure items such as road improvements, park and government facilities, and our sewer and water utilities. Major capital items proposed in the FY 2019 Capital Improvement Program include:

- $81.2 million for construction of the Wailuku Civic Hub, an investment that will revitalize the Wailuku redevelopment area and benefit all Maui for generations to come.
- $35.4 million for road resurfacing and improvements, including the much anticipated roundabout at the intersection of Kamehameha Avenue and Maui Lani Parkway, work done by our in-house road paving and preservation crew and the matching required for Federal Aid projects;
- $31.4 million for Water Supply improvements, including source development, storage, and transmission upgrades and repairs;
- $23.5 million for Wastewater improvements and expansion, including recycled water, sewer lines, reclamation facilities, and pump stations;
- $20.1 million for new Parks facilities and improvements, including funds required to improve various facilities throughout the county's eight community plan districts and design a new starter booth and restaurant facility for our only municipal golf course;
- $14.2 million for various projects, including $9.0 million for acquisition of property to expand homeless shelters and affordable housing, $4.0 million for large equipment purchases, and $1.2 million for the public safety radio system upgrades;
- $12.25 million for various drainage improvement projects, including $2.5 million for drainage improvements in South Maui and work on the Kaunakakai drainage system.

REVENUES

The total estimated revenues from County Funds proposed for FY 2019 is $820.0 million, a $114.7 million or 16.3% increase from the FY 2018 Adopted Budget. This increase in revenues is mainly due to an increase in revenue derived from increases in real property taxes of 9.4%, as well as increases in the sewer service rates, landfill tipping fees and residential trash collection fees.

Revenue derived from the real property tax is the most significant source for the county and is the largest revenue component of the General Fund. The estimated revenue from real property taxes is $331.6 million, which represents 63.8% of all General Fund revenues, and 40.4% of all county revenues. The real property tax is based on valuations of real property with tax rates assigned to each of the classifications. For FY 2019, the County Council created a new tax classification that separated short-term rental units from hotels and resorts. I am proposing a change to the rate structure for FY 2019. For classifications that have residences other than homeowner, I have created one rate for properties values under $500,000, a rate for property values between $500,000 and $1.5 million and a third rate for properties over $1.5 million. This will allow the rates to be adjusted to generate the required revenue to maintain county services and infrastructure.

A rate increase of approximately 3% is proposed in the Sewer Fund to maintain sufficient funds required to properly operate and maintain the wastewater system. Increases are also being proposed for landfill tipping fee to $97 per ton and residential trash collection to $32 per month. These increases along with adjustments to the operating budget of the Solid Waste division mean that for the first time since the creation of the Department of Environmental Management, the Solid Waste Fund will not require a supplemental transfer from the General Fund to cover the costs of operating our landfills and refuse collection services.

The following table identifies projected revenue by type:

Figure 1-1

REVENUE SOURCE	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Real Property Taxes	$303,548,805	$332,009,199	$28,460,394	9.4%
Circuit Breaker Tax Credit	-$373,138	-$440,000	-$66,862	17.9%
Charges for Current Services	$142,393,137	$150,191,691	$7,798,554	5.5%
Transient Accommodation Tax	$21,204,000	$23,484,000	$2,280,000	10.8%
Public Service Company Tax	$8,500,000	$7,500,000	-$1,000,000	-11.8%
Licenses and Permits	$32,423,007	$32,894,587	$471,580	1.5%
Fuel	$14,000,000	$16,400,000	$2,400,000	17.1%
Franchise Taxes	$7,000,000	$8,000,000	$1,000,000	14.3%
Special Assessments	$6,002,000	$7,337,000	$1,335,000	22.2%
Other Intergovernmental	$36,450,000	$14,425,000	-$22,025,000	-60.4%
Fines, Forfeitures, Penalties	$1,900,000	$2,000,000	$100,000	5.3%
Use of Money & Property	$3,308,412	$3,778,412	$470,000	14.2%
Miscellaneous**	$1,063,000	$1,063,000	$0	n/a
Bonds	$45,705,000	$127,235,000	$81,530,000	178.4%
Lapsed Bond Proceeds	$0	$2,195,000	$2,195,000	n/a
Carryover Savings	$32,385,599	$54,196,026	$21,810,427	67.3%
Grant Revenue	$64,573,323	$62,620,227	-$1,953,096	-3.0%
Sub-Total	$720,083,145	$844,889,142	$124,805,997	17.3%
Interfund Transfers	$49,705,630	$37,693,167	-$12,012,463	-24.2%
Total Estimated Gross Revenues	$769,788,775	$882,582,309	$112,793,534	14.7%

Hawaiians of old knew that you had to have a forest to attract the rain. A consistent theme of my decision making is planning for to make sure the forest is sufficient for our future. I have seen the population of Maui more than quadruple in my lifetime. If the experts are correct, we could see the current population quadruple again over the next 100 years. We have done our part in planting the trees in the forest but we need to continue planting and investing. Investing in our environment, investing in our infrastructure, investing in our people, investing in safety, investing in our economy, investing in efficiencies, and investing for our financial health. If we can make the sacrifices now to plant the trees, generations of our children will realize the benefit of the rain.

Respectfully yours,

Alan M. Arakawa
Mayor, County of Maui

The county's vision is the view of the county's future direction and desired makeup. It is a guiding concept for what the county is trying to do and to become. The five-part strategic vision of: **an efficient, effective and responsive government; a strong, diversified economy; a suitable public infrastructure; a prepared, safe and livable county; and a healthy and sustainable community** is based on the core functions as defined in the Charter of the County of Maui and the Countywide Policy Plan.

The Charter, as revised, establishes the structure and organization of the government. It is a constitutional document, drafted in accordance with the will of the people, which defines the responsibilities of our local government. The Charter is available at www.mauicounty.gov/charter

Section 1-1 of the Charter states, in part, "The people of the County of Maui, as a basis for incorporation, confirm the equal worth and dignity of every individual, and by this charter shall be and continue as a body politic and corporate by the name of "County of Maui."

The declared policy of the County in Section 3-9 of the Charter was amended by voters in 2012 and reads "to promote economy, efficiency and improved service in the transaction of the public business in the legislative and executive branches of the county by:

1. Limiting expenditures to the lowest amount consistent with the efficient performance of essential services, activities, and functions.
1. Eliminating duplication and overlapping of services, activities, and functions.
2. Consolidating services, activities, and functions of a similar nature.
3. Abolishing services, activities, and functions not necessary to the efficient conduct of government."

The Countywide Policy Plan formally adopted in 2010 provides broad goals, objectives, policies, and implementing actions that portray the desired direction of the county's future. It includes, in part, identification of guiding principles and a list of countywide goals, objectives, policies, and implementing actions related to the following core themes:

- Protect the Natural Environment
- Preserve Local Cultures and Traditions
- Improve Education
- Strengthen Social and Healthcare Services
- Expand Housing Opportunities for Residents
- Strengthen the Local Economy
- Improve Parks and Public Facilities
- Diversify Transportation Options
- Improve Physical Infrastructure
- Promote Sustainable Land Use and Growth Management
- Strive for Good Governance

The Countywide Policy Plan provided the policy framework for the development of the Maui Island Plan adopted December 28, 2012 and the nine Community Plans that are actively being reviewed and adopted. The full Countywide Policy Plan is available at www.mauicounty.gov/index.aspx?NID=420

The development of each department's vision and mission have foundations in the Charter, Countywide Policy Plan and five-part Strategic Vision. The goals, objectives and strategies of each program help the county achieve the desired vision.

An Efficient, Effective and Responsive Government

To have an efficient and effective government is paramount in this day and age when the county is challenged to provide more services with limited revenues. By assessing and streamlining operations, the administration has implemented programs and policies to ensure effectiveness and efficiency. In addition, action has been taken to ensure that local government is responsive to its citizens. The county works diligently to assure that it is open and accessible, and addresses the public's concerns in a timely manner.



Related Department/Program Goals:

- Using appropriate accounting procedures, prepare timely, reliable, accurate and user friendly financial reports/documents employing best-recognized accounting principles and standards.
- Effectively manage, control and decrease county's total cost of risk.
- Continuously review, revise and develop as needed all rules, regulations, standard operating procedures and standard operating guidelines.
- Improve operational effectiveness for each department, agency, board and commission through strategic management as assigned by the Mayor.
- Decrease county facilities energy usage by leading by example with integrated "Reduce Before You Produce" approach.



A Strong, Diversified Economy

The county continues to see itself as a leader in stimulating the economy. New and exciting ventures have been embarked upon. The challenge now, is how to be creative and resourceful by going beyond our shores to find other economic drivers. While continuing to support existing industries, the county strives to be innovative, by being a part of the global community, bringing new ideas, new energies and new opportunities to Maui Nui.

Related Department/Program Goals:

- Foster job creation within Maui County with new and expanding businesses.
- Enhance Maui's international relations through utilization of Sister City relationships, visitor industry outreach, and business promotion through international opportunities.
- Expand film, television and new media production.

Suitable Public Infrastructure



Public infrastructure is often overlooked or unappreciated until it is deficient or needing repair. Infrastructure owned and/or managed by the county for public use must meet the community's current and future needs. Thus, systems such as water, sewer and drainage, roadways, government facilities, parks and other facilities must be developed and maintained on a regular basis. Despite the challenges, maintaining suitable public infrastructure is essential to our communities and the county is dedicated to making it a priority.

Related Department/Program Goals:

- Economically produce the highest quality potable water that meets or exceeds all state and federal water quality standards in sufficient quantity to meet the needs of the customers.
- Operate and maintain the collection, transmission, and processing infrastructure in an efficient manner to ensure that our customers receive the maximum useful life from their facility investment.
- Ensure facilities meet future needs.
- Provide timely maintenance of facilities and equipment for long-term efficiency.

A Prepared, Safe and Livable County

The county has committed to and made it a priority to be a "prepared, safe and livable county." The hardworking leadership and employees in many areas of the county, including public works, police, fire and emergency management continue to uphold this commitment on a daily basis and in crisis. Whether it is handling a natural disaster, creating policies and plans for the future, or providing proper guidance and information to the public, this government will do what it takes to ensure safety and livability.



Related Department/Program Goals:

- Enhance the county's response capacity and capabilities for All-Hazards.
- Reduce crime and increase public safety with prevention methods.
- Reduce the threat of fire, injury and property loss by conducting fire inspections at intervals consistent with applicable laws and department policies.
- Maintain and enhance safety in county beach parks and Maui County coastal waters.

A Healthy and Sustainable Community

As Mayor Arakawa has stated, "the simple truth is we can't afford *not* to invest in our future." To this end, he has set in motion numerous initiatives including agricultural and environmental protection measures, recycling and waste-to-energy projects, and award-winning health and wellness programs for county employees.

Related Department/Program Goals:

- Provide public health, safety and environmental protection of Maui County's air, land and water through effective and sustainable waste management practices, resources and dedicated team.
- Initiate implementation of the Maui Island Plan and the community plans.
- Encourage, develop and support the next generation of farmers.
- Protect the safety of the public and the environment through the collection, processing, and disposal of abandoned vehicles, white goods, scrap metals, and related materials throughout the county



Long-Term Financial Plan

The Government Finance Officers Association (GFOA) states that long-term financial planning is used to identify future financial challenges and opportunities through financial forecasting and analysis, and then, based on that information, to devise strategies to achieve financial sustainability.

A few years ago, the administration initiated a transition toward a budget process that focuses on results. The county adopted portions of GFOA's budgeting for outcomes (BFO) method to more fully integrate budget to programs. BFO uses a practical and common sense approach that communicates why county government departments exist, what work is performed and how well, and the amount of resources that are devoted to services. During preparation of this budget, BFO has preceded the development of the continuation budget—to encourage departments to develop deeper analysis of their work, and to inform the budget development process by strengthening decision-making. The first step that the county has undertaken towards its goal to fully transition into BFO is the development of the departments' strategic plans, key activities, goals and measures. County departments were required to document why they exist, show what they are striving to accomplish, and demonstrate results. The county's goal is for the departments' strategic plans to serve as the strategic foundation for departments' budget requests.

Allocating resources based on what was done in the past no longer stands as adequate justification for budgetary decisions. The alignment of the county's budget to a more priority and BFO approach leads the budget staff and the various departments to prioritize and evaluate programs and operational requirements to assure effective and efficient operations. Budgetary decisions were made aligned with a forward-looking, strategic direction. This is not only led by ongoing financial constraints but also this administration's focused priority of an "efficient, effective and responsive government," as outlined in the strategic vision.

The implementation of this method is not a one-time event. Putting BFO into practice is undertaken gradually and in a very coherent manner. The county continues to bring the goals, strategies, and budgets into alignment to shift resources from past trends to future-looking priorities. Since most of the departments' goals and measures were new, the departments will continue to assess their goals, whether new or existing, and ensure that their future direction is transparent and aligned with their mission and outcomes.

In consideration of the county's current and future needs, strategic and long-range plans are being developed and continue to be reviewed and modified as required. Many factors are evaluated in development of the long-range plans, including revenue forecasting, growth, inflationary factors, debt levels and cost, aging infrastructure replacement and community needs.

The county has a history of being financially sound with a price of government lower than many comparable municipalities. In an effort to maintain financial stability in times of natural, man-made or economic emergencies, an Emergency Fund was created that has been diligently funded to an adopted level in FY 2018 of $28.9 million. In 2012, Mayor Arakawa set a policy to increase the Emergency Fund to 20% of General Fund operating expenditures as a part of a prudent reserve strategy. This is based on the Government Finance Officers Association's best practice recommendation to have at least 2 months' worth of funds available in reserves. Mayor Arakawa initially set a goal to reach that balance by FY 2017 however current economic conditions necessitate an extension. This will be accomplished by prudent management of our fiscal resources and appropriation of approximately $4.0 million or more per year until that goal is reached. The county's bond ratings from Moody's, Standard & Poor's and Fitch of Aa1/AA+/AA+ also reflect the prudent financial plan in use. The plan requires a review of economic conditions and forecasts, which will guide the administration in its decision-making process.

Long-Term Financial Plan (Cont'd)

1. ***To optimize cash flow***
   A. Short Term
      i. Plan for and obtain funds (revenue includes taxes, fees, grant, etc.) in a fair and timely manner.
      ii. Manage the use of funds (operating expenditures) through internal control policies and procedures.
   B. Long Term
      i. Provide policies for managing revenues and maximizing credit.
      ii. Understand and account for the effect of new capital improvements on the operating budget and debt.
   C. Minimize general fund subsidies to special revenues and enterprise funds.
   D. Maximize funding leverage through grants.

2. ***To provide sound general management***
   A. Maximize the organization's value.
   B. Maintain an optimal organization size.
   C. Maintain optimal growth of the organization.
   D. Operate efficiently and effectively.
   E. Balance risk and reward.

3. ***To assure a sound reporting system***
   A. Maintain good internal controls.
   B. Provide timely accounting reports including the audited Comprehensive Annual Financial Report.
   C. Ensure the financial management personnel are technically trained and qualified.

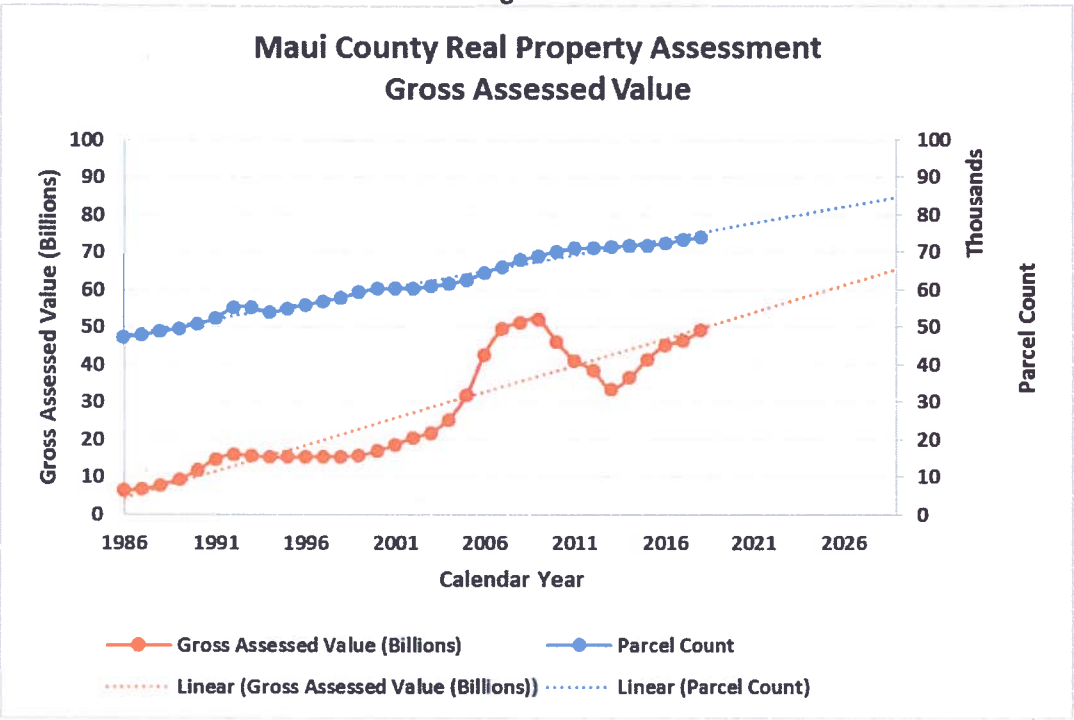
4. ***To manage assets and liabilities***
   A. Be conservative in all projections of revenues so that slight changes in these estimates will not trigger budgetary emergencies.
   B. Present a budget in which recurring operating costs are within recurring revenues.
   C. Present a budget in which debt service is fully funded.
   D. Develop and update a six-year capital improvement program on an annual basis.
   E. Integrate planning of capital improvements and debt structure.
   F. Coordinate operating costs associated with new capital improvements with the development of the operating budget.
   G. Forecast future operating costs associated with new capital improvements to show their impact on future operating budgets.

Revenue Forecast

The Budget Office is currently working to provide limited scope forecasts for certain revenue streams. Information provided is meant to assist in reviewing historical data in relation to possible trends in revenue. These forecasts are estimates and are subject to variation and change. These and other forecasts are used for long-range financial planning. Real property assessment gross assessed value and property tax revenue forecasts were provided by the County's Real Property Assessment (RPA) Division of the Department of Finance. Other forecasts were generated by the Budget Office.

Real Property Tax

Figure 1-2



Data derived using Real Property Assessment (RPA) gross assessed values from assessment years 1986-2018. Years 2019-2030 were derived using a linear regression. Based on the historical data and Figure 1-2 above, parcel count is expected to increase 14.2% from 2019 to 2030, or 1.3% per year and gross assessed values are expected to increase 123.1% from 2019 to 2030, or 8.4% per year.

Figure 1-3

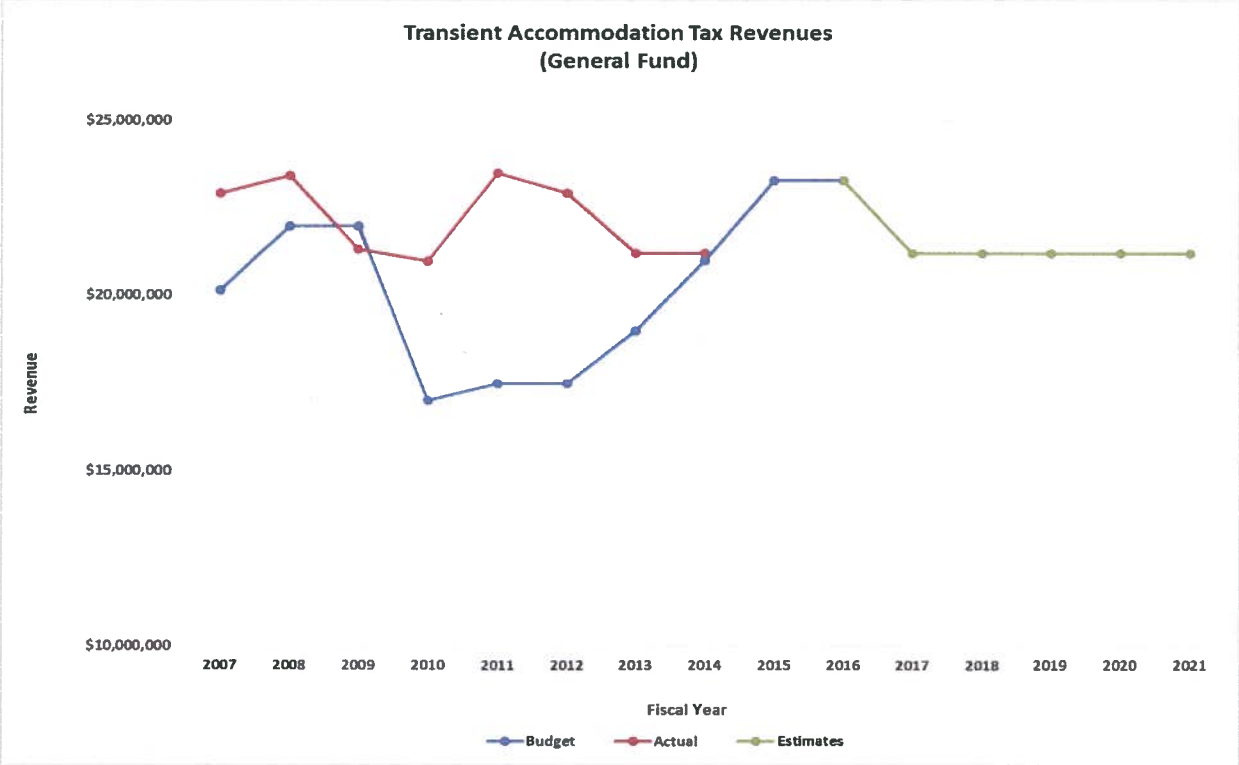


Real Property Tax (Cont'd)

Data derived using RPA revenues from fiscal years 1986-2019. Years 2020-2030 were derived using linear regression. Based on the historical data and Figure 1-3 on the previous page, revenues are expected to increase 32.0% from 2020 to 2030, or 2.3% per year.

Transient Accommodations Tax

Figure 1-4

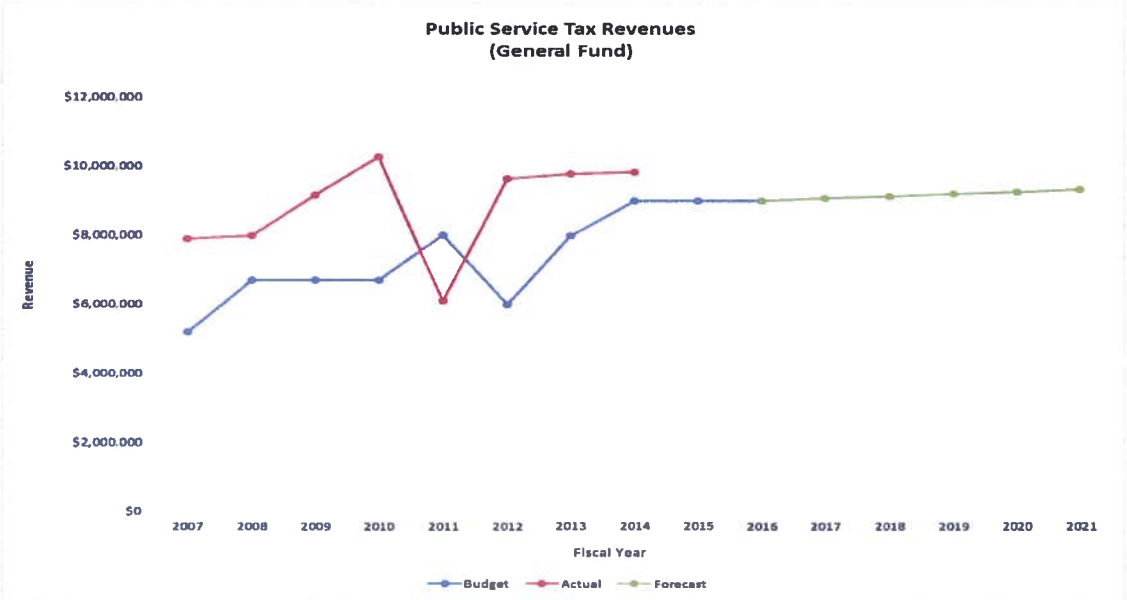


The Transient Accommodation Tax (TAT) is charged and collected by the state on transient accommodations like hotels. The state has capped the portion of the tax provided to the counties at $103 million. Maui County receives 22.8% or $23.4 million.

Public Service Tax

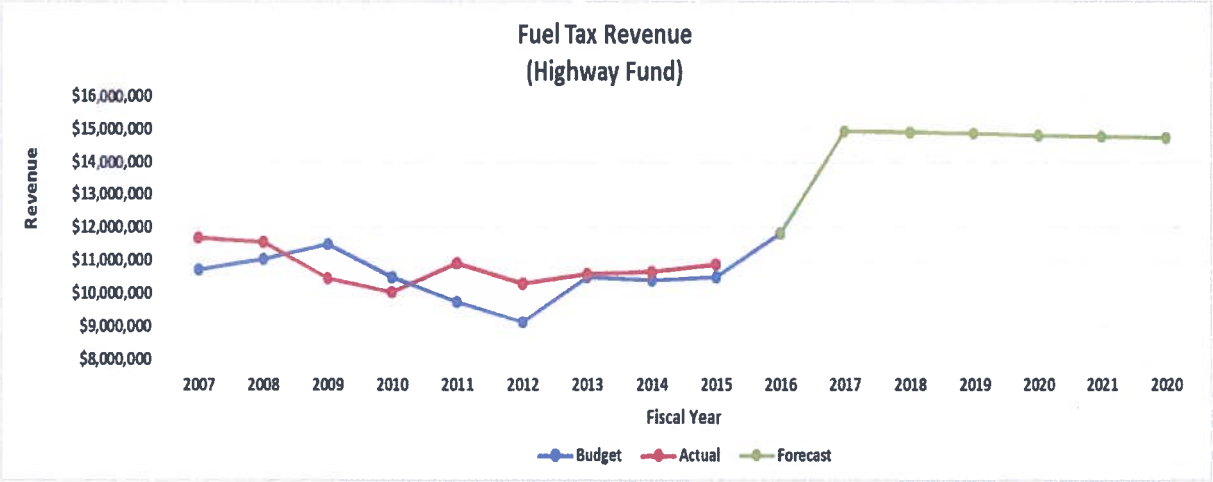
The counties within the State of Hawaii receive a portion of the public service company tax levied on public service ulitilities operating within the county in leiu of assessing real property tax. During the recent recession, revenues declined sharply but immediately rebounded. Based on historical data the average rate of increase in the County's revenue is approximately 1.0%.

Figure 1-5



Fuel Tax

Figure 1-6



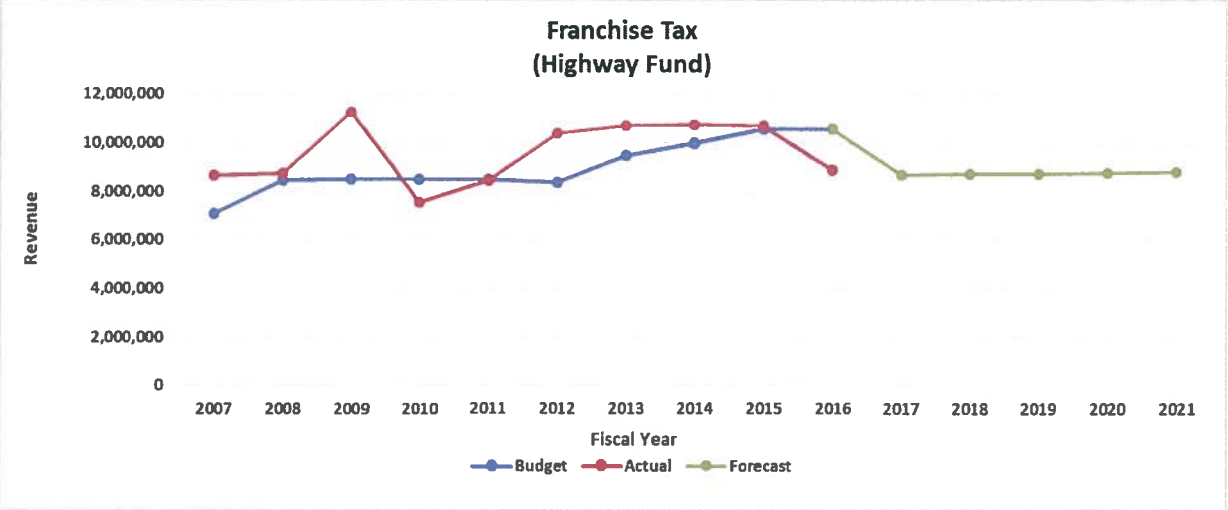
County fuel tax is a levy on gas, diesel, ethanol, methanol, liquid petroleum gas and bio-diesel. The last increase in fuel tax was over ten years ago in FY 2004. Growth in revenue had been based on increased consumption which peaked in 2006. Since then, as shown in Figure 1-6, actual revenue has declined slightly. The forecast of an average decline of 0.3% is based on historical data, higher federal fuel economy standards and the popularity of electric vehicles. The forecasted

Fuel Tax (Cont'd)

increase in revenue is based on the adopted increase to the tax rate for all of the classifications for FY 2017 and FY 2018.

Franchise Tax

Figure 1-7



For the exclusive ability to provide electricity to the public a franchise tax of 2.5% of the gross receipts of the electric company for Maui County, Maui Electric Co. is imposed by HRS 240. Gross receipts include fuel surcharges on electricity bills and with recent decrease in fuel prices, revenues have correspondingly decreased. With fuel prices leveling off, the revenue from the franchise tax is expected to increase 0.4%. The tax rate has not changed since 1985.

Sewer, Cesspool, Septic and Reclaim Fees

The sewer fund revenue is made up of fees charged to customers connected to the county's sewer system, fees for users of reclaimed water and other fees related to septic system and cesspool pumping. The increase in revenue is related to an increase in customers and the last three rate increases in FY 2007, 2011 and 2016. For FY 2019, the increased revenue comes from the proposed 3.0% rate increase for sewer customers.

Sewer, Cesspool, Septic and Reclaim Fees (Cont'd)

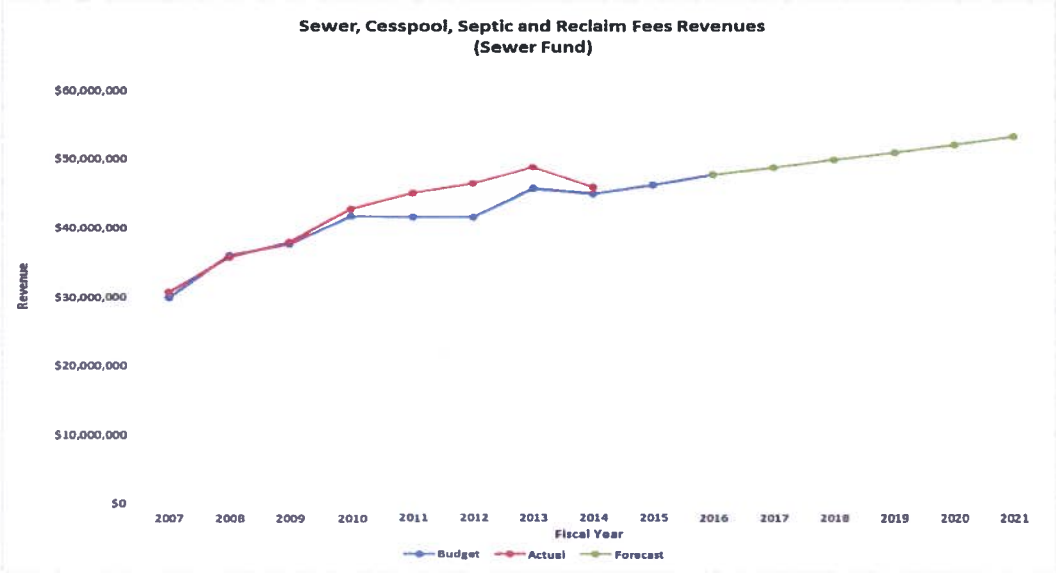
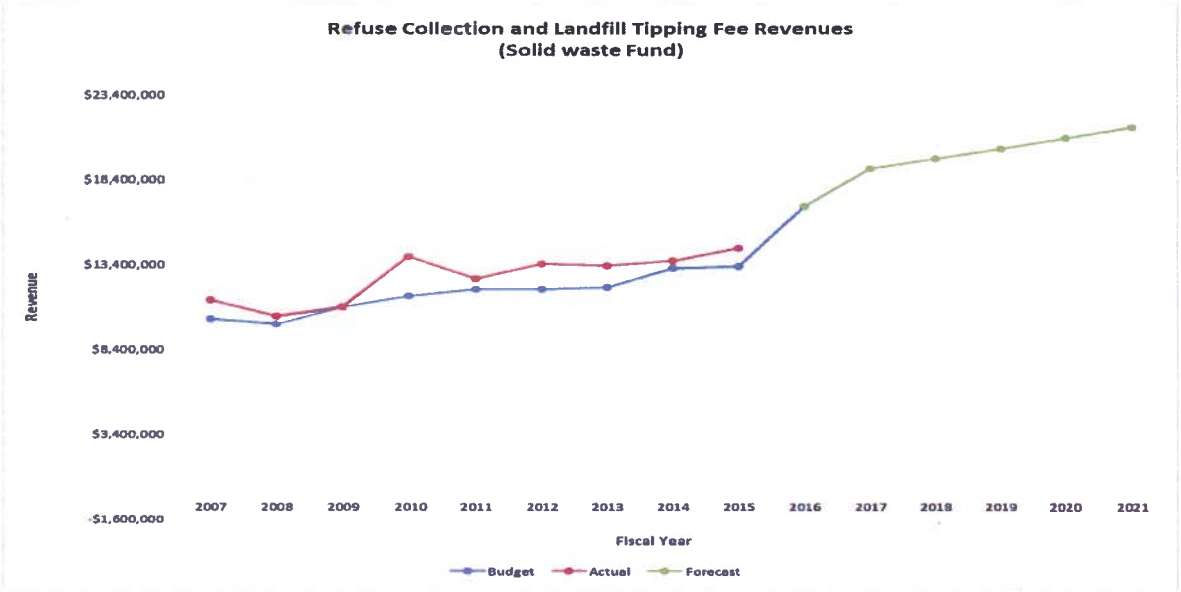


Figure 1-8

Refuse Collection and Landfill Tipping Fees

Figure 1-9

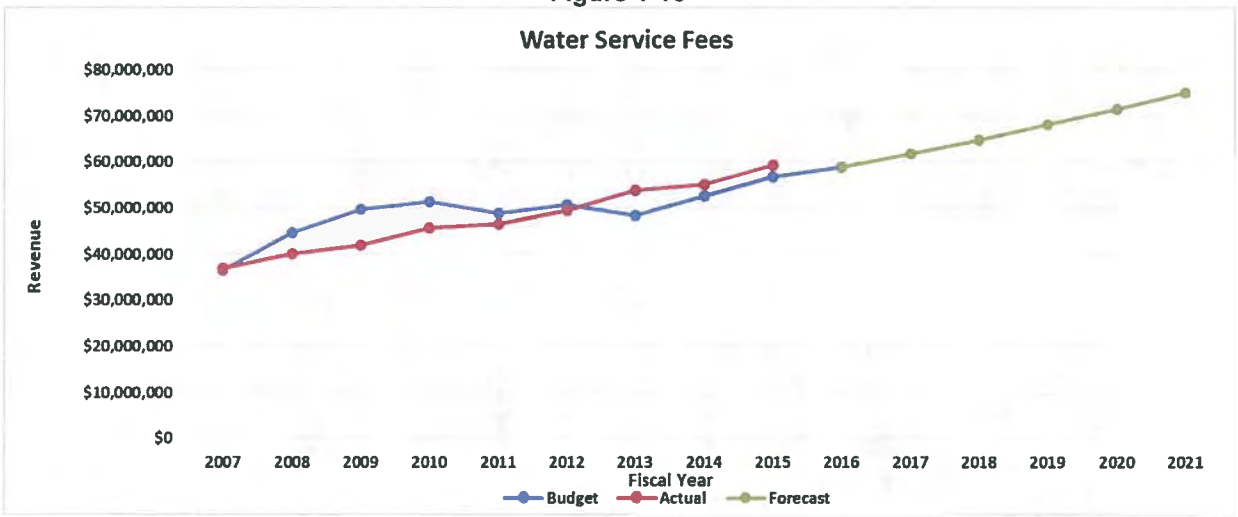


Refuse Collection and Landfill Tipping Fees (Cont'd)

Most of the revenue in the solid waste fund comes from landfill tipping and related fees and residential refuse collection accounts. The trend for growth of these funds is 3.0%. The growth is mainly due to increased landfilling and increased refuse collection accounts combined with slight fee increases. Historically, the fees collected are insufficient to pay for the operations of the solid waste division and are supplemented by General Funds. An increase of the landfill tipping fee from $90 to $97 and residential refuse collections from $27 to $32 per month is proposed for FY 2019.

Water Service Fees

Figure 1-10



The majority of water service fees are generated by charging the county's water department customers based on their use. The historical trend shows an increase of 5% is based on increases in rates and new customers offset by water conservation efforts. For FY 2019, there are no proposed rate increases for water service fees.



ALAN ARAKAWA
Mayor

Dept. of MANAGEMENT



KEITH REGAN
Managing Director

Office of the MAYOR



LYNN ARAKI-REGAN
Chief of Staff

MAYORS EXECUTIVE ASSISTANTS

ANTHONY ARAKAKI
DONALD COUCH
ZEKE KALUA
MIKE MOLINA
RANDY PILTZ



JOCK YAMAGUCHI
Deputy Managing Director



SANDY BAZ
Budget Director



TEENA RASMUSSEN
Economic Development Director



JOE PONTANILLA
CDBG Coordinator



ROD ANTONE
Communication Director



RYAN PIROS
Asst. Communication Director



ROB PARSONS
Environmental Coordinator



HERMAN ANDAYA
Emergency Management Officer

Dept. of the CORPORATION COUNSEL



PATRICK WONG
Corp. Counsel



EDWARD BUSHI
First Deputy

Dept. of ENVIRONMENTAL MANAGEMENT



STEWART STANT
Director



MICHAEL MIYAMOTO
Deputy Director

Dept. of FINANCE



MARK WALKER
Director



MARCI SATO
Deputy Director

Dept. of FIRE & PUBLIC SAFETY



JEFF MURRAY
Chief



LIONEL MONTALVO
Deputy Chief

Dept. of HOUSING & HUMAN CONCERNS



CAROL REIMANN
Director



JAN SHISHIDO
Deputy Director

Dept. of LIQUOR CONTROL



GLEN MURAI
Director



GEORGETTE TYAU
Deputy Director

Dept. of PARKS AND RECREATION



KAALA BUENCONSEJO
Director



BRANDEE SAVAGE
Deputy Director

Dept. of PERSONNEL SERVICES



DAVID UNDERWOOD
Director



CYNTHIA RAZO
Deputy Director

Dept. of PLANNING



WILL SPENCE
Director



MICHELLE MCLEAN
Deputy Director

Dept. of POLICE



TIVOLI FAAUMU
Chief



DEAN RICKARD
Deputy Chief

Dept. of the PROSECUTING ATTORNEY



JD KIM
Prosecutor



ROBERT RIVERA
First Deputy

Dept. of PUBLIC WORKS



DAVID GOODE
Director



ROWENA ANDAYA
Deputy Director

Dept. of TRANSPORTATION



DON MEDEIROS
Director



JOHN BUCK
Deputy Director

Dept. of WATER SUPPLY



DAVID TAYLOR
Director



GLADYS BAISA
Deputy Director



MIKE WHITE
Council Chair



ROBERT CARROLL
Vice-Council Chair



STACY CRIVELLO
Presiding Officer Pro Tempore



ALIKA ATAY
Councilmember



ELLE COCHRAN
Councilmember



DON GUZMAN
Councilmember



RIKI HOKAMA
Councilmember



KELLY KING
Councilmember



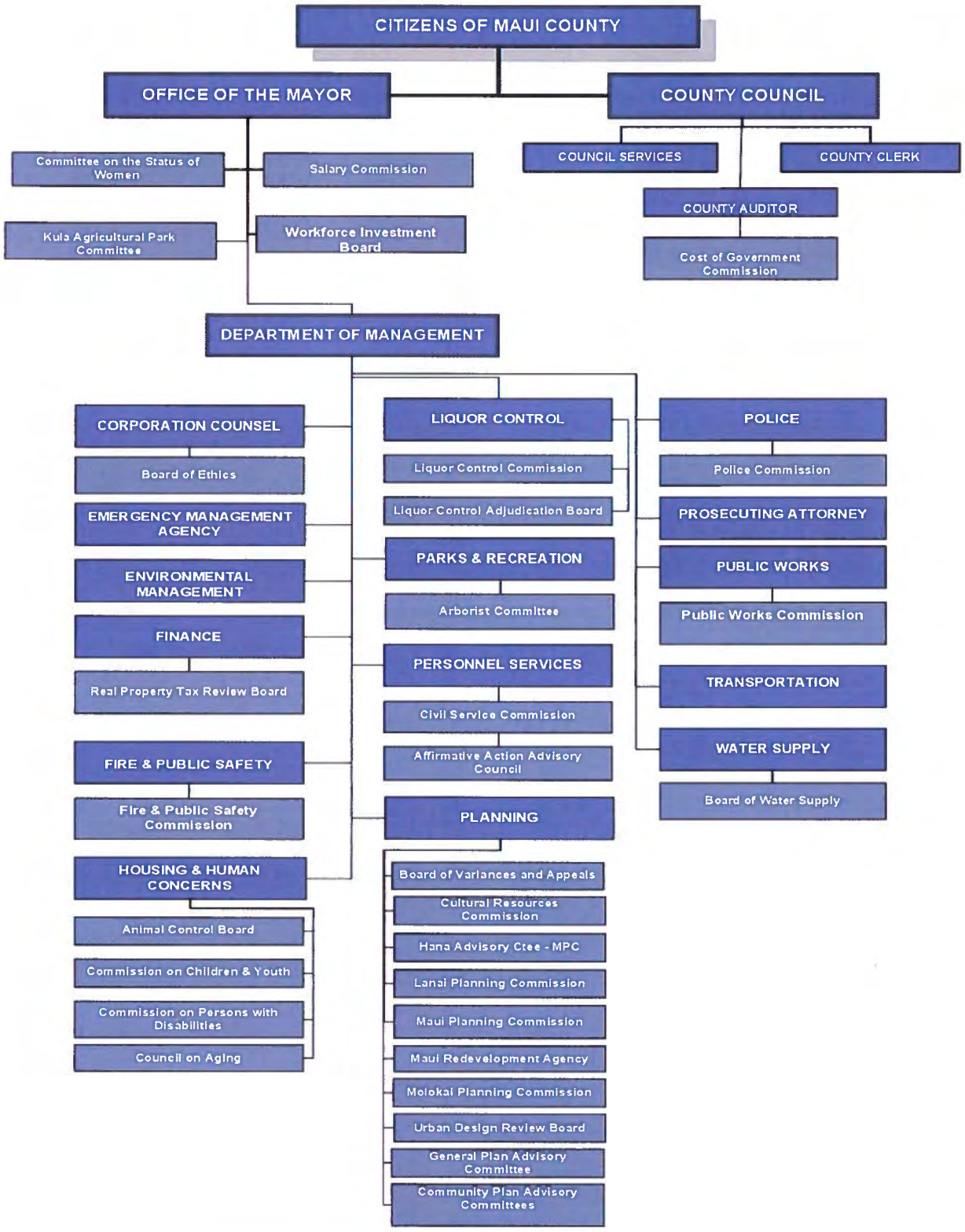
YUKI LEI SUGIMURA
Councilmember

Office of Council Services
VACANT
Director

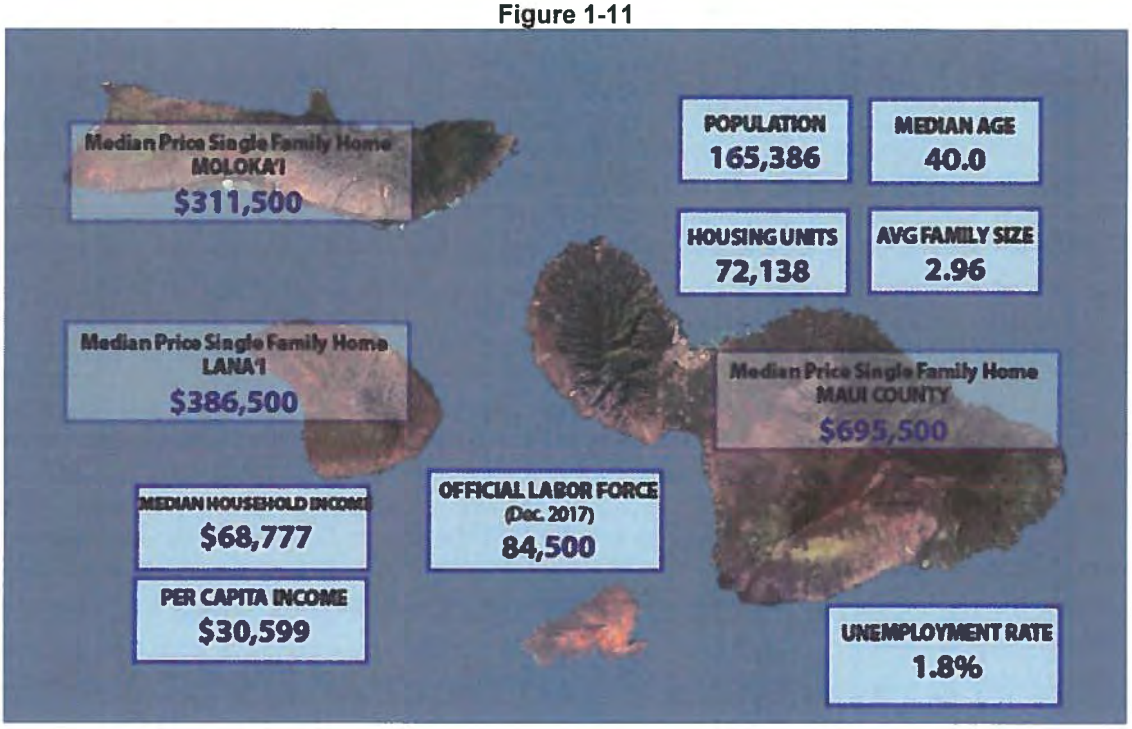
County Auditor
Lance Taguchi
County Auditor

County Clerk
Danny Mateo **Josiah Nishita**
County Clerk Deputy County Clerk

County Organization Chart



COUNTY OF MAUI
Figure 1-11



Demographic Characteristics (2016, unless marked with * indicating Dec. 2017). Source: U.S. Census Bureau; State of Hawaii Dept. of Labor & Industrial Relations; State of Hawai DBEDT' Realtors Association of Maui; County of Maui Comprehensive Economic Development Strategy (released December 2016)
Map Source: Arc GIS

GEOGRAPHY

The County of Maui is the second largest county by land area in the State of Hawai'i. It consists of four main islands: Maui, Moloka'i, Lāna'i, and Kaho'olawe. The combined area of these islands is 1,171 square miles, including over 9 square miles of inland water; the island of Maui is the largest, with 734.5 square miles, and the islands have a total coastline of 210 statute miles.

Kalawao County, a state- managed hospital community (Kalaupapa), is situated on the island of Moloka'i. The island of Kaho'olawe is uninhabited and is in the process of being restored from a military practice site to a cultural reserve.

The island of Maui, known as the "Valley Isle," is the second largest in the Hawaiian archipelago. It has a land area of 735 square miles, is 48 miles long and 26 miles wide. It is the economic center and home to most of the County's residents and businesses. The town of Wailuku is the seat of county government and the contiguous town of Kahului is the primary commercial center.

The island of Lana'i has historically been called the "Pineapple Isle" because for many years most of its 141 square miles were devoted to pineapple production; cultivation of the crop has since been phased out. Larry Ellison, the present owner of approximately 98% of the land on Lanai, reopened the Four Seasons Resort Lanai at Manele Bay on February 1, 2016 after a multi-million-dollar renovation. He is

also in the process of renovating the 102-room resort, The Four Seasons Resort Lana'i Lodge at Koele, which is scheduled to reopen in late 2018 with a mix of hotel rooms and a spa and wellness concept.

GOVERNMENT

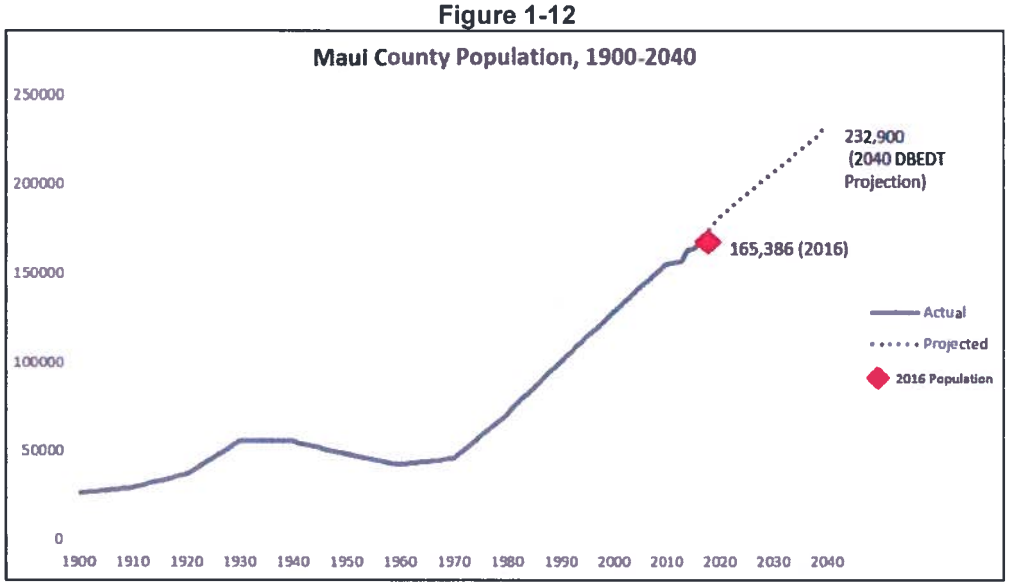
Uniquely, the Counties in the State of Hawai'i are legally established by the State Constitution and there are no subordinate or separate municipal entities. The state government administers the school system, airports, harbors, hospitals, judicial system and the state highway system.

Most non-federal taxes are administered and collected by the State of Hawai'i; the major sources of state revenue are corporate and personal income taxes and the General Excise Tax (GET). The County of Maui provides a broad range of services including public safety (including police and fire services), sanitation, social services, culture and recreation, transportation, planning and zoning, and the construction and maintenance of streets and highways.

Maui County is governed by the County Charter, originally adopted by the electorate in September 1967 and last amended in 2017. Like the other counties in Hawai'i, the County of Maui operates under the Mayor-County Council form of government. All elections for county office are non-partisan. The executive branch of the County is headed by the Mayor who is elected for a four-year term. As the chief executive officer of the County, the Mayor is responsible for overseeing day-to-day operations and for appointing the heads of the 17 executive County Departments. The Mayor establishes and directs basic management guidelines for the Departments and serves as a liaison between the County Council, Departments, and agencies.

The legislative branch -- the County Council -- is comprised of nine members who are elected at-large, to serve two-year terms. As the policy-making body, the County Council appoints the County Clerk, County Auditor, and the Office of Council Services. Each of the nine council members has residency requirements, one each from the islands of Lana'i and Moloka'i, and seven from the various districts on the island of Maui. The Council legislates taxes, rates, fees, assessments, borrowing and appropriations for County purposes (County Budget) by ordinance.

Figure 1-12



GENERAL ECONOMIC BACKGROUND

For more than a century, dating back to the mid-1800s, large-scale plantation agriculture – sugar, together with pineapple from the 1920s – dominated the economy of Maui County. By the 1980s, Maui's traditional economic driver was in serious decline as falling global prices, the high cost of equipment and labor and periodic droughts adversely affected profitability. Shortly after Hawai'i became the 50th State in 1959, the first Boeing 707 jet landed in Honolulu, signaling the advent of large-scale tourism and resort development. In the early 1960s, Ka'anapali in West Maui was developed as the first premier, master-planned resort in the state and tourism began to supplant agriculture as the dominant economic force in the islands. With development and the influx of supporting industries and services, the County's population grew from 42,000 in 1960 to 70,000 by 1980 and 128,000 by 2000.

In the early 1980s, business and community leaders and elected officials recognized the need to diversify the economy in order to minimize the uncertainties of external economic conditions and events. A direct outcome was the founding of the Maui Economic Development Board (MEDB), charged with a mission of broadening the economic base of the County and encouraging a wider spectrum of economic opportunities for residents. In addition, the Maui Research and Technology Park in Kihei was created for the same purpose.

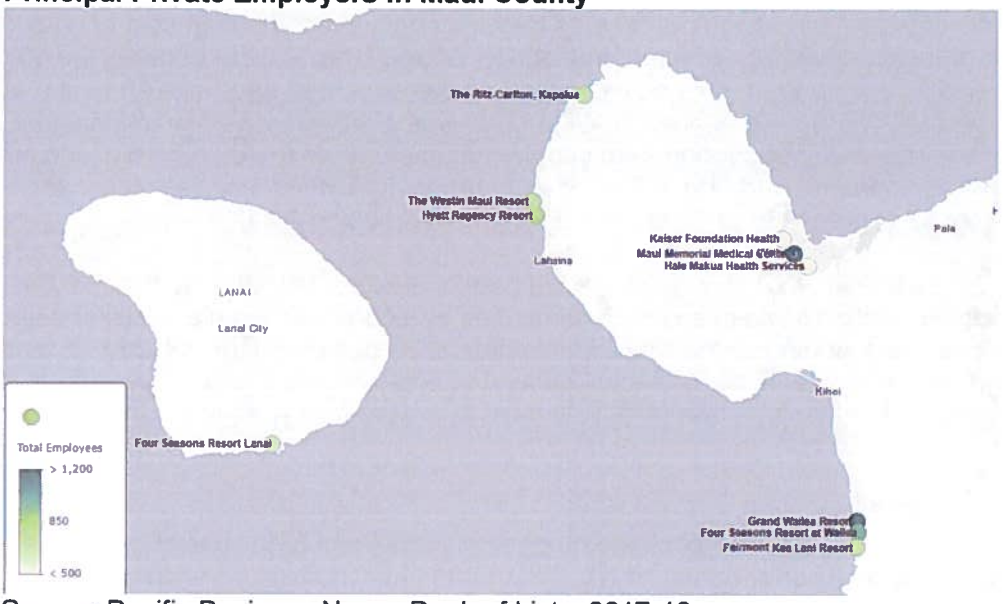
ECONOMIC OVERVIEW

Maui County's economy is expected to continue its positive growth in 2018, based on the national and global economies, the strong performance of the local visitor and real estate industries, labor market conditions, and the growth of personal income and tax revenues.

Tourism, the professional and business services sector, and construction are the leading components of the Maui County economy, which continues to include some agriculture as well as economically important technology, renewable energy, and scientific and research facilities. Healthcare and wellness is Maui's fastest-growing sector.

As of early 2018, Maui's unemployment rate is below 2% and the labor market is positive for those seeking a job. While the closing of HC&S and Makena Resort in 2016 was of great concern resulting in the layoff of 675 and 375 workers respectively, the County worked in collaboration with WorkSource Maui and other entities to provide job fairs, by becoming a clearinghouse of information for workers, and by identifying and developing education and training programs. By December 2017, the great majority of those affected by the closures were back in work, in training or education programs, or had retired.

Figure 1-13
Principal Private Employers in Maui County



Source: Pacific Business News, Book of Lists, 2017-18

VISITOR INDUSTRY

Tourism serves as the main driving force of Maui County's economic engine. Measures of the importance of the visitor industry to Maui include the 40% of real property tax collections that it contributes and the 40% of direct employment for which it accounts and an estimated further 25-30% in jobs supported indirectly by tourism in the areas of agriculture, health services, construction, real estate, entertainment, and recreation.

While U.S. visitors dominate Maui's tourism market, accounting for 63% of all arrivals in 2017, significant numbers continue to arrive from Asia, Oceania, and Europe following aggressive marketing campaigns by Maui County in collaboration with the Maui Visitors Bureau. The goal has been to increase visitor arrivals, expenditures, and length of stay through targeted campaigns aimed at active and first-time visitors to Maui Nui.

Thanks to our collaborative efforts and additional direct flights to Maui, Maui's visitor arrivals increased by 5% in 2017 compared to 2016, Lāna'i's visitor arrivals increased by 6%, while Moloka'i's visitor arrivals remained level. Visitor number growth was strongest from Canada (up 10.4% over 2016), Japan (up by 5.4%) and the mainland U.S. (up by 5.1%). If the federal government works out a pre-clearance arrangement for visitors traveling from Narita and other airports in Japan, direct service from these markets to Maui will become a reality.

AGRICULTURE

While the December 2016 closure of the 36,000-acre HC&S sugar operation added uncertainty to Maui's economy, the County is optimistic that the repurposing of agricultural lands will enable the expansion of small farms, as well as the enlargement of Kula Agricultural Park, and facilitate a variety of

uses including energy crops, food crops, and grazing lands to support the local cattle industry. There is consensus that these developments will be important in increasing Maui's sustainability and resilience. In one recent initiative that captured the public imagination, Pacific Biodiesel, which is utilizing 267 acres of agricultural lands for biofuel crops, showcased sunflowers among other oil-producing plants that can be turned into biodiesel fuel, food-grade vegetable oil for restaurants, and oils for beauty products, animal feed, soil amendments and fertilizers.

The growth of the seed industry (especially seed corn) has likewise contributed significantly to the existing agricultural economy.

CONSTRUCTION

Maui County's economy has rebounded, thanks in large part to growth and robust construction spending in publicly-funded projects such as the Kahului Airport improvements and commercial projects such as the development of the Maui Business Park in Kahului.

In 2016, private residential building permit authorizations in Maui County reached $193 million, an increase of more than $53 million or by 38% over 2015.

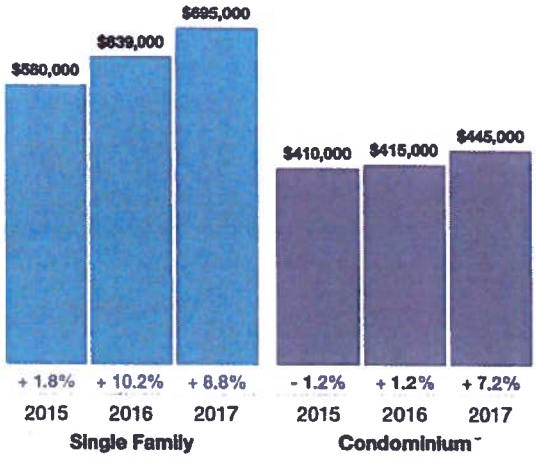
Commercial construction activity in Maui County continued to move forward with two major projects. The largest private building project on Maui is Westin Nanea Ocean Villas, a $304.5 million time-share resort on 26 acres at Ka'anapali's North Beach. Another large project is a $46.5 million West Maui Village development in Napili planned for 9.6 acres north of Maui Preparatory Academy.

REAL ESTATE

The Maui real estate market continues to be robust, as reflected in the continued increase in real property valuations for both single family homes and condominiums, and the relatively low amount of inventory. The supply of new homes is increasing and, despite a gradual rise in interest rates, these remain historically low. These factors should continue to fuel the market in 2018. As with other islands in Hawai'i, the shortage of affordable housing remains a constraint on the economy and a significant social issue for residents. The commercial real estate market remains solid with good demand for office and warehouse space, although some regional variation within the County exists.

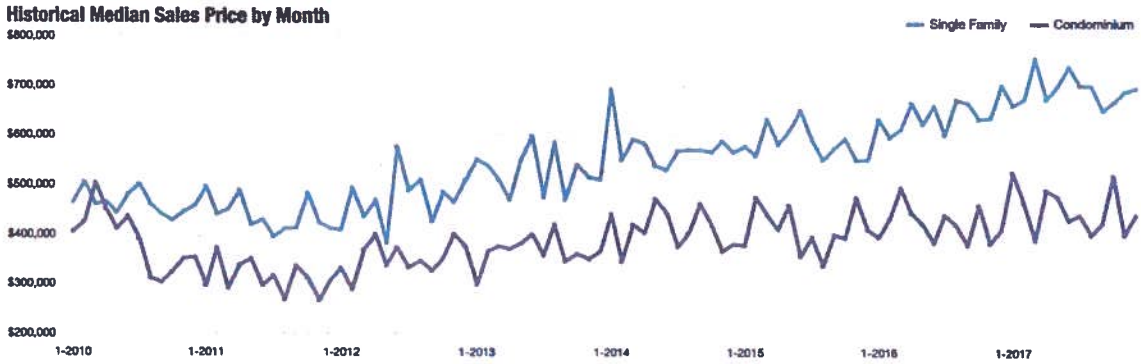
Figure 1-14

The chart below shows recent real estate data to year-end 2017.
Median Sales Price, Maui County



Median Sales Price	Single Family	Year-Over-Year Change	Condominium	Year-Over-Year Change
Jan-2017	$660,000	+ 4.5%	$525,000	+ 32.9%
Feb-2017	$672,575	+ 13.0%	$465,000	+ 7.7%
Mar-2017	$756,000	+ 23.6%	$390,000	- 21.1%
Apr-2017	$673,000	+ 1.2%	$490,000	+ 10.2%
May-2017	$700,000	+ 12.4%	$477,000	+ 13.0%
Jun-2017	$740,000	+ 12.3%	$430,000	+ 12.0%
Jul-2017	$701,000	+ 16.8%	$440,000	0.0%
Aug-2017	$700,000	+ 4.2%	$400,000	- 4.8%
Sep-2017	$650,000	- 2.3%	$423,750	+ 11.8%
Oct-2017	$667,350	+ 5.5%	$519,500	+ 12.9%
Nov-2017	$689,000	+ 8.5%	$400,000	+ 4.6%
Dec-2017	**$695,500**	**- 0.8%**	**$440,000**	**+ 7.1%**
12-Month Avg*	$695,000	+ 8.8%	$445,000	+ 7.2%

* Median Sales Price for all properties from January 2017 through December 2017. This is not the average of the individual figures above.



Current as of January, 2018. Source: REALTORS® Association of Maui, Inc. Report ©2018

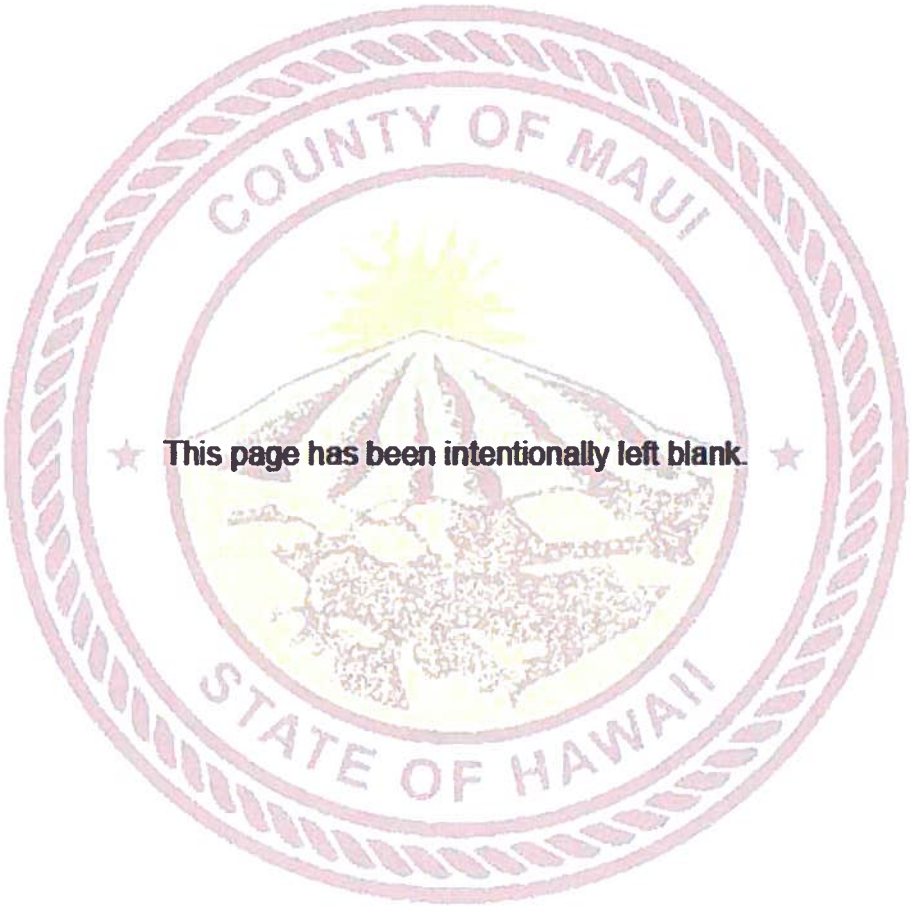
TECHNOLOGY

According to the UH Institute for Astronomy in Pukalani, the eight observatory facilities at Haleakala have an annual operating budget of over $40 million and support 167 jobs for county residents. The new $340 million Advanced Solar Technology Telescope project, recently renamed the Daniel K. Inouye Solar Telescope (DKIST), is well underway with completion slated for 2019. Local contractors will be paid an estimated $29.5 million for labor and materials associated with site work and facility construction, with another $49 million to be spent on Maui for the construction and assembly of the telescope itself.

Once it begins operating, DKIST's annual budget is expected to add $18 million and 35 local jobs to the Maui economy. The Research and Technology Park in Kihei continues to complement the work being done at the Haleakala observatories.

ENERGY

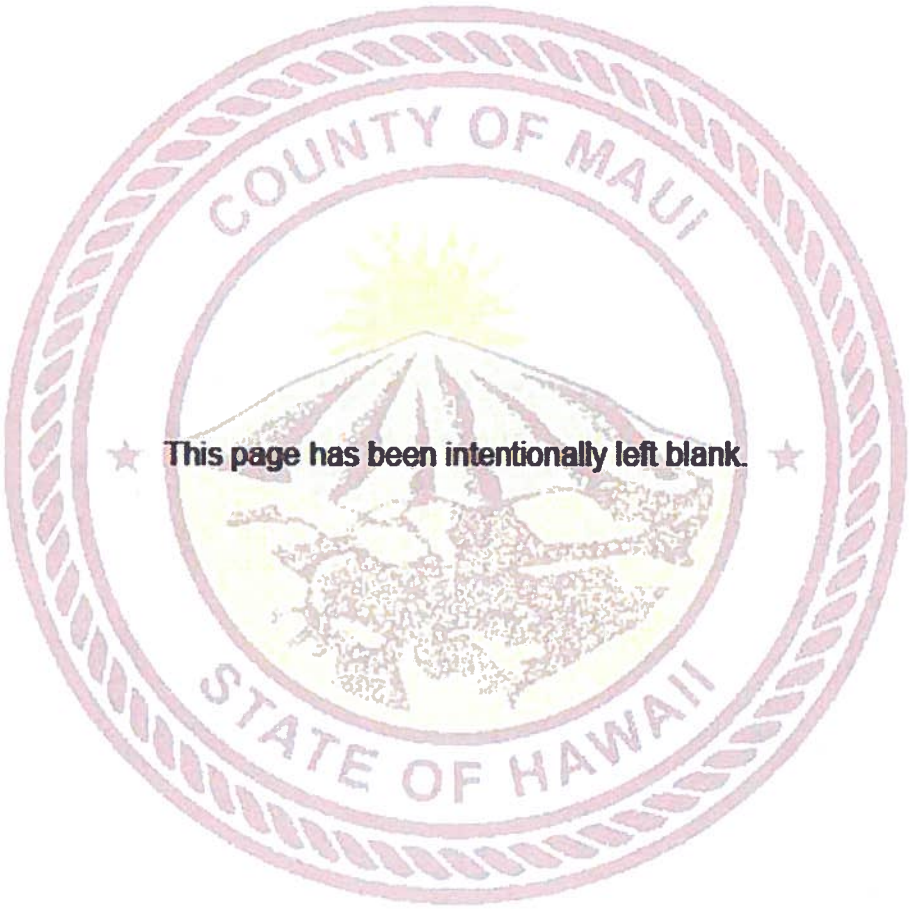
Energy is an important and growing cluster in Maui County, and the county is a national leader in renewable energy grid penetration. In 2016, renewable energy accounted for 37% of total energy generation sales. Renewable energy rapidly emerged as a growth sector with great potential in Maui County over the last decade with the implementation of a number of renewable energy projects, most notably wind and solar. Lana'i led the county in utility-scale solar, with a facility that opened in 2011, and a large-scale project opened in Lahaina in January 2018. Other large projects are planned for Kihei and Moloka'i. The current State goal is for 100% renewable energy by 2045.



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Budget Overview





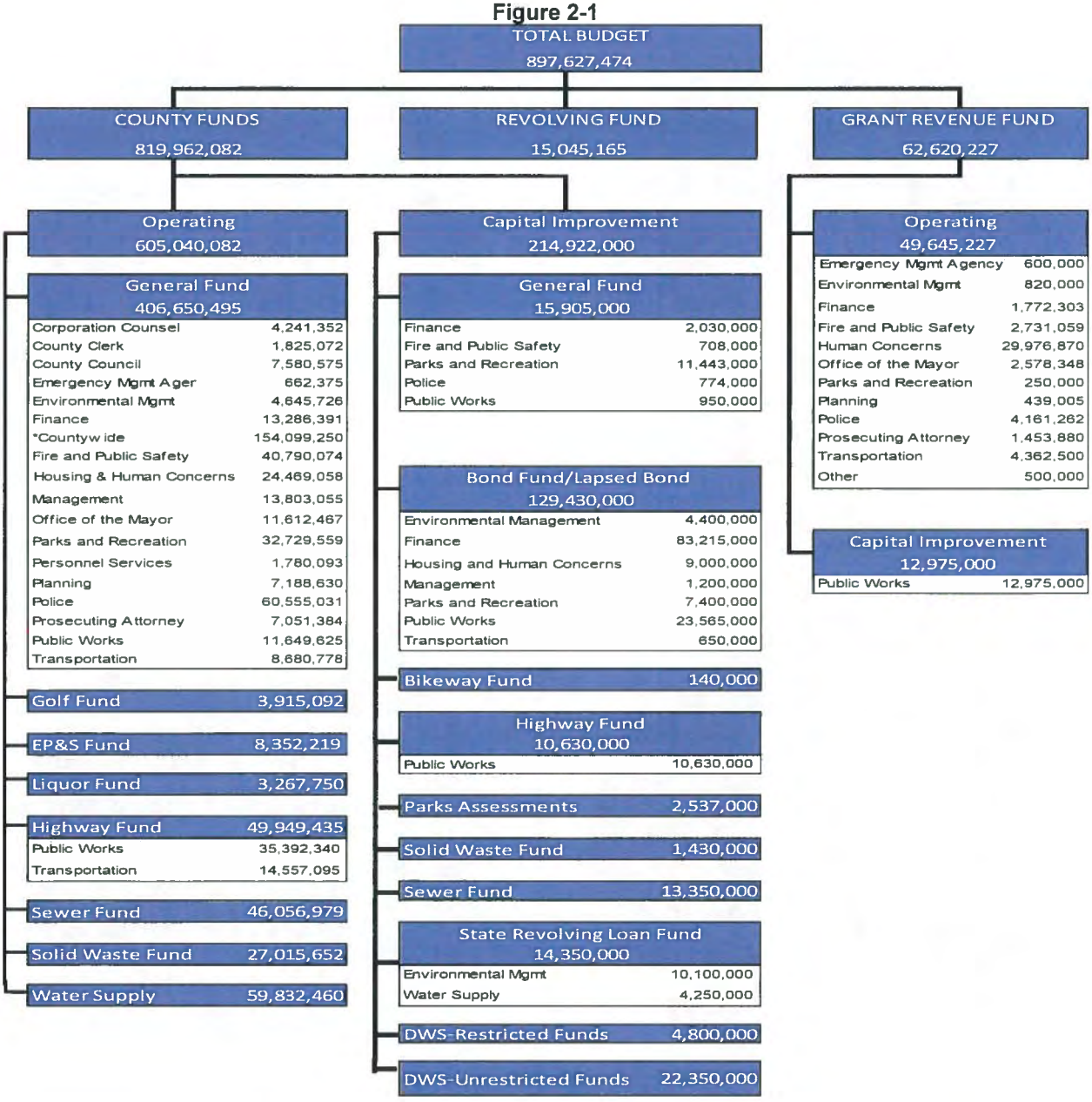
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Budget Overview

This section provides a broad overview of the FY 2019 Proposed Budget. County Fund sources include General, Special Revenues and Enterprise Funds. The General Fund is of particular importance to our residents as it provides for the most basic services, such as police, fire and parks. Special Revenue Funds include Liquor, Highway, Wastewater, and Solid Waste, and are restricted to specific uses. Enterprise Funds include Golf and Water Supply, and are supported by fees charged for the services provided. Detailed presentations of the county's historical and adopted revenues, expenditures, and equivalent personnel can be found in the Financial Summaries section of this book.

FY 2019 Budget Organization Chart[1]

Figure 2-1



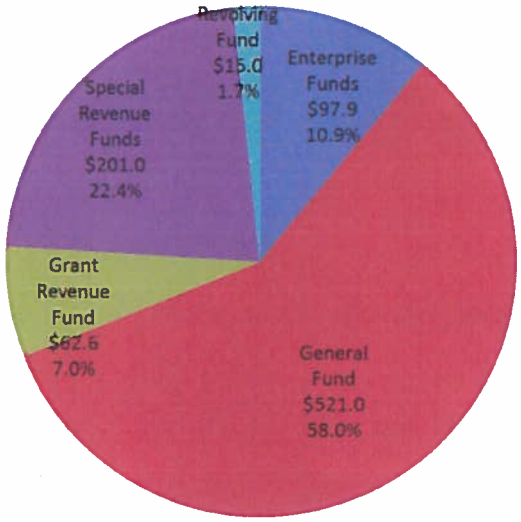
NOTE:
** The budget for Countywide includes insurance, debt service payments, interdepartmental transfers and unreimbursed employee benefits*

[1] The Revolving fund is not presented in CAFR but included in this budget to provide an overview of the total funds from all sources.

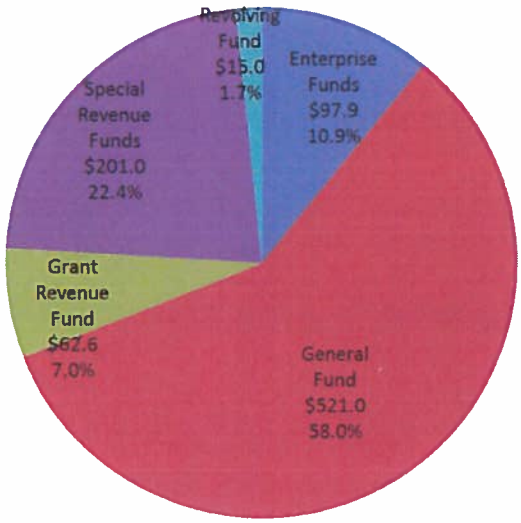
FY 2019 Revenues and Expenditures

The County of Maui's FY 2019 proposed revenues and expenditures from all sources of funds total $897.6 million, while proposed revenues and expenditures financed by county funds totals $820.0 million. The charts below demonstrate that the FY 2019 budget proposed by the Mayor is balanced as required by the County Charter, defined as "estimated revenues, proposed expenditures and total appropriations for the ensuing fiscal year shall be equal in amount."[2]

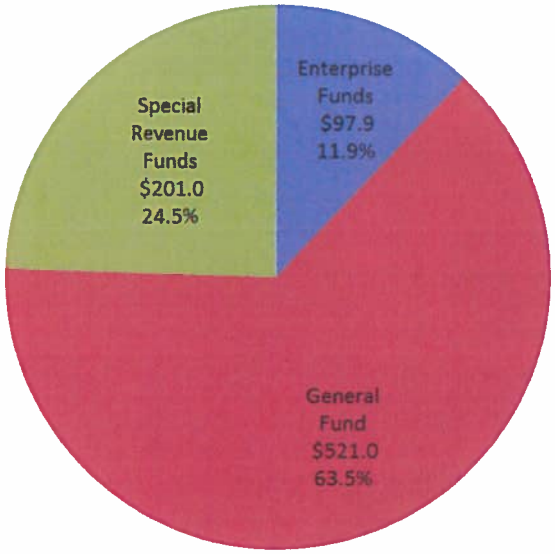
ALL SOURCES OF FUNDS: $897.6M
Total Resources by Major Fund Type
Figure 2-2 (in Millions)



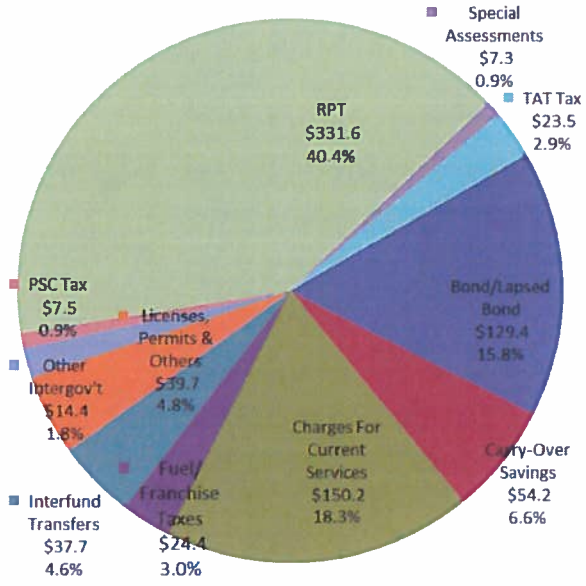
ALL SOURCES OF FUNDS: $897.6M
Total Expenditures by Major Fund Type
Figure 2-3 (in Millions)



COUNTY SOURCES OF FUNDS: $820.0M
Total Resources by Major Fund Type
Figure 2-4 (in Millions)



COUNTY SOURCES OF FUNDS: $820.0M
Total Resources by Revenue Source
Figure 2-5 (in Millions)



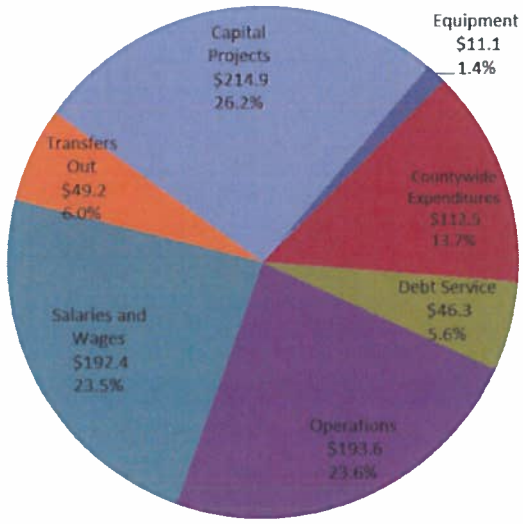
[2] Due to the accounting of the Grant and Revolving Fund, revenues reflect the expected expenditures for the ensuing fiscal year. Anticipated revenues shown in the Budget Ordinance, Appendix A may be different from estimates presented on the charts/tables in this budget book.

FY 2019 Revenues and Expenditures (Cont'd)

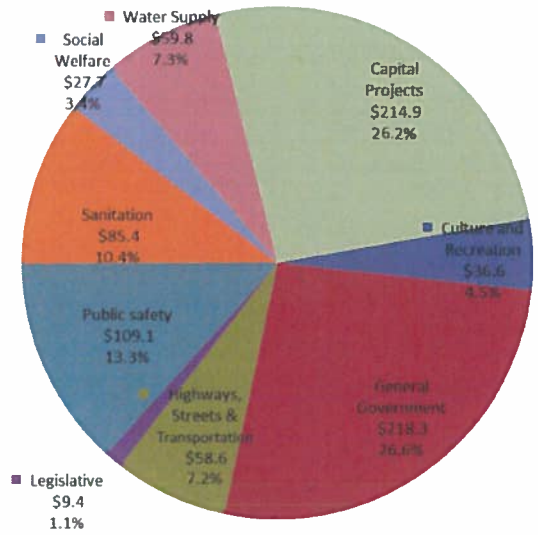
Figure 2-5 on the prior page, Total Resources by Revenue Source, illustrates that the four largest sources of the county's revenue are derived from Real Property Taxes (RPT) at 40.4%, Charges for Current Services at 18.3%, Bond/Lapsed Bond at 15.8% and Carryover Savings at 6.6%. For detailed discussion on revenues, please refer to the Revenue Overview in the Financial Summaries section of this budget book.

The pie charts below outline the distribution of County Fund sources according to Total Expenditures by Character Type and Functional Area.

COUNTY SOURCES OF FUNDS: $820.0M
Total Expenditures by Character Type
Figure 2-6 (in Millions)



COUNTY SOURCES OF FUNDS: $820.0M
Total Expenditures by Functional Area
Figure 2-7 (in Millions)



As shown in the Total Expenditures by Character Type pie chart above, Capital Improvement Projects, Operations, and Salaries and Wages make up the largest portions of the county's total budget at 26.2%, 23.6%, and 23.5% of the total, respectively. Salaries and Wages, Operations and Equipment are part of ongoing costs of delivering county services. Countywide Expenditures, Debt Service and Transfers Out are categorized as part of special operations costs. The table on the next page provides the Operating Expenditures by Character Type, at the department level.

The Total Expenditures by Functional Area pie chart shows that the largest expenditures belong to the General Government, Capital Improvement Projects, and Public Safety functional areas at 26.6%, 26.2%, and 13.3%, respectively. The General Government functional area includes the following departments: Corporation Counsel, Environmental Management's Administration & Environmental Protection & Sustainability Programs, Finance, Management, Office of the Mayor, Personnel, Planning, and Public Works' Administration, Engineering, Special Maintenance and Development Services Administration programs. The Public Safety functional area includes the following: Emergency Management Agency, Fire and Public Safety, Police, and Prosecuting Attorney. For an explanation of other functional areas, please refer to the Financial Summaries section of this book. Some departments and agencies encompass programs and activities that could be assigned to more than one functional area. Therefore, some of the assignments do not follow strict budget schedule groupings but instead reflect primary mission or purpose of a department or agency.

FY 2019 Revenues and Expenditures (Cont'd)

Operating Expenditures by Character Type
(in Thousands)
Figure 2-8

DEPARTMENT	SALARIES AND WAGES	OPERATIONS	COUNTYWIDE EXPENDITURES	DEBT SERVICE	TRANSFERS OUT	EQUIPMENT	TOTAL
Corporation Counsel	$3,547.4	$685.5	$0.3	$0.0	$0.0	$8.1	$4,241.4
County Clerk	$1,036.2	$779.1	$0.0	$0.0	$0.0	$9.8	$1,825.1
County Council	$4,604.4	$2,883.2	$12.0	$0.0	$0.0	$81.0	$7,580.6
Emergency Management Agenc	$470.8	$191.6	$0.0	$0.0	$0.0	$0.0	$662.4
Environmental Management	$15,629.0	$50,711.6	$0.0	$0.0	$18,624.7	$1,105.3	$86,070.6
Finance	$8,284.0	$4,952.7	$0.0	$0.0	$0.0	$49.6	$13,286.4
Finance-Countywide[1]	$0.0	-$21,803.7	$112,430.9	$40,391.8	$23,074.2	$6.0	$154,099.3
Fire and Public Safety	$34,360.3	$5,002.5	$32.4	$0.0	$0.0	$1,394.8	$40,790.1
Housing and Human Concerns	$4,636.9	$19,539.0	$0.0	$0.0	$0.0	$293.1	$24,469.1
Liquor Control	$1,582.5	$1,549.3	$0.0	$0.0	$0.0	$136.0	$3,267.8
Management	$5,119.1	$7,874.2	$0.0	$0.0	$0.0	$809.8	$13,803.1
Office of the Mayor	$2,050.4	$9,547.2	$0.0	$0.0	$0.0	$14.9	$11,612.5
Parks and Recreation	$18,962.1	$16,350.4	$0.0	$0.0	$230.5	$1,101.7	$36,644.7
Personnel Services	$1,323.0	$449.3	$0.0	$0.0	$0.0	$7.8	$1,780.1
Planning	$4,457.3	$2,646.8	$0.0	$0.0	$0.0	$84.5	$7,188.6
Police	$48,446.3	$10,201.6	$33.7	$0.0	$0.0	$1,873.5	$60,555.0
Prosecuting Attorney	$6,563.0	$472.9	$0.0	$0.0	$0.0	$15.5	$7,051.4
Public Works	$15,959.3	$20,368.8	$0.0	$0.0	$7,228.6	$3,485.4	$47,042.0
Transportation	$529.1	$22,706.3	$0.0	$0.0	$0.0	$2.5	$23,237.9
Water Supply	$14,810.6	$38,484.6	$0.0	$5,869.0	$0.0	$668.2	$59,832.5
Total Expenditures[2]	**$192,371.7**	**$193,592.8**	**$112,509.3**	**$46,260.8**	**$49,158.0**	**$11,147.5**	**$605,040.1**

FY 2019 Equivalent Personnel[3]

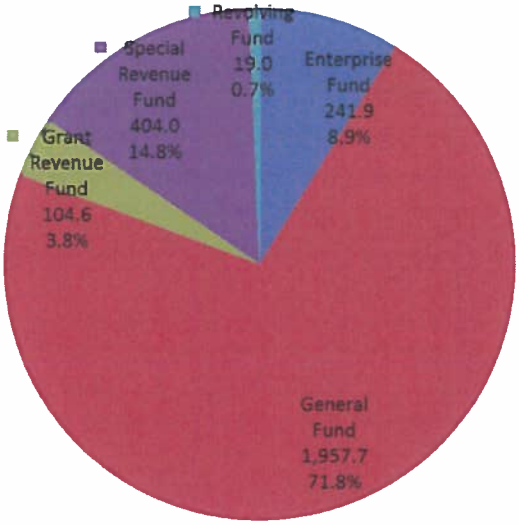
The County of Maui's FY 2019 proposed E/P from all sources of funds totals 2,727.2. As shown in Figure 2-9 on the next page, the total E/P by major fund type is detailed as follows: General Fund 71.8%; Special Revenue Fund 14.8%; Enterprise Fund 8.9%; Grant Revenue Fund 3.8%, and Revolving Fund 0.7%. The proposed E/P count of 2,649.3 is an increase of 77.9 or 2.9% from the FY 2018 adopted E/P count of 2,649.3.

The FY 2019 proposed total E/P from County Fund sources is 2,603.6. As shown in Figure 2-10 on the next page, the General Fund makes up 75.2% of the total County Fund E/P; Special Revenue Fund, 15.5%; and the Enterprise Fund, 9.3% of the total. The total E/P count funded by County Fund sources for FY 2019 as proposed is an increase of 79.5 or 3.1% from the FY 2018 adopted E/P of 2,524.2. Please refer to the FY 2019 Summary of Organizational Changes section starting on the next page for brief explanations of the changes in the E/P count by department.

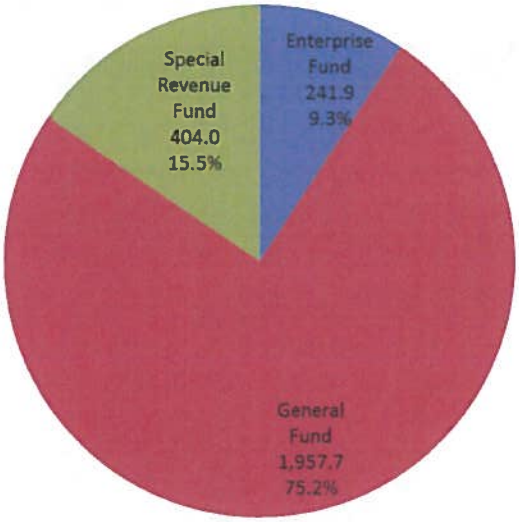
[3] Total does not include Council Services, County Clerk, and Office of the Mayor as these departments do not report equivalent personnel. Disbursement for salaries and premium pay is not restricted by Section 5 of the County's General Budget Provision.

FY 2019 Equivalent Personnel (Cont'd)

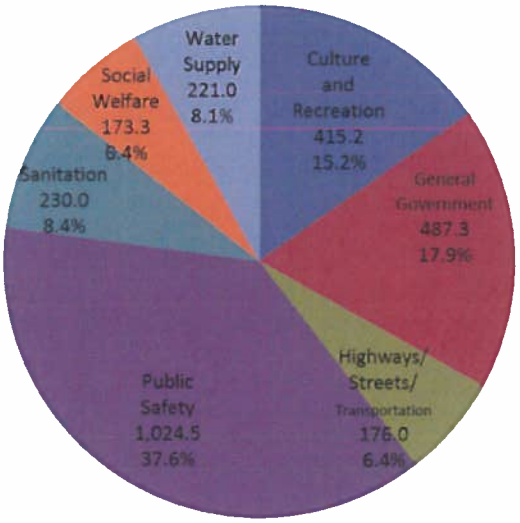
ALL SOURCES OF FUNDS: 2,727.2
Total E/P by Major Fund Type
Figure 2-9



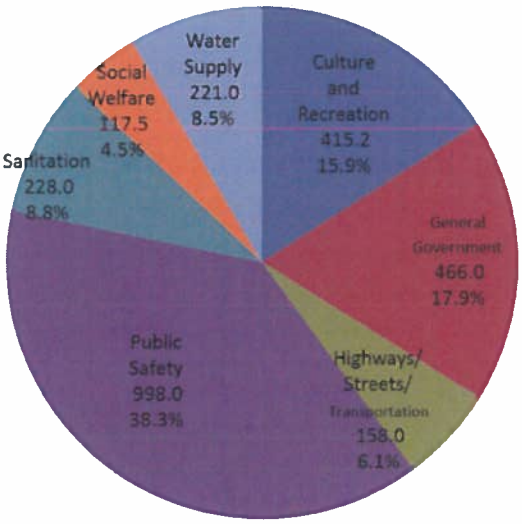
COUNTY SOURCES OF FUNDS: 2,603.6
Total E/P by Major Fund Type
Figure 2-10



ALL SOURCES OF FUNDS: 2,727.2
Total E/P by Functional Area
Figure 2-11



COUNTY SOURCES OF FUNDS: 2,603.6
Total E/P by Functional Area
Figure 2-12



Summary of Organization Changes

As part of continued efforts to improve services to County of Maui citizens and visitors, the Mayor proposed a modest number of changes in the county's organizational structure beginning in FY 2019. These proposed changes and implementation of identified key service improvements are anticipated to assist the county in accomplishing the goal of providing the highest possible level of services in the most efficient and cost-effective manner.

Summary of Organization Changes (Cont'd)

Furthermore, these additional changes are anticipated to occur as part of the current administration's ongoing management review process to provide efficient delivery of service, reduce duplication of efforts, and to meet additional or expanded needs.

Explanation of Organization Changes Related to Personnel

Figure 2-13

DEPARTMENT	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE NO. OF E/P	EXPLANATION OF CHANGES
Environmental Management	224.0	235.0	11.0	Proposed expansion positions 1.0 Geographic Information System Technician I for the Wastewater Administration Program, 1.0 Painter I for the Wastewater Operations Program, 1.0 Landfill Equipment Operator II and 4.0 Laborer I for the Solid Waste Operations Program. Transfer of .25 Civil Engineer V from the Solid Waste Administration Program and 3.75 from the Environmental Protection & Sustainability Program (EP&S)-Solid Waste Management Fund to the EP&S Program under the newly created EP&S Fund; and expansion positions 1.0 Energy Program Coordinator, 2.0 Economic Development Specialist II and 1.0 Office Operations Assistant II for the EP&S Program.
Finance	162.8	170.8	8.0	Proposed restoration of 1.0 Internal Control Officer deleted in FY 2018 under Administration Program and 1.0 Assistant Accounts System Administrator deleted in FY 2018 under the Accounts Program. Proposed expansion positions 1.0 Accountant II and 1.0 Revenue Administrator under the Treasury Program. Proposed creation of the Maui Redevelopment Program with expansion positions 1.0 Manager, 1.0 Deputy Manager, 1.0 CIP Coordinator and 1.0 Secretary I.
Fire and Public Safety	375.0	385.0	10.0	Proposed expansion positions 1.0 Building Maintenance Repairer and 1.0 Office Operations Assistant II under the Administration/Maintenance Program; 1.0 Office Operations Assistant II and 1.0 Fire Fighter III under the Training Program; 1.0 Fire Equipment Mechanic under the Fire/Rescue Operations Program; 6.0 Ocean Safety Officer II and 1.0 Ocean Safety Officer III under the Ocean Safety Program; 1.0 Fire Fighter III under the Prevention Program and proposed transfer of 1.0 Fire Fighter IV from the Fire Prevention Program - Revolving Fund to Fire Prevention Program - General Fund. Deletion of 3.0 Fire Fighter Trainees due to deletion of the US Department of Homeland Security Federal Emergency Management Agency Assistance to Firefighters Fire Prevention and Safety Grant.
Housing and Human Concerns	141.8	148.3	6.5	Proposed expansion positions for 4.0 (8) Enhance Fitness Instructors at less that 8 hours per week and 1.0 Senior Services Program Assistant III under the Human Concerns Program; .5 to increase an Aging & Disability Services Specialist (Lanai) from half-time to full-time and proposed expansion of 1.0 Aging and Disability Services Specialist I under the Aging and Disability Resource Center Expansion grant.
Management	56.0	67.0	11.0	Proposed restoration of 1.0 Executive Assistant I deleted in FY 2017; proposed expansion positions for 1.0 Information System Analyst III, 1.0 Information Systems Analyst IV, and 1.0 Information Systems Analyst V under the Information Technology Services Program; and 1.0 Budget Director, 2.0 Budget Specialist II, 1.0 Budget Specialist III, 1.0 Budget Specialist V and 1.0 Grants Specialist II due to the proposed transfer of the Budget Program from the Office of the Mayor to the Department of Management.
Parks and Recreation	409.7	415.2	5.5	Proposed transfers between programs: 1.0 Electric Pump Mechanic Maintenance Repairer I, 1.0 Electric Pump Mechanic Maintenance Repairer II and 1.0 Park Project Coordinator from Recreation and Support Program to Parks Program. Proposed expansion positions for 1.0 Business Administrator I under the Administration Program, 1.0 Recreation Leader III for PALS under the Recreation and Support Services Program; .5 Auto Mechanic, .5 Golf Operations Clerk and the restoration of .5 for a Golf Operations Clerk reduced in FY 2018 for the Waiehu Golf Course Program; .5 to increase a Building Maintenance Repairer I from half-time to full-time for Hana Parks; .5 to increase Park Caretaker from half-time to full-time for Molokai Parks. Decrease of 1.0 for an Arborist transferred to the Department of Public Works. The FY 2019 Budget also reflects 1.0 District Supervisor III and 1.0 Office Operations Assistant II for Central Maui Parks which were proposed in a FY 2018 budget amendment.

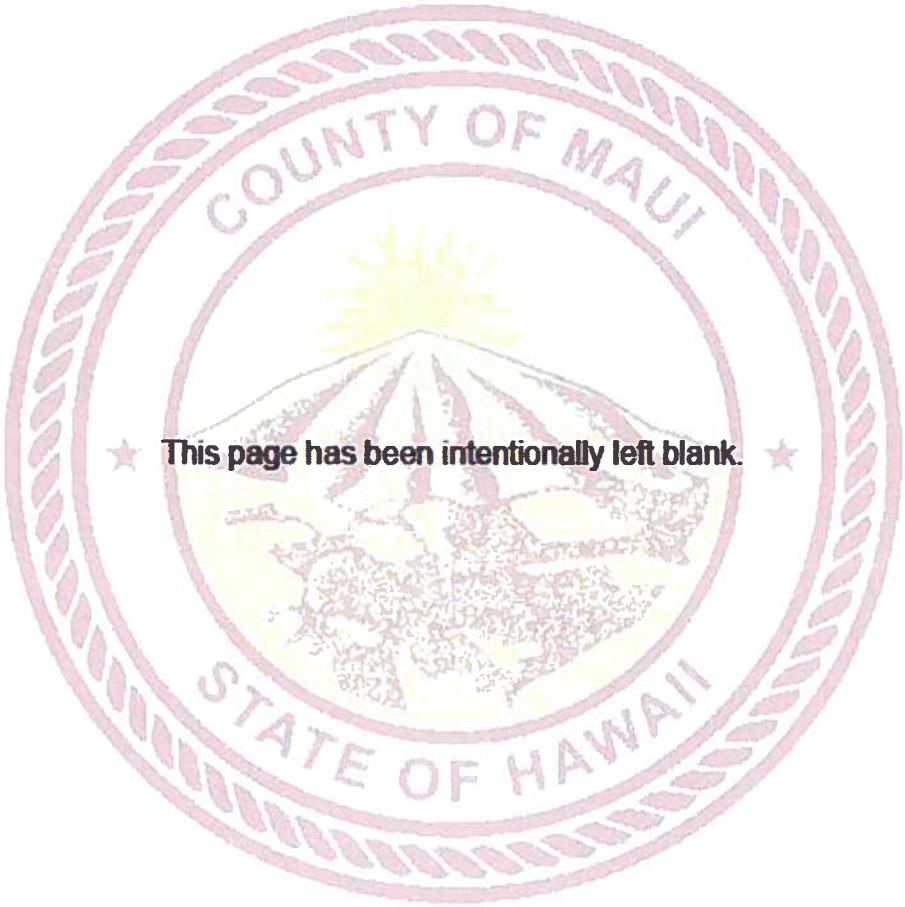
Summary of Organization Changes (Cont'd)

Explanation of Organization Changes (Cont'd)

DEPARTMENT	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE NO. OF E/P	EXPLANATION OF CHANGES
Planning	68.0	71.0	3.0	Proposed expansion positions for 3.0 Planner III under the Administration and Planning Program.
Police	527.2	537.2	10.0	Proposed expansion positions for 1.0 Payroll Clerk under the Administration Program, 1.0 Intelligence Analyst Specialist under the Investigative Program, 6.0 Police Officer II for Central Maui Patrol under the Uniformed Patrol Services Program, and 1.0 Emergency Services Dispatch Coordinator and 1.0 Police Sergeant under the Technical and Support Services Program.
Prosecuting Attorney	82.0	85.0	3.0	Proposed expansions for 1.0 Deputy Prosecuting Attorney and 1.0 Office Operations Assistant II under the General Prosecution Program, and 1.0 Victim/Witness Counselor I under the Special Needs Advocacy Program grant.
Public Works	277.0	285.0	8.0	Proposed expansion positions for 1.0 Engineering Support Technician II for the Engineering Program; 1.0 Clerk III expansion position under the Special Maintenance Program; 5.0 Laborer II position for Road Maintenance Wailuku under the Road, Bridge, and Drainage Maintenance Program and transfer of 1.0 Arborist from the Department of Parks and Recreation.
Transportation	8.0	9.0	1.0	Proposed expansion position for 1.0 Clerk II under the Administration Program.
Water Supply	220.0	221.0	1.0	Proposed expansion position for 1.0 Safety Technician under the Water Administration Program.
TOTAL[1]	2,551.5	2,629.5	78.0	

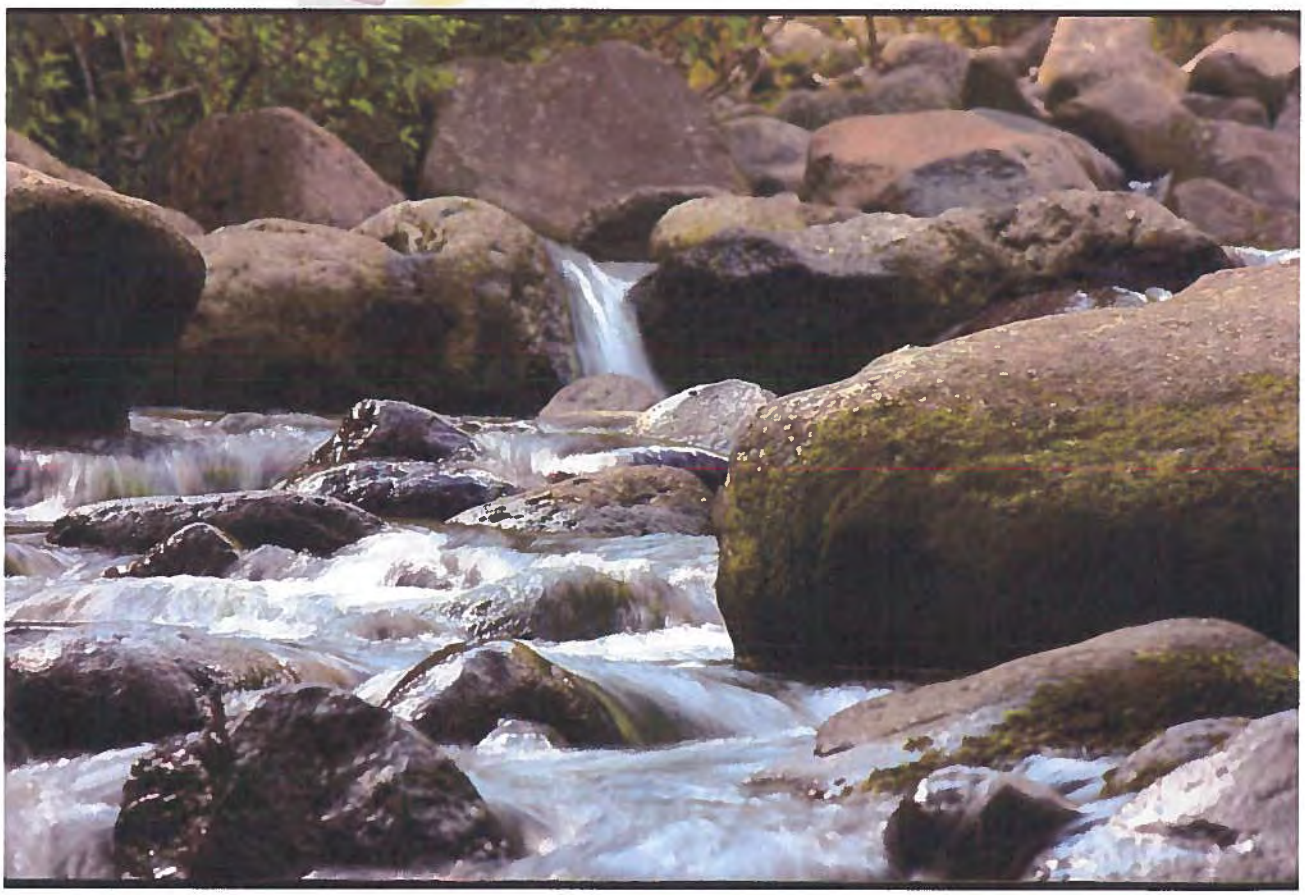
NOTE:

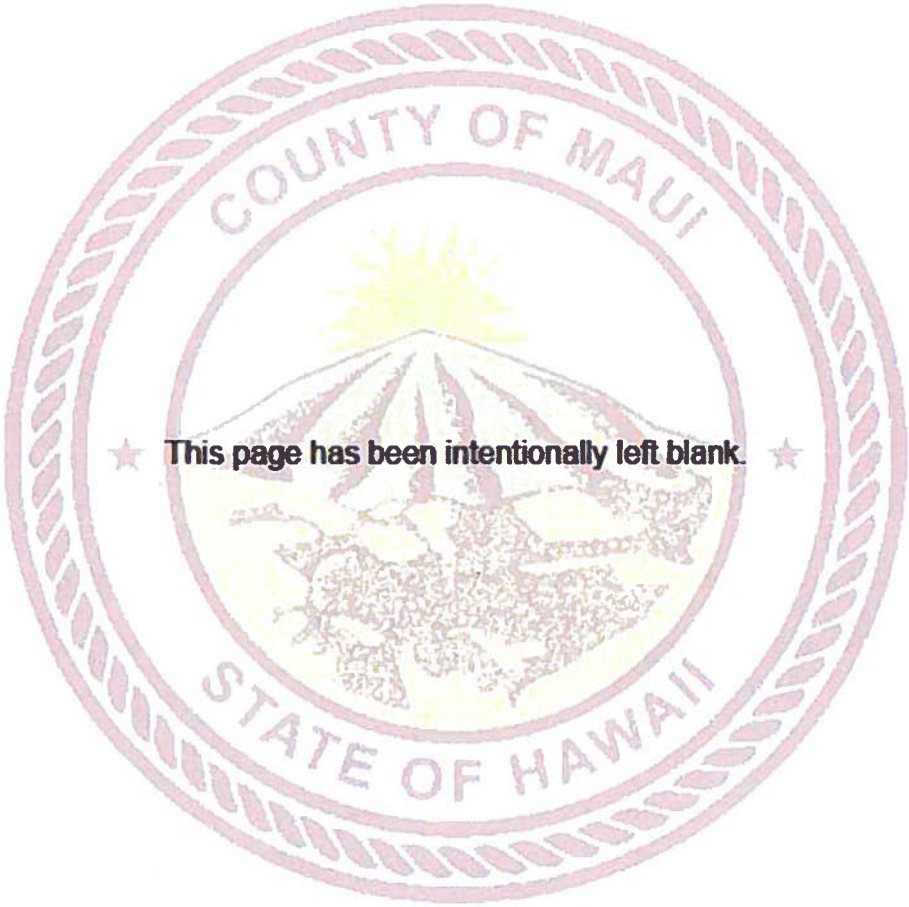
[1] Totals reflect those departments with organizational changes only, including Grant Revenue and Revolving Funds. For detailed summaries relating to E/P by department, please refer to the Financial Summaries section of this budget book.



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Budget and Financial Policies





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Budget and Financial Policies

The Declaration of Policy in Section 3-9 of the Charter of the County of Maui states: "It is declared to be the policy of the county to promote economy, efficiency and improved service in the transaction of the public business in the legislative and executive branches of the county by:

1. Limiting expenditures to the lowest amount consistent with the efficient performance of essential services, activities, and functions.
2. Eliminating duplication and overlapping of services, activities, and functions.
3. Consolidating services, activities, and functions of similar nature.
4. Abolishing services, activities, and functions not necessary to the efficient conduct of government."

The Declaration of Policy, along with the following laws and standards apply to the County of Maui's budget formation and reporting:

- Generally Accepted Accounting Principles (GAAP)
- Government Finance Officers Association (GFOA)
- Criteria for Distinguished Budget Award
- GFOA's Best Practices
- Constitution of the State of Hawaii
- Hawaii Revised Statutes (HRS)
- Maui County Code
- County of Maui Charter

Budget Guidelines

The development of the FY 2019 Operating and Capital Budgets was guided by five core principles:

- Public Involvement
- Long-Range Planning
- Efficient and Effective Operations
- Partnerships
- Capital Investments

The Mayor and administration officials gave the public the opportunity to be involved in the development of budget priorities through countywide public meetings held in eight community plan areas on three islands during September and October 2017 to discuss budget priorities.

With input from the citizens of Maui County, the administration set its overall vision, mission statement and long-term goals, which become the guidelines for all governmental units (departments, offices and agencies) in setting their mission, long-term goals and objectives for managing programs. The County of Maui's long-range planning decisions are based on the community plan for each of the eight districts of the county.

The FY 2019 budget continues to focus on performance measures and the alignment of department strategies and program activities with the Strategic Vision. The objectives and measures outlined in the department's program descriptions state the specific contributions each department will make toward accomplishing its mission and goals for the ensuing fiscal year. Program goals and objectives are reviewed and updated annually in response to changing community needs and the availability of resources. Performance measures were created to gauge the progress of each program towards reaching its objectives and will be discussed in quarterly performance measurement meetings with the Mayor & Managing Director.

Budget Guidelines (Cont'd)

The administration continues to extend its resources through partnerships with public agencies and private organizations. The county has a long history of partnering with non-profit and community organizations to provide essential services to its citizens. This is not only cost-effective, but also promotes cooperative functionality and leveraging of resources between the county, non-profit and community partners. The county also looks to partnerships with other government agencies through grant agreements and regulatory assistance to accomplish its goals.

The final core principle used while developing the FY 2019 budget was to support prioritized capital improvement projects (CIP). Led by Managing Director Keith Regan, the County CIP Coordinating Committee reviewed the various projects and rated them on various criteria including: alignment with strategic plan, critical replacement or needed expansion, expected useful life, effect on operating and maintenance costs, effect on revenue, department's priority schedule, availability of non-county funds, and the ability to be completed before lapsing of appropriated funds.

Budgetary Process

The fundamental purpose of the County's budget is to link what we want to accomplish for the community with the resources necessary to do so. The budget process does this by setting goals and objectives, establishing reasonable timeframes and organizational responsibility for achieving them, and allocating resources for programs and projects. To this end, the budget serves four roles:

- Policy Document. Sets forth goals and objectives to be accomplished and the fundamental fiscal principles upon which the budget is prepared.
- Fiscal Plan. Identifies and appropriates the resources necessary to accomplish objectives and deliver services and ensures that the County's fiscal health is maintained.
- Operational Plan. Describes the organizational units and activities of the County. The County is made up of departments and departments' subunits are called divisions. The budget describes each department and division, including a mission, description of services, goals/objectives, performance measures.
- Communications Tool. Provides the public with a blueprint of how public resources are being used and how these allocations were made.

The fiscal year begins on the first day of July and ends on the thirtieth day of June but the budget process is a year-round continual process. The Budget Office prepares and submits instructions for development of the next fiscal year's department proposed budgets shortly after the beginning of the current fiscal year. Budget hearings are conducted throughout the county to garner input from the public during the administration's preparation of the budget. County departments review program priorities and submitted their proposed program budgets to the Mayor.

The Budget Office is responsible for reviewing, analyzing, coordinating all departmental budgetary requests and presenting these requests to the Mayor for final decisions. By Charter, the Mayor's budget proposal must be submitted to the County Council on or before the twenty-fifth day of March.

In accordance with Article 9 of the Charter, "The budget shall present a complete financial plan for the operations of the county and its departments for the ensuing fiscal year, showing all County funds on hand whether encumbered or unencumbered and estimated reserves and revenues. It shall be set up as provided by the Council after consultation with the Mayor. The estimated revenues, proposed expenditures and total appropriations for the ensuing fiscal year shall be equal in amount. The Mayor's message shall explain the budget both in fiscal terms and in terms of work to be done. It shall outline

the proposed financial policies of the County for the ensuing fiscal year and describe the most important features of the budget plan. It shall indicate any major changes in financial policies and in expenditures, appropriations and revenues as compared with the fiscal year currently ending, and shall set forth the reasons for the changes. The message shall include a list of pending and proposed capital projects together with the Mayor's comments on such list. The message shall also include such other supporting or explanatory material as the Mayor deems desirable. The Mayor must submit an operating budget, including an executive operating budget and a legislative operating budget, a Capital Improvement Program, and an accompanying message."

A public hearing must be held by the County Council on the proposed budget and Capital Improvement Program no sooner than the first day of April and no later than the thirtieth day of April of the year of submission. At this hearing, all attendees interested in testifying will have an opportunity to be heard. At least two weeks before the hearing, the County Council must publish – in a newspaper of general circulation in the county – general summaries of the budget and Capital Improvement Program and a notice setting out the time and place for public hearing.

After the public hearing, the County Council may pass the budget with or without an amendment. If amending, it may add new items or increase items in the budget. It may decrease or delete items, except for appropriations required by law and appropriations to pay any indebtedness. In all cases, the estimated revenues, proposed expenditures and total appropriations for the ensuing fiscal year must be equal in amount.

The County Charter provides that the Council must pass the budget on or before the tenth day of June of the fiscal year currently ending. If it fails to do so, the budget submitted by the Mayor will be deemed enacted as the budget for the ensuing fiscal year. The budget is controlled by a budget ordinance and a Capital Improvement Program ordinance. The enacted budget will be in effect on or after the first day of the fiscal year to which it applies. By virtue of the adoption of the budget, the several amounts listed in the budget column entitled "Appropriations" must be appropriated to the specific departments and programs.

Budget Process Calendar

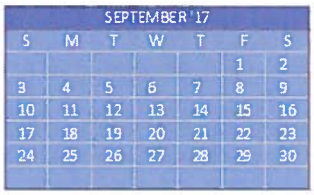
The County Charter provides that the Council must pass the budget on or before the tenth day of June of the fiscal year currently ending. If it fails to do so, the budget submitted by the Mayor will be deemed enacted as the budget for the ensuing fiscal year. The budget is controlled by a budget ordinance and a Capital Improvement Program ordinance. The enacted budget will be in effect on and after the first day of the fiscal year to which it applies. By virtue of the adoption of the budget, the several amounts listed in the budget column entitled "Appropriations" must be appropriated to the specified departments and programs.

Figure 3-1

FY 2019 Budget Process Calendar

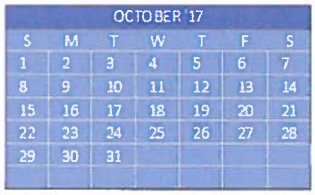
1-31 Budget Office Preparation of Budget Instructions

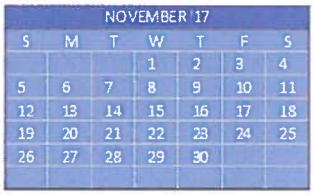




1 Part A & Part B Instructions Distributed
5 Central Maui Community Meeting
7 East Maui Community Meeting
18 Part C Capital Budget Instructions Distributed
18 Paia-Haiku Community Meeting
19 Upcountry Community Meeting
25 Molokai Community Meeting
28 Lanai Community Meeting

2 West Maui Community Meeting
3 South Maui Community Meeting
20 Part A Budget Narratives & Part Operating Budget Due to Budget





17 Part C Capital Budget Due to Budget

1-31 Department Meetings with Budget Director and Managing Director
1-31 Capital Budget Meetings with Department
18 Capital Budget Prioritization
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1-31 Department Meetings with Budget Director and Mayor
22 Preliminary Revenue Projections
29 Estimate of Unencumbered Balances Due from Departments

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23 Mayor Transmits FY 2018 Proposed Budget to County Council
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18 County Council Public Hearing
19 Real Property Certification









10 Last Day for County Council to Pass Budget
20 10 Days After Council Passes Budget, Mayor Signs or Vetoes

1 Fiscal Year 2019 Begins

A Balanced Budget is Required

As required by County Charter, the Mayor must submit and the County Council must adopt, a balanced budget. The County Charter defines a balanced budget as "the total estimated revenues (from taxes, fees and assessments, and other sources) shall equal the total appropriations (operating and capital expenditures)."

Budget Control

Budgets are monitored at varying levels of classification detail. However, as a budgetary control policy expenditures cannot exceed total appropriations at the program and category levels for budgeted funds. The budget is controlled at the following levels:

- County Council must authorize by resolution any transfer of appropriations from one category to another and/or one program to another within the department.
- County Council must authorize all budget amendments that alter the total appropriations of a particular program or line-item.

By Charter provision, every appropriation, except an appropriation for capital improvement, lapses at the close of the fiscal year unless it is expended or encumbered by a written contract. Appropriations for capital improvements lapse six months after the close of the fiscal year to the extent that they have not been expended or encumbered by a written contract.

Various controls are in place to assure adherence to budgetary limitations. These include approval requirements from the Mayor, Managing Director, and Budget Director on various requests from departments/agencies. Stricter monitoring and approvals are in place for expenditures in the areas of out-of-state travel, unbudgeted equipment purchases over $1,000, grant subsidies and personnel actions such as recruiting for vacant positions and reallocation of existing positions.

Budgetary Basis of Accounting

The basis of budgeting is the method used to determine when revenues and expenditures are recognized for budgetary purposes.

The County of Maui's budget is adopted on a modified accrual basis consistent with Generally Accepted Accounting Principles (GAAP), except that encumbrances are treated as budgeted expenditures in the year commitments are made. Accordingly, the actual expenditures on a non-GAAP budgetary basis presented in the fund financial statements represent the current year's expenditures as recorded using the modified accrual basis, plus encumbrances at the year-end, less expenditure related to amounts encumbered in the prior year. With the modified accrual basis of accounting, revenues are recognized when they become available and measurable and expenditures as they are made. In comparison, the government-wide and proprietary fund type financial statements in the Comprehensive Annual Financial Report (CAFR) must be recorded on a full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when goods or services have been received or a liability has been incurred.

Amending the Budget

The adopted budget may be amended at any time within a fiscal year. Sections 9-9 and 9-10 of the Charter control the amendment procedures. The Mayor may propose to amend the budget for that year as follows:

- **Supplemental Appropriation**
  A supplemental appropriation may be submitted up to the amount of the additional certified revenues. The Mayor must certify that there are available revenues/funds for appropriation: (a) revenues received from sources not anticipated in the budget for that year, or (b) revenues received from anticipated sources but in excess of the budget estimates, or (c) estimated revenue to be reimbursed by federal or state agencies to the county.

- **Reduction of Appropriation**
  If it appears probable that the revenues available will be insufficient to meet the amount appropriated, a bill must be passed to reduce one or more appropriations; but no appropriation to pay any indebtedness may be reduced, and no appropriation may be reduced by more than the amount of the unencumbered balance or below any amount required by law to be appropriated.

- **Transfer of Appropriation**
  Unencumbered appropriation balances may be transferred within a department by resolution or from one department to another by ordinance. No transfer will be made from an appropriation to pay any indebtedness, and no appropriation may be reduced below any amount required by law to be appropriated.

- **Permission to Exceed Budget**
  An emergency appropriation may be passed in cases of public emergency threatening life, health or property. If there are no available unappropriated revenues, the county may authorize the issuance of emergency notes, which must be paid not later than the last day of the fiscal year next succeeding in which the appropriation was made. The total of emergency appropriations in any fiscal year must not exceed one percent (1%) of the total operating appropriations (excluding the debt service) made in the operating budget for that year.

Budget Implementation Reports

A budget implementation report must be transmitted by each county agency/department within thirty days after the end of each quarter of the fiscal year. The implementation report must include: a report of each position vacant for ninety days or more as of the end of the report period; a status report of each agency/department's program objectives and performance measures; and a status report of all active capital improvement projects. The budget implementation reports were overhauled in Fiscal Year 2013 and are now transmitted to the Maui County Council on a quarterly basis separate from the quarterly reports submitted by the Department of Finance.

Surplus and Reserves

Any unappropriated surplus and any unencumbered balances of any appropriations in any fund at the end of any fiscal year will be available for appropriation for the succeeding fiscal years. All or a portion of the surplus may be transferred to any emergency fund or to a capital improvement reserve fund. No amounts transferred into an emergency reserve fund or a capital improvement reserve fund shall be deducted from amounts to be raised by taxes for ensuing years.

Fund Balance Policy

Fund balance is the difference between assets and liabilities reported in a governmental fund at the end of the fiscal year. Governmental entities seek to maintain adequate levels to mitigate current and future risks, to ensure stable tax rates and for long-term planning. Bond-rating agencies carefully monitor levels of reserved and unreserved fund balances in a government's general fund to evaluate the entity's creditworthiness.

The County of Maui shall strive to maintain certain fund balances at 5% - 15% of fund revenues to provide financial stability to county operations. These funds make up of the unassigned fund balance which combined with the Emergency Fund, provide a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures.

The Emergency Fund was initially established in Fiscal Year 2005 with a $4 million appropriation from the General Fund for the purpose of funding a public emergency threatening life, health, or property. The Emergency Fund Balance does not lapse and can be appropriated by County Council through an ordinance pursuant to Section 9-9 of the County of Maui Charter. In 2012, Mayor Arakawa set a policy to increase the Emergency Fund to 20% of General Fund revenue as a part of a prudent reserve strategy. This is based on GFOA's best practice recommendation to have at least two months' worth of funds available in reserves. The Emergency Fund balance as of June 30, 2019 is expected to be $35.3 million.

The County defines the Reserved Balances in accordance with GASB 54 as follows:

- **Restricted Reserves:** These reserves are not available for spending and are legally restricted by outside parties for a specific purpose. These may be contractual obligations, prepaid expenses, debt reserve requirements or statutory restrictions.

- **Committed Reserves:** Amounts that can only be used for specific purposes pursuant to constraints imposed by formal County Council action. These may include an authorization to use certain revenues for a specific purpose.

- **Assigned Reserves:** Amounts intended to be used for a specific purpose. These reserves may be released by either Council action or by results of operations.

- **Unrestricted or Unassigned:** Amounts may be used for expenditures as appropriated by Council.

Audit of Accounts

Within six months after the beginning of each fiscal year, the County Council shall provide for an independent audit of the accounts and other evidences of financial transactions of the county and of all operations for which the county is responsible. Licensed independent auditors from the Oahu-based firm, N&K CPAs, Inc. audited the financial statements and found that it "present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of Maui as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America."

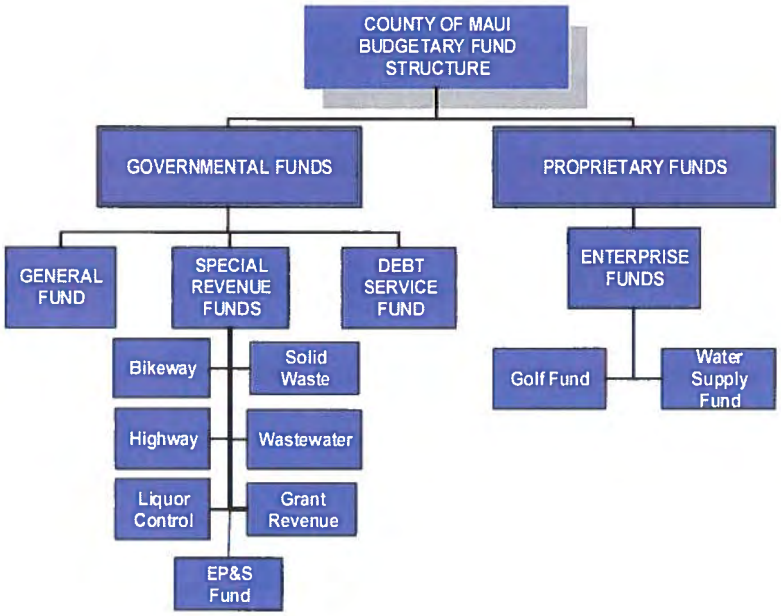
Budgetary Fund Structure

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The county's fund can be divided into three categories, which are Governmental, Proprietary and Fiduciary; however, both the county's budget and financial statements do not reflect the use of Fiduciary Funds. As such, the county's budget presented is categorized into two fund groups

1. ***Governmental***
2. ***Proprietary***

All planned uses for these fund types are subject to appropriation in the annual budget. Fiduciary funds, which are described later in this section, are not included in the annual budget.

Figure 3-2



Governmental Funds

Governmental Funds are those through which most governmental functions of the county are financed. This fund is accounted for using a current financial resources measurement focus. The primary revenue sources are real property tax, Transient Accommodations Tax (TAT), public service company tax, fuel and franchise taxes, rents and concessions, sewer charges, landfill usage charges, grants and interest from investments.

The following is a brief summary of the county's Governmental Funds, by fund types: General and Special Revenue Funds.

- **GENERAL FUND** The General Fund is the largest of the county's funds. The following is a brief summary of the county's General Fund:
  - **General Fund** – The General Fund accounts for all financial resources except those required to be accounted for in another fund. These revenues come from four major sources: Real Property Taxes, Transient Accommodations Taxes (TAT), Public Service Company Taxes, intergovernmental revenue and other revenues. General funds are used to provide the most basic of county services: police, fire, parks, culture, economic development, and general government.
- **SPECIAL REVENUE FUNDS** The Special Revenue Funds were established to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditure for specified purposes. The following is a brief summary of the county's Special Revenue Funds:
  - ***Highway Fund*** – The Highway Fund was established to deposit fuel taxes, public utility franchise taxes, public transit fares, and motor vehicle weight taxes. These revenues are used to account for acquisition, design, construction, improvement, repair and maintenance of county

highways, streets, street lights, public transit, and storm drains and bridges. Revenues are also used for purposes and functions connected with mass transit.

- ***Wastewater Fund*** – The Wastewater Fund, was established to receive all revenue derived from the monthly sewer charges, assessments and service charges for pumping of cesspools, septic tanks, etc. Revenue is expended for the repair, operation, and maintenance of the wastewater facilities/sewer systems, including debt service.
- ***Grant Revenue Fund*** – The Grant Revenue Fund is legally restricted to expenditures for specific purposes and provides a cost sharing alternative for programs and projects. The major programs for this fund include Community Development Block Grant funds, Section 8 Rental Subsidy Program, other public housing funds, human services funds and various other smaller grant allocations. Although this fund is not part of the appropriation, the county recognizes the amount of resources that this fund provides. As such, a separate section is presented in this budget document.
- ***Liquor Control Fund*** – The Liquor Control Fund receives revenue from all liquor license fees. Fund revenues are expended for the operation and administration of the Liquor Control Commission, Liquor Control Adjudication Board, and the Department of Liquor Control. The county's Integrated Financial Accounting System reports this fund type as part of the General Fund. However, for budgetary purposes, the practice has always been that this fund type is included as part of the Special Revenue Funds.
- ***Bikeway Fund*** – The Bikeway Fund was established to collect revenue from bicycle licenses. The revenue is expended for bikeway construction and maintenance.
- ***Solid Waste Fund*** – The Solid Waste Fund was established to receive all refuse collection fees and landfill disposal charges. The fund is used for the operation and maintenance of the county's collections and disposal program as well as for diversion programs such as resource recovery and recycling programs.
- ***Environmental Protection and Sustainability (EP&S) Fund*** – The EP&S Fund was established for the purpose of funding efforts of the Department of Environmental Management, EP&S Program to optimize opportunities for environmental and natural resource protection, sustainability, conservation, and restoration.

➢ **DEBT SERVICE FUND** The Debt Service Fund accounts for the accumulation of resources necessary to pay principal and interest payments on general long-term debt obligations and is shown in the county's financial statements. .

➢ **REVOLVING FUND** The Revolving Fund, except for the Housing, Interim Financing, and Buy-Back Revolving Fund is not presented as part of the financial statements but it is shown in this budget document for informational purposes. Monies within the Revolving Fund are deemed appropriated upon receipt of the revenues except for the following funds: Open Space, Natural Resources, Cultural Resources, and Scenic Views Presentation Fund, Emergency Fund, Affordable Housing Fund, Countywide Sewer Capital Improvement Reserve Fund, and Upcountry Water System Expansion Capital Improvement Reserve Fund. Expenditures for these funds need to be specifically identified in the budget ordinance. Revenues derived from the particular program or activities during the fiscal year are appropriated for expenditure for the purposes identified in the ordinance establishing the revolving or special fund.

Proprietary Funds

Proprietary Funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Operating revenue in the Proprietary Fund are those revenues that are generated from the primary operations of the fund. The Enterprise Fund is the only existing County Fund classified as Proprietary Funds.

- **ENTERPRISE FUND**
  - ***Water Fund*** – The Water Fund was established to receive revenue for water source collected by the Department of Water Supply. The department was created to develop adequate water sources, storage and transmission for both general consumer and agricultural uses for the county. The revenue is expended for the operation, maintenance and capital improvement projects of the Department of Water Supply.
  - ***Golf Fund*** – The Golf Fund was established to account for the proceeds of playing fees and for fees from golf course concessions (restaurant and pro shop). The revenue is expended for the operation, maintenance, and capital improvements of the Waiehu Golf Course.

Fiduciary Funds

Fiduciary Funds account for money received, held and disbursed in a trustee capacity or as an agent for individuals, other governmental units, and other funds. As mentioned earlier, Fiduciary Funds are not reflected in the county's budget and financial statements; however, this type of fund is discussed in this section for informational purposes only.

The county's Fiduciary Funds represent Refundable Deposits Fund and Agency Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results or operations. Agency Funds are accounted for under the accrual basis of accounting. Also, reserves and expenditures for Fiduciary Funds are not presented in the CAFR. However, the year-end balances held in Fiduciary Funds are provided in the CAFR. Fiduciary Funds of the county include the following:

- ***Refundable Deposits Fund*** – This fund is used to account for the bid bond, performance and payment bond, and subdivision bond monies held by the county until the purpose for which the bond was posted is completed.
- ***Agency Funds*** – These funds are used to account for other monies collected in an agency capacity and include motor vehicle registration fees collected on behalf of the State of Hawaii and taxes withheld from employee pay.

Capital Budget Policy

The capital program includes detailed budget requests for the ensuing fiscal year and a plan of projects for the subsequent five years. The capital budget includes the estimated cost of each improvement and the anticipated method of financing it. Each capital improvement project shall include a forecast of the effect the project will have on future year's operating budgets in terms of staffing and maintenance costs. The Capital Improvement Program is reviewed by the Department of Planning to ensure coordination with the county's community plans.

1. The Maui County Charter requires that the capital program contain at least the following:
   a. A simple, clear general summary of the detailed contents of the program.
   b. The capital improvements pending or proposed to be undertaken within the ensuing fiscal year, together with the estimated cost of each improvement and the pending or proposed method of financing it.

c. The capital improvements proposed for the five (5) years next succeeding the ensuing fiscal year, together with the estimated cost of each improvement and the proposed method of financing it.

2. Capital expenditures to be financed from current revenues in the ensuing fiscal year shall be included in the budget as well as in the capital program. Appropriations for such expenditures shall be included in the budget.
3. After the public hearing on the capital program, the council may pass the program with or without amendment.
4. The Council shall pass the capital program on or before the tenth day of June of the fiscal year currently ending. If it fails to do so, the program submitted by the mayor shall be deemed enacted as the program for the ensuing fiscal year. The enacted program shall be in effect on and after the first day of that fiscal year.
5. At any time during a fiscal year the capital program may be amended by ordinance.

Capital Budget Process

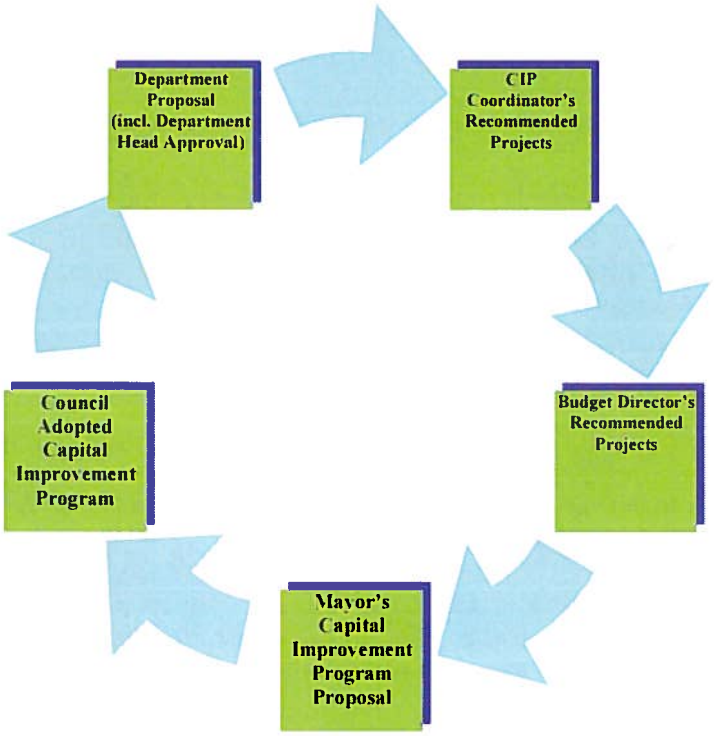
The baseline for the department's FY 2019 capital budget requests was the FY 2018 – FY 2023 CIP plan as adopted by the County Council. Capital projects that were proposed by the departments with appropriation requests in FY 2018 and not approved by the Mayor or County Council may be re-evaluated and included in future budgets requests.

County departments collected and updated relevant information pertaining to the current CIP plan. Community meetings were held in September and October 2017 to gather public input regarding the county's capital needs. Any capital projects with appropriations in the FY 2018 budget and anticipated to be unexpended, unencumbered or not completed prior to December 30, 2018 were reported to the Budget Office. Capital projects that no longer needed to be included in the FY 2019 – FY 2024 CIP plan were not promoted to the next approval level and remain at the department level for historical purposes.

Capital Budget Review and Approval Process

The newly created CIP coordinating committee reviews all capital projects requested for funding in the ensuing fiscal year and next five years succeeding the ensuring year. This committee, along with the applicable Department Directors meet to prioritize the proposed projects based on need, safety and timeframes. The list is then submitted to the Budget Office where the projects are reviewed and prioritized based on funding requirement and constraints. Once completed, the Budget Office recommendations are submitted to the Mayor.

Capital Budget Cycle
Figure 3-3



Financing/Source of Funds

Capital projects are usually funded by sources specifically set aside for capital purposes, such as highway and other dedicated funds, and the proceeds of bond sales or other long-term financing contracts. Unencumbered appropriations for capital improvement projects lapse six months after the close of the fiscal year.

The capital budget requests are submitted with the amount to be expended from each source (general, special revenues or bond funds) for each fiscal year. The total funding in each fiscal year from the various sources is equal to the planned costs to be incurred in that fiscal year. A single capital project can have multiple funding sources. The following are the sources of funds that can be used for each capital project. The funding source is assigned based on the criteria described.

1. **Bikeway Fund:** All fees collected under HRS 249-14 and 249-14.5 are used for the following purposes:
    a. Acquisition, design, construction, improvement, repair and maintenance of bikeways, including the installation and repair of storm drains and bridges;
    b. Installation, maintenance and repair of bikeway lights and power, including replacement of old bikeway lights;
    c. Purposes and functions connected with traffic control and preservation of safety upon bikeways;

d. Payment of interest on and redemption of bonds issued to finance bikeway construction and improvements; and
e. Promotion of bicycling transportation and recreation.

2. **General Obligation Bond Fund:** A traditional form of government debt financing for major construction projects. General obligation bonds are subject to the county's debt limit.

3. **General Fund:** Also known as Cash CIP, derived from General Fund revenues.

4. **Federal Funds:** Usually related to highway and public transportation system projects. Generally, federal funds are provided at the rate of $4 to $1 county match for the construction portion of qualifying projects.

5. **Highway Fund:** Funding is provided by the county's fuel tax, public utility franchise tax, the motor vehicle weight tax and public transit fares. These taxes may be used for highway or public transportation related projects and/or operating expenditures.

6. **Lapsed Bond Fund:** Proceeds from the issuance of general obligation bonds that have lapsed. Normally, this type of fund is assigned by the Budget Office based on the calculations from Department of Finance on the bonds that were issued but not completely expended.

7. **Other Grant Fund:** Other grant fund sources not identified in other funding sources.

8. **Park Assessment Fund:** Derived from park assessment in lieu of land, that is dedicated or paid to the county as a condition of the approval of a subdivision. The funds may be used for the purpose of providing parks and playgrounds to the specific community district that the fund derived from.

9. **State Revolving Loan Fund:** Funding available from the State Revolving Fund (SRF) program administered by the State of Hawaii Department of Health. The SRF program provides low-interest loans to fund for construction of drinking water and wastewater infrastructure projects to achieve or maintain compliance.

10. **State Fund:** Funding received from state agencies as grant awards.

11. **Solid Waste Fund:** Funding is provided by fees associated with landfill disposal and refuse collection and can only be used for Solid Waste operations and/or capital projects.

12. **Wastewater Fund:** Funding is provided by sewer assessment fees and can only be used for Wastewater operations and/or capital projects.

13. **Restricted Water Fund:** This fund was established for the water system development fees collected from new users. This is a fee imposed on applicants for new services to fund a portion of costs to construct water system improvements or to recover the cost of existing water systems made from anticipation of additional demand on the systems. The fees collected are used for projects which will provide additional source capacity, additional transmission pipeline capacity or additional storage tank capacity for any of the county's water systems.

14. **Unrestricted Water Fund:** This fund was established to set aside water revenues for services provided to fund system repairs, maintenance and facility replacements.

Capital Projects Long-Term Financial Plan

The CIP budget considers the Maui County General Plan, Maui Island Plan and Community Plans. A capital project must be linked to both the county and department's strategic plans. These linkages are identified in the individual project sheets. Additionally, the CIP implements the General Plan of the County of Maui to the extent practicable. The General Plan is a term for a series of planning documents that will guide future growth and policy creation in the county.

- The Countywide Policy Plan acts as an over-arching values statement and is an umbrella policy document for the Island and Community Plans.
- The Maui Island Plan includes significant and far-reaching policy directives specific to Maui Island and includes a directed growth strategy to focus future urban land uses towards appropriate areas of Maui.
- The Community Plans will reflect the unique characteristics of each Community Plan area and enable residents and stakeholders within those areas to address location specific challenges. These plans are more detailed than the Maui Island Plan, and will include a form-based strategy to define the scope and type of development that will occur in each of the these areas.

Debt Policy

The debt management policy includes guidelines and restrictions that affect the amount and type of debt issued by the county, the issuance process, and the management of a debt portfolio. The debt management policy improves the quality of decisions, provides justification for the structure of debt issuance, identifies policy goals, and demonstrates a commitment to long-term financial planning, including a multi-year capital plan. Adherence to the debt management policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner. Debt levels and their related annual costs are important long-term obligations that must be managed within available resources.

The creation of general debt by the counties in the State of Hawaii is governed by the Constitution of the State, the applicable provisions of the Hawaii Revised Statutes and the County Charter. Chapter 47, Hawaii Revised Statutes, is the general law for the issuance of general obligation bonds of counties, and sets forth the provisions relating to the issuance and sale of general obligation bonds, inclusive of details such as method of authorization, maximum maturities, maximum interest rates, denominations, method of sale, form and execution of such bonds, prior redemptions, refunding, and other matters.

General Intent of Debt Policy

Debt is only to be incurred when necessary. The county will confine long-term borrowing to capital assets or equipment that cannot be financed from current financial resources. In an effort to conserve debt capacity, the county shall borrow only when necessary and utilize pay-as-you go financing to the extent possible. Debt is not to be used for operational needs.

Debt financing can include general obligation bonds, revenue bonds, lease/purchase agreements, special obligation bonds, or any other financing instrument allowed under Hawaii Statutes. The county will seek to utilize the least costly and most appropriate form of financing for its capital project needs.

Debt Limit

Financial limits: The county will use an objective, analytical approach to determine the amount of debt to be considered for authorization and issuance through the use of key debt ratios. This process involves the comparison of generally accepted standards of affordability to the current county values.

- ***Ratio of Annual Debt Service to Operational Expenditures of County Funds*** *is* desired not to exceed 10% of County Fund operating expenditures. The ratio of annual debt in Fiscal Year 2019 is 5.7%.

- ***Ratio of Net Bonded Debt to Assessed Property Value*** shall not exceed 15% of real property value in accordance with state law. For Fiscal Year 2019, the ratio of net bonded debt to assessed property value is 0.76%. Currently, 15% of the assessed valuation is equivalent to $6.95 billion and the county's debt is $369.3 million.

- ***Net Bonded Debt Per Capita*** should not exceed $2,500 per capita. The current net bonded debt per capital is $2,233.

Debt Structuring Practices

The Constitution of the State provides that all general obligation bonds shall be in serial form maturing in substantially equal installments of principal, or maturing in substantially equal installments of both principal and interest. The first installment of principal must mature not later than five years from the date of issue of such series, and the last installment must mature not later than twenty-five years from the date of such issue; except that the last installment on general obligation bonds sold to the federal government, on reimbursable general obligation bonds, and on bonds constituting instruments of indebtedness under which a county incurs a contingent liability as a guarantor, must mature not later than thirty-five years from the date of issue of such bonds.

The time of the sale will be determined based on legal requirements, existing cash balances from previous financings, acquisition and construction cash draw down requirements, and expectations of needs for new projects to be funded by the financing.

Debt Issuance Practices

- **Method of Sale**
  The county shall select a method of sale that shall maximize the financial benefit to the county. Such sales can be competitive or negotiated unless otherwise limited by state law, depending upon the project and market conditions. The selected method of sale shall be the option which is expected to result in the lowest cost and most favorable terms given the financial structure used, market conditions and prior experience. For the past two bond sales, the county has used the competitive method.

- **Refunding of Outstanding Debt**
  The county may consider refunding outstanding debt when financially feasible and consistent with all applicable laws and statutes. A net present value debt savings of at least 3% or greater must be realized before a refunding process begins.

- **Selection and Use of Professional Service Providers**
  The county will provide for a solicitation and selection process for securing all professional services required in connection with any debt issues. This selection will be done on an issue-by-issue basis,

will focus on the particular experience and expertise necessary for that issue, and will be made in order to secure such services at competitive prices to the county.

- **Use of Bond Ratings and Credit Enhancements**
  The county shall maintain good communications with bond rating agencies to ensure complete and clear understanding of the credit worthiness of the county and will follow a policy of full disclosure on every financial report and offering statement. The county strives to maintain an AA+ or better bond rating and does not use credit enhancements such as municipal bond insurance.

Debt Management Practices

This section of the policy provides guidance for ongoing administrative activities including:

Investment of Bond Proceeds - The county will invest bond proceeds in accordance with the Hawaii Revised Statutes 46-50. Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

Arbitrage Rebate and Secondary Market Disclosure Requirements - The county will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.

Maintaining and Investor Relations Program - The county will provide annual financial, operating and other significant information in a timely manner consistent with federal and state.

Reporting, Monitoring, and Assessment of Policy Implementation - The Director of Finance is responsible for the administration and issuance of debt including the completion of specific tasks and responsibilities included in this policy.

The Department of Finance, Treasury Division will prepare and release an Annual Debt Report no later than May 31 of each year. Such report will pertain to the prior fiscal year and will include the following elements:

- Calculations of the appropriate ratios and measurements necessary to evaluate the county's credit, and that of its various Enterprise Systems, as compared with acceptable municipal rating agency standards (those identified in the Debt Policy and any other such ratios and measurements as management shall deem appropriate).
- Information related to any significant events affecting outstanding debt.
- An evaluation of savings related to any refinancing activity.
- A summary of any changes in federal or state laws affecting the county's debt program.
- A summary statement as to the overall status of the county's debt obligations and debt management activities.

Debt Administration

General Obligation Bonds payable and State Revolving Fund Loans payable for the County of Maui and the Department of Water Supply (DWS) at June 30, 2017 are comprised of the following issues:

Figure 3-4

Year	Description	Interest Rates	Original Issue Amount	Final Maturity	Outstanding Balance June 30, 2017
General Obligation Bonds:					
2006	Series B,C GO and Refunding	4.00%-5.00%	$ 25,190,000	2022	$ 12,515,000
2008	Series A GO	3.50%-5.00%	34,000,000	2028	1,686,542
2010	Series A GO	0.53%-5.95%	23,375,000	2030	16,675,000
2010	Series B GO	3.00%-5.00%	46,300,000	2021	18,839,278
2012	Series A,B, and D GO and Refunding	2.00%-5.00%	56,885,000	2032	44,264,273
2014	Series A,B,D and E GO and Refunding	2.00%-5.00%	61,875,000	2034	51,205,000
2015	Series A,B,C and D GO and Refunding	3.00%-5.00%	60,155,000	2036	50,815,523
	Total general obligation bonds		$ 307,780,000		196,000,616
	Unamortized premium				13,577,263
	Net general obligation bonds outstanding				$ 209,577,879

Year	Description	Loan Number	Original Issue Amount	Final Maturity	Outstanding Balance June 30, 2017
State Revolving Fund Loans:					
1998	Kihei Reuse Core Distribution System	C150077-09	$ 3,231,080	2018	$ 105,202
2004	Lahaina Pump Station Nos. 5 & 6	C150054-12	3,300,000	2026	1,580,927
2004	Kahului Pump Station Modification	C150052-30	2,623,957	2026	1,270,505
2006	Lahaina Pump Station No. 4	C150054-09	1,700,000	2027	913,136
2008	Wailuku-Kahului Wastewater Pump Station	C150052-19	9,931,786	2028	5,757,570
2009	Wailuku-Kahului Wastewater Reclamation	C150052-32	2,000,000	2029	1,201,450
2009	Lahaina Wastewater Pump Station No.1	C150054-06	7,050,000	2029	4,293,302
2009	Central Maui Landfill Gas Collection	NPS0052-39	3,502,173	2029	2,109,985
2009	Islandwide EPA Consent Decree	C150052-31	8,438,770	2029	5,116,131
2009	Molokai Integrated Solid Waste Facility	NPS0041-07	3,241,038	2029	2,065,655
2010	Front Street Sewer Line Rehabilitation	C150054-11	447,454	2029	294,596
2010	Hyatt/Kaanapali Force Main Replacements	C150054-25	1,737,541	2030	1,175,542
2010	Countywide Pump Station Renovations	C150052-28	928,608	2029	636,877
2011	Kihei No. 2 Force Main Replacement	C150077-20	1,022,919	2032	738,608
2013	Alamaha Force Main Replacement	C150052-40	1,128,000	2033	904,742
2013	West Maui Recycled Water	C150054-23	1,205,090	2033	1,029,687
2012	Wailuku-Kahului Force Main Replacement	C150052-35	3,621,040	2034	3,109,721
2012	Countywide Pump Station Renovations	C150054-34	2,727,744	2034	3,664,884
2010	Central Operations and Maintenance Facility	C150052-33	500,000	2034	424,836
2013	Lahaina No. 3 Force Main Replacement	C150054-28	4,719,007	2034	4,040,426
2013	Lahaina Wastewater Pump Station No.2	C150054-10	2,041,221	2034	3,537,485
2013	South Maui Recycled Water Distribution System	C150077-17	2,543,970	2035	2,295,788
2015	Paia Force Main Replacement	C150052-48	1,734,738	2035	1,693,318
2014	Kihei Force Main Replacement	C150077-22	1,620,000	2035	1,582,085
2016	Kahului-Wailuku Wastewater Reclamation Facility	C150052-61	4,594,179	2036	4,594,179
			$ 75,590,315		$ 54,136,637

Legal Debt Margin as of June 30, 2017

As stated earlier, the Constitution of the State of Hawaii sets the debt limit of the county at 15% of the net taxable assessed valuation of real property in the County of Maui. The assessment roll for the fiscal year ended June 30, 2017 was at $46.3 billion giving the county a legal debt margin of approximately $6.95 billion. With a current outstanding debt of $369.3 million, the county is significantly below its legal debt limit.

Figure 3-5
Schedule of Debt Service Requirements to Maturity for County's General Long-Term Debt at June 30, 2017

	Governmental Activities - General Obligation Bonds		
Year Ending June 30,	Principal	Interest	Total
2018	$ 20,427,643	$ 8,117,457	$ 28,545,100
2019	21,486,102	7,125,003	28,611,105
2020	22,479,292	6,115,950	28,595,242
2021	18,817,303	5,142,116	23,959,419
2022	12,860,816	4,287,523	17,148,339
2023-2027	56,927,538	13,479,599	70,407,137
2028-2032	34,226,922	4,611,614	38,838,536
2033-2036	8,775,000	485,981	9,260,981
Total	$ 196,000,616	$ 49,365,243	$ 245,365,859

	Governmental Activities - SRF Loans		
Year Ending June 30,	Principal	Interest	Total
2018	$ 3,965,923	$ 449,732	$ 4,415,655
2019	3,880,382	416,741	4,297,123
2020	3,899,049	384,950	4,283,999
2021	3,918,205	352,622	4,270,827
2022	3,937,100	320,505	4,257,605
2023-2027	19,648,810	1,114,104	20,762,914
2028-2032	11,111,686	414,324	11,526,010
2033-2036	3,775,483	65,602	3,841,085
Total	$ 54,136,638	$ 3,518,580	$ 57,655,218

Legal Debt Margin as of June 30, 2017

Figure 3-6
Schedule of Debt Service Requirements to Maturity for Water Supply's General Long-Term Debt at June 30, 2017

Year Ending June 30,	Business-Type Activities General Obligation Bonds		
	Principal	Interest	Total
2018	$ 2,447,357	$ 929,787	$ 3,377,144
2019	2,578,898	807,512	3,386,410
2020	2,705,708	681,528	3,387,236
2021	2,232,697	564,404	2,797,101
2022	1,889,184	456,711	2,345,895
2023 - 2027	5,967,462	1,228,995	7,196,457
2028 - 2032	3,383,078	466,653	3,849,731
2033 - 2034	915,000	44,850	959,850
Total	$ 22,119,384	$ 5,180,440	$ 27,299,824

Year Endng June 30,	Business-Type Activities Notes Payable		
	Principal	Interest	Total
2018	$ 1,318,665	$ 500,184	$ 1,818,849
2019	1,408,727	482,157	1,890,884
2020	1,597,058	453,835	2,050,893
2021	1,702,522	422,942	2,125,464
2022	1,711,829	391,640	2,103,469
2023 - 2027	8,703,298	1,481,466	10,184,764
2028 - 2032	8,509,212	683,882	9,193,094
2033-2037	3,530,404	148,967	3,679,371
Thereafter	686,710	8,723	695,433
Total	$ 29,168,425	$ 4,573,796	$ 33,742,221

Investment Policy

Significant portions of the county's investment policy are provided herein. A copy of the complete policy is available upon request to the Budget Office.

The purpose of the Investment Policy is to establish cash management and investment guidelines for the County Treasurer, who is responsible for the stewardship of Maui County's Investment Fund. Each transaction and the entire portfolio must comply with Hawaii Revised Statue Chapter 46 Section 5 and this policy. All portfolio activities will be judged by the standards of the policy and ranking of objectives.

This investment policy applies to all financial assets of the County of Maui (County). These funds are accounted for in the County's Comprehensive Financial Annual Report and include:

- General Fund
- Special Revenue Funds
- Capital Improvement Project Funds
- Enterprise Funds
- Trust and Agency Funds
- Debt Service Funds
- Any new fund unless specifically exempted

This investment policy applies to all transactions involving financial assets and related activity of all the foregoing funds. The investment policy does not apply to the Employee Retirement System nor employee deferred compensation funds which are organized and administered separately by the State of Hawaii. Except for cash in certain restricted and special funds, the County of Maui will consolidate cash balances from all funds to maximize earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment Policy Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield:

Safety

Safety of principal is the foremost objective of the County. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit risk, the risk of loss due to the failure of the security issuer, will be minimized by:

- Limiting investments to the safest types of securities.
- Prequalifying the financial institutions, broker/dealers, intermediaries, and advisors.
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

Interest rate risk, the risk that market value securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

Liquidity
The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

Liquidity shall be further defined as having sufficient cash on hand to meet the reoccurring and anticipated operational outlays of the County for a minimum of 45 days. Furthermore, liquidity will be enhanced by scheduling maturities to occur in each month and as evenly as possible given the cash flow requirements of the County of Maui.

Yield
The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risks constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

Program Measure
The investment portfolio of the County shall be designed with the objective to meet or exceed the U.S. Treasury Note constant maturity of more than one year. This index is considered a benchmark and a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above these thresholds consistent with risk limitations identified herein and prudent investment principles.

Investment Committee
The County's Investment Committee is composed of the Director of Finance, the Deputy Director of Finance, the Managing Director, the Budget Director and the Accounting System Administrator. The Investment Committee shall meet at least annually to recommend general strategies and monitor results. The Director of Finance will adopt strategies. The Investment Committee shall include in its deliberations such topics as: economic outlook, portfolio diversification and maturity structure, liquidity needs, potential risks to the County of Maui, authorized depositories, brokers and dealers, and the target rate of return on the investment portfolio.

Written investment procedures will be recommended by the Investment Committee. The Director of Finance will approve investment procedures. The committee members shall review quarterly investment reports. Any two members of the committee may request a special meeting, and three members shall constitute a quorum. The committee shall establish its own rules of procedure. The Director of Finance shall chair the Investment Committee meetings, produce agendas, minutes and any necessary reports. The Treasurer or his/her representative shall act as the committee secretary recording minutes and performing other duties as directed.

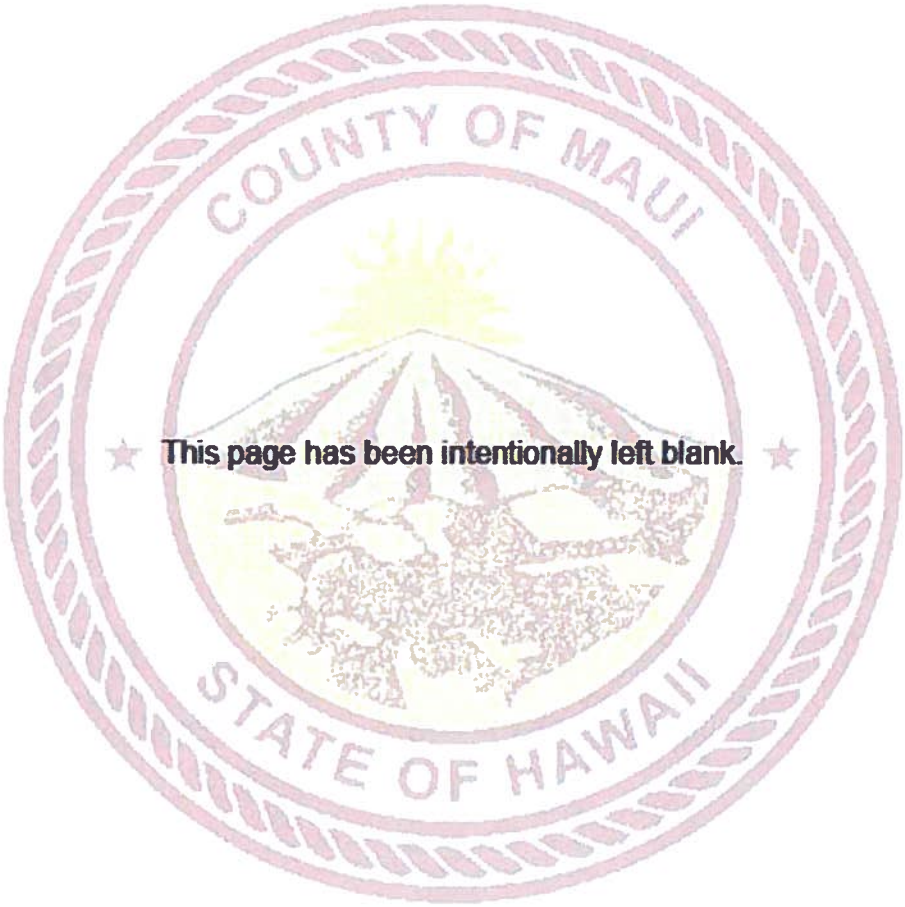
All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the County's ability to govern effectively.

Sections of the investment policy not included but available are:

- Reporting: Interim and Annual
- Instruments: Maturities, Diversification, and Risk
- Authorized Financial Dealers and Institutions
- Limits on Honoraria, Gifts, and Gratuities
- Delegation and Authority, Prudence, and Ethics
- Safekeeping
- Internal Controls

Financial Summaries





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The Financial Summaries section includes summaries about County funds' historical, adopted and proposed revenues and expenditures, operating budget, changes in fund balance, summaries of major revenue sources, and summaries of equivalent personnel.

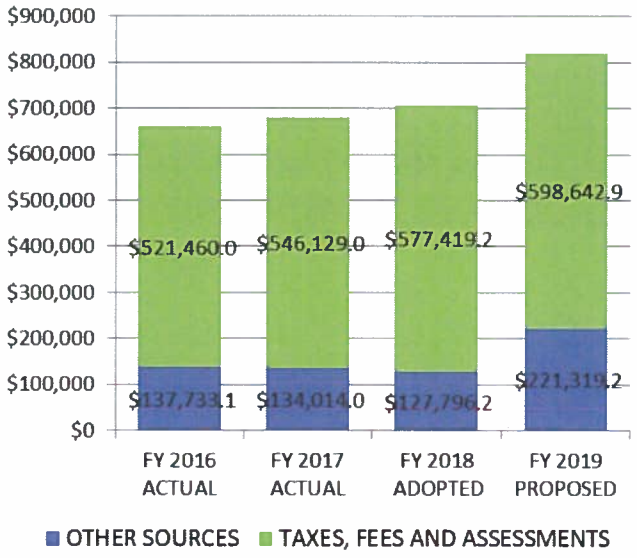
4-Year Comparison: Consolidated Schedule (in Thousands)

Figure 4-1

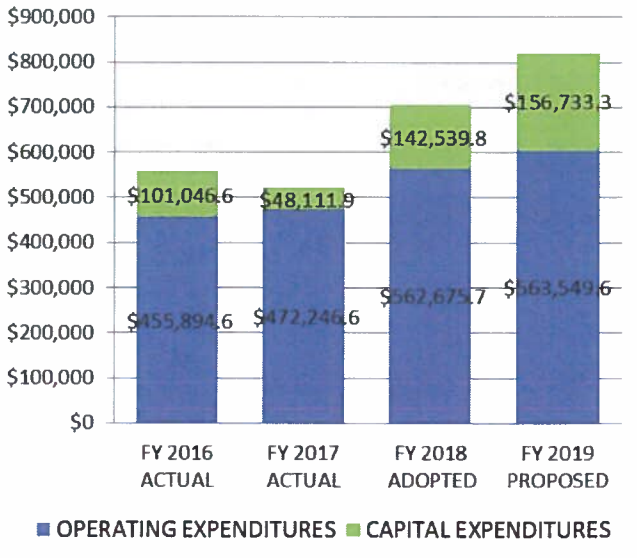
MAJOR SOURCES/USES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
ESTIMATED REVENUES						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$131,885.6	$141,334.0	$142,393.1	$150,191.7	$7,798.6	5.5%
FUEL & FRANCHISE TAXES	$21,484.2	$23,402.4	$21,000.0	$24,400.0	$3,400.0	16.2%
LICENSES, PERMITS & OTHERS	$36,787.7	$41,845.7	$38,694.4	$39,736.0	$1,041.6	2.7%
OTHER INTERGOVERNMENTAL	$37,451.3	$18,807.4	$36,450.0	$14,425.0	-$22,025.0	-60.4%
PUBLIC SERVICE COMPANY TAX	$9,263.5	$7,662.1	$8,500.0	$7,500.0	-$1,000.0	-11.8%
REAL PROPERTY TAXES	$249,657.8	$272,988.7	$303,175.7	$331,569.2	$28,393.5	9.4%
SPECIAL ASSESSMENTS	$11,483.4	$16,604.6	$6,002.0	$7,337.0	$1,335.0	22.2%
TRANSIENT ACCOMODATIONS TAX	$23,446.4	$23,484.0	$21,204.0	$23,484.0	$2,280.0	10.8%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$20,409.7	$1,291.8	$45,705.0	$129,430.0	$83,725.0	183.2%
CARRY-OVER SAVINGS	$66,977.5	$83,657.6	$32,385.6	$54,196.0	$21,810.4	67.3%
INTERFUND TRANSFERS	$50,345.9	$49,064.6	$49,705.6	$37,693.2	-$12,012.5	-24.2%
TOTAL ESTIMATED REVENUES	$659,193.0	$680,143.0	$705,215.5	$819,962.1	$114,746.6	16.3%
EXPENDITURES AND OTHER USES						
OPERATING EXPENDITURES						
CULTURE AND RECREATION	$32,671.6	$32,059.0	$32,982.3	$36,644.7	$3,662.4	11.1%
GENERAL GOVERNMENT	$138,868.0	$141,581.4	$208,378.4	$218,289.6	$9,911.2	4.8%
HIGHWAYS, STREETS, AND TRANSPORTATION	$44,508.4	$45,558.2	$50,356.3	$58,630.2	$8,273.9	16.4%
LEGISLATIVE	$6,524.8	$6,669.2	$9,336.4	$9,405.6	$69.2	0.7%
PUBLIC SAFETY	$86,861.3	$94,689.6	$97,435.0	$109,058.9	$11,623.8	11.9%
SANITATION	$69,089.7	$75,106.3	$79,978.6	$85,441.9	$5,463.3	6.8%
SOCIAL WELFARE	$20,305.5	$20,928.6	$22,204.4	$27,736.8	$5,532.4	24.9%
WATER SUPPLY	$57,065.4	$55,654.3	$62,004.3	$59,832.5	-$2,171.8	-3.5%
CAPITAL EXPENDITURES	$101,046.6	$48,111.9	$142,539.8	$214,922.0	$72,382.2	50.8%
TOTAL EXPENDITURES AND OTHER USES	$556,941.2	$520,358.5	$705,215.5	$819,962.1	$114,746.6	16.3%

Note: True sum may be different due to rounding.

Estimated Revenues By Major Source
(in Thousands)
Figure 4-2



Expenditures and Other Uses
(in Thousands)
Figure 4-3



4-Year Comparison: Revenue Schedule by Major Fund (in Thousands)

Figure 4-4

MAJOR SOURCES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
GENERAL FUND						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$1,679.2	$2,482.8	$1,200.0	$1,517.7	$317.7	26.5%
FINES, FORFEITS & PENALTIES	$2,236.9	$2,149.1	$1,900.0	$2,000.0	$100.0	5.3%
LICENSES & PERMITS	$7,741.2	$8,066.8	$7,043.0	$7,522.0	$479.0	6.8%
MISCELLANEOUS	$1,729.1	$1,336.4	$1,000.0	$1,000.0	$0.0	0.0%
OTHER INTERGOVERNMENTAL	$0.0	$91.4	$75.0	$75.0	$0.0	0.0%
PUBLIC SERVICE COMPANY TAX	$9,263.5	$7,662.1	$8,500.0	$7,500.0	-$1,000.0	-11.8%
REAL PROPERTY TAXES	$249,657.8	$272,988.7	$303,175.7	$331,569.2	$28,393.5	9.4%
SPECIAL ASSESSMENTS	$480.0	$500.0	$2,123.0	$2,537.0	$414.0	19.5%
TRANSIENT ACCOMODATIONS TAX	$23,446.4	$23,484.0	$21,204.0	$23,484.0	$2,280.0	10.8%
USE OF MONEY & PROPERTY	$2,532.8	$3,072.8	$2,600.0	$3,100.0	$500.0	19.2%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$15,727.4	$1,291.8	$32,805.0	$95,945.0	$63,140.0	192.5%
CARRY-OVER SAVINGS	$22,707.6	$24,562.4	$6,273.9	$17,918.0	$11,644.2	185.6%
INTERFUND CHARGES	$28,896.9	$28,387.9	$26,361.2	$25,806.4	-$554.8	-2.1%
INTERFUND TRANSFERS	$1,735.8	$1,805.9	$1,916.3	$1,063.1	-$853.2	-44.5%
TOTAL GENERAL FUND	**$367,834.7**	**$377,882.2**	**$416,177.1**	**$521,037.5**	**$104,860.4**	**25.2%**
SPECIAL REVENUE FUNDS						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$68,807.9	$74,418.8	$78,443.7	$84,348.1	$5,904.4	7.5%
FUEL & FRANCHISE TAXES	$21,484.2	$23,402.4	$21,000.0	$24,400.0	$3,400.0	16.2%
LICENSES & PERMITS	$22,515.1	$23,850.8	$25,380.0	$25,372.6	-$7.4	0.0%
MISCELLANEOUS	$39.9	$65.1	$40.0	$40.0	$0.0	0.0%
OTHER INTERGOVERNMENTAL	$20,231.5	$9,666.6	$31,375.0	$10,100.0	-$21,275.0	-67.8%
SPECIAL ASSESSMENTS	$801.6	$743.6	$0.0	$0.0	$0.0	0.0%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$0.0	$0.0	$12,900.0	$30,735.0	$17,835.0	138.3%
CARRY-OVER SAVINGS	$20,595.3	$22,450.9	$7,422.4	$18,473.1	$11,050.7	148.9%
INTERFUND CHARGES	$415.0	$1,090.0	$415.0	$340.0	-$75.0	-18.1%
INTERFUND TRANSFERS	$15,556.2	$14,314.3	$17,882.7	$7,218.2	-$10,664.5	-59.6%
TOTAL SPECIAL REVENUE FUNDS	**$170,446.8**	**$170,002.5**	**$194,858.8**	**$201,027.0**	**$6,168.2**	**3.2%**
ENTERPRISE FUNDS						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$61,398.5	$64,432.4	$62,749.4	$64,325.8	$1,576.4	2.5%
MISCELLANEOUS	-$926.3	$2,210.6	$23.0	$23.0	$0.0	0.0%
OTHER INTERGOVERNMENTAL	$17,219.7	$9,049.4	$5,000.0	$4,250.0	-$750.0	-15.0%
SPECIAL ASSESSMENTS	$10,201.8	$15,361.1	$3,879.0	$4,800.0	$921.0	23.7%
USE OF MONEY & PROPERTY	$919.0	$1,094.0	$708.4	$678.4	-$30.0	-4.2%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$4,682.3	$0.0	$0.0	$2,750.0	$2,750.0	0.0%
CARRY-OVER SAVINGS	$23,674.5	$36,644.3	$18,689.3	$17,804.9	-$884.4	-4.7%
INTERFUND TRANSFERS	$3,742.0	$3,466.6	$3,130.4	$3,265.4	$135.0	4.3%
TOTAL ENTERPRISE FUNDS	**$120,911.5**	**$132,258.3**	**$94,179.5**	**$97,897.6**	**$3,718.0**	**3.9%**
TOTAL COUNTY FUNDS	**$659,193.0**	**$680,143.0**	**$705,215.5**	**$819,962.1**	**$114,746.6**	**16.3%**

Note: True sum may be different due to rounding.

4-Year Comparison: Special Revenue Funds Schedule by Sub-Fund (in Thousands)

Figure 4-5

MAJOR SOURCES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
BIKEWAY FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
LICENSES & PERMITS	$49.7	$61.8	$50.0	$50.0	$0.0	0.0%
FROM OTHER SOURCES						
CARRY-OVER SAVINGS	$359.3	$59.0	$47.3	$11.7	-$35.5	-75.2%
INTERFUND TRANSFERS	$265.7	$87.9	$0.0	$78.3	$78.3	n/a
TOTAL BIKEWAY FUND	**$674.7**	**$208.7**	**$97.3**	**$140.0**	**$42.7**	**43.9%**
EP&S FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$0.0	$0.0	$0.0	$1,212.3	$1,212.3	n/a
FROM OTHER SOURCES						
INTERFUND TRANSFERS	$0.0	$0.0	$0.0	$7,139.9	$7,139.9	n/a
TOTAL EP&S FUND	**$0.0**	**$0.0**	**$0.0**	**$8,352.2**	**$8,352.2**	**n/a**
HIGHWAY FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$2,628.7	$2,540.2	$2,500.0	$2,700.0	$200.0	8.0%
FUEL & FRANCHISE TAXES	$21,484.2	$23,402.4	$21,000.0	$24,400.0	$3,400.0	16.2%
LICENSES & PERMITS	$20,462.8	$21,388.8	$22,902.0	$23,000.0	$98.0	0.4%
MISCELLANEOUS	$0.2	$0.5	$0.0	$0.0	$0.0	n/a
SPECIAL ASSESSMENTS	$0.0	$0.0	$0.0	$0.0	$0.0	n/a
FROM OTHER SOURCES						
BOND/LAPSED BOND	$0.0	$0.0	$11,200.0	$24,215.0	$13,015.0	116.2%
CARRY-OVER SAVINGS	$8,514.7	$8,863.0	$1,330.9	$10,139.4	$8,808.6	661.9%
INTERFUND CHARGES	$415.0	$1,090.0	$415.0	$340.0	-$75.0	-18.1%
TOTAL HIGHWAY FUND	**$53,505.6**	**$57,284.9**	**$59,347.8**	**$84,794.4**	**$25,446.6**	**42.9%**
LIQUOR FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
LICENSES & PERMITS	$2,002.5	$2,400.2	$2,428.1	$2,322.6	-$105.5	-4.3%
FROM OTHER SOURCES						
CARRY-OVER SAVINGS	$1,520.0	$1,667.3	$722.1	$945.2	$223.1	30.9%
INTERFUND TRANSFERS	$0.0	$0.0	$0.0	$0.0	$0.0	n/a
TOTAL LIQUOR FUND	**$3,522.5**	**$4,067.4**	**$3,150.2**	**$3,267.8**	**$117.6**	**3.7%**
SOLID WASTE FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$16,631.8	$19,887.8	$21,879.6	$25,309.9	$3,430.3	15.7%
MISCELLANEOUS	$28.4	$29.4	$0.0	$0.0	$0.0	n/a
OTHER INTERGOVERNMENTAL	$0.0	$0.0	$3,625.0	$0.0	-$3,625.0	-100.0%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$0.0	$0.0	$1,700.0	$6,520.0	$4,820.0	283.5%
CARRY-OVER SAVINGS	$1,240.7	$2,597.4	$298.9	$3,135.8	$2,836.8	949.0%
INTERFUND TRANSFERS	$15,290.6	$14,226.3	$17,882.7	$0.0	-$17,882.7	-100.0%
TOTAL SOLID WASTE FUND	**$33,191.5**	**$36,741.0**	**$45,386.3**	**$34,965.7**	**-$10,420.6**	**-23.0%**
WASTEWATER FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$49,547.5	$51,990.8	$54,064.1	$55,126.0	$1,061.9	2.0%
MISCELLANEOUS	$11.3	$35.2	$40.0	$40.0	$0.0	n/a
OTHER INTERGOVERNMENTAL	$20,231.5	$9,666.6	$27,750.0	$10,100.0	-$17,650.0	-63.6%
SPECIAL ASSESSMENTS	$801.6	$743.6	$0.0	$0.0	$0.0	n/a
FROM OTHER SOURCES						
BOND/LAPSED BOND	$0.0	$0.0	$0.0	$0.0	$0.0	n/a
CARRY-OVER SAVINGS	$8,960.7	$9,264.2	$5,023.2	$4,241.0	-$782.2	-15.6%
INTERFUND TRANSFERS	$0.0	$0.0	$0.0	$0.0	$0.0	n/a
TOTAL WASTEWATER FUND	**$79,552.6**	**$71,700.5**	**$86,877.3**	**$69,507.0**	**-$17,370.3**	**-20.0%**
TOTAL SPECIAL REVENUE FUNDS	**$170,446.8**	**$170,002.5**	**$194,858.8**	**$201,027.0**	**$6,168.2**	**3.2%**

Note: True sum may be different due to rounding

4-Year Comparison: Enterprise Revenue Funds Schedule by Sub-Fund (in Thousands)

Figure 4-6

MAJOR SOURCES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
GOLF FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$854.9	$799.2	$980.0	$800.0	-$180.0	-18.4%
USE OF MONEY & PROPERTY	$308.4	$308.4	$308.4	$278.4	-$30.0	-9.7%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$0.0	$0.0	$0.0	$2,750.0	$2,750.0	n/a
CARRY-OVER SAVINGS	$838.4	$782.9	$363.4	$419.5	$56.1	15.4%
INTERFUND TRANSFERS	$3,049.6	$2,797.3	$2,153.4	$2,417.2	$263.8	12.2%
TOTAL GOLF FUND	**$5,051.3**	**$4,687.9**	**$3,805.3**	**$6,665.1**	**$2,859.8**	**75.2%**
WATER SUPPLY FUND:						
FROM TAXES, FEES AND ASSESSMENTS						
CHARGES FOR CURRENT SERVICES	$60,543.6	$63,633.2	$61,769.4	$63,525.8	$1,756.4	2.8%
MISCELLANEOUS	-$926.3	$2,210.6	$23.0	$23.0	$0.0	0.0%
OTHER INTERGOVERNMENTAL	$17,219.7	$9,049.4	$5,000.0	$4,250.0	-$750.0	-15.0%
SPECIAL ASSESSMENTS[1]	$10,201.8	$15,361.1	$3,879.0	$4,800.0	$921.0	23.7%
USE OF MONEY & PROPERTY	$610.6	$785.6	$400.0	$400.0	$0.0	0.0%
FROM OTHER SOURCES						
BOND/LAPSED BOND	$4,682.3	$0.0	$0.0	$0.0	$0.0	n/a
CARRY-OVER SAVINGS	$22,836.1	$35,861.3	$18,325.9	$17,385.4	-$940.5	-5.1%
INTERFUND TRANSFERS	$692.3	$669.2	$977.0	$848.2	-$128.7	-13.2%
TOTAL WATER SUPPLY FUND	**$115,860.2**	**$127,570.4**	**$90,374.3**	**$91,232.5**	**$858.2**	**0.9%**
TOTAL ENTERPRISE FUNDS	**$120,911.5**	**$132,258.3**	**$94,179.5**	**$97,897.6**	**$3,718.0**	**3.9%**

Notes:

True sum may be different due to rounding

4-Year Comparison: Operating Expenditures Schedule by Major Fund (in Thousands)

Figure 4-7

MAJOR USES	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
GENERAL FUND						
OPERATING EXPENDITURES						
Culture and Recreation						
Parks and Recreation	$28,730.5	$27,588.9	$28,777.0	$32,729.6	$3,952.5	13.7%
General Government						
Corporation Counsel	$2,886.6	$3,146.9	$4,203.6	$4,241.4	$37.7	0.9%
Environmental Management	$719.0	$784.3	$620.7	$628.7	$8.0	1.3%
Finance	$96,236.1	$97,687.9	$161,233.1	$167,385.6	$6,152.6	3.8%
Management	$10,662.7	$10,569.8	$10,603.2	$13,803.1	$3,199.8	30.2%
Office of the Mayor	$13,671.5	$13,850.9	$14,360.4	$11,612.5	-$2,747.9	-19.1%
Personnel Services	$1,407.3	$1,480.5	$1,649.9	$1,780.1	$130.2	7.9%
Planning	$4,816.8	$4,903.8	$5,756.7	$7,188.6	$1,431.9	24.9%
Public Works	$8,468.1	$9,157.3	$9,950.8	$11,649.6	$1,698.8	17.1%
Highways, Streets, and Transportation						
Transportation	$8,168.1	$8,351.5	$8,047.0	$8,680.8	$633.8	7.9%
Legislative						
County Clerk	$1,127.1	$1,314.7	$1,633.4	$1,825.1	$191.6	11.7%
County Council	$5,397.7	$5,354.5	$7,703.0	$7,580.6	-$122.4	-1.6%
Public Safety						
Emergency Management Agency	$427.7	$516.1	$601.5	$662.4	$60.9	10.1%
Fire and Public Safety	$32,093.9	$37,271.8	$35,310.6	$40,790.1	$5,479.5	15.5%
Police	$48,801.5	$51,017.8	$54,760.0	$60,555.0	$5,795.0	10.6%
Prosecuting Attorney	$5,538.2	$5,884.0	$6,762.9	$7,051.4	$288.5	4.3%
Sanitation						
Environmental Management	$0.0	$0.0	$0.0	$4,017.0	$4,017.0	n/a
Social Welfare						
Housing and Human Concerns	$18,117.0	$18,675.6	$19,054.2	$24,469.1	$5,414.8	28.4%
TOTAL GENERAL FUND	$287,269.8	$297,556.4	$371,028.1	$406,650.5	$35,622.4	9.6%
SPECIAL REVENUE FUNDS						
OPERATING EXPENDITURES						
Culture and Recreation						
Office of the Mayor	$0.0	$0.0	$400.0	$0.0	-$400.0	-100.0%
Parks and Recreation	$0.0	$500.0	$0.0	$0.0	$0.0	n/a
Highways, Streets, and Transportation						
Public Works	$26,040.1	$26,455.3	$31,049.3	$35,392.3	$4,343.1	14.0%
Transportation	$10,300.2	$10,751.4	$11,260.0	$14,557.1	$3,297.1	29.3%
Sanitation						
Environmental Management	$69,089.7	$75,106.3	$79,978.6	$81,424.9	$1,446.3	1.8%
Social Welfare						
Liquor Control	$2,188.5	$2,252.9	$3,150.2	$3,267.8	$117.6	3.7%
TOTAL SPECIAL REVENUE FUNDS	$107,618.5	$115,065.9	$125,838.0	$134,642.0	$8,804.0	7.0%
ENTERPRISE FUNDS						
OPERATING EXPENDITURES						
Culture and Recreation						
Parks and Recreation	$3,941.1	$3,970.1	$3,805.3	$3,915.1	$109.8	2.9%
Water Supply						
Water Supply	$57,065.4	$55,654.3	$62,004.3	$59,832.5	-$2,171.8	-3.5%
TOTAL ENTERPRISE FUNDS	$61,006.4	$59,624.4	$65,809.6	$63,747.6	-$2,062.0	-3.1%
TOTAL COUNTY FUNDS	$455,894.6	$472,246.6	$562,675.7	$605,040.1	$42,364.4	7.5%

Notes:

True sum may be different due to rounding.

Explanation of Budget Functional Areas[1]
Figure 4-8

Functional Area	Department/Agency
Culture and Recreation	Parks and Recreation and Waiehu Golf Course
General Government	Corporation Counsel, Environmental Management (Administration Program), Finance, Management, Office of the Mayor, Personnel, Planning, and Public Works (Administration, Engineering, Special Maintenance, and Development Services Administration Programs)
Highways, Streets, and Transportation	Environmental Management (Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund), Public Works (Highways Administration, Road, Bridge, and Drainage Maintenance, Traffic Management, and Garage Services Programs) and Transportation
Legislative	County Council and Office of the County Clerk
Public Safety	Civil Defense Agency, Fire and Public Safety, Police, and Prosecuting Attorney
Sanitation	Environmental Management (Wastewater Administration, Wastewater Operations, Solid Waste Administration, Solid Waste Operations, and Environmental Protection and Sustainability Programs)
Social Welfare	Housing and Human Concerns and Liquor Control
Water Supply	Water Supply

[1] The functional area is assigned in the County's financial system when an index code is created. However, for budgetary purposes, there are some departments/programs/activities that have been re-assigned with different functional areas to be consistent with prior years' budget reports.

FY 2019 Fund Summary (County Funds)

Consolidated Schedule (in Thousands)

Figure 4-9

	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	TOTAL FUNDS
BEGINNING FUND BALANCE	$24,562.4	$22,450.9	$36,644.3	$83,657.6
TRANSFERRED TO ESTIMATED REVENUES	-$24,562.4	-$22,450.9	-$36,644.3	-$83,657.6
ESTIMATED REVENUES				
FROM TAXES, FEES AND ASSESSMENTS				
CHARGES FOR CURRENT SERVICES	$1,517.7	$84,348.1	$64,325.8	$150,191.7
FUEL & FRANCHISE TAXES	$0.0	$24,400.0	$0.0	$24,400.0
LICENSES, PERMITS & OTHERS	$13,622.0	$25,412.6	$701.4	$39,736.0
OTHER INTERGOVERNMENTAL	$75.0	$10,100.0	$4,250.0	$14,425.0
PUBLIC SERVICE COMPANY TAX	$7,500.0	$0.0	$0.0	$7,500.0
REAL PROPERTY TAXES	$331,569.2	$0.0	$0.0	$331,569.2
SPECIAL ASSESSMENTS	$2,537.0	$0.0	$4,800.0	$7,337.0
TRANSIENT ACCOMODATIONS TAX	$23,484.0	$0.0	$0.0	$23,484.0
FROM OTHER SOURCES				
BOND/LAPSED BOND	$95,945.0	$30,735.0	$2,750.0	$129,430.0
CARRY-OVER SAVINGS	$17,918.0	$18,473.1	$17,804.9	$54,196.0
INTERFUND TRANSFERS	$26,869.6	$7,558.2	$3,265.4	$37,693.2
TOTAL ESTIMATED REVENUES	**$521,037.5**	**$201,027.0**	**$97,897.6**	**$819,962.1**
EXPENDITURES AND OTHER USES				
OPERATING EXPENDITURES				
CULTURE AND RECREATION	$32,729.6	$0.0	$3,915.1	$36,644.7
GENERAL GOVERNMENT	$218,289.6	$0.0	$0.0	$218,289.6
HIGHWAYS, STREETS, AND TRANSPORTATION	$8,680.8	$49,949.4	$0.0	$58,630.2
LEGISLATIVE	$9,405.6	$0.0	$0.0	$9,405.6
PUBLIC SAFETY	$109,058.9	$0.0	$0.0	$109,058.9
SANITATION	$4,017.0	$81,424.9	$0.0	$85,441.9
SOCIAL WELFARE	$24,469.1	$3,267.8	$0.0	$27,736.8
WATER SUPPLY	$0.0	$0.0	$59,832.5	$59,832.5
CAPITAL EXPENDITURES	$114,387.0	$66,385.0	$34,150.0	$214,922.0
TOTAL EXPENDITURES AND OTHER USES	**$521,037.5**	**$201,027.0**	**$97,897.6**	**$819,962.1**
ENDING FUND BALANCE	**$0.0**	**$0.0**	**$0.0**	**$0.0**

Note: True sum may be different due to rounding.

FY 2019 Fund Summary by Major Fund (General Fund)

General Fund Schedule (in Thousands)
Figure 4-10

	GENERAL FUND	TOTAL GENERAL FUND
BEGINNING FUND BALANCE	$24,562.4	$24,562.4
TRANSFERRED TO ESTIMATED REVENUES	-$24,562.4	-$24,562.4
ESTIMATED REVENUES		
FROM TAXES, FEES AND ASSESSMENTS		
CHARGES FOR CURRENT SERVICES	$1,517.7	$1,517.7
FUEL & FRANCHISE TAXES	$0.0	$0.0
LICENSES, PERMITS & OTHERS	$13,622.0	$13,622.0
OTHER INTERGOVERNMENTAL	$75.0	$75.0
PUBLIC SERVICE COMPANY TAX	$7,500.0	$7,500.0
REAL PROPERTY TAXES	$331,569.2	$331,569.2
SPECIAL ASSESSMENTS	$2,537.0	$2,537.0
TRANSIENT ACCOMODATIONS TAX	$23,484.0	$23,484.0
FROM OTHER SOURCES		
BOND/LAPSED BOND	$95,945.0	$95,945.0
CARRY-OVER SAVINGS	$17,918.0	$17,918.0
INTERFUND TRANSFERS	$26,869.6	$26,869.6
TOTAL ESTIMATED REVENUES	**$521,037.5**	**$521,037.5**
EXPENDITURES AND OTHER USES		
OPERATING EXPENDITURES		
CULTURE AND RECREATION	$32,729.6	$32,729.6
GENERAL GOVERNMENT	$218,289.6	$218,289.6
HIGHWAYS, STREETS, AND TRANSPORTATION	$8,680.8	$8,680.8
LEGISLATIVE	$9,405.6	$9,405.6
PUBLIC SAFETY	$109,058.9	$109,058.9
SANITATION	$4,017.0	$4,017.0
SOCIAL WELFARE	$24,469.1	$24,469.1
WATER SUPPLY	$0.0	$0.0
CAPITAL EXPENDITURES	$114,387.0	$114,387.0
TOTAL EXPENDITURES AND OTHER USES	**$521,037.5**	**$521,037.5**
ENDING FUND BALANCE	**$0.0**	**$0.0**

Note: True sum may be different due to rounding.

FY 2019 Fund Summary by Major Fund (Non-General Fund)

Special Revenue Funds Schedule (in Thousands)

Figure 4-11

	BIKEWAY FUND	EP&S FUND	HIGHWAY FUND	LIQUOR FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL SPECIAL REVENUE FUNDS
BEGINNING FUND BALANCE	$59.0	$0.0	$8,863.0	$1,667.3	$2,597.4	$9,264.2	$22,450.9
TRANSFERRED TO ESTIMATED REVENUES	-$59.0	$0.0	-$8,863.0	-$1,667.3	-$2,597.4	-$9,264.2	-$22,450.9
ESTIMATED REVENUES							
FROM TAXES, FEES AND ASSESSMENTS							
CHARGES FOR CURRENT SERVICES	$0.0	$1,212.3	$2,700.0	$0.0	$25,309.9	$55,126.0	$84,348.1
FUEL & FRANCHISE TAXES	$0.0	$0.0	$24,400.0	$0.0	$0.0	$0.0	$24,400.0
LICENSES, PERMITS & OTHERS	$50.0	$0.0	$23,000.0	$2,322.6	$0.0	$40.0	$25,412.6
OTHER INTERGOVERNMENTAL	$0.0	$0.0	$0.0	$0.0	$0.0	$10,100.0	$10,100.0
SPECIAL ASSESSMENTS	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
FROM OTHER SOURCES							
BOND/LAPSED BOND	$0.0	$0.0	$24,215.0	$0.0	$6,520.0	$0.0	$30,735.0
CARRY-OVER SAVINGS	$11.7	$0.0	$10,139.4	$945.2	$3,135.8	$4,241.0	$18,473.1
INTERFUND TRANSFERS	$78.3	$7,139.9	$340.0	$0.0	$0.0	$0.0	$7,558.2
TOTAL ESTIMATED REVENUES	$140.0	$8,352.2	$84,794.4	$3,267.8	$34,965.7	$69,507.0	$201,027.0
EXPENDITURES AND OTHER USES							
OPERATING EXPENDITURES							
HIGHWAYS, STREETS, AND TRANSPORTATION	$0.0	$0.0	$49,949.4	$0.0	$0.0	$0.0	$49,949.4
SANITATION	$0.0	$8,352.2	$0.0	$0.0	$27,015.7	$46,057.0	$81,424.9
SOCIAL WELFARE	$0.0	$0.0	$0.0	$3,267.8	$0.0	$0.0	$3,267.8
CAPITAL EXPENDITURES	$140.0	$0.0	$34,845.0	$0.0	$7,950.0	$23,450.0	$66,385.0
TOTAL EXPENDITURES AND OTHER USES	$140.0	$8,352.2	$84,794.4	$3,267.8	$34,965.7	$69,507.0	$201,027.0
ENDING FUND BALANCE	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0

Note: True sum may be different due to rounding.

FY 2019 Fund Summary by Major Fund (Non-General Fund)

Enterprise Fund Schedule (in Thousands)

Figure 4-12

	GOLF FUND	WATER SUPPLY FUND	TOTAL ENTERPRISE FUNDS
BEGINNING FUND BALANCE	$782.9	$35,861.3	$36,644.3
TRANSFERRED TO ESTIMATED REVENUES	-$782.9	-$35,861.3	-$36,644.3
ESTIMATED REVENUES			
FROM TAXES, FEES AND ASSESSMENTS			
CHARGES FOR CURRENT SERVICES	$800.0	$63,525.8	$64,325.8
LICENSES, PERMITS & OTHERS	$278.4	$423.0	$701.4
OTHER INTERGOVERNMENTAL	$0.0	$4,250.0	$4,250.0
SPECIAL ASSESSMENTS	$0.0	$4,800.0	$4,800.0
FROM OTHER SOURCES			
BOND/LAPSED BOND	$2,750.0	$0.0	$2,750.0
CARRY-OVER SAVINGS	$419.5	$17,385.4	$17,804.9
INTERFUND TRANSFERS	$2,417.2	$848.2	$3,265.4
TOTAL ESTIMATED REVENUES	**$6,665.1**	**$91,232.5**	**$97,897.6**
EXPENDITURES AND OTHER USES			
OPERATING EXPENDITURES			
CULTURE AND RECREATION	$3,915.1	$0.0	$3,915.1
WATER SUPPLY	$0.0	$59,832.5	$59,832.5
CAPITAL EXPENDITURES	$2,750.0	$31,400.0	$34,150.0
TOTAL EXPENDITURES AND OTHER USES	**$6,665.1**	**$91,232.5**	**$97,897.6**
ENDING FUND BALANCE	**$0.0**	**$0.0**	**$0.0**

Note: True sum may be different due to rounding.

Carryover Savings Comparative Analysis

For purposes of this analysis, carryover savings available for the ensuing budget year represents the unassigned fund balance as identified in the Consolidated Annual Financial Report (CAFR) from the prior fiscal year (as of June 30th) less any prior appropriation. Unassigned Fund Balances and the Emergency Fund provide necessary reserves that are part of a sound financial position as reviewed by the bond rating agencies to maintain our high ratings.

4-Year Comparison: Carryover Savings Summary by Sub-Fund (in Thousands)
Figure 4-13

FUND TYPE	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2018 ESTIMATED	FY 2019 PROPOSED
General Fund	$24,562.4	$6,273.9	$6,644.4	$17,918.0
Sewer Fund	$9,264.2	$5,023.2	$5,023.2	$4,241.0
Highway Fund	$8,863.0	$1,330.9	$1,710.1	$10,139.4
Solid Waste Fund	$2,597.4	$298.9	$298.9	$3,135.8
Golf Course Fund	$782.9	$363.4	$363.4	$419.5
Liquor Control Fund	$1,667.3	$722.1	$722.1	$945.2
Bikeway Fund	$59.0	$47.3	$47.3	$11.7
Water Supply Fund	$35,861.3	$18,325.9	$18,475.9	$17,385.4
TOTAL	**$83,657.6**	**$32,385.6**	**$33,285.4**	**$54,196.0**

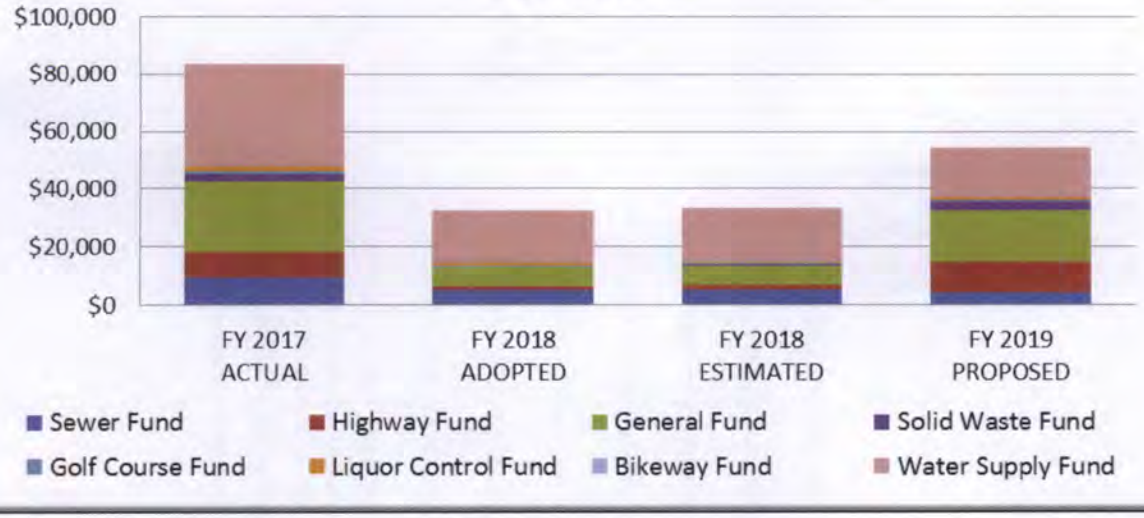
Notes:

True sum may be different due to rounding.

FY 2017 Actual as of June 30, 2017 as reported in the CAFR.

FY 2018 Estimated as of June 30, 2018.

4-Year Comparison: Carryover Savings Chart by Sub-Fund (in Thousands)
Figure 4-14



There are a multitude of factors used to assess and monitor financial condition. One of the primary factors influencing financial condition is revenue. The following provides a part of the financial picture for determining the County of Maui's overall financial condition. Under ideal conditions, revenues grow at a rate equal to or greater than the combined effects of inflation and expenditures, and should be flexible to allow for adjustments to changing conditions.

The FY 2019 total estimated revenues from county sources is $659.5 million, an increase of $38.1 million or 6.1% from the FY 2018 Adopted Budget. Estimates presented in this section exclude the revenues derived from Bond/Lapsed Bond Funds. Estimated revenues provide the funds for government operations and capital improvement projects. The major source of operating revenue for the County of Maui comes from taxes which include Real Property Tax, Transient Accommodations Tax, Public Service Tax, Public Transit Fare, Fuel Tax, Franchise Tax, Weight Tax, and charges for services for Sewer and Cesspool, Landfill Disposal, Refuse Collection, and Water Service fee. The estimated revenues from these major sources are collected by the General Fund, Highway Fund, Sewer Fund, Solid Waste Fund and Water Supply Fund.

General Fund

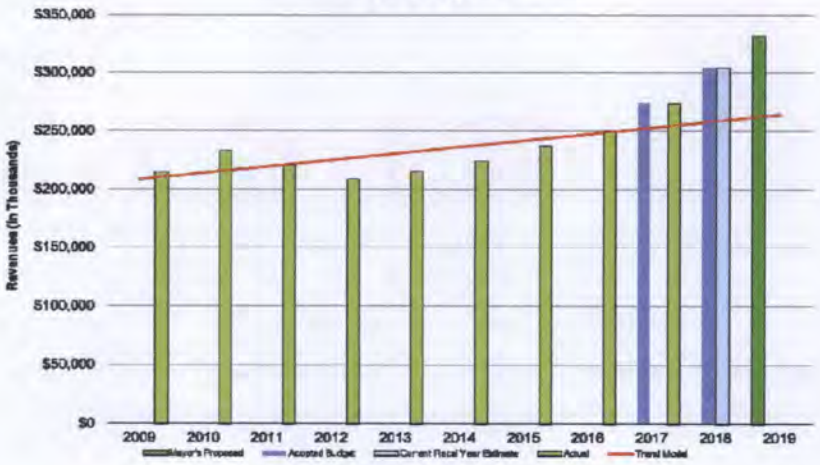
The estimated revenues in FY 2019 for the General Fund, the main operating fund of the County of Maui, are approximately $383.4 million, which comprises approximately 58.1% of the total estimated revenues from County Funds. General Fund revenue is estimated to increase by $16.6 million from FY 2017. The increase in General Fund revenue for Fiscal Year 2019 is mainly due to anticipated increases in Real Property Taxes and charges for current services, and offset by a decrease in Carryover/Savings and fuel & franchise taxes estimated at the end of FY 2018.

The General Fund estimated revenues consist of the following major revenue sources: Real Property Tax, Transient Accommodations Tax, and Public Service Company Tax.

Real Property Tax

Real Property Tax revenue is the most significant revenue source for the county and is the largest revenue component of the General Fund. Unlike many other states, Hawai'i State law allows for the counties to retain 100% of the real property tax levied in their jurisdiction. Real Property Tax revenue is based on valuations applied to real property with tax rates assigned to each of the eleven classifications.

Figure 4-15
Real Property Tax



The estimated real property tax revenue for FY 2019 is based on the projected certified values of real property of approximately $48.7 billion – up 6.1% from FY 2018. Real Property Tax revenue continues to show strong and steady gains due to a combination of factors, including rising property values, higher volumes of sales transactions, and the addition of new buildings to the County's property tax roll. Values were established by analyzing sales that occurred between July 1, 2016 and June 30, 2017.

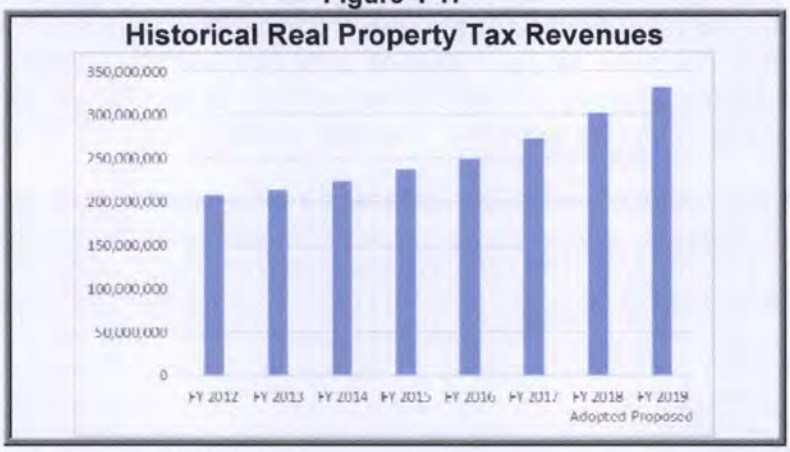
For FY 2019, the estimated revenue on the proposed real property taxes is $332.0 million, which represents 63.6% of all General Fund revenues, and 40.4% of all county revenues. The estimated real property tax revenues (net of estimated Circuit Breaker credits) for FY 2019 reflects an increase of $28.4 million or 9.4% from the Fiscal Year 2018 Adopted Real Property Tax Revenue of $303.2 million. The FY 2019 net estimated revenue of $331.6 million is based on the proposed rate structure as shown in figure 4-16 which breaks the property values in residential, apartment, agriculture, and conservation classifications into three blocks, up to $500,000, $500,000 to $1.5 million and over $1.5 million. The rate assigned to each block of the tier is charged for the value within the block. The revenue also incorporates the Council created classification of short term rental properties. A majority of these properties were formally classified as hotel/resort, with relatively few in the commercial class. The rate set for this new class is a blended rate that reflects what the levy for properties would have been if they remained in their original classification. The estimated revenue also includes an adjustment for the Circuit Breaker Tax Credit Program. This program provides qualified homeowners a credit to their real property tax bill equal to the amount their bill exceeds 2.0% of their adjusted gross income. The circuit breaker program is anticipated to reduce real property tax revenue by approximately $440,000 in FY 2019.

Figure 4-16 below compares the proposed rates for FY 2019 per $1,000 of net taxable assessed valuation for each class of property to the last two fiscal years.

Figure 4-16

	Tax Rates			FY18 Adopted vs. FY19 Proposed	
Classification	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	Change $	Change %
Residential	$5.30	$5.54	-	-	-
Value: < $500,000	-	-	$5.29	-$0.25	-4.5%
$500,000 - $1,500,000	-	-	$5.54	$0.00	0.0%
> $1,500,000	-	-	$8.31	$2.77	50.0%
Apartment	$6.00	$6.32	-	-	-
Value: < $500,000	-	-	$5.90	-$0.42	-6.6%
$500,000 - $1,500,000	-	-	$6.32	$0.00	0.0%
> $1,500,000	-	-	$9.48	$3.16	50.0%
Commercial	$6.60	$7.28	$7.28	$0.00	0.0%
Industrial	$6.69	$7.49	$7.49	$0.00	0.0%
Agricultural	$5.66	$6.01	-	-	-
Value: < $500,000	-	-	$5.45	-$0.56	-9.3%
$500,000 - $1,500,000	-	-	$6.01	$0.00	0.0%
> $1,500,000	-	-	$9.02	$3.01	50.1%
Conservation	$5.80	$6.37	-	-	-
Value: < $500,000	-	-	$2.50	-$3.87	-60.8%
$500,000 - $1,500,000	-	-	$6.37	$0.00	0.0%
> $1,500,000	-	-	$9.56	$3.19	50.1%
Hotel & Resort	$8.71	$9.37	$9.37	$0.00	0.0%
Time Share	$14.31	$15.43	$15.43	$0.00	0.0%
Short Term Rental	-	-	$9.28	$9.28	N/A
Homeowner	$2.70	$2.86	$2.86	$0.00	0.0%
Commercialized Residential	$4.35	$4.56	$4.56	$0.00	0.0%

Figure 4-17

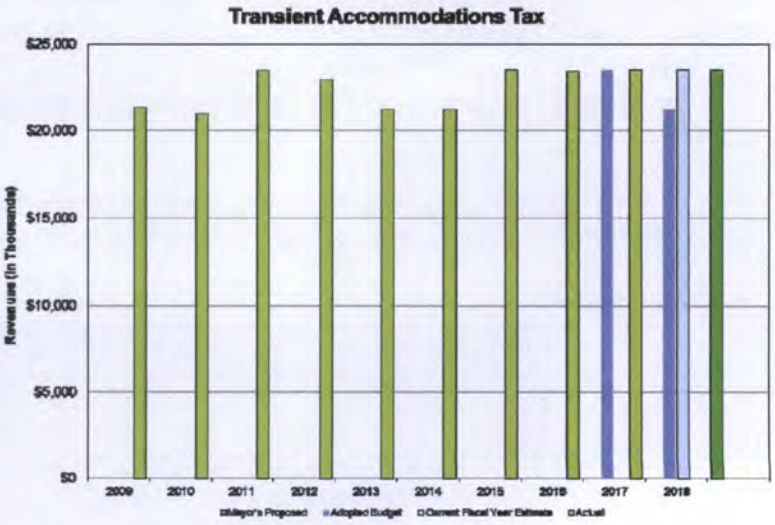


Transient Accommodations Tax

The Transient Accommodations Tax (TAT) is levied by the State of Hawai'i upon every operator and plan manager on the gross rental or gross rental proceeds derived from furnishing transient accommodations such as hotels.

The TAT collected by the State of Hawai'i, is distributed amongst the state and the counties. As controlled by the State Legislature, the County of Maui receives 22.8% or $23.5 million of the total $103 million distributed to the counties.

Figure 4-18

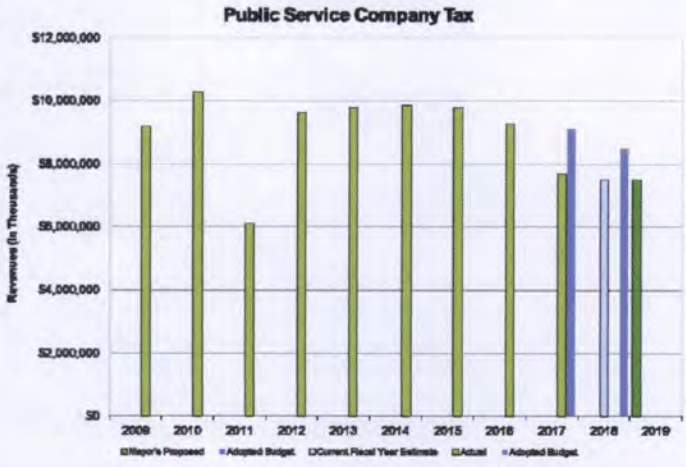


Public Service Company Tax

Included in the taxes category for the General Fund is the Public Service Company (PSC) Tax established by state statute. This tax, which is levied against public utilities, provides for a tax of 1.885% of the gross income in lieu of real property tax. Collections of the PSC tax started in FY 2002.

The estimated PSC Tax revenue is $7.5 million for FY 2019, a decrease of $1.0 million from the FY 2018 Adopted Budget. This is based on decreased sales of electricity, mainly due to installations of photovoltaic systems.

Figure 4-19



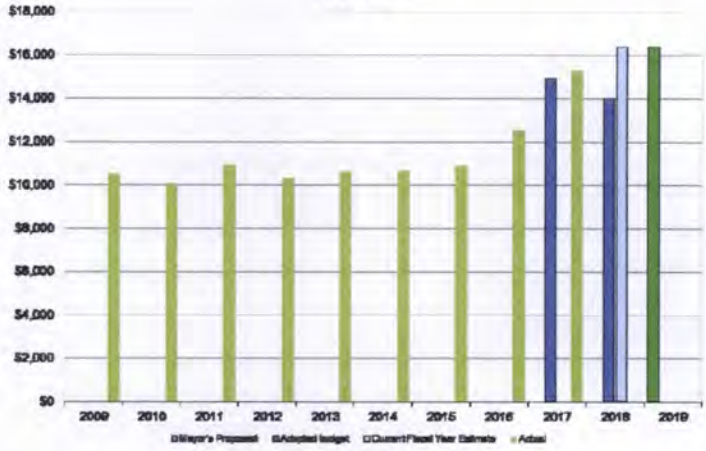
Highway Fund

The estimated $50.1 million in revenue for the Highway Fund for FY 2019 represents 7.3% of the estimated revenues from county sources. Revenue for the Highway Fund is derived from fuel, weight and franchise taxes as well as public transit fares.

Fuel Tax

Fuel Tax collection in FY 2019 is estimated to contribute $16.0 million in revenue to the Highway Fund, making up 31.9% of all Highway Fund revenue. The Fuel Tax is based on the number of gallons of fuel purchased. In FY 2019, the increase in revenue from the Fuel Tax is estimated at $2.0 million, a 14.2% increase from the FY 2018 Approved Budget from increases adopted in FY 2018.

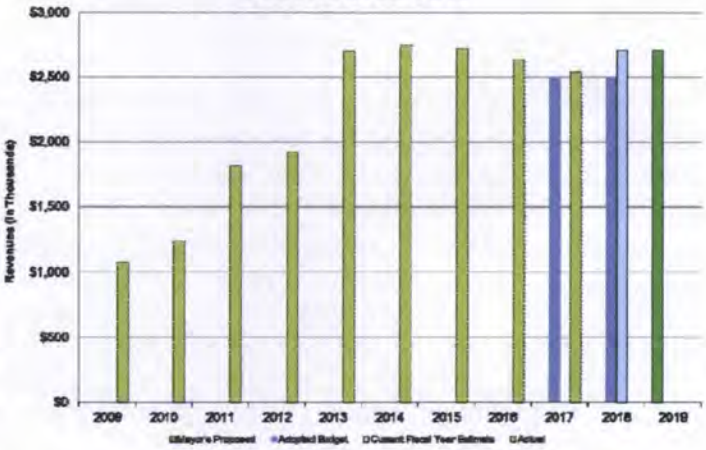
Figure 4-20
Fuel Tax



Public Transit Fare

Public transit fare collection is estimated to contribute $2.7 million to the Highway Fund in FY 2019. There are four types of monthly passes available to the public: General Boarding at $45 per month for all routes; $25 per month for passengers 55 years and older on fixed routes; $30 for passengers 55 years and older on paratransit routes; and $30 for students with valid ID on fixed and paratransit routes. In addition to monthly passes, daily passes for all routes are available for $4 and one-way rates are $2 per boarding.

Figure 4-21
Public Transit Bus Fares

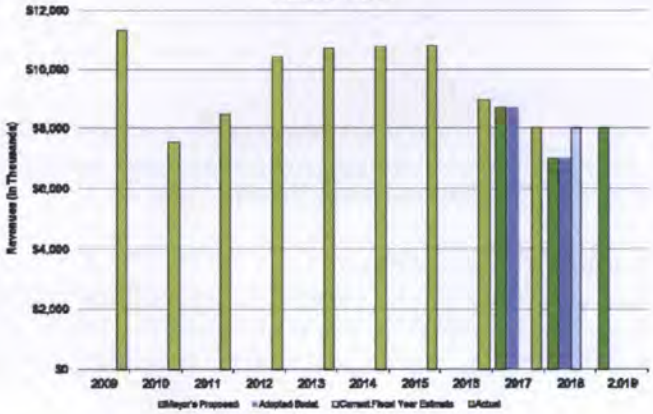


The estimated revenue of $2.7 million from public transit bus fare collection is a slight increase from the FY 2018 Adopted revenues with no fare increase proposed. The Public Transit Fare is anticipated to contribute 5.4% in revenue to the Highway Fund.

Franchise Tax

The Franchise Tax is collected from a tax on 2.5% of annual gross receipts from electric and gas companies operating as public utilities in the County of Maui. Similar to the Public Service Company Tax, fluctuations in Franchise Tax collections may be due to the increased cost of fuel

Figure 4-22
Franchise Tax



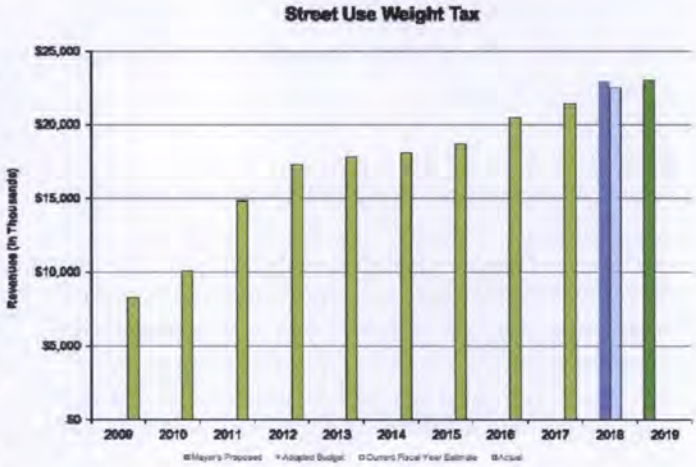
and energy conservation measures.

The estimated revenue from the Franchise Tax for FY 2019 is $8.0 million, an increase of $1.0 million due to higher collections from Maui Electric. The Franchise Tax represents 15.9% of the total Highway Fund revenues.

Weight Tax

The FY 2019 estimated revenue of $23.0 million for the Weight Tax is an increase of $0.1 million from the FY 2018 Adopted Budget. At this level, the Weight Tax will contribute approximately 45.9% of the estimated FY 2019 Highway Fund revenue.

Figure 4-23

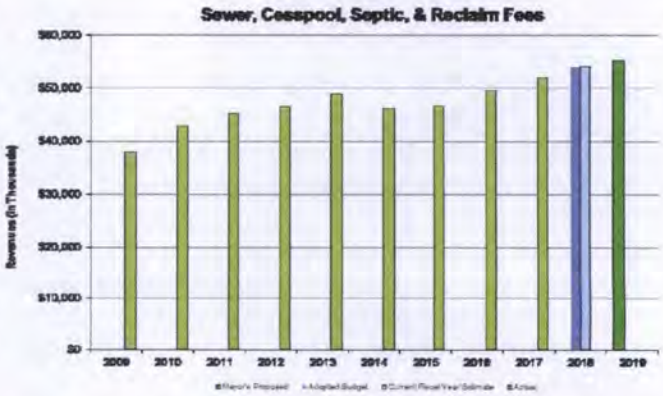


Sewer Fund

Sewer Fund's FY 2019 estimated revenue is $55.1 million, an increase of $1.1 million from the FY 2018 Adopted Budget. This fund represents 6.7% of the county's total estimated revenues. This fund's main source of revenue is derived from sewer and recycled water fees. Wastewater billing is directly tied to Water Supply billing.

Sewer fees are collected as charges for current services and used to fund the operations and capital improvement projects of the Department of Environmental Management, Wastewater Division. Residential users are charged a monthly base charge and a water usage charge per dwelling unit in accordance with amounts set in the annual budget. Non-residential wastewater system service charges are also charged a monthly base charge, plus a variable charge based on the total amount of water used each billing period.

Figure 4-24



The $55.1 million in estimated revenue from sewer user fees for FY 2019 is an increase of $3.9 million or 7.8% from the FY 2018 Adopted Budget. The sewer user fees will contribute to approximately 62.3% of the estimated FY 2018 Sewer Fund revenue and 8.2% of the county's total revenue.

Solid Waste Fund

The FY 2019 estimated revenue for the Solid Waste Fund is $25.3 million, which represents 3.1% of the county's total estimated revenues. Fees associated with landfill disposal and refuse collection are the major sources of revenue for this fund.

Landfill Disposal Fees

Landfill disposal fees (landfill tipping and permit fees) are collected as charges for current services. The estimated revenue of $14.9 million in FY 2019 for landfill disposal fees is an increase of $1.7 million or a 11.4% increase from the FY 2018 Adopted Budget.

The projected increase in landfill disposal fee revenue is mainly due to the increase in the commercial tipping fee from $90 to $97 per ton.

Refuse Collection Fees

Refuse collection fees are collected as charges for current services. In FY 2019, the proposed rate for this service increases from $27 to $32 per refuse collection unit per month on the islands of Maui and Moloka'i, where once-a-week manual or twice-a-week automated service is provided. On the island of Lana'i, the proposed rate increased from $14 to $16 per refuse collection unit per month, where only once-a-week services is provided.

This service is projected to generate $10.4 million in annual revenue in FY 2019, an increase of $1.7 million from the FY 2018 Adopted Budget. The refuse collection fees generate 41.1% of the total Solid Waste Fund's revenue.

Water Supply Fund

The estimated revenue for the Water Supply Fund from all sources for FY 2019 is $91.2 million, which funds Water Supply operations and capital improvement projects. This represents 11.1% of the county's total estimated revenues.

Water Service Fees

Water service fees are the primary source of revenue for the Department of Water Supply. Water service fees are proposed to generate $65.3 million for FY 2019. There is no increase proposed in the water service fee for FY 2019. The fee is charged to customers on a monthly basis (formerly bi-monthly) for water usage. An accrual for unbilled water revenue is made based on the estimated usage from the meter reading date nearest June 30th to the end of the fiscal period.

Figure 4-25

Landfill Tipping and Permit Fees

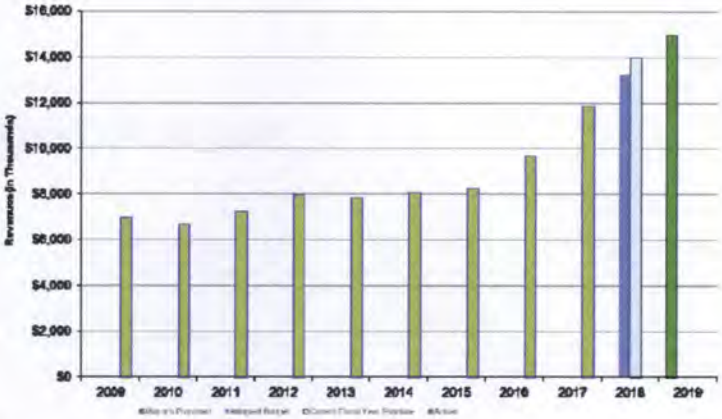


Figure 4-26

Refuse Collection Fees

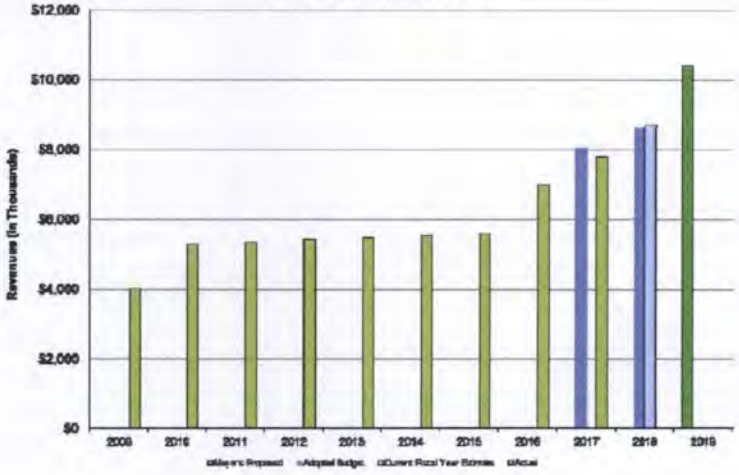
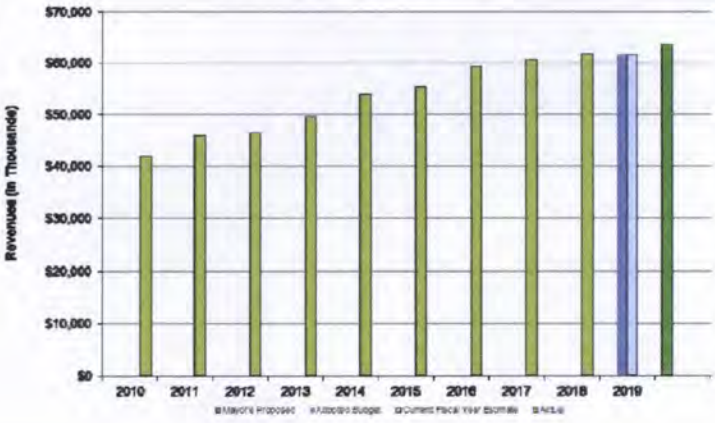


Figure 4-27

Water Service Fees



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Equivalent personnel or E/P is the decimal equivalent of a full-time position, that is, a position that is equal to 2,080 scheduled work hours in a year. The County of Maui's FY 2019 proposed E/P of 2727.2 from all sources of funds is an increase of 77.9 E/P or 2.9% from the FY 2018 Adopted Budget. The FY 2019 proposed E/P count from County Funds is 2,603.6, an increase of 79.5 E/P or 3.1% from the FY 2018 Adopted Budget.

The tables below provide E/P counts by fund type for the last three fiscal years as adopted by the County Council and ensuing fiscal year as adopted by the County Council for All Sources of Funds and County Funds.

Equivalent Personnel Summary (All Sources of Funds)
Figure 4-28

FUND	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Enterprise Fund	239.9	240.9	239.4	241.9	2.5	1.0%
General Fund	1,869.2	1,887.8	1,896.8	1,957.7	61.0	3.2%
Grant Revenue Fund	119.8	105.9	105.1	104.6	-0.5	-0.5%
Special Revenue Fund	387.0	388.0	388.0	404.0	16.0	4.1%
Revolving Fund	18.0	20.0	20.0	19.0	-1.0	-5.0%
Total	**2,633.9**	**2,642.6**	**2,649.3**	**2,727.2**	**77.9**	**2.9%**

Equivalent Personnel Summary (County Sources of Funds)
Figure 4-29

FUND	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Enterprise Fund	239.9	240.9	239.4	241.9	2.5	1.0%
General Fund	1,869.2	1,887.8	1,896.8	1,957.7	61.0	3.2%
Special Revenue Fund	387.0	388.0	388.0	404.0	16.0	4.1%
Grand Total	**2,496.1**	**2,516.7**	**2,524.2**	**2,603.6**	**79.5**	**3.1%**

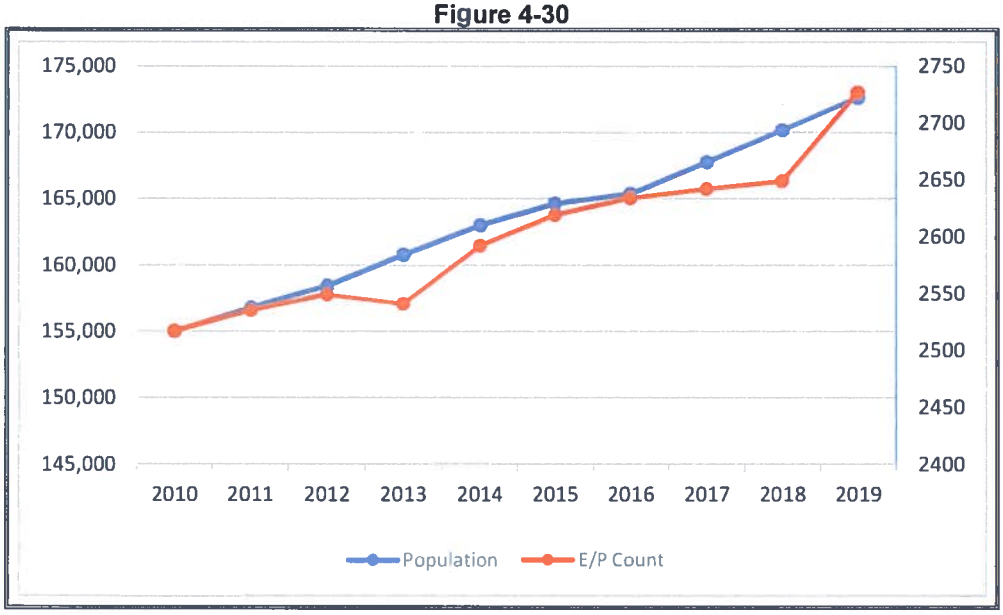
The FY 2019 Mayor's Proposed Budget includes an overall increase of 57.0 E/P under the General Fund. Proposed expansions include: 8.0 E/P under the Department of Finance, of which 4.0 are for the Maui Redevelopment Program; 14.0 under the Department of Fire and Public Safety, of which a Fire Fighter IV transferred from the Fire Prevention Program - Revolving Fund and 4.0 are for the new Ka'anapali Ocean Safety Tower; 5.0 E/P under the Department of Housing and Human Concern; 11.0 E/P under the Department of Management, of which 6.0 transferred from the Office of the Mayor, Budget Program; 4.0 E/P under the Department of Parks and Recreation; 3.0 E/P for the Department of Planning; 10.0 E/P under the Department of Police; 2.0 E/P under the Department of the Prosecuting Attorney; 3.0 E/P under the Department of Public Works; and 1.0 E/P under the Department of Transportation. The FY 2019 increase in E/P for the Department of Parks and Recreation includes two positions proposed through a FY 2018 budget amendment and the transfer of an Arborist from the Department of Parks and Recreation to the Department of Public Works due to a FY 2018 amendment to the Maui County Code.

The increase in E/P for the Special Revenue Fund includes position expansions of 1.0 E/P under the Wastewater Administration Program, 1.0 E/P under the Wastewater Operations Program, and 5.0 E/P under the Solid Waste Operations Program. The proposed budget also includes the transfer of the Environmental Protection & Sustainability (EP&S) Program, including 3.75 E/P, from the Solid Waste Management Fund and .25 E/P from the Solid Waste Administration Program as well as 4.0 expansion E/P to the newly established EP&S Fund.

The increase in E/P for the Enterprise Funds includes position expansions of 1.5 E/P under the Department of Parks and Recreations, Waiehu Golf Course Program and 1.0 under the Department of Water Supply, Administration Program.

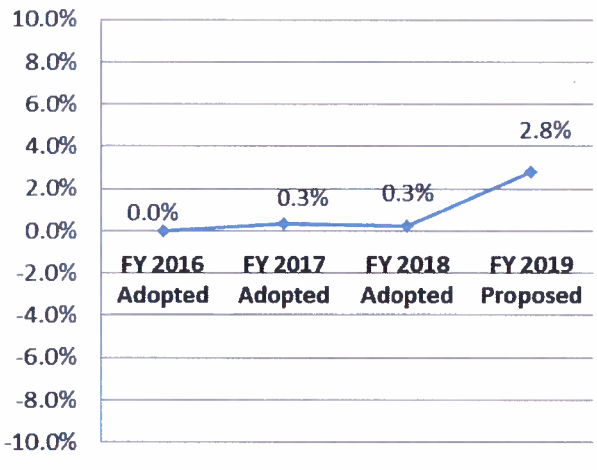
Figure 4-30 below depicts the comparison of E/P count to Maui County resident population for All Sources of Funds, as adopted in FY 2010 through FY 2018 and FY 2019 proposed.

Figure 4-30

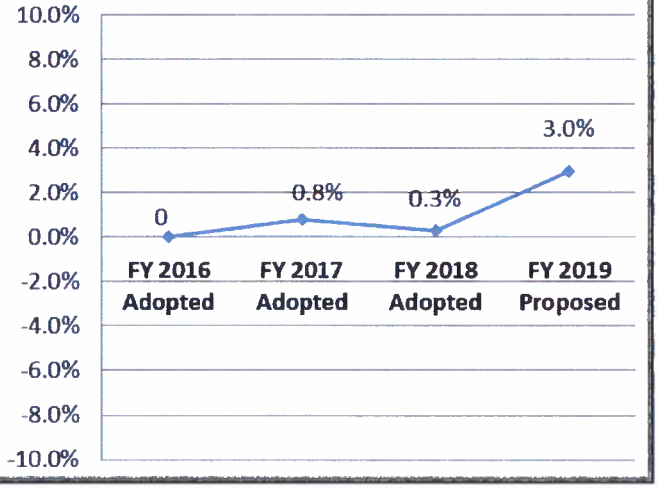


Figures 4-31 and 4-32 below present the year-over-year percentage change in the adopted equivalent personnel from FY 2016 through FY 2018 and FY 2019 proposed for All Sources of Funds and County Fund Sources.

ALL SOURCES OF FUNDS
Percent Change in Equivalent Personnel
Figure 4-31



COUNTY SOURCES OF FUNDS
Percent Change in Equivalent Personnel
Figure 4-32



Equivalent Personnel Schedule by Fund (All Sources of Funds)

Figure 4-33

FUND TYPE	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
GENERAL FUND						
Corporation Counsel	34.5	37.5	37.5	37.5	0.0	n/a
Council Services[1]	0.0	0.0	0.0	0.0	0.0	n/a
County Clerk[1]	0.0	0.0	0.0	0.0	0.0	n/a
Emergency Management	6.0	6.8	6.8	6.8	0.0	n/a
Environmental Management	5.0	5.0	5.0	5.0	0.0	n/a
Finance	145.8	147.5	145.5	153.5	8.0	5.5%
Fire and Public Safety	319.0	368.0	370.0	384.0	14.0	3.8%
Housing & Human Concerns	80.3	86.8	87.5	92.5	5.0	5.7%
Management	58.8	58.0	56.0	67.0	11.0	19.6%
Office of the Mayor[1]	0.0	0.0	0.0	0.0	0.0	n/a
Parks and Recreation	426.8	378.3	390.3	394.3	3.9	1.0%
Personnel Services	18.0	18.0	18.0	18.0	0.0	n/a
Planning	62.0	64.0	64.0	67.0	3.0	4.7%
Police	520.0	524.0	522.2	532.2	10.0	1.9%
Prosecuting Attorney	72.0	73.0	73.0	75.0	2.0	2.7%
Public Works	115.0	115.0	115.0	118.0	3.0	2.6%
Transportation	6.0	6.0	6.0	7.0	1.0	16.7%
TOTAL GENERAL FUND	1,869.2	1,887.8	1,896.8	1,957.7	61.0	3.2%
SPECIAL REVENUE FUNDS						
HIGHWAY FUND						
Public Works	145.0	145.0	146.0	151.0	5.0	3.4%
LIQUOR FUND						
Liquor Control	26.0	26.0	25.0	25.0	0.0	n/a
SEWER FUND						
Environmental Management-Wastewater Division	117.0	118.0	118.0	120.0	2.0	1.7%
SOLID WASTE FUND						
Environmental Management-Solid Waste Division	99.0	99.0	99.0	100.0	1.0	1.0%
ENVIRONMENTAL PROTECTION AND SUSTAINABLITY FUND						
Environmental Management-EP&S Division	0.0	0.0	0.0	8.0	8.0	n/a
TOTAL SPECIAL REVENUE FUNDS	387.0	388.0	388.0	404.0	16.0	4.1%
ENTERPRISE FUNDS						
GOLF FUND						
Parks and Recreation	20.9	20.9	19.4	20.9	1.6	8.2%
WATER SUPPLY FUND						
Water	219.0	220.0	220.0	221.0	1.0	0.5%
TOTAL ENTERPRISE FUNDS	239.9	240.9	239.4	241.9	2.5	1.0%
GRANT REVENUE FUND						
Finance	17.0	17.3	17.3	17.3	0.0	n/a
Fire and Public Safety	3.0	13.5	13.5	10.5	-3.0	-22.2%
Housing & Human Concerns	68.1	54.1	54.3	55.8	1.5	2.7%
Office of the Mayor[1]	0.0	0.0	0.0	0.0	0.0	n/a
Parks and Recreation	10.5	0.0	0.0	0.0	0.0	n/a
Planning	4.0	4.0	4.0	4.0	0.0	n/a
Police	5.0	5.0	5.0	5.0	0.0	n/a
Prosecuting Attorney	12.2	10.0	9.0	10.0	1.0	11.1%
Transportation	0.0	2.0	2.0	2.0	0.0	n/a
TOTAL GRANT REVENUE FUND	119.8	105.9	105.1	104.6	-0.5	-0.5%
REVOLVING FUND						
Environmental Management	2.0	2.0	2.0	2.0	0.0	n/a
Fire and Public Safety	2.0	2.0	2.0	1.0	-1.0	-50.0%
Public Works	14.0	16.0	16.0	16.0	0.0	n/a
TOTAL REVOLVING FUND	18.0	20.0	20.0	19.0	-1.0	-5.0%
TOTAL EQUIVALENT PERSONNEL[1]	2,633.9	2,642.6	2,649.3	2,727.2	77.9	2.9%

NOTES:

True sum may be different due to rounding.

[1]Does not include Council Services, County Clerk, and Office of the Mayor as these departments do not report equivalent personnel. Disbursement for salaries and premium pay is not restricted by Section 5 of the County's General Budget Provision.

Equivalent Personnel Schedule by Fund and Functional Area (County Sources of Funds)

Figure 4-34

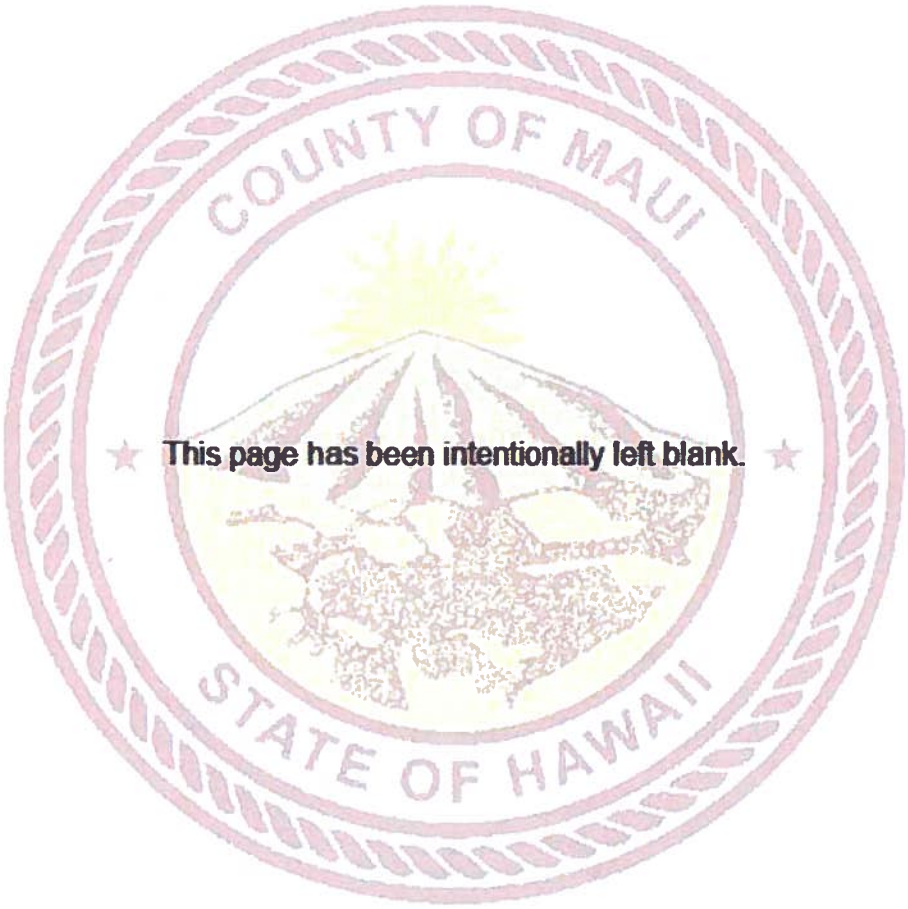
EQUIVALENT PERSONNEL	FY 2016 ADOPTED	FY 2017 ADOPTED	FY 2018 ADOPTED	FY 2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
GENERAL FUND						
Culture and Recreation						
Parks and Recreation	426.8	378.3	390.3	394.3	3.9	1.0%
General Government						
Corporation Counsel	34.5	37.5	37.5	37.5	0.0	n/a
Environmental Management	5.0	5.0	5.0	5.0	0.0	n/a
Finance	145.8	147.5	145.5	153.5	8.0	5.5%
Management	58.8	58.0	56.0	67.0	11.0	19.6%
Office of the Mayor[1]	0.0	0.0	0.0	0.0	0.0	n/a
Personnel Services	18.0	18.0	18.0	18.0	0.0	n/a
Planning	62.0	64.0	64.0	67.0	3.0	4.7%
Public Works	115.0	115.0	115.0	118.0	3.0	2.6%
Highways, Streets, and Transportation						
Transportation	6.0	6.0	6.0	7.0	1.0	16.7%
Legislative						
Council Services[1]	0.0	0.0	0.0	0.0	0.0	n/a
County Clerk[1]	0.0	0.0	0.0	0.0	0.0	n/a
Public Safety						
Civil Defense Agency	6.0	6.8	6.8	6.8	0.0	n/a
Fire and Public Safety	319.0	368.0	370.0	384.0	14.0	3.8%
Police	520.0	524.0	522.2	532.2	10.0	1.9%
Prosecuting Attorney	72.0	73.0	73.0	75.0	2.0	2.7%
Social Welfare						
Housing & Human Concerns	80.3	86.8	87.5	92.5	5.0	5.7%
TOTAL GENERAL FUND	1,869.2	1,887.8	1,896.8	1,957.7	60.9	3.2%
SPECIAL REVENUE FUNDS						
Highways, Streets, and Transportation						
Public Works	145.0	145.0	146.0	151.0	5.0	3.4%
Sanitation						
Environmental Management-Wastewater	117.0	118.0	118.0	120.0	2.0	1.7%
Environmental Management-Solid Waste	99.0	99.0	99.0	100.0	1.0	1.0%
Environmental Management-EP&S	0.0	0.0	0.0	8.0	8.0	n/a
Social Welfare						
Liquor Control	26.0	26.0	25.0	25.0	0.0	n/a
TOTAL SPECIAL REVENUE FUNDS	387.0	388.0	388.0	404.0	16.0	4.1%
ENTERPRISE FUNDS						
Culture and Recreation						
Parks and Recreation	20.9	20.9	19.4	20.9	1.5	7.7%
Water Supply						
Water	219.0	220.0	220.0	221.0	1.0	0.5%
TOTAL ENTERPRISE FUNDS	239.9	240.9	239.4	241.9	2.5	1.0%
TOTAL EQUIVALENT PERSONNEL COUNTY FUNDS	2,496.1	2,516.7	2,524.2	2,603.6	79.5	3.2%

NOTE:
True sum may be different due to rounding.

[1]Does not include Council Services, County Clerk, and Office of the Mayor as these departments do not report equivalent personnel. Disbursement for salaries and premium pay is not restricted by Section 5 of the County's General Budget Provision.

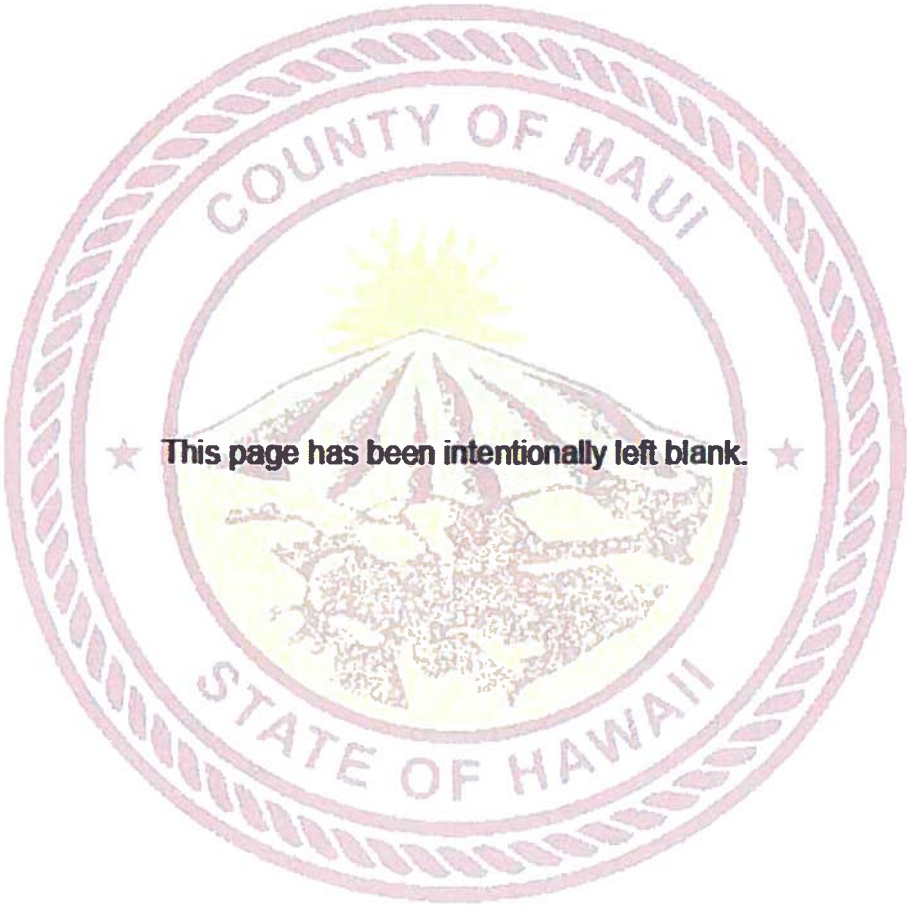
Department Operating Program





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Corporation Counsel



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Mission

The mission of the Department of the Corporation Counsel is to support county government by providing legal advice and representation that promotes public interest and countywide strategic priorities.

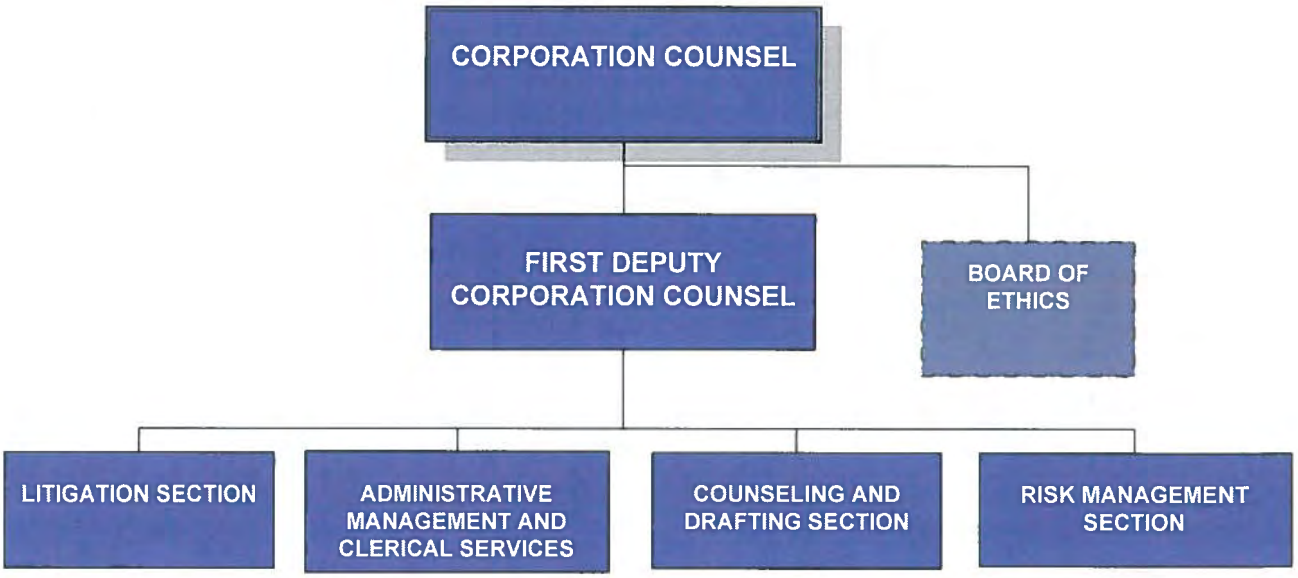
Countywide Outcome(s)

The Department of the Corporation Counsel supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

The Department also supports the core themes of the Countywide Policy Plan.

Organization Chart



Strategies

The department is committed to serving the County of Maui with the best possible legal advice; knowledge, representation and education; and to foster relationships of trust and confidence between the department and the clients it serves. The department strives to provide legal advice to its clients that helps guide, promote and strengthen the overall countywide strategic priorities of an efficient, effective and responsive government; suitable public infrastructure; prepared, safe and livable county; and a healthy and sustainable community.

Operations

The department is the county's general practice civil law firm with the task of providing quality, cost-effective legal services in a timely, knowledgeable and professional manner. A key function implicit in

Operations (Cont'd)
all duties and responsibilities is the legal oversight of county operations which enables the protection of county assets, property and personnel from suits and action in a complex legal environment.

The department is divided into four divisions: Counseling and Drafting, Litigation, Risk Management and Administrative Management and Clerical Services. The Corporation Counsel oversees all divisions.

The Counseling and Drafting Division is staffed by nine deputy positions, including the First Deputy Corporation Counsel, and provides a wide variety of counseling and drafting services, including, but not limited to:

- Legal counseling and drafting services relating generally to planning, land use, public works, environmental management, water, and public infrastructure matters.
- Legal counseling and drafting services relating to finance, public safety, human resources, and other matters.

The Litigation Division is staffed by eight deputy positions, and provides the following litigation services:

- Represents the county, its officers and employees in labor-related and tort litigation cases, as well as land, water, environmental and complex litigation cases.

The Risk Management Division is staffed by a Risk Management Officer, a Loss Control Specialist, a Safety Specialist III, one Safety Specialist II, one Insurance and Claims Assistant II, and one Executive Assistant I. It is responsible for protecting the county's human and physical assets through a mix of loss control, risk retention, and risk financing activities that cost-effectively respond to exposures identified, ranked and analyzed in the risk management process. Risk services include:

- Employee training in health and safety best practices, regulatory compliance and emergency management.
- Administration of worker's compensation, third-party general liability claims and temporary disability insurance (TDI) claims.
- Insurance procurement/portfolio management in accordance with chapter 3.64, Maui County Code.
- Environmental Compliance.

The Administrative Management and Clerical Services Division is staffed by an Administrative Assistant II, two Law Technicians II, five Law Technicians I, and two Legal Clerk III. Services include:

- Management of departmental operations.
- Providing clerical support for 17 deputies representing the Litigation and Counseling and Drafting Divisions.

The FY 2018 Adopted Budget provides for the funding for 2.0 EP for expansion deputy positions that were granted in FY 2017. The department has filled one deputy position in the Litigation section, and is actively recruiting to add the remaining position to the Counseling and Drafting Division.

External Factors Description

The department is in an era where the anticipated demand for legal services is increasing. During recessionary times, legal advice from clients is sought more frequently in an effort to avoid costly errors and claims. Although the department cannot control the amount of claims or lawsuits it receives, we employ best practices to improve the department's ability to achieve its goals of cost containment, reduction in risk, improvement in safety protocols, and ultimately saving county funds in minimizing exposure.

Department Summary

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$27,837	$16,961	$227,693	$9,490	-$218,203	-95.8%
WAGES & SALARIES	$2,578,790	$2,762,509	$3,231,980	$3,537,926	$305,946	9.5%
Salaries and Wages Total	**$2,606,627**	**$2,779,470**	**$3,459,673**	**$3,547,416**	**$87,743**	**2.5%**
Operations						
MATERIALS & SUPPLIES	$29,778	$41,964	$61,370	$61,370	$0	N/A
OTHER COSTS	$107,885	$137,757	$348,196	$348,196	$0	N/A
SERVICES	$32,593	$109,279	$228,150	$178,150	-$50,000	-21.9%
TRAVEL	$75,134	$58,643	$88,775	$88,775	$0	N/A
UTILITIES	$6,746	$7,416	$9,000	$9,000	$0	N/A
Operations Total	**$252,136**	**$355,059**	**$735,491**	**$685,491**	**-$50,000**	**-6.8%**
Countywide Expenditures						
OTHER COSTS	$330	$358	$300	$300	$0	N/A
Countywide Expenditures Total	**$330**	**$358**	**$300**	**$300**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$10,551	$8,144	$8,145	$8,145	$0	N/A
MACHINERY & EQUIPMENT	$16,950	$3,891	$0	$0	$0	N/A
Equipment Total	**$27,501**	**$12,035**	**$8,145**	**$8,145**	**$0**	**N/A**
Department Total	**$2,886,594**	**$3,146,922**	**$4,203,609**	**$4,241,352**	**$37,743**	**0.9%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Legal Services Program	34.5	37.5	37.5	37.5	0.0	N/A
Department Total	**34.5**	**37.5**	**37.5**	**37.5**	**0.0**	**N/A**

Legal Services Program

Program Description

The Legal Services Program serves as legal adviser and legal representative of the County of Maui, of the Council, the Mayor, all departments, all Boards and Commissions, and of all county officials and employees in matters relating to their official duties. Effective July 1, 2012, this program also includes the Risk Management Division, which was transferred from the Department of Finance. The Risk Management Division works in tandem with both the Counseling and Drafting Division and the Litigation Division to provide technical advice and assistance to all departments aimed at protecting assets and lowering the county's total cost of risk.

Countywide Outcome(s)

The Legal Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

The Department also supports the core themes of the Countywide Policy Plan.

Population Served

The Legal Services Program serves the county departments, including the Mayor and County Council, all Boards and Commissions, all county officials and employees, and the county as a whole.

Services Provided

The Legal Services Program provides legal advice, legal representation and risk management services.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Effectively manage, control and decrease county's total cost of risk.				
1. Lower the average cost paid per worker's compensation ("WC") claim by 3% by end of the ensuing fiscal year	% decrease in average cost paid per claim	3% / 8%	3% / 47%	3%
2. Raise safety awareness by providing annual training and education to personnel countywide	% of employees trained by Risk Management Division annually	10% / 18%	10% / 6%	10%
3. Reduce the WC frequency rate by 3% from prior year	% reduction in total number of new WC claims reported	3% / 5%	3% / 3%	3%
4. Improve WC close ratios from 1:3 to 1:4	# open Indemnity claims: # of closed Indemnity claims	N/A / N/A	1:4 / 1.14:1	1:4

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Effectively manage, control and decrease county's total cost of risk (Cont'd).				
5. Validate efficacy of FAST TRACK (F/T) – a new claims handling/fee reduction protocol initiated January 2016 on General Liability (GL) and Auto Liability (AU) Claims Program	GL reduction in median days open	N/A / N/A	30 days / 47 days	30 days
	AU reduction in median days open	N/A / N/A	30 days / 62 days	30 days
	GL/AU reduction in program fees compared to prior year compared to pre F/T period	N/A / N/A	$5,000 / $3,602	$5,000
Goal #2: Continue to maintain and minimize the need for costly outside assistance with claims and legal proceedings against the county.				
1. Reduce the # of hours spent in meetings by 3%	% of the # of attorney hours reduced for board, commission and advisory meetings	3% / 0%	3% / 0%	3%
	% of the # of attorney hours reduced for Council and Council Committee meetings	3% / 0%	3% / 0%	3%
	% of the amount of contract payments reduced for special counsel	3% / 91%	3% / 0%	3%
2. Continue to maintain the # of contracted special counsel at no more than five per year	# of contracted special counsel per year	5 / 4	5 / 4	5
Goal #3: Provide statistics relating to counseling and drafting and litigation services accurately and in a timely manner to track the workload and performance of these divisions.				
1. Complete legal request for services submitted to the Counseling and Drafting section within 30 days	# of legal requests for services received	4,000 / 3,956	4,000 / 1,907	4,000
	# of legal requests for services completed	4,000 / 3,989	4,000 / 1,768	4,000
	# of legal requests for services closed within 30 days	3,000 / 3,590	3,000 / 1,653	3,500

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
2. Actively defend and attempt to settle in county's best interest 2% of all civil and administrative litigated actions pending	# of litigation actions (civil/administrative) pending against the county	350 / 312	350 / 291	340
	% of civil/administrative litigated actions closed	10% / 34%	10% / 13%	10%
Goal #4: Educate clients and the public to improve communication and minimize legal actions brought against the county.				
1. Complete a minimum of two attorney-led workshops and seminars to clients annually	# of annual attorney-led workshops and seminars conducted	2 / 6	2 / 6	2
2. Conduct a minimum of two outreach workshops to the public on access to information annually	# of annual outreach workshops conducted to the public	2 / 0	2 / 1	2
Goal #5: Improve the current information technology (IT) and database technology available to the department to meet the changes in operations of the department, to provide for portability and mobility to support the management of cases and services, and to provide analytical and statistical data to support the department's needs.				
1. Implementation of IT and database systems by end of ensuing fiscal year	% of completion of IT customization and new database systems	100% / 100%	N/A / N/A	N/A
2. Implementation of Phase II - Portal via the Intranet for electronic submittal of all documentation and requests from departments	% of completion of customized Portal via the Intranet	100% / 15%	100% / 15%	100%
3. Implementation of electronic management and processing of documents, including electronic signatures, by department	% of completion of implementation of electronic management and processing of documents	100% / 5%	100% / 5%	100%

Legal Services Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$27,837	$16,961	$227,693	$9,490	-$218,203	-95.8%
WAGES & SALARIES	$2,578,790	$2,762,509	$3,231,980	$3,537,926	$305,946	9.5%
Salaries and Wages Total	**$2,606,627**	**$2,779,470**	**$3,459,673**	**$3,547,416**	**$87,743**	**2.5%**
Operations						
MATERIALS & SUPPLIES	$29,778	$41,964	$61,370	$61,370	$0	N/A
OTHER COSTS	$107,885	$137,757	$348,196	$348,196	$0	N/A
SERVICES	$32,593	$109,279	$228,150	$178,150	-$50,000	-21.9%
TRAVEL	$75,134	$58,643	$88,775	$88,775	$0	N/A
UTILITIES	$6,746	$7,416	$9,000	$9,000	$0	N/A
Operations Total	**$252,136**	**$355,059**	**$735,491**	**$685,491**	**-$50,000**	**-6.8%**
Countywide Expenditures						
OTHER COSTS	$330	$358	$300	$300	$0	N/A
Countywide Expenditures Total	**$330**	**$358**	**$300**	**$300**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$10,551	$8,144	$8,145	$8,145	$0	N/A
MACHINERY & EQUIPMENT	$16,950	$3,891	$0	$0	$0	N/A
Equipment Total	**$27,501**	**$12,035**	**$8,145**	**$8,145**	**$0**	**N/A**
Program Total	**$2,886,594**	**$3,146,922**	**$4,203,609**	**$4,241,352**	**$37,743**	**0.9%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Corporation Counsel	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Corporation Counsel	14.0	16.0	16.0	16.0	0.0	N/A
Executive Assistant I	0.0	0.0	1.0	1.0	0.0	N/A
First Deputy Corporation Counsel	1.0	1.0	1.0	1.0	0.0	N/A
Insurance & Claims Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Investigator V	1.0	1.0	1.0	1.0	0.0	N/A
Law Technician I	5.0	6.0	6.0	6.0	0.0	N/A
Law Technician II	2.0	2.0	2.0	2.0	0.0	N/A
Legal Assistant	1.5	1.5	1.5	1.5	0.0	N/A
Legal Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Loss Control Specialist	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Risk Management Officer	1.0	1.0	1.0	1.0	0.0	N/A
Safety Specialist II	1.0	1.0	0.0	0.0	0.0	N/A
Safety Specialist III	2.0	2.0	2.0	2.0	0.0	N/A
Program Total	**34.5**	**37.5**	**37.5**	**37.5**	**0.0**	**N/A**

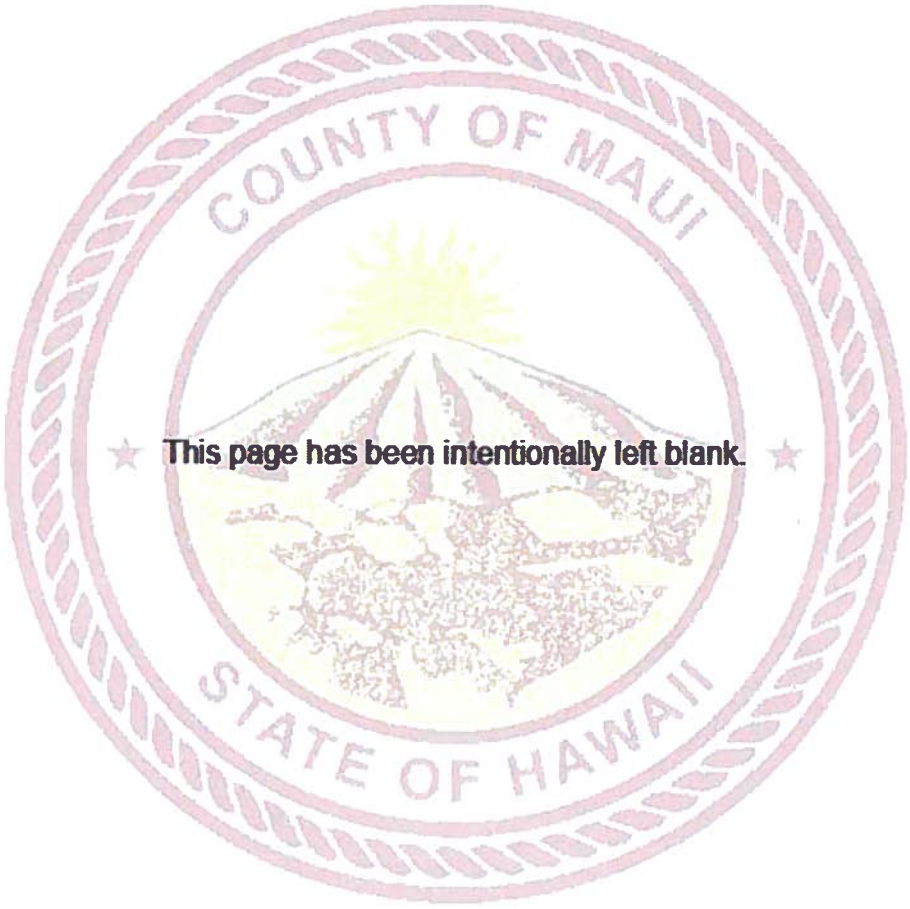
Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
905018A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, a position reallocation and a position filled at a lower pay scale.	$57,534	0.0
905125A-5101 Regular Wages: Adjustments in salaries for Deputies Corporation Counsel based on Ordinance No. 4452.	$223,776	0.0
905310A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a position reallocation.	$24,636	0.0
OTHER PREMIUM PAY:		
905018A-5250 Salary Adjustments: Deletion of $223,773 FY 2018 Council added appropriation for salary adjustments for Deputies Corporation Counsel.	-$223,773	0.0
Operations		
SERVICES:		
905022B-6112 Contractual Service: Deletion of FY 2018 Council added appropriation to conduct a surveillance study.	-$50,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
905018A-5205 Overtime: Funding for approved overtime County is obligated to pay union employees.	$3,920	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$3,920**	**0.0**

County Clerk



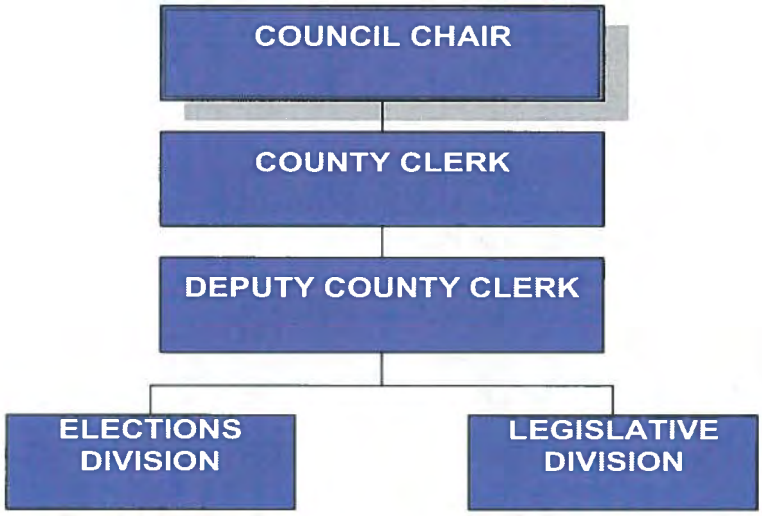
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Department Summary

Mission

The purpose of the Office of the County Clerk is to undertake legislative and election functions in a lawful, fair, open and efficient manner on behalf of the people of the County of Maui.

Organization Chart



Strategies

- Legislative Function: The Office of the County Clerk provides services that enable the County Council to consider and enact legislative proposals through a lawful, reasonable and efficient process
- Election Function: The Office of the County Clerk provides election services to the public that are governed by applicable provisions of federal, state and county law.

Operations

- The Office of the County Clerk prepares County Council meeting and public hearing agendas, staffs Council meetings and public hearings, codifies ordinances, and maintains the County Council's legislative history.

- The Office of the County Clerk provides election services to the public which include candidate filing, voter registration, absentee-mail and absentee-walk in voting services, and polling election operations.

External Factors Description

Limited resources make it difficult to acquire space to store the ever-growing inventory of hard- copy paper records. The Office of the County Clerk no longer has the physical space to house and maintain records that it is legally responsible to keep in perpetuity. The Office of the County Clerk is shifting its records retention to an electronic platform and housing documents off-site.

Federal and state laws, along with County Charter provisions, constitute the legal framework for elections and the numerous operations related to elections. Changes in federal and state laws have resulted in additional cost to be borne by the county. For example, the Help America Vote Act of 2002

External Factors Description (Cont'd)

established standards for all voting systems. The requirements include, but are not limited to, voting systems that allow a voter, before casting his or her ballot, to verify the votes selected; that allow a voter to change his or her ballot before casting a ballot; and that notify voters that they have over-voted a contest. Act 5 (2006), Hawaii State Legislature, see Hawaii Revised Statutes §§ 16-41 and 16-42, requires that electronic voting systems used in the State of Hawaii generate a voter-verifiable paper audit trail that a voter can review before casting his or her ballot. These features, and others, have increased the cost of voting systems used by the state and the counties.

For the past several sessions, the State Legislature has considered measures that do away with or severely limit polling place-based elections in favor of all-mail elections. Under current law, the cost of conducting county elections by mail is borne by the counties. It remains to be seen what the state will be willing to pay for if all elections are conducted primarily or solely by mail, although past proposals have split the cost between the state and counties, to varying extents.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$39,200	$123,986	$45,000	$142,788	$97,788	217.3%
WAGES & SALARIES	$655,290	$695,574	$830,939	$893,384	$62,445	7.5%
Salaries and Wages Total	**$694,490**	**$819,561**	**$875,939**	**$1,036,172**	**$160,233**	**18.3%**
Operations						
MATERIALS & SUPPLIES	$55,012	$60,085	$30,200	$75,200	$45,000	149.0%
OTHER COSTS	$30,918	$37,631	$131,200	$73,200	-$58,000	-44.2%
SERVICES	$290,260	$366,808	$310,200	$350,200	$40,000	12.9%
TRAVEL	$15,610	$11,829	$23,000	$28,000	$5,000	21.7%
UTILITIES	$2,683	$2,401	$2,500	$2,500	$0	N/A
BUDGETED EXPENDITURES	$0	$0	$250,000	$250,000	$0	N/A
Operations Total	**$394,483**	**$478,754**	**$747,100**	**$779,100**	**$32,000**	**4.3%**
Equipment						
MACHINERY & EQUIPMENT	$38,084	$16,410	$10,400	9,800	-$600	-5.8%
Equipment Total	**$38,084**	**$16,410**	**$10,400**	**$9,800**	**-$600**	**-5.8%**
Department Total	**$1,127,057**	**$1,314,725**	**$1,633,439**	**$1,825,072**	**$191,633**	**11.7%**

County Clerk Program

Program Description

The program budget for the Office of the County Clerk ("Clerk's Office") includes funds for legislative and elections functions.

Population Served

The Legislative Division of the Clerk's Office performs tasks for the Maui County Council relative to the conduct of Council meetings and public hearings, and the adoption of legislation.

The Election Division of the Clerk's Office serves the general population of Maui County by offering voter registration and candidate filing services to the general public.

Services Provided

The Legislative Division of the Clerk's Office supports the legislative activities of the Maui County Council. The Legislative Division assists the chair of the County Council in the management of the County Council's meeting schedule and calendar. The Legislative Division prepares Council meeting and public hearing agendas and the relevant legislative materials to be considered at each meeting or public hearing, and prepares Council meeting and public hearing minutes and appropriate follow-up correspondence. It procures services and administers the codification of ordinances and the publication of the Maui County Code. The Legislative Division also indexes, retains and retrieves official documents of the County as required by law.

The Election Division of the Clerk's Office registers voters in the County of Maui. The Election Division, in partnership with the state, administers and operates all federal, state and county elections conducted within the county. It also oversees the maintenance, storage and operation of voting equipment; resolves questions related to the election process; processes, indexes and retains all voter registration affidavits; conducts programs and activities to increase voter registration and participation; issues absentee ballots for Primary, General and special elections; tallies and reports election results; and issues certificates of elections.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Support the Council's legislative function in an effective, efficient and legally proper manner.				
1. Enable the Council, as the legislative body of the county, to consider and enact legislation in accordance with all legal requirements	# of committee reports processed and uploaded in a digital format within one week	150 / 198	150 / 96	150
	% of committee reports processed and uploaded in a digital format within one week	100% / 100%	100% / 100%	100%
	# of ordinances processed and uploaded onto the county website within one week	100 / 122	100 / 35	100

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Support the Council's legislative function in an effective, efficient and legally proper manner (Cont'd).				
1. Enable the Council, as the legislative body of the county, to consider and enact legislation in accordance with all legal requirements (Cont'd)	% of ordinances processed and uploaded onto the county website within one week	100% / 100%	100% / 100%	100%
	# of resolutions processed and uploaded onto the county website within one week	100 / 182	150 / 69	150
	% of resolutions processed and uploaded onto the county website within one week	100% / 100%	100% / 100%	100%
	# of Council meetings held, for which meeting notices and written minutes were required	30 / 37	30 / 12	30
	% of written meeting minutes issued, that comply with all legal requirements	100% / 100%	100% / 100%	100%
	# of draft minutes finalized	30 / 38	30 / 16	30
	% of draft minutes finalized	100% / 100%	100% / 100%	100%
	# of first and final reading publications by legal deadline	200 / 248	200 / 83	200
	% of first and final reading publications by legal deadline	100% / 100%	100% / 100%	100%
Goal #2: Accomplish the legislative record keeping responsibility of the Clerk's Office in an effective, efficient and legally proper manner.				
1. Reduce the current and future legislative records storage space requirement of the Clerk's Office	Archive prior years' committee reports in a digital format	5 years / 5 years	5 years / 1.5 years	5 years
	% of prior committee reports archived	100% / 70%	100% / 30%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Accomplish the legislative record keeping responsibility of the Clerk's Office in an effective, efficient and legally proper manner (Cont'd).				
1. Reduce the current and future legislative records storage space requirement of the Clerk's Office (Cont'd)	Archive prior years' resolutions onto the	6 years / 2.25 years	6 years / 2 years	6 years
	% of prior resolutions archived	100% / 37%	100% / 33%	100%
2. Receive, maintain, disseminate and dispose of records filed in the Clerk's Office	# of claims processed and distributed within 3 working days	70 / 103	80 / 34	80
	% of claims processed within 3 working days	100% / 100%	100% / 100%	100%
	# of documents affixed with the county seal within 2 working days	1,500 / 1,932	1,500 / 994	1,500
	% of documents affixed with the county seal within 2 working days	100% / 100%	100% / 100%	100%
3. Provide legislative documents to government agencies and the public upon request	# of records provided within 10 days	200 / 373	200 / 200	200
	% of records provided by legal deadlines	100% /100%	100% / 100%	100%
Goal #3: Conduct all county, state and federal elections held within the county in an effective, efficient and legally proper manner.				
1. Register voters in the County of Maui and maintain the County of Maui register of voters	# of Affidavits on Application for Voter Registration entered into the State Voter Registration System	15,000 / 12,004	1,000 / 3,825	10,000
	# of voter registration declinations received and processed	35,000 / 34,500	35,000 / 0	0
	# of voter registration follow-up letters issued	700 / 1,001	150 / 339	600
	# of address confirmation cards mailed in compliance with legal requirements	10,000 / 8,747	10,000 / 0	8,000
	# of National Voter Registration Act notices mailed in compliance with legal requirements	0 / 0	5,500 / 0	0

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Conduct all county, state and federal elections held within the county in an effective, efficient and legally proper manner (Cont'd).				
2. Operate polling places in the County of Maui during the absentee-voting period and on Primary and General election days	# of election volunteers required	200 / 309	400 / 0	300
	% of election volunteers recruited	100% / 100%	100% / 0%	100%
	# of election day official training sessions scheduled	14 / 16	10 / 0	12
	% of training sessions conducted	100% / 100%	100% / 0%	100%
3. Operate two early voting sites	# of absentee walk-in voters served during the early voting period	5,700 / 7,230	0 / 0	6,500
Goal #4: Accomplish the election record-keeping responsibility of the Clerk's Office in an effective, efficient and legally proper manner.				
1. Reduce the current and future election records storage space requirement of the Clerk's Office	# of pages converted to digital records	50,000 / 90,589	10,000 / 11,625	8,000
	# of pages converted to microfilm	50,000 / 53,835	0 / 0	50,000
2. Provide documents to government agencies, political organizations and the public upon request	# of records provided by legal deadline	125 / 200	100 / 120	125
	% of records provided by legal deadline	100% / 100%	100% / 100%	100%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$39,200	$123,986	$45,000	$142,788	$97,788	217.3%
WAGES & SALARIES	$655,290	$695,574	$830,939	$893,384	$62,445	7.5%
Salaries and Wages Total	**$694,490**	**$819,561**	**$875,939**	**$1,036,172**	**$160,233**	**18.3%**
Operations						
MATERIALS & SUPPLIES	$55,012	$60,085	$30,200	$75,200	$45,000	149.0%
OTHER COSTS	$30,918	$37,631	$131,200	$73,200	-$58,000	-44.2%
SERVICES	$290,260	$366,808	$310,200	$350,200	$40,000	12.9%
TRAVEL	$15,610	$11,829	$23,000	$28,000	$5,000	21.7%
UTILITIES	$2,683	$2,401	$2,500	$2,500	$0	N/A
BUDGETED EXPENDITURES	$0	$0	$250,000	$250,000	$0	N/A
Operations Total	**$394,483**	**$478,754**	**$747,100**	**$779,100**	**$32,000**	**4.3%**
Equipment						
MACHINERY & EQUIPMENT	$38,084	$16,410	$10,400	$9,800	-$600	-5.8%
Equipment Total	**$38,084**	**$16,410**	**$10,400**	**$9,800**	**-$600**	**-5.8%**
Program Total	**$1,127,057**	**$1,314,725**	**$1,633,439**	**$1,825,072**	**$191,633**	**11.7%**

Personnel Summary by Position Title[1] - General Fund

POSITION TITLE	FY 2019 PROPOSED
County Clerk	1 Position
Deputy County Clerk	1 Position
Clerk to the Council	1 Position
Elections Administrator	1 Position
Assistant Clerk to the Council	1 Position
Senior Elections Clerk	2 Position
Council Information & Reference Technician	1 Position
Elections Warehouse Technician	1 Position
Elections Clerk II	1 Position
Office Operations Assistant II	1 Position
Temporary Election Clerk (12 months)	1 Position
Temporary Election Clerk (8 months)	1 Position
Temporary Election Clerk (6 months)	1 Position
Temporary Election Clerk (5 months)	6 Positions
Temporary Election Clerk (4 1/2 months)	11 Positions

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

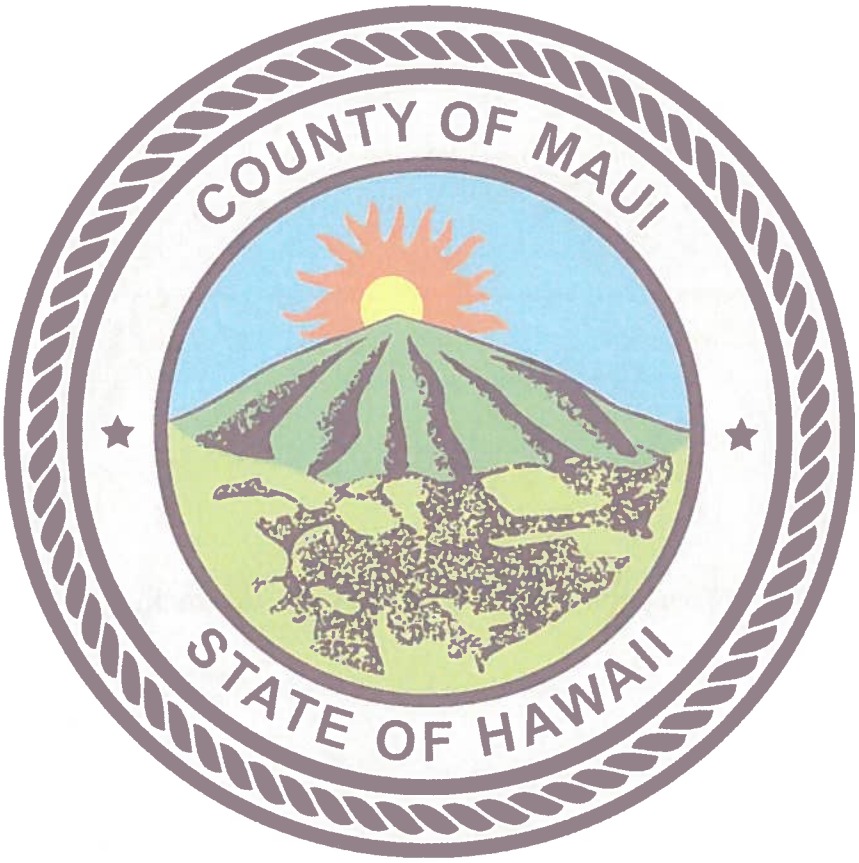
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
902015A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and the reallocation of an Elections Assistant to a Senior Elections Clerk.	$28,908	N/A
902056A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, increase from 1 month to 4 1/2 month employment for six Temporary Election Clerks; and decrease from 6 month to 5 month, 7 month to 5 month and 12 month to 5 month for four Temporary Election Clerks.	$33,537	N/A
Operations		
OTHER COSTS:		
902056B-6235 Rentals: Decrease due to reduction in lease expense.	-$100,000	
Equipment		
None	$0	

[1] The Office of the County Clerk does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provision.

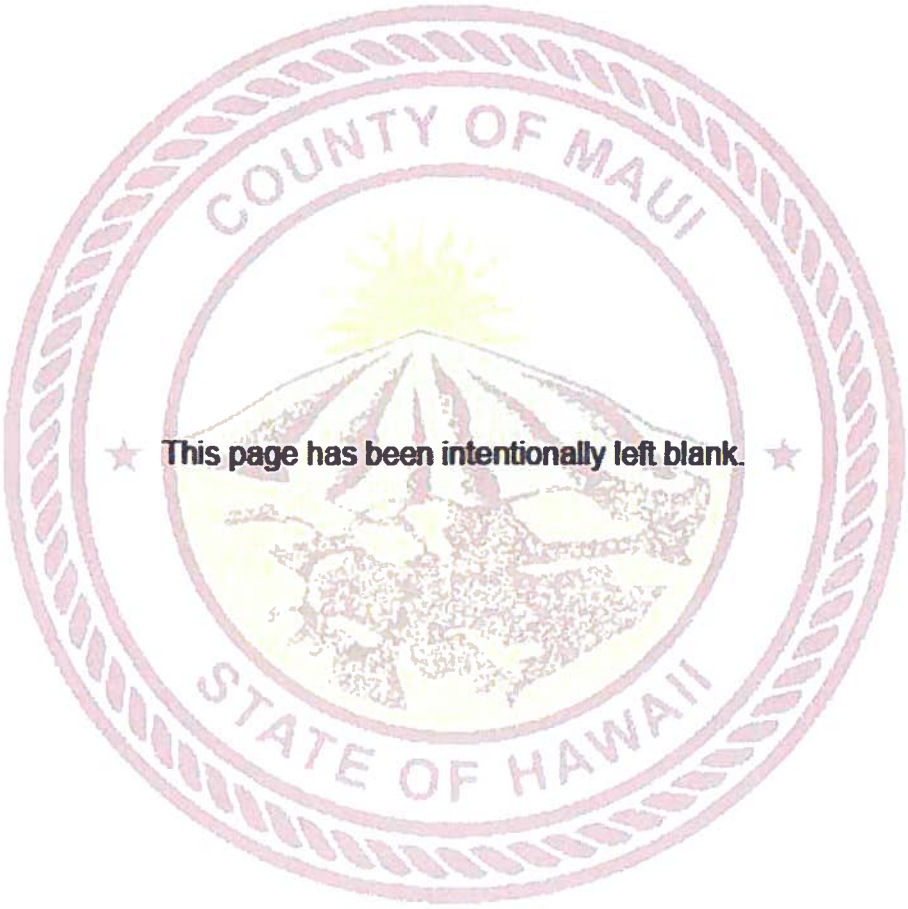
County Clerk Program

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
902015A-5215 Premium Pay: Increase due to election year, Molokai Community Plan, Charter Amendments/initatives and increases in base pay due to collective bargaining increase.	$40,000	N/A
902056A-5215 Premium Pay: Increase due to election year, Charter Amendments/initatives and increases in base pay due to collective bargaining increase.	$55,000	N/A
Operations		
MATERIALS & SUPPLIES:		
902056B-6040 Postage: Increase due to election year and increases in postage rates.	$45,000	
SERVICES:		
902056B-6101 Advertisement: Increase due to election year and relocation of absentee walk-in site.	$10,000	
902056B-6110 Computer Services: Increase due to election year.	$8,000	
902056B-6122 Freight and Hauling: Increase due to election year and anticipated increases in shipping rates.	$22,000	
TRAVEL:		
902056B-6222 Per Diem Non-Reportable: Increase due to election year.	$2,000	
902056B-6223 Per Diem Reportable Non-Taxable: Increase due to election year.	$3,000	
OTHER COSTS:		
902056B-6218 Meal Allowance: Increase due to election year.	$8,000	
902056B-6233 Rental of machinery & equipment: Increase due to election year and relocation of absentee walk-in site.	$34,000	
Equipment		
MACHINERY AND EQUIPMENT:		
902015C-7044 Other Equipment: Equipment for future needs of Council Chambers, Office of Council Services and District Offices	$5,000	
902056C-7044 Other Equipment: Purchase of three election security carts at $1,600 each.	$4,800	
TOTAL PROPOSED EXPANSION BUDGET	**$236,800**	**N/A**



County Council



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Department Summary

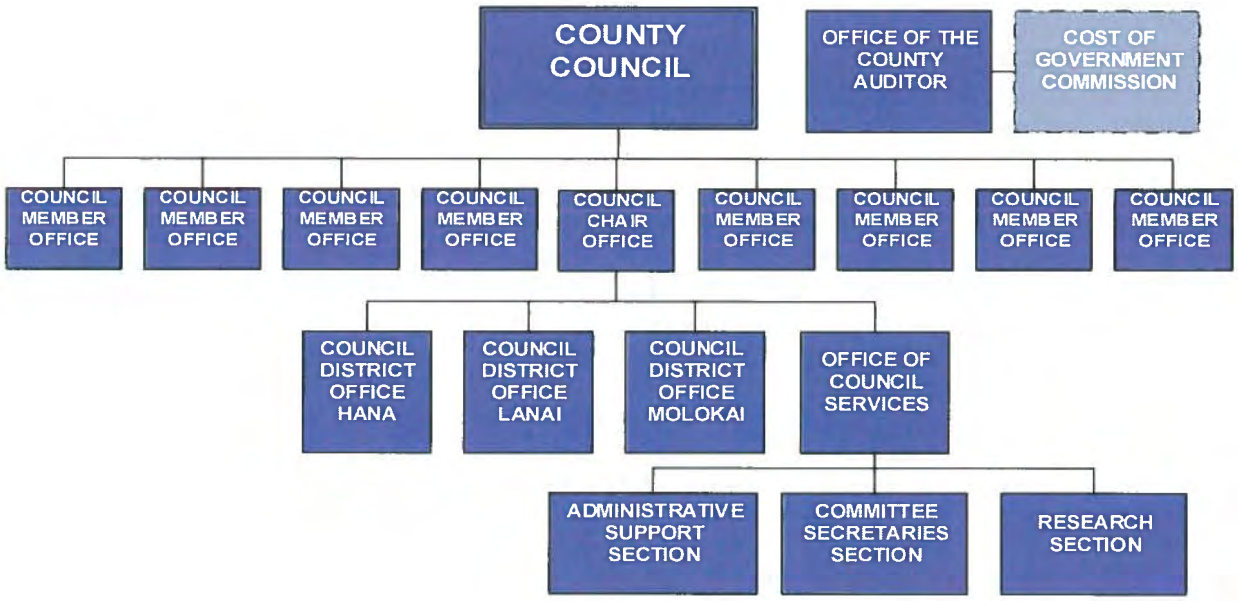
Mission (Office of Council Services and County Council)

The purpose of the County Council is to make legislative decisions in a fair and efficient manner, on behalf of the people of the County of Maui.

Mission (Office of the County Auditor)

Improve government accountability through independent analysis.

Organization Chart



Strategies

- The County Council consists of nine Councilmembers. Each Councilmember's office focuses on that Councilmember's legislative priorities and constituencies.
- The Office of Council Services focuses on providing services that enable the Council to decide legislative issues through a process that is lawful, reasonable and efficient.
- The Office of the County Auditor will:
  - Serve as a catalyst for positive change in county government through focused independent audits and examination.
  - Advocate for the efficient and appropriate use of public resources.
  - Increase government transparency for the purpose of bringing a higher quality of life to the citizens of Maui County.

Operations

County Council:

- The Councilmembers are provided flexibility in staffing and managing their offices. Their offices have equal annual allocations, and their operations are subject to pertinent legal and ethical requirements.

Operations (Cont'd)

- The district offices in Hana, Lanai, and Molokai give residents of those areas access to the legislative process, and provide district-related assistance to Councilmembers, the Council and other legislative agencies.
- The Office of Council Services functions as central support agency, providing research, clerical and logistical support to the Council's committees and Councilmembers in the performance of their official legislative duties.

The Office of the County Auditor is administratively divided into two functions: Administrative Support, and Audit and Analysis.

- Administrative Support. Work in coordination with others to carry out the functions of the Office of the County Auditor. Responsible for the day-to-day administrative services of the office, with some delegated authority to act for the County Auditor in select administrative matters. Provide administrative support in matters relating to personnel management, budget administration, financial records, audit report compilation and general correspondence. When required, coordinates staff travel, training and procurement of office equipment.
- Audit and Analysis. To the extent practicable, audits shall be conducted in accordance with generally accepted government auditing standards ("GAGAS") issued by the Comptroller General of the United States, Government Accountability Office. The application of GAGAS will provide OCA with a framework for conducting high- quality audits with competency, integrity, objectivity and independence. As a requirement of GAGAS, audit staff shall maintain high levels of professional competency and skepticism through the completion of 80-hours continuing professional education every two years. In addition, the quality of the work product of OCA shall be examined through an external quality control "peer review" by an entity independent of the County of Maui at least once every three years.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	20167 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$128,986	$174,426	$225,418	$267,251	$41,833	18.6%
WAGES & SALARIES	$3,951,418	$3,916,943	$4,231,542	$4,337,130	$105,588	2.5%
Salaries and Wages Total	**$4,080,404**	**$4,091,369**	**$4,456,960**	**$4,604,381**	**$147,421**	**3.3%**
Operations						
MATERIALS & SUPPLIES	$65,886	$68,777	$52,835	$52,885	$50	0.1%
OTHER COSTS	$158,487	$180,355	$332,697	$383,649	$50,952	15.3%
SERVICES	$823,243	$750,629	$2,568,581	$2,198,714	-$369,867	-14.4%
TRAVEL	$205,106	$200,248	$222,349	$221,166	-$1,183	-0.5%
UTILITIES	$29,941	$29,533	$35,437	$38,761	$3,324	9.4%
Operations Total	**$1,282,663**	**$1,229,542**	**$3,211,899**	**$2,895,175**	**-$316,724**	**-9.9%**
Equipment						
LEASE PURCHASES	$12,876	$12,097	$13,119	$14,119	$1,000	7.6%
MACHINERY & EQUIPMENT	$21,773	$21,493	$21,000	$66,900	$45,900	218.6%
Equipment Total	**$34,649**	**$33,590**	**$34,119**	**$81,019**	**$46,900**	**137.5%**
Department Total	**$5,397,716**	**$5,354,501**	**$7,702,978**	**$7,580,575**	**-$122,403**	**-1.6%**

Council Services Program

Program Description

The program budget for the Office of Council Services (OCS) includes funds for centralized legislative costs as well as the nine Councilmembers' offices, and the three district offices of the County Council located in Hana, Lanai, and Molokai.

Generally, OCS provides research, clerical and logistical support to the committees of the County Council and to Councilmembers in the performance of their official legislative duties. Each Councilmember's office is assigned an equal portion of the budget in an effort to provide all Councilmembers with enough flexibility and independence to pursue their own legislative priorities.

The district offices are managed by the Council Chair on behalf of all Councilmembers, and are intended to provide residents of these areas – which are geographically remote from the Council seat of Wailuku – with better access to Councilmembers and to legislative services in general.

Population Served

Each Councilmember represents and is accountable for all residents of the entire county, regardless of the Councilmember's residency area. Other personnel in the legislative branch serve the community indirectly by enabling the County Council, its committees and its members to undertake their legislative responsibilities.

Services Provided

Councilmembers make legislative decisions for the community. As legislative officials, they are selected by majority vote and are directly accountable to the electorate. The legislative process is subject to many stringent and complex legal requirements. Councilmembers also spend considerable time meeting with advocates, gathering and evaluating information on issues, and considering the community's long-term needs.

Councilmembers have flexibility in staffing and operating their offices within an annual allotment so they can pursue their legislative priorities independently. Their offices work on constituent requests and legislative research, especially on matters requiring privacy and confidentiality. The offices also assist Councilmembers with scheduling, communications and documents.

The Office of Council Services primarily supports the legislative activities of the County Council and its committees. The office provides the services necessary to enable Councilmembers to consider legislative issues in committee meetings. The office also provides or coordinates the legislative branch's general operations, such as facilities, equipment, supplies, office technology, payroll, benefits, accounting, and workforce policies

Council Services Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: To undertake the county's legislative function in an effective, efficient and legally proper manner.				
1. To enable Council members, as elected representatives of the community, to consider and decide legislative issues in accordance with all legal requirements	# of committee reports issued	245 / 196	245 / 111	245
	# of ordinances enacted	135 / 120	135 / 39	135
	# of resolutions adopted by Council, excluding ceremonial resolutions	205 / 158	205 / 53	205
	# of committee meetings held for which meeting notices and written minutes were required	192 / 178	192 / 87	192
	% of meeting minutes issued that complied with all legal requirements	100% / 100%	100% / 100%	100%
	# of documents issued by committees	1,285 / 1,729	1,500 / 927	1,500
	% of documents issued that complied with established standards, without errors requiring corrective action	100% / 100%	100% / 100%	100%
	# of received documents that are processed by committees	2,500 / 4,256	3,000 / 1,921	3,000
	% of received documents processed that complied with established standards, without errors requiring corrective action	100% / 100%	100% / 100%	100%
	# of financial transactions processed	1,250 / 1,002	1,220 / 484	1,220
	% of financial transactions processed properly by accepted deadlines and not requiring corrective actions	100% / 100%	100% / 99%	100%
	# of personnel, payroll and procurement approvals processed	1,650 / 1,627	1,475 / 790	1,475
	% of personnel, payroll and procurement approvals processed properly by accepted deadlines and not requiring corrective actions	100% / 100%	100% / 100%	100%

Council Services Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: To undertake the county's legislative function in an effective, efficient and legally proper manner (Cont'd).				
2. To provide legislative documents to government agencies and the public	# of information requests requiring research or retrieval of records	175 / 346	160 / 257	160
	% of records provided by legal deadlines and established standards	100% / 100%	100% / 100%	100%
Goal #2: Retain, develop and recruit a capable, motivated and diverse workforce.				
1. Develop, improve or maintain the professional skills of all employees at a high level through such activities as attendance at workshops, seminars conferences, and in-house training	# of hours employees spend for improving skills and expertise that are necessary for operations	1,584 / 576	1,584 / 1,146	1,584

Expenditures Summary by Character and Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	20167 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$128,986	$174,426	$191,483	$244,388	$52,905	27.6%
WAGES & SALARIES	$3,595,418	$3,551,992	$3,853,137	$3,848,330	-$4,807	-0.1%
Salaries and Wages Total	**$3,724,404**	**$3,726,418**	**$4,044,620**	**$4,092,718**	**$48,098**	**1.2%**
Operations						
MATERIALS & SUPPLIES	$63,537	$66,274	$46,835	$45,885	-$950	-2.0%
OTHER COSTS	$93,723	$103,041	$226,697	$255,449	$28,752	12.7%
SERVICES	$579,407	$529,211	$1,909,981	$1,716,708	-$193,273	-10.1%
TRAVEL	$196,304	$193,821	$222,349	$221,166	-$1,183	-0.5%
UTILITIES	$26,256	$26,030	$31,428	$31,428	$0	N/A
Operations Total	**$959,227**	**$918,378**	**$2,437,290**	**$2,270,636**	**-$166,654**	**-6.8%**
LEASE PURCHASES	10,554	10,119	10,119	10,119	$0	N/A
MACHINERY & EQUIPMENT	21,773	21,493	21,000	46,900	$25,900	123.3%
Equipment Total	**$32,327**	**$31,612**	**$31,119**	**$57,019**	**$25,900**	**83.2%**
Program Total	**$4,715,958**	**$4,676,408**	**$6,513,029**	**$6,420,373**	**-$92,656**	**-1.4%**

Council Services Program

Personnel Summary by Position Title[1] - General Fund

POSITION TITLE	FY 2019 PROPOSED
Director of Council Services	1 Position
Supervising Committee Secretary	1 Position
Supervising Legislative Analyst	1 Position
Legislative Analyst	8 Positions
Committee Secretary	6 positions
Council Services Clerk	3 positions
Legislative Attorney	3 positions
Council Services Technician	1 Position
Councilmembers	8 Positions
Council Chair	1 Position
Council Aides - Hana, Lanai and Molokai	
Council Services Assistants	
Councilmember Executive Assistants	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
901041A-5101 Regular Wages: Decrease in salaries due to positions filled at a lower pay scale.	-$52,821	N/A
OTHER PREMIUM PAY:		
901041A-5250 Salary Adjustments: Deletion of one-time FY 2018 appropriation for salary adjustments and increases for legislative attorneys.	-$56,483	N/A
Operations		
SERVICES:		
901041B-6110 Computer Services: Budget transferred from 901041B-6244.	$37,956	
901042B-6132 Professional Services: Deletion of FY 2018 Council added appropriation for management and performance audit of the Department of Transportation and fiscal audit of the Department of Fire & Public Safety.	-$228,958	
901092B-6103 Audit Services: Deletion of FY 2018 Council added appropriation for an affordable housing policy and implementation analysis.	-$250,000	
OTHER COSTS:		
901041B-6244 Computer Software: Budget transferred to 901041B-6110.	-$37,956	
Equipment		
MACHINERY & EQUIPMENT:		
901041C-7031 Computer Equipment: Deletion of one-time appropriation approved in FY 2018.	-$14,000	

[1] The Office of Council Services is not covered by civil service requirements or equivalent personnel counts. The position titles listed on this table are for informational purposes. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Council Services Program

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
901041A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Committee Secretary.	$48,014	N/A
OTHER PREMIUM PAY:		
901041A-5215 Premium Pay: Increase based on historical spending.	$15,000	N/A
901041A-5250 Salary Adjustments: One-time appropriation for anticipated salary increases.	$94,388	N/A
Operations		
SERVICES:		
901041B-6110 Computer Services: Additional funding for 3-year software services for Sharepoint, System Center Datacenter, and SQL server.	$19,982	
901042B-6132 Professional Services: Additional funding for anticipated management and performance audit.	$228,958	
TRAVEL:		
901041B-6201 Airfare, Transportation: Additional funding based on increased airfare rates.	$2,780	
OTHER COSTS:		
901041B-6225 Publications & Subscriptions: Increase based on historical spending.	$3,928	
901041B-6240 Retirement & Service Awards: Additional funding for anticipated eligible employees' service awards.	$500	
901041B-6529 Auto Allowance, Mileage: Additional funding for neighbor island district Council Members.	$8,037	
901090B-6221 Miscellaneous Other Costs: Additional funding based on anticpated expenditures.	$280	
901097B-6221 Miscellaneous Other Costs: Additional funding for Council inaugural ceremony; budgeted every odd year.	$5,000	
901400B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901401B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901402B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901403B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901404B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901405B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901406B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
901407B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
901408B-6221 Miscellaneous Other Costs: Additional funding for anticipated increase in operating costs.	$5,000	
Equipment		
MACHINERY & EQUIPMENT:		
901041C-7031 Computer Equipment: Additional funding to purchase 23 tablets at $1,300 each; $5,000 for testing and evaluation equipment; and $5,000 for unexpected equipment failures.	$39,900	
901400C-7031 Computer Equipment: Computer equipment for Makawao Council Member.	$2,000	
901404C-7031 Computer Equipment: Computer equipment for Lanai Council Member.	$3,000	
901405C-7031 Computer Equipment: Computer equipment for Upcountry Council Member.	$1,000	
901406C-7031 Computer Equipment: Computer equipment for East Maui Council Member.	$1,000	
TOTAL PROPOSED EXPANSION BUDGET	**$518,767**	**N/A**

County Auditor Program

Program Description

Pursuant to Section 3-9 of the Charter, it is declared to be the policy of the county to promote economy, efficiency and improved service in the transaction of public business in the legislative and executive branches of the county by:

1. Limiting expenditures to the lowest amount consistent with the efficient performance of essential services, activities and functions.
2. Eliminating duplication and overlapping of services, activities and functions.
3. Consolidating services, activities and functions of a similar nature.
4. Abolishing services, activities and functions not necessary to the efficient conduct of government.

Pursuant to Section 3-9.3 of the Charter, the Cost of Government Commission shall be advisory to the County Auditor.

Population Served

The Office of the County Auditor serves the citizens of the county by promoting economy, efficiency and improved service in the transaction of public business in the legislative and executive branches.

Services Provided

1. The County Auditor shall have the duty and power to conduct or cause to be conducted:
   a) The independent annual financial audit of the county, as authorized by Section 9-13 of the Charter;
   b) Other program, financial, or performance audits or evaluations regarding county organizations, operations and regulations; and
   c) Performance or financial audits of the funds, programs or activities of any agency or function of the county, as the County Auditor deems warranted; provided that, before each fiscal year, the auditor shall transmit a plan of audits proposed to be conducted during the fiscal year to the Mayor and the Council, for review and comment, but not approval.
2. Audit findings and recommendations shall be set forth in written reports of the County Auditor, a copy of which shall be transmitted to the Mayor and to the Council, which shall be public records, except as provided by law.
3. For the purposes of carrying out any audit, the County Auditor shall have full, free and unrestricted access to any county officer or employee and shall be authorized to examine and inspect any record of any agency or operation of the county, to administer oaths and subpoena witnesses, and compel the production of records pertinent thereto. If any person subpoenaed as a witness or compelled to produce records shall fail or refuse to respond thereto, the proper court, upon request of the County Auditor, shall have the power to compel obedience to any process of the County Auditor and to punish, as contempt of the court, any refusal to comply therewith without good cause. Notwithstanding Section 3-6.6 of the Charter, the County Auditor may, without Council approval, retain special counsel to represent the County Auditor in implementing these powers.
4. The County Auditor shall submit its budget to the Council, and its budget shall include the Cost of Government Commission's budget subject to Article 9, Section 9-2.1 of the Charter.

County Auditor Program

Key Activity Goals & Measures

GOALS/ OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: To perform the duties of the Office of the County Auditor as required by the Charter in an effective, efficient and legally proper manner.				
1. Procure and oversee Charter-mandated independent financial audits of the county	# of financial audits completed	3 / 4	3 / 2	3
2. Transmit a plan of audits to be conducted during the next fiscal year to the Mayor and Council	# of plans transmitted	1 / 1	1 / 0	1
3. Conduct self-initiated program, financial, or performance audits or evaluations	# of audits or evaluations initiated	2 / 0	2 / 1	2
4. Conduct follow-ups	# of follow-ups performed on implementation of recommendations made in previous OCA or audit contractor reports	N/A / N/A	N/A / N/A	2
Goal #2: Attract, retain and develop capable and motivated employees.				
1. Develop, improve and maintain professional skills of all employees	Average # of continuing professional education credits hours earned by each auditor[2]	40 / 38	40 / 30	40
	# of hours employees spend for improving skills and expertise that are necessary for operations	30 / 17	30 / 8	30
	# of professional organizations to which employees are affiliated	11 / 11	11 / 11	11

[2] The term "auditor" as defined by paragraph 1.07(a), Government Auditing Standards (2011).

County Auditor Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$33,935	$22,863	-$11,072	-32.6%
WAGES & SALARIES	$356,000	$364,951	$378,405	$488,800	$110,395	29.2%
Salaries and Wages Total	**$356,000**	**$364,951**	**$412,340**	**$511,663**	**$99,323**	**24.1%**
Operations						
MATERIALS & SUPPLIES	$2,349	$2,503	$6,000	$7,000	$1,000	16.7%
OTHER COSTS	$64,763	$68,563	$106,000	$128,200	$22,200	20.9%
SERVICES	$243,836	$221,418	$658,600	$482,006	-$176,594	-26.8%
TRAVEL	$8,802	$6,427	$0	$0	$0	N/A
UTILITIES	$3,685	$3,503	$4,009	$7,333	$3,324	82.9%
Operations Total	**$323,436**	**$302,415**	**$774,609**	**$624,539**	**-$150,070**	**-19.4%**
Equipment						
LEASE PURCHASES	$2,322	$1,978	$3,000	$4,000	$1,000	33.3%
MACHINERY & EQUIPMENT	$0	$0	$0	$20,000	$20,000	N/A
Equipment Total	**$2,322**	**$1,978**	**$3,000**	**$24,000**	**$21,000**	**700.0%**
Program Total	**$681,757**	**$669,344**	**$1,189,949**	**$1,160,202**	**-$29,747**	**-2.5%**

Equivalent Personnel Summary by Position Title[3] - General Fund

POSITION TITLE	FY 2019 PROPOSED
County Auditor	1 Position
Administrative Officer	1 Position
Analyst	2 Positions
Senior Analyst	2 Positions

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

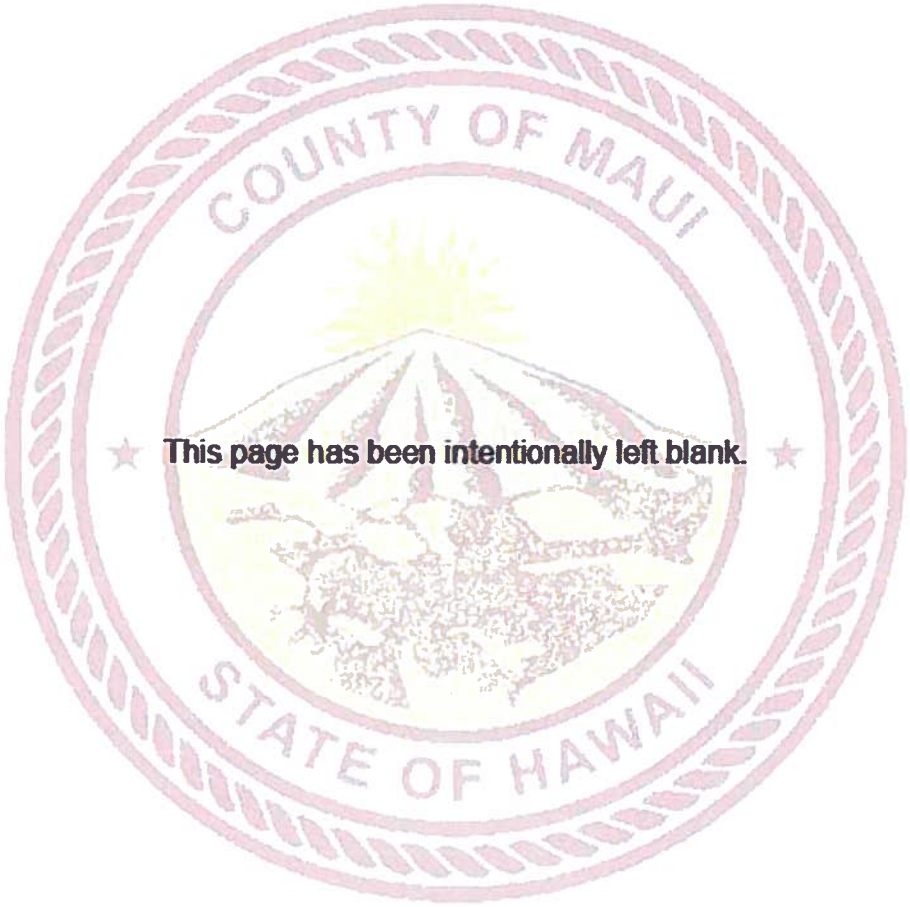
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
901013A-5250 Salary Adjustments: Deletion of one-time FY 2018 retroactive salary increase approved by salary commission on 3/10/17.	-$11,072	N/A
Operations		
SERVICES:		
901013B-6132 Professional Services: Deletion of one-time FY 2018 appropriation for review of the Special Revenue Funds.	-$200,000	
Equipment		
None	$0	

[3] The Office of the County Auditor does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
901013A-5101 Regular Wages: Proposed expansion position in FY 2019 for two Analysts.	$100,500	N/A
Operations		
MATERIALS & SUPPLIES:		
901013B-6060 Small Equipment - Under $1000: Additional funding for telephones due to new server.	$1,000	
SERVICES:		
901013B-6110 Computer Services: Additional funding for new server and firewall.	$23,406	
UTILITIES:		
901013B-6154 Telephone: Additional funding for recurring monthly service from new server and firewall.	$2,100	
OTHER COSTS:		
901013B-6212 Dues: Related operation cost for Analyst expansion positions.	$1,000	
901013B-6230 Registration/Training Fees: Related operation cost for Analyst expansion positions.	$15,000	
901013B-624 Computer Software: Additional funding for software updates, license renewals, related for expansion positions, and expansion for new server and firewall including recurring monthly costs for cloud backup service.	$5,200	
Equipment		
MACHINERY & EQUIPMENT:		
901013C-7031 Computer Equipment: $5,000 to purchase computers for two Analyst expansion positions; $5,000 to replace Ipads/tablets ($1,000 ea) for current staff and new purchases for Analyst expansion positions; and $12,000 for new server and firewall.	$20,000	
TOTAL PROPOSED EXPANSION BUDGET	**$168,206**	**N/A**

Emergency Management Agency



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Department Summary

Mission

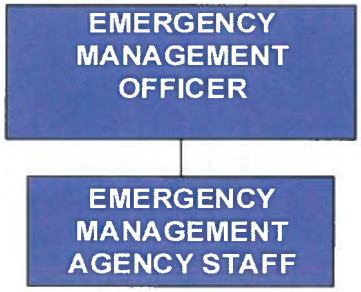
The mission of the Maui County Emergency Management Agency (MEMA) is to utilize emergency management principles of prevention, preparedness, mitigation, response and recovery to protect life and property of Maui County residents and visitors during emergency or disaster situations.

Countywide Outcome(s)

The Civil Defense Agency supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

MEMA will continue to build on the basics by ensuring staff and partners share a base level of knowledge about emergency management. The agency will also engage in public outreach and awareness; lead and collaborate with our partners in policy development; oversee a training and exercise program to validate and update standard operating guidelines, plans and procedures; further develop recovery actions; and develop and refine memorandums of understanding/agreement.

Operations

MEMA is the local coordinating agency for administering and operating various local, state and federal emergency management programs for the county. This includes planning, preparing and coordinating emergency management operations in meeting disaster situations, and coordinating post-disaster recovery operations. To accomplish this, MEMA will:

- Develop a well-trained and responsive staff;
- Enhance the county's capabilities and response capacity for All-Hazards;
- Utilize a Whole Community Approach to engage individuals and the private sector in emergency planning and preparedness;

Operations (Cont'd)

- Identify and implement the use of appropriate technology during all phases of emergency management; and
- Enhance community resilience through the implementation of a coordinated and sustainable mitigation program.

External Factors Description

The voters of the County affirmed a Charter Amendment to update the Agency from Civil Defense to Emergency Management, in conformity with state and nationwide practices. The field of emergency management is gaining in visibility, with programs of study now available at many postsecondary educational institutions. Emergency Managers traditionally came from a military or first-responder background and the debate continues about the need for "boots on the ground" experience when response is only one arena of the discipline.

The pendulum in emergency management has begun to swing back to a terrorism nexus, with an emphasis on prevention and cyber security, while still maintaining an all-hazards approach. State Homeland Security Grant Programs may reflect this in the investments and projects that receive approvals for funding.

To counterbalance, a Whole Community approach is encouraged, which recognizes the limitations to government response and further highlights the emergency management mantra that "all disasters are local". The strengthening and resiliency of the local community to both natural and man-made disasters, start at the individual level, continues through to the family, and then to the larger community in all of its many forms.

Limited infrastructure that is suitable for evacuation during various events continues to pose a challenge to the mission of the agency. This, coupled with an increasing population, will strain the ability of the county to sustain long-term support for persons displaced from their homes during a large-scale event. As more residents relocate to Maui, the collective knowledge of local hazards as well as local civil defense and emergency management programs become diluted, creating an increasing challenge.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$61,195	$72,385	$50,000	$50,150	$150	0.3%
WAGES & SALARIES	$312,631	$302,191	$360,412	$420,648	$60,236	16.7%
Salaries and Wages Total	**$373,826**	**$374,576**	**$410,412**	**$470,798**	**$60,386**	**14.7%**
Operations						
INTERFUND COST RECLASSIFICATION	$0	$13,279	$0	$0	$0	N/A
MATERIALS & SUPPLIES	$36,368	$18,167	$18,200	$18,200	$0	N/A
OTHER COSTS	$178,939	$120,645	$42,400	$42,400	$0	N/A
SERVICES	$154,554	$227,277	$72,000	$72,000	$0	N/A
SPECIAL PROJECTS	$0	$0	$600,000	$600,000	$0	N/A
TRAVEL	$50,289	$23,389	$12,380	$12,380	$0	N/A
UTILITIES	$81,600	$45,570	$46,103	$46,597	$494	1.1%
OPERATING EXPENSE	$0	-$755	$0	$0	$0	N/A
Operations Total	**$501,750**	**$447,572**	**$791,083**	**$791,577**	**$494**	**0.1%**

Expenditures Summary by Character & Object (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
MACHINERY & EQUIPMENT	$605,379	$364,470	$0	$0	$0	N/A
Equipment Total	**$605,379**	**$364,470**	**$0**	**$0**	**$0**	**N/A**
Department Total	**$1,480,955**	**$1,186,618**	**$1,201,495**	**$1,262,375**	**$60,880**	**5.1%**

Equivalent Personnel Summary by Program

	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Emergency Management Program	6.0	6.0	6.75	6.75	0.0	N/A
Department Total	**6.0**	**6.0**	**6.75**	**6.75**	**0.0**	**N/A**

Emergency Management Program

Program Description

The Emergency Management Program administers and operates various local, state and federal emergency management programs. This includes prevention, planning, mitigation, preparedness, and coordinating emergency management response and recovery operations in disaster situations.

Countywide Outcome(s)

The Civil Defense Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Emergency Management Program serves all county employees, residents and visitors.

Services Provided

The Emergency Management Program provides emergency management services.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Development and retention of a well-trained and responsive staff.				
1. Conduct employee training activities based on training plans developed for each employee annually	# of training activities conducted	12 / 7	12 / 17	12
	% of staff who agree or strongly agree that they have necessary tools, training & skills to perform their jobs	N/A / N/A	100% / 40%	100%
Goal #2: Enhance the county's response capacity and capabilities for All-Hazards.				
1. Exercise Emergency Operations Center (EOC) roles and responsibilities annually	# of Homeland Security Exercise and Evaluation Program compliant tabletop exercises conducted	2 / 5	2 / 2	2
	% of exercise objectives related to After Action Reviews/Implementation Plans	N/A / N/A	50% / 100%	50%
2. Annually identify and develop personnel to staff EOC roles	# of position specific training sessions conducted	4 / 17	4 / 2	4

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Enhance the county's response capacity and capabilities for All-Hazards (Cont'd).				
2. Annually identify and develop personnel to staff EOC roles (Cont'd)	% of EOC positions with at least three (3) people trained	N/A / N/A	50% / N/A	50%
	% of trained personnel who agree or strongly agree that they have skills necessary to complete their EOC function	N/A / N/A	80% / 89%	80%
3. Update and maintain a comprehensive training and exercise program plan by March 2018	Multi-Year Training and Exercise Plan updated	Yes / No	Yes / Yes	Yes
	% of training offerings directly related to After Action Review/ Improvement Plans	N/A / N/A	50% / 100%	50%
4. Work with partner agencies to establish pre-event contracts	# of executed contracts	N/A / N/A	2 / 0	2
5. Strengthen Mass Care Capabilities	# of County staff trained in shelter operations	N/A / N/A	100 / 0	100
Goal #3: Utilize a Whole Community Approach to engage individuals and the private sector in emergency planning and preparedness.				
1. Exercise roles and responsibilities of self-identified and naturally occurring community-based groups (non-government organizations, faith-based groups)	# of non-governmental groups participating in annual tabletop exercise (TTX)	N/A / N/A	10 / 4	10
	% of participants who agree or strongly agree that the TTX helped better prepare them for an event	N/A / N/A	100% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Utilize a Whole Community Approach to engage individuals and the private sector in emergency planning and preparedness (Cont'd).				
2. Increase the effectiveness of Community Emergency Response Team (CERT) volunteers within each district	# of supplemental training modules implemented to enhance CERT skills by June 2017	2 / 1	2 / 0	2
	# of CERT members who completed a supplemental module	N/A / N/A	50 / 0	50
	% of participants who agree or strongly agree that the supplemental training enhanced their engagement opportunities	N/A / N/A	100% / N/A	100%
	YTD # of volunteers who completed CERT training			
	South	N/A / N/A	10 / N/A	10
	Central	N/A / N/A	10 / 11	10
	Upcountry	N/A / N/A	10 / 3	10
	East	N/A / N/A	5 / N/A	5
	West	N/A / N/	10 / N/A	10
	Lanai	N/A / N/A	5 / N/A	5
	Molokai	N/A / N/A	5 / N/A	5
	TOTAL # CERT-trained volunteers that reside in district			
	South	N/A / N/A	30 / N/A	30
	Central	N/A / N/A	30 / N/A	30
	Upcountry	N/A / N/A	30 / N/A	30
	East	N/A / N/A	10 / N/A	10
	West	N/A / N/A	25 / N/A	25
	Lanai	N/A / N/A	10 / N/A	10
	Molokai	N/A / N/A	10 / N/A	10
	% of volunteers who complete CERT training and become active branch members	N/A / N/A	75% / 100%	75%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Utilize a Whole Community Approach to engage individuals and the private sector in emergency planning and preparedness (Cont'd).				
3. Engage the Private Sector in building community preparedness and resiliency	Host a Public/Private Partnership symposium to share information, ideas and best practices in disaster preparedness and emergency management	N/A / N/A	Yes / No	Yes
	% of symposium attendees who have an increased knowledge of engagement opportunities in preparedness and resiliency	N/A / N/A	90% / N/A	90%
4. Conduct community outreach and facilitate community based resiliency planning	# of communities implementing the 18 month Hawaii Hazard Awareness and Reduction Program (HHARP)	2 / 1	2 / 1	2
	# of milestones reached toward HHARP certification	N/A / N/A	5 / 22	5
	# of outreach events aimed at:			
	General Public	NA / N/A	6 / 10	6
	Elderly	NA / N/A	2 / 9	2
	Youth	NA / N/A	2 / 3	2
	Service Organizations	NA / N/A	2 / 0	2
Goal #4: Identify and implement the use of appropriate technology during all phases of emergency management.				
1. Maintain connectivity between EOC and remote locations in Molokai, Lanai, Hana and Lahaina annually	# of successful exercises to test user groups and status boards	4 / 3	4 / 0	4

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #4: Identify and implement the use of appropriate technology during all phases of emergency management (Cont'd).				
2. Update and maintain automated call-back for EOC activation and siren verification	# of successful siren tes call outs conducted	12 / 11	12 / 3	12
	Siren test completion call rate	NA / N/A	95% / 90%	95%
	# EOC activation tests	4 / 2	2 / 0	2
	% of activation list that respond within 15 minutes	N/A / N/A	90% / 0%	90%
Goal #5: Enhance community resilience through the implementation of a coordinated and sustainable mitigation program				
1. Integrate appropriate jurisdictional plans and programs into the Hazard Mitigation Plan	Review relevant plans and identify areas of crossover by December 2017	N/A / N/A	Yes / Yes	Yes
2. Develop policy positions regarding land use, building codes	Draft positions for review by March 2017	N/A / N/A	Yes / Yes	Yes

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$39,207	$54,338	$50,000	$50,150	$150	0.3%
WAGES & SALARIES	$312,631	$302,191	$360,412	$420,648	$60,236	16.7%
Salaries and Wages Total	**$351,838**	**$356,529**	**$410,412**	**$470,798**	**$60,386**	**14.7%**
Operations						
INTERFUND COST RECLASSIFICATION	$0	$13,279	$0	$0	$0	N/A
MATERIALS & SUPPLIES	$5,847	$3,210	$18,200	$18,200	$0	N/A
OTHER COSTS	$28,306	$32,042	$42,400	$42,400	$0	N/A
SERVICES	$27,078	$102,781	$72,000	$72,000	$0	N/A
TRAVEL	$14,681	$5,441	$12,380	$12,380	$0	N/A
UTILITIES	$0	$3,579	$46,103	$46,597	$494	1.1%
OPERATING EXPENSE	$0	-$755	$0	$0	$0	N/A
Operations Total	**$75,912**	**$159,576**	**$191,083**	**$191,577**	**$494**	**0.3%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$427,750**	**$516,105**	**$601,495**	**$662,375**	**$60,880**	**10.1%**

Emergency Management Program

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
CD Plans & Operations Officer	1.0	1.0	1.0	1.0	0.0	N/A
CD Staff Specialist III	2.0	2.0	2.0	2.0	0.0	N/A
CD Staff Specialist IV	1.0	1.0	1.0	1.0	0.0	N/A
Civil Defense District Coordinator	0.0	0.0	0.75	0.75	0.0	N/A
Emergency Management Officer	1.0	1.0	1.0	1.0	0.0	N/A
Secretary I	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**6.0**	**6.0**	**6.75**	**6.75**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
912014A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$60,236	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
American Red Cross	$25,000	$25,000	$25,000	$25,000
TOTAL COUNTY GRANT SUBSIDY – CIVIL DEFENSE PROGRAM	**$25,000**	**$25,000**	**$25,000**	**$25,000**

Emergency Management Program

County Grant Subsidy Program Description

American Red Cross

Establish a strong network of trained volunteers and partners to ensure communities are prepared for disasters and to provide mass care, shelter, feeding, health and mental health services to those affected by disaster.

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$21,988	$18,047	$0	$0	$0	N/A
Salaries and Wages Total	**$21,988**	**$18,047**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$30,521	$14,957	$0	$0	$0	N/A
OTHER COSTS	$150,633	$88,603	$0	$0	$0	N/A
SERVICES	$127,476	$124,497	$0	$0	$0	N/A
SPECIAL PROJECTS	$0	$0	$600,000	$600,000	$0	N/A
TRAVEL	$35,608	$17,948	$0	$0	$0	N/A
UTILITIES	$81,600	$41,991	$0	$0	$0	N/A
Operations Total	**$425,838**	**$287,996**	**$600,000**	**$600,000**	**$0**	**N/A**
Equipment						
CIP EXPENDITURE	$0	$0	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$605,379	$364,470	$0	$0	$0	N/A
Equipment Total	**$605,379**	**$364,470**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,053,205**	**$670,513**	**$600,000**	**$600,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Emergency Management Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Emergency Management Performance Grant (EMPG)	No	Yes/50%	$100,000	$100,000	$100,000	$100,000
State Homeland Security Grant (SHSG) Program	No	No	$500,000	$590,000	$500,000	$500,000
TOTAL			**$600,000**	**$690,000**	**$600,000**	**$600,000**

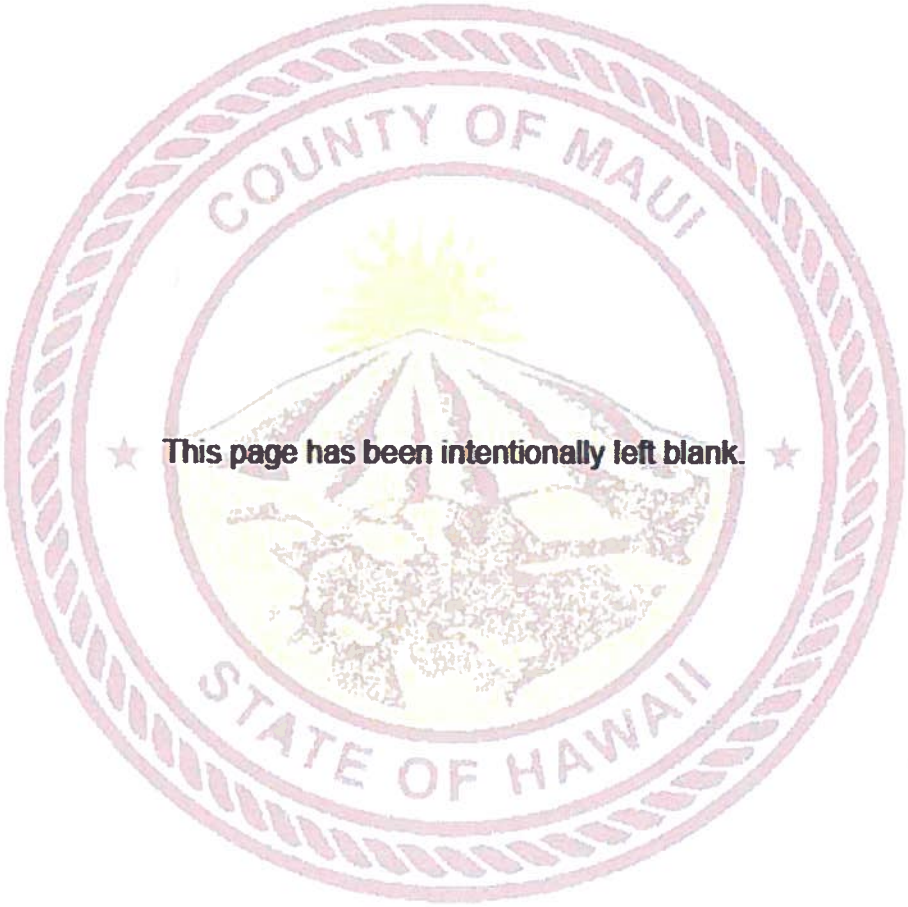
Grant Award Description

Emergency Management Performance Grant Program

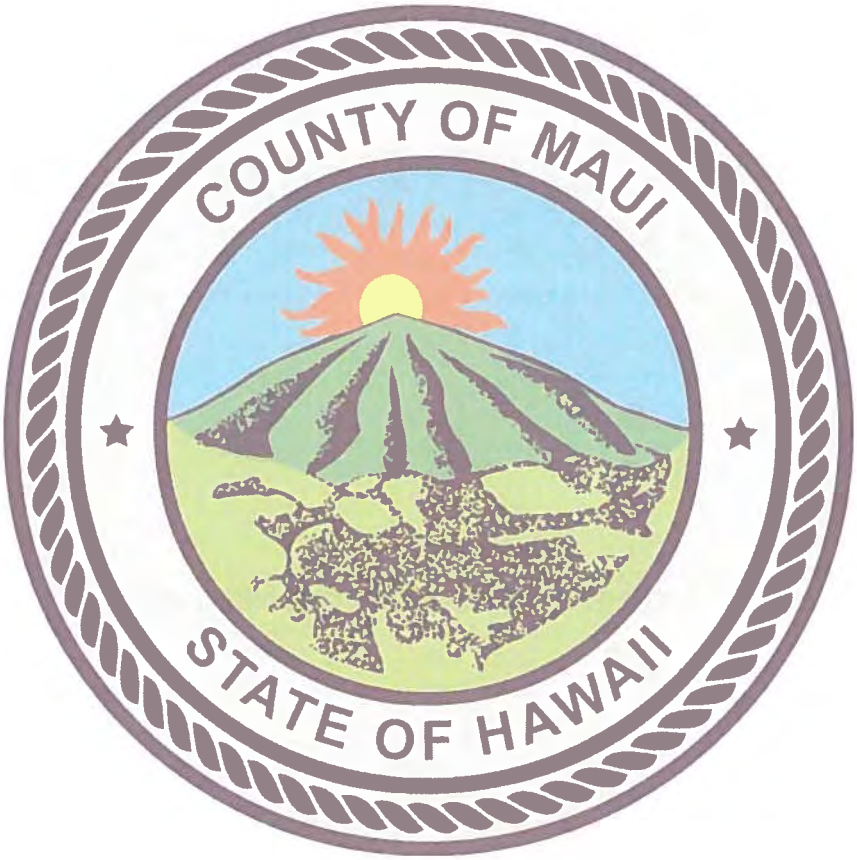
Emergency Management Performance Grant Program is a Federal Emergency Management Agency (FEMA) grant to sustain and enhance All-Hazards emergency management capabilities at the state and local government level.

State Homeland Security Grant Program

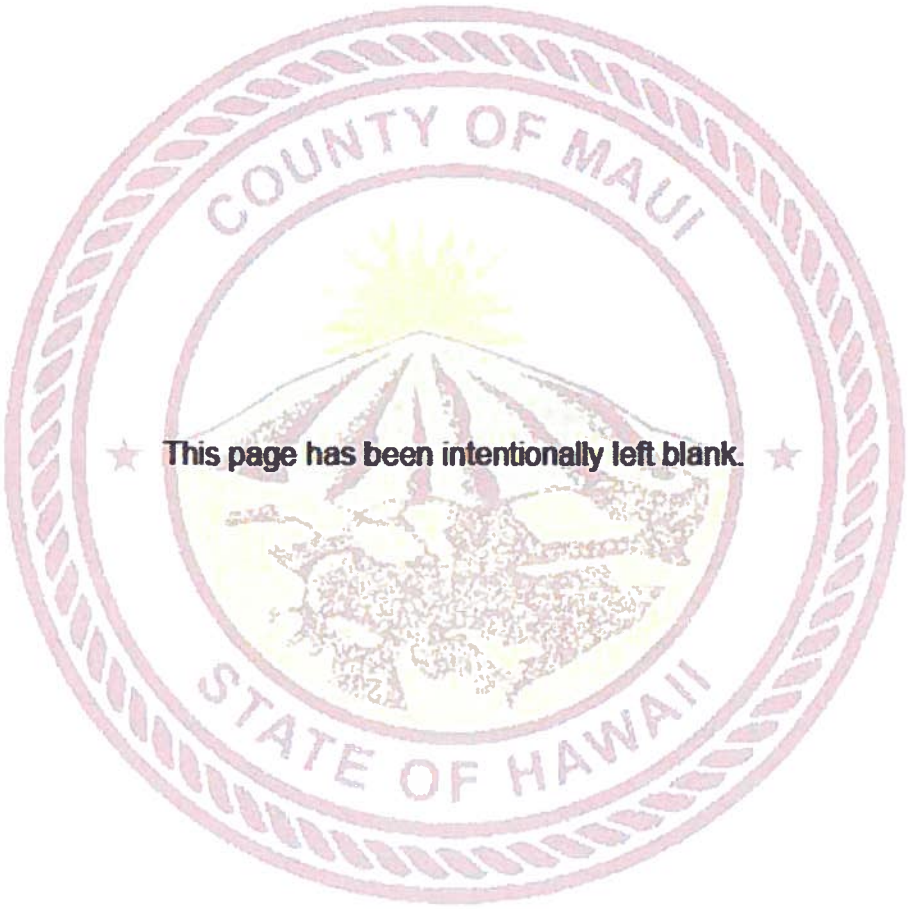
The Homeland Security Grant Program (HSGP) provides a primary funding mechanism for building and sustaining national preparedness capabilities. The County of Maui receives funds from two of the five interconnected grant programs that comprise the HSGP: State Homeland Security Program and the Citizen Corps Program.



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Environmental Management



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Department Summary

Mission

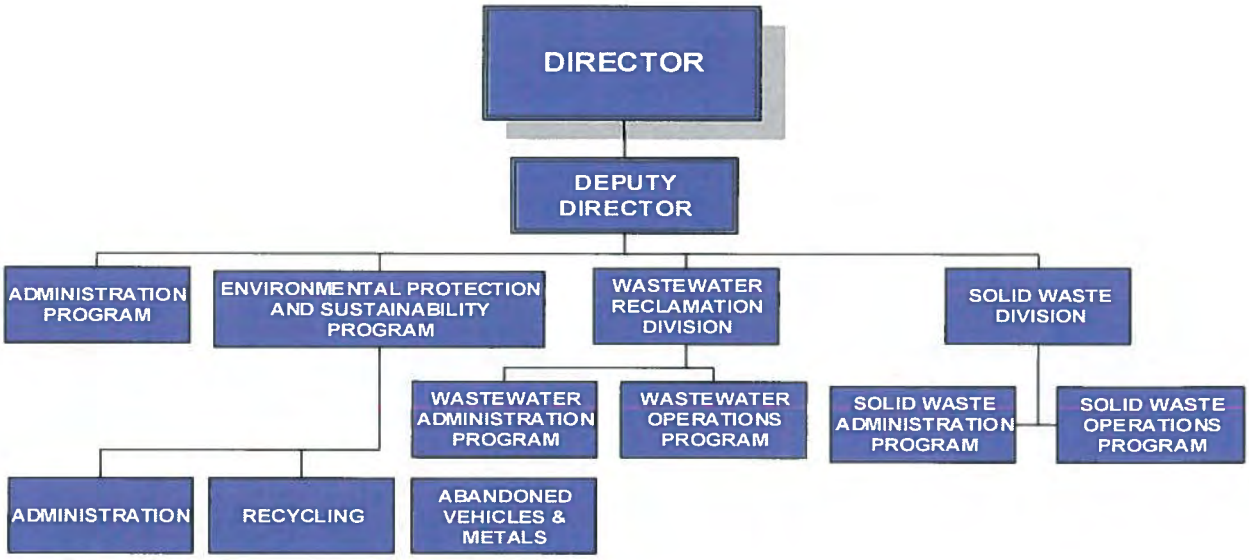
The Department of Environmental Management directs and oversees three operating divisions, Environmental Protection and Sustainability, Solid Waste Management and Wastewater Reclamation. These divisions provide direct service to the public and also protect the environment. The Department of Environmental Management's mission is to ensure public health and safety and environmental sustainability. This is accomplished by providing support and guidance to our divisions to continue effective, efficient and compliant operations.

Countywide Outcome(s)

The Department of Environmental Management supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

- Plan and implement the necessary infrastructure investments to support a healthy and sustainable community.
- Review and modify procedures to deliver services to the public that meet the expectations and demands of a livable community.

Operations

The Administrative Program meets with the department's divisions to plan and implement their capital improvement program, discuss daily activities and personnel matters.

The Solid Waste Division supports sections including administration, compliance, planning, engineering, fiscal, refuse collections, landfill operations, 95 employees, capital improvement projects and permit reviews. The Division operates 4 county owned landfills, 6 closed landfills, provides residential refuse

Operations (Cont'd)

collection to > 26,700 accounts and 2,600 routes/year, manages > 20 permits and related regulatory compliance countywide, landfills 200,000 tons/year and now processes > 20,000 tons/year of construction and demolition (C&D) material.

The Environmental Protection and Sustainability Program manages diversion of waste that would otherwise be landfilled. Current activities include diversion of metals and abandoned vehicles and other recycling and waste reduction programs.

The Wastewater Reclamation Division operates and maintains the county's wastewater reclamation facilities, which includes numerous wastewater pump stations. The division maintains over 220 miles of gravity and force main wastewater collection pipelines, and monitors and enforces the grease trap interceptor program for restaurants. The division also provides almost 4 million gallons of reclaimed water each day for agricultural and landscaping maintenance through almost 9 miles of reclaimed water lines.

External Factors Description

Both the Solid Waste and Wastewater Divisions are heavily regulated by both state and federal agencies. State and federal agencies' rules and regulations dictate how the divisions operates their facilities. The department continues to work with those agencies to weigh the impacts of these rules and regulations to the operational cost.

Public perceptions impact the divisions' ability to operate its facilities. Despite being in compliance with all applicable requirements, all too often, negative assumptions are made as to the manner in which facilities are being operated. This forces the divisions to operate its facilities above and beyond applicable requirements to combat this negative perception.

Expenditure Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,527,563	$1,658,451	$1,709,131	$1,738,094	$28,963	1.7%
WAGES & SALARIES	$10,722,086	$11,401,932	$12,842,269	$14,004,681	$1,162,412	9.1%
Salaries and Wages Total	**$12,249,649**	**$13,060,383**	**$14,551,400**	**$15,742,775**	**$1,191,375**	**8.2%**
Operations						
MATERIALS & SUPPLIES	$7,190,018	$4,580,955	$6,742,731	$6,798,952	$56,221	0.8%
SERVICES	$8,900,847	$14,081,643	$12,455,215	$13,463,867	$1,008,652	8.1%
UTILITIES	$4,836,307	$4,846,163	$5,625,574	$5,817,794	$192,220	3.4%
TRAVEL	$94,180	$110,340	$122,873	$122,873	$0	N/A
OTHER COSTS	$3,705,735	$4,528,015	$4,324,729	$8,807,270	$4,482,541	103.6%
SPECIAL PROJECTS	$0	$0	$400,600	$400,600	$0	N/A
INTERFUND COST RECLASSIFICATION	$14,389,140	$14,924,521	$16,086,983	$17,461,376	$1,374,393	8.5%
Operations Total	**$39,116,228**	**$43,071,637**	**$45,758,705**	**$52,872,732**	**$7,114,027**	**15.5%**
Transfers Out						
OTHER GOVERNMENTAL FUNDS	$3,693,717	$5,076,705	$0	$0	$0	N/A
SPECIAL REVENUE FUNDS	$340,000	$340,000	$4,929,979	$4,929,979	$0	N/A
GENERAL FUND	$14,733,399	$14,819,570	$15,751,208	$13,694,763	-$2,056,445	-13.1%
Transfers Out Total	**$18,767,116**	**$20,236,275**	**$20,681,187**	**$18,624,742**	**-$2,056,445**	**-9.9%**
Equipment						
LEASE PURCHASES	$18,223	$15,195	$28,700	$31,290	$2,590	9.0%
MACHINERY & EQUIPMENT	$423,256	$844,589	$1,476,000	$1,074,000	-$402,000	-27.2%
Equipment Total	**$441,479**	**$859,784**	**$1,504,700**	**$1,105,290**	**-$399,410**	**-26.5%**
Department Total	**$70,574,473**	**$77,228,078**	**$82,495,992**	**$88,345,539**	**$5,849,547**	**7.1%**

Department Summary

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	5.0	5.0	5.0	5.0	0.0	N/A
Environmental Protection & Sustainability Program	5.0	5.0	5.8	10.0	4.3	73.9%
Solid Waste Administration Program	14.0	14.0	13.3	13.00	-0.3	-1.9%
Solid Waste Operations Program	82.0	82.0	82.0	87.0	5.0	6.1%
Wastewater Administration Program	18.0	18.0	18.0	19.0	1.0	5.6%
Wastewater Operations Program	99.0	100.0	100.0	101.0	1.0	1.0%
Department Total	**223.0**	**224.0**	**224.0**	**235.0**	**11.0**	**4.9%**

Administration Program

Program Description

The Administration Program meets with the department's divisions to plan and implement the departments' capital improvement program, and discuss daily activities and personnel matters. Based on the addition to Section 8-15.3 of the County Charter, the FY 2016 budget includes the creation of a new program to address the additional responsibilities of the department to "guide efforts to optimize opportunities for environmental, natural resource protection, sustainability, conservation, and restoration."

The Wastewater Reclamation Division operates and maintains the county's wastewater reclamation facilities, which includes 42 wastewater pump stations. The division maintains over 220 miles of gravity and force main wastewater collection pipelines, and monitors and enforces the grease trap interceptor program for restaurants. The division also provides almost 4 million gallons of reclaimed water each day for agricultural and landscaping maintenance through almost 9 miles of reclaimed water lines.

The Solid Waste Division supports sections including administration, compliance, planning, engineering, fiscal, refuse collections, landfill operations, 95 employees, capital improvement projects and permit reviews. The Division operates 4 county owned landfills, 6 closed landfills, provides residential refuse collection to > 26,700 accounts and 2,600 routes/year, manages > 20 permits and related regulatory compliance countywide, landfills 210,000 tons/year and now processes > 20,000 tons/year of construction and demolition (C&D) material.

The Environmental Protection & Sustainability Division manages the Metals and Abandoned Vehicle Program, and coordinates the Recycling and Waste Reduction Programs.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Administration Program oversees the Environmental Protection and Sustainability Program, Wastewater Reclamation and Solid Waste Divisions. The Wastewater Reclamation Division serves sewer and water reuse customers in the County of Maui. There are over 45,000 residential and 1,700 non-residential customers. The Solid Waste Division serves the entire population within the County of Maui with its landfills. The refuse section serves over 26,700 residential refuse collection accounts and the landfill section serves over 1,000 commercial accounts.

Services Provided

The Administration Program provides management services to both Solid Waste Management and Wastewater Reclamation Divisions.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide effective management of departmental projects and programs.				
1. Conduct meetings with divisions to ensure mid- and long-term goals are progressing	# of meetings conducted per year	12 / 13	12 / 7	12
2. Initiate new programs to promote sustainability	# of programs initiated per year	1 / 1	1 / 0	1
3. Resolve outstanding regulatory issues	# of outstanding issues resolved per year	1 / 0	1 / 0	1
Goal #2: Provide effective department fiscal management.				
1. Conduct meetings with divisions to review and evaluate fiscal management of projects and programs annually	# of meetings conducted per year	12 / 13	12 / 7	12
2. Review current procedures and initiate new procedures to promote efficiency annually	# of new procedures initiated per year	1 / 1	1 / 0	1
Goal #3: Provide effective department personnel management.				
1. Conduct meetings with divisions to review and update personnel needs and actions annually	# of meetings conducted per year	12 / 13	12 / 7	12
2. Conduct meetings with Departmental Personnel Officer (DPO) to prioritize actions	# of meetings conducted per year to prioritize actions	24 / 23	24 / 11	24
3. Develop & conduct supervisor leadership and communication development training program designed to improve leadership and communication skills, promoting overall employee job satisfaction and commitment.	# of leadership development sessions annually	N/A / N/A	4 / N/A	4
	Supervisor attendance at leadership trainings	N/A / N/A	100% / N/A	100%
	# of DEM workers comp claims	N/A / 6	4 / N/A	0
	# of fraudulent workers comp claims	N/A / 0	0 / N/A	0
	# of DEM leave without pay man days	N/A / 106	63 / N/A	50
	# of DEM grievances	N/A / 0	0 / N/A	0

Administration Program

Expenditures Summary by Character & Object - General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,062	$1,744	$2,500	$2,800	-$2,400	-96.0%
WAGES & SALARIES	$415,263	$454,903	$461,678	$469,286	$32,453	7.0%
Salaries and Wages Total	**$416,326**	**$456,648**	**$464,178**	**$472,086**	**$7,908**	**1.7%**
Operations						
MATERIALS & SUPPLIES	$23,566	$4,353	$3,650	$3,650	$0	N/A
SERVICES	$2,064	$11,555	$9,000	$9,000	$0	N/A
UTILITIES	$7,587	$5,924	$8,500	$8,640	$140	1.6%
TRAVEL	$21,850	$13,264	$21,500	$21,500	$0	N/A
OTHER COSTS	$244,172	$289,491	$108,750	$108,750	$0	N/A
SPECIAL PROJECTS	$0	$0	$600	$600	$0	N/A
Operations Total	**$299,238**	**$324,587**	**$152,000**	**$152,140**	**$140**	**0.1%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
LEASE PURCHASES	$3,388	$3,028	$4,500	$4,500	$0	N/A
Equipment Total	**$3,388**	**$3,028**	**$4,500**	**$4,500**	**$0**	**N/A**
Program Total	**$718,952**	**$784,263**	**$620,678**	**$628,726**	**$8,048**	**1.3%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**5.0**	**5.0**	**5.0**	**5.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

Administration Program

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Community Work Day Program	$155,500	$205,050	$0	$0
TOTAL COUNTY GRANT SUBSIDY - ADMINISTRATION PROGRAM	**$155,500**	**$205,050**	**$0**	**$0**

Wastewater Administration Program

Program Description

The Wastewater Reclamation Division is composed of two major organizational elements, administration and operations. These two elements work in unison with overlapping responsibilities but shared objectives. Wastewater Administration is responsible for managing the overall objectives of the division, expenditures and revenues, and administering the wastewater user charge system. It monitors compliance with county, state and federal regulations regarding treatment, quality and discharges; provides permitting, monitoring and enforcement support for regulated discharges from commercial and industrial users; issues grease interceptors and hauler discharge permits; and maintains the county-wide KIVA database relating to these permits. The program also identifies, plans and constructs wastewater and recycled water infrastructure to support community plans.

Countywide Outcome(s)

The Wastewater Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Wastewater Administration Program serves sewer and water reuse customers in the County of Maui.

Services Provided

The Wastewater Administration Program provides wastewater reclamation services in Central, South and West Maui; Kaunakakai, Molokai and Lanai City.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide effective division management.				
1. Maintain efficient fiscal management	Total cost per 1,000 gallons collected, transported, treated and disposed	$5.25 / $4.98	$5.20 / N/A	$5.20
2. Maximize throughput efficiency	Power (in kWH) per 1,000 gallons treated	3.95 / 3.72	3.79 / 3.46	3.79
3. Conduct timely pretreatment inspections	% of pretreatment inspections conducted on time	100% / 100%	100% / 100%	100%
4. Minimize adverse impacts to environment	# of grease related spills	3 / 2	3 / 1	3
Goal #2: Sustain reliable wastewater infrastructure.				
1. Complete CIP projects within schedule	% of CIP design & construction projects on schedule	100% / 100%	100% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Sustain reliable wastewater infrastructure.				
2. Develop needs assessment for infrastructure improvements to decrease the # of unplanned infrastructure replacement projects greater than $100,000	# of unplanned infrastructure replacement projects with a value greater than $100,000	0 / 0	0 / 0	0
3. Maintain public awareness by conducting public presentations annually	# of public presentations conducted	10 / 3	10 / 8	10
4. Minimize adverse impacts to wastewater system from non-county activities	# of public information requests	1,400 / 1,380	1,300 / 646	1,300
5. Monitor capacity to meet demands on existing facilities	# of planning and building permits denied due to lack of sewer capacity	0 / 0	0 / 0	0
6. Provide timely review of permit applications	% of permit applications reviewed within 45 days	100% / 99%	100% / 100%	100%

Expenditures Summary by Character & Object – Sewer Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$22,428	$62,626	$315,864	$46,160	-$269,704	-85.4%
WAGES & SALARIES	$1,215,827	$1,073,432	$1,293,625	$1,399,762	$106,137	8.2%
Salaries and Wages Total	**$1,238,255**	**$1,136,058**	**$1,609,489**	**$1,445,922**	**-$163,567**	**-10.2%**
Operations						
MATERIALS & SUPPLIES	$19,929	$14,605	$33,748	$34,726	$978	2.9%
SERVICES	$812,225	$1,092,375	$863,756	$864,456	$700	0.1%
UTILITIES	$7,418	$8,328	$12,500	$12,500	$0	N/A
TRAVEL	$25,267	$29,868	$16,150	$16,150	$0	N/A
OTHER COSTS	$303,125	$357,037	$323,500	$328,500	$5,000	1.5%
INTERFUND COST RECLASSIFICATION	$7,130,612	$7,378,001	$8,161,326	$9,724,024	$1,562,698	19.1%
Operations Total	**$8,298,577**	**$8,880,215**	**$9,410,980**	**$10,980,356**	**$1,569,376**	**16.7%**
Transfers Out						
OTHER GOVERNMENTAL FUNDS	$1,868,567	$2,678,431	$0	$0	$0	N/A
SPECIAL REVENUE FUNDS	$0	$0	$1,659,979	$1,659,979	$0	N/A
GENERAL FUND	$9,878,807	$9,437,639	$11,040,846	$9,174,453	-$1,866,393	-16.9%
Transfers Out Total	**$11,747,374**	**$12,116,070**	**$12,700,825**	**$10,834,432**	**-$1,866,393**	**-14.7%**

Expenditures Summary by Character & Object – Sewer Fund (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
MACHINERY & EQUIPMENT	$11,901	$0	$0	$45,000	$45,000	N/A
LEASE PURCHASES	$2,342	$2,342	$6,000	$6,000	$0	N/A
Equipment Total	**$14,243**	**$2,342**	**$6,000**	**$51,000**	**$45,000**	**750.0%**
Program Total	**$21,298,449**	**$22,134,684**	**$23,727,294**	**$23,311,710**	**-$415,584**	**-1.8%**

**Note: Expenditures include fringe benefits, overhead, and debt service costs.

Equivalent Personnel Summary by Position Title – Sewer Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant IV	1.0	1.0	1.0	1.0	0.0	N/A
CIP Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer I	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer III	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer IV	2.0	2.0	2.0	2.0	0.0	N/A
Civil Engineer V	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer VI	2.0	2.0	2.0	2.0	0.0	N/A
Construction Inspector II	1.0	1.0	1.0	1.0	0.0	N/A
Geographic Information System Technician I	0.0	0.0	0.0	1.0	1.0	N/A
GIS Analyst III	1.0	1.0	1.0	1.0	0.0	N/A
Mechanical Engineer IV	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Operations Training Officer	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Pretreatment Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Reclamation Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Source Control Technician	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**18.0**	**18.0**	**18.0**	**19.0**	**1.0**	**5.6%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919005A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and position reallocations.	$64,307	0.0
919007A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$13,716	0.0
OTHER PREMIUM PAY:		
919005A-5250 Salary Adjustments: Deletion of one-time appropriation for Collective Bargaining Agreement increases and one-time lump sum payment based on Collective Bargaining Agreement for BU 03/04.	-$270,004	0.0
Operations		
OTHER COSTS:		
919005B-6212 Dues: Budget transferred to 919005B-6230.	-$10,500	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
919005B-6230 Registration/Training Fees: Budget transferred from 919005B-6212	$10,500	
INTERFUND COST RECLASSIFICATION:		
919011B-6314 Social Security - FICA: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$79,843	
919011B-6370 Retirement System Charges: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$26,557	
919017B-6350 Overhead Charges/Admin Cost: Adjustment based on Cost Allocation Plan.	$1,415,530	
919043B-6383 OPEB Contribution to General Fund: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$48,797	
Transfer Out		
GENERAL FUND:		
919015B-7510 General Fund: Adjustment for debt service cost per the Debt Service Schedule.	-$1,302,520	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919005A-5101 Regular Wages: Proposed expansion position for Geographic Information System Technician I.	$24,610	1.0
Operations		
MATERIALS AND SUPPLIES:		
919005B-6060 Small Equipment - under $1000: Related operation cost for the proposed Geographic Information System Technician I expansion position.	$300	
SERVICES:		
919005B-6138 R & M - Services/Contracts: Additional costs due to the increase in costs related to Molokai properties (Kualapuu) agreement and fax/copier/equipment repair.	$700	
OTHER COSTS:		
919005B-6244 Computer Software: Related operation cost for the proposed Geographic Information System Technician I expansion position.	$5,000	
Equipment		
MACHINERY & EQUIPMENT:		
919005C-7031 Computer Equipment: Computer for the proposed Geographic Information System Technician I expansion position.	$5,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment (Cont'd)		
MACHINERY & EQUIPMENT:		
919005C-7036 Furniture/Fixtures: Desk & partition for the proposed Geographic Information System Technician I expansion position.	$3,000	
919005C-7040 Motor Vehicles: Purchase of an electric 4-door sedan	$37,000	
TOTAL PROPOSED EXPANSION BUDGET	**$75,610**	**1.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$0	$50,000	$0	-$50,000	-100.0%
OTHER COSTS	$0	$0	$0	$0	$0	N/A
Operations Total	**$0**	**$0**	**$50,000**	**$0**	**-$50,000**	**-100.0%**
Equipment						
MACHINERY & EQUIPMENT	-$163,298	$0	$0	$0	$0	N/A
Equipment Total	**-$163,298**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**-$163,298**	**$0**	**$50,000**	**$0**	**-$50,000**	**-100.0%**

Equivalent Personnel Summary – Grant Revenue Fund

The Wastewater Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Department of Health West Maui Public Outreach Grant	No	No	$50,000	$50,000	$50,000	$0
TOTAL			**$50,000**	**$50,000**	**$50,000**	**$0**

Wastewater Operations Program

Program Description

The Wastewater Operations Program is responsible for the management, operation and repair of county wastewater collection, transportation and processing infrastructure and related facilities. Activities include process control, safety and training, solids management, production of high quality effluent for recycling, regulatory reporting and compliance, laboratory analysis, preventive maintenance and efficient operation. With the recent completion of the reorganization for the division, a Central Maintenance Section was created under the Wastewater Operations Program. This section will allow the division to prioritize and allocate the necessary resources to maintain, rehabilitate and/or replace equipment required for a reliable and efficient wastewater system.

This program also operates and maintains the Naval Air Station Kahului Airport (NASKA) wastewater pump station for the State of Hawaii Department of Transportation. A revolving repair account is funded by the state for the repair of the pump station. The budget summaries for the NASKA Wastewater Pump Station Revolving Fund are not presented in this document due to the nature of this revolving account. There are no budget appropriations in FY 2019 for this revolving fund.

Countywide Outcome(s)

The Wastewater Operations Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Wastewater Operations Program serves sewer and water reuse customers in the County of Maui.

Services Provided

The Wastewater Administration Program provides wastewater reclamation services in Central, South and West Maui; and Kaunakakai, Molokai and Lanai City.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide reliable wastewater service.				
1. Minimize wastewater impacts to the environment by minimizing the # of non-compliant regulatory days	% of wastewater successfully transported to the treatment plants	100% / 100%	100% / 100%	99.99%
2. Satisfy regulatory requirements for treatment plants	# of non-compliance days	25 / 17	12 / 16	12
3. Satisfy regulatory requirements for reclaimed water	% of R-1 compliance days	94% / 99%	96% / 100%	96%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Provide timely maintenance of facilities and equipment for long-term efficiency.				
1. Complete on-time maintenance of existing mechanical equipment	% of preventive mechanical maintenance activities completed on-time	100% / 94%	100% / 100%	100%
2. Complete on-time maintenance of existing electrical equipment	% of preventive electrical maintenance activities completed on-time	100% / 100%	100% / 100%	100%
3. Complete on-time maintenance of existing collection system	% of preventive maintenance completed on-time	100% / 88%	100% / 62%	100%
Goal #3: Encourage employee productivity and morale by developing employee skills and abilities and minimizing workplace injuries.				
1. Conduct professional development sessions for each employee annually	# of professional development sessions per employee annually	12 / 0.51	12 / .186	12
2. Conduct safety training classes to each employee annually	# of safety training classes per employee annually	12 / 2.28	12 / .932	12

Expenditures Summary by Character & Object – Sewer Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$739,114	$727,714	$755,472	$834,522	$79,050	10.5%
WAGES & SALARIES	$4,455,559	$5,011,565	$5,628,313	$6,076,679	$448,366	8.0%
Salaries and Wages Total	**$5,194,672**	**$5,739,278**	**$6,383,785**	**$6,911,201**	**$527,416**	**8.3%**
Operations						
MATERIALS & SUPPLIES	$5,676,089	$3,064,640	$4,887,933	$4,889,015	$1,082	0.0%
SERVICES	$1,284,880	$4,155,187	$1,458,024	$1,408,024	-$50,000	-3.4%
UTILITIES	$4,702,520	$4,712,878	$5,482,128	$5,665,879	$183,751	3.4%
TRAVEL	$19,122	$35,991	$38,250	$38,250	$0	N/A
OTHER COSTS	$65,251	$102,521	$36,500	$36,500	$0	N/A
Operations Total	**$11,747,862**	**$12,071,218**	**$11,902,835**	**$12,037,668**	**$134,833**	**1.1%**
Transfers Out						
OTHER GOVERNMENTAL FUNDS	$1,825,150	$2,398,274	$0	$0	$0	N/A
SPECIAL REVENUE FUNDS	$0	$0	$2,930,000	$2,930,000	$0	N/A
Transfers Out Total	**$1,825,150**	**$2,398,274**	**$2,930,000**	**$2,930,000**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$3,393	$2,652	$7,400	$7,400	$0	N/A
MACHINERY & EQUIPMENT	$568,157	$719,280	$1,006,000	$859,000	-$147,000	-14.6%
Equipment Total	**$571,550**	**$721,933**	**$1,013,400**	**$866,400**	**-$147,000**	**-14.5%**
Program Total	**$19,339,235**	**$20,930,702**	**$22,230,020**	**$22,745,269**	**$515,249**	**2.3%**

Equivalent Personnel Summary by Position Title – Sewer Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk II	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Services Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Wastewater Treatment Operator	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Wastewater Treatment Plant Operations/Maintenance Supervisor IV	2.0	2.0	2.0	2.0	0.0	N/A
Assistant Wastewater Treatment Plant Operator	22.0	22.0	22.0	22.0	0.0	N/A
Assistant Wastewater Treatment Plant Operator/Maintenance Supervisor IV	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Electronic Technician I	3.0	3.0	3.0	3.0	0.0	N/A
Electronic Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Equipment Operator III	4.0	4.0	4.0	4.0	0.0	N/A
Molokai Wastewater System	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Painter I	1.0	1.0	1.0	2.0	1.0	100.0%
Plant Electrical/Electronics Supervisor II	1.0	1.0	1.0	1.0	0.0	N/A
Plant Electrician/Electronics Repairer I	4.0	4.0	4.0	4.0	0.0	N/A
Plant Electrician/Electronics Repairer II	1.0	1.0	1.0	1.0	0.0	N/A
Sanitary Chemist	3.0	3.0	3.0	3.0	0.0	N/A
Sewer Maintenance Repairer I	10.0	10.0	10.0	10.0	0.0	N/A
Sewer Maintenance Repairer II	3.0	3.0	3.0	3.0	0.0	N/A
Sewer Maintenance Supervisor II	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Sanitary Chemist	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Wastewater Treatment Plant Maintenance Mechanic	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Collection System Superintendent	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Maintenance Carpenter	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Operations Program Superintendent	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Tech Support Engineer	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Operations/Maintenance Supervisor IV	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Maintenance Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Maintenance Manager	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Maintenance Mechanic I	9.0	9.0	9.0	9.0	0.0	N/A
Wastewater Treatment Plant Maintenance Mechanic II	3.0	3.0	3.0	3.0	0.0	N/A
Wastewater Treatment Plant Operations Manager	0.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Operations/Maintenance Supervisor IV	2.0	2.0	2.0	2.0	0.0	N/A
Wastewater Treatment Plant Operator I	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Operator III	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Operator IV	3.0	3.0	3.0	3.0	0.0	N/A

Equivalent Personnel Summary by Position Title – Sewer Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Wastewater Treatment Plant Truck Driver	3.0	3.0	3.0	3.0	0.0	N/A
Wastewater Treatment Plant Truck Driver Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Wastewater Treatment Plant Worker	4.0	4.0	4.0	4.0	0.0	N/A
Program Total	**99.0**	**100.0**	**100.0**	**101.0**	**1.0**	**1.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919021A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement, positions filled at higher pay scales, and correction to step.	$29,867	0.0
919023A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and position reallocation.	$66,876	0.0
919029A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and correction to step.	$61,488	0.0
919033A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$38,712	0.0
919035A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$38,592	0.0
919037A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and proposed transfer of DE-0110 Wastewater Maintenance Carpenter to 919044A-5101.	-$14,808	-1.0
919044A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and proposed transfer of DE-0110 Wastewater Maintenance Carpenter from 919037A-5101.	$171,420	1.0
OTHER PREMIUM PAY:		
919029A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$17,300	0.0
919033A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01.	$10,000	0.0
919035A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01.	$10,000	0.0
919037A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01.	$10,000	0.0
919044A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$26,150	0.0
Operations		
MATERIALS AND SUPPLIES:		
919021B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	$22,308	
919037B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	-$39,534	
SERVICES:		
919030B-6132 Professional Services: Deletion of Council added proviso to engage a consultant to assist program in optimizing biological nutrient removal at Kihei WWRF.	-$50,000	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
UTILITIES:		
919033B-6120 Electricity: Inflationary adjustment.	-$29,036	
919035B-6120 Electricity: Inflationary adjustment.	$102,547	
919037B-6120 Electricity: Inflationary adjustment.	$108,479	
Equipment		
MACHINERY AND EQUIPMENT:		
919029C-7039 Maintenance & Repair Equip: Deletion of one-time FY 2018 appropriation.	-$37,000	
919029C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$55,000	
919033C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$40,000	
919035C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$52,000	
919035C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation.	-$27,000	
919037C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$40,000	
919037C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation.	-$100,000	
919041C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation.	-$50,000	
919044C-7039 Maintenance & Repair Equip: Deletion of one-time FY 2018 appropriation.	-$110,000	
919044C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$190,000	
919044C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation.	-$280,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919044A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Painter I.	$37,163	1.0
Operations		
None	$0	
Equipment		
MACHINERY AND EQUIPMENT:		
919029C-7039 Maintenance & Repair Equip: Replacement of mechanical & electrical equipment.	$10,000	
919033C-7039 Maintenance & Repair Equip: Purchase of $80,000 Wash press conveyor, $125,000 Aluminum generator housing, $5,000 Mechanical & electrical equipment, and $225,000 for three generators.	$435,000	
919033C-7040 Motor Vehicles: Purchase of Ford F250 truck.	$55,000	
919035C-7039 Maintenance & Repair Equip: Replacement of mechanical & electrical equipment.	$5,000	
919035C-7040 Motor Vehicles: Purchase of $55,000 utility truck and $37,000 electric car.	$92,000	
919035C-7044 Other Equipment: Purchase of forklift	$60,000	

Expansion Budget Request from FY 2016 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment (Cont'd)		
MACHINERY AND EQUIPMENT:		
919037C-7039 Maintenance & Repair Equip: Replacement of mechanical & electrical equipment.	$5,000	
919039C-7039 Maintenance & Repair Equip: Replacement of mechanical & electrical equipment.	$5,000	
919041C-7039 Maintenance & Repair Equip: Replacement of mechanical & electrical equipment.	$2,000	
919044C-7039 Maintenance & Repair Equip: $10,000 replacement of mechanical & electrical equipment, $10,000 purchase of hydraulic press, and $5,000 purchase of drill press.	$25,000	
919044C-7040 Motor Vehicles: Purchase of three utility trucks at $55,000 each.	$165,000	
TOTAL PROPOSED EXPANSION BUDGET	**$896,163**	**1.0**

Solid Waste Administration Program

Program Description

The Department of Environmental Management, Solid Waste Division (SWD) is responsible for the overall management and support of the Residential Refuse Collection and Landfill Operations sections. In addition, the Administration section manages capital improvement projects, Operations engineering, regulatory compliance support, permit review processing, all fiscal activities, billing and collection of residential and commercial refuse accounts and the division's safety and training objectives.

Our mission is "To Provide Public Health, Safety and Environmental Protection of Maui County's Air, Land and Water Through Effective and Sustainable Solid Waste Management Practices, Resources and Dedicated Team".

SWD utilizes the following priorities for management of allotted resources:

1st Safety

- Employee safety
- Public and environmental safety
- Facility, equipment and infrastructure safety

2nd Regulatory Compliance/Environmental Protection

- Meet all state, federal and county regulatory requirements, permits, mandates and procedures.

3rd Resource Management

- Meet resource management needs for personnel, budget, equipment and infrastructure to build and maintain reliability, sustainability and efficiency.

4th Non-Safety, Non-Compliant Related Services/Programs

- Expansion of services and programs, refuse collections on non-county roads, non-critical programs, beautification, landscaping, etc.

Countywide Outcome(s)

The Solid Waste Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Solid Waste Administration Program serves division personnel and all residents of Maui County.

Services Provided

The Solid Waste Division supports sections including administration, compliance, planning, engineering, fiscal, refuse collections, landfill operations, 95 employees, capital improvement projects and permit reviews. The Division operates 4 county owned landfills, 6 closed landfills, provides residential refuse collection to > 26,700 accounts and 2,600 routes/year, manages > 20 permits and related regulatory compliance countywide, landfills 200,000 tons/year and now processes > 20,000 tons/ year of construction and demolition (C&D) material.

Key Activity Goals & Measures

OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide cost effective division management.				
1. Maintain efficient fiscal management [1,2]	Total cost per ton processed at each landfill (Tonnage data utilized includes landfilled tonnages that are not charged a tipping fee, such as residential self-haul, County residential collection, landfill waivers, and other County entities)	Central: N/A / $58	$59 / N/A	$61
		Hana: N/A / $1,862	$1,909 / N/A	$1,957
		Molokai: N/A / $491	$503 / N/A	$515
		Lanai: N/A / $247	$253 / N/A	$260
	Weighted average of all landfills	N/A / $84	$86 / N/A	$88
	Cost/month for refuse collection only, per account	N/A / $27	$28 / N/A	$29
	Total cost/month for refuse collection and associated landfilling (1.8 tons/account/year)	N/A / $40	$41 / N/A	$42
Goal #2: Provide sustainable Solid Waste Division infrastructure.				
1. Maintain and adhere to the SWD CIP plan	% of CIP design and construction projects on schedule	95% / 100%	100% / 100%	100%
Goal #3: Provide safe workplace environment.				
1. Provide safety training to division employees annually	# of safety training classes per employee annually	N/A / N/A	3 / 1	3

[1] FY2017 Actuals based upon new accounting method implemented as of 10/17.

[2] FY 2018 Estimate and FY 2019 Goal are based upon 2.5% inflation factor provided by US Bureau of Labor Statistics- FY 2017

Solid Waste Administration Program

Expenditures Summary by Character & Object – Solid Waste Management Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$62,658	$64,757	$45,000	$45,600	$600	1.3%
WAGES & SALARIES	$692,534	$753,039	$887,772	$921,540	$33,768	3.8%
Salaries and Wages Total	**$755,192**	**$817,796**	**$932,772**	**$967,140**	**$34,368**	**3.7%**
Operations						
MATERIALS & SUPPLIES	$19,788	$29,181	$16,145	$19,816	$3,671	22.7%
SERVICES	$1,390	$3,104	$18,500	$18,500	$0	N/A
UTILITIES	$4,055	$6,199	$3,043	$2,958	-$85	-2.8%
TRAVEL	$2,671	$3,607	$8,055	$8,055	$0	N/A
OTHER COSTS	$233,784	$248,385	$260,565	$271,565	$11,000	4.2%
INTERFUND COST RECLASSIFICATION	$7,258,528	$7,546,520	$7,925,657	7,260,767	-$664,890	-8.4%
Operations Total	**$7,520,215**	**$7,836,997**	**$8,231,965**	**$7,581,661**	**-$650,304**	**-7.9%**
Transfers Out						
GENERAL FUND	$4,854,592	$5,381,931	$4,710,362	$4,520,310	-$190,052	**-4.0%**
Transfers Out Total	**$4,854,592**	**$5,381,931**	**$4,710,362**	**$4,520,310**	**-$190,052**	**-4.0%**
Equipment						
MACHINERY & EQUIPMENT	-$12,810	$0	$35,000	$38,000	$3,000	8.6%
LEASE PURCHASES	$9,100	$7,173	$9,300	$9,530	$230	2.5%
Equipment Total	**-$3,710**	**$7,173**	**$44,300**	**$47,530**	**$3,230**	**7.3%**
Program Total	**$13,126,289**	**$14,043,897**	**$13,919,399**	**$13,116,641**	**-$802,758**	**-5.8%**

**Note: Expenditures include fringe benefits, overhead, and debt service costs.

Equivalent Personnel Summary by Position Title – Solid Waste Management Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant III	1.0	1.0	1.0	1.0	0.0	N/A
Accountant IV	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer III	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer IV	2.0	2.0	2.0	2.0	0.0	N/A
Civil Engineer V	1.0	1.0	0.25	0.0	-0.25	-100.0%
Customer Service Representative II	2.0	2.0	2.0	2.0	0.0	N/A
Environmental Compliance Specialist	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Safety Specialist I	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Solid Waste Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**14.0**	**14.0**	**13.25**	**13.0**	**-0.25**	**-1.9%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919500A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and proposed transfer of DE-0007 Civil Engineer V (.25 E/P and salary) from Solid Waste Management Fund to Environmental Protection & Sustainability Fund.	$33,768	-0.25

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
INTERFUND COST RECLASSIFICATION:		
919501B-6314 Social Security - FICA: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$28,942	
919501B-6370 Retirement System Charges: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$87,015	
919503B-6320 Hawaii Employer-Union Trust Fd: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$16,041	
919507B-6350 Overhead Charges/Admin Cost: Adjustment based on Cost Allocation Plan.	-$845,343	
919535B-6383 OPEB Contribution to General Fund: Adjustment based on Fringe Benefits Rates for Calendar Year 2018.	$48,455	
Transfer Out		
GENERAL FUND:		
919505B-7510 General Fund: Adjustment for debt service cost per the Debt Service Schedule.	$138,535	
Equipment		
919500C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation.	-$35,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
MATERIALS AND SUPPLIES:		
919500B-6060 Small Equipment - under $1000: Computer peripheral hardware for iNovah cashiering.	$3,600	
OTHER COSTS:		
919500B-6250 Training Fees/Seminars: $10,000 for new annual ongoing web based system to provide safety training programs, resources, interactive safety management tools, create safety programs, keep updated on OSHA rules & regulations, and help identify workplace hazards, and $1,000 for CPR/First Aid/AED training.	$11,000	
Equipment		
919500C-7030 Communication Equipment: Purchase of Motorola APX 1000 emergency communication equipment.	$24,000	
919500C-7044 Other Equipment: Purchase of Automated External Defibrillators (AEDs).	$14,000	
TOTAL PROPOSED EXPANSION BUDGET	**$52,600**	**0.0**

Solid Waste Operations Program

Program Description

The Department of Environmental Management, Solid Waste Division Operations is responsible for residential refuse collection, the management and operation of four active sanitary landfills (Hana, Molokai, Lanai and Central Maui), one convenience center (refuse/recycling transfer station) in Olowalu, one convenience center at the Hana Landfill, one convenience center at the Central Maui Landfill and six closed landfills (Kalamaula, Olowalu, Waikapu, Makani, and CML Phase I & II).

Countywide Outcome(s)

The Solid Waste Operations Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Healthy and Sustainable Community

Population Served

The Solid Waste Operations Program serves all residents and commercial entities within Maui County.

Services Provided

Solid Waste Operation supports 82 employees, operates 4 county owned landfills, 6 closed landfills, provides residential refuse collection to > 26,700 accounts and 2,600 routes/year, manages > 20 permits and related regulatory compliance countywide, landfills 200,000 tons/year and now processes > 20,000 tons/year of construction and demolition (C&D) material.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Maintain a minimum landfill capacity and ensure that all landfills are maintained and operated in accordance with local, state, and federal solid waste regulations.				
1. Maintain capacity for disposal.	Total tons landfilled/ year (not including construction & demolition (C&D) tons listed below)	191,000 / 190,120	192,000 / 96,469	200,000
	Total C&D tonnage estimated to be added to CML	43,000 / 17,899	43,000 / 11,360	21,000
2. Perform annual landfill surveys and capacity studies	Central remaining years	3.5 / 2.5	2.5 / 3.5	2.5
	Hana remaining years (Est. 8 years conversion to transfer station)	56 / 55	55 / 59	53
	Molokai remaining years	5 /4	4 / 2.5	2
	Lanai remaining years	16 / 15	15 / 12.6	13
3. Maintain acceptable levels of regulatory compliance within approved resources	# of Department of Health (DOH) notice of violations due to non-compliance	3 / 0	0 / 0	0

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Maintain a minimum landfill capacity and ensure that all landfills are maintained and operated in accordance with local, state, and federal solid waste regulations (Cont'd).				
4. Maintain an acceptable # of days the landfills are open. Goal is to remain open 100% of the time	# of days where any of the 4 landfills experience a full day closure	N/A / 0	0 / N/A	0
	# of days where any of the 4 landfills experience a partial day closure[1]	N/A / 22	21 / N/A	0
Goal #2: Generate and utilize renewable energy at all active landfills.				
1. Maintain existing and develop new renewable energy facilities at the SWD landfills	Total # of alternative energy and PV lighting installed	3 / 3	5 / 3	4
Goal #3: Collect and landfill of residential solid waste safely & efficiently and provide responsive service to all residents.				
1. Provide responsive service and customer satisfaction by maintaining minimum acceptable rescheduled pickups (Total # of routes per year: 3,952. Goal is 100% on scheduled collections)	# of rescheduled routes due to the following:			
	Mechanical	21 / 19	32 / 9	0
	Labor Shortage	20 / 23	31 / 15	0
	Other (e.g., landfill closure, road closure, unsafe conditions, etc.)	10 / 2	16 / 0	0

[1]Based on 4 open landfills, the county has 1,058 normally scheduled open days per year (2% x 1,058=21 days). Most partial closures are at Molokai, Lanai and Hana and are for 1.5 hours only.

Expenditures Summary by Character & Object – Solid Waste Management Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$679,549	$790,017	$569,922	$789,762	$219,840	38.6%
WAGES & SALARIES	$3,710,055	$3,875,474	$4,199,916	$4,643,650	$443,734	10.6%
Salaries and Wages Total	**$4,389,603**	**$4,665,490**	**$4,769,838**	**$5,433,412**	**$663,574**	**13.9%**
Operations						
MATERIALS & SUPPLIES	$1,429,728	$1,424,982	$1,597,889	$1,770,132	$172,243	10.8%
SERVICES	$2,705,978	$3,093,763	$3,200,779	$3,505,331	$304,552	9.5%
UTILITIES	$108,474	$105,690	$112,885	$119,451	$6,566	5.8%
TRAVEL	$24,845	$24,189	$32,340	$32,340	$0	N/A
OTHER COSTS	$2,083,513	$2,644,532	$2,424,444	$2,590,485	$166,041	6.8%
Operations Total	**$6,352,538**	**$7,293,156**	**$7,368,337**	**$8,017,739**	**$649,402**	**8.8%**
Transfers Out						
SPECIAL REVENUE FUNDS	$340,000	$340,000	$340,000	$340,000	$0	N/A
Transfers Out Total	**$340,000**	**$340,000**	**$340,000**	**$340,000**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$1,860	$1,860	N/A
MACHINERY & EQUIPMENT	$19,306	$124,190	$435,000	$106,000	-$329,000	-75.6%
Equipment Total	**$19,306**	**$124,190**	**$435,000**	**$107,860**	**-$327,140**	**-75.2%**
Program Total	**$11,101,447**	**$12,422,836**	**$12,913,175**	**$13,899,011**	**$985,836**	**7.6%**

Equivalent Personnel Summary by Position Title – Solid Waste Management Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Services Assistant I	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Services Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Cashier I	4.0	4.0	4.0	4.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Laborer I	0.0	0.0	0.0	4.0	4.0	N/A
Laborer II	1.0	1.0	1.0	1.0	0.0	N/A
Landfill Attendant	11.0	11.0	11.0	11.0	0.0	N/A
Landfill Equipment Operator I	12.0	12.0	12.0	12.0	0.0	N/A
Landfill Equipment Operator II	4.0	4.0	4.0	5.0	1.0	25.0%
Landfill Operations Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Landfill Worksite Supervisor I	1.0	1.0	1.0	1.0	0.0	N/A
Operations Program Manager	1.0	1.0	1.0	1.0	0.0	N/A
Refuse Collection Crew Leader II	6.0	6.0	6.0	6.0	0.0	N/A
Refuse Collection Equipment Operator	16.0	16.0	16.0	16.0	0.0	N/A
Refuse Collector	17.0	17.0	17.0	17.0	0.0	N/A
Solid Waste Collection Superintendent	1.0	1.0	1.0	1.0	0.0	N/A
Solid Waste Collection Supervisor I	3.0	3.0	3.0	3.0	0.0	N/A
Solid Waste Operations Manager	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**82.0**	**82.0**	**82.0**	**87.0**	**5.0**	**6.1%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919509A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and position reallocation.	$110,964	0.0
919511A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$13,668	0.0
919515A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$14,556	0.0
919521A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$73,464	0.0
919523A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement and correction of position DE-0202 title from Administrative Services Assistant I to Clerk III.	$44,592	0.0
919524A-5101 Regular Wages: Increase pursuant to Collective Bargaining Agreement.	$27,648	0.0
OTHER PREMIUM PAY:		
919509A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$16,750	0.0
919521A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$18,300	0.0
919523A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$14,150	0.0

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
MATERIALS AND SUPPLIES:		
919509B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	$59,686	
919513B-6023 Gas/diesl/oil interfund: Inflationary adjustment.	$13,832	
919521B-6023 Gas/diesl/oil interfund: Inflationary adjustment.	$26,798	
919523B-6023 Gas/diesl/oil interfund: Inflationary adjustment.	$15,345	
919567B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	-$17,420	
Equipment		
MACHINERY AND EQUIPMENT:		
919515C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation.	-$425,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919509A-5101 Regular Wages: Proposed expansion positions in FY 2019 for four laborer I and a Landfill Equipment Operator II.	$156,430	5.0
OTHER PREMIUM PAY:		
919509A-5215 Premium pay: Additional funding to match historical expenses as well as Construction & Demolition application review, additional labor related to $3 fee program, compliance requirements, only one Working Supervisor to cover 12 shifts/week, and asset management.	$151,490	0.0
Operations		
MATERIALS AND SUPPLIES:		
919509B-6034 Medical & Safety Supplies: Additional funding for personal protective equipment and uniforms for the proposed Laborer & Landfill Equipment Operator expansion positons.	$14,000	
919521B-6035 Miscellaneous Supplies: Planned increase in cart replacement. Existing carts coming off 10 year service and are out of warranty.	$41,500	
919521B-6040 Postage: Anticipated contract cost increase for postage and refuse billing/handling fees.	$5,000	
919521B-6060 Small Equipment - under $1000: Additional funding for small equipment related to iNovah project.	$3,000	
OTHER COSTS:		
919509B-6276 Landfill Cover Costs: Additional funding for extra cover material required in both the operation and maintenance of Central Maui Landfill Phase 5B.	$124,041	
919521B-6250 Training Fees/Seminars: Additional funding for $18,000 one-time refuse collection safety training program, $1,000 CPR/AED/First Aid training, and $23,000 biennial onsite operations refuse training.	$42,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
SERVICES:		
919509B-6138 R & M - Services/Contracts: Increase budget to match actuals. Covers labor cost of outsourcing landfill equipment maintenance and repairs for 5 years. This is due to Highways Garage focusing on our Refuse equipment and not being available to meet higher expectations for this equipment's availability due to regulatory and permit requirements at landfill.	$88,010	
919509B-6139 Repairs & Maintenance - Others: Increase budget to match actuals. Covers parts cost of outsourcing landfill equipment maintenance and repairs for 5 years. This is due to Highways Garage focusing on our Refuse equipment and not being available to meet higher expectations for this equipment's availability due to regulatory and permit requirements at landfill.	$75,500	
919511B-6139 Repairs & Maintenance - Others: Increase to match historical expenditures.	$20,000	
919521B-6112 Contractual Service: Additional funding for workstation modifications related to iNovah project.	$5,000	
919521B-6130 Printing & Binding: Anticipated contract cost increase for printing and mailing refuse billings.	$4,000	
919521B-6132 Professional Services: Additional funding for iNovah project interface development & installation.	$112,000	
UTILITIES:		
919524B-6120 Electricity: Meter now required for new Lahaina refuse collection trailer. Previously budgeted under Wastewater-Lahaina 919035B-6120	$6,000	
Equipment		
919509C-7044 Other Equipment: Purchase of two rolloff containers.	$26,000	
919513C-7044 Other Equipment: Purchase of 500 gallon fuel tanker.	$25,000	
919515C-7040 Motor Vehicles: Purchase of F250 pickup truck.	$55,000	
TOTAL PROPOSED EXPANSION BUDGET	**$953,971**	**5.0**

Environmental Protection and Sustainability Program

Program Description

The Environmental Protection and Sustainability Division (EP&S) is responsible for protecting the environment and promoting sustainability throughout the county. Initially, the EP&S includes diversion operations previously managed by the Solid Waste Division. The Landfill Diversion section works to divert waste from being landfilled through recycling programs and other diversion efforts.

In FY 2018, Section 3.55.060 of the Maui County Code was created which established the Environmental Protection and Sustainability Fund to manage and fund the functions of the EP&S Division. The FY 2019 proposed budget reflects the transfer of all EP&S expenditures from the Solid Waste Management Fund to the new Environmental Protection and Sustainability Fund as well as the transfer of functions relating to Environmental Protection, Agriculture and Renewable Energy from the Mayor's Office of Economic Development to the EP&S Division.

Countywide Outcome(s)

The Sustainability Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Environmental Protection and Sustainability Division serves the entire population of Maui County through its promotion of environmental protection and sustainability.

Services Provided

The Environmental Protection and Sustainability Division currently supports various methods of materials recycling and diversion of waste that would otherwise be landfilled such as plastics, glass, newspaper, cardboard, metals, green waste, abandoned vehicles, and household hazardous waste.

Key Activity Goals & Measures

OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide cost effective division management.				
1. Maintain efficient fiscal management	Total tons diverted/ recycled per year under county funded projects (212,000 total tons est. to be landfilled in FY18)	64,500 / 64,524	61,000 / 15,891	65,000
	Estimated total tons diverted/recycled per year under non-county funded projects	50,000 / 50,000	50,000 / 12,500	50,000
	Diversion rate (diversion rate dependent upon FY 2019 funding availability)	32.9% / 35.5%	34% / 20.8%	35%

Key Activity Goals & Measures (Cont'd)

OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Protect the safety of the public and the environment through the collection, processing, and disposal of abandoned vehicles, white goods, scrap metals, and related materials throughout the county.				
1. Remove abandoned vehicles within two business days from the time the police report is received	Average # of business days needed to remove abandoned vehicles from the time the police report is received	2 / 3	2 / 2	2
2. Coordinate the collection and recycling of white goods, tires, batteries, and vehicles on Lanai	# of events conducted annually on Lanai	2 / 2	2 / 1	2
3. Coordinate the collection and recycling of white goods, tires and batteries in Hana	# of events conducted annually in Hana	2 / 3	2 / 2	3
4. Maintain efficient fiscal management	% of paid accounts from total # of outstanding accounts	N/A / N/A	20% / N/A	30%

Expenditure Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
SERVICES	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
TRAVEL	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$0	$0	$4,017,000	$4,017,000	N/A
Operations Total	**$0**	**$0**	**$0**	**$4,017,000**	**$4,017,000**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$0**	**$0**	**$4,017,000**	**$4,017,000**	**N/A**

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Agricultural Promotion				
Agricultural Opportunity Grants	$0	$0	$0	$500,000
Agriculture Promotion	$0	$0	$0	$90,000
Hawaii Farmers Union United Mentoring Program	$0	$0	$0	$70,000
Maui County Farm Bureau	$0	$0	$0	$325,000
Maui Nui Botanical Gardens (Including previous grants under the Department Water Supply)	$0	$0	$0	$150,000
Maui School Garden Network	$0	$0	$0	$25,000
Molokai Livestock Cooperative	$0	$0	$0	$10,000
University of Hawaii CTAHR	$0	$0	$0	$75,000
TOTAL AGRICULTURAL PROMOTION	**$0**	**$0**	**$0**	**$1,245,000**

County Grant Subsidy Program Description

Agricultural Opportunity Grants
Innovative grant program aimed at strengthening existing farms and providing opportunities for new farmers.

Agriculture Promotion
Funds are used to support agriculture workshops, tradeshows, solutions to problems in agriculture, and other agriculture initiatives that arise.

Hawaii Farmers Union United Mentoring Program
To support the new farmer apprentice program.

Maui County Farm Bureau
Funds will be used to provide marketing and promotional campaigns, educational programs and professional development programs to help strengthen agriculture on Maui. Funds will also be used to produce the Maui Ag Fest and provide funding for the 4H Upcountry Fair.

Maui Nui Botanical Gardens
Funds will be used to operate and maintain Maui Nui Botanical Gardens and to promote and conserve Native Hawaiian and Polynesian-introduced plant species featured at this unique coastal botanical garden.

Maui School Garden Network
Funds will be used to support the organization's efforts to teach Maui County children to grow their own food in sustainable school gardens

County Grant Subsidy Program Description (Cont'd)

Molokai Livestock Cooperative

Funds will be used to further the goal of the co-op being a sustainable profitable business that services the islands' livestock producers, provides fresh product to the local market outlets and provides an opportunity for the local livestock producers to sell their product within the islands.

University of Hawaii College of Tropical Agriculture and Human Resources (CTAHR)

Funds will be used to support activities in Maui County in the area of agriculture, research and assistance to the farming community.

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Water and Environmental Resource Protection and Conservation				
Environmental Protection	$0	$0	$0	$2,151,000
Management of Kaehu Bay	$0	$0	$0	$75,000
Maui Nui Marine Resource Council	$0	$0	$0	$94,000
Maui Soil/Water Conservation District	$0	$0	$0	$175,000
Soil/Water Conservation Districts – Molokai and Lanai	$0	$0	$0	$22,000
TOTAL WATER AND ENVIRONMENTAL RESOURCE PROTECTION AND CONSERVATION	**$0**	**$0**	**$0**	**$2,517,000**

County Grant Subsidy Program Description

Environmental Protection

Funds are used for various environmental contractors who work on invasive species, restoration, conservation and education in various land and marine areas.

Management of Kaehu Bay

Funds will be used to manage and maintain 65 acres of county property at Kaehu Bay, Paukukalo, Maui.

Maui Nui Marine Resource Council

Funds are used to create innovative and effective solutions to protect and restore coral reefs, clean ocean water and native fish throughout the County.

Maui Soil/Water Conservation District

Funds will be used for clerical and technical support for the four Maui Soil and Water Conservation Districts (West Maui, Central Maui, Olinda-Kula and Hana SWCD) to carry out Soil and Water Conservation District programs.

County Grant Subsidy Program Description (Cont'd)

Soil/Water Conservation Districts – Molokai and Lanai

Funds will be used to provide clerical and technical support for the Molokai-Lanai Soil and Water Conservation District to fulfill their responsibilities to the islands of Molokai and Lanai.

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Renewable Energy & Energy Efficiency Programs				
Renewable Energy and Energy Efficiency Programs	$0	$0	$0	$255,000
TOTAL RENEWABLE ENERGY & ENERGY EFFICIENCY PROGRAMS	**$0**	**$0**	**$0**	**$255,000**

County Grant Subsidy Program Description

Renewable Energy and Energy Efficiency Programs

Funds are used to support renewable energy programs, energy efficiency, electric vehicle programs, and market studies needed to implement energy policies. FY2019 proposal includes $135,000 as a matching grant to save Jump Start Maui fast charging network.

Expenditure Summary by Character & Object – Environmental Protection and Sustainability Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$7,500	$7,500	N/A
WAGES & SALARIES	$0	$0	$0	$391,716	$391,716	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$399,216**	**$399,216**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$66,813	$66,813	N/A
SERVICES	$0	$0	$0	$6,558,449	$6,558,449	N/A
UTILITIES	$0	$0	$0	$5,958	$5,958	N/A
TRAVEL	$0	$0	$0	$4,478	$4,478	N/A
OTHER COSTS	$0	$0	$0	$812,720	$812,720	N/A
INTERFUND COST RECLASSIFICATION	$0	$0	$0	$476,585	$476,585	N/A
Operations Total	**$0**	**$0**	**$0**	**$7,925,003**	**$7,925,003**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$2,000	$2,000	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$26,000	$26,000	N/A
Equipment Total	**$0**	**$0**	**$0**	**$28,000**	**$28,000**	**N/A**
Program Total	**$0**	**$0**	**$0**	**$8,352,219**	**$8,352,219**	**N/A**

Equivalent Personnel Summary by Position Title – Environmental Protection and Sustainability Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Economic Development Specialist II	0.0	0.0	0.0	2.0	2.0	N/A
Energy Program Coordinator	0.0	0.0	0.0	1.0	1.0	N/A
Office Operations Assistant II	0.0	0.0	0.0	1.0	1.0	N/A
Recycling Program Coordinator	0.0	0.0	0.0	1.0	1.0	N/A
Recycling Specialist II	0.0	0.0	0.0	1.0	1.0	N/A
Recycling Specialist IV	0.0	0.0	0.0	2.0	2.0	N/A
Program Total	**0.0**	**0.0**	**0.0**	**8.0**	**8.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919725A-5101 Regular Wages: Proposed transfer of 1.0 E/P and salary from EP&S Program, Solid Waste Management Fund to new EP&S Program-Administration, EP&S Fund.	$95,436	1.0
919730A-5101 Regular Wages: Proposed transfer of 2.0 E/P and salary from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$142,896	2.0
919735A-5101 Regular Wages: Proposed transfer of 1.0 E/P and salary from EP&S Program, Solid Waste Management Fund to new EP&S Program-Abandoned Vehicles and Metals, EP&S Fund.	$55,092	1.0
Operations		
MATERIALS & SUPPLIES:		
919730B-6035 Miscellaneous Supplies: Budget transferred from 919871B-6035 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$16,700	
919730B-6040 Postage: Budget transferred from 919871B-6040 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$20,000	
OTHER COSTS:		
919725B-6235 Rentals: Budget transferred from 919871B-6235 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Administration, EP&S Fund.	$38,460	
919730B-6317 County Grant Subsidy: Budget transferred from 919871B-6317 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$239,500	
919760B-6317 County Grant Subsidy: Budget transferred from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for Malama Maui Nui grant subsidy.	$155,500	
919763B-6317 County Grant Subsidy: Budget transferred from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for Go Green W. Maui Recycling grant subsidy.	$57,310	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS (Cont'd):		
919765B-6317 County Grant Subsidy: Realign from Highway Beautification Fund 101190B-6317 to new EP&S Program, EP&S Fund for Community Work Day grant subsidy.	$216,000	
SERVICES:		
919740B-6112 Contractual Service: Budget transferred from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for HHW Management Program.	$100,000	
919730B-6112 Contractual Service: Budget transferred from 919871B-6112 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$5,525,073	
919735B-6112 Contractual Service: Budget transferred from 919871B-6112 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Abandoned Vehicles and Metals, EP&S Fund.	$420,000	
919735B-6122 Freight and Hauling: Budget transferred from 919871B-6122 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Abandoned Vehicles and Metals, EP&S Fund.	$14,000	
919730B-6129 Other Services: Budget transferred from 919871B-6129 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$58,488	
919735B-6129 Other Services: Budget transferred from 919871B-6129 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Abandoned Vehicles and Metals, EP&S Fund.	$58,488	
919730B-6130 Printing & Binding: Budget transferred from 919871B-6130 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$20,000	
919730B-6132 Professional Services: Budget transferred from 919871B-6132 due to proposed transfer of EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	$10,000	
INTERFUND COST RECLASSIFICATION:		
919750B-6314 Social Security - FICA: Based on Fringe Benefit Rates for Calendar Year 2018.	$30,540	
919750B-6370 Retirement System Charges: Based on Fringe Benefit Rates for Calendar Year 2018.	$91,820	
919752B-6320 Hawaii Employer-Union Trust Fd: Based on Fringe Benefit Rates for Calendar Year 2018.	$73,456	
919754B-6350 Overhead Charges/Admin Cost: Based on Cost Allocation Plan.	$243,482	
919756B-6383 OPEB Contributions: Based on Fringe Benefit Rates for Calendar Year 2018.	$37,287	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919725A-5101 Regular Wages: Six months salary for an Energy Program Coordinator and two Economic Development Specialist IIs. Function transferred from Office of the Mayor, Economic Development Program and 6 months salary for an Office Operations Assistant II.	$98,292	4.0
OTHER PREMIUM PAY:		
919725A-5215 Premium Pay: Additional funding for EP&S Program-Administration for Recycling Program Coordinator.	$2,500	0.0
Operations		
MATERIALS & SUPPLIES:		
919730B-6035 Miscellaneous Supplies: Additional funding for EP&S Program-Recycling to match historical spending.	$18,300	
919735B-6060 Small Equipment - Under $1000: Additional funding under EP&S Program-Abandoned Vehicles and Metals for iNovah cashiering hardware for compliance.	$2,000	
SERVICES:		
919725B-6124 Janitorial Services: Additional expense for EP&S office.	$2,400	
919730B-6101 Advertisement: Additional funding for EP&S Program-Recycling for polystyrene ban advertisements.	$4,000	
919730B-6112 Contractual Service: Additional for EP&S Program-Recycling: $210,000 for Olowalu transfer station hauling of greenwaste, $45,000 for recyclables and $90,000 for greenwaste hauling from Hana Landfill to Central Maui Landfill.	$345,000	
OTHER COSTS:		
919730B-6317 County Grant Subsidy: Additional grant funding request for EP&S Program-Recycling.	$100,000	
Equipment		
MACHINERY & EQUIPMENT:		
919730C-7044 Other Equipment: Purchase of two rolloff containers for cardboard at Central Maui Landfill, Station 1.	$26,000	
LEASE PURCHASES:		
919725C-7105 Leased Equipment: Additional funding for copier/printer lease to match actual expense.	$500	
TOTAL PROPOSED EXPANSION BUDGET	**$598,992**	**4.0**

County Grant Subsidy Detail - Environmental Protection and Sustainability Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Malama Maui Nui	$0	$0	$0	$155,500
Go Green West Maui Recycling	$0	$0	$0	$57,310
Community Work Day	$0	$0	$0	$216,000
TOTAL GRANT SUBSIDY	**$0**	**$0**	**$0**	**$428,810**

County Grant Subsidy Program Description

Malama Maui Nui/Community Work Day, Keep Maui Beautiful Grant

This portion of grant funds serves to fund general and operational expenses including a portion of administrative staff salaries as well as IT, office supplies, and equipment maintenance.

Malama Maui Nui/Community Work Day, Go Green West Maui Recycling Grant

Previously a proviso, this grant provides for a monthly comprehensive recycling event for the community of West Maui. The event, held at the Lahaina Cannery Mall, provides collection of a large range of recyclable items, from glass, plastics and paper to appliances, bicycles, electronics, tires (for a fee), and scrap metal. The organization leverages several community partnerships to be able to conduct these events at a low cost.

Community Work Day/Malama Maui Nui, Keep Maui Beautiful Grant

This portion of the grant funds educational and outreach work to create behavioral change, as well as a portion of salaries for administrative staff and field crew. This includes school and community presentations, plastics reduction initiatives, community beautification events such as beach clean-ups, litter prevention outreach such as the "Uncovered Truck Law" educational event at the Central Maui Landfill.

Expenditure Summary by Character & Object – Solid Waste Management Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$17,358	$3,958	$5,000	$0	-$5,000	-100.0%
WAGES & SALARIES	$141,960	$144,732	$274,773	$0	-$274,773	-100.0%
Salaries and Wages Total	**$159,318**	**$148,691**	**$279,773**	**$0**	**-$279,773**	**-100.0%**
Operations						
MATERIALS & SUPPLIES	$19,276	$37,159	$188,566	$0	-$188,566	-100.0%
SERVICES	$3,746,975	$5,081,829	$6,207,049	$0	-$6,207,049	-100.0%
UTILITIES	$5,845	$4,938	$4,110	$0	-$4,110	-100.0%
TRAVEL	$553	$3,228	$4,478	$0	-$4,478	-100.0%
OTHER COSTS	$294,580	$297,262	$503,220	$0	-$503,220	-100.0%
Operations Total	**$4,067,230**	**$5,424,415**	**$6,907,423**	**$0**	**-$6,907,423**	**-100.0%**
Equipment						
LEASE PURCHASES	$0	$0	$1,500	$0	-$1,500	-100.0%
MACHINERY & EQUIPMENT	$0	$1,119	$0	$0	$0	N/A
Equipment Total	**$0**	**$1,119**	**$1,500**	**$0**	**-$1,500**	**-100.0%**
Program Total	**$4,226,547**	**$5,574,225**	**$7,188,696**	**$0**	**-$7,188,696**	**-100.0%**

Equivalent Personnel Summary by Position Title – Solid Waste Management Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Recycling Program Coordinator	0.0	0.0	0.75	0.0	-0.75	-100.0%
Recycling Specialist II	1.0	1.0	1.0	0.0	-1.0	-100.0%
Recycling Specialist IV	2.0	2.0	2.0	0.0	-2.0	-100.0%
Program Total	**3.0**	**3.0**	**3.75**	**0.0**	**-3.75**	**-100.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
919871A-5101 Regular Wages: Proposed transfer of 3.75 E/P and salary from EP&S Program, Solid Waste Management Fund to new EP& S Program, EP&S Fund.	-$274,773	-3.75
Operations		
MATERIALS & SUPPLIES:		
919871B-6035 Miscellaneous Supplies: -$150,000 Deletion of one time appropriation to replace recycling bins. $16,700 Budget transferred to 919730B-6035 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	-$166,700	
919871B-6040 Postage: Budget transferred to 919730B-6040 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	-$20,000	
OTHER COSTS:		
919871B-6235 Rentals: Budget transferred to 919725B-6235 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Administration, EP&S Fund.	-$38,460	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
919871B-6317 County Grant Subsidy: Budget transferred to 919730B-6317 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	-$239,500	
919873B-6317 County Grant Subsidy: Budget transferred to 919760B-6317 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for Malama Maui Nui grant subsidy.	-$155,500	
919875B-6317 County Grant Subsidy: Budget transferred to 919763B-6317 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for Go Green W. Maui Recycling grant subsidy.	-$57,310	
SERVICES:		
919600B-6112 Contractual Service: Budget transferred to 919740B-6112 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund for HHW Management Program.	-$100,000	
919871B-6112 Contractual Service: $5,525,073 budget transferred to 919730B-6112 EP&S Program-Recycling and $420,000 budget transferred to 919735B-6112 EP&S Program-Abandoned Vehicles and Metals due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund.	-$5,945,073	
919871B-6122 Freight and Hauling: Budget transferred to 919735B-6122 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Abandoned Vehicles and Metals, EP&S Fund.	-$14,000	
919871B-6129 Other Services: $58,488 budget transferred to 919730B-6129 EP&S Program-Recycling and $58,488 budget transferred to 919735B-6129 EP&S Program-Abandoned Vehicles and Metals due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program, EP&S Fund.	-$116,976	
919871B-6130 Printing & Binding: Budget transferred to 919730B-6130 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	-$20,000	
919871B-6132 Professional Services: Budget transferred to 919730B-6132 due to proposed transfer from EP&S Program, Solid Waste Management Fund to new EP&S Program-Recycling, EP&S Fund.	-$10,000	

Expenditure Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$105,333	$27,084	$460,000	$420,000	-$40,000	-8.7%
SPECIAL PROJECTS	$0	$0	$400,000	$400,000	$0	N/A
Operations Total	**$105,333**	**$27,084**	**$860,000**	**$820,000**	**-$40,000**	**-4.7%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$105,333**	**$27,084**	**$860,000**	**$820,000**	**-$40,000**	**-4.7%**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Electronics Program	No	No	$100,000	$0	$400,000	$400,000
Deposit Beverage Container Program	No	No	$0	$0	$50,000	$0
Glass Recovery Program	No	No	$123,400	$99,100	$110,000	$120,000
Others	No	No	$0	$0	$0	$0
Recycling Program – Landfill Diversion	No	No	$300,000	$300,000	$300,000	$300,000
Used Motor Oil Collection Program	No	No	$73,333	$0	$0	$0
TOTAL			**$596,733**	**$399,100**	**$860,000**	**$820,000**

Grant Award Description

Electronic Program

The State of Hawaii passed the Electronic Device Recycling Act SB 2843 in 2008. The purpose of this Act is to en- courage recycling of electronic devices sold within the State. Manufacturers of covered electronic devices (CED's) and televisions (CTV's) are required to register and pay an annual fee of $5,000 to the Department of Health. The intent of the law is to support County electronic recycling programs and Maui County receives approximately $100,000 per year from the State Dept. of Health to provide the Maui, Molokai and Lanai communities with electronics collection and recycling services.

Glass Recovery Program

Act 201-94 of the State of Hawaii Revised Statues imposes an Advance Disposal Fee (ADF) of 1 ½ cents per container on all non HI5 glass containers imported into the state which is collected and put into a fund. The money collected is distributed to the counties to implement a glass recovery program to divert glass from the landfill.

Recycling Program - Landfill Diversion

Projects discussed with the state are: working on getting past-due reimbursements from the State Department of Health for management and funding of the on-going E-cycling Program. There is no guarantee of state grant funds.

Environmental Protection and Sustainability Program

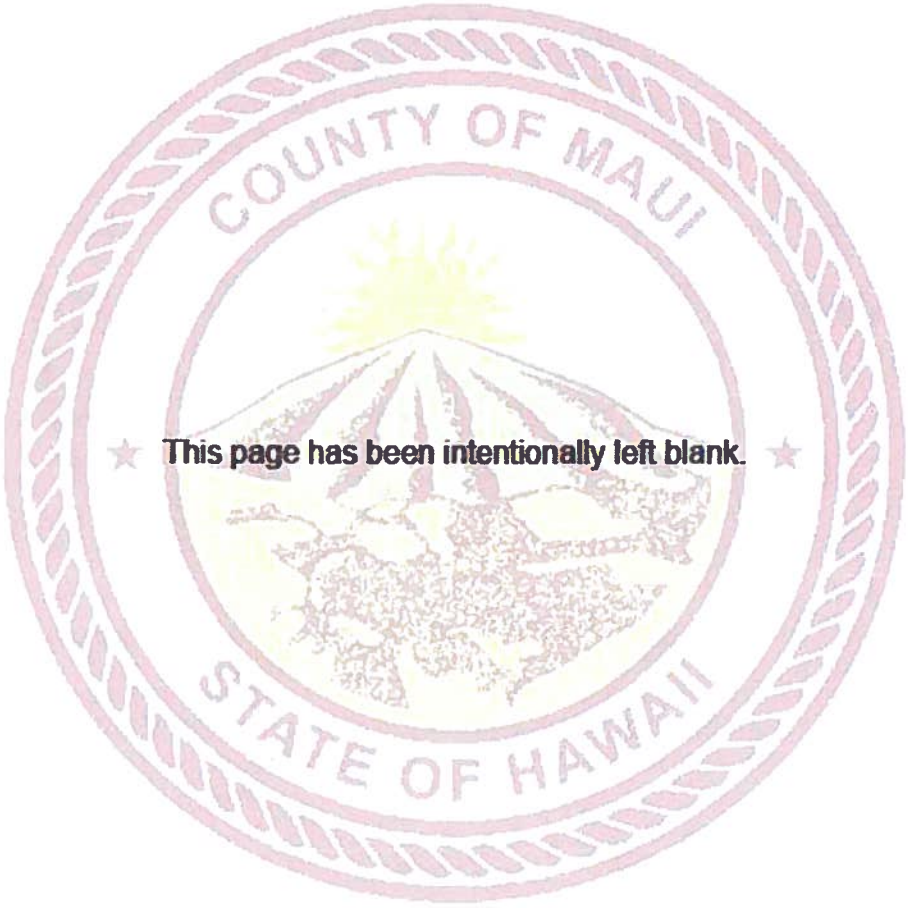
Expenditure Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$5,394	$7,634	$15,373	$11,750	-$3,623	-23.6%
WAGES & SALARIES	$90,889	$88,788	$96,192	$102,048	$5,856	6.1%
Salaries and Wages Total	**$96,283**	**$96,422**	**$111,565**	**$113,798**	**$2,233**	**2.0%**
Operations						
MATERIALS & SUPPLIES	$1,643	$6,035	$14,800	$14,800	$0	N/A
SERVICES	$389,911	$643,829	$648,107	$1,100,107	$452,000	69.7%
UTILITIES	$407	$2,206	$2,408	$2,408	$0	N/A
TRAVEL	-$129	$193	$2,100	$2,100	$0	N/A
OTHER COSTS	$378,064	$411,545	$207,750	$221,750	$14,000	6.7%
Operations Total	**$769,896**	**$1,063,807**	**$875,165**	**$1,341,165**	**$466,000**	**53.2%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$866,180**	**$1,160,229**	**$986,730**	**$1,454,963**	**$468,233**	**47.5%**

Equivalent Personnel Summary by Position Title – Revolving Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Recycling Program Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Recycling Specialist IV	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**2.0**	**2.0**	**2.0**	**2.0**	**0.0**	**N/A**

Finance



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Department Summary

Mission

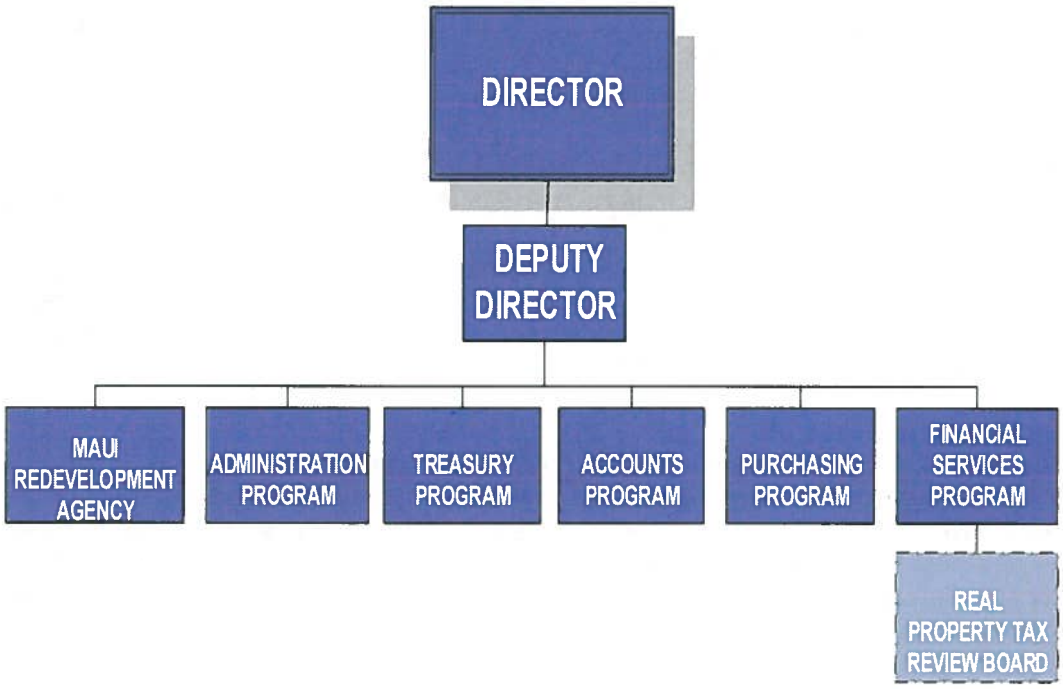
The Department of Finance is responsible for the overall financial administration of all county departments. Its mission is to continuously strive toward excellence in managing the county's financial and physical resources by providing quality financial services.

Countywide Outcome(s)

The Department of Finance supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy

Organization Chart



Strategies

The Department of Finance's strategic goals include:

- To provide timely, accurate and comprehensive financial reporting
- To promote the professionalism and skills of our employees
- To protect county assets and maintain effective internal controls
- To improve efficiency throughout the department

Operations

The Department of Finance's operations include the following:

- The Director's Office Division under the Administration Program establishes policy and provides oversight, direction and support for the implementation and review of policies and procedures for all of the five operating divisions. It also provides a wide range of other types of interdepartmental support, including: fiscal control, budgeting, economic and strategic planning, internal auditing, internal controls and financial analysis.

Operations (Cont'd)

- The Accounts Program provides the centralized accounting and financial reporting for all county operations. Additionally, this program administers the county's accounts payable, fixed assets and payroll responsibilities.
- The Financial Services Program is comprised of two divisions: the Division of Motor Vehicles and Licensing (DMVL) and Real Property Assessment (RPA) Division. The DMVL issues new and renewal driver licenses, new and renewal State IDs, motor vehicle registrations, various county business licenses, disabled parking placards, taxi drivers permits, and dog and bicycle licenses. DMVL has seven service centers located throughout the County of Maui. The RPA Division is responsible for appraising and assessing all real properties in the county. The RPA Division also maintains property ownership records, administers various exemption programs, maintains the county's Geographic Information Systems (GIS) base map, and establishes Tax Map Keys (TMK) for parcels that are designated on the GIS maps. The Department of Planning relies on this information for zoning and permit planning purposes. The RPA Division has two service locations throughout the county.
- The Purchasing Program administrates all purchasing and contracting activities for goods and services for the county. Also, this program provides technical assistance and advice relating to purchasing and contracting to departments.
- The Treasury Program is comprised of two sections: Banking & Investments and Real Property Tax & Fee Collection. The Treasurer's Office is charged with the design of an effective cash management, investment and debt management program. Other activities include preparing, mailing and collecting real property tax bills.

External Factors

The near term outlook for Maui's economy looks promising based on the strength of an unexpected surge in the tourism sector. The real estate market is within sight of pre-recession levels and rising property values have helped the County of Maui increase real property tax revenues to near all-time highs. There has been a gradual improvement in the overall construction industry amid signs that residential construction activity is poised to accelerate. Interest rates continue to remain low, enhancing the county's ability to finance capital improvement projects.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$200,459	$186,511	$246,251	$338,695	$92,444	37.5%
WAGES & SALARIES	$7,066,332	$7,622,424	$7,935,433	$8,880,596	$945,163	11.9%
Salaries and Wages Total	**$7,266,791**	**$7,808,935**	**$8,181,684**	**$9,219,291**	**$1,037,607**	**12.7%**
Operations						
MATERIALS & SUPPLIES	$216,945	$295,640	$426,360	$439,118	$12,758	3.0%
OTHER COSTS	$805,538	$692,961	$1,065,965	$1,395,051	$329,086	30.9%
SERVICES	$1,482,261	$2,060,862	$1,983,476	$3,071,060	$1,087,584	54.8%
TRAVEL	$101,286	$92,812	$93,757	$120,757	$27,000	28.8%
UTILITIES	$41,886	$40,015	$48,154	$48,154	$0	N/A
INTERFUND COST RECLASSIFICATION	$648,254	$695,055	$589,071	$715,633	$126,562	21.5%
Operations Total	**$3,296,169**	**$3,877,345**	**$4,206,783**	**$5,789,773**	**$1,582,990**	**37.6%**
Countywide Expenditures						
OTHER COSTS	$15,949	$1,830	$0	$0	$0	N/A
Countywide Expenditures Total	**$15,949**	**$1,830**	**$0**	**$0**	**$0**	**N/A**

Expenditures Summary by Character & Object (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
LEASE PURCHASES	$0	$0	$7,600	$7,600	$0	N/A
MACHINERY & EQUIPMENT	$14,199	$12,038	$1,500	$42,030	$40,530	2702.0%
Equipment Total	**$14,199**	**$12,038**	**$9,100**	**$49,630**	**$40,530**	**445.4%**
Department Total	**$10,593,108**	**$11,700,149**	**$12,397,567**	**$15,058,694**	**$2,661,127**	**21.5%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accounts Program	18.0	18.0	17.0	18.0	1.0	5.9%
Administration Program	9.8	9.8	8.8	9.8	1.0	11.4%
Financial Services Program	114.0	116.0	116.0	116.0	0.0	N/A
Purchasing Program	7.0	7.0	7.0	7.0	0.0	N/A
Treasury Program	14.0	14.0	14.0	16.0	2.0	14.3%
Maui Redevelopment Agency Program	0.0	0.0	0.0	4.0	4.0	N/A
Department Total	**162.8**	**164.8**	**162.8**	**170.8**	**8.0**	**4.9%**

Administration Program

Program Description

The Administration Program consists of the Administration Division or Director's Office. The Director's Office is responsible for the overall financial administration of all county operations and has financial oversight responsibilities. It provides a wide range of countywide support activities designed to ensure fiscal responsibility. Activities include internal audits and monitoring the adequacy of internal controls. It also provides both administrative and personnel support to the department.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy

Population Served

The Administration Program serves the citizens and employees of Maui County.

Services Provided

Services provided by the Administration Program include the following:

- Comprehensive financial reporting
- Accountability for county assets
- Implementation of countywide fiscal controls
- Internal audits and reviews of internal controls
- Countywide financial strategic planning
- Countywide support for mailroom services

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Enable all divisions within the department to provide timely, accurate and comprehensive financial reporting.				
1. Provide timely and accurate financial reports	% of reports distributed on-time	100% / 100%	100% / 100%	100%
2. Submit timely and complete information to meet external audit requirements	Single Audit completed on-time	Yes / Yes	Yes / No	Yes
	Single Audit completed with no material findings	Yes / Yes	Yes / No	Yes
Goal #2: Strengthen and support the professionalism and skills of our workforce.				
1. Improve employee satisfaction	Improvement in "% satisfied" results on annual Employee Satisfaction Survey	Yes / Yes	Yes / Yes	Yes
2. Conduct department-wide employee training	Hold annual department-wide employee training workshop	Yes / Yes	Yes / Yes	Yes

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Protect the county's assets by ensuring that effective internal controls are in place through building understanding and awareness, and by identifying & strengthening the effectiveness of internal control systems.				
1. Identify and assess high risk processes at department and activity levels	Create and maintain a dynamic list of top high risk processes	Yes / N/A	Yes / N/A	Yes
2. Develop/Implement an ongoing internal control review schedule	Complete scheduled internal control reviews per schedule	Yes / N/A	Yes / N/A	Yes
3. Review FY CAFR findings and assist departments, where necessary to minimize repeat findings	Meet with affected departments to review CAFR findings & assist in improving internal processes	Yes / Yes	Yes / N/A	Yes
Goal #4: Effectively manage county assets through preparation and maintenance of perpetual inventory of all owned, leased, rented or county-controlled lands and equipment.				
1. Input and reconcile all real property in the county's database systems	% of real property inputted into the county's database systems	85% / 85%	90% / 90%	90%
	Complete real property reconciliation annually	Yes / Yes	Yes / Yes	Yes
2. Obtain and scan all supporting real property documentation (i.e. leases, deeds, executive orders, etc.) into the county's database system	% of documents scanned into system	85% / 82%	90% / 85%	85%

Administration Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$38,547	$38,459	$4,960	$5,530	$570	11.5%
WAGES & SALARIES	$548,084	$602,495	$612,676	$691,893	$79,217	12.9%
Salaries and Wages Total	**$586,631**	**$640,954**	**$617,636**	**$697,423**	**$79,787**	**12.9%**
Operations						
MATERIALS & SUPPLIES	$9,735	$6,412	$9,862	$9,862	$0	N/A
OTHER COSTS	$23,222	$14,079	$14,600	$14,600	$0	N/A
SERVICES	$31,156	$42,950	$50,350	$50,350	$0	N/A
TRAVEL	$16,059	$16,463	$12,500	$12,500	$0	N/A
UTILITIES	$2,441	$2,552	$3,300	$3,300	$0	N/A
Operations Total	**$82,614**	**$82,455**	**$90,612**	**$90,612**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$1,500	$1,500	$0	N/A
MACHINERY & EQUIPMENT	$1,500	$0	$0	$0	$0	N/A
Equipment Total	**$1,500**	**$0**	**$1,500**	**$1,500**	**$0**	**N/A**
Program Total	**$670,744**	**$723,409**	**$709,748**	**$789,535**	**$79,787**	**11.2%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Clerk I	0.8	0.8	0.8	0.8	0.0	N/A
Clerk II	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Internal Control Analyst I	1.0	1.0	1.0	1.0	0.0	N/A
Internal Control Officer	1.0	1.0	0.0	1.0	1.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Real Property Manager	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**9.8**	**9.8**	**8.8**	**9.8**	**1.0**	**11.4%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907014A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$27,552	
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907014A-5101 Regular Wages: Restore E/P and funding for an Internal Control Analyst that was deleted in FY 2018.	$51,665	1.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$51,665**	**1.0**

Accounts Program

Program Description

This program consists of the Accounts Division, which is responsible for processing accounts payable, payroll functions, managing the financial reporting for the county, and for the preparation of the Comprehensive Annual Financial Report (CAFR).

Countywide Outcome(s)

The Accounts Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy

Population Served

The Accounts Program serves county vendors, employees, citizens of the County of Maui, county bondholders and banking institutions.

Services Provided

The Accounts Program provides centralized accounting and financial reporting for all county operations, accounts payable, fixed assets, and payroll processing and administration.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Using appropriate accounting procedures, prepare timely, reliable, accurate and user friendly financial reports/documents employing best-recognized accounting principles and standards.				
1. Prepare the CAFR consistent with the criteria established by the GFOA for its Certificate of Achievement for Excellence in Financial Reporting Program	Receive the Certification of Achievement for Excellence in Financial Reporting	Yes / Yes	Yes / N/A	Yes
	Complete annual CAFR by December 31st	Yes / Yes	Yes / Yes	Yes
2. Ensure that the CAFR accurately reports the financial condition of the County of Maui	Receive a "clean" auditor opinion on the CAFR	Yes / Yes	Yes / Yes	Yes
	# of findings of "material weakness" in the annual CAFR	0/0	0/0	0
3. Timely completion of the Single Audit Report	Single Audit Report completed by March 31st	Yes / Yes	Yes / N/A	Yes
4. No "material weaknesses" found in the Auditor's findings on the Single Audit Report	# of "material weaknesses" found in the Single Audit Report	0 / 0	0 / N/A	0

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Maintain the integrity of the county accounting system to ensure that accurate and timely financial and accounting information is provided to all county departments.				
1. Complete the monthly closing process within ten business days of the month-end	% of monthly closing processes completed within ten business days of the month-end	100% / 100%	100% / 100%	100%
	% of month-end financial reports completed and accessible within ten business days of the month end	100% / 100%	100% / 100%	100%
2. Reconcile all bank accounts (excluding payroll), including identifying and resolving all general ledger reconciliation discrepancies within 30 days from completion of the bank reconciliation report	% of bank accounts reconciled within a month from receipt of bank statement	95% / 100%	100% / 90%	100%
3. Transmit quarterly reports to the County Council by the deadlines set by the Maui County Code (MCC) Chapter 3.08	% of quarterly reports completed and transmitted within the deadlines set by the MCC	100% / 100%	100% / 100%	100%
Goal #3: Enhance the internal control processes of the payroll system to ensure accuracy and reliability of payroll records.				
1. Process payroll by established pay dates while reducing payroll transaction error rates	% of payroll processed within the established pay dates	100% / 100%	100% / 100%	100%
	% of payroll checks processed with error (voided checks) is ≤ 1% annually	≤1% / ≤1%	≤1% / ≤1%	≤1%
2. Reconcile payroll bank account within 30 days from receipt of the bank statement	% of payroll bank account reconciled within 30 days from receipt of bank statement	100% / 100%	83% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Enhance the internal control processes of the payroll system to ensure accuracy and reliability of payroll records (Cont'd).				
3. Process payroll checks accurately by reducing payroll transaction error rate and manual payroll payments generated	% of payroll overpayment checks processed annually	<1% / <1%	<1% /<1%	<1%
	% of manual checks cut vs. system generated checks	<1% / <1%	<1% / <1%	<1%
4. Conduct department-wide payroll audits	% of departments audited annually	N/A / 87%	90% / 85%	100%
5. Timely processing of Worker compensation claims	Average # of claims processed per month	30 / 27	30 / 45	30
Goal #4: Ensure timely, accurate and efficient disbursement of payments, maintenance of payment archival records & inventory system, and preparation and filing of year-end tax information returns.				
1. Maintain the % of accounts payable transactions processed within 14 calendar days from the date of receipt	% of accounts payable transactions processed within 14 calendar days from date of receipt	100% / 100%	100% / 100%	100%
2. Prepare and file year-end tax information returns timely	% of 1099-Misc/Interest Forms completed prior to due date	100% / 100%	100% / 100%	100%
3. Reconcile all fixed assets in the county's database system	Complete fixed asset reconciliation annually	Yes / Yes	Yes / N/A	Yes
Goal #5: Improve customer satisfaction through strengthened delivery of accounting and payroll services.				
1. Conduct departmental payroll "Super User" meetings quarterly	# of quarterly "Super User" meetings held	4 / 3	4 / 1	4
2. Respond to customer inquiries and complaints timely	% of payroll inquiries and/or complaints resolved within two business days	95% / 95%	95% / 95%	100%
	% of accounts payable inquiries and/or complaints resolved within an average of three business days	100% / 100%	100% / 100%	100%
	% of general ledger inquiries and/or complaints resolved within two business days	100% / 100%	100% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #5: Improve customer satisfaction through strengthened delivery of accounting and payroll services (Cont'd)				
3. Increase timeliness of turn-around time for contract/grant certifications	Average # of days for processing of contract/grant certifications ≤ five business days	≤ 5 / 8	≤ 5 / ≤ 5	< 5
Goal #6: Develop and advocate policies, procedures, standards and practices that promote improved countywide fiscal management.				
1. Provide departments with training on fiscal, accounting compliance, and internal controls to improve and promote sound business practices	Provide quarterly departmental training sessions	2 / 0	2 / 0	2
2. Provide departments and agencies with access to financial management, accounting guidelines and regulations	# of accounting policies and procedures published in the county's Intranet annually	2 / 0	2 / 0	2
3. Review divisional staff workload/processes to identify areas where strategic changes can be implemented to reduce overtime	# of process areas identified for improvement annually	2 / 2	1 / 0	3
Goal #7: Focus on recruiting, training, and retaining a diverse workforce of employees to work in a welcoming environment that promotes trust, recognition, and accountability.				
1. Reduce the annual employee turnover rate	Divisional employee turnover rate	10% / 6%	5% / 5%	< 5%
2. Improve efficiency by annually evaluating staffing levels and positions	% of position descriptions reviewed annually	90% / 60%	20% / 0%	100%
3. Increase employee satisfaction through enhanced employee recognition program	Improvement in "% satisfied" results on annual Employee Satisfaction Survey	Yes / Yes	Yes / Yes	Yes
4. Ensure that all employee performance appraisals are current	% of employees for whom performance appraisals are current	100% / 67%	100% / 67%	100%

Accounts Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$97,602	$96,902	$31,050	$96,950	$65,900	212.2%
WAGES & SALARIES	$848,431	$931,005	$921,492	$1,051,266	$129,774	14.1%
Salaries and Wages Total	**$946,033**	**$1,027,907**	**$952,542**	**$1,148,216**	**$195,674**	**20.5%**
Operations						
MATERIALS & SUPPLIES	$7,014	$8,841	$15,850	$15,850	$0	N/A
OTHER COSTS	$24,689	$22,508	$26,250	$28,550	$2,300	8.8%
SERVICES	$331,811	$487,352	$357,200	$375,200	$18,000	5.0%
TRAVEL	$8,412	$2,042	$8,100	$17,100	$9,000	111.1%
UTILITIES	$1,210	$1,188	$2,000	$2,000	$0	N/A
Operations Total	**$373,136**	**$521,931**	**$409,400**	**$438,700**	**$29,300**	**7.2%**
Equipment						
MACHINERY & EQUIPMENT	$2,837	$2,529	$0	$0	$0	N/A
Equipment Total	**$2,837**	**$2,529**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,322,006**	**$1,552,367**	**$1,361,942**	**$1,586,916**	**$224,974**	**16.5%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant I	3.0	3.0	3.0	3.0	0.0	N/A
Accountant II	1.0	1.0	1.0	1.0	0.0	N/A
Accountant III	3.0	3.0	3.0	3.0	0.0	N/A
Accountant V	1.0	1.0	1.0	1.0	0.0	N/A
Accounting System Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Accounts System Administrator	1.0	1.0	0.0	1.0	1.0	100.0%
Control Accounts Clerk	2.0	2.0	2.0	2.0	0.0	N/A
Financial System Analyst	1.0	1.0	1.0	1.0	0.0	N/A
Payroll Manager	1.0	1.0	1.0	1.0	0.0	N/A
Pre-Audit Clerk I	1.0	1.0	1.0	1.0	0.0	N/A
Pre-Audit Clerk II	3.0	3.0	3.0	3.0	0.0	N/A
Program Total	**18.0**	**18.0**	**17.0**	**18.0**	**1.0**	**5.9%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907022A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$73,107	0.0
Operations		
None	$0	
Equipment		
None	$0	

Accounts Program

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907022A-5101 Regular Wages: Restore E/P and funding for an Assistant Accounts System Administrator that was deleted in FY 2018.	$56,667	1.0
OTHER PREMIUM PAY:		
907022A-5205 Overtime: Additional funding for HRMS, One Solution upgrade and to complete CAFR.	$65,000	
Operations		
SERVICES:		
907022B-6132 Professional Services: Additional funding for audit support.	$10,000	
TRAVEL:		
907022B-6201 Airfare, Transportation: Increaase for two payroll, two general ledger, one claims, and three administrative staff to attend annual training.	$6,000	
907022B-6223 Per Diem Reportable Non-Taxable: Increaase for two payroll, two general ledger, one claims, and three administrative staff to attend annual training.	$3,000	
OTHER COSTS:		
907022B-6230 Registration/Training Fees: Increaase for two payroll, two general ledger, one claims, and three administrative staff to attend annual training.	$2,200	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$142,867**	**1.0**

Financial Services Program – RPT

Program Description

The Real Property Assessment (RPA) Division is funded under the Financial Services Program. The RPA Division is responsible for assessing all real property in the County of Maui. RPA Division also maintains property ownership records, administers various exemptions and use programs, maintains the county's GIS base map, and establishes TMK for parcels that are designated on the county's GIS maps. The Department of Planning relies on information from RPA for zoning and permit planning purposes. RPA has two service locations throughout the County of Maui.

Population Served

The RPA Division serves approximately 155,000 residents and non-residents of Maui County.

Services Provided

The RPA Division provides property assessments, exemptions, and GIS base layer and mapping.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Increase public awareness by providing educational seminars and enhanced notices.				
1. Conduct at least eight public sessions annually to educate the public about services provided	# of public sessions conducted annually	4 / 8	8 / 5	8
	% of satisfaction survey results returned as useful	N/A / N/A	100% / 100%	100%
2. Convert all forms to online fillable forms by June 2019	% of online fillable forms completed	40% / 35%	50% / 50%	100%
Goal #2: Improve the efficiency and accuracy of assessments.				
1. Meet International Association of Assessing Officers IAAO standard for property characteristics verification which is at least once every 6 years.	7,584 parcels reviewed	Yes / N/A	Yes / No	100%
2. Meet the standard of maintaining a ratio of "good" or higher (90% - 110%).	Median ratio = assessed value to sales price	N/A / N/A	Yes / N/A	Yes
Goal #3: Strengthen and support the professionalism and skills of our workforce by providing educational and training opportunities.				
1. Provide staff with IAAO continuing education classes	% who complete IAAO continuing education classes	100% / 100%	100% / 30%	100%
2. Provide staff with at least eight (8) "in-house" training sessions annually	# of training sessions completed	10 / 17	8 / 8	8
	% of participants survey the class as useful	N/A / N/A	100% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Strengthen and support the professionalism and skills of our workforce by providing educational and training opportunities (Cont'd)				
3. Provide staff with continuing education courses to maintain their IAAO designations (14 hours per year)	# of course hours completed	N/A / N/A	28 / 28	28
Goal #4: Focus on enforcement and compliance efforts for home exemption and condominium use programs, agricultural dedication and agricultural use.				
1. Increase the rate of compliance reviews for the home exemption program	Amount of enforcement revenue	N/A / N/A	$200,000/ $965,631	$200,000
2. Increase compliance reviews relating to the condominium use program	Amount of condo classification revenue	N/A / N/A	$100,000/ ($19,842)	100,000
3. Meet rules and regulations requirement for all parcels receiving an agricultural dedication to be inspected each year	% of 653 parcels that were inspected	25% / 16%	100% / 21%	100%
4. Meet IAAO standard for property characteristics verification of agricultural parcels that receive "agricultural use" which is at least once every six (6) years	% of 680 parcels that were inspected	25% / 28%	100% / 9%	100%

Financial Services Program – DMVL

Program Description

The Division of Motor Vehicle and Licensing (DMVL) is funded under the Financial Services Program. DMVL provides direct service to the citizens of Maui County by issuing new and renewal driver licenses, motor vehicle registrations, various county business licenses, disabled parking placards, taxi drivers' permits, and dog and bicycle licenses. DMVL collects payments on behalf of the Department of Water Supply and Department of Environmental Management for water and sewer fees, respectively. Administered on behalf of the State of Hawaii are commercial driver licensing, periodic motor vehicle inspection, state identification issuance, issuance of disabled person's parking placards and the collection of motor vehicle registration fees and weight taxes.

Population Served

The DMVL serves the general and driving public, vehicle dealerships, bicycle and moped dealers, car rental agencies, various federal agencies, and other state and local government entities.

Services Provided

The DMVL administers motor vehicle and licensing laws.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Strengthen and support the professionalism and skills of our workforce.				
1. Increase the rate of trainings conducted annually	% of supervisory developmental training plans completed	100% / 100%	100% / 87%	100%
	% of employee's developmental training plans completed	100% / 100%	100% / 85%	100%
Goal #2: Improve services to major population centers by efficiently allocating the provisioning of DMVL services between the main and other satellite offices and providing convenient portals for citizens to access DMVL services.				
1. Efficiently allocate the provisioning of DMVL services between the main and satellite offices to improve service to major population centers	% of total customers served by the main office	44% / 40%	44% / 47%	44%
	% of total customers served by satellite offices	56% / 60%	56% / 53%	56%
2. Increase the rate of vehicle registrations completed through alternative service portals	% of vehicle registrations completed using self-service terminals	10% / N/A	10% / N/A	40%
	% of online vehicle registration transactions	15% / 15%	15% / 16%	15%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Ensure that vehicle documents and driver credentials are issued in an accurate, secure and efficient manner through proper verification of applicant identities, authentication of documents and employees completion of annual fraudulent document recognition training (Cont'd).				
1. Increase the # of applicant identities verified through the Identity Management System (IMS) annually	# of applicant identities verified through the Identity Management System (IMS)	60,000/ 34,126	65,000/ 20,624	75,000
2. Maintain the rate of employees who completed the annual fraudulent document recognition training at 100%	% of employees who completed the annual fraudulent document recognition training	100% / 100%	100% / 97%	100%
Goal #4: Enhance the delivery of services to our customers.				
1. Reduce customer wait times	Achieve the proper balance of force & process efficiency to load to implement a 30-minute average wait time (AWT) standard at all DMVL locations			
	Service Center	45 min AWT / 31 min AWT	45 min AWT / 20 min AWT	30 min AWT
	Kihei	30 min AWT / 25 min AWT	40 min AWT / 27 min AWT	25 min AWT
	Lahaina	45 min AWT / 14 min AWT	40 min AWT / 13 min AWT	15 min AWT
	Pukalani	45 min AWT / 26 min AWT	45 min AWT / 20 min AWT	25 min AWT
Goal #5: Strengthen security and safety measures at all DMVL offices through safety awareness training and compliance with the Social Security Administration (SSA) and privacy requirements and safeguards..				
1. Complete Safety Awareness training annually	% of employees who completed the annual Safety Awareness training	100% / 100%	100% / 97%	100%
2. Comply with Department of Transportation (DOT) "Access Control Standards"	% of offices in compliance with DOT "Access Controls Standards"	100% / 100%	100% / 100%	100%
Goal #6: Promote traffic safety by ensuring new drivers are qualified and competent to operate motor vehicles on public roadways.				
1. Increase the # of new driver licenses issued annually based on knowledge and road skills tests	# of new driver licenses issued annually	8,000 / 9,411	9,000 / 4,381	9,000

Financial Services Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$37,549	$28,028	$50,000	$60,905	$10,905	21.8%
WAGES & SALARIES	$4,092,454	$4,418,325	$4,627,891	$4,894,367	$266,476	5.8%
Salaries and Wages Total	**$4,130,003**	**$4,446,353**	**$4,677,891**	**$4,955,272**	**$277,381**	**5.9%**
Operations						
MATERIALS & SUPPLIES	$180,118	$224,776	$341,845	$346,058	$4,213	1.2%
OTHER COSTS	$690,722	$584,734	$934,954	$1,224,490	$289,536	31.0%
SERVICES	$851,397	$1,137,140	$1,013,214	$1,150,362	$137,148	13.5%
TRAVEL	$69,522	$56,400	$46,243	$46,243	$0	N/A
UTILITIES	$33,566	$32,397	$37,358	$37,358	$0	N/A
Operations Total	**$1,825,325**	**$2,035,447**	**$2,373,614**	**$2,804,511**	**$430,897**	**18.2%**
Countywide Expenditures						
OTHER COSTS	$14,346	$0	$0	$0	$0	N/A
Countywide Expenditures Total	**$14,346**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$9,907	$4,539	$1,500	$11,000	$9,500	633.3%
Equipment Total	**$9,907**	**$4,539**	**$1,500**	**$11,000**	**$9,500**	**633.3%**
Program Total	**$5,979,580**	**$6,486,339**	**$7,053,005**	**$7,770,783**	**$717,778**	**10.2%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Assistant MVL Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Operations Supervisor (F/O)	2.0	2.0	2.0	2.0	0.0	N/A
Assistant Real Property Assessment Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	7.0	7.0	7.0	7.0	0.0	N/A
Commission Support Clerk	1.0	1.0	1.0	1.0	0.0	N/A
County Real Property Tax Administrator	1.0	1.0	1.0	1.0	0.0	N/A
DMVL Assistant Operations Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
DMVL Operations Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Driver License Examiner I	6.0	6.0	6.0	6.0	0.0	N/A
Driver License Examiner Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
GIS Analyst III	1.0	1.0	1.0	1.0	0.0	N/A
GIS Analyst V	1.0	1.0	1.0	1.0	0.0	N/A
Motor Vehicle and Licensing Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Property Valuation Analyst V	3.0	3.0	3.0	3.0	0.0	N/A
Real Property Appraisal Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Real Property Appraiser I	2.0	2.0	2.0	2.0	0.0	N/A
Real Property Appraiser II	3.0	3.0	3.0	3.0	0.0	N/A
Real Property Appraiser III	3.0	3.0	3.0	3.0	0.0	N/A
Real Property Appraiser IV	2.0	2.0	2.0	2.0	0.0	N/A
Real Property Appraiser V	1.0	1.0	1.0	1.0	0.0	N/A
Real Property Appraiser VI	1.0	1.0	1.0	1.0	0.0	N/A
Real Property Compliance Specialist I	1.0	2.0	2.0	2.0	0.0	N/A
Real Property Compliance Specialist II	1.0	1.0	1.0	1.0	0.0	N/A
Secretary I	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Senior County Real Property Tech Officer	1.0	1.0	1.0	1.0	0.0	N/A
Service Representative I	2.0	2.0	2.0	2.0	0.0	N/A
Service Representative II	27.0	27.7	27.7	27.7	0.0	N/A
Service Representative III	8.0	8.0	8.0	8.0	0.0	N/A
Supervising Real Property Tax Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Tax Clerk I	4.0	4.0	4.0	4.0	0.0	N/A
Tax Clerk II	1.0	1.0	1.0	1.0	0.0	N/A
Tax Maps & Records Supervisor II	1.0	1.0	1.0	1.0	0.0	N/A
Tax Maps & Records Technician I	2.0	2.0	2.0	2.0	0.0	N/A
Tax Maps & Records Technician II	2.0	2.0	2.0	2.0	0.0	N/A
Tax Maps & Records Technician III	2.0	2.0	2.0	2.0	0.0	N/A
Valuation Analyst III	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**97.0**	**98.7**	**98.7**	**98.7**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907030A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$102,220	0.0
907048A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and position reallocations.	$46,470	0.0
907063A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, positions filled at higher/lower pay scales and position reallocations.	$117,786	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
MATERIALS & SUPPLIES:		
907039B-6006 Auto plates & tags: Increase in plate orders for mopeds and National Parks specialty plates.	$3,213	
907039B-6024 Janitoria Supplies: Increase based on historical expenditures.	$1,000	
SERVICES:		
907039B-6110 Computer Services: Increase due to contract increase in per unit card production: 2017-$4.16; 2018-$4.28; 2019-$4.40.	$4,032	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
SERVICES:		
907039B-6129 Other Services: Increase due to the production of two-part driver license applications to comply with Act 167 (SLH 2016), the national Voter Registration Act, the Help America Vote Act and to provide the Office of Elections the information they need to perform their legally mandated functions.	$8,116	
907063B-6112 Contractual Services: Increase to Pictometry contract.	$125,000	
OTHER COSTS:		
907039B-6221 Miscellaneous Other Costs: Increase expense due to absorption of MVR renewal self-service Terminals & internet transaction fees.	$285,007	
Equipment		
MACHINERY AND EQUIPMENT:		
907063C-7031 Computer Equipment: $2,000 for the purchase of a laptop for appraisal & compliance and $9,000 for two computers/monitors for new mass appraisal standards compliance.	$11,000	
TOTAL PROPOSED EXPANSION BUDGET	**$437,368**	**0.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$3,692	$1,148	$156,441	$169,260	$12,819	8.2%
WAGES & SALARIES	$675,575	$678,460	$732,086	$765,988	$33,902	4.6%
Salaries and Wages Total	**$679,267**	**$679,608**	**$888,527**	**$935,248**	**$46,721**	**5.3%**
Operations						
MATERIALS & SUPPLIES	$1,093	$4,172	$7,450	$7,450	$0	N/A
OTHER COSTS	$19,659	$20,316	$24,940	$24,940	$0	N/A
SERVICES	$85,300	$46,163	$75,698	$75,698	$0	N/A
SPECIAL PROJECTS	$0	$0	$0	$0	$0	N/A
TRAVEL	$2,091	$1,687	$11,414	$11,414	$0	N/A
UTILITIES	$1,741	$1,564	$1,920	$1,920	$0	N/A
INTERFUND COST RECLASSIFICATION	$648,254	$695,055	$589,071	$715,633	$126,562	21.5%
Operations Total	**$758,137**	**$768,956**	**$710,493**	**$837,055**	**$126,562**	**17.8%**
Countywide Expenditures						
OTHER COSTS	$1,604	$1,830	$0	$0	$0	N/A
Countywide Expenditures Total	**$1,604**	**$1,830**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$3,350	$0	$0	$0	N/A
Equipment Total	**$0**	**$3,350**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,439,008**	**$1,453,745**	**$1,599,020**	**$1,772,303**	**$173,283**	**10.8%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Driver License Examiner II	2.0	2.0	2.0	2.0	0.0	N/A
Motor Vehicle Control Inspector	2.0	2.0	2.0	2.0	0.0	N/A
Service Representative I	1.0	1.0	1.0	1.0	0.0	N/A
Service Representative II	8.0	8.3	8.3	8.3	0.0	N/A
Service Representative II (FRS)	2.0	2.0	2.0	2.0	0.0	N/A
Service Representative III	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Motor Vehicle Control Inspector	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**17.0**	**17.3**	**17.3**	**17.3**	**0.0**	**N/A**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Commercial Driver's License (CDL) Program	No	No	$508,540	$550,347	$548,321	$625,342
Periodic Motor Vehicle Inspection Program	No	No	$465,379	$507,769	$478,028	$538,819
State Disability and Communications Access Board (DCAB) Program	Yes	No	$0	$11,504	$12,038	$11,170
State Identification (SID) Program	No	No	$201,024	$218,051	$212,445	$236,502
State Motor Vehicle Registration Program	No	No	$331,187	$361,082	$348,188	$360,470
TOTAL			**$1,506,130**	**$1,648,753**	**$1,599,020**	**$1,772,303**

Grant Award Description

Commercial Driver's License Program

The Commercial Driver's License (CDL) Program is funded by the State Department of Transportation to provide assistance to CDL applicants and to administer required proficiency tests for the operation of commercial motor vehicles (large trucks and buses) in conformance with federal standards.

Periodic Motor Vehicle Inspection Program

The Periodic Motor Vehicle Inspection Program is funded by the State Department of Transportation to provide supervision and oversight of the passenger motor vehicle inspection stations.

State Disability and Communications Access Board (DCAB) Program

Reimbursement received from the State of Hawaii, Department of Health, Disability and Communications Access Board for the Statewide Program on Parking for Persons with Disabilities. A fee is not charged to the customer for a long-term parking placard.

Grant Award Description (Cont'd)

State Identification Program

The State Identification (SID) Program is funded by the State Department of Transportation to provide assistance to applicants wishing to obtain civil identification.

State Motor Vehicle Registration Program

The State Motor Vehicle Registration Program provides state mandated services and assistance in the collection of state funds.

Purchasing Program

Program Description
The Purchasing Program administers construction bids and procures goods and services for the County of Maui.

Countywide Outcome(s)
The Purchasing Program administers construction bids and procures goods and services for the County of Maui.

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy

Population Served
The Purchasing Program serves all county departments and contractors bidding and procuring goods and services.

Services Provided
The Purchasing Program provides procurement services.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide excellent customer service to our internal customers through efficiency.				
1. Maintain rate of total requisitions completed within two days from receipt date	% of total requisitions completed within two days	99% / 99%	99% / 99%	99%
2. Maintain rate of contract documents processed within two days from receipt date	% of contract documents processed within two days of receipt date	99% / 99%	99% / 99%	99%
Goal #2: Improve efficiency in processing bids and procurement of goods and services.				
1. Increase utilization of decentralized requisitioning	% of non-construction bids utilizing online platform	50% / N/A	70% / 70%	100%
Goal #3: Strengthen and support the professionalism and skills of our workforce.				
1. Cross training of all new staff	% of workload that can be completed by at least 2 personnel within the division.	80% / N/A	90% / 80%	90%
2. Provide initial and/or annual pCard training	% of pCard holders and administrators who receive refresher training	N/A / N/A	N/A / N/A	100%
3. Implement updated travel procedures and forms & provide training to departmental staff	% of implementation of new procedures, forms and staff training	N/A / N/A	N/A / N/A	100%

Purchasing Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$858	$3,439	$800	$1,400	$600	75.0%
WAGES & SALARIES	$343,560	$361,814	$374,398	$399,048	$24,650	6.6%
Salaries and Wages Total	**$344,418**	**$365,252**	**$375,198**	**$400,448**	**$25,250**	**6.7%**
Operations						
MATERIALS & SUPPLIES	$4,232	$3,174	$4,534	$4,534	$0	N/A
OTHER COSTS	$41,703	$42,452	$49,221	$50,971	$1,750	3.6%
SERVICES	$8,168	$11,142	$6,500	$6,500	$0	N/A
TRAVEL	$846	$4,413	$4,800	$4,800	$0	N/A
UTILITIES	$2,927	$2,074	$3,276	$3,276	$0	N/A
Operations Total	**$57,876**	**$63,255**	**$68,331**	**$70,081**	**$1,750**	**2.6%**
Equipment						
LEASE PURCHASES	$0	$0	$3,600	$3,600	$0	N/A
Equipment Total	**$0**	**$0**	**$3,600**	**$3,600**	**$0**	**N/A**
Program Total	**$402,294**	**$428,508**	**$447,129**	**$474,129**	**$27,000**	**6.0%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Buyer I	1.0	1.0	1.0	1.0	0.0	N/A
Central Purchasing Agent	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Contracts Clerk	2.0	2.0	2.0	2.0	0.0	N/A
Purchasing Specialist II	1.0	1.0	1.0	1.0	0.0	N/A
Purchasing Specialist IV	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907055A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$24,650	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

Treasury Program

Program Description

The Treasury Division consists of two sections: (a) Investment and Banking section, which provides the centralized management & investment of the county's cash, ensuring its investments are secure and adequately collateralized, along with debt management responsibilities and billing and collecting for various county charges; and (b) Real Property Tax (RPT) & Fee Collections section, which collects all real property taxes and fees, administers the tax relief program and oversees the tax sale of properties with delinquent taxes.

Population Served

The Treasury Program serves the county departments and the citizens of the County of Maui.

Services Provided

The Treasury Program manages county funds by providing banking, debt management, non RPT revenue collection, real property taxes and fees collection, processing of circuit tax breaker applications and management of delinquent property tax sales.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Manage the County's investments to ensure safety, liquidity and yield in conformance with the County's Investment Policy.				
1. Maintain safety of county funds	% of funds invested to ensure the preservation of principal	100% / 100%	100% / 100%	100%
	% of investments in collateralized CD's, U.S. Treasuries, and U.S. Agency Bonds	100% / 100%	100% / 100%	100%
	No single investment type exceeds 30% (portfolio diversification)	Yes / Yes	Yes / Yes	Yes / Yes
2. Maintain fund requests being met within 30 days from the date of request	% of fund requests met within 30 days of the request	100% / 100%	100% / 100%	100%
3. Maintain an average rate of return of ≥ 1 year Treasury bill rate	Average return on County's investment portfolio is ≥ 1 year Treasury bill rate	Yes / Yes	Yes / No	Yes
Goal #2: Manage the County's cash in the most efficient and cost-effective manner for collections and payments.				
1. Minimize the cost of transactions (average monthly earnings credit is higher than the average monthly total analyzed fees)	Average monthly earnings credit of investable balance	N/A / N/A	Higher/ Lower	Higher
	Average monthly total analyzed fees	N/A / N/A	Lower/ Higher	Lower

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Manage the County's cash in the most efficient and cost-effective manner for collections and payments. (Cont'd).				
2. Minimize the interval between the time when cash is received and the time it is deposited in a financial institution	# of County agencies participating in electronic check deposits compared to those participating in traditional deposits annually	N/A / N/A	10 / 8	12
	% of armored car deposits picked-up on schedule	N/A / N/A	90% / 100%	90%
Goal #3: Maintain prudent and conservative debt management practices.				
1. All debt service payments are paid when due	% of General Obligation (G.O.) Bonds debt paid on time	100% / 100%	100% / 100%	100%
	% of State Revolving Fund (SRF) and/or USDA debt paid on time	100% / 100%	100% / 100%	100%
2. Meets all statutory requirements and deadlines	Continuing Disclosure Reports are submitted to DAC on or before February 11th	N/A / N/A	Yes / N/A	Yes
	Short-term Investments Quarterly Reports submitted on or before deadlines	N/A / N/A	Yes / Yes	Yes
	Summary of Total Funded Indebtedness Report submitted on or before July 1st	N/A / N/A	Yes / Yes	Yes
3. Assess timing of next G.O. Bond Issuance	Monitor amount of General Fund loaned to capital improvement projects is ≤ $55 million	Yes / Yes	Yes / Yes	Yes
Goal #4: Provide for efficient collection of real property tax revenues.				
1. Maintain the rate of real property taxes collected, within the same fiscal year as billed, at 90% or higher	% of revenues collected within the same fiscal year as billed	99% / 97%	99% / 55%	99%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #4: Provide for efficient collection of real property tax revenues (Cont'd).				
2. Maintain the rate of real property taxes recorded within one day from the receipt date at 100%	% of real property tax revenues recorded within one day from the date of receipt	100% / 100%	100% / 100%	100%
3. Increase the rate of delinquent taxes collected within one year of original billing date	% of delinquent taxes collected within one year of original billing date	80% / 87%	80% / 35%	85%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$22,210	$18,536	$3,000	$4,650	$1,650	55.0%
WAGES & SALARIES	$558,229	$630,326	$666,890	$790,382	$123,492	18.5%
Salaries and Wages Total	**$580,440**	**$648,862**	**$669,890**	**$795,032**	**$125,142**	**18.7%**
Operations						
MATERIALS & SUPPLIES	$14,754	$48,265	$46,819	$49,364	$2,545	5.4%
OTHER COSTS	$5,542	$8,872	$16,000	$19,000	$3,000	18.8%
SERVICES	$174,429	$336,116	$480,514	$409,450	-$71,064	-14.8%
TRAVEL	$4,356	$11,807	$10,700	$10,700	$0	N/A
UTILITIES	$0	$240	$300	$300	$0	N/A
Operations Total	**$199,081**	**$405,300**	**$554,333**	**$488,814**	**-$65,519**	**-11.8%**
Equipment						
LEASE PURCHASES	$0	$0	$2,500	$2,500	$0	N/A
MACHINERY & EQUIPMENT	-$45	$1,620	$0	$14,830	$14,830	N/A
Equipment Total	**-$45**	**$1,620**	**$2,500**	**$17,330**	**$14,830**	**593.2%**
Program Total	**$779,476**	**$1,055,782**	**$1,226,723**	**$1,301,176**	**$74,453**	**6.1%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	3.0	3.0	3.0	3.0	0.0	N/A
Accountant II	2.0	2.0	2.0	3.0	1.0	50.0%
Accountant III	1.0	1.0	1.0	1.0	0.0	N/A
Cashier II	4.0	4.0	4.0	4.0	0.0	N/A
Delinquent Tax Collection Assistant I	2.0	2.0	2.0	2.0	0.0	N/A
Delinquent Tax Collection Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Revenue Administrator	0.0	0.0	0.0	1.0	1.0	N/A
Treasurer	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**14.0**	**14.0**	**14.0**	**16.0**	**2.0**	**14.3%**

Treasury Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907075A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and position reallocations.	$24,804	0.0
Operations		
SERVICES:		
907074B-6132 Professional Services: Deletion of Council added appropriation for a third-party investment consultant.	-$94,814	
907075B-6132 Professional Services: Budget transferred to 907075B-6138.	-$30,000	
907075B-6138 R & M - Services/Contracts: Budget transferred from 907075B-6132	$30,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907074A-5101 Regular Wages: Proposed expansion positions in FY 2019 for an Accountant II and Revenue Administrator.	$91,746	2.0
Operations		
MATERIALS & SUPPLIES		
907074B-6037 Office Supplies: Increase based on historical expenditures.	$1,500	
SERVICES:		
907075B-6138 R & M - Services/Contracts: Increase for conversion of cashiering system to iNOVAH.	$20,000	
OTHER COSTS:		
907074B-6250 Training Fees/Seminars: Additional funding for annual certification of countywide cashiers and supervisor training.	$3,000	
Equipment		
MACHINERY & EQUIPMENT		
907074C-7036 Furniture/Fixtures: Workstations for Accountant II and Revenue Administrator expansion positions.	$3,000	
907075C-7042 Office Equipment: Printer, check scanner, cash drawer for iNovah implementation in RPT collection section	$11,830	
TOTAL PROPOSED EXPANSION BUDGET	**$131,076**	**2.0**

Maui Redevelopment Program

Program Description

The Maui Redevelopment Program is established to correct and prevent slum, blight and disinvestment conditions that can create economic or social liabilities to the County. The Redevelopment Program's work includes strategic land use planning, development, property acquisition, and program coordination to support reinvestment in vulnerable neighborhoods and districts.

Countywide Outcome(s)

The Accounts Program supports the following countywide outcome(s):

- A Strong Diversified Economy
- A Healthy and Sustainable Community
- A Prepared, Safe and Livable Community
- Suitable Public Infrastructure

Population Served

The current focus of the Maui Redevelopment Program is centered on Wailuku Town which is the seat of government and effectively services the entire population of Maui County.

Services Provided

The Redevelopment Program will provide long range and strategic planning for the redevelopment areas including development packaging, infrastructure coordination, propose policy and legislative amendments and encourage private sector investment. The agency will be responsible for the maintenance, security and programming of the public facilities and amenities in the district. The program will staff the Maui Redevelopment Agency, review development projects and facilitate permitting. The program will coordinate the development of the Wailuku Civic Hub project and all communications and mitigating programs associated its construction.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Orchestrate key infrastructure projects that catalyze the private sector to reinvest.				
1. Redevelop the Wailuku municipal parking lot with opportunities for mixed-use development that will create an activity generator	% complete with Design and Construction	25% / N/A	33% / N/A	45%
2. Install storm water facilities where flooding is recurring and problematic	% complete of Vineyard Street storm water project	10% / N/A	50% / N/A	75%
	% complete Church Street storm water project	10% / N/A	50% / N/A	75%
3. Improve parking and circulation in Wailuku	Double the # of parking stalls at the municipal lot	25% / N/A	33% / N/A	45%
	Improve pedestrian connections on Vineyard and Church	10% / N/A	50% / N/A	75%

Maui Redevelopment Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Orchestrate key infrastructure projects that catalyze the private sector to reinvest (Cont'd).				
3. Improve parking and circulation in Wailuku (Cont'd)	Develop a downtown shuttle service	0% / N/A	Pilot / N/A	100%
	Install way-finding and signage to direct visitors to parking and key destinations	0% / N/A	30% / N/A	100%
	Manage County owned on-street and off-street parking facilities and develop a fee structure	0% / N/A	20% / N/A	80%
4. Monitor reinvestment in the neighborhood	# of building permits	7 / N/A	15 / N/A	25
	# storefront vacancies	4 / N/A	4 / N/A	4
	Increase in assessed values in the district	$72,110,000/ N/A	$76,320,000 / N/A	$80,899,200
Goal #2: Mitigate the construction impacts to neighborhood businesses and users.				
1. Protect property owner and County interests throughout construction	# of unilateral agreements, easement dedications and pro rata share agreements executed	0 / N/A	5 / N/A	20
	# of private property owners that improved lateral connections to services	0 / N/A	0 / N/A	15
2. Connect business owners with assistance programs offered by partner organizations	# workshops focused on construction	N/A / N/A	N/A / N/A	17,500
	# participants involved in workshops	14 / N/A	25 / N/A	65
	# businesses connected to grants or loans	0 / N/A	10 / N/A	15
3. Provide consistent information about construction impacts	# monthly website updates and social media	1 / N/A	4 / N/A	12
	# of users registered to receive updates to website	156 / N/A	500 / N/A	2,500
	# of direct mailings	0 / N/A	4 / N/A	12
	# radio & print ads and news stories	4 / N/A	12 / N/A	24

Maui Redevelopment Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Mitigate the construction impacts to neighborhood businesses and users (Cont'd).				
4. Provide new reasons for people to visit Wailuku during the construction	# of community events	12 / N/A	25 / N/A	50
	# private non-profit events and programs hosted in Wailuku	2 / N/A	3 / N/A	5
	# must see installations	1 / N/A	5 / N/A	10
Goal #3: Manage publicly owned spaces.				
1. Expand the cleaning services in the Clean and Safe Program	# lineal feet of maintenance and trash collection	1,200 / N/A	2,200 / N/A	3,300
2. Ensure the neighborhood is well lit during evening hours	# service requests for lighting installation/replacement	1 / N/A	15 / N/A	20
	# new street lights installed	0 / N/A	5 / N/A	64
3. Landscaping maintenance	# hours of landscape and tree maintenance per month	1 / N/A	8 / N/A	8

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$287,652	$287,652	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$287,652**	**$287,652**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$6,000	$6,000	N/A
OTHER COSTS	$0	$0	$0	$32,500	$32,500	N/A
SERVICES	$0	$0	$0	$1,003,500	$1,003,500	N/A
TRAVEL	$0	$0	$0	$18,000	$18,000	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
Operations Total	**$0**	**$0**	**$0**	**$1,060,000**	**$1,060,000**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$16,200	$16,200	N/A
Equipment Total	**$0**	**$0**	**$0**	**$16,200**	**$16,200**	**N/A**
Program Total	**$0**	**$0**	**$0**	**$1,363,852**	**$1,363,852**	**N/A**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Manager	0.0	0.0	0.0	1.0	1.0	N/A
Deputy Manager	0.0	0.0	0.0	1.0	1.0	N/A
CIP Coordinator	0.0	0.0	0.0	1.0	1.0	N/A
Secretary	0.0	0.0	0.0	1.0	1.0	N/A
Program Total	**0.0**	**0.0**	**0.0**	**4.0**	**4.0**	**N/A**

Maui Redevelopment Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
907028B-6132 Professional Services: Budget transferred from Department of Planning, $133,500 from 909036B-6132 and $200,000 909038B-6132.	$333,500	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
907028A-5101 Regular Wages: Proposed expansion positions in FY 2019 for a Manager, Deputy Manager, CIP Coordinator, and Secretary I.	$287,652	4.0
Operations		
MATERIALS & SUPPLIES:		
907028B-6024 Janitorial Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6031 Repairs & Maintenance Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6034 Medical & Safety Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6035 Miscellaneous Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$2,500	
907028B-6037 Office Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6040 Postage: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6051 Safety Supplies: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6060 Small Equipment - under $1000: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
SERVICES:		
907028B-6112 Contractual Service: Anticipated expenditures for proposed Maui Redevelopment Program.	$670,000	
TRAVEL:		
907028B-6201 Airfare, Transportation: Anticipated expenditures for proposed Maui Redevelopment Program.	$10,000	
907028B-6204 Mileage & Allow Rptble Non-Tax: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6222 Per Diem Non-Reportable: Anticipated expenditures for proposed Maui Redevelopment Program.	$5,000	

Maui Redevelopment Program

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
TRAVEL:		
907028B-6223 Per Diem Reportable Non-Taxable: Anticipated expenditures for proposed Maui Redevelopment Program.	$2,000	
907028B-6226 Per Diem S/D/T Taxable: Anticipated expenditures for proposed Maui Redevelopment Agency.	$400	
907028B-6252 Per Diem Reportable Taxable: Anticipated expenditures for proposed Maui Redevelopment Program.	$100	
OTHER COSTS:		
907028B-6212 Dues: Anticipated expenditures for proposed Maui Redevelopment Program.	$2,000	
907028B-6218 Meal Allowance: Anticipated expenditures for proposed Maui Redevelopment Program.	$500	
907028B-6221 Miscellaneous Other Costs: Anticipated expenditures for proposed Maui Redevelopment Program.	$9,000	
907028B-6225 Publications & Subscriptions: Anticipated expenditures for proposed Maui Redevelopment Program.	$1,000	
907028B-6230 Registration/Training Fees: Anticipated expenditures for proposed Maui Redevelopment Program.	$5,000	
907028B-6235 Rentals: Anticipated expenditures for proposed Maui Redevelopment Program.	$10,000	
907028B-6244 Computer Software: Anticipated expenditures for proposed Maui Redevelopment Program.	$5,000	
Equipment		
MACHINERY AND EQUIPMENT:		
907028C-7031 Computer Equipment: Anticipated expenditures for proposed Maui Redevelopment Program.	$8,000	
907028C-7043 Office Furniture: Anticipated expenditures for proposed Maui Redevelopment Program.	$8,200	
TOTAL PROPOSED EXPANSION BUDGET	**$1,030,352**	**4.0**

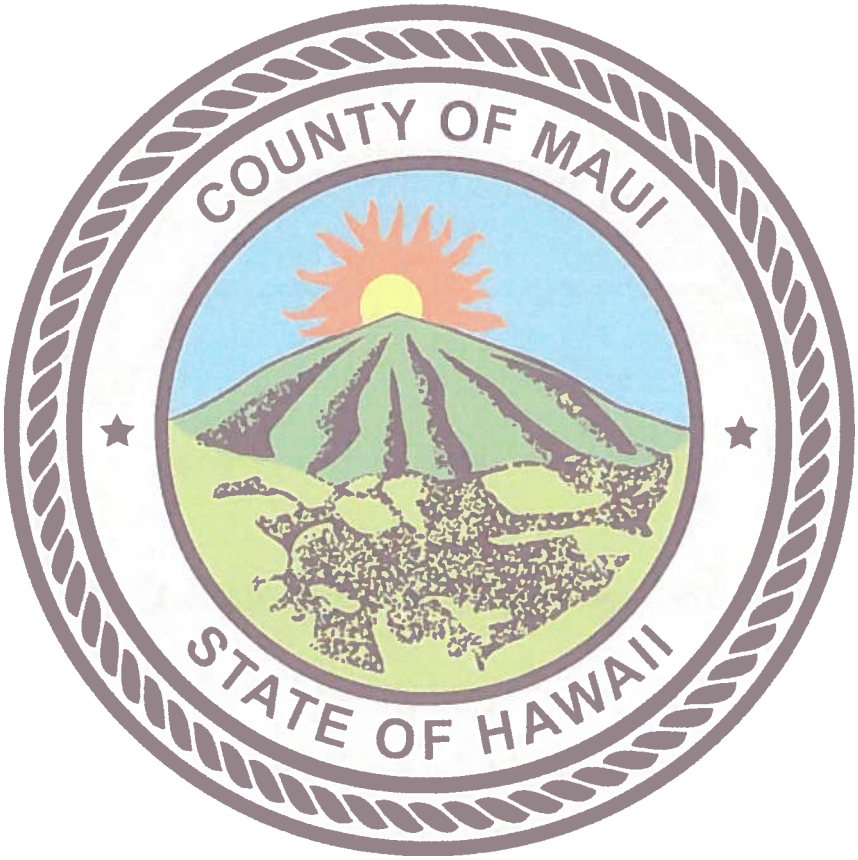
Countywide Costs Program

Expenditures Summary

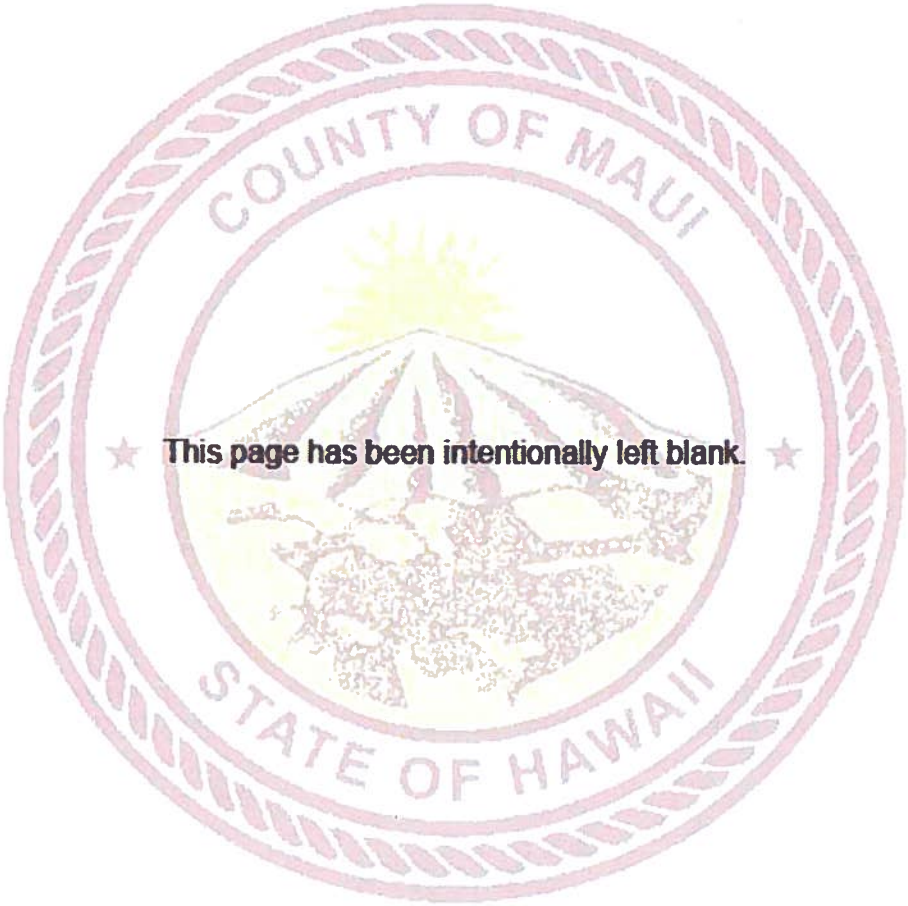
Program/ Character	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed	Change Amount	Change Percent
Countywide Costs						
Fringe Benefits	$70,645,457	$57,001,258	$93,976,551	$97,145,417	$3,168,866	3.4%
Fringe Benefits Reimbursements	-$17,724,492	$0	-$20,535,928	-$20,893,563	-$357,635	1.7%
Bond Issuance & Debt Service	$30,005,027	$35,386,801	$40,859,235	$40,491,793	-$367,442	-0.9%
Supplemental Transfers	$16,515,042	$14,595,395	$17,106,116	$6,627,113	-$10,479,003	-61.3%
Insurance Programs & Self Insurance	$9,901,337	$7,152,592	$12,700,000	$14,245,384	$1,545,384	12.2%
Open Space, Natural, Cultural Resources & Scenic Views Preservation	$2,555,842	$2,734,892	$3,031,757	$3,315,692	$283,935	9.4%
Affordable Housing Fund	$5,111,683	$5,469,783	$6,063,514	$6,631,384	$567,870	9.4%
General Costs	$1,035,708	$893,116	$1,036,126	$1,146,126	$110,000	10.6%
Overhead Reimbursements	-$19,815,583	-$20,639,468	-$21,176,292	-$19,483,547	$1,692,745	-8.0%
Emergency Fund	$4,000,000	$4,000,000	$0	$6,500,000	$6,500,000	N/A
Post-Employment Obligations Fund	$14,930,000	$16,172,000	$17,000,000	$18,000,000	$1,000,000	5.9%
One Main Plaza Lease	$0	$0	$373,451	$373,451	$0	N/A
Program Total	**$117,160,021**	**$122,766,369**	**$150,434,530**	**$154,099,250**	**$3,664,720**	**2.4%**

FUND TOTAL	**$117,160,021**	**$122,766,369**	**$150,434,530**	**$154,099,250**	**$3,664,720**	**2.4%**

Note: True sum may be different due to rounding.



Fire & Public Safety



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Department Summary

Mission

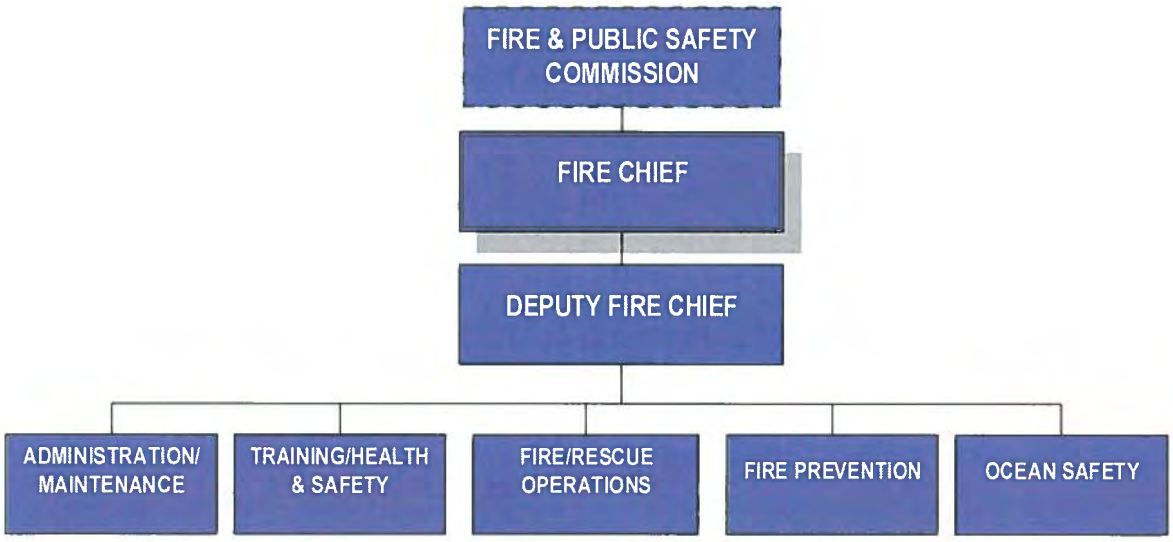
The Department of Fire and Public Safety is dedicated to protect and preserve life, environment and property.

Countywide Outcome(s)

The Department of Fire and Public Safety supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Department has core values that it uses as a guide to accomplish its mission. The pursuit of excellence and demonstrating high professional standards are critical to ensure the best possible service for the community. There is a commitment to be involved in the community and be accountable for honest and ethical behavior. Providing effective and responsive means of communication throughout the organization and the community is essential. The best health and safety programs are provided for the employees' well-being and operational readiness. Teamwork and shared leadership are integral to this organization. Seeking out and implementing innovative and progressive thinking to address change effectively will benefit those that are served by this department.

Operations

The Department has ten fire stations on Maui, three on Molokai and one on Lanai. These stations, along with Fire Prevention, Training, and Health and Safety Bureaus, Mechanic Shop and Administrative Services, all work together to provide the necessary services for the residents and visitors of Maui County. The Fire and Public Safety Commission reviews the operations of the Department of Fire and Public Safety and the Maui Emergency Management Agency, and makes recommendations for changes.

External Factors Description

Department Summary

Departmental opportunities include the following:

- Grant funding opportunities;
- Accreditation process in the initial stages;
- Positive community relations;
- Large pool of in-house trainers;
- Collaborative relationship with the Fire and Public Safety Commission and other government entities; and
- Cooperation from private businesses and other county departments during large brushfires.

Departmental threats include the following:

- Risk of lawsuits and legal liabilities as a result of departmental actions (negligence, variance from professional standards, negligent supervision, personnel practice liability, etc.);
- Community growth that exceeds the department's service delivery capabilities;
- Effect of natural and man-made disasters and threats (loss of infrastructure, staffing shortages, terrorism, etc.) and other environmental factors;
- Economic shortfalls that affect the fire department's budget resources;
- Cost of living outpacing worker income; and
- Substance abuse, stress and personal relationships that distract from job performance.
- Accreditation process stalled due to inadequate data and lack of manpower/funds.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$4,228,787	$4,610,168	$4,502,025	$6,198,953	$1,696,928	37.7%
WAGES & SALARIES	$22,992,006	$27,604,959	$28,610,513	$30,077,245	$1,466,732	5.1%
Salaries and Wages Total	**$27,220,793**	**$32,215,128**	**$33,112,538**	**$36,276,198**	**$3,163,660**	**9.6%**
Operations						
MATERIALS & SUPPLIES	$1,072,947	$849,302	$1,393,453	$1,239,596	-$153,857	-11.0%
SERVICES	$1,705,939	$1,645,663	$1,551,230	$1,972,078	$420,848	27.1%
UTILITIES	$745,340	$731,468	$814,930	$838,659	$23,729	2.9%
TRAVEL	$285,566	$197,917	$279,133	$280,833	$1,700	0.6%
OTHER COSTS	$672,749	$683,071	$1,139,863	$1,139,869	$6	0.0%
SPECIAL PROJECTS	$18,850	$1,500	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$0	$95,138	$459,374	$471,973	$12,599	2.7%
Operations Total	**$4,501,391**	**$4,204,059**	**$5,637,983**	**$5,943,008**	**$305,025**	**5.4%**
Countywide Expenditures						
OTHER COSTS	$31,309	$31,746	$32,400	$32,400	$0	N/A
Countywide Expenditures Total	**$31,309**	**$31,746**	**$32,400**	**$32,400**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$5,281	$5,281	$5,282	$5,282	$0	N/A
MACHINERY & EQUIPMENT	$627,782	$2,218,704	$623,800	$1,489,548	$865,748	138.8%
Equipment Total	**$633,063**	**$2,223,986**	**$629,082**	**$1,494,830**	**$865,748**	**137.6%**
Department Total	**$32,386,557**	**$38,674,918**	**$39,412,003**	**$43,746,436**	**$4,334,433**	**11.0%**

Department Summary

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration/Maintenance Program	20.0	20.0	15.0	17.0	2.0	13.3%
Fire Prevention Program	11.0	11.0	11.0	12.0	1.0	9.1%
Fire/Rescue Operations Program	285.0	283.0	289.0	287.0	-2.0	-0.7%
Training Program	8.0	8.0	8.0	10.0	2.0	25.0%
Ocean Safety Program	0.0	61.5	62.5	69.5	7.0	11.2%
Department Total	**324.0**	**383.5**	**385.5**	**395.5**	**10.0**	**2.6%**

Administration/Maintenance Program

Program Description

The Administration/Maintenance Program includes the administrative section and the fire mechanic maintenance section. It reviews recommendations from the Fire and Public Safety Commission.

Countywide Outcome(s)

The Administration/Maintenance Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program provides services to department personnel and the Fire and Public Safety Commission.

Services Provided

The program provides administrative assistance for all department programs, maintains the supplies and equipment inventories, maintains all department vehicles, ensures that all personnel matters are addressed and that all department rules and regulations are enforced, and develops and manages the department's annual budget.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: To achieve Fire Service Accreditation via the Center for Public Safety Excellence.				
1. Address 8 core competency shortcomings identified by accreditation report	# of core competencies resolved	N/A / N/A	N/A / N/A	1
Goal #2: Be a leader in sustainable energy within the County of Maui.				
1. Reduce the amount of energy needed to operate facilities	Overall % decrease of energy consumption for the Department	N/A / N/A	N/A / N/A	2%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$104,918	$107,742	$15,000	$86,050	$71,050	473.7%
WAGES & SALARIES	$1,298,866	$1,500,946	$1,218,924	$1,329,885	$110,961	9.1%
Salaries and Wages Total	**$1,403,784**	**$1,608,688**	**$1,233,924**	**$1,415,935**	**$182,011**	**14.8%**
Operations						
MATERIALS & SUPPLIES	$365,377	$297,081	$53,007	$58,004	$4,997	9.4%
SERVICES	$87,316	$117,488	$91,329	$111,811	$20,482	22.4%
UTILITIES	$285,612	$293,504	$294,754	$307,411	$12,657	4.3%
TRAVEL	$90,564	$58,225	$50,303	$50,303	$0	N/A
OTHER COSTS	$43,015	$42,135	$70,775	$70,775	$0	N/A
Operations Total	**$871,884**	**$808,433**	**$560,168**	**$598,304**	**$38,136**	**6.8%**

Administration/Maintenance Program

Expenditures Summary by Character & Object – General Fund (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Countywide Expenditures						
OTHER COSTS	$30,574	$30,929	$32,400	$32,400	$0	N/A
Countywide Expenditures Total	**$30,574**	**$30,929**	**$32,400**	**$32,400**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$2,570	$2,570	$2,570	$2,570	$0	N/A
MACHINERY & EQUIPMENT	$122,947	$40,796	$0	$0	$0	N/A
Equipment Total	**$125,517**	**$43,366**	**$2,570**	**$2,570**	**$0**	**N/A**
Program Total	**$2,431,759**	**$2,491,417**	**$1,829,062**	**$2,049,209**	**$220,147**	**12.0%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Fire Chief	2.0	2.0	2.0	2.0	0.0	N/A
Battalion Chief (Ocean Safety)	1.0	1.0	0.0	0.0	0.0	N/A
Building Maintenance Repairer	0.0	0.0	0.0	1.0	1.0	N/A
Business Administrator I	1.0	1.0	1.0	1.0	0.0	N/A
Department Personnel Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Fire Chief	1.0	1.0	1.0	1.0	0.0	N/A
Fire Chief	1.0	1.0	1.0	1.0	0.0	N/A
Fire Internal Affairs Officer	1.0	1.0	1.0	1.0	0.0	N/A
Fire Services Officer	1.0	1.0	1.0	1.0	0.0	N/A
Lead Fire Equipment Mechanic	1.0	1.0	0.0	0.0	0.0	N/A
Office Operations Assistant II	2.0	2.0	2.0	3.0	1.0	50.0%
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Secretary III	1.0	1.0	1.0	1.0	0.0	N/A
Storekeeper	1.0	1.0	1.0	1.0	0.0	N/A
Fire Equipment Mechanic	2.0	2.0	0.0	0.0	0.0	N/A
Fire Equipment Mechanic I	1.0	1.0	0.0	0.0	0.0	N/A
Program Total	**20.0**	**20.0**	**15.0**	**17.0**	**2.0**	**13.3%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911008A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$51,108	0.0
Operations		
UTILITIES:		
911008B-6178 Water Delivery Charges: Inflationary adjustment.	$12,157	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911008A-5101 Regular Wages: Proposed expansion positions in FY 2019 for a Building Maintenance Repairer and Office Operations Assistant II.	$59,853	2.0
OTHER PREMIUM PAY:		
911008A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$70,000	0.0
Operations		
MATERIALS & SUPPLIES:		
911008B-6060 Small Equipment - Under $1000: Related operation costs for the proposed Building Maintenance Repairer and Office Operations Assistant II expansion positions.	$5,000	
SERVICES:		
911008B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$20,724	
UTILITIES:		
911008B-6152 Cellular Telephone: Related operation costs for the proposed Building Maintenance Repairer expansion position.	$500	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$156,077**	**2.0**

Training Program

Program Description

The Training Program consists of the Training Bureau and the Health and Safety Bureau. The program description, population served, services provided, and key activity goals and measures for each bureau are presented separately on the following pages.

Countywide Outcome(s)

The Training Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$32,314	$21,760	$20,000	$75,150	$55,150	275.8%
WAGES & SALARIES	$499,151	$562,537	$692,808	$840,756	$147,948	21.4%
Salaries and Wages Total	**$531,466**	**$584,297**	**$712,808**	**$915,906**	**$203,098**	**28.5%**
Operations						
MATERIALS & SUPPLIES	$205,274	$112,144	$139,386	$187,602	$48,216	34.6%
SERVICES	$69,493	$74,149	$76,347	$77,763	$1,416	1.9%
UTILITIES	$5,825	$5,957	$5,525	$6,025	$500	9.0%
TRAVEL	$52,687	$20,812	$83,750	$83,750	$0	N/A
OTHER COSTS	$44,953	$32,705	$53,123	$89,873	$36,750	69.2%
Operations Total	**$378,231**	**$245,767**	**$358,131**	**$445,013**	**$86,882**	**24.3%**
Countywide Expenditures						
OTHER COSTS	$301	$360	$0	$0	$0	N/A
Countywide Expenditures Total	**$301**	**$360**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$1,553	$1,553	$1,553	$1,553	$0	N/A
MACHINERY & EQUIPMENT	$47,694	$84,689	$20,800	$431,524	$410,724	1974.6%
Equipment Total	**$49,246**	**$86,242**	**$22,353**	**$433,077**	**$410,724**	**1837.4%**
Program Total	**$959,244**	**$916,666**	**$1,093,292**	**$1,793,996**	**$700,704**	**64.1%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Fire Captain	2.0	2.0	2.0	2.0	0.0	N/A
Fire Fighter III	4.0	4.0	4.0	5.0	1.0	25.0%
Fire Fighter III (Medical Specialist)	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	0.0	0.0	0.0	1.0	1.0	N/A
Program Services Assistant	1.0	1.0	1.0	1.0	0.0	N/A
SCBA Technician	0.0	0.0	0.0	0.0	0.0	N/A
Program Total	**8.0**	**8.0**	**8.0**	**10.0**	**2.0**	**25.0%**

Training Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911420A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at a higher pay scale.	$61,404	0.0
Operations		
None	$0	
Equipment		
MACHINERY AND EQUIPMENT:		
911255C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation for the purchase of automatic external defibrilators.	-$20,800	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911420A-5101 Regular Wages: Proposed expansion positions in FY 2019 for an Office Operations Assistant II and Fire Fighter III.	$86,544	2.0
OTHER PREMIUM PAY:		
911420A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$55,000	
Operations		
MATERIALS & SUPPLIES:		
911255B-6034 Medical & Safety Supplies: Additional funding for wildland personal protective equipment to replace expired and damaged sets and for new hires.	$25,000	
911420B-6012 Construction Materials: Additional funding for joint training center props.	$10,000	
911420B-6034 Medical & Safety Supplies: Additional funding for recruit safety equipment.	$10,000	
911420B-6060 Small Equipment - Under $1000: Related operation cost for the proposed Fire Fighter III and Office Operations Assistant II expansion positions.	$5,000	
SERVICES:		
911420B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$1,416	
UTILITIES:		
911420B-6152 Cellular Telephone: Related operation cost for the proposed Fire Fighter III expansion position.	$500	
OTHER COSTS:		
911420B-6224 Physical Examinations: Related operation cost for the proposed Fire Fighter III expansion position.	$250	
911420B-6230 Registration/Training Fees: Additional funding for active shooter training.	$35,000	
911420B-6255 Uniform Allowance: Related operation cost for the proposed Fire Fighter III expansion position.	$1,500	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment		
MACHINERY AND EQUIPMENT:		
911255C-7035 Fire Equipment: Purchase of 50 turnouts at $2,100 each.	$105,000	
911255C-7044 Other Equipment: $121,000 for the purchase of 110 SCBA bottles at $1,100 each; $192,500 for the purchase of 35 SCBA packs w/cylinder at $5,500 each and $11,000 for a SCBA mask fit tester.	$324,500	
911420C-7035 Fire Equipment: Purchase of a turnout for the proposed Fire Fighter III expansion position.	$2,024	
TOTAL PROPOSED EXPANSION BUDGET	**$661,734**	**2.0**

Training Program – Training Bureau

Program Description

Under the Training Program, the Training Bureau's main purpose is to coordinate all training activities for the department, from new recruits to chief officers. Training programs focus on emergency response preparation for suppression, technical rescue, emergency medical service and hazardous material incidents, as well as support and promotion of professional development for all personnel.

Population Served

The Training Bureau serves department personnel, other county and state departments and agencies.

Services Provided

The Training Bureau provides training for firefighting, emergency medical response, technical rescue and hazardous materials emergency response; researches and evaluates tools and equipment for effectiveness; certifies personnel at appropriate levels; conducts command and control training; provides facilities, apparatus and props for realistic training; and evaluates the effectiveness of each.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE / 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide training to increase competencies for task, tactical and strategic positions within all emergency response capabilities.				
1. Complete quarterly task level (drill schedule) training for all emergency response disciplines for a total of 11,000 'ee hours	# of 'ee hours completed of drill schedule	N/A / N/A	N/A / N/A	11,000
2. Conduct Department wide large incident drills for suppression, hazardous materials and technical rescue	# of drills conducted annually	N/A / N/A	N/A / N/A	3
3. Conduct realistic training opportunities by providing access to facilities and props via 250 training sessions annually	# of training sessions utilizing training facility and props	N/A / N/A	N/A / N/A	250
Goal #2: Standardize training levels department-wide for suppression, hazardous materials and technical rescue.				
1. Maintain proficiency and consistency in firefighting and rescue disciplines by conducting 12 topic specific cadre led trainings annually	# of trainings annually	N/A / N/A	N/A / N/A	12

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Provide appropriate position specific certification for suppression, hazardous materials and technical rescue response.				
1. Promote Professional Development by conducting 250 new certification trainings annually	# of trainings annually	N/A / N/A	N/A / N/A	250
Goal #4: Ensure that employees provide an appropriate standard of care (within their defined scope of practice) to ill and/or injured members of our community calling for our assistance while protecting their own health and safety.				
1. Complete certification of the Emergency Medical Responder (EMR) level through the National Registry of Emergency Medical Technicians (NREMT), including a valid Basic Life Support (BLS) level for healthcare providers including Cardiopulmonary Resuscitation (CPR) certificate from the American Heart Association (AHA) for all uniformed personnel by June 30, 2019	% of uniformed personnel achieving or maintaining NREMT certification at the EMR level or above	40% / 40%	40% / 40%	50%

Training Program – Health and Safety Bureau

Program Description
Under the Training Program, the Health and Safety Bureau is responsible for the well-being of department personnel, along with the purchase and distribution of emergency medical service supplies.

Population Served
The Health and Safety Bureau serves the department's personnel.

Services Provided
The Health and Safety Bureau provides the supplies necessary to perform emergency medical functions effectively and safely; issues, maintains and provides training for respiratory and other personal protective equipment; manages the fitness program; provides rehabilitation and medical monitoring during large and/or prolonged incidents; and administers critical incident stress management.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Ensure compliance with Occupational Safety and Health Administration (OSHA) Respiratory Protection Standard.				
1. Maintain HIOSH compliance with respirator fit testing	% of uniformed personnel completing fit testing	100% / 92%	100% / 50%	90%
2. Complete annual flow testing of all Self Contained Breathing Apparatus (SCBA) units	% of SCBA units in service for which flow testing was performed, per year	100% / 75%	100% / 40%	100%
3. Provide quality compressed breathing air for Firefighters by conducting 16 required air sample tests annually	# of required air sample tests completed	N/A / N/A	N/A / N/A	16
Goal #2: Enhance the overall health and wellness of all department staff.				
1. Provide annual physical exam to all 308 uniformed employees and mechanics	# of personnel completing physical exams annually	N/A / N/A	N/A / N/A	277
2. Provide four articles annually to keep all members up-to-date on relevant health/fitness education	# of articles made available to personnel	N/A / N/A	N/A / N/A	4

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Reduce the incidence/likelihood of occupational injuries and deaths due to poor fitness, while enhancing the efficiency of our members in the performance of physically demanding job tasks to provide more effective and safe emergency services to the public.				
1. Maintain the rate of uniformed personnel receiving a position-appropriate (Hazmat) medical exam and fitness assessment at 100% per year	% of uniformed personnel receiving a position-appropriate medical exam and fitness assessment per year	100 / 0%	100% / 0%	100%
2. Provide personnel with a fitness regimen, along with equipment and instruction necessary to follow it safely and effectively while on duty	% of personnel per year prescribed and instructed in an individualized fitness regimen that can be performed on duty	100% / 70%	100% / 0%	100%
3. Track work-related injuries to incorporate applicable exercises into the fitness routine	# of 304 uniformed personnel incurring work comp injuries	N/A / N/A	N/A / N/A	30

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$20,000	$0	-$20,000	-100.0%
SERVICES	$0	$0	$80,000	$100,000	$20,000	25.0%
TRAVEL	$3,082	$914	$45,000	$45,000	$0	N/A
OTHER COSTS	$0	$2,048	$0	$0	$0	N/A
SPECIAL PROJECTS	$0	$1,500	$0	$0	$0	N/A
Operations Total	**$3,082**	**$4,462**	**$145,000**	**$145,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$40,000	$40,000	$0	N/A
Equipment Total	**$0**	**$0**	**$40,000**	**$40,000**	**$0**	**N/A**
Program Total	**$3,082**	**$4,462**	**$185,000**	**$185,000**	**$0**	**N/A**

Training Program

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Department of Interior Rural Fire Assistance Program	No	Yes	$25,000	$25,000	$25,000	$0
Hazardous Materials Emergency Preparedness (HMEP) Program	No	No	$25,000	$25,000	$25,000	$25,000
National Fire Academy Training Program	No	No	$20,000	$20,000	$20,000	$20,000
United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program-Operations and Safety Program	No	Yes/10%	$75,000	$75,000	$75,000	$100,000
Hawaii Medical Service Association (HMSA) Foundation Grant	Yes	No	$0	$0	$40,000	$40,000
TOTAL			**$145,000**	**$145,000**	**$185,000**	**$185,000**

Grant Award Description

Hazardous Materials Emergency Preparedness (HMEP) Program

The purpose of this grant program is to increase local effectiveness in safely and efficiently handling hazardous materials accidents and incidents, and encourage a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation situations

National Fire Academy Training Program

Grant revenue funds are utilized for reimbursement of airfare and lodging expenses to send fire personnel to the National Fire Academy for training.

United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program-Operations and Safety Program

The purpose of the U.S. DHS FEMA Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

Hawaii Medical Service Association (HMSA) Foundation Grant

Health promotion and disease prevention. To promote healthy lifestyles through safety/injury prevention, clinical prevention services, quality improvement programs, physical activity promotion, and nutrition education

Fire/Rescue Operations Program

Program Description

The Fire/Rescue Operations Program includes all uniformed personnel that are assigned to line positions at the stations.

Countywide Outcome(s)

The Fire/Rescue Operations Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents and visitors of Maui County.

Services Provided

This program provides firefighting, rescue, and first-responder emergency services in order to save lives and property from fires and other emergencies arising on land, sea, and hazardous terrain, including the mitigation and stabilization of hazardous materials and incidents relating to the same.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Manage the tracking system effectively and efficiently to provide accurate data on department calls for services and responses to emergencies.				
1. Provide data and stats on helicopter usage for fires, ocean rescues, mountain recues, tourists, and visitors	# of helicopter incidents for fires	N/A / N/A	N/A / N/A	50
	# of helicopter incidents for ocean rescues	N/A / N/A	N/A / N/A	30
	# of helicopter incidents for mountain rescues	N/A / N/A	N/A / N/A	30
	# of helicopter incidents for residents	N/A / N/A	N/A / N/A	50
	# of helicopter incidents for visitors	N/A / N/A	N/A / N/A	60
2. Provide accurate statistical breakdown of total incidents by category	# of fire emergencies	N/A / N/A	865 / 352	700
	# of medical emergencies	N/A / N/A	6,758 / 4,014	6,900
	# of other emergencies	N/A / N/A	3,830 / 1,539	4,400
	# of deaths	N/A / N/A	N/A / N/A	0
3. Provide accurate statistical data of the % of incidents involving residents vs. visitors	% of residents vs. % of visitors involved in incidents	N/A / N/A	75% / 83%	75%

Fire/Rescue Operations Program

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Improve the department's turnout time and travel time to NFPA 1710 benchmark.				
1. Provide accurate statistical data for initial response turnout times to fire suppression and EMS incidents	% of initial response turnout times within 60 seconds for EMS incidents and 80 seconds for fire suppression incidents	75% / 15%	50% / 33%	50%
2. Provide accurate statistical data for first arriving unit's travel time to fire suppression and EMS incidents	% of fire suppression and EMS incidents where first arriving company arrived on scene within 240 seconds	N/A / N/A	75% / 81%	75%
Goal #3: Provide the department with safe and operational vehicles and equipment.				
1. Ensure that the Department's fleet has high availability and repairs are made in a timely manner	Total # of vehicles in fleet	N/A / N/A	N/A / N/A	197
	# of vehicles in service per technician	N/A / N/A	N/A / N/A	65
	% of vehicles available	N/A / N/A	N/A / N/A	95%
	% of work orders completed within 24 hours	N/A / N/A	N/A / N/A	3.5%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$3,998,676	$4,076,001	$2,882,352	$4,374,000	$1,491,648	51.8%
WAGES & SALARIES	$20,460,497	$21,554,365	$21,953,933	$22,976,112	$1,022,179	4.7%
Salaries and Wages Total	**$24,459,173**	**$25,630,366**	**$24,836,285**	**$27,350,112**	**$2,513,827**	**10.1%**
Operations						
MATERIALS & SUPPLIES	$461,946	$332,820	$708,601	$784,205	$75,604	10.7%
SERVICES	$1,525,688	$1,355,720	$1,251,662	$1,584,692	$333,030	26.6%
UTILITIES	$420,679	$382,756	$448,580	$460,253	$11,673	2.6%
TRAVEL	$103,809	$75,922	$52,500	$52,500	$0	N/A
OTHER COSTS	$564,437	$547,417	$602,465	$645,665	$43,200	7.2%
Operations Total	**$3,076,560**	**$2,694,635**	**$3,063,808**	**$3,527,315**	**$463,507**	**15.1%**
Equipment						
MACHINERY & EQUIPMENT	$445,751	$1,400,817	$63,000	$791,000	$728,000	1155.6%
Equipment Total	**$445,751**	**$1,400,817**	**$63,000**	**$791,000**	**$728,000**	**1155.6%**
Program Total	**$27,981,484**	**$29,725,818**	**$27,963,093**	**$31,668,427**	**$3,705,334**	**13.3%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Fire Battalion Chief	6.0	4.0	6.0	6.0	0.0	N/A
Fire Captain	51.0	51.0	51.0	51.0	0.0	N/A
Fire Equipment Mechanic	0.0	0.0	3.0	4.0	1.0	33.3%
Fire Fighter I	138.0	138.0	138.0	138.0	0.0	N/A
Fire Fighter II	18.0	18.0	18.0	18.0	0.0	N/A
Fire Fighter III	69.0	69.0	69.0	69.0	0.0	N/A
Lead Fire Equipment Mechanic	0.0	0.0	1.0	1.0	0.0	N/A
Program Total	**282.0**	**280.0**	**286.0**	**287.0**	**1.0**	**0.3%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911024A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$36,792	0.0
911026A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$15,444	0.0
911032A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$67,356	0.0
911040A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$144,516	0.0
911057A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$71,160	0.0
911065A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$10,716	0.0
911073A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$21,040	0.0
911075A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$124,704	0.0
911076A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$48,065	0.0
911081A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$86,328	0.0
911099A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$49,752	0.0
911107A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$121,086	0.0
911123A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$58,968	0.0
911131A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$61,080	0.0
911142A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$67,740	0.0

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
MATERIALS AND SUPPLIES:		
911026B-6057 Tires & Tubes: Budget transferred to 911026B-6138.	-$25,000	
SERVICES:		
911026B-6138 R & M - Services/Contracts: Budget transferred from 911026B-6057.	$25,000	
Equipment		
MACHINERY AND EQUIPMENT:		
911026C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation for a heavy duty forklift and drum storage shed.	-$40,000	
911076C-7035 Fire Equipment: Deletion of one-time FY 2018 appropriation for portable water tanks.	-$15,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911026A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Fire Equipment Mechanic.	$37,432	1.0
OTHER PREMIUM PAY:		
911024A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$17,874	0.0
911026A-5215 Premium Pay: Increase for standby pay.	$20,000	0.0
911032A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$68,513	0.0
911040A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$208,063	0.0
911057A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$54,500	0.0
911065A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$71,640	0.0
911073A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$54,347	0.0
911075A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$140,138	0.0
911076A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$32,172	0.0
911081A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$51,836	0.0
911099A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$4,543	0.0
911107A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$365,552	0.0

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages (Cont'd)		
OTHER PREMIUM PAY:		
911123A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$103,520	0.0
911131A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$137,482	0.0
911142A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$157,468	0.0
Operations		
MATERIALS & SUPPLIES:		
911026B-6031 Repairs & Maintenance Supplies: Increase based on historical spending.	$15,900	
911026B-6060 Small Equipment - Under $1000: Related operation cost for the proposed Fire Equipment Mechanic expansion position.	$2,500	
911076B-6035 Miscellaneous Supplies: Additional $15,000 for radio bank chargers; $8,000 for radio desk chargers; $13,750 for radio remote speaker microphone and $25,950 for portable radio batteries.	$62,700	
SERVICES:		
911024B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$10,020	
911026B-6132 Professional Services: Increase based on historical spending.	$3,500	
911032B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$11,520	
911040B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$14,940	
911065B-6138 R & M - Services/Contracts: Additional funding for annual A/C maintenance.	$7,740	
911073B-6138 R & M - Services/Contracts: Additional funding for annual A/C maintenance.	$7,800	
911075B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$13,248	
911076B-6129 Other Services: Additional funding for assistance at brushfires.	$100,000	
911076B-6138 R & M - Services/Contracts: Additional funding for portable radio maintenance.	$11,715	
911099B-6138 R & M - Services/Contracts: Additional funding to replace existing doors.	$2,500	
911107B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$19,452	
911123B-6138 R & M - Services/Contracts: Additional $10,140 for annual A/C maintenance and $40,000 to paint facility exterior.	$50,140	
911131B-6138 R & M - Services/Contracts: Additional funding for annual A/C maintenance.	$7,080	
911140B-6112 Contractual Service: Additional funding due to increase in helicopter contract cost.	$50,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
911026B-6224 Physical Examinations: Related operation costs for the proposed Fire Equipment Mechanic expansion position.	$200	
911076B-6221 Miscellaneous Other Costs: Additional funding for portable radio accessories.	$43,000	
Equipment		
MACHINERY AND EQUIPMENT:		
911032C-7044 Other Equipment: Purchase of a 20kW emergency generator for Paia Fire Station.	$65,000	
911040C-7040 Motor Vehicle: Purchase of a wildland fire apparatus for Lahaina Fire Station.	$150,000	
911040C-7044 Other Equipment: Purchase of a kitchen stove for Lahaina Fire Station.	$8,000	
911076C-7031 Computer Equipment: Purchase of 18 tablet computers at $1,000 each.	$18,000	
911099C-7044 Other Equipment: Purchase of a 20kW emergency generator for Hana Fire Station.	$70,000	
911107C-7040 Motor Vehicle: Purchase of a wildland fire apparatus for Kahului Fire Station.	$150,000	
911107C-7044 Other Equipment: 200kW emergency generator for Kahului Fire Station.	$250,000	
911142C-7040 Motor Vehicles: Purchase of a 4WD diesel crew cab truck for Hazmat Response.	$80,000	
TOTAL PROPOSED EXPANSION BUDGET	**$2,750,035**	**1.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$1,215,150	$1,200,000	-$15,150	-1.2%
WAGES & SALARIES	$0	$1,973	$158,472	$0	-$158,472	-100.0%
Salaries and Wages Total	**$0**	**$1,973**	**$1,373,622**	**$1,200,000**	**-$173,622**	**-12.6%**
Operations						
MATERIALS & SUPPLIES	$18,750	$775	$85,700	$700	-$85,000	-99.2%
SERVICES	$0	$1,528	$0	$0	$0	N/A
TRAVEL	$7,602	$3,326	$6,800	$6,800	$0	N/A
OTHER COSTS	$1,612	$2,251	$322,500	$232,500	-$90,000	-27.9%
SPECIAL PROJECTS	$18,850	$0	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$0	$0	$104,164	$0	-$104,164	-100.0%
Operations Total	**$46,814**	**$7,880**	**$519,164**	**$240,000**	**-$279,164**	**-53.8%**
Equipment						
MACHINERY & EQUIPMENT	$3,176	$469,497	$500,000	$50,000	-$450,000	-90.0%
Equipment Total	**$3,176**	**$469,497**	**$500,000**	**$50,000**	**-$450,000**	**-90.0%**
Program Total	**$49,990**	**$479,349**	**$2,392,786**	**$1,490,000**	**-$902,786**	**-37.7%**

Fire/Rescue Operations Program

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Fire Fighter Trainee	3.0	3.0	3.0	0.0	-3.0	-100.0%
Program Total	**3.0**	**3.0**	**3.0**	**0.0**	**-3.0**	**-100.0%**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Federal Emergency Management Agency (FEMA) Fire Management Assistance Grant	No	No	$700,000	$700,000	$700,000	$700,000
Federal Emergency Management Agency (FEMA) Public Assistance Grant	No	Yes/10%	$250,000	$250,000	$500,000	$500,000
Local Emergency Planning Committee (LEPC)	No	No	$20,000	$20,000	$20,000	$20,000
Monsanto "US Seed Site"	No	No	$20,000	$20,000	$20,000	$0
National Highway Transportation Safety Administration (NHTSA) Highway Safety Grant	No	No	$30,000	$50,000	$50,000	$0
Private Donations	No	No	$30,000	$30,000	$30,000	$30,000
State Department of Forestry and Wildlife (DOFAW), State Department of Land and Natural Resources (DLNR) Volunteer Firefighter Assistance Grant	No	Yes/20%	$100,000	$0	$0	$0
State Farm Insurance Safety Grant	No	No	$10,000	$10,000	$20,000	$0
State of Hawaii Department of Transportation Highway Safety Grants	No	No	$0	$0	$0	$20,000
United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Fire Prevention and Safety Grant	No	No	$12,500	$75,000	$75,000	$0

Summary by Grant Award (Cont'd)

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response Grant (SAFER)	No	No	$250,000	$250,000	$277,786	$0
United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program-Operations and Safety Program	No	Yes/20%	$200,000	$200,000	$600,000	$200,000
Verizon Foundation Grant	No	No	$10,000	$10,000	$10,000	$0
USDA Wildland Urban Interface	Yes	Yes/50%	$0	$0	$50,000	$0
Hazardous Materials Emergency Preparedness (HMEP) Planning & Training Grant	Yes	Yes/20%	$0	$0	$40,000	$20,000
TOTAL			**$1,632,500**	**$1,615,000**	**$2,392,786**	**$1,490,000**

Grant Award Description

Federal Emergency Management Agency (FEMA) Fire Management Assistance Grant

This grant is a reimbursement of funds expended for responses to major fire incidents that meet the criteria for federal and state disaster declaration. This is a 75% reimbursement of all related expenses that includes equipment use, premium and overtime pay, contractual services, materials, meals and damaged equipment.

Federal Emergency Management Agency (FEMA) Public Assistance Grant

This grant is a reimbursement of funds expended for responses to major disasters and any facility damages repaired as a result of such disasters.

Grant Award Description (Cont'd)

Local Emergency Planning Committee (LEPC)

A Local Emergency Planning Committee (LEPC) has been established to obtain chemical inventory reports from private industry and government agencies that store, use or manufacture hazardous or extremely hazardous substances. The LEPC also maintains and reviews the local hazardous materials emergency response plan and serves as a forum for government and private industry to address matters regarding the use, storage, manufacture and transportation of hazardous substances.

Private Donations

Throughout the year, the department often receives private contributions from the general public for the special services provided by the firefighters at an incident. Donations are sometimes received as equipment for fire personnel at a particular station. Other donations are received from charitable foundations.

State of Hawaii Department of Transportation Highway Safety Grants

This grant will allow the department to purchase specialized vehicle extrication equipment to assist with saving the lives of those involved in motor vehicle accidents.

United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program - Operations and Safety Program

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

Hazardous Materials Emergency Preparedness (HMEP) Planning & Training Grant

State of Hawaii funded grant to assist in training members of the Department in becoming Hazardous Materials Technicians. The education classes include chemistry and hands on training.

Fire Prevention Program

Program Description

The Fire Prevention Program is essential to abate fires and life-safety hazards before they can cause injury and property damage.

Countywide Outcome(s)

The Fire Prevention Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents and visitors of Maui County.

Services Provided

Inspects all schools, hospitals and commercial buildings and to seek the correction of any hazards found; educates residents in fire prevention practices; reviews plans for commercial buildings to ensure all fire safety features are included before the building is built; reviews, updates and enforces the State and County Fire Code; investigates fires to determine their origin and cause for information on future fire hazard awareness and for the prosecution of arson cases; and maintains inspection records and reports to measure results.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Reduce the threat of fire, injury and property loss by conducting fire inspections at intervals consistent with applicable laws and department policies.				
1. Complete inspection of establishments and facilities	# of establishments or facilities inspected	N/A / N/A	N/A / N/A	500
2. Complete brush and weed abatement inspections	# of brush and weed abatement inspections completed annually	N/A / N/A	N/A / N/A	100
3. Complete inspection of all 33 public schools	# of public schools, K-12, inspected	N/A / N/A	N/A / N/A	33
4. Maintain fire and life safety systems to provide a safe community	# of fire and life safety protection systems inspected	N/A / N/A	N/A / N/A	200
5. Reduce flammable vegetation from lots and other potential fire hazards from designated properties with County funds	# of lots cleared	5 / 2	5 / 0	3

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Provide quality fire education programs for the citizens of Maui County and promote fire prevention and public safety education programs.				
1. Conduct fire safety presentations annually	# of fire safety presentations conducted annually	N/A / N/A	N/A / N/A	150
2. Provide portable fire extinguisher training	# of persons provided portable fire extinguisher training	1,000 / 406	1,000 / 445	1,000
3. Distribute Fire Fighter Safety guides to elementary students annually	# of Fire Fighter Safety guides distributed to elementary students	13,200 / 13,200	13,200 / 13,200	13,200
4. Provide safety training utilizing the fire safety house to elementary students	# of students that participate in the fire safety house training	N/A / N/A	N/A / N/A	1,000
Goal #3: Conduct thorough fire investigations.				
1. Conduct fire investigations	# of in-depth fire investigations conducted	40 / 33	40 / 15	40
2. Decrease the # of fires classified as undetermined	# of fires classified as undetermined	N/A / N/A	N/A / N/A	25

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$73,035	$60,389	$10,000	$85,300	$75,300	753.0%
WAGES & SALARIES	$567,792	$561,495	$764,280	$942,256	$177,976	23.3%
Salaries and Wages Total	**$640,826**	**$621,884**	**$774,280**	**$1,027,556**	**$253,276**	**32.7%**
Operations						
MATERIALS & SUPPLIES	$19,902	$13,944	$22,991	$32,157	$9,166	39.9%
SERVICES	$23,442	$13,828	$14,092	$20,212	$6,120	43.4%
UTILITIES	$21,626	$18,539	$29,153	$28,753	-$400	-1.4%
TRAVEL	$859	$0	$260	$260	$0	N/A
OTHER COSTS	$13,160	$12,012	$31,600	$33,350	$1,750	5.5%
Operations Total	**$78,990**	**$58,322**	**$98,096**	**$114,732**	**$16,636**	**17.0%**
Countywide Expenditures						
OTHER COSTS	$435	$457	$0	$0	$0	N/A
Countywide Expenditures Total	**$435**	**$457**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$1,159	$1,159	$1,159	$1,159	$0	N/A
MACHINERY & EQUIPMENT	$0	$5,060	$0	$7,024	$7,024	N/A
Equipment Total	**$1,159**	**$6,219**	**$1,159**	**$8,183**	**$7,024**	**606.0%**
Program Total	**$721,410**	**$686,883**	**$873,535**	**$1,150,471**	**$276,936**	**31.7%**

Fire Prevention Program

Equivalent Personnel Summary by Position Title – General Fund

Program Total	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Fire Captain	1.0	1.0	1.0	1.0	0.0	N/A
Fire Fighter III	6.0	6.0	6.0	7.0	1.0	16.7%
Fire Fighter IV	0.0	0.0	0.0	1.0	1.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**9.0**	**9.0**	**9.0**	**11.0**	**2.0**	**22.2%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911412A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$24,828	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911412A-5101 Regular Wages: Proposed expansion positions in FY 2019 for a Fire Fighter III and Fire Fighter IV.	$153,148	2.0
OTHER PREMIUM PAY:		
911412A-5215 Premium Pay: Additional $55,000 based on historical spending and Collective Bargaining Agreement increases and additional $20,000 for Fire Fighter IV transferred from revolving fund, 101075A.	$75,000	0.0
Operations		
MATERIALS & SUPPLIES:		
911412B-6035 Miscellaneous Supplies: Additional funding for fire safety DVDs & amenities.	$5,000	
911412B-6060 Small Equipment - Under $1000: Related operation cost for the proposed Fire Fighter III expansion position.	$2,500	
SERVICES:		
911412B-6138 R & M - Services/Contracts: Additional funding for annual A/C and ice machine maintenance.	$6,120	
UTILITIES:		
911412B-6152 Cellular Telephone: Related operation cost for the proposed Fire Fighter III expansion position.	$500	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
911412B-6255 Uniform Allowance: Related operation cost for the proposed Fire Fighter III expansion position.	$250	
911412B-6224 Physical Examinations: Related operation cost for the proposed Fire Fighter III expansion position.	$1,500	
Equipment		
MACHINERY & EQUIPMENT:		
911412C-7035 Fire Equipment: Purchase of a Turnout for the proposed Fire Fighter III expansion position.	$2,024	
911412C-7044 Other Equipment: Purchase of iNovah cashier equipment.	$5,000	
TOTAL PROPOSED EXPANSION BUDGET	**$251,042**	**2.0**

Fire Prevention Program

Program Description

The Plan Review, Processing, and Inspection Revolving Fund was established and created for the collection of fees for the review of plans and specifications submitted under section 132-9, Hawaii Revised Statutes. Funds may be expended for salaries (no more than two plan reviewers), contracts, materials, supplies, equipment, payment of overtime, travel expenses and training that will facilitate plan review, public education, fire investigation, permit processing and inspections.

The Fire Hazard Removal Revolving Fund is appropriated annually during the budget process, which provides funding to pay for the clearing of brush and debris from parcels that have been deemed as a fire hazard.

Countywide Outcome(s)

The Fire Prevention Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents and businesses of Maui County.

Services Provided

Review plans for new construction and renovation projects quickly and efficiently. Ensure that required fire and life safety provisions are met for the public as well as first responders. Provide fire and life safety comments for special-use permits.

The Fire Hazard Removal Revolving Fund also provides services to deal with overgrown parcels. If no corrections are made to address the fire hazard situation after proper notification of the owners, this fund is used by the Fire Chief to clear the hazard. The cost of the clearing is then placed as a lien on the property for collection.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide timely and quality customer service to permit applicants during the plans review process.				
1. Maintain the rate of plans reviewed within 30 days from application at 100%	# of plans reviewed	2,000 / 2,377	2,000 / 1,150	2,000
	% of plans reviewed within 30 days from application date	100% / 85%	100% / 30%	100%

Fire Prevention Program

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$19,844	$20,081	$35,536	$28,303	-$7,233	-20.4%
WAGES & SALARIES	$165,700	$139,059	$199,836	$103,500	-$96,336	-48.2%
Salaries and Wages Total	**$185,544**	**$159,140**	**$235,372**	**$131,803**	**-$103,569**	**-44.0%**
Operations						
MATERIALS & SUPPLIES	$1,699	$1,948	$5,700	$2,700	-$3,000	-52.6%
SERVICES	$0	$9,200	$2,500	$2,500	$0	N/A
UTILITIES	$11,597	$13,125	$16,150	$16,150	$0	N/A
TRAVEL	$26,963	$29,889	$32,250	$35,250	$3,000	9.3%
OTHER COSTS	$5,572	$11,167	$26,900	$26,900	$0	N/A
INTERFUND COST RECLASSIFICAITION	$0	$85,008	$0	$0	$0	N/A
Operations Total	**$45,831**	**$150,337**	**$83,500**	**$83,500**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$123,798	-$147	$0	$10,000	$10,000	N/A
Equipment Total	**$123,798**	**-$147**	**$0**	**$10,000**	**$10,000**	**N/A**
Program Total	**$355,173**	**$309,331**	**$318,872**	**$225,303**	**-$93,569**	**-29.3%**

Equivalent Personnel Summary by Position Title – Revolving Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Fire Fighter IV	2.0	2.0	2.0	1.0	-1.0	-50.0%
Program Total	**2.0**	**2.0**	**2.0**	**1.0**	**-1.0**	**-50.0%**

Ocean Safety Program

Program Description

The Ocean Safety Program was transferred to the Department of Fire and Public Safety from the Department of Parks and Recreation for FY2017 due to the 2012 amendment to the County Charter, Section 8-7.4. This program provides lifeguard services such as responding to rescues, provides first aid and water safety educational outreach programs countywide. The program also conducts in-service training for Ocean Safety Officers to keep water safety skills and certifications up-to-date, including the State of Hawaii Makena Lifeguard Service Program.

The Ocean Safety Program budget is derived from existing funds being transferred from the Department of Parks and Recreation's Aquatics Program, Aquatics/Beach section.

Countywide Outcome(s)

The Ocean Safety Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents and visitors of Maui County.

Services Provided

This program provides lifeguard services at eight county beaches, Makena State Park, and offshore coastal waters as needed for 911 emergencies. Prevention and education outreach and training are high priorities in keeping residents and visitors safe in the aquatic environment.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Maintain and enhance safety in county beach parks and Maui County coastal waters.				
1. Provide prevention and education information at count beach parks	# of public safety contacts	200,000 / 325,865	200,000 / 133,798	300,000
	# of preventable actions	100,000 / 219,635	100,000 / 73,023	200,000
2. Provide 911 ocean rescue service along the coastal waters of Maui County as needed	# of 911 calls responded to	N/A / N/A	250 / 43	120
	# of non-911 assists responded to	N/A / N/A	400 / 126	240
3. Maintain and enhance Ocean Safety's community outreach educational programs	# of students that participate in the Junior Lifeguard Program	200 / 115	200 / 237	200
	# of community events participated in	20 / 29	20 / 11	20

Ocean Safety Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Maintain and enhance safety in county beach parks (Cont'd).				
4. Maintain minimum staffing at all 12 lifeguard towers	% of towers staffed below optimal level	N/A / N/A	N/A / N/A	25%
5. Help reduce ocean drownings	# of drownings	N/A / N/A	N/A / N/A	19

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$289,300	$204,144	$310,150	$106,006	51.9%
WAGES & SALARIES	$0	$2,763,806	$3,081,852	$3,340,650	$258,798	8.4%
Salaries and Wages Total	**$0**	**$3,053,106**	**$3,285,996**	**$3,650,800**	**$364,804**	**11.1%**
Operations						
MATERIALS & SUPPLIES	$0	$81,071	$178,188	$174,228	-$3,960	-2.2%
SERVICES	$0	$67,120	$34,800	$75,100	$40,300	115.8%
UTILITIES	$0	$15,573	$18,968	$20,067	$1,099	5.8%
TRAVEL	$0	$8,829	$6,970	$6,970	$0	N/A
OTHER COSTS	$0	$25,491	$26,700	$40,806	$14,106	52.8%
Operations Total	**$0**	**$198,084**	**$265,626**	**$317,171**	**$51,545**	**19.4%**
Equipment						
MACHINERY & EQUIPMENT	$0	$199,796	$0	$160,000	$160,000	N/A
Equipment Total	**$0**	**$199,796**	**$0**	**$160,000**	**$160,000**	**N/A**
Program Total	**$0**	**$3,450,986**	**$3,551,622**	**$4,127,971**	**$576,349**	**16.2%**

*In FY 2017, the Ocean Safety Program transferred to the Department of Fire and Public Safety from the Department of Parks and Recreation due to a 2012 Charter Amendment.

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Battalion Chief (Ocean Safety)	0.0	0.0	1.0	1.0	0.0	N/A
Ocean Safety Officer II	0.0	36.0	36.0	42.0	6.0	16.7%
Ocean Safety Officer III	0.0	9.0	9.0	10.0	1.0	11.1%
Ocean Safety Officer IV	0.0	3.0	3.0	3.0	0.0	N/A
Ocean Safety Officer IV Training Captain	0.0	1.0	1.0	1.0	0.0	N/A
Ocean Safety Operations Manager	0.0	1.0	1.0	1.0	0.0	N/A
Secretary I	0.0	1.0	1.0	1.0	0.0	N/A
Program Total	**0.0**	**51.0**	**52.0**	**59.0**	**7.0**	**13.5%**

Ocean Safety Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911777A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and positions filled at higher/lower pay scales.	$15,182	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
911777A-5101 Regular Wages: Proposed expansion positions in FY 2019 for 3.0 Ocean Safety Officer IIs and 3.0 Ocean Safety Officer IIs and 1.0 Ocean Safety Officer III for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$243,616	7.0
OTHER PREMIUM PAY:		
911777A-5215 Premium Pay: Increase based on historical spending and Collective Bargaining Agreement increases.	$105,856	0.0
Operations		
MATERIALS & SUPPLIES:		
911777B-6024 Janitorial Supplies: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$500	
911777B-6034 Medical & Safety Supplies: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$900	
911777B-6037 Office Supplies: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$500	
911777B-6060 Small Equipment - Under $1000: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$400	
SERVICES:		
911777B-6138 R & M - Services/Contracts: Additional funding for lifeguard tower repairs.	$40,000	
911777B-6145 Security Alarm Services: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$300	
UTILITIES:		
911777B-6120 Eletricity: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$500	
911777B-6154 Telephone: Additional funding for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$200	
OTHER COSTS:		
911777B-6255 Uniform Allowance: Additional $12,000 due to increase in annual uniform maintenance cost reimbursement and additional $2,106 related operation costs for the proposed Ocean Safety Officer II expansion positions.	$14,106	

Ocean Safety Program

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment		
MACHINERY & EQUIPMENT:		
911777C-7030 Communication Equipment: Radio equipment for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$40,000	
911777C-7031 Computer Equipment: Computer for proposed addition of Ocean Safety personnel at Kaanapali Beach.	$2,000	
911777C-7044 Other Equipment: Purchase of 13 automated external defibrilators at $2,500 each.	$32,500	
911777C-7048 Rescue Equipment: $7,500 to purchase seven rescue boards at $1,500 each and $15,000 to purchase an ATV quad.	$25,500	
911777C-7055 Vessel and Marine Equipment: Purchase of three rescue watercrafts with trailer and sled at $20,000 each.	$60,000	
TOTAL PROPOSED EXPANSION BUDGET	**$566,878**	**7.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$34,895	$119,843	$40,000	-$79,843	-66.6%
WAGES & SALARIES	$0	$520,778	$540,408	$544,086	$3,678	0.7%
Salaries and Wages Total	**$0**	**$555,673**	**$660,251**	**$584,086**	**-$76,165**	**-11.5%**
Operations						
MATERIALS & SUPPLIES	$0	$9,520	$179,880	$0	-$179,880	-100.0%
SERVICES	$0	$6,630	$500	$0	-$500	-100.0%
UTILITIES	$0	$2,013	$1,800	$0	-$1,800	-100.0%
TRAVEL	$0	$0	$1,300	$0	-$1,300	-100.0%
OTHER COSTS	$0	$4,392	$5,800	$0	-$5,800	-100.0%
INTERFUND COST RECLASSIFICATION	$0	$10,130	$355,210	$471,973	$116,763	32.9%
Operations Total	**$0**	**$32,686**	**$544,490**	**$471,973**	**-$72,517**	**-13.3%**
Equipment						
MACHINERY & EQUIPMENT	$0	$18,049	$0	$0	$0	N/A
Equipment Total	**$0**	**$18,049**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$606,408**	**$1,204,741**	**$1,056,059**	**-$148,682**	**-12.3%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Ocean Safety Officer II	0.0	9.0	9.0	9.0	0.0	N/A
Ocean Safety Officer II, HT	0.0	0.5	0.5	0.5	0.0	N/A
Ocean Safety Officer IV	0.0	1.0	1.0	1.0	0.0	N/A
Program Total	**0.0**	**10.5**	**10.5**	**10.5**	**0.0**	**N/A**

Ocean Safety Program

Summary by Grant Award

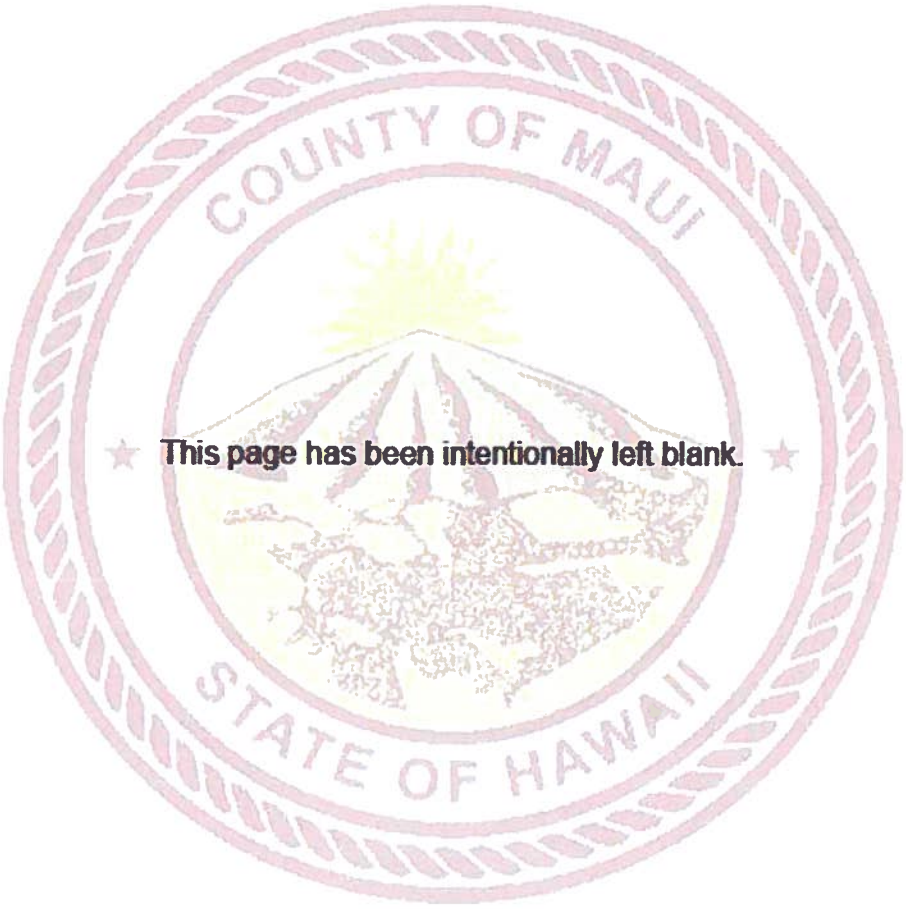
Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
State of Hawaii Makena Lifeguard Services	No	No	$0	$1,090,242	$1,204,741	$1,056,059
TOTAL			**$0**	**$1,090,242**	**$1,204.741**	**$1,056,059**

Grant Award Description

State of Hawaii Makena Lifeguard Services

This State of Hawaii grant that was previously awarded to the Department of Parks and Recreation will continue to provide funding for lifeguard services to the Makena State Beach Park. The 10.5 E/P Ocean Safety Officers will provide daily lifeguard services to Makena's "Big Beach," including weekends and holidays. The hours of operation will be consistent with the current lifeguard operational services provided to County of Maui beach parks.

Housing & Human Concerns



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Department Summary

Mission

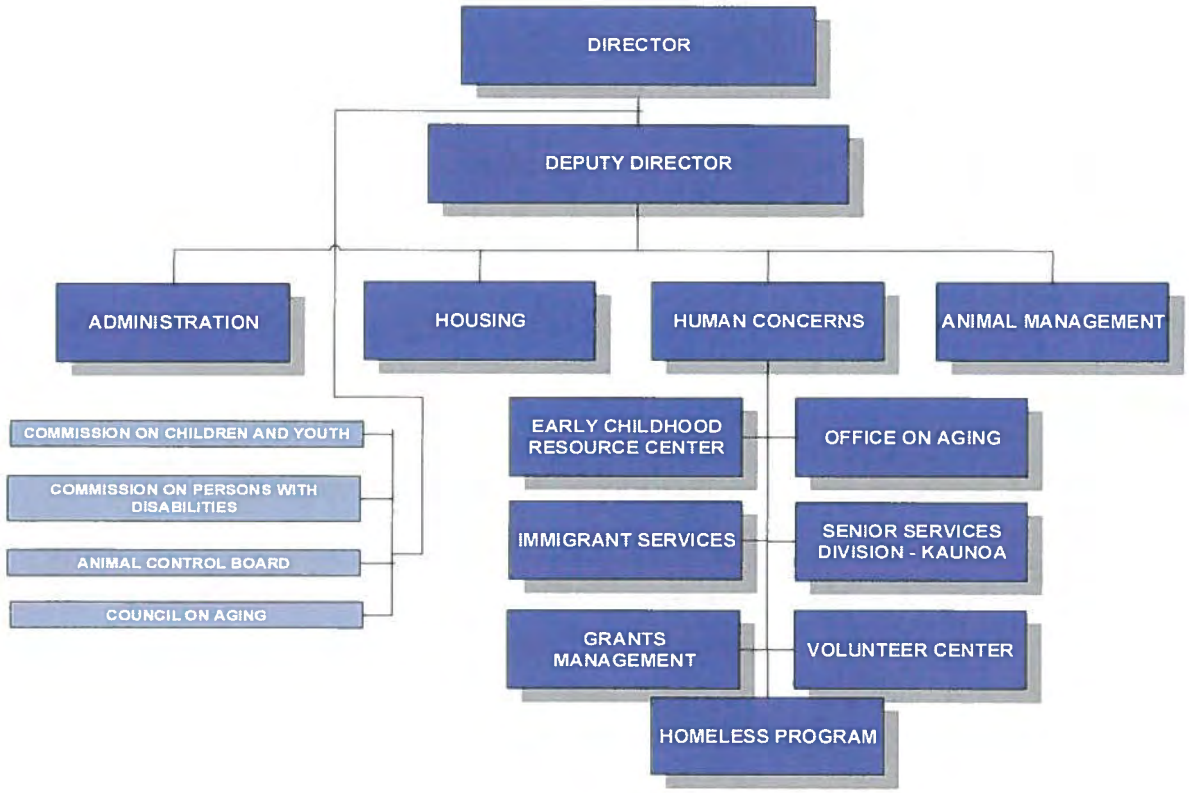
To support and enhance the social well-being of the citizens of Maui County.

Countywide Outcome(s)

The Department of Housing and Human Concerns supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Department of Housing and Human Concerns (DHHC) is highly cognizant of the fiscal accountability and program compliance of county-funded programs. As such, it insures fiscal responsibility to the citizens of Maui County. DHHC continually improves and promotes opportunities which support families, service providers, businesses, policy makers and the general public.

In addition, DHHC provides housing assistance to the residents of Maui County by facilitating the development of affordable housing, homeownership assistance and affordable rental programs. DHHC assists immigrants with the necessary tools needed to become tax paying citizens of the United States

Strategies (Cont'd)

of America. DHHC has been instrumental in compassionate responses and in assisting our homeless individuals and families connect with agencies to house them and provide wrap around services. DHHC is also able to facilitate a roadmap for community volunteerism.

As part of Hawaii's Aging and Disability Resource Center (ADRC), DHHC is able to provide services to all persons, regardless of age, income and disability at a highly visible place where they will be able to find information on the full range of long term support options. The Older Americans Act of 1965, through the Office on Aging/ADRC, funds programs such as Meals on Wheels, Assisted Transportation and Congregate Meals facilitated by Kaunoa Senior Services. Maui County enables our seniors to experience their later years as the "best years".

Operations

The Department of Housing and Human Concerns works in collaboration with various federal, state and county agencies to accomplish its mission. DHHC is an active participant in statewide initiatives, meetings and dialogue groups such as the Early Learning Council, State Homeless Continuum of Care-Bridging the Gap (BTG), Hawaii Interagency Homeless Council (HICH), the Executive Office on Aging, Housing Directors' and Administrators' Council, United States Citizenship and Immigration Services (USCIS) and State Department of Health - Alcohol and Drug Abuse Division (ADAD).

External Factors Description

The demographics of Maui County continue to be a challenge, as we embrace and always keep in mind not only Maui island, but Molokai and Lanai as well. We are also cognizant of our Hana community that has unique needs.

The department continues to be up against economic constraints as federal and state funds are being cut, deliverables/programs are faced with increasing costs, and travel costs continue to rise.

The department's priorities for funding human service needs are food, shelter and safety. As non-profits continue to seek more county support, they are encouraged to collaborate with other funding sources to strive for the sustainability of their various programs.

Department Summary

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$56,421	$56,731	$15,800	$51,478	$35,678	225.8%
WAGES & SALARIES	$5,381,743	$5,895,389	$6,341,829	$6,956,280	$614,451	9.7%
Salaries and Wages Total	**$5,438,163**	**$5,952,119**	**$6,357,629**	**$7,007,758**	**$650,129**	**10.2%**
Operations						
MATERIALS & SUPPLIES	$218,046	$215,434	$286,929	$263,376	-$23,553	-8.2%
SERVICES	$1,930,186	$1,828,124	$3,658,841	$4,732,006	$1,073,165	29.3%
OTHER COSTS	$30,013,509	$37,937,812	$43,066,430	$45,869,729	$2,803,299	6.5%
UTILITIES	$206,989	$198,584	$283,485	$335,155	$51,670	18.2%
TRAVEL	$191,565	$239,141	$180,956	$204,426	$23,470	13.0%
BUDGETED EXPENDITURES	$0	$380	$0	$17,000	$17,000	N/A
SPECIAL PROJECTS	$18,547	$10,050	$138,200	$50,000	-$88,200	-63.8%
INTERFUND COST RECLASSIFICATION	$271,762	$0	$447,440	$527,098	$79,658	17.8%
CIP EXPENDITURE	$0	$0	$2,000,000	$2,000,000	$0	N/A
Operations Total	**$32,850,604**	**$40,429,525**	**$50,062,281**	**$53,998,790**	**$3,936,509**	**7.9%**
Countywide Expenditures						
OTHER COSTS	$516	$595	$0	$0	$0	N/A
Countywide Expenditures Total	**$516**	**$595**	**$0**	**$0**	**$0**	**N/A**
Transfers Out						
SPECIAL REVENUE FUNDS	$1,243,793	$918,988	$250,000	$450,000	$200,000	80.0%
Transfers Out Total	**$1,243,793**	**$918,988**	**$250,000**	**$450,000**	**$200,000**	**80.0%**
Equipment						
CAPITAL OUTLAY	$13,256,911	$36,269	$0	$0	$0	N/A
LEASE PURCHASES	$17,106	$19,323	$21,040	$18,140	-$2,900	-13.8%
MACHINERY & EQUIPMENT	$137,631	$185,635	$73,000	$391,240	$318,240	435.9%
Equipment Total	**$13,411,648**	**$241,227**	**$94,040**	**$409,380**	**$315,340**	**335.3%**
Department Total	**$52,944,723**	**$47,542,454**	**$56,763,950**	**$61,865,928**	**$5,101,978**	**9.0%**

Equivalent Personnel Summary by Program

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	5.0	5.0	5.0	5.0	0.0	N/A
Housing Program	29.0	30.0	30.0	30.0	0.0	N/A
Human Concerns Program	114.4	105.9	106.8	113.3	6.5	6.0%
Department Total	**148.4**	**140.9**	**141.8**	**148.3**	**6.4**	**4.5%**

Administration Program

Program Description

The Administration Program is responsible for the overall process of organizing, directing and overseeing of department's resources effectively to ensure high performance and morale within the department. The Administration is responsible for representing the department at all official County Council meetings and manages the department in accordance with approved operating and capital budgets.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the Housing and Human Concerns Divisions as well as the Animal Management Program.

Services Provided

The Administration acts as the liaison between the Mayor's Office and its eight divisions, as well as providing oversight to the Animal Management Program. It provides strong guidance through necessary policies, procedures, personnel directives and other actions to ensure quality services within its overall operations. Administration manages the ever-changing landscape of housing and human concerns pro-actively and collaborates with the State of Hawaii on pertinent initiatives and measures. The Administration acts as an advisor to divisions' leadership regarding employee disciplinary actions. Administration is the final signatory on all grants impacting the division's operations and therefore is cognizant of all budgetary matters relating to the department.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Develop strategies relating to short and long-term community concerns under the purview of the department by establishing clear directions and priorities, and identifying and monitoring capacity and resources within the department.				
1. Conduct Division Head meetings to strategize and establish clear priorities within the department	# of bi-monthly meetings held in a year with all division heads, , focusing on collaborative efforts on resources, trainings and policies and procedures	4 / 4	6 / 3	6

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Develop strategies relating to short and long-term community concerns under the purview of the department by establishing clear directions and priorities, and identifying and monitoring capacity and resources within the department (Cont'd).				
2. Submittal of bi-weekly reports on all Division activities to increase internal awareness and communications	% of bi-weekly division reports reviewed annually by Administration and shared with DHHC staff, for all divisions to have a working knowledge of the department	90% / 92%	90% / 87%	90%
Goal #2: Promote collaboration with other departments and various community groups to provide the technical assistance to the community.				
1. Conduct meetings, trainings and activities with human services providers within the community	# of meetings, trainings and activities conducted annually with human services providers within the community	20 / 15	20 / 5	20
2. Resolve technical assistance (TA) requests to ensure transparency, streamline communication and assist our community	# of TA requests resolved annually	12 / 48	12 / 23	50
Goal #3: Facilitate and coordinate inter-agency and inter-departmental events and meetings on an on-going basis, and provide staff trainings and recognize employees' accomplishments to promote efficiency and continuity within the department.				
1. Collaborate with Departments and Agencies to enrich the community and strengthen leadership positioning	# of inter-agency/inter-departmental collaboration for shared team efforts of success	6 / 33	6 / 17	25
2. Advise staff of training opportunities	# of training sessions attended annually	20 / 39	20 / 15	30
3. Conduct staff recognition events to enhance staff morale and showcase successes	# of staff recognition events conducted annually	4 / 8	4 / 8	6

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #4: Support and encourage Maui County's presence on statewide initiatives related to aging, housing, early childhood development and other human concern issues.				
1. Increase the # meetings, events and trainings relating to statewide initiatives attended by staff	# of statewide initiatives with direct Maui County representation	11 / 21	11 / 11	20
2. Maintain active participation in statewide coalitions	# of statewide coalitions with department's active participation	12 / 22	12 / 15	22

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$215	$4	$0	$300	$300	N/A
WAGES & SALARIES	$364,631	$421,740	$422,461	$433,357	$10,896	2.6%
Salaries and Wages Total	**$364,845**	**$421,744**	**$422,461**	**$433,657**	**$11,196**	**2.7%**
Operations						
MATERIALS & SUPPLIES	$3,217	$2,983	$3,975	$4,695	$720	18.1%
SERVICES	$2,613	$3,032	$2,650	$2,650	$0	N/A
OTHER COSTS	$130,758	$127,255	$5,650	$5,650	$0	N/A
UTILITIES	$2,098	$2,095	$2,500	$2,500	$0	N/A
TRAVEL	$12,695	$10,092	$14,000	$14,000	$0	N/A
Operations Total	**$151,381**	**$145,457**	**$28,775**	**$29,495**	**$720**	**2.5%**
Equipment						
LEASE PURCHASES	$3,600	$2,981	$3,600	$3,600	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$3,600**	**$2,981**	**$3,600**	**$3,600**	**$0**	**N/A**
Program Total	**$519,827**	**$570,182**	**$454,836**	**$466,752**	**$11,916**	**2.6%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Secretary III	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**5.0**	**5.0**	**5.0**	**5.0**	**0.0**	**N/A**

Administration Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
914002A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$10,896	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
MATERIALS & SUPPLIES:		
914002B-6071 Copier Supplies: Additional funding based on actual expenditures.	$720	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$720**	**0.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$0	$10,000	$10,000	$0	N/A
OTHER COSTS	$0	$150,155	$0	$0	$0	N/A
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
TRAVEL	$0	$14,016	$0	$0	$0	N/A
Operations Total	**$0**	**$164,171**	**$10,000**	**$10,000**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$619	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$619**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$164,790**	**$10,000**	**$10,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Administration Program

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Strategic Prevention Framework Partnerships for Success	Yes	No	$0	$110,000	$10,000	$10,000
TOTAL			**$0**	**$110,000**	**$10,000**	**$10,000**

Grant Award Description

Strategic Prevention Framework Partnership for Success

Funds to be used to coordinate county prevention services that will build capacity to enhance the substance abuse prevention system within the county and statewide to address underage drinking.

Housing Program

Program Description

The Housing Program is responsible for the administration and oversight of grants provided to the county by the U.S. Department of Housing and Urban Development (HUD), including Section 8 Housing Choice Voucher Program (Section 8 Program), Section 8 Homeownership Option Program, Section 8 Family Self-Sufficiency Program, the HOME Investment Partnerships Program and the National Housing Trust Fund. In addition, Housing administers and provides oversight for the county Affordable Housing Fund Program and several other county funded grants, as well as oversight of two county owned rental projects. The Housing Program is also responsible for monitoring the affordable housing conditions/requirements imposed by the county, providing technical and financial assistance in the development of affordable housing projects, and promoting fair housing.

This program also consists of the following activities funded by Revolving Fund:

- Affordable Housing Fund

Countywide Outcome(s)

The Housing Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

Extremely low-income families to above-moderate-income families; special needs groups that include the elderly.

Services Provided

Rental/homeownership assistance; process, administer and monitor grants or loans to developers developing affordable housing units or agencies providing assistance in an affordable housing program; process and monitor affordable housing agreements; and monitor affordable housing units for safety, security and sanitary conditions.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Assist very low and low-income families under the Section 8 Housing Choice Voucher Program by providing financial assistance for rent, utility payments, mortgage loan payments or down payment assistance.				
1. Administer the Section 8 Housing Choice Voucher Program in accordance with U.S. Department of Housing and Urban Development (HUD) requirements	% of vouchers utilized vs. total vouchers allocated to the county	95% / 100%	97% / 93%	90%
	% of HUD's approved budget under the Section 8 Housing Choice Voucher Program	100% / 100%	100% / 86%	92%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Assist very low and low-income families under the Section 8 Housing Choice Voucher Program by providing financial assistance for rent, utility payments, mortgage loan payments or down payment assistance (Cont'd).				
2. Maintain a rating as a high performer in Section 8 Management Assessment Program rating	Section 8 Management Assessment Program rating of 75 or higher from HUD (60-89 = Standard; 90 = High Performer	95 / 93	95 / N/A	90
3. Obtain a high performance rating on Housing Quality Standards quality control inspections	% of HQS cases sampled show corrected deficiencies within HUD/PHA time requirements	N/A / 97%	98% / N/A	98%
Goal #2: Improve affordable housing opportunities provided to the community.				
1. Increase the county's inventory of affordable housing units	# of affordable housing units approved by the County Council, pursuant to Section 201H-038, HRS	150 / 49	150 / 49	150
	# of affordable housing units to be developed using county funds (funding, in-lieu fees, land)	56 / 22	60 / 56	60
	# of permits submitted to Housing for review are processed within 30 day time limit	N/A / N/A	90% / N/A	100%
Goal #3: Promote fair and equal housing opportunities for all residents, and provide services and activities in a nondiscriminatory manner.				
1. Increase public participation in County's Fair Housing Seminar	# of participants in Federal Housing/ Hawaii Residential Landlord-Tenant Code workshops 201H-038, HRS	110 / 142	150 / 0	150

Housing Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Promote fair and equal housing opportunities for all residents, and provide services and activities in a nondiscriminatory manner (Cont'd).				
2. Increase the assistance provided to persons with fair housing and/or landlord- tenant code questions, concerns or issues annually	# of persons assisted with fair housing and/or landlord- tenant code questions, concerns or issues mediated annually	150 / 211	150 / 91	200

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$5,191	$14,477	$0	$8,300	$8,300	N/A
WAGES & SALARIES	$299,161	$376,492	$458,780	$510,312	$51,532	11.2%
Salaries and Wages Total	**$304,352**	**$390,968**	**$458,780**	**$518,612**	**$59,832**	**13.0%**
Operations						
MATERIALS & SUPPLIES	$2,798	$3,668	$4,300	$4,300	$0	N/A
SERVICES	$23,490	$4,460	$25,450	$525,450	$500,000	1964.6%
OTHER COSTS	$1,064,783	$1,139,345	$1,145,150	$2,148,650	$1,003,500	87.6%
UTILITIES	$12,004	$9,682	$14,258	$13,831	-$427	-3.0%
TRAVEL	$4,200	$9,145	$4,650	$8,700	$4,050	87.1%
Operations Total	**$1,107,276**	**$1,166,300**	**$1,193,808**	**$2,700,931**	**$1,507,123**	**126.2%**
Equipment						
LEASE PURCHASES	$1,768	$1,496	$2,410	$2,410	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$2,000	$2,000	N/A
Equipment Total	**$1,768**	**$1,496**	**$2,410**	**$4,410**	**$2,000**	**83.0%**
Program Total	**$1,413,396**	**$1,558,764**	**$1,654,998**	**$3,223,953**	**$1,568,955**	**94.8%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Assistant Housing Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Housing Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Housing Program Specialist III	1.0	1.0	1.0	1.0	0.0	N/A
Housing Program Specialist IV	2.0	2.0	2.0	2.0	0.0	N/A
Housing Program Specialist VI	0.0	1.0	1.0	1.0	0.0	N/A
Housing Program Technician	1.0	1.0	1.0	1.0	0.0	N/A
Secretary I	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**8.0**	**8.0**	**8.0**	**0.0**	**N/A**

Housing Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
914127A-5101 Regular Wages: Adjustments in salaries based in collective bargaining increases and the reallocation of a Housing Assessment Specialist to a higher pay scale.	$51,532	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
914127A-5205 Overtime: Additional funding for anticipated increase in staff turnover.	$5,000	0.0
914127A-5207 Temporary assignment: Additional funding for anticipated increase in staff turnover.	$3,000	0.0
Operations		
SERVICES:		
914457B-6132 Professional Services: Funding to hire entitlement consultants for SMA, change in zoning, and environmental assessments for affordable housing projects on County-owned properties.	$500,000	
TRAVEL:		
914127B-6201 Airfare, Transportation: Increase to support staff training and education.	$2,000	
914127B-6222 Per Diem Non-Reportable: Increase to support staff training and education.	$400	
914127B-6223 Per Diem Reportable Non-Taxable: Increase to support staff training and education.	$1,000	
914127B-6226 Per Diem S/D/T Taxable: Increase to support staff training and education.	$650	
OTHER COSTS:		
914127B-6230 Registration/Training Fees: Increase to support staff training and education.	$500	
914163B-6317 County Grant Subsidy: Appropriation for First Time Homebuyer's Program.	$1,000,000	
Equipment		
MACHINERY & EQUIPMENT:		
914127C-7042 Office Equipment: Purchase of two Canon scanners ($1,000 each) for transition to paperless documentation/archiving.	$2,000	
TOTAL PROPOSED EXPANSION BUDGET	**$1,514,550**	**0.0**

Housing Program

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants for Housing Program				
Affordable Rental Housing Programs	$943,500	$996,847	$1,000,000	$1,000,000
First-Time Homebuyer's Program	$0	$0	$0	$1,000,000
Hale Mahaolu for Homeowners and Housing Counseling Program	$60,000	$80,000	$80,000	$80,000
TOTAL HOUSING PROGRAM	**$1,003,500**	**$1.076,847**	**$1,080,000**	**$2,080,000**

County Grant Subsidy Program Description

Affordable Rental Housing Programs

Family Life Center, Inc.
Provide housing assistance and rental supports for low income, needy and/or homeless persons in Maui County.

Ka Hale A Ke Ola HL Resource Centers, Inc.
Provides direct rental assistance payments, supplemented by counseling and case management to individuals and families moving from emergency shelter or transitional housing to permanent housing.

Maui Economic Opportunity, Inc.
Provide rental assistance to families to prevent homelessness.

Women Helping Women
Support victims of domestic violence in Maui County by providing one-time rental assistance, back rent, subsidized rent, security deposits and utilities assistance.

First-Time Homebuyer's Program

Provide down payment assistance to qualified first-time homebuyers through the County of Maui's First-Time Homebuyer's Program.

Hale Mahaolu for Homeowners and Housing Counseling Program

Assists Maui County residents with counseling, education and homebuyer classes for first-time homebuyers; those seeking foreclosure prevention aid or assistance applying for loan modifications; and Department of Hawaiian Home Lands' lessees facing lease cancellations.

Housing Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$22,405	$339	$14,600	$5,900	-$8,700	-59.6%
WAGES & SALARIES	$883,441	$929,816	$826,822	$860,724	$33,902	4.1%
Salaries and Wages Total	**$905,846**	**$930,154**	**$841,422**	**$866,624**	**$25,202**	**3.0%**
Operations						
MATERIALS & SUPPLIES	$22,046	$16,855	$42,660	$32,515	-$10,145	-23.8%
SERVICES	$67,886	$94,693	$223,598	$715,331	$491,733	219.9%
OTHER COSTS	$16,195,306	$18,614,814	$25,434,385	$22,918,599	-$2,515,786	-9.9%
UTILITIES	$46,104	$35,924	$63,824	$110,640	$46,816	73.4%
TRAVEL	$17,459	$13,239	$12,100	$29,350	$17,250	142.6%
SPECIAL PROJECTS	$18,547	$5,753	$138,200	$50,000	-$88,200	-63.8%
INTERFUND COST RECLASSIFICATION	$0	$0	$214,227	$200,000	-$14,227	-6.6%
Operations Total	**$16,367,349**	**$18,781,278**	**$26,128,994**	**$24,056,435**	**-$2,072,559**	**-7.9%**
Transfers Out						
SPECIAL REVENUE FUNDS	$558,061	$404,231	$250,000	$450,000	$200,000	80.0%
Transfers Out Total	**$558,061**	**$404,231**	**$250,000**	**$450,000**	**$200,000**	**80.0%**
Equipment						
CAPITAL OUTLAY	$2,263,415	$21,161	$0	$0	$0	N/A
LEASE PURCHASES	$871	$676	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$1,548	$0	$0	$48,240	$48,240	N/A
Equipment Total	**$2,265,833**	**$21,837**	**$0**	**$48,240**	**$48,240**	**N/A**
Program Total	**$20,097,089**	**$20,137,500**	**$27,220,416**	**$25,421,299**	**-$1,799,117**	**-6.6%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Clerk III	2.0	1.0	1.0	1.0	0.0	N/A
Housing Choice Voucher Program Accountant	1.0	1.0	1.0	1.0	0.0	N/A
Housing Choice Voucher Program	0.0	1.0	1.0	1.0	0.0	N/A
Housing Choice Voucher Program Supervisor	2.0	2.0	2.0	2.0	0.0	N/A
Housing Clerk	3.0	3.0	3.0	3.0	0.0	N/A
Housing Inspector	1.0	2.0	2.0	2.0	0.0	N/A
Housing Program Specialist III	2.0	1.0	0.0	0.0	0.0	N/A
Housing Program Specialist IV	1.0	1.0	1.0	1.0	0.0	N/A
Housing Program Specialist V	1.0	0.0	0.0	0.0	0.0	N/A
Housing Program Technician	1.0	1.0	1.0	1.0	0.0	N/A
Housing Quality Standards Inspector	1.0	0.0	0.0	0.0	0.0	N/A
Housing Specialist	6.0	8.0	9.0	9.0	0.0	N/A
Office Operations Assistant	0.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	1.0	0.0	0.0	0.0	0.0	N/A
Program Total	**22.0**	**22.0**	**22.0**	**22.0**	**0.0**	**N/A**

Housing Program

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
HOME Investment Partnership Program	No	Yes/25%	$100,000	$0	$3,000,000	$0
National Housing Trust Fund	No	No	$0	$0	$1,500,000	$0
Komohana Hale Apartments Program	No	No	$172,217	$172,217	$240,124	$232,425
Kulamalu Hale Apartment Program	Yes	No	$0	$0	$0	$508,227
Section 8 Housing Program	No	No	$16,880,243	$16,957,496	$22,480,292	$24,680,647
TOTAL			**$17,152,460**	**$17,129,173**	**$27,220,416**	**$25,421,299**

Grant Award Description

Komohana Hale Apartments Program

Komohana Hale Apartments is a 20-unit (one bedroom) rental project in Lahaina that was developed by the county with monies contributed by two hotel developers to increase the inventory of affordable housing units in West Maui.

Kulamalu Hale Apartments

Kulamalu Hale Apartments is a 56-unit (one and two bedroom) rental project in Pukalani which was developed by the County using Maui County Affordable Housing Fund grant and a U. S. Department of Housing and Urban Development HOME Investment Partnerships Program grant.

Section 8 Housing Program

The Section 8 Housing Assistance Payments Program is a rental assistance program funded by HUD. Under an annual contributions contract with HUD, the County of Maui is authorized to issue vouchers for approximately 1,464 very low income families in Maui County or 100% of budget authority to assist with their rent payments.

Affordable Housing Fund

Program Description

The Affordable Housing Fund was established and created through the Maui County Code (MCC) Chapter 3.35.

Purpose of the Fund:

A. There shall be deposited into the affordable housing fund all monies paid to the county in lieu of providing residential workforce housing units, any Council appropriations to the fund, and all monies donated to the county for affordable housing projects. The revenues and unencumbered balance in the fund shall be used for the provision, protection, and expansion of affordable housing and suitable living environments for residents of very low to gap income, including the rehabilitation of existing structures, land purchase or other acquisition of land or property entitlements, planning, design, and construction.
B. In adopting fiscal years 2008 through 2021 annual operating budgets and capital improvement programs, the Council shall appropriate a minimum of two percent of the certified real property tax revenues to the affordable housing fund. Any appropriations to this fund shall not substitute, but shall be in addition to, those appropriations historically made for the purposes stated in MCC Chapter 3.35.
C. The revenues and unencumbered balance in this fund shall not be used for any purpose except those defined in MCC Chapter 3.35.
D. On an annual basis, no more than three percent of this fund shall be used for administrative expenses.

Administration of the Fund:

A. The Director of Finance shall establish a separate account to record revenues and supplemental transfers credited to, and expenditures made from, the fund.
B. Any unencumbered balance in the fund at the end of each fiscal year shall not lapse, but shall remain in the fund, accumulating from year to year.
C. The Director of Housing and Human Concerns shall administer the fund.
D. The Director of Housing and Human Concerns and the Director of Finance may adopt administrative rules necessary to carry out the purposes of MCC Chapter 3.35.
E. Revenues received from a developer to partner with a nonprofit organization or community land trust are deemed appropriated upon receipt and are authorized to be expended for the purposes of the fund.

Use of Fund:

The Council may make appropriations from the affordable housing fund for the following:

A. To increase the supply of affordable, rental, and owner-occupied housing;
B. To acquire interests in real property for purposes set forth in MCC Chapter 3.35;
C. For planning, design, or construction of affordable rental or owner-occupied housing for residents within income-qualified groups;
D. To provide housing for elderly, disabled, and homeless residents lacking a permanent home;
E. To provide grants or loans to any nonprofit or community land trust that complies with Section 501(c) of the Internal Revenue Code and any other requirement under federal, state, and county law regulating the conduct of charitable or nonprofit organizations, provided that the purpose of any grant or loan shall be for the purposes set forth in section 3.35.010 of MCC;

Affordable Housing Fund

Program Description (Cont'd)

F. To leverage funds provided by federal, state, nonprofit, or for-profit organizations and other non-county entities to further expand affordable housing opportunities;
G. To acquire existing housing or cooperative units for rehabilitation as affordable rental or owner-occupied housing, or both; or
H. To increase investment in public infrastructure in connection with related affordable housing projects.

For information relating to the selection of grant or loan proposals, grant or loan requirements, the affordable housing fund annual plan, annual report and project expenses, please refer to the Maui County Code website: http://library.municode.com/index.aspx?clientId=16289.

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$142,114	$46,579	$168,910	$68,910	-$100,000	-59.2%
OTHER COSTS	$0	$5,400,430	$4,000,000	$5,000,000	$1,000,000	25.0%
UTILITIES	$784	$377	$500	$500	$0	N/A
TRAVEL	$0	$488	$590	$590	$0	N/A
CIP EXPENDITURE	$0	$0	$2,000,000	$2,000,000	$0	N/A
Operations Total	**$142,898**	**$5,447,875**	**$6,170,000**	**$7,070,000**	**$900,000**	**14.6%**
Equipment						
CAPITAL OUTLAY	$10,993,496	$15,108	$0	$0	$0	N/A
Equipment Total	**$10,993,496**	**$15,108**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$11,136,394**	**$5,462,982**	**$6,170,000**	**$7,070,000**	**$900,000**	**14.6%**

Human Concerns Program

Program Description

Human Concerns Program consists of the Early Childhood Resource Program, Grants Management, Homeless Program, Immigrant Services, Senior Services Division, Office on Aging and Volunteer Center. The program description, populations served, services provided and key activity goals and measures for each division are presented separately in the following pages.

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$18,829	$30,538	$1,200	$33,940	$32,740	2728.3%
WAGES & SALARIES	$2,673,373	$2,969,901	$3,291,674	$3,650,678	$359,004	10.9%
Salaries and Wages Total	**$2,692,202**	**$3,000,439**	**$3,292,874**	**$3,684,618**	**$391,744**	**11.9%**
Operations						
MATERIALS & SUPPLIES	$159,722	$147,967	$164,244	$164,252	$8	0.0%
SERVICES	$928,098	$929,783	$263,110	$168,704	-$94,406	-35.9%
OTHER COSTS	$10,793,210	$10,376,950	$11,191,556	$14,309,552	$3,117,996	27.9%
UTILITIES	$129,905	$133,440	$148,877	$156,658	$7,781	5.2%
TRAVEL	$51,781	$74,493	$89,729	$100,709	$10,980	12.2%
BUDGETED EXPENDITURES	$0	$380	$0	$17,000	$17,000	N/A
Operations Total	**$12,062,716**	**$11,663,014**	**$11,857,516**	**$14,916,875**	**$3,059,359**	**25.8%**
Transfers Out						
SPECIAL REVENUE FUNDS	$0	$52,906	$0	$0	$0	N/A
Transfers Out Total	**$0**	**$52,906**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$10,868	$13,551	$15,030	$12,130	-$2,900	-19.3%
MACHINERY & EQUIPMENT	$100,643	$133,703	$38,000	$273,000	$235,000	618.4%
Equipment Total	**$111,510**	**$147,254**	**$53,030**	**$285,130**	**$232,100**	**437.7%**
Program Total	**$14,866,428**	**$14,863,613**	**$15,203,420**	**$18,886,623**	**$3,683,203**	**24.2%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant III	2.0	2.0	2.0	2.0	0.0	N/A
Aging and Disability Program Specialist II	3.0	3.0	3.0	3.0	0.0	N/A
Aging and Disability Services Specialist III	1.0	3.0	3.0	3.0	0.0	N/A
Aging and Disability Services Specialist V	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Senior Services Division	1.0	1.0	1.0	1.0	0.0	N/A
Computer Applications Support Technician	1.0	1.0	1.0	1.0	0.0	N/A
County Executive on Aging	1.0	1.0	1.0	1.0	0.0	N/A
Early Childhood Resource Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Enhance Fitness Instructor (8 hrs/week)	0.0	0.0	0.0	4.0	4.0	N/A
Grants Management Program Manager	1.0	1.0	1.0	1.0	0.0	N/A
Grants Management Program Specialist I	1.0	1.0	1.0	1.0	0.0	N/A
Grants Management Program Specialist IV	2.0	2.0	2.0	2.0	0.0	N/A
Homeless Program Coordinator	0.0	1.0	1.0	1.0	0.0	N/A
Homeless Program Specialist	0.0	1.0	1.0	1.0	0.0	N/A
Immigrant Services Assistant I (Lanai)	0.8	0.8	1.0	1.0	0.0	N/A
Immigrant Services Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Immigrant Services Assistant II - Molokai	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Immigrant Services Program Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Immigrant Services Specialist III	2.0	2.0	2.0	2.0	0.0	N/A
Information/Publicity Technician (H/T)	0.5	0.5	0.5	0.5	0.0	N/A
Leisure Program Instructor (6 hrs/week)	11.0	11.0	11.0	11.0	0.0	N/A
Nutrition Program Aide	0.0	0.0	0.5	0.5	0.0	N/A
Nutrition Program Aide (HT)	4.5	5.0	5.0	5.0	0.0	N/A
Office Operations Assistant II	4.0	4.0	4.0	4.0	0.0	N/A
Office Operations Assistant II (HT Molokai)	0.5	0.5	0.5	0.5	0.0	N/A
Park Caretaker I	2.0	2.0	2.0	2.0	0.0	N/A
Park Caretaker I (H/T)	1.0	1.0	1.0	1.0	0.0	N/A
Park Caretaker II	2.0	2.0	2.0	2.0	0.0	N/A
Secretary I	2.0	2.0	2.0	2.0	0.0	N/A
Senior Services Aide II (HT)	0.5	0.5	0.5	0.5	0.0	N/A
Senior Services Divison Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Senior Services Program Assistant I	1.0	1.0	1.0	1.0	0.0	N/A
Senior Services Program Assistant I (HT)	1.5	1.5	1.5	1.5	0.0	N/A
Senior Services Program Assistant II	2.0	3.0	3.0	3.0	0.0	N/A
Senior Services Program Assistant III	3.0	3.0	3.0	4.0	1.0	33.3%
Senior Services Program Specialist III	3.0	3.0	3.0	3.0	0.0	N/A
Senior Services Program Specialist IV	2.0	2.0	2.0	2.0	0.0	N/A
Senior Services Transit Aide II	5.0	5.0	5.0	5.0	0.0	N/A
Volunteer Center Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**68.25**	**73.75**	**74.5**	**79.5**	**5.0**	**6.7%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
914140A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and reallocation of a Grants Management Operations Assistant to a higher pay scale.	$19,020	0.0
914143A-5101 Regular Wages: Adjustment in salaries based on collective bargaining increases, position reallocations and a step correction.	$27,162	0.0
914150A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and position reallocations.	$76,608	0.0
914156A-5101 Regular Wages: Adjustment in salaries based on collective bargaining increases and a position filled at a higher pay scale.	$28,740	0.0
914325A-5101 Regular Wages: Adjustment in salaries based on collective bargaining increases, position reallocations, positions filled at higher/lower pay scales and increase to half year salary for a Nutrition Program Aid.	$73,882	0.0

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
SERVICES:		
914158B-6132 Professional Services: Deletion of FY 2018 Council added appropriation to explore the termination of the lease with UH Maui College for the County-owned structure at the corner of Kaahumanu and Waihinepio Avenues, and assessment of the structure for use as a County homeless facility.	-$100,000	
OTHER COSTS:		
6317 County Grant Subsidy: Refer to County Grant Subsidy Detail for changes to appropiration amounts and descriptions of grant awards.	-$175,000	
Equipment		
MACHINERY AND EQUIPMENT:		
914150C-7040 Motor Vehicle: Deletion of one-time appropriation in FY 2018 for the purchase of a sedan.	-$20,000	
914366C-7035 Fire equipment: Deletion of one-time appropriation in FY 2018 to replace a fire alarm control panel.	-$12,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
914150A-5101 Regular Wages: Proposed expansion positions in FY 2019 for (8) at less than 8 hours/week Enhance fitness instructors.	$96,000	4.0
914325A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Senior Services Program Assistant III.	$26,480	1.0
OTHER PREMIUM PAY:		
914140A-5205 Overtime: Additional funding for anticipated on-site grant records review for Lanai, Molokai and Hana.	$200	
914140A-5207 Temporary assignment: Additional funding in anticipation of the need for staff to perform duties and responsibilities in the absence of incumbent.	$1,200	
914143A-5204 Night differential: Additional funding to continue community outreach efforts.	$65	
914143A-5205 Overtime: Additional funding to continue community outreach efforts.	$700	
914143A-5207 Temporary assignment: Additional funding due to anticipated need to cover staff on leave or attending training.	$2,500	
914325A-5205 Overtime: Additional funding needed due to the number of vacant positions and difficulty in filling them.	$18,500	
Operations		
MATERIALS & SUPPLIES:		
914156B-6071 Copier Supplies: Increase based on actual expenditures.	$300	
TRAVEL:		
914143B-6201 Airfare, Transportation: Increase to allow staff to attend training for Executive Office for Immigration Review accreditation.	$3,700	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
TRAVEL:		
914143B-6222 Per Diem Non-Reportable: Increase to allow staff to attend training for Executive Office for Immigration Review accreditation.	$4,200	
914435B-6201 Airfare, Transportation: Increase due to the addition of commissioners from Molokai and Lanai on the Commission on Persons with Disabilities Commission.	$1,500	
914435B-6204 Mileage & Allow Rptble Non-Tax: Increase based on request by commissioners from the Commission on Persons with Disabilities that the receive mileage reimbursements.	$100	
914435B-6222 Per Diem Non-Reportable: Increase due to the addition of commissioners from Molokai and Lanai on the Commission on Persons with Disabilities Commission.	$360	
914435B-6226 Per Diem S/D/T Taxable: Increase due to the addition of commissioners from Molokai and Lanai on the Commission on Persons with Disabilities Commission.	$720	
OTHER COSTS:		
914143B-6230 Registration/Training Fees: Increase to allow staff to attend training for Executive Office for Immigration Review accreditation.	$1,665	
6317 County Grant Subsidy: Refer to County Grant Subsidy Detail for changes to appropriation amounts and descriptions of grant awards.	$3,290,045	
BUDGETED EXPENDITURES:		
914374B-6316 County Matching Funds: Funding to meet a 20% County match requirement for the purchase of a 12-passenger wheelchair accessible van ($85,000) for the Assisted Transportation Program.	$17,000	
Equipment		
MACHINERY AND EQUIPMENT:		
914150C-7040 Motor Vehicles: $80,000 Replacement of two 2018 electric crossover vehicles and $30,000 replacement of one 2018 electric sedan.	$110,000	
914358C-7040 Motor Vehicles: Purchase one 2019 SUV to replace Kaunoa Nutrition Program vehicle in Hana.	$35,000	
914358C-7042 Office Equipment: Replace Kaunoa Senior Center, Meals on Wheels Program office copier/printer.	$8,000	
914374C-7040 Motor Vehicles: Purchase of four 2019 4-door hybrid sedans ($30,000 each) to replace Kaunoa Assisted Transportation Program vehicles.	$120,000	
TOTAL PROPOSED EXPANSION BUDGET	**$3,738,235**	**5.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Food, Shelter and Safety Grants (Formerly Community Partnership Grants)				
Food, Shelter and Safety Grants	$1,080,488	$845,355	$800,000	$888,637
TOTAL FOOD, SHELTER AND SAFETY GRANTS	**$1,080,000**	**$845,355**	**$800,000**	**$888,637**

County Grant Subsidy Program Description

Food, Shelter and Safety Grants

Aloha House, Inc. - Residential Substance Abuse Treatment
To prevent or reduce the severity and disabling effects related to alcohol and other drug use, abuse and dependence by providing effective, accessible evidence based treatment services designed to empower individuals and communities to make health-enhancing choices regarding the use of alcohol and other drugs.

Child and Family Service – MSAC Prevention & Education Services
Provide sexual assault prevention activities to school-age children in Maui County to enhance personal safety, increase awareness and reduce the potential negative long-term effects related to this issue.

Malama Na Makua A Keiki - Substance Abuse Services for Women
To prevent or reduce the severity and disabling effects related to alcohol and other drug use, abuse and dependence for women, pregnant and parenting women and their children.

Maui AIDS Foundation, Inc. - HIV/HCV/STI Rapid Testing Prevention and Counseling Program
To find, test, educate and counsel Maui County residents at risk of HIV, HCV and STI and then move into care those found to be infected.

Mediation Services of Maui, Inc. - Mediation Services Conflict Resolution and Training
Provide mediation services and community education that includes core services provided by MSM, which are mediation {by volunteers), Case Management {by staff), Conflict Resolution & Youth Trainings {by consultants and staff).

Molokai Community Service Council, Inc. - Hale Ho`omalu Domestic Violence Shelter
Provides safe housing for victims of domestic violence as well as supportive services including assistance with petitions for 'TRO's, case management and group sessions.

Molokai Community Service Council, Inc. - Kapili Umbrella Program
Provides fiscal and managerial support for the Friendly Isle United Fund, fiscal sponsorship for non-profit projects that need a 501(c)(3) tax exemption to raise funds, and technical support to other non-profit organizations on Molokai.

County Grant Subsidy Program Description (Cont'd)

Food, Shelter and Safety Grants (Cont'd)

Molokai Community Service Council, Inc. - Maurice Thompson Drop-In Center
Provides day program services to adults with chronic mental illnesses. Services include skill-building activities, group sessions, and support for compliance with medical regimens.

Molokai General Hospital – Women's Health Center
The Molokai General Hospital Women's Health Center program will reduce the risk of harm to women, pregnant women and their unborn children on the medically under-served island of Molokai by providing well women exams and prenatal support services.

Parents and Children Together - Maui Programs
Provides domestic violence intervention and support services for survivors, adult offenders, and youth involved in juvenile justice or exposed to domestic violence. The Center helps them develop skills, knowledge, and behaviors necessary for a violence-free life.

Roman Catholic Church of the State of Hawaii – Hale Kau Kau
Free hot evening meals to men, women and children who do not have the resources to meet their basic need for food, deliver free evening meals to the elderly, sick, and disabled of South Maui; and help provide free emergency food supplies to the families and individuals who are in need of assistance.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Early Childhood				
Early Childhood Programs	$103,000	$106,090	$170,195	$305,150
E Malama I Na Keiki O Lanai Preschool	$76,715	$82,876	$86,335	$86,335
Imua Family Services	$35,000	$36,050	$36,050	$39,655
Kansha Preschool	$10,000	$0	$0	$0
Maui Economic Opportunity, Inc., for Head Start Afterschool Programs	$237,903	$245,040	$245,040	$257,295
Maui Economic Opportunity, Inc., for Head Start Summer Programs	$175,000	$180,250	$180,250	$180,250
Maui Economic Opportunity, Inc., for Infant/Toddler Care Program	$95,000	$97,850	$97,850	$102,745
Maui Family Support Services, Inc.	$63,654	$65,564	$65,564	$115,000
Partners in Development Foundation	$0	$0	$0	$40,000
TOTAL EARLY CHILDHOOD	**$796,272**	**$813,720**	**$881,284**	**$1,126,430**

County Grant Subsidy Program Description

Early Childhood Programs

Maui Family Support Services - Maui Childcare Subsidy

Provide assistance to Maui County families with children ages birth to 5 years old through accessing financial aid for child care, providing subsidies to eligible gap group families who demonstrate financial need however do not meet the requirements of other subsidy programs or do not qualify for sufficient aid from other subsidy programs to make the cost of licensed child care affordable.

People Attentive to Children- Licensed Childcare Recruitment, and Retention Program

Provide a training and technical assistance program to improve the health and safety practices of those caring for young children, to expand the capacity of child care programs in Maui County, to foster a family childcare professional development and support network and assist to providers in effectively and efficiently meeting licensing regulations and retaining licensure.

Imua Family Services – Teddy Bear Corner Program (Molokai)

To promote protective factors within the community which have shown to prevent child abuse and neglect as well as to positively contribute to positive outcomes for the island's youngest children. Through its various activities, the program will promote knowledge of parenting and of child and youth development, parental resilience, social connections, concrete supports for parents, and social and emotional competence of children.

Imua Family Services - Early Childhood Development Program

Provide services to children 0-6 years old who do not meet the age appropriate developmental mile stones and fall outside the scope of Early Intervention Services or DOE special education services. The needs of each child are met through professional therapeutic services to help them thrive

E Malama I Na Keiki O Lanai Preschool

Provide a learning and care program that program that attends to the whole child and seeks to enrich each enrolled child's experience for children on the island of Lanai at little cost to families that demonstrate need through providing subsidy assistance.

Imua Family Services – Inclusion Preschool

Provide a preschool program for children with developmental concerns and special needs together with typically developing children in an inclusive classroom environment that meets all the children's needs at a reduced rate or little cost to families that demonstrate need through subsidy assistance.

Maui Economic Opportunity, Inc., for Head Start Afterschool Programs

Provide full day wrap-around services for Head Start families (155 children) so their parents can work, go to school or attend training. Provide extended day services which enhance school readiness skills and transition success into kindergarten.

Maui Economic Opportunity, Inc., for Head Start Summer Programs

Provide summer session for Head Start children so families can work, go to school or attend training while their children experience continuity of care. The program targets focusing on strengthening the social and emotional foundations young children need in order to have an optimal early learning experience.

County Grant Subsidy Program Description (Cont'd)

Maui Economic Opportunity, Inc., for Infant/Toddler Care Program

Provide full day infant and toddler center based care to 15 children of working parents or parents attending school, at a reduced rate or little cost to families that demonstrate need through subsidy assistance.

Maui Family Support Services, Inc. – Early Head Start

Provide year-round home visiting and center-based services to income eligible families or children 6 weeks to 36 months old and expectant mothers. The program promotes school readiness by enhancing the child's cognitive, social and emotional development and through family services targeting health, educational, nutritional, social and other services that are determined based on family needs assessment to be necessary.

Partners in Development Foundation

Due to the high cost of living in Hawai'i as well as child care, many families turn to the grandparents for child care or one parent will quit their job to stay at home and care for their keiki because the salary that they earn would only go to pay for child care. Families understand that an early childhood education is critical to prepare their keiki for kindergarten and life success; however, there are not many resources that they can turn to. The Tutu and Me Traveling Preschool (Tutu and Me), a program of Partners in Development Foundation (PIDF), is one proven solution. Since 2001, Tutu and Me has touched the lives of over 30,000 keiki and their caregivers by preparing keiki to be ready for school and equipping caregivers to be their keiki's first and foremost teacher with assessment results that have demonstrated its effectiveness.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Substance Abuse Prevention and Treatment				
Kumpang Lanai for Coalition for a Drug Free Lanai	$42,012	$43,272	$43,272	$50,000
Maui Economic Opportunity, Inc. for MEO BEST Reintegration Program	$103,000	$106,090	$100,000	$103,000
Maui Economic Opportunity, Inc. for MEO Underage Drinking Prevention Campaign	$50,000	$51,500	$50,000	$51,250
Maui Youth & Family Service, Inc.	$0	$100,000	$0	$0
Ohana Makamae, Inc.	$89,296	$81,636	$81,636	$103,207
Substance Abuse Programs	$432,099	$502,272	$500,000	$617,332
Youth Alcohol Education Awareness Programs	$94,131	$84,370	$100,000	$158,377
TOTAL SUBSTANCE ABUSE PREVENTION AND TREATMENT	**$810,538**	**$969,140**	**$874,908**	**$1,083,166**

County Grant Subsidy Program Description

Kumpang Lanai - Coalition for a Drug Free Lanai
Seeking to reduce the risk factors and increase protective factors in 80% of the program participants.

Maui Economic Opportunity, Inc. - MEO Best Reintegration Program
Provide services to persons who are presently or formerly incarcerated, addressing challenges faced in returning to the community.

Maui Economic Opportunity, Inc. - MEO Underage Drinking Prevention Campaign
Intended to delay the age when youth begin drinking, and to reduce alcohol use among young people. Program activities and curriculum embrace various cultures and target youth ages 12-17.

Ohana Makamae, Inc.
Substance abuse counseling, treatment and prevention, life skills training, health and nutrition, and mentoring for young pregnant women and/or mothers with children ages 3 and under.

Substance Abuse Program

Aloha House, Inc. - Medically Monitored Detoxification Program
To safely withdraw people from substances on which they are physically dependent which then facilitates assisting them to enter treatment to further recovery from substance dependence.

Community Clinic of Maui, Inc. - Substance Abuse Program
Provides substance abuse treatment services to under-served Maui residents unable to access services elsewhere due to ineligibility, service unavailability (long wait lists, sobriety required or non-existent) or cost. The purpose of the program is to help Maui residents in all stages of substance use recovery.

Ka Hale A Ke Ola Homeless Resource Center, Inc.– Addition Recovery Management Program
The Addiction Recovery Management Program (ARM) aims to support sobriety, reducing the harm related to substance by learning how to make healthier lifestyle changes and focus on self-sufficiency to facilitate access and retention of permanent housing.

Ka Hale Pomaika'i-Reducing Addiction through Food, Shelter and Safety for Molokai
To reduce the severity and harmful effects related to alcohol and other drug use, abuse and dependence within the Molokai Community using a culturally respectful approach to improve total wellness by having a continuum of treatment service modalities and/or harm reducing prevention strategies available on Molokai.

Maui Youth and Family Services – Substance Abuse Treatment for Adolescents
To provide services to eliminate or reduce substance abuse among Maui's youth.

County Grant Subsidy Program Description (Cont'd)

Substance Abuse Program (Cont'd)

Mental Health Kokua - Homeless Outreach for Mental Health Empowerment and Psychosocial Rehabilitation

To provide drug/alcohol services, case management, social welfare and crisis services for homeless individuals with severe and persistent mental illness and to provide drop-in service Monday through Friday for homeless adults with mental illness. Activities include: breakfast and lunch; daily living skills; assistance with recovery; connection with health care; access to social services and mutual social support.

Mental Health Kokua – Psychosocial Rehabilitation

To provide drop-in service Monday through Friday for homeless adults with mental illness. Activities include: breakfast and lunch; daily living skills; assistance with recovery, connection with health care, access to social services; mutual social support.

Ohana Makamae, Inc. – Mental Health Services

Provide an array of accessible mental health services such as counseling (individual and family), crisis intervention and family intervention in a relevant, professional and culturally competent manner.

Youth Alcohol Education Awareness

Program is for the Prevention of Underage Drinking. Building on a community-based risk and protective factors approach to prevention, the focus is not only on reducing the risk and limiting access, but also fostering positive youth development and changing social norms to discourage underage drinking.

Maui Youth and Family Services – Underage Drinking Prevention Coalition

To develop and facilitate a Maui wide coalition of interested and committed persons to build partnership, assess the issue of underage drinking and apply best practices and strategies to address the issues and reduce underage drinking in Maui County

Loiloa, Inc. – Lo`iloa Project

To reach challenged individuals and their families through cultural hands-on experiences, using traditional Hawaiian methods as metaphors for the challenges youth and families face in today's world.

Paia Youth Council, Inc. – Paia Youth & Cultural Center Malama Pono Project Venture

Implementing outdoors adventure-bases experiential activities while relying on Hawaiian culture and tradition- al values to help youth develop positive self-concepts, effective social skills, a community service ethic, internal locus of control and increased decision making and problem solving skills needed to avoid peer pressure and substance abuse.

Human Concerns Program

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Health, Human Services and Education				
Feed My Sheep	$65,000	$75,000	$100,000	$100,000
Hale Mahaolu Personal Care Program	$103,000	-$51,500	$103,000	$103,000
Hale Makua	$200,000	$200,000	$200,000	$200,000
Heritage Hall, Inc.	$500,000	$0	$0	$0
Homeless Program	$624,276	$1,000,000	$1,000,000	$1,721,417
Hui Laulima O Hana for Hana Dialysis Home Program	$82,391	$76,282	$84,863	$94,887
Hui Malama Learning Center	$274,606	$282,843	$282,843	$297,616
J. Walter Cameron Center	-$50,000	$90,000	$90,000	$239,000
Ka Lima O Maui	$0	$0	$0	$500,000
Lanai Community Health Center	$80,204	$82,610	$82,610	$82,610
Maui Adult Daycare Center for Senior Citizens and Disabled, Inc.	$348,000	$358,440	$358,440	$358,440
Maui Academy of Performing Arts	$15,000	$15,450	$15,000	$25,000
Maui Arts and Cultural Center for Arts in Education and Innovative Programs	$424,360	-$6,206	$0	$0
Maui County Council of the Boy Scouts of America	$0	$0	$0	$1,000,000
Maui Food Bank, Inc.	$345,000	$355,000	$400,000	$400,000
Maui Economic Opportunity, Inc. for Enlace Hispano Program	$95,550	$98,417	$95,464	$100,235
Maui Economic Opportunity, Inc., for Planning & Coordinating Senior Coordinator	$83,000	$85,490	$82,925	$85,000
The Maui Farm, Inc.	$235,508	$242,573	$240,000	$247,200
Mental Health Association in Hawaii	$25,207	$65,207	$50,000	$65,000
Mental Health Kokua	$0	$100,000	$100,000	$100,000
National Kidney Foundation of Hawaii	$0	$25,000	$25,000	$25,000
Roman Catholic Church of the State of Hawaii	$30,000	$0	$0	$0
The Salvation Army	$138,020	$142,000	$140,000	$140,000

County Grant Subsidy Detail (Cont'd)

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Self Sufficiency Programs	$139,505	$85,566	$95,000	$95,000
Grant for Services to the Frail and Elderly	$661,719	$861,728	$777,508	$861,739
Special Olympics Hawaii, Inc.	$37,132	$38,247	$35,000	$35,000
University of Hawaii Maui College for Cooperative Education Program	$24,693	$24,754	$0	$0
Women Helping Women	$210,850	$220,850	$220,000	$220,000
TOTAL HEALTH, HUMAN SERVICES AND EDUCATION	**$4,693,021**	**$4,468,101**	**$4,577,653**	**$7,096,144**

County Grant Subsidy Program Description

Feed My Sheep
Provide a healthy, balanced diet of good quality food which includes protein, carbohydrates and fresh produce.

Hale Mahaolu Personal Care Program
Provide in-home personal care services to frail elderly, disabled and chronically ill adults (18 years of age and older), including cognitive and/or emotional problems, which impair the individual's ability to perform activities of daily living (ADLs) and/or instrumental activities of daily living (IADLs).

Hale Makua Health Services – Physician Services
Provides a physician who is able to admit patients to and attend patients at Hale Makua nursing homes when the patient does not have a physician in the community.

Hui Laulima O Hana - Hana Dialysis Home
Provides a lifesaving service for members of the East Maui Community suffering from renal failure.

Homeless Program

Family Life Center, Inc. – Case Management
Provide case management services to homeless individuals that access Family Life Center's Emergency Shelter Services or Shelter Plus Care Program.

Family Life Center, Inc. – Emergency Operations Program
To provide outreach and engagement services to unsheltered homeless individuals on the island of Maui.

County Grant Subsidy Program Description (Cont'd)

Homeless Program (Cont'd)

Ka Hale A Ke Ola Homeless Resource Centers - Central & West Operations

Operating (2) homeless service facilities on Maui in which the development and operation of these facilities involves transitioning homeless families and individuals from structured emergency shelter and transitional housing to independent permanent housing by providing intensive case management coupled with supportive services and programs aimed at eliminating barriers to self-sufficiency and housing security.

Roman Catholic Church of the State of Hawaii - Hale Kau Kau

Free, hot evening meals to men, women and children who do not have the resources to meet their basic need for food; deliver free evening meals to the elderly, sick, and disabled of South Maui, and help provide free emergency food supplies to the families and individuals who are in need of assistance.

Maui Hui Malama Personal Pathways to enable youth to be High Performers

Hui Malama supports at-risk youth to successfully transition to adulthood through customized personal pathways for youth and families to develop character, discipline, work ethic and self-reliance as community contributors. Hui Malama provides intensive assessment, connections to resources and services, an on-going coaching/assessment activities both internally and through close private/public partnership to break the intergenerational patterns of poverty, crime, homelessness and other social dysfunction.

J. Walter Cameron Center

Funding for renovation and modification of office/program space, formerly occupied by IMUA Family Services, to be used by ARC of Maui County.

Ka Lima O Maui

Funding for Phase II of capital improvement project to construct a new facility which would consolidate Ka Lima O Maui's operations & programs onto one site.

Lanai Community Health Center – Integrated Behavioral Health Program

To provide comprehensive BH services to the entire community, including routine screening of LCHC patients for depression and substance abuse (with a focus on alcohol and tobacco) in order to better identify and refer patients in need of BH services and to provide early preventive and treatment services.

Maui Adult Day Care Center for Senior Citizens and Disabled, Inc.- Maui Adult Day Care Centers and Hale Hulo Mamo

Provides a social memory care, therapeutic/respite daytime program for frail elderly individuals with Alzheimer's/ Dementia and adults who are physically and mentally impaired as well as providing support and training to client's families/caregivers.

Maui Academy of Performing Arts – Youth Educational Performing Arts Program

Giving youth (3-18 years old) multiple opportunities for sustained participation in performing arts in school, after school and during school breaks in a safe, positive and stimulating environment.

County Grant Subsidy Program Description (Cont'd)

Maui County Council of the Boy Scouts of America
Funds will be used to renovate the termite-eaten dining hall at Camp Maluhia.

Maui Food Bank, Inc.- Hunger Relief
Collects and distributes, with the help of community partners, food to needy residents in all Maui County communities, including Hana, Molokai and Lanai.

Maui Economic Opportunity, Inc.- MEO Enlace Hispano Program
To provide resources and education to the Hispanic community.

Maui Economic Opportunity, Inc. MEO Planning & Coordinating Senior Coordinator
To promote, coordinate, organize and support over 40 senior clubs throughout Maui County

The Maui Farm, Inc. – Family Strengthening Program
Provide transitional housing and essential services for families who are homeless or at-risk of homelessness due to domestic violence and economic challenges, and collaborates with community-based partner agencies to support families in making a successful transition to self-sufficient living.

Mental Health Association in Hawaii, Inc. – Mental Health Substance Abuse Education, Advocacy, and Family Support
Provide education, advocacy, intervention and family support while collaborating with other agencies in order to alleviate the chronic emotional pain, suffering and stigma of mental illness and substance abuse throughout Maui County including the rural area of Hana, the island of Lanai and Molokai.

Mental Health Kokua
Funds will be used for the Maui Safe Have program which provides shelter to homeless adults with mental illness who may have untreated psychiatric, psychotic symptoms and would otherwise be a burden to local businesses, police and emergency rooms. Maui Safe Haven provides psychiatric services helping homeless adults transition to stable housing.

National Kidney Foundation of Hawaii – Maui County CKD Epidemic Prevention, Intervention and Eradication
To increase efforts to end the silent, deadly and spiraling CKD epidemic which impacts more than 50% of Maui County's residents. This effort will include major CKD public awareness and outreach campaign; free public early CKD detection screenings, prevention and intervention education workshops, and CKD classroom training for youth, grades 3-6, to help Maui County residents avoid, stop or slow the progression of CKD to reduce kidney failure, dialysis and death.

The Salvation Army – Homeless Outreach Program
A front line provider working with the homeless population of Maui County to provide an avenue of hope and change leading to greater stability, self-sufficiency and housing.

County Grant Subsidy Program Description (Cont'd)

Self Sufficiency Programs

Maui Family Support Services - Child Care Subsidy
Provide childcare subsidy funds to "gap group" families. Also provide resource and parenting information for quality early childhood care.

EnhanceFitness®
EnhanceFitness® is an exercise program that improves cardiovascular fitness, strength, flexibility and balance. The program helps build relationships among participating seniors and creates an exercise environment that is fun and friendly. Moreover, it has been scientifically-tested and has been shown to improve health and reduce health care costs among regular participants.

Grant for Services to the Frail and Elderly

Hale Mahaolu - Maui Adult Day Care – Ho`okele Caregivers Maui - Personal Care
Provide personal assistance such as grooming and bathing to ensure safety.

Maui Adult Day Care - Na Pu'uwai - Adult Day Care
Personalized care for dependent elders in a supervised, protective and congregate setting during some portion of the day.

Maui Adult Day Care - Adult Day Care Respite
Respite for caregivers of dependent elders in a supervised, protective and congregate setting.

Grandparents Raising Grandchildren Respite – Agency TBD by RFP
Respite for Grandparents who have assumed full-time care of grandchildren in a licensed, supervised, protective and congregate setting.

Maui Adult Day Care - Family Caregiver Support
Services offered to assist caregivers in making decisions and solving problems relating to their care giving roles.

Hale Mahaolu, Inc. -Ho`okele Caregivers Maui- Nurse Pro-Care - Care Options - Homemaker
Provide assistance such as routine housework, preparing simple meals and shopping for personal items.

Hale Mahaolu, Inc. - Chore
Provide assistance with heavy cleaning needs such as apartment/house cleaning to maintain safe and sanitary living conditions.

Na Hoaloha - Friendly Visiting
Provide planned one-on-one visits on a regularly scheduled basis to persons age 60 and over living at home to reduce feelings of loneliness and isolation.

Na Hoaloha - Telephone Reassurance
Provide phoning on a regularly scheduled basis in order to provide comfort or help, and/or check on the well- being and safety of an older adult who may be homebound, lives alone or is temporarily alone.

County Grant Subsidy Program Description (Cont'd)

Grant for Services to the Frail and Elderly (Cont'd)

Na Hoaloha - Hale Mahaolu - Ho`okele Caregivers Maui -Nurse Pro-Care - Care Options -Na Pu'uwai (Molokai) In-Home Respite

Provide services which temporarily substitute support or living arrangement for care recipient in order to provide brief period of relief or rest for caregivers.

Kaunoa Senior Services - Assisted Transportation

Provide escort or personal assistance to an individual who has difficulties using regular transportation.

Hale Kau Kau – Home Delivered Meals

Provide nutritious home-delivered meals to frail elders living outside of Kaunoa Home Delivered Meals Program service delivery boundaries.

Habitat for Humanity – Home Modifications

Provide basic home modifications such as grab bars and simple ramps that allow frail seniors to remain living in the home they own.

Special Olympics Hawaii, Inc. – Special Olympics Maui County

Provide year-round sports training and athletic competition for children and adults with intellectual disabilities, giving them opportunities to develop physical fitness, demonstrate courage and participate in the sharing of skills and social interaction with other Special Olympics athletes, families and the community.

Women Helping Women – Emergency Shelter, Hotline & Support Programs

Provides emergency shelter and support programs for victims of domestic violence (hotline, direct services following a crisis, assistance with transition into non-abusive living environments). WHW seeks to end domestic violence thru advocacy, education and prevention.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Youth Centers and Programs				
Best Buddies International for Best Buddies Program	$84,000	$85,000	$85,000	$85,000
Big Brothers/Big Sisters of Maui, Inc.	$94,012	$105,892	$105,892	$138,000
Boys & Girls Club of Maui for Central, Haiku, Lahaina, Makawao, Paukukalo and Kahekili Terrace Clubhouses	$997,000	$1,026,910	$1,026,910	$1,078,255
Boys & Girls Club of Maui for Paukukalo Center	$0	$0	$75,000	$0
Hana Youth Center, Inc.	$141,555	$145,678	$147,041	$147,041

Human Concerns Program

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Hawaiian Kamalii, Inc.	$18,672	$18,672	$18,672	$18,672
Kihei Youth Center, Inc.	$217,951	$243,328	$245,285	$276,054
Lahaina Tutoring Project	$11,000	$11,000	$11,000	$11,000
Lanai Youth Center, Inc.	$147,106	$172,086	$172,086	$202,817
Lanai Youth Center Facility	$100,000	$150,000	$100,000	$0
Maui Economic Opportunity, Inc., for MEO Youth Services	$195,000	$195,418	$200,850	$206,785
Maui Family Support Services, Inc. Teen Voices Program	$42,630	$42,629	$42,630	$42,630
Molokai Community Service Council, Inc. - Molokai Youth Center	$245,250	$257,500	$257,500	$296,125
Paia Youth Council, Inc.	$224,250	$230,978	$230,978	$270,978
Project Graduation	$47,741	$47,741	$47,741	$47,741
Youth Programs	$96,620	$100,095	$89,833	$89,833
TOTAL YOUTH CENTERS AND PROGRAMS	**$2,662,787**	**$2,832,927**	**$2,856,418**	**$2,910,931**

County Grant Subsidy Program Description

Best Buddies International – Maui County Inclusion Project

Matching intermediate and high school students with intellectual and developmental disabilities (IDD) in one- to-one friendships with their typical peers. Friendships formed as a result of Best Buddies programs represent an important step towards promoting lifelong acceptance of people with disabilities and their inclusion in all aspects of society.

Big Brothers/Big Sisters of Hawaii Maui, Inc. - Maui Community School Based Mentoring Program

Maintain services matching at-risk children and youth with positive role models on Maui through Community-Based Mentoring, School-Based Mentoring to expand services to youth in the Hale Makana neighborhood through the Mentor Center program. Goals are to help youth avoid risky behaviors, embrace higher aspirations and succeed in school.

Boys & Girls Club of Maui – Central, Haiku, Upcountry, Paukukalo, Kahekili Terrace, West Maui Clubhouses

The Boys & Girls Clubs of Maui, Central Club, provides a safe, secure, nurturing, supervised and supportive environment where youth members can be themselves, learn, have self-esteem-building experiences and have fun!

County Grant Subsidy Program Description (Cont'd)

Hana Youth Center, Inc. – Hana Youth Center
Provides programs and activities that are fun and that develop and improve health, moral and social habits of Hana youth, inspiring them to make wise choices now and into their future.

Hawaiian Kamali`i, Inc. – Hawaiian Kamali`i Program
Provide youth with an environment rooted in traditional Hawaiian values that promotes personal growth, character development and achievement in physical fitness.

Kihei Youth Center, Inc.- Kihei Youth Center Services, Inc.
Provide a comprehensive range of age-appropriate integrated youth development programs and activities aimed at promoting and supporting positive protection factors that address negative at-risk behaviors for youth between the ages of 8 and 18 years old throughout the year.

Lahaina Intermediate School Education Foundaton – Lahaina Tutoring Project
Lahaina Complex after-school enrichment tutor project serving four public schools in grades 3-11.

Lana`i Youth Center, Inc.- Lana`i Youth Center
Provides activities that offer youth the opportunity to achieve proficiency in basic educational skills, promote healthy lifestyle choices (including alcohol, tobacco, and other drug prevention education), help to increase youth awareness, have appreciation for Lana`i's and Hawaii`i's diverse culture and provide alternative recreational activities.

Maui Economic Opportunity, Inc., for Youth Services
Provide after-school/out-of-school positive youth development activities for youth 6th-12th grade.

Maui Family Support Services, Inc. - Teen Voices Program
Teen Voices is a primary prevention and early intervention service and support to help teens avoid teen pregnancy and challenges of effectively parenting as teen parents. The objective of the program is to prevent child abuse and neglect.

Molokai Community Service Council, Inc. - Molokai Youth Center
Provides a safe and nurturing place for children ages 8-17. The Center's programs include recreation, leadership and community service activities, and help with homework.

Paia Youth Council, Inc. - Paia Youth & Culture Center
To keep open and maintain a safe and nurturing drop-in center where young people (9-18 years old) can socialize, play, learn and participate in program activities.

Project Graduation
Support high school graduation programs to provide fun, safe, drug-free and alcohol-free post-graduation celebrations for students in Maui County.

County Grant Subsidy Program Description (Cont'd)

Youth Programs

Tri-Isle Resource Conservation & Development Council, Inc. - Teens-on-Call

Provides meaningful hands-on work and life skills training including the promotion of good character values in a variety of trades to at-risk teens ages 13 to 19 years old.

TOTAL COUNTY GRANT SUBSIDY – HUMAN CONCERNS PROGRAM[1]	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
	$10,043,106	$9,929,243	$9,990,263	$13,105,308

[1] Includes actual expenditures for grant subsidies that are no longer funded in the current and/or proposed fiscal years.

Human Concerns Program – Early Childhood Resource Program

Program Description

The Early Childhood Resource Program guides and supports the development and implementation of a coordinated system of early childhood services for young children from birth to eight years old in Maui County. The mission of the Early Childhood Resource Program is to coordinate, support, mobilize and leverage partnerships and funding, including early childhood grants as appropriate; and identify, provide and share resources for families and professionals, moving toward implementing a coordinated system of early childhood services for your children from prenatal to kindergarten entry in Maui County.

Population Served

This program serves providers and families engaged in meeting the needs in early childhood care and learning in Maui County, specifically for children ages prenatal to kindergarten entry.

Services Provided

For Families:

- Identify opportunities and provide support and guidance around childcare subsidy assistance programs, specifically the Maui County Childcare Subsidy program and the Quality Care for Hawaii's Keiki.
- Sponsor/co-sponsor parent education workshops topics included accessing financial assistance; teaching positive behaviors and the importance of play
- Address the needs of families with young children, through understanding and use for planning the results of parent survey designed to determine the needs for childcare and parenting support services and the extent to which parents report being aware of and able to access the care and services they need
- Provide resource and referral
- Contribute to the Action Strategy initiatives and plan implementation especially ensuring that the online resource platform Keiki Central is accurate ad inclusive of the services available in Maui County
- Maintain and promote resource lending library that include a section dedicated to parenting.

For Professionals:

- Partner and encourage networking opportunities to early childhood education and care professionals
- Support early childhood education and care professionals with information and financial assistance to participate in professional development.
- Maintain and promote resource lending library

For Programs & Agency Service Providers:

- Engage in Early Learning Board activities
- Contribute to the Action Strategy initiatives and plan implementation
- Provide resources to improve the quality of early childhood services
- Provide technical Assistance and oversight for early childhood specific grants
- Support the Early Childhood Comprehensive Systems Impact Grant Maui implementation

For the Community:

- Participate in community events including month of the young child celebration activity
- Participate in efforts to increase public awareness of how early learning improves outcomes for young children
- Serve as a liaison, create feedback loops, facilitate partnerships and distribute information to keep the community connected with key early childhood statewide initiatives

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Promote the development of a coordinated early learning and care system in Maui County by identifying and promoting shared goals, partnerships and resources to maximize accessibility and affordability of early childhood care and education services in the community.				
1. Continue and improve resource sharing through mobilization and coordinatio of partners	# of partners engaged in early childhood activities	30 / 30	30 / 26	30
2. Develop assessments and plans that reflect and respond to state or federal mandates and local needs	Utilize / Develop comprehensive community reports, demographic profiles and or asset maps through sharing and collecting information (such as basic census, number of clients served program budgets, wait lists, parent surveys, workforce surveys, resource and referral data and focus group discussions)	N/A / N/A	4 / 2	4
	# of countywide meetings/programs focusing on the discussion of joint issues/challenges and successes within a year	30 / 29	30 / 17	30
3. Monitor early childhood programs/services funded by the county	# of meetings/ monitoring activities related to all early childhood programs funded by Maui County	40 / 28	40 / 21	40
4. Monitor the # of people impacted by early childhood programs and services funded by Maui County	# of people impacted by early childhood programs and services funded by Maui County	450 / 472	450 / 497	500
5. Maintain community partners' active participation with engaging in Maui County Early Childhood Resource Center initiatives	# of community partners actively engaged in Maui County Early Childhood Resource Center community initiatives	15 / 22	15 / 12	17

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Improve, promote and assist Maui County's early childhood service community by providing accessible technical assistance, resource development and sharing.				
1. Improve quality of childcare and learning services through existing and emerging quality improvement initiatives	# of providers that participate in early childhood quality improvement initiatives	N/A / N/A	7 / 4	7
2. Ensure early childhood professional development opportunities are accessible	# of providers reached, informed and encouraged to participate in professional development opportunities	N/A / 252	75 / 23	75
3. Ensure early childhood professional development opportunities are affordable	# of scholarships (travel/registration and professional development opportunities) training supported or funded to reduce cost for early childhood practitioners	N/A / N/A	35 / 26	35
4. Ensure early childhood programs have access to technical assistance and resource linkage	# of providers accessing technical assistance and resource linkage through the Maui County Early Childhood Resource Center	35 / 37	35 / 19	35
Goal #3: Identify specific message to ensure that the local community understands the importance of early childhood and children's development, the nature of quality of services and benefits to local children of system work.				
1. Identify/participate in the development of early childhood initiatives/campaigns/ community fairs that will increase public engagement and awareness around early childhood	Increased engagement and utilization of the early childhood resource center	N/A / N/A	75 / 40	75
	# of outreach, public will initiatives/ campaigns affected/coordinated annually	N/A / N/A	6 / 3	6

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #4: Promote and influence affordable childcare and education opportunities that impact family's economic self-sufficiency by ensuring access to affordable, quality care and education.				
1. Monitor and track the capacity of affordable care and learning opportunities and subsidy assistance provided	% of capacity enrolled in early childhood home visiting programs	N/A / N/A	90% / 100%	90%
	% of capacity enrolled in licensed family childcare	N/A / N/A	90% / 88%	90%
	# of families receiving subsidy assistance (from the County)	N/A / N/A	125 / 87	125
	# of families using the extended day/ year program	N/A / N/A	175 / 162	175

Human Concerns Program – Grants Management

Program Description

The Grants Management Division (GMD) is responsible for the administration of DHHC grants appropriated for a wide range of community social service programs. Effective grants management services provide critical collaboration and support for organizations receiving grant funding and ensures an appropriate level of accountability for public funds.

Population Served

This program serves members of the community in need of core social service programs through the administration of grant agreements with contracted community service organizations.

Services Provided

GMD provides technical assistance, information and administrative oversight for organizations funded under line-item grant appropriations. The GMD administers approximately $8 million dollars of county grant revenues, which fund social service programs provided by private non-profit organizations to address a variety of critical community areas of need.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Effectively administer funds appropriated by the County Council.				
1. Conduct extensive reviews to ensure grant applications clearly describe reasonable, effective funding, community need, program implementation and expected outcomes	# of grant applications reviewed	N/A / 102	120 / 2	120
2. Provide educational opportunities for staff to maintain a high level of grants management competency	# of workshops/ trainings attended by staff related to grant administration	N/A / 4	4 / 3	6
3. Conduct meetings to review and update grant management processes and procedures	# of specific meetings conducted related to reviewing division's processes and procedures	N/A / 6	4 / 2	6
Goal #2: Support grantees in providing effective community programs to enhance the quality of life of Maui residents.				
1. Provide educational opportunities to grantees to improve delivery of community programs	# of financial and programmatic workshops/trainings provided to grantees	N/A / 2	4 / 2	4

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Support grantees in providing effective community programs to enhance the quality of life of Maui residents.				
2. Provide meetings, information and suggestions to assist grantees with common problems and questions	# meetings, communications, articles and suggestions provided to address common challenges among grantees	N/A / 140	120 / 30	150
1. Solicit suggestions for improvements to grant process from grantees	% of grantees responding to requested improvements to grant process	N/A / 70%	100% / 80%	100%
Goal #3: Review, evaluate and monitor grantee program performance, contract compliance, and fiscal accountability.				
1. Increase quarterly reporting compliance by all grantees	% of accurate quarterly reports submitted by grantees	N/A / 80%	100% / 85%	100%
2. Increase on-site monitoring visits to ensure grantee's full compliance with Maui County Grants Program	# of on-site monitoring visits conducted during the fiscal year	N/A / 70	120 / 3	100
3. Conduct evaluation of every grant appropriated during the fiscal year	# of grants evaluated	N/A / 90	100 / 98	100
	% of grants evaluated that attained the program's intended results	N/A / 100%	100% / 80%	100%

Human Concerns Program – Homeless Program

Program Description

In collaboration with service providers, Federal, State, and County Agencies, the Homeless Program will continually develop ongoing strategies to end homelessness adhering to the Continuum of Care mission. By developing, utilizing, and maintaining the Maui County Coordinated Entry System (CES) along with the utilization of the Homeless Management Information System (HMIS), the Homeless Program will act as the County's key coordinator for the planning and implementation of Federal Department of Housing and Urban Development (HUD) funding and its designations. The Homeless Program will also research, assess, and make recommendations of new programs which address housing needs and gaps relating to the assistance for the homeless. The Homeless Program will act as the point of contact between county and state departments, law enforcement, and social service agencies in addressing homelessness issues within the county. In addition, the Program will address homeless impacts, prevention and educate the public on homeless issues.

Population Served

This program serves the County's homeless population and those that are at-risk of becoming homeless. For the general public, the program will conduct outreach and education and address concerns pertaining to health and safety related issues on homeless topics.

Services Provided

In support of the Housing First approach adopted by HUD that utilizes the Coordinated Entry System, the Homeless Program will serve as the central point for participating service providers and agencies to assess and prioritize the acuity of qualified clientele for the receiving of services with the focus on attaining and maintaining permanent housing.

The Program will provide strategic planning, coordination, and interagency communication and collaboration to improve services for the homeless; to support the development of permanent supportive housing to decrease homelessness; to coordinate and implement compassionate response to homeless in key areas where public health and safety are concerned; and to provide outreach and information to the general public regarding issues related to homelessness.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Develop, incorporate, and maintain the Maui County Homeless Coordinated Entry System (CES) to address the homeless population which prioritizes each individual and/or family by level of vulnerability.				
1. Work closely with partner agencies and assist with increasing the number of homeless in CES	# of homeless individuals/families in the CES	N/A / N/A	25 / N/A	300
2. Housing the most vulnerable homeless individuals/families that are in the CES	# of individuals/families housed by priority of vulnerability	N/A / N/A	24 / N/A	250

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Promote and maintain services such as the Rapid Re-Housing Program (RRH), an intervention to expedite the exit of homelessness in alignment with the Housing First (HF) approach and to provide support services to prevent homelessness.				
1. Provide proper and appropriate recommendations of services by utilization of the Homeless Management Information System (HMIS)	# of homeless placed in permanent housing	N/A / N/A	20 / 39	250
2. Provide appropriate services to the homeless such as move-in and rent assistance, case management, and other support services	# of clientele provided with said services	N/A / N/A	20 / 55	250
Goal #3: As the point of contact between various County/State agencies, law enforcement, and social service agencies, the Homeless Program will coordinate "compassionate responses" and clean-up efforts of illegal homeless encampments and small trouble spots.				
1. Be the point of contact and the coordinator between agencies for our compassionate responses	# of compassionate responses/clean-ups	N/A / N/A	12 / N/A	15
2. Ensure public health and safety in recreational areas	# of public recreational areas made clean and safe for the public	N/A / N/A	12 / N/A	15
Goal #4: Provide information and education to the general public related to homelessness.				
1. Participate in the Maui Continuum of Care-Bridging the Gap/Maui Homeless Alliance to gain and share knowledge regarding current homeless issues	# of meetings participated and engaged in	N/A / N/A	12 / 18	20
2. Provide outreach and education to the public via meetings and media to improve the understanding of homelessness and the County's efforts in addressing such issues	# of persons gaining information on homelessness issues	N/A / N/A	200 / 500	5,000+

Human Concerns Program – Immigrant Services

Program Description
The Immigrant Services Division provides a broad spectrum of assistance to immigrants, migrants and citizens, including employment eligibility, citizenship, family-based petitions and referrals to other services.

Population Served
This division serves citizens, lawful permanent residents, non-immigrants, visitors and Compact of Free Association (COFA) migrants of all ages and income levels.

Services Provided
Provide assistance in obtaining immigration benefits, applying for citizenship, maintaining lawful permanent residence, employment eligibility, family reunification, find interpretation and translation, reducing impediments to integration, deferred action for childhood arrivals and referral to community based organizations. Also offer assistance with complex matters in a broad range of areas integral to status, individual, family and community safety.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Assist in preventing unlawful immigration status by providing renewal and replacement of Permanent Resident Cards, adjustment of status, removing of conditional status, and maintaining employment eligibility.				
1. Provide assistance with applications to obtain and/or maintain Permanent Resident Cards (Green Cards)	# of times people were assisted with United States Citizenship and Immigration Services (USCIS) Forms I-90, I-485 or I-751	735 / 921	620 / 368	700
2. Provide assistance to qualified non-immigrants to maintain their employment eligibility	# of times people were assisted with replacing Dept. of Homeland Security Form 1-94, USCIS Form 1-102, and/or USCIS Form I-765	N/A / N/A	100 / 36	100
Goal #2: Ensure that immigrants, including non-citizens, participate in county governance by providing assistance for the immigrants to obtain citizenship status and advocate for the right to vote.				
1. Increase the # of people provided assistance with application for naturalization	# of times people were assisted with application for naturalization (USCIS Form N-400)	350 / 601	450 / 178	500
2. Increase the # of people provided with preparation assistance in tests and interviews	# of people who received test preparation assistance	200 / 381	120 / 20	250

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Promote community membership and civic participation by immigrant communities.				
1. Provide assistance with initial applications for petitioning of relatives	# of times people were assisted with USCIS Form I-130 or Form I-129F	475 / 674	500 / 291	550
2. Assist with affidavits of support to show that sponsor can provide for intending immigrant	# of times people assisted with USCIS Form I-864	700 / 1,233	800 / 456	900
3. Assist petitioners with visa applications	# of times people were assisted with Dept. of State Form DS 260 visa applications	400 / 334	450 / 187	400
Goal #4: Promote access to immigration services being offered to immigrant communities, increase public awareness about immigration issues, and signal support for immigrants.				
1. Increase # of individuals served	# of individuals receiving assistance at any one of the Immigrant Services Division service sites	N/A / N/A	3,200 / 1,661	3,300
2. Conduct outreach and education programs to targeted immigrant communities	# of outreaches conducted to immigrant communities annually	15 / 16	15 / 10	15
3. Conduct outreach programs to broader communities about immigration issues and dispel misconceptions through print or radio advertisements	# of print or radio advertisements annually	10 / 12	10 / 3	10
4. Increase the # of community events participated in annually	# of events participated in annually	10 / 17	10 / 4	14
Goal #4: Promote access to immigration services being offered to immigrant communities, increase public awareness about immigration issues, and signal support for immigrants (Cont'd).				
5. Assist qualified applicants with fee waivers and/or biometric appearance based on financial and/or medical factors	# of times people were assisted with USCIS Form I-912 fee waiver and request for biometric waiver	N/A / N/A	100 / 35	100
6. Maintain 95% rate of client satisfaction	% of satisfied clients as measured with client satisfaction survey	N/A / N/A	95% / 95%	95%

Human Concerns Program – Senior Services

Program Description

Senior Services Division provides a wide spectrum of programs and services for well, active, frail and homebound senior citizens of Maui County to enable them to remain in their homes as they age and to experience their later years as the "best years."

The Human Concerns Program's Senior Services is also funded by the Kaunoa Senior Services Leisure Program Activities Revolving Fund, which enables Kaunoa Senior Services to collect fees from participants to help recover the costs for certain special events, activities and excursions.

Population Served

Programs funded by the Older Americans Act of 1965 (The Assisted Transportation, Congregate Meals and Home-Delivered Meals Programs) serve adults 60 and older. Leisure/Wellness and the Retired & Senior Volunteer Programs serve older adults 55 and older.

Services Provided

Services provided include Assisted Transportation Services, Congregate Meals, Home-Delivered Meals, Leisure/ Wellness classes, activities, events, nutrition lectures and exercise sessions, social and fellowship activities, Retired & Senior Volunteer Opportunities, and safety checks on the well-being of homebound citizens.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide a variety of opportunities for our senior participants to learn new ideas, remain socially engaged, physically and mentally active and healthy, and live independent, productive lives.				
1. Produce health and wellness classes, activities and events which appeal to seniors at senior centers and congregate meal sites	# of activities/sessions scheduled	8,000 / 8,854	8,000 / 4,867	8,000
	Total senior attendance at activities/sessions scheduled	140,000 / 142,308	140,000 / 67,790	142,000
	% of participants who agree that the Leisure/Wellness and Congregate Programs plays an important role in maintaining their overall health and independence	N/A / 95%	85% / N/A	90%
1. Produce activities and events through the Leisure/Wellness and Congregate Programs which encourage social interaction and reduce isolation	% of total senior attendance at activities/ events scheduled which encourage social interaction	90% / 99%	90% / 97%	95%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide a variety of opportunities for our senior participants to learn new ideas, remain socially engaged, physically and mentally active and healthy, and live independent, productive lives (Cont'd).				
1. Produce activities and events through the Leisure/Wellness and Congregate Programs which encourage social interaction and reduce isolation (Cont'd)	% of participants who agree that the Leisure/Wellness and Congregate Programs reduce loneliness and help to prevent isolation	N/A / 94%	85% / N/A	90%
2. Provide Nutrition Education to senior participants to increase their overall health	# of meals served in a group setting which promote healthy diets and proper nutrition	N/A 75,513	80,000 / 36,442	80,000
	% of Congregate participants who have learned better eating habits through Nutrition Education at their sites	N/A / 90%	85% / N/A	90%
Goal #2: Provide volunteer opportunities through Kaunoa's Volunteer Programs, including the Retired & Senior Volunteer Program for our senior participants to utilize their talents and abilities, and remain engaged in their communities.				
1. Provide volunteer opportunities that are in compliance with the RSVP Impact Focus Areas which help to support the community	# of volunteers at work stations addressing RSVP Impact Focus Areas	250 / 203	250 /179	250
	$ value of volunteers' services provided to work stations	$1,200,000 / $1,268,122	$1,200,000 / $568,738	$1,200,000
	# of new volunteer work stations enrolled each quarter	3 /4	3 / 1	3
2. Maintain 95% rate of participant satisfaction	% of satisfied volunteer stations	95% / 96%	95% / N/A	95%
	% of satisfied senior volunteers	95% / 99%	95% / N/A	95%
Goal #3: Provide services to our frail and homebound participants to enable safe, healthy aging, reduce isolation, and promote independence to continue living in their own homes.				
1. Provide nutritious meals which support good health for the homebound	# of meals served	90,000 / 125,013	90,000 / 63,336	110,000
	# of individuals provided a meal	1,000 / 850	1,000 / 658	1,000

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Provide services to our frail and homebound participants to enable safe, healthy aging, reduce isolation, and promote independence to continue living in their own homes (Cont'd).				
1. Provide nutritious meals which support good health for the homebound (Cont'd)	% of clients who agree that home delivered meals are important to maintaining their health	N/A / 97%	85%/ N/A	90%
2. Provide transportation which supports independence for the homebound	# one-way rides	N/A / 11,730	12,000 / 5,392	12,000
	# of individuals provided one-way rides	300 / 260	300 /194	300
	# of last minute rides	500 / 745	600 / 310	700
	% of clients who agree that Kaunoa Transportation gives them a greater sense of independence	N/A / 97%	85% / N/A	90%
3. Provide services which support safe aging for the homebound	# of client referral made for additional services	700 / 768	700 / 271	700
	# of face-to-face safety/wellness checks made	80,000 / 108,582	80,000 / 46,492	100,000
	# of safety concerns identified & addressed	600 / 1,264	600 / 287	900
4. Provide activities which promote social contact, reduce isolation and improve quality of life	# of face-to-face Feed the Spirit outings and at-home experiences	400 / 2,155	2,000 / 1,071	2,000
	# of individuals participating in face-to- face Feed the Spirit outings and at-home experiences	200 / 891	600 / 392	750
	% of clients who agree that their quality of life has improved with Kaunoa's services for the homebound	N/A / 95%	85% / N/A	90%

Human Concerns Program – Senior Services

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$70,933	$74,402	$169,578	$169,578	$0	N/A
OTHER COSTS	$75,687	$75,181	$35,365	$35,365	$0	N/A
MATERIALS & SUPPLIES	$10,091	$8,772	$5,500	$5,500	$0	N/A
TRAVEL	$19,772	$12,337	$29,557	$29,557	$0	N/A
Operations Total	**$176,483**	**$170,692**	**$240,000**	**$240,000**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$176,483**	**$170,692**	**$240,000**	**$240,000**	**$0**	**N/A**

Expenditures Summary by Character & Object – Revolving Fund

The Senior Services Program does not have equivalent personnel funded through the Revolving Fund.

Human Concerns Program - Office on Aging

Program Description

The mission of the Office on Aging is to promote and protect the well-being of older adults in Maui County to ensure that Maui's older adults are able to live independently in their homes for as long as possible. The Maui County Office on Aging (MCOA) serves as Maui County's federally designated Area Agency on Aging, as mandated by the Older Americans Act. MCOA has made significant progress towards re balancing the long term supports and services framework in order to achieve status as a fully functioning Aging and Disability Resource Center, thereby more efficiently assisting not only older adults, but also individuals of all ages with disabilities.

Population Served

MCOA provides a full array of home- and community-based services to older adults, grandparents raising grandchildren, family and informal caregivers, and a limited offering of home- and community-based services to persons of all ages with disabilities.

Services Provided

MCOA provides through direct service and through contracted service providers the following: Information and Referral, Assistance, and Outreach; Public Education; In-home Assessments; Case Management; Transportation; Assisted Transportation; Chore; Homemaker; Friendly Visiting; Telephone Reassurance; Personal Care; Home Delivered Meals; Congregate Meals; Legal Assistance; Family Caregiver Support Groups; Family Caregiver Counseling; Medication Management; Nutritional Counseling; Adult Day Care; Adult Day Care Respite; In- home Family Caregiver Respite; Money Management Assistance; Health Education/Promotion; EnhanceFitness™; Chronic Disease Self-Management (Better Choices, Better Health--BCBH); Powerful Tools for Caregivers (PTC); Community Living Program; and Veterans-Directed Home and Community Based Services.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Empower older adults to stay healthy, active and socially engaged by providing direct services, public education and outreach programs.				
1. Meet or exceed National Standards of improvement for EnhanceFitness™ program participants as evidenced by scheduled fitness measurements in the areas of strength, stretching and flexibility, aerobic stamina, and balance	A minimum of 75% of EF participants will demonstrate maintenance or improvement as evidenced by routine fitness checks	78% / 87%	78% / 80%	80%
2. Provide high-quality, relevant information that meets immediate needs of seniors during outreach events and public education sessions	At minimum of eight of ten seniors surveyed will indicate relevance and applicability of informational and outreach material content	N/A / N/A	80% / 92%	85%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Enable older adults to remain in their homes with a high quality of life through the provision of home- and community-based services, including support for family caregivers.				
1. Older Adults who wish to do so will be able to live at home with appropriate levels of informal and formal supports after initial determination of being At-Risk for Institutionalization	Older Adults actively receiving services will remain in their homes for an average of twelve months after scoring At-Risk for Institutionalization	N/A / N/A	12 Months / In Development	15 Months
2. Family caregivers will experience reduced levels of day-to-day caregiving stress as a result of services and supports received	Eight of ten caregivers will report reduced stress upon annual reassessment.	N/A / N/A	80% / 84%	85%
Goal #3: Develop Hawaii's Aging and Disability Resource Center (ADRC) to its fully functioning capacity to serve as a highly visible and trusted place where all persons regardless of age, income and disability can find information on the full range of long-term support options.				
1. Demonstrate effectiveness of the ADRC by maintaining satisfaction with ADRC services as reported by individuals and family caregivers	Nine of ten recipients of ADRC services will indicate a positive overall perception of assistance received	N/A / 90%	90% / 89%	90%
2. Demonstrate financial effectiveness of the ADRC by effectively serving individuals At- Risk for Institutionalization at a much lower cost than institutionalization	Average per person monthly costs will result in a minimum of 80% cost savings as compared to the average monthly cost of institutionalization	N/A / N/A	80% / In Development	80%

Human Concerns Program – Volunteer Center

Program Description

The Volunteer Center mobilizes volunteers to meet community needs, builds capacity of organizations to effectively engage volunteers, and inspires support for community service. Additionally, the Volunteer Center is a resource for volunteer leaders and managers to increase their knowledge of volunteer management best practices. We are a partner with the HandsOn Network, an enterprise of Points of Light Foundation, the largest network of 250 volunteer centers that extend to 16 countries around the world.

Population Served

This program serves residents, visitors, non-profit agencies, community organizations, corporations, schools and government agencies.

Services Provided

The Volunteer Center coordinates programs that increase public awareness on the importance of volunteering; plans and implements publications, events, and projects to assist agencies with their volunteer programs; administers and acts as a virtual Volunteer Center for hundreds of agencies and individuals; provides capacity building trainings throughout the year for community agencies; and maintains and promotes an online directory of volunteer opportunities. The Volunteer Center encourages community recognition of volunteers with an Annual Recognition Celebration. Additionally, we assist individuals to find quality volunteer opportunities.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Promote public awareness and engage in volunteerism.				
1. Increase public awareness via social media	# of social post views	178,593 / 213,591	264,176 / 45,091	265,000
2. Increase public awareness via HansOnMaui.com	# of Maui site sessions	4,572 / 18,098	6,401 / 7,783	20,000
3. Increase public awareness via GetConnected	# of opportunity views	24,966 / 31,334	25,000 / 15,541	32,000
Goal #2: Implement current and innovative strategies that focus on Volunteer Leadership and Management education				
1. Informational blog posting rate	# of blog posts	26 / 24	26 / 12	26
2. Number of agency newsletters	# of agency newsletters	22 / 20	22 / 12	24
3. Number of agency webinars	# of agency webinars	20 / 0	40 / 1	4
4. Volunteer Leadership trainings	# of trainings	2 / 2	2 / 2	2
5. Number of Volunteer Leader who attend trainings	# of leaders trained	100 / 105	100 / 7	110
6. 90% of training attendees will report they were satisfied with their learning experience	# of attendees reporting satisfied with training	N/A / N/A	N/A / N/A	90%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal # 3: Participate in mobilizing volunteer engagement in the community				
1. Increase GetConnected volunteer opportunity responses	# of volunteer opportunity responses	370 / 370	400 / 192	400
2. Increase # of volunteers in GetConnected	# of registered GetConnected volunteers	1,000 / 1,928	1,200 / 2,142	2,100
3. Increase # of agencies in GetConnected	# of registered partner agencies	80 / 99	60 / 122	110
4. Increase volunteer opportunities in GetConnected	# of volunteer opportunities	100 / 132	135 / 180	150
5. Increase social media engagement	# of followers in social media	1,964 / 2,295	2,241 / 2,263	2,500
6. Expand creative outreach methods to cultivate, promote and grow citizen involvement in community volunteering	# of outreach methods	N/A / N/A	N/A / N/A	8
Goal #4: Recognize Partner Agency Volunteer Programs and their volunteers				
1. Maintain visibility and number of highlights in the Annual Volunteer Hero Program	# of Volunteer Heroes	6 / 6	N/A / N/A	15

Human Concerns Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$9,781	$11,373	$0	$3,038	$3,038	N/A
WAGES & SALARIES	$1,161,137	$1,197,441	$1,342,092	$1,501,209	$159,117	11.9%
Salaries and Wages Total	**$1,170,918**	**$1,208,814**	**$1,342,092**	**$1,504,247**	**$162,155**	**12.1%**
Operations						
MATERIALS & SUPPLIES	$20,171	$35,188	$66,250	$52,114	-$14,136	-21.3%
SERVICES	$695,051	$675,174	$1,297,186	$1,422,287	$125,101	9.6%
OTHER COSTS	$286,418	$323,892	$898,450	$1,109,279	$210,829	23.5%
UTILITIES	$16,094	$17,065	$53,526	$51,026	-$2,500	-4.7%
TRAVEL	$85,657	$105,330	$30,330	$21,520	-$8,810	-29.0%
INTERFUND COST RECLASSIFICATION	$271,762	$0	$233,213	$327,098	$93,885	40.3%
Operations Total	**$1,375,154**	**$1,156,650**	**$2,578,955**	**$2,983,324**	**$404,369**	**15.7%**
Countywide Expenditures						
OTHER COSTS	$516	$595	$0	$0	$0	N/A
Equipment Total	**$516**	**$595**	**$0**	**$0**	**$0**	**N/A**
Transfers Out						
SPECIAL REVENUE FUNDS	$685,732	$461,852	$0	$0	$0	N/A
Transfers Out Total	**$685,732**	**$461,852**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$35,441	$51,932	$0	$68,000	$0	N/A
Equipment Total	**$35,441**	**$51,932**	**$0**	**$68,000**	**$68,000**	**N/A**
Program Total	**$3,267,760**	**$2,879,842**	**$3,921,047**	**$4,555,571**	**$634,524**	**16.2%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Aging and Disability Program Specialist II	1.0	1.0	1.0	1.0	0.0	N/A
Aging and Disability Services Specialist I	7.0	2.0	2.0	3.0	1.0	50.0%
Aging and Disability Services Specialist I (Lanai)	0.5	0.5	0.5	1.0	0.5	100.0%
Aging and Disability Services Specialist II	5.0	3.0	3.0	3.0	0.0	N/A
Aging and Disability Services Specialist II (Hana)	0.5	0.5	0.5	0.5	0.0	N/A
Aging and Disability Services Specialist II (Molokai)	1.0	1.0	1.0	1.0	0.0	N/A
Aging and Disability Services Specialist IV	1.0	0.0	0.0	0.0	0.0	N/A
Aging and Disability Services Specialist IV (Maui, Molokai, Lanai)	1.0	1.0	1.0	0.0	-1.0	-100.0%
Aging and Disability Services Specialist IV (Maui)	1.0	1.0	1.0	1.0	0.0	N/A
Aging and Disability Services Specialist IV (Maui, Molokai, Lanai)			0.0	1.0	1.0	N/A
Aging and Disability Services Specialist V	2.0	1.0	1.0	1.0	0.0	N/A
Aging and Disability Services Speciliast IV	4.0	0.0	0.0	0.0	0.0	N/A
Clerk III	2.0	2.0	2.0	2.0	0.0	N/A
Nutrition Program Aid (HT - Molokai)	0.5	0.5	0.5	0.5	0.0	N/A
Nutrition Program Aid (HT)	2.9	2.9	3.0	3.0	0.0	N/A

Equivalent Personnel Summary by Position Title – Grant Revenue Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Nutrition Program Aide (HT)	0.0	0.0	0.0	0.0	0.0	N/A
Office Operations Assistant II	2.0	2.0	2.0	2.0	0.0	N/A
Progam Assistant II	1.0	0.0	0.0	0.0	0.0	N/A
Senior Serivces Program Assistant I (HT)	0.4	0.4	0.5	0.5	0.0	N/A
Senior Servcies Program Assistant I	2.0	2.0	2.0	2.0	0.0	N/A
Senior Services Program Assistant I (Hana)	0.8	0.8	0.8	0.75	-0.05	-6.3%
Senior Services Program Assistant I (HT)	1.0	1.0	1.0	1.0	0.0	N/A
Senior Services Program Assistant II, HT (Lanai)	1.0	1.0	1.0	1.0	0.0	N/A
Senior Services Program Assistant III	4.0	4.0	4.0	4.0	0.0	N/A
Senior Services Program Specialist III	1.0	1.0	1.0	1.0	0.0	N/A
Senior Services Transit Aid II	2.0	2.0	2.0	2.0	0.0	N/A
Senior Services Transit Aid II (HT - Lanai)	0.5	0.5	0.5	0.5	0.0	N/A
Senior Services Transit Aid II (HT)	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**46.1**	**32.1**	**32.3**	**33.75**	**1.45**	**4.5%**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Aging & Disability Resource Center (ADRC) Expansion	No	No	$553,201	$563,299	$568,821	$750,000
A&B Kokua Giving Contribution	No	No	$20,000	$20,000	$20,000	$20,000
Assisted Transportation Program	No	No	$15,000	$20,232	$14,106	$28,041
Care Transition Program	No	No	$94,394	$94,394	$12,700	$12,700
Congregate Meals Program	No	No	$130,000	$128,394	$102,184	$123,582
Elder Abuse Prevention	No	No	$26,492	$26,492	$26,492	$26,492
Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities	Yes	Yes/20%	$0	$0	$0	$68,000
Hawaii Health Connector	No	No	$357,728	$0	$0	$0
Healthy Aging Partnership-Empowering Elders	No	No	$165,000	$160,332	$172,000	$256,836

Summary by Grant Award (Cont'd)

Grant Award Name	New grant	Required County match? Yes/No and	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Home Delivered Meals Program	No	No	$80,000	$86,480	$58,052	$55,793
Kaiser Foundation Health Plan	No	No	$0	$7,500	$0	$0
Kupuna Care Program	No	No	$1,000,000	$1,053,081	$1,300,000	$1,300,000
Kupuna Caregivers Program	No	No	$0	$0	$0	$300,000
Leisure Program	No	No	$121,602	$122,202	$121,602	$122,277
Medicaid Administrative Federal Financial Participation	No	No	$1,000	$1,000	$450,000	$450,000
Medicare Improvements for Patients and Providers Act	No	No	$1,000	$1,000	$1,000	$0
Nutrition Services Incentive Program (NSIP)	No	No	$133,835	$117,784	$120,000	$120,000
Private Donations	No	No	$1,000	$1,000	$1,000	$1,000
Quest Integration	No	No	$404,597	$0	$0	$0
Retired Senior Volunteer Program	No	No	$65,850	$67,050	$65,850	$65,850
State Health Insurance Assistance Program (SHIP)	No	No	$5,000	$5,000	$5,000	$40,000
Title III Programs	No	No	$720,000	$750,000	$750,000	$750,000
Veteran Directed Home Community Based System	No	No	$50,000	$50,000	$50,000	$25,000
Volunteer Center Program	No	No	$10,000	$10,000	$10,000	$10,000
Voluntary Contributions	No	No	$20,000	$20,000	$20,000	$20,000
TOTAL			**$3,975,699**	**$3,305,240**	**$3,868,807**	**$4,545,571**

Grant Award Description

Aging & Disability Resource Center (ADRC) Expansion

The State Department of Health will provide funding to establish a highly visible and trustworthy fully functioning ADRC that is easily accessible to the public and responsive to their needs for information and linkages to long term care options.

Grant Award Description (Cont'd)

A&B Kokua Giving Contribution

Through the A&B Kokua Giving Contribution, Alexander and Baldwin provides support to Kaunoa Senior Services' Congregate Nutrition Program to assist with operating expenses.

Assisted Transportation Program

The Assisted Transportation Program provides one-on-one assistance to older Americans (ages 60 and older) who's physical, mental or other disability or language barrier restricts their use of buses or taxis, or who lack access to alternative transportation, including personal or family resources. Due to their limitations, they require help negotiating stairways and ramps, as well as needing close supervision, advocacy and individualized attention.

Care Transition Program

The Care Transition Program ensures that individuals with long-term support needs are offered services and support to return home safely from a hospitalization and avoid preventable re-hospitalizations. The primary target group includes individuals that are at least 60 years of age, including Medicaid enrollees and persons not enrolled in Medicaid.

Congregate Meals Program

The Congregate Meals Program provides older Americans (ages 60 and older) with nutritionally balanced meals in culturally appropriate settings that encourage rewarding, enriching experiences and socialization. Health and wellness education and related activities are regularly promoted at the sites. There are 19 congregate meal sites located throughout the County of Maui.

Elder Abuse Prevention

The State Department of Health will provide funding for services to older adults (ages 60 and older) and their caregivers who reside in the County of Maui, live in their own home or with family, friends and relative and are currently or potentially at risk for elder abuse.

Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

Federal funding for the purchase of a 12-passenger wheelchair accessible van for the Assisted Transportation Program.

Healthy Aging Partnership – Empowering Elders

The funds for this program are provided by the State Department of Health to implement the State's project entitled "Empowering Older People to Take More Control of their Health, Evidenced-Based Prevention" through embedding and replicating the Stanford Chronic Disease Self-Management Program (CDSMP) and EnhanceFitness®

Home Delivered Meals Program

The Meals on Wheels Program provides hot, nutritious noon meals to frail and homebound elderly ages 60 and older. These meals assist older Americans in retaining their dignity by remaining independent in their own homes. It helps delay institutionalization of those unable to shop or to prepare their own meals due to debilitating health. Meals on Wheels will provide a daily check on the well-being of its clientele and is an important source of social contact that reduces the isolation that may come with living alone.

Grant Award Description (Cont'd)

Kupuna Care Program
Kupuna Care is a state-sponsored program that meets the needs of frail older adults who cannot live at home without adequate help from family and/or formal services.

Kupuna Caregivers Program
Kupuna Caregivers Program is a state-sponsored program that meets the needs of working caregivers and enables them to remain in the workforce by providing necessary home and community based services to their loved ones.

Leisure Program
The Leisure Program plans, develops and implements a variety of classes and activities to educate, enrich and enhance the quality of life for older Americans (ages 55 and older).

Medicaid Administrative Federal Financial Participation
This grant allows the Area Agency on Aging to receive federal financial participation from the federal government for costs associated with the efficient and effective administration of the Medicaid program. It is expected to reimburse up to 28% of the operating costs for administering Medicaid administration activities, which includes outreach and enrollment, case management, provider monitoring, planning and development, network development, auditing and quality improvement activities.

Nutrition Services Incentive Program (NSIP)
The Nutrition Services Incentive Program (NSIP) provides subsidy reimbursement for each meal served to eligible participants. These funds are used by the area agency and its subcontractor to purchase U.S. agriculture commodities and other foods for their nutrition projects.

Private Donations
Throughout the year, the department often receives private contributions from businesses, organizations and foundations. Donations may be in the form of cash, services, supplies or equipment.

Retired Senior Volunteer Program
The Retired Senior Volunteer Program (RSVP) provides senior citizens ages 55 and older with high-quality volunteer experiences, with a priority placed on volunteer projects and placements that address community problems and needs in Maui County.

State Health Insurance Assistance Program (SHIP)
SHIP is a program that offers one-to-one counseling and assistance to people with Medicare and their families via telephone calls, face-to-face meetings and public education presentations and programs.

Title III Programs
The grant revenues for Title III Programs of the Federal Older Americans Act (OAA) provides administrative and program funds to be expended for the well-being of older Americans (ages 60 and older) through the Maui County Office on Aging. In recent years, the OAA has required that services be targeted to frail older adults who are homebound, have low income and are minority persons. The 2000 amendments to the OAA established a new program, the National Family Caregiver Support Program, designed to assist the increasing number of family members caring for older loved ones who are ill or have disabilities.

Grant Award Description (Cont'd)

Veteran Directed Home Community Based System

The Veterans Administration will provide funding to assist veterans to access the participant directed options of the Hawaii Community Living Program.

Volunteer Center Program

The Volunteer Center Program supports and promotes the engagement of all residents and visitors in volunteerism to enhance the community. The Center initiates and/or supports a variety of community-based volunteer activities, including National Make A Difference Day, Volunteer Leadership Trainings and Volunteer Recognition events. Grant revenues are generally in the form of donations from businesses and organizations to support specific projects such as a National Day of Service or Volunteer Recruitment Fair.

Voluntary Contributions

Throughout the year, the department often receives voluntary contributions from the general public for the special services provided by the department. Voluntary contributions may be for a specific purpose or for a specific element of the department. The voluntary contributions may be in the form of cash or check. Federal Title III requires Office on Aging to offer the opportunity for seniors and family members to voluntarily contribute for services received. The federal regulation requires that such contributions be reprogrammed into the services for which they were collected.

Animal Management Program

Program Description

The Animal Management Program is managed by the Maui Humane Society who operates an open admission (accepts all unwanted and stray domestic animals) animal shelter and adoption center and enforces laws and regulations governing animal control and animal management. This program also provides assistance, education and other programs and services that assist with the goals related to animal management.

Countywide Outcome(s)

The Animal Management Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents, visitors and domesticated animals on the island of Maui.

Services Provided

Sheltering of stray and surrendered animals; adoptions; reclaims; dog licensing; investigation and enforcement of animal-related laws; pick up of deceased animals; responding to injured animals and animal related emergencies; humane education; and other public assistance and community service programs, including spay/neuter, disaster preparedness and first response, humane trap loan program, and end of life services for the community including cremation and low cost euthanasia.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Find homes for all healthy and treatable pets and euthanize fewer healthy and treatable animals.				
1. Increase the % of live dogs and cats released via increased adoptions, reclaims and/or transfers	% of live released dogs and cats via increased adoptions, reclaims and/or transfers	80% / 92% Dogs 45% / 67% Tame Cats	85% / 95% Dogs 50% / 78% Tame Cats	90% Dogs 75% Tame Cats
2. Decrease the # of dogs and cats euthanized annually	% change in number of dogs and cats euthanized as compared to previous year	-10% / -62.1% Dogs -10% / -25.4% Cats	-10% / -43% Dogs -10% / -34% Cats	-10% Dogs -10% Cats
Goal #2: Promote responsible pet ownership by providing programs and services that assist in creating awareness and understanding of caring for pets, and by providing spay/neuter programs to assist pet owners with preventing unwanted litters.				
1. Increase the # of people provided with direct educational messaging per year	# of people reached with direct educational messaging	6,200 / 105,468	11,000 / 52,450	160,000

Animal Management Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Promote responsible pet ownership by providing programs and services that assist in creating awareness and understanding of caring for pets, and by providing spay/neuter programs to assist pet owners with preventing unwanted litters (Cont'd).				
2. Increase in total # of spay/neuter surgeries per year	# of spay/neuter surgeries conducted per year	4,000 / 5,658	4,500 / 2,896	6,100
Goal #3: Provide assistance and support to the community including investigation and enforcement of animal-related issues, and promote proper identification for all dogs.				
1. Increase the # of lost and stray animals reunited with their owners	# of animals reclaimed annually	820 / 955	1,000 / 475	1,000
2. Increase preventative patrols by Humane Enforcement officers to gain compliance for animal related laws	# of officer initiated patrols	8,500 / 6,173	6,000 / 4,674	6,790
3. Increase the # of dog licenses sold annually	# of dog licenses sold annually	3,700 / 4,068	3,500 / 1,384	4,300
4. Issue citations when needed to ensure compliance with animal-related ordinances	# of citations issued annually, as appropriate	200 / 246	200 / 174	250

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$0	$1,498,359	$1,649,096	$150,737	10.1%
OTHER COSTS	$1,317,347	$1,683,090	$242,634	$242,634	$0	N/A
Operations Total	**$1,317,347**	**$1,683,090**	**$1,740,993**	**$1,891,730**	**$150,737**	**8.7%**
Equipment						
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,317,347**	**$1,683,090**	**$1,740,993**	**$1,891,730**	**$150,737**	**8.7%**

Equivalent Personnel Summary by Position Title – General Fund

The Animal Management Program does not have equivalent personnel funded through the General Fund.

Animal Management Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
OTHER COSTS:		
910103B-6317 County Grant Subsidy: For account purposes, new index used for FY 2018 proviso. Budget transferred to 914887B-6317.	-$10,000	
914887B-6317 County Grant Subsidy: Budget transferred from 914103B-6317.	$10,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
914101B-6112 Contractual Service: Additional funding for Maui Humane Society for Animal Sheltering Program to ensure staff retention and reduce agency portion of expense.	$65,051	
914806B-6112 Contractual Service: Additional funding for Maui Humane Society Animal Enforcement Program for 3% cost-of-living allowance and to fund full-time animal control officer and 30-hour dispatcher funded through the Animal Management Revolving Fund in FY 2018 to ensure timely handling of all calls.	$85,686	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$150,737**	**0.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants for Animal Management				
Maui Humane Society for Animal Sheltering Program	$838,112	$863,255	$929,302	$994,353
Animal Enforcement Program	$402,482	$569,057	$569,057	$654,743
Lanai Cat Sanctuary	$9,609	$15,000	$5,000	$5,000
Molokai Humane Society	$81,954	$135,778	$137,634	$137,634

County Grant Subsidy Detail (Cont'd)

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Spay Neuter Program	-$14,810	$100,000	$100,000	$100,000
TOTAL ANIMAL MANAGEMENT	**$1,317,347**	**$1,683,090**	**$1,740,993**	**$1,891,730**

County Grant Subsidy Program Description

Maui Humane Society

Administration of the Animal Management Program for the island of Maui, including managing and responding to animal-related issues, investigation and enforcement of animal-related laws and the operation of Maui's only open admission animal shelter.

Lanai Cat Sanctuary (Formerly Lanai Animal Rescue Center)

Assists cats on the island of Lanai by providing sustenance, foster homes, shelter, adoptions, veterinary care, spay/ neuter services and humane education.

Molokai Humane Society

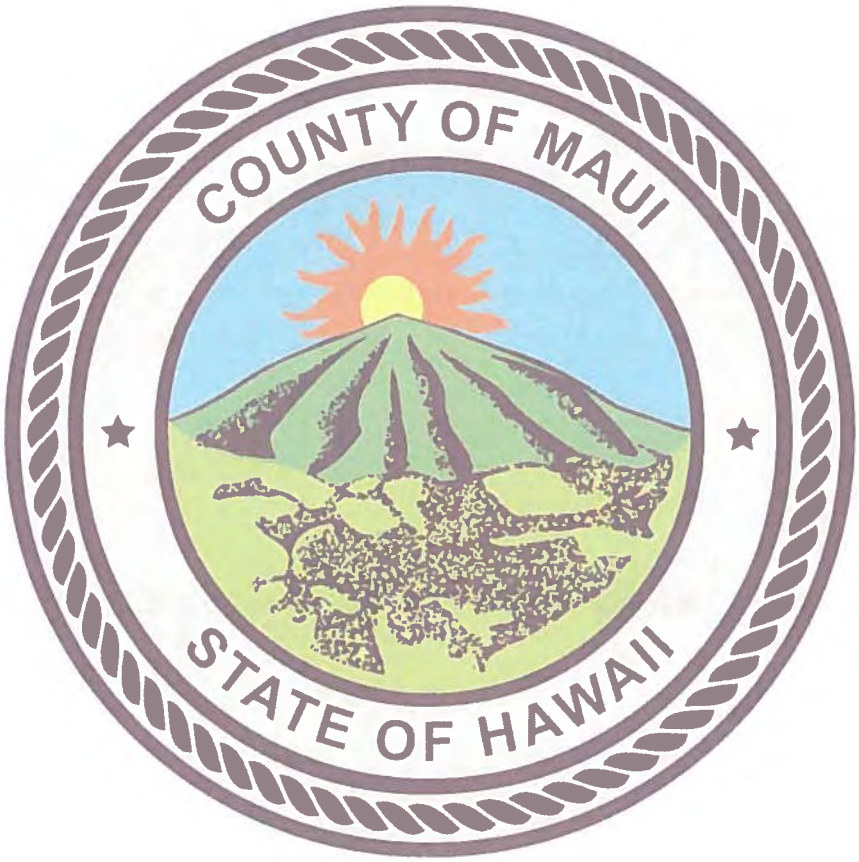
The Molokai Humane Society is committed to strengthening the bonds between the people of Molokai and animals through education, advocacy and the humane sheltering and veterinary care of animals. Molokai's large stray and feral population as well as domestic pets and farm animals are one of the major challenges facing the organization's limited resources.

Expenditures Summary by Character & Object – Revolving Fund

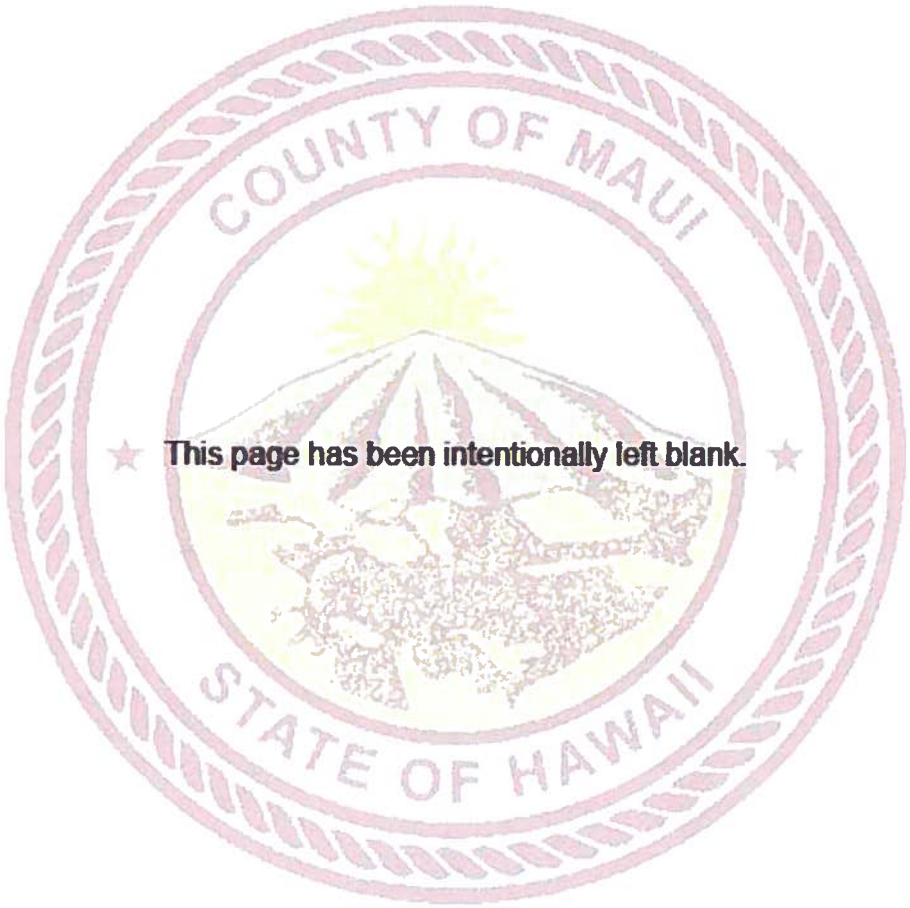
CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$150,000	$46,700	$113,240	$100,000	-$13,240	-11.7%
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
SPECIAL PROJECTS	$0	$4,298	$0	$0	$0	N/A
Operations Total	**$150,000**	**$50,998**	**$113,240**	**$100,000**	**-$13,240**	**-11.7%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$35,000	$0	-$35,000	-100.0%
Equipment Total	**$0**	**$0**	**$35,000**	**$0**	**-$35,000**	**-100.0%**
Program Total	**$150,000**	**$50,998**	**$148,240**	**$100,000**	**-$48,240**	**-32.5%**

Equivalent Personnel Summary – Revolving Fund

The Animal Management Program does not have equivalent personnel funded through the Revolving Fund.



Liquor Control



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Mission

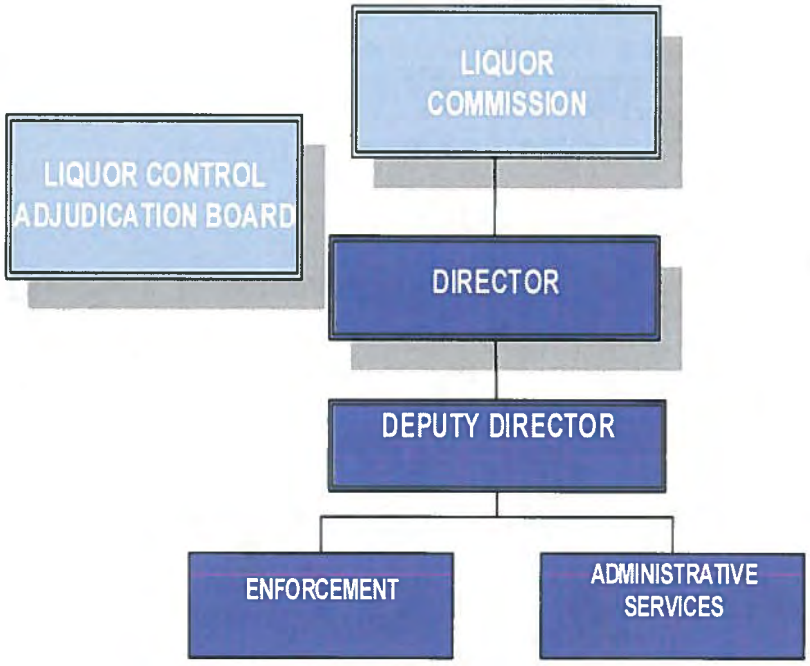
The mission of the Department of Liquor Control is to protect the health, safety and welfare of the general public by regulating and controlling the liquor industry in the importation, manufacture, sale and service of alcoholic beverages to provide a safe and healthy environment for the people of Maui County.

Countywide Outcome(s)

The Department of Liquor Control supports the following countywide outcome(s):

- A Prepared, Safe and Livable County

Organization Chart



Strategies

The Department of Liquor Control is responsible for the regulation and control of the importation, manufacture, sale and service of alcoholic beverages by providing services in liquor license and permit applications, licensees' education, and enforcement of liquor laws and rules.

Operations

The Liquor Commission, County of Maui, consists of nine members appointed by the Mayor and confirmed by the County Council. The Commission has the authority to grant, refuse, suspend, and revoke any license for the manufacture, importation, and sale of liquors in the County of Maui. The Commission also has the responsibility of requesting annual appropriations for the operation of the department, promulgating rules and regulations for the administration of liquor control, and appointing a Director.

Operations (Cont'd)

The Liquor Control Adjudication Board consists of nine members appointed by the Mayor and confirmed by the County Council. The Board functions as a quasi- judicial body whose primary responsibility is to hear administrative complaints of the Director regarding violations of liquor laws and rules, and to impose penalties for violations thereof as may be provided by law.

The Director is the administrative head of the department and is responsible for administering the day-to-day operations of the department, providing the necessary administrative support services to the Commission and Board. The Director appoints the Deputy Director. Whenever the Director is not available, the Deputy Director serves as the administrative head, ensuring the continuity of the department's mission, goals, and objectives.

External Factors Description

The system of licensing procedures and controls over those licensed to conduct business in the liquor industry must always be in place to assure the public receives the highest standards of integrity and responsibility set forth in the Hawaii Revised Statutes and Rules of the Liquor Commission, County of Maui, to ensure the health, safety and welfare of the community we serve.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$10,354	$24,830	$78,697	$33,150	-$45,547	-57.9%
WAGES & SALARIES	$1,072,405	$1,077,901	$1,475,644	$1,549,324	$73,680	5.0%
Salaries and Wages Total	**$1,082,758**	**$1,102,731**	**$1,554,341**	**$1,582,474**	**$28,133**	**1.8%**
Operations						
MATERIALS & SUPPLIES	$32,336	$85,782	$49,502	$64,088	$14,586	29.5%
OTHER COSTS	$244,128	$268,478	$230,667	$270,675	$40,008	17.3%
SERVICES	$22,645	$42,211	$34,140	$52,140	$18,000	52.7%
TRAVEL	$82,742	$71,259	$92,575	$102,255	$9,680	10.5%
UTILITIES	$14,473	$13,555	$18,890	$15,066	-$3,824	-20.2%
INTERFUND COST RECLASSIFICATION	$754,334	$768,285	$1,088,039	$1,107,732	$19,693	1.8%
Operations Total	**$1,150,657**	**$1,249,570**	**$1,513,813**	**$1,611,956**	**$98,143**	**6.5%**
Equipment						
LEASE PURCHASES	$4,366	$4,366	$6,000	$6,000	$0	N/A
MACHINERY & EQUIPMENT	-$2,883	$33,743	$76,000	$130,000	$54,000	71.1%
Equipment Total	**$1,484**	**$38,109**	**$82,000**	**$136,000**	**$54,000**	**65.9%**
Department Total	**$2,234,899**	**$2,390,411**	**$3,150,154**	**$3,330,430**	**$180,276**	**5.7%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Liquor Control Program	26.0	26.0	25.0	25.0	0.0	N/A
Department Total	**26.0**	**26.0**	**25.0**	**25.0**	**0.0**	**N/A**

Liquor Control Program

Program Description

The Department of Liquor Control consists of one program only. The Liquor Control Program is mandated by HRS 281. This program's core functions are regulating and controlling the liquor industry in the importation, manufacture, sale and service of alcoholic beverages to provide a safe and healthy environment for the people of Maui County. All funding for the Department is derived solely from liquor license fees. This program also consists of the Liquor Education Revolving Fund, which is mandated by HRS 281-16, 281-17(2), and 281-17(3). Revenues are derived from fines assessed and collected from liquor licensees.

Countywide Outcome(s)

The Liquor Control Program supports the following countywide outcome(s):

- A Prepared, Safe and Livable County

Population Served

This program serves the liquor licensees, associations representing licensees, neighborhood boards, other governmental agencies and the public to address and resolve various concerns while ensuring the health, safety, and welfare of the public.

Services Provided

The Liquor Control Program provides services in liquor license and permit applications, licensees' education, and the enforcement of liquor laws and rules.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide and ensure a safe and healthy environment within the liquor industry and for the general public through enforcement of the Hawaii Revised Statutes and the rules established by the Liquor Commission.				
1. Inspect premises, conduct minor decoy operations and respond to concerns of the general public and other law enforcement agencies	# of premises inspected	10,000 / 12,429	10,000 / 6,189	10,000
	# of case reports on premises inspected	1,000 / 556	1,000 / 276	1,000
	# of case reports to respond to public concerns-potential violations resulting from police reports/ investigations and public complaints	450 / 221	450 / 249	450
	# of minor decoy operations conducted	125 / 94	120 / 36	120
	% of compliance-licensees who refuse to sell or serve to minors	100% / 83%	100% / 86%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Promote liquor control by providing liquor education and certification classes.				
1. Provide liquor education and certification by conducting certification/educational classes	# of certification/ educational classes	165 / 154	168 / 66	168
	# of certification exams administered	2,200 / 2,135	2,340 / 1,117	2,340
	# of certification cards issued-persons versed in the Liquor Rules and Laws	1,600 / 1,887	2,106 / 924	2,106
Goal #3: Control the conditions associated with the importation, manufacture, sale and service of alcoholic beverages by providing a fair and efficient licensing and permitting process.				
1. Provide a fair and efficient licensing and permit process	Total # of permits issued	800 / 846	800 / 192	850
	% of permits issued to Licensed Premises	49% / N/A	49% / 84%	49%
	% of permits issued for Importation of Liquor	0.25% / N/A	.25% / 0%	.25%
	% of permits issued for Alcohol Purchase	25% / N/A	.25% / 1%	.25%
	% of permits issued for Direct Shipment of Wine	50% / N/A	50% / 14%	50%
	% of permits issued for Solicitor's	0.37% / N/A	.37% / 1%	.50%
	# of registration cards issued for minors under the age of 18 to work on a liquor licensed premises	150 / 145	150 / 82	150
	# of registration cards issued for Class 5, Category D employees-premises which employees are compensated to sit with patrons	140 / 104	140 / 61	140
	Total license applications processed	650 / 639	650 / 168	650

Liquor Control Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL L	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Control the conditions associated with the importation, manufacture, sale and service of alcoholic beverages by providing a fair and efficient licensing and permitting process (Cont'd).				
2. Provide the necessary staff and services to the Liquor Commission and Liquor Control Adjudication Board to carry out their responsibilities as set forth within the Hawaii Revised Statutes and the Charter of the County of Maui	# of gross liquor sales reports processed	500 / 486	500 / 478	500
	% of administrative actions per total violations	70% / 69%	70% / 95%	70%
	% of violations adjudicated per total violations	30% / 31%	30% / 5%	30%

Expenditures Summary by Character & Object – Liquor Control Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$10,354	$24,830	$78,697	$33,150	-$45,547	-57.9%
WAGES & SALARIES	$1,072,405	$1,077,901	$1,475,644	$1,549,324	$73,680	5.0%
Salaries and Wages Total	**$1,082,758**	**$1,102,731**	**$1,554,341**	**$1,582,474**	**$28,133**	**1.8%**
Operations						
MATERIALS & SUPPLIES	$30,949	$54,480	$49,502	$56,588	$7,086	14.3%
OTHER COSTS	$221,808	$229,608	$230,667	$237,175	$6,508	2.8%
SERVICES	$17,924	$31,130	$34,140	$40,140	$6,000	17.6%
TRAVEL	$64,738	$36,033	$92,575	$92,575	$0	N/A
UTILITIES	$14,473	$13,555	$18,890	$15,066	-$3,824	-20.2%
INTERFUND COST RECLASSIFICATION	754,334	768,285	1,088,039	1,107,732	$19,693	1.8%
Operations Total	**$1,104,226**	**$1,133,091**	**$1,513,813**	**$1,549,276**	**$35,463**	**2.3%**
Equipment						
LEASE PURCHASES	$4,366	$4,366	$6,000	$6,000	$0	N/A
MACHINERY & EQUIPMENT	-$2,883	$12,714	$76,000	$130,000	$54,000	71.1%
Equipment Total	**$1,484**	**$17,080**	**$82,000**	**$136,000**	**$54,000**	**65.9%**
Program Total	**$2,188,467**	**$2,252,903**	**$3,150,154**	**$3,267,750**	**$117,596**	**3.7%**

Equivalent Personnel Summary by Position Title – Liquor Control Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Chief Liquor Control Officer	1.0	1.0	0.0	0.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Liquor Control Auditor II	1.0	1.0	1.0	1.0	0.0	N/A
Liquor Control Officer I	2.0	2.0	2.0	2.0	0.0	N/A
Liquor Control Officer II	6.0	6.0	6.0	6.0	0.0	N/A
Liquor Control Officer III	7.0	7.0	7.0	7.0	0.0	N/A
Liquor Control Officer IV	3.0	3.0	3.0	3.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Secretary to Boards/Commissions II	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**26.0**	**26.0**	**25.0**	**25.0**	**0.0**	**N/A**

Liquor Control Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
913012A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, reallocation of positions and positions filled at a higher/lower pay scale.	$73,680	0.0
OTHER PREMIUM PAY:		
913012A-5250 Salary adjustments: Deletion of $48,697 appropriated in FY 2018 for bargaining unit increases offset by a $3,150 increase for one-time lump sum payments based on Collective Bargaining Agreement for BU 03/04.	-$45,547	
Operations		
INTERFUND COST RECLASSIFICATION:		
913020B-6350 Overhead Charges/Admin Cost: Increase due to adjustment in salaries.	$19,693	
Equipment		
MACHINERY & EQUIPMENT:		
913012C-7040 Motor Vehicles: Deletion of FY 2018 one-time appropriation for the replacement of vehicles.	-$50,000	
913012C-7044 Other Equipment: Deletion of FY 2018 one-time appropriation for a portable electronic fingerprinting system.	-$26,000	

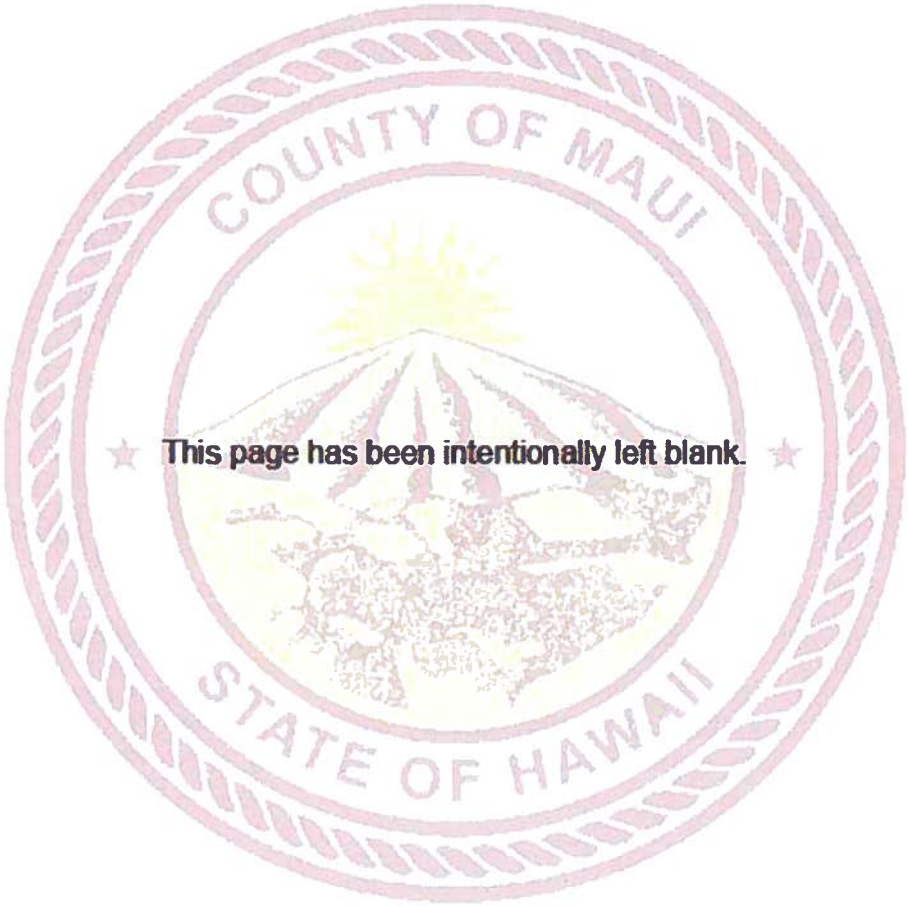
Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
913012B-5101 Advertisement: Increase for Notice of Public Hearings for petitions, etc.	$4,000	
913012B-5132 Professional Services: Increase for court reporting services for Liquor Commission and board hearings.	$8,000	
Equipment		
MACHINERY & EQUIPMENT:		
913012C-7040 Motor Vehicles: Funding to replace three old, high mileage sedans with electric vehicles at $35,000 per vehicle.	$105,000	
913012C-7044 Other Equipment: Funding to replace exisiting audio recording system in conference room.	$25,000	
TOTAL PROPOSED EXPANSION BUDGET	**$142,000**	**0.0**

Liquor Control Program

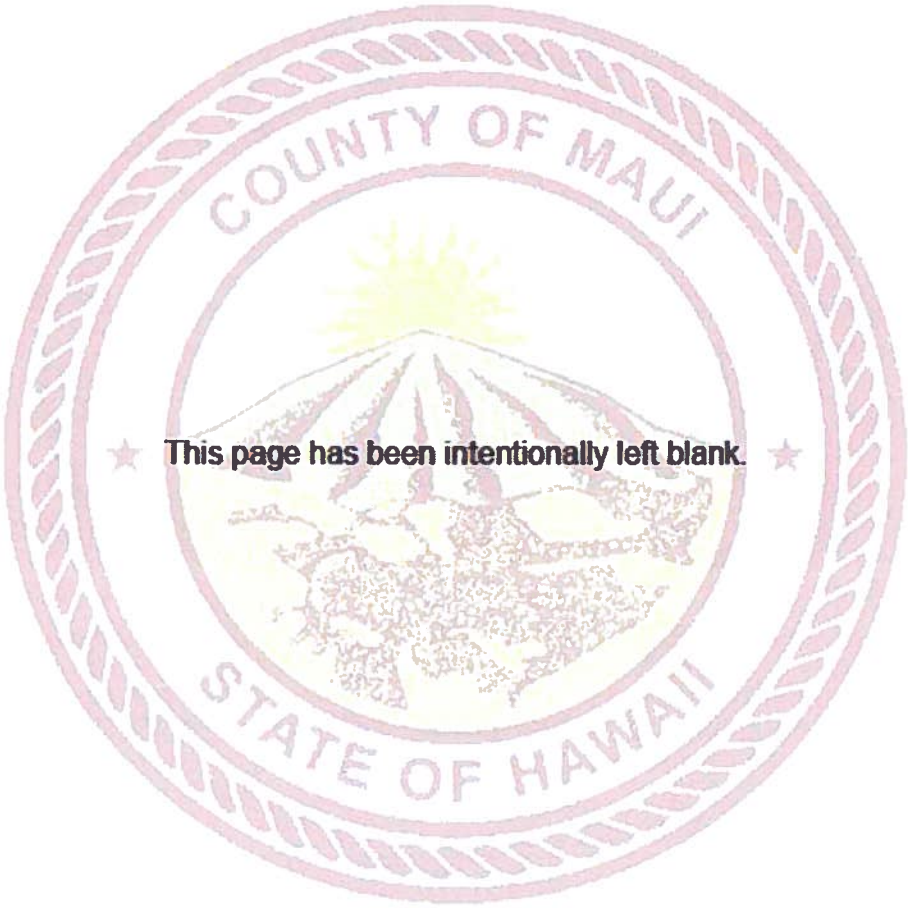
Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$1,386	$31,302	$0	$7,500	$7,500	N/A
OTHER COSTS	$22,320	$38,870	$0	$33,500	$33,500	N/A
SERVICES	$4,721	$11,081	$0	$12,000	$12,000	N/A
TRAVEL	$18,004	$35,226	$0	$9,680	$0	N/A
Operations Total	**$46,431**	**$116,479**	**$0**	**$62,680**	**$62,680**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$46,431**	**$116,479**	**$0**	**$62,680**	**$62,680**	**N/A**



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Management



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Mission

The Maui County Charter, Section 8-1.3, provides specific mandates for the Department of Management to follow. It states that the managing director shall:

1. Act as the principal management aid to the mayor.
2. Supervise the administrative functions of those agencies, departments, boards and commissions assigned by the mayor.
3. Evaluate the management and performance of each agency.
4. Prescribe standards of administrative practice to be followed by all agencies under his or her supervision.
5. Supervise and coordinate those functions described in Subsections 7-5.6, 7-5.7, and 7-5.8.
6. Perform all other duties and functions required by this charter or assigned by the mayor.

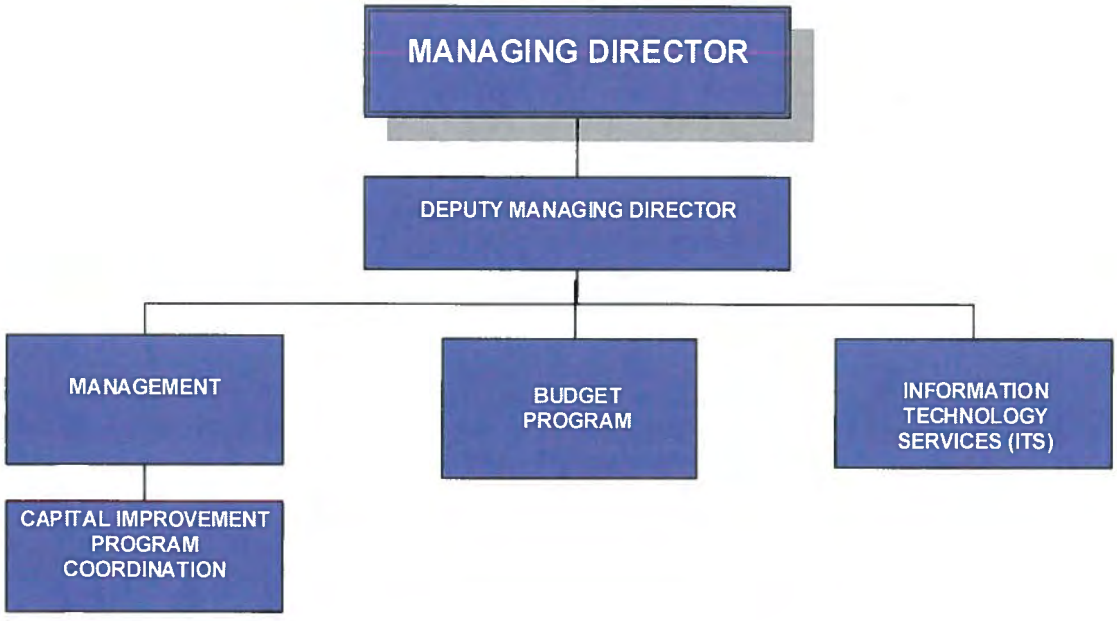
Guided by these mandates the department's mission is to: develop an effective and responsive county government that aims to create a strong and diversified economy; continue to focus on providing suitable public infrastructure and core services for our residents and visitors; ensure that our communities are prepared, safe, and livable; and, protect our future by creating a healthy and sustainable Maui County.

Countywide Outcome(s)

The Department of Management supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Department of Management uses a variety of accepted management practices to assure that all operating departments are fulfilling their Charter mandated responsibilities safely and responsibly; and, providing core services to the public in the most efficient and cost-effective way possible. These strategies include:

- Establishing and maintaining effective working relationships and communication with department heads, deputies, employees, boards, commissions, and other agencies.
- Identifying, developing or upgrading, and implementing necessary organizational policies and procedures.
- Monitoring and evaluating the overall effectiveness and efficiency of the departments.
- Utilizing a performance based form of management to promote efficiency, accountability, transparency, and productivity in county government.

Operations

In keeping with the Charter mandates, the Department of Management's primary operational objective is to manage and provide management support and oversight for all county departments and agencies through actions that are measured and tracked. Management's secondary operational objective focuses on implementing the Mayor's vision and priorities through the departments while also assuring compliance with budgetary requirements.

The department, in striving to provide direct services to the county, also oversees and manages the following programs and activities:

- Americans with Disabilities Act (ADA)
- Annual Community Satisfaction Survey
- Capital Improvement Projects (CIP)
- Equal Employment Opportunity/Affirmative Action (EEO/AA) Compliance
- Fleet Management System
- Information Technology (IT) Services (ITSD) Division
- Geospatial Data Services through Enterprise GIS Section
- Performance Management Program Administration
- Vehicle Use Policy Administration
- Violence in the Workplace Action Plan Administration

Providing a comprehensive and detailed description of the Department of Management's operations and program would be time-consuming and constrained by page-limits. However, a summary of key actions, projects, and initiates undertaken during the fiscal year include:

Accountability, Effectiveness and Efficiency

- **Management.** Management works closely with department directors, deputies and their staff, in managing the day-to-day operations of county departments. This includes facilitating inter-departmental operations and communication to foster cooperation between departments in working together towards common goals, and managing in a way that promotes responsiveness, effectiveness and efficiency through accountability and collaboration initiatives.

Operations (Cont'd)

- **Performance based management.** Management's efforts on performance measures and performance based management resulted in the County of Maui being one of only 19 jurisdictions awarded the prestigious Certificate of Achievement by the International City/County Management Association (ICMA). Managing Director Keith Regan also earned recognition as an ICMA Credentialed Manager and is currently the only one so recognized in the State of Hawaii. As part of its ongoing assessment of process and procedures, management:
  - Continued working with departments on updating and implementing performance measures.
  - Commenced quarterly departmental performance management review meetings (COMSTAT) where departments were required to present statistics, explain results achieved or not achieved, and shared management strategies to a panel in front of their peers.

- **Resolution of Single Audit Findings.** In FY 2017, Management became directly involved with assisting the Department of Finance with the financial audit of Maui County by external auditors N&K CPAs, Inc. Specifically, Management staff was assigned to help resolve the findings identified in the single audit report after the audit reported twelve significant deficiencies of which nine (75%) findings had been reported in prior years' audits. A closer review revealed a disturbing pattern:
  - 2 findings were reported in the past 5 consecutive years since FY 2012;
  - 2 were reported annually in the past 4 consecutive years since FY 2013;
  - 3 findings were repeated annually over the past 3 consecutive years since FY 2014; and,
  - 2 significant deficiencies were reported over the past 2 consecutive years since FY 2015.

  The audit noted that the corrective action plan developed and presented by Finance had remained the same despite the steady increase in significant findings being reported.

  Management found this unacceptable and despite being short-staffed dedicated resources to meet with the external auditors, identify specific issues and internal control weaknesses, and to work with the relevant departments to resolve these findings. At the close of the FY 2017 financial audit, N&K CPAs Inc. concluded in the Single Audit Report for Fiscal Year Ended June 30, 2017, that the corrective actions for 8 of the 12 FY 2016 findings (67%) have been successfully accomplished. This was the most audit findings resolved in a fiscal year since FY 2012.

- **Annual Organizational/Functional Reviews**. Review of organizational and functional charts of all 16 departments in the Executive Branch (as enumerated in Article 8 of the County Charter) are performed annually by Management and approved by the Managing Director. These charts:
  - Provide a diagram and description of the structure of operations at position-level detail relating to the functional distribution of responsibilities, reporting hierarchy and relationships among positions within each County department;
  - Serve as a critical administrative tool to both management and employees by helping the departments meet their operational missions and objectives as defined by the Charter, and ensuring that resources are efficiently and effectively deployed pursuant to the Council approved budget details; and,

Operations (Cont'd)

- Communicate structural and functional relationships to enable the visualization of a complete organization, while preserving historical record for future review and analysis.

During FY 2017, Management completed its annual review and approval of FY 2016 organizational and functional charts. Additionally, the annual review of FY 2017 charts for 5 departments (which were required by March 2017) has been completed. As of January 31, 2018, 15 departments' FY 2017 charts have been reviewed and approved, with only one department's chart pending further review. Review of FY 2018 charts have commenced for which 6 have been reviewed and 5 has been approved to-date.

- **Reorganization Proposals** - Evaluation and Approval. Management is responsible for closely examining all proposed changes to the approved organizational structure, including position placement and reporting hierarchy, and any changes must be approved by the Managing Director. Written guidelines were established by Management to ensure that organizational charts and re-organizational proposals are complete, consistently prepared, and address critical factors for decision-making. Management's review includes:
  - Conceptually evaluating all requested reorganizational proposals for their alignment and fulfillment of the countywide priorities and the department's mission and objectives.
  - Consideration of the relevancy and reasonableness of its justification; whether it would improve operational economy, effectiveness and efficiency in the performance of the department's objectives; and, whether it reflects sound management practices warranting changes to the approved organizational structure.

Requests for reorganization from departments continue to increase. In FY 2017, 13 reorganization requests were examined as compared to 11 in FY16 (an increase of 18%). As of January 31, 2018, 15 reorganization requests have been received and 9 proposals have been processed.

- **Vehicle Use Evaluation and Management.** The Department of Management is responsible for monitoring and enforcing the County's Motor Vehicle Policy. Implemented county-wide in 2012, this policy sets guidelines and procedures for the allowable uses of County vehicles, eligible operators and types of assignments of County and non-County vehicles to conduct official county business. It also addresses the acquisition, replacement and disposal, and record-keeping of County vehicles.

- **Fleet Management System.** In 2013, the Department of Management contracted with Networkfleet Inc. to more effectively and efficiently manage its vehicle fleet. The fleet management system (FMS) has enhanced the County's operations by providing technology to better manage and protect County assets. The FMS maximizes the utilization of vehicles, reduces fuel consumption, limits the need to purchase new vehicles, enhances management oversight, monitors "wear-and-tear" on vehicles, and notifies appropriate personnel when items need to be replaced along with manufacturer recalls. In the event a problem occurs, a Roadside Service Assistance Plan is provided to include jump starts, tire changing, locksmith services, fuel delivery and towing.

In FY 2017, 565 vehicles had GPS units installed and departments established 183 "geofences" to help monitor vehicle activity. Management does not anticipate expanding the program in FY18 as our efforts will focus on removing units from damaged vehicles or vehicles

Operations (Cont'd)

that are out of service for extended major repair and placing them in active vehicles that do not have GPS.

Cost Savings

- Management's Cost Reduction Unit was established to identify ways to reduce government spending and increase efficiency. A few of the key areas identified for continued evaluation and follow-through include:
  - **Travel.** Management continues to work closely with the Department of Finance's Purchasing Division since including travel as a focus point for cost reduction. As part of our efforts, we have: (a) overhauled the existing travel policy and made significant revisions to it; (b) revised and updated the travel request form; and, (c) developed and implemented a travel review committee to scrutinize all out-of-state travel requests.
  - **Overtime**. Management worked closely with the Mayor to develop and issue an organization-wide "overtime directive" which requires that: (a) overtime be pre-approved; (b) departments maintain records of all overtime; and, (c) directors provide monthly notification to the Finance Director and Managing Director of all employees accruing eight or more hours of overtime in any week.
  - **pCard Policy and Procedures.** After the pCard Audit Report was released on June 14, 2017, the Department of Management formed a working group to research and review existing policies and procedures for the use and administration of the pCard program administered by the Department of Finance. After thoroughly analyzing the program, we implemented a number of policy and procedural changes including the requirement that departments review and reduce the number of pCardholders and administrators, and determine if training had been received. In addition, we worked with the Department of Finance to update the Maui County PCard Policy and Procedures, and developed an online training video which was subsequently used to retrain all cardholders and administrators.

Technology

- Consistently searching for ways to reduce cost while improving the delivery of services to our internal and external customers through technology. Ongoing projects include:
  - Maui's Automated Permitting and Planning System (MAPPS) - cross-departmental, enterprise-wide replacement project for the existing KIVA land use and permitting system. Includes enhancements to permit processing, review procedures, GIS and other segments of the organization.
  - HR/Payroll System Replacement – an enterprise-wide replacement for the existing antiquated, non-intuitive, and inflexible system with an easy-to-use, intuitive, and flexible system that will meet the needs of the county well into the future.
  - Computer Aided Dispatch/Records Management System (CAD/RMS) - replacement of an existing system that no longer meets the needs of the organization. This project involves all segments of public safety and aims to improve user's ability to perform day-to-day first responder related tasks.

County CIP Coordination

- **CIP Coordination Committee**. Management developed and launched the County CIP Coordination Committee which is responsible for the review and coordination of capital improvement projects across all departments. Meeting quarterly, this committee reviews ongoing and proposed CIP as a way to increase awareness, reduce conflict, and improve accountability among departments.

Operations (Cont'd)

- **Kulamalu Hale.** Completed the 56 unit affordable rental project known as "Kulamalu Hale" in conjunction with the Department of Housing and Human Concerns. The $14M project was designed and constructed within budget and on time. The facility is currently managed through a contract with Hale Mahaolu and the units are being rented to individuals with Area Median Incomes of between 50% and 120%.
- **Service Center**. The planning and design of the County's new Service Center has progressed according to plans and is set to go out to bid for construction in mid-2018. This $27M project will provide 56,000 square feet of space for current and future County operations. Currently, the service center will house three departmental operations.

External Factors Description

There are a number of external factors that impact our operations. However, the primary external factor that has, and continues to, affect the Department of Management is the reduction in staff. Over the last few years, the Council's decision to reduce critical Management staff has made it a challenge to provide the degree of management, oversight, and support to county departments and agencies necessary to address efficiency, effectiveness, and cost-saving opportunities that may exist throughout the organization.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$77,888	$93,204	$50,700	$109,150	$58,450	115.3%
WAGES & SALARIES	$3,738,941	$3,740,329	$4,014,696	$5,009,975	$995,279	24.8%
Salaries and Wages Total	**$3,816,829**	**$3,833,532**	**$4,065,396**	**$5,119,125**	**$1,053,729**	**25.9%**
Operations						
MATERIALS & SUPPLIES	$123,093	$152,833	$168,500	$174,500	$6,000	3.6%
OTHER COSTS	$794,832	$810,331	$2,288,638	$2,914,588	$625,950	27.4%
SERVICES	$2,909,816	$3,490,127	$3,585,000	$4,662,547	$1,077,547	30.1%
TRAVEL	$109,550	$78,762	$76,200	$105,140	$28,940	38.0%
UTILITIES	$19,265	$16,093	$19,500	$17,400	-$2,100	-10.8%
Operations Total	**$3,956,556**	**$4,548,147**	**$6,137,838**	**$7,874,175**	**$1,736,337**	**28.3%**
Equipment						
LEASE PURCHASES	$0	$0	$0	$5,055	$5,055	N/A
MACHINERY & EQUIPMENT	$2,921,778	$2,188,125	$400,000	$804,700	$404,700	101.2%
Equipment Total	**$2,921,778**	**$2,188,125**	**$400,000**	**$809,755**	**$409,755**	**102.4%**
Department Total	**$10,695,163**	**$10,569,804**	**$10,603,234**	**$13,803,055**	**$3,199,821**	**30.2%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2016 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Budget Program	0.0	0.0	0.0	6.0	6.0	N/A
Geographic Information Systems Program	5.0	4.0	0.0	0.0	0.0	N/A
Information Technology Services Program	40.8	43.0	47.0	51.0	4.0	8.5%
Management Program	13.0	11.0	9.0	10.0	1.0	11.1%
Department Total	**58.8**	**58.0**	**56.0**	**67.0**	**11.0**	**19.6%**

Management Program

Program Description

The Management Program provides executive- level management and oversight to the operating departments, agencies, boards and commissions of the County of Maui as assigned by the Mayor. The Managing Director provides direct supervision and sets the course for each county operating unit through the appropriate Department Director and Deputy. Using both internal and external resources, the Managing Director ensures that all non-legislative county entities comply with the Maui County Charter, Maui County Code, Hawaii Revised Statutes, and U.S Federal statutes

Countywide Outcome(s)

The Management Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program manages all non-legislative aspects of county operating departments, agencies, boards and commissions as assigned by the Mayor. This program also provides direct support to county operations through its GIS Program, ITS Program, OHIA initiative, Capital Improvement Project Coordination, energy and countywide security services regardless of governing authority.

Services Provided

The Department of Management provides organizational and operational oversight and coordination, strategic management and direction, budgetary oversight and coordination, Capital Improvement Program coordination, EEO/AA and safety compliance, ADA Compliance, countywide security, economic and community development through OHIA and administration of countywide policies & procedures through the Managing Director and staff in the Management Program.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Evaluate the management and performance of each agency.				
1. Conduct evaluations on the management and performance of each agency on an annual basis	% of departments evaluated during the fiscal year	N/A / N/A	N/A / N/A	90%
	% of directors that feel that performance management can help them achieve their goals, missions and objectives	90% / N/A	90% / 72%	90%
	% of directors present at quarterly performance management meetings	100% / N/A	100% / 72%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Evaluate the management and performance of each agency. (Cont'd)				
2. Determine if the departments are being effectively managed	Combined average grade of 90% or greater for all agencies	N/A / N/A	N/A / N/A	90%
	% of directors and deputy directors holding professional organization memberships	90% / N/A	90% / 90%	90%
Goal #2: Provide strategic management and improve operational effectiveness for each department, agency, board and commission as assigned by the Mayor.				
1. Improve executive management capacity by providing advanced management training to all directors and deputies each fiscal year	% of directors and deputies provided with at least one advanced executive-level training course within the fiscal year	100% / N/A	100% / 55%	100%
	% of management attending at least one webinar or web-based training per year	90% / N/A	90% / 70%	90%
2. Project executive management to all levels of county operations by doing random on-site visits at county operating facilities and operations locations	% of county facilities and job sites assessed	80% / 55%	80% / 25%	80%
3. Ensure clear and effective communication between executive level and all operational units	% of bi-weekly reports received and reviewed	N/A / N/A	N/A / N/A	80%
	% of directors and deputy directors that feel bi-weekly meetings help maintain effective communication with Management	90% / N/A	90% / 90%	90%
	% of directors and deputy directors that feel bi-weekly reports are effectively utilized by Management to address departmental issues and concerns	90% / N/A	90% / 90%	90%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Provide oversight of adopted budget for operational departments, agencies, boards and commissions as assigned by the Mayor.				
1. All operating departments, agencies, boards and commissions effectively functioning within authorized budget parameters	% of authorized operating budget programs within the adopted fiscal budget	N/A / N/A	N/A / N/A	90%
2. All operating department agencies effectively functioning within stated performance goals	% of operating departments meeting or exceeding their performance goals	N/A / N/A	N/A / N/A	80%
Goal #4: Oversight of workplace safety.				
1. Improve workplace safety by increasing the level of organizational safety awareness through safety trainings to all county employees on a regular basis	% of employees trained on at least one safety training course per fiscal year	100% / 52%	100% / 6%	80%
2. Improve workplace safety by reducing instances of injuries in the workplace	Ratio of recordable injuries per 100 employees	3 / N/A	3 / 2	3
3. Improve workplace safety and security by ensuring county facilities are fitted with video surveillance	% of county facilities fitted with video surveillance	50% / 42%	50% / 42%	50%
Goal #5: Promote and encourage renewable energy and energy efficiency throughout county operations.				
1. Support renewable energy alternatives by implementing renewable energy (non-grid) sources in county facilities	# of kWh produced by renewable methods	N/A / 1,800,000	3,500,000 / 1,093,750	3,200,000
	# of facilities outfitted with renewable energy generation	20 / N/A	20 / 24	24
2. Support energy efficient alternatives by implementing energy efficient (non-grid) sources in county facilities	# of kWh reduced usage due to installation of energy efficient alternatives to date	N/A / N/A	378,000 / N/A	378,000

Management Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$9,675	$0	$0	$5,000	$5,000	N/A
WAGES & SALARIES	$1,089,582	$914,041	$780,989	$968,095	$187,106	24.0%
Salaries and Wages Total	**$1,099,256**	**$914,041**	**$780,989**	**$973,095**	**$192,106**	**24.6%**
Operations						
MATERIALS & SUPPLIES	$12,510	$13,851	$5,500	$5,500	$0	N/A
OTHER COSTS	$225,012	$229,741	$53,500	$56,000	$2,500	4.7%
SERVICES	$122,865	$148,273	$160,000	$375,000	$215,000	134.4%
TRAVEL	$39,358	$21,851	$24,000	$26,500	$2,500	10.4%
UTILITIES	$5,032	$3,670	$5,500	$5,500	$0	N/A
Operations Total	**$404,776**	**$417,386**	**$248,500**	**$468,500**	**$220,000**	**88.5%**
Equipment						
MACHINERY & EQUIPMENT	$0	$35,988	$0	$0	$0	N/A
Equipment Total	**$0**	**$35,988**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,504,032**	**$1,367,416**	**$1,029,489**	**$1,441,595**	**$412,106**	**40.0%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2016 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
CIP Coordinator (Project Manager)	1.0	0.0	0.0	0.0	0.0	N/A
CIP Project Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer VI	1.0	1.0	1.0	1.0	0.0	N/A
Countywide CIP Coordinator	1.0	1.0	0.0	0.0	0.0	N/A
Deputy Managing Director	1.0	1.0	1.0	1.0	0.0	N/A
Energy/Countywide CIP Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Equal Employment Opportunity Specialist	1.0	1.0	1.0	1.0	0.0	N/A
Executive Assistant I	2.0	1.0	0.0	1.0	1.0	N/A
Executive Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Managing Director	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Secretary to the Managing Director	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**13.0**	**11.0**	**9.0**	**10.0**	**1.0**	**11.1%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
904011A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and the reallocation of MD-0016 from Energy Program Specialist to Energy/Countywide CIP Coordinator.	$113,352	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
904011A-5101 Regular Wages: Restore E/P and funding for MD-0034 Executive Assistant I deleted in FY 2017.	$73,754	1.0
OTHER PREMIUM PAY:		
904011A-5205 Overtime: Anticipated workload increase for Personnel Assistant II for new payroll system implementation/training and off/on boarding during transition of Administrations.	$5,000	0.0
Operations		
SERVICES:		
904011B-6132 Professional Services: $15,000 for the continuation of Network Fleet and SeeClickFix service contracts and $200,000 to allow for contracted performance audits of departments.	$215,000	
TRAVEL:		
904011B-6201 Airfare, Transportation: Additional funding for mainland and inter-island travel for EEO training	$2,500	
OTHER COSTS:		
904011B-6221 Miscellaneous Other Costs: Additional funding for security badge supplies due to transfer of security badge production duties.	$1,000	
904011B-6230 Registration/Training Fees: Additional funding to allow EEO Specialist to attend trainings.	$1,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$298,254**	**1.0**

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Maui County Veterans Council	$9,000	$18,000	$18,000	$18,000
Molokai Veterans Caring for Veterans	$9,000	$9,000	$10,000	$10,000
West Maui Veterans Club	$0	$4,000	$4,000	$4,000
TOTAL COUNTY GRANT SUBSIDY – MANAGEMENT PROGRAM	**$18,000**	**$31,000**	**$32,000**	**$32,000**

County Grant Subsidy Program Description

Maui County Veterans Council

Funds to support veteran events and activities throughout Maui County.

Molokai Veterans Caring for Veterans

Funds to subsidize utility and maintenance costs of Molokai Veterans Center.

West Maui Veterans Club

Funding will be used for up keep of Hanakoo Cemetery in Lahaina.

Information Technology Services Program

Program Description

The mission of the ITS Division is to serve the goals and objectives of the County of Maui through a focus on IT Service excellence. The ITS Division will provide and maintain innovative, effective, agile, reliable and secure IT capabilities based on best practices and IT industry standards.

Countywide Outcome(s)

The Information Technology Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government

Population Served

The ITS Program provides a catalog of 32 business-focused services to 2,000 customers in the County of Maui and many more in the general public.

Services Provided

The ITS Services Catalog is organized in three primary categories: Corporate Application Support Services, ITS Technical Services and ITS Professional Support Services. Details about the ITS Services Catalog can be found on the County of Maui Intranet. These Information Technology (IT) Services are delivered by ITS staff organized in 7 major sections: Customer Services and Support, Application and Information Management Services, Technology Operation Services, Public Safety Support Services, Information Security Services, Enterprise Geographic Services, and Service Assurance Support. In 2017, close to 11,000 requests tickets were opened. 52% of those were for new services or equipment, 44% for fixes, and 4% for system changes. In addition, the Division has a workload of over 100 active and requested projects. The ITS Division 2018-2021 Strategic Plan's First Initiative (Deliver mature and effective IT Services in alignment with organizational initiatives) drives the Division's focus on improved ease of use and access for the customer. It also drives the lead role ITSD plays in projects to replace HR/Payroll and upgrade MPD's Dispatch and Record Management systems. The Second Initiative (Provide Operational Excellence) will leverage budgeted funds to complete the technology refresh started in FY2017. A further outcome of the Second Initiative will be the implementation of a formal Risk Management and Response Program.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Deliver mature and effective IT Services in alignment with organizational initiatives.				
1. Increase ease of access to services through online access and self-service portals	% Completion of user-friendly Customer Portal for managing customer requests by June 30, 2019	N/A / N/A	N/A / N/A	75%
	% implementation of electronic signature/approval system by June 30, 2019	N/A / N/A	50% / 0%	60%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Deliver mature and effective IT Services in alignment with organizational initiatives (Cont'd).				
2. Improve engagement with County's Lines of Business	% Completion of departmental cyber liaison program by June 30, 2019	N/A / N/A	N/A / N/A	50%
	% Completion of semi-annual IT Service "Check In" program with the business stakeholders by December 31, 2018.	N/A / N/A	N/A / N/A	100%
	% completion of migration to MS Exchange by June 30, 2019	35% / N/A	50% / 5%	100%
	% completion of replacement of HR/Payroll systems by June 30, 2019	25% / 25%	70% / 40%	100%
	% completion of MAPPS project by June 30, 2019	70% / 50%	70% / 60%	100%
	% completion of upgrade of MPD CAD/RMS system by June 30, 2019	35% / 5%	10% / 10%	70%
3. Develop a service center for geospatial and other Open Data products	Number of new ArcGIS Online applications developed by June 30, 2019	N/A / N/A	N/A / N/A	3
Goal #2: Provide operational excellence.				
1. Increase Maturity level of cyber security practice	% Completion of centralized Security Operation Center by December 31, 2018	N/A / N/A	N/A / N/A	100%
2. Implement full endpoint management services	% Creation of Desktop Image Deployment process by December 31, 2018	N/A / N/A	N/A / N/A	100%
3. Develop a formal Project Portfolio Management Office	% Organization of Project Portfolio Management Section by November 22, 2018	N/A / N/A	N/A / N/A	100%

Information Technology Services Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Develop and Organize Staff focused on Service Strategy				
1. Implement formal employee IT training program	% Completion of Staff Training Plan by March 31, 2019	N/A / N/A	N/A / N/A	100%
Goal #4: Increase breadth and transparency of sustainable funding model				
1. Broaden funding basis for IT service delivery	Amount of reduction of direct costs to Maui County for IT initiatives by June 30, 2019	$15,000 / $127,548	$360,000 / $360,000	$325,000
2. Implement IT Service valuation model	% Completion of IT infrastructure spending analysis by March 31, 2019	N/A / N/A	N/A / N/A	100%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$66,919	$93,241	$50,700	$92,150	$41,450	81.8%
WAGES & SALARIES	$2,396,694	$2,603,006	$3,233,707	$3,584,067	$350,360	10.8%
Salaries and Wages Total	**$2,463,613**	**$2,696,246**	**$3,284,407**	**$3,676,217**	**$391,810**	**11.9%**
Operations						
MATERIALS & SUPPLIES	$109,520	$137,879	$163,000	$163,000	$0	N/A
OTHER COSTS	$536,705	$554,163	$2,235,138	$2,849,638	$614,500	27.5%
SERVICES	$2,706,522	$3,341,854	$3,425,000	$4,280,000	$855,000	25.0%
TRAVEL	$65,347	$56,911	$52,200	$73,200	$21,000	40.2%
UTILITIES	$9,597	$8,617	$14,000	$10,700	-$3,300	-23.6%
Operations Total	**$3,427,692**	**$4,099,425**	**$5,889,338**	**$7,376,538**	**$1,487,200**	**25.3%**
Equipment						
MACHINERY & EQUIPMENT	$2,926,695	$2,152,137	$400,000	$804,700	$404,700	101.2%
Equipment Total	**$2,926,695**	**$2,152,137**	**$400,000**	**$804,700**	**$404,700**	**101.2%**
Program Total	**$8,818,000**	**$8,947,808**	**$9,573,745**	**$11,857,455**	**$2,283,710**	**23.9%**

*In FY 2018, E/P, salaries and operational costs were transferred from the Geographic Information Systems Program to the Information Technology Services Program.

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2016 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Buyer I	1.0	1.0	1.0	1.0	0.0	N/A
Chief Technology Officer	1.0	1.0	1.0	1.0	0.0	N/A
Geographic Information Systems Analyst III	0.0	0.0	1.0	1.0	0.0	N/A
Geographic Information Systems Analyst IV	0.0	0.0	1.0	1.0	0.0	N/A
Geographic Information Systems Analyst V	0.0	0.0	1.0	1.0	0.0	N/A
Geographic Services Manager	0.0	0.0	1.0	1.0	0.0	N/A
Information Systems Analyst III	4.0	5.0	5.0	6.0	1.0	20.0%
Information Systems Analyst IV	6.0	6.0	6.0	7.0	1.0	16.7%

Equivalent Personnel Summary by Position Title (Cont'd)

POSITION TITLE	2016 ADOPTED	2016 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Information Systems Analyst V	19.8	20.0	20.0	22.0	2.0	10.0%
Information Systems Analyst VI	3.0	4.0	4.0	4.0	0.0	N/A
ITSD Section Head	4.0	4.0	4.0	4.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Staff Services Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**40.8**	**43.0**	**47.0**	**51.0**	**4.0**	**46.7%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
904015A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, position reallocations and a position filled at a lower pay scale.	$178,060	0.0
Operations		
SERVICES:		
904015B-6132 Professional Services: Deletion of one-time appropriation for migration assistance to Cloud based MS exchange.	-$45,000	
UTILITIES:		
OTHER COSTS:		
904015B-6244 Computer Software: Deletion of one-time appropriation to create electronic signatures/approvals system (Year 1) and contract a new HR/Payroll system vendor (Year 2).	-$1,900,000	
Equipment		
MACHINERY AND EQUIPMENT:		
904015C-7031 Computer Equipment: Deletion of one-time FY 2018 appropriation for miscellaneous lifecycle hardware replacements.	-$215,000	
904015C-7032 Software Programs: Deletion of one-time FY 2018 appropriation for project portfolio management software, GIS image data storage, monitors, Blue Beam electronic plans review software and MS SQL database license.	-$185,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
904015A-5101 Regular Wages: Proposed expansion positions in FY 2019 for an Information Systems Analyst III, Information Systems Analyst IV, and two Information Systems Analyst V.	$172,300	4.0

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages (Cont'd)		
OTHER PREMIUM PAY:		
904015A-5215 Premium Pay: $40,000 Increase to match historical trends due to the need to provide standby support to MPD Dispatch and perform system maintenance during off hours to prevent loss of productivity for County employees and departments and $1,000 for proposed Information Systems Analyst III expansion position.	$41,000	
Operations		
SERVICES:		
904015B-6132 Professional Services: Additional $50,000 to complete Active Directory integration; $50,000 to complete integration of Exchange into multiple enterprise applications and $100,000 to update the 2013 IT Comprehensive Assessment.	$200,000	
904015B-6138 R & M - Services/Contracts: Additional $300,000 for EnerGov Support; $50,000 for cyber security measures support and $330,000 due to 10% annual increase in costs of existing maintenance agreements.	$680,000	
904017B-6138 R & M - Services/Contracts: Additional funding for the implementation of AudioEye to meet new ADA requirements.	$20,000	
UTILITIES:		
904015B-6152 Cellular Telephone: Related operation cost for Information System Analyst III expansion position.	$700	
TRAVEL:		
904015B-6201 Airfare, Transportation: Additional funding for staff to attend trainings on new technologies.	$7,000	
904015B-6222 Per Diem Non-Reportable: Additional funding for staff to attend trainings on new technologies.	$7,000	
904015B-6223 Per Diem Reportable Non-Taxble: Additional funding for staff to attend trainings on new technologies.	$7,000	
OTHER COSTS:		
904015B-6230 Registration/Training Fees: Additional funding for staff to attend trainings on new technologies.	$7,000	
904015B-6235 Rentals: Additional funding for storage unit for network spares and materials to replace leaking container.	$7,500	
904015B-6244 Computer Software: Additional $2,250,000 for second year HR project and $250,000 MAPPS software implementation costs for additional permit workflows.	$2,500,000	
Equipment		
MACHINERY AND EQUIPMENT:		
904015C-7031 Computer Equipment: Additional $295,000 for miscellaneous lifecycle hardware replacements including virtualization server capacity, storage, and printers; $65,000 for Bomgar Secure Remote Service Desk; $45,000 for mobile data terminals and $42,700 to purchase computer equipment for proposed expansion positions: 2 for Public Works, 2 for Prosecuting Attorney, 3 for Planning, 1 for Transportation, 7 for Police and 3 for Parks.	$447,700	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment (Cont'd)		
MACHINERY AND EQUIPMENT:		
904015C-7032 Software Programs: Funding for VMWare 6.5 virtual server software.	$10,000	
904015C-7039 Maintenance & Repair Equip: Funding for data Center A/C replacement.	$250,000	
904015C-7040 Motor Vehicles: Purchase of two Ford transit vans at $28,000 each.	$56,000	
904015C-7043 Office Furniture: Purchase of modular furniture and partitions.	$20,000	
904017C-7032 Software Programs: Funding to purchase Audioeye software.	$21,000	
TOTAL PROPOSED EXPANSION BUDGET	**$4,454,200**	**4.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$4,575	$0	$0	$0	$0	N/A
SERVICES	$27,840	$0	$0	$0	$0	N/A
Operations Total	**$32,415**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$32,415**	**$0**	**$0**	**$0**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Information Technology Services Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Hawaii Integrated Justice Information Sharing (HIJIS) Program	No	No	$5,000	$15,000	$15,000	$0
TOTAL			**$5,000**	**$15,000**	**$15,000**	**$0**

Program Description

The mission of the Budget Program is to be a knowledgable, skilled resource to the Mayor, County Council and departments on how to wisely use public resources for the benefit of all Maui County citizens by analyzing, developing and carrying out various fiscal, programmatic and regulatory policies.

In an effort to establish operational and informationtional continuity within this vital program, the FY 2019 budget is proposing the E/P and funding necessary to transfer the Budget Office, currently under the Office of the Mayor, to the Department of Management.

Population Served

The Budget Office serves the citizens of the Maui County and all departments/agencies within the county, including the Office of the Mayor and County Council.

Services Provided

The Budget Office provides budget development and execution services, budget forecasting and planning services, and program evaluation.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide the highest quality budget management for the County to protect its fiscal integrity.				
1. Develop a financially sound budget by improving the use and control of operating and capital budget resources	Emergency Fund is grown to 20% General Fund (GF) operating expenditure	10% /	10% / 7.7%	10%
	Bond Rating of AA+ or higher	AA+ / AA+	AA+ / AA+	AA+
	Receipt of the Government Finance Officers Association Budget Presentation award	Yes / Yes	Yes / Yes	Yes
	% by which actual GF revenues vary from budget estimates at fiscal year end	≤ 5% / 1.45%	≤ 5% / N/A	≤ 5%
	% by which actual GF expenditures vary from budget appropriated	≤ 5% / 7.2%	≤ 5% / N/A	≤ 5%
Goal #2: Enhance community access to reliable budget information regarding county programs and capital projects.				
1. Provide public with budget summary or synopsis	# of budget summary/synopsis printed for distribution at various County events/ meetings	1,000 / 500	1,500 / 500	1,000

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Attract and retain highly qualified and energetic individuals to carry out the mission of the Budget Office.				
1. Develop, improve and/or maintain the professional skills of all employees at a high level through such activities as attendance at workshops, seminars, and conferences	# of trainings offered in a fiscal year to staff within the Budget Office	5 / 2	5 / 0	4
	% of staff within the Budget Program who believe that training received in the last 4 months helped improve their job performance	100% / 100%	100% / N/A	100%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$12,000	$12,000	N/A
WAGES & SALARIES	$0	$0	$0	$457,813	$457,813	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$469,813**	**$469,813**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$6,000	$6,000	N/A
OTHER COSTS	$0	$0	$0	$8,950	$8,950	N/A
SERVICES	$0	$0	$0	$7,547	$7,547	N/A
TRAVEL	$0	$0	$0	$5,440	$5,440	N/A
UTILITIES	$0	$0	$0	$1,200	$1,200	N/A
Operations Total	**$0**	**$0**	**$0**	**$29,137**	**$29,137**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$5,055	$5,055	N/A
Equipment Total	**$0**	**$0**	**$0**	**$5,055**	**$5,055**	**N/A**
Program Total	**$0**	**$0**	**$0**	**$504,005**	**$504,005**	**N/A**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Budget Director	0.0	0.0	0.0	1.0	1.0	N/A
Budget Specialist II	0.0	0.0	0.0	2.0	2.0	N/A
Budget Specialist III	0.0	0.0	0.0	1.0	1.0	N/A
Budget Specialist V	0.0	0.0	0.0	1.0	1.0	N/A
Grants Specialist II	0.0	0.0	0.0	1.0	1.0	N/A
Program Total	**0.0**	**0.0**	**0.0**	**6.0**	**6.0**	**N/A**

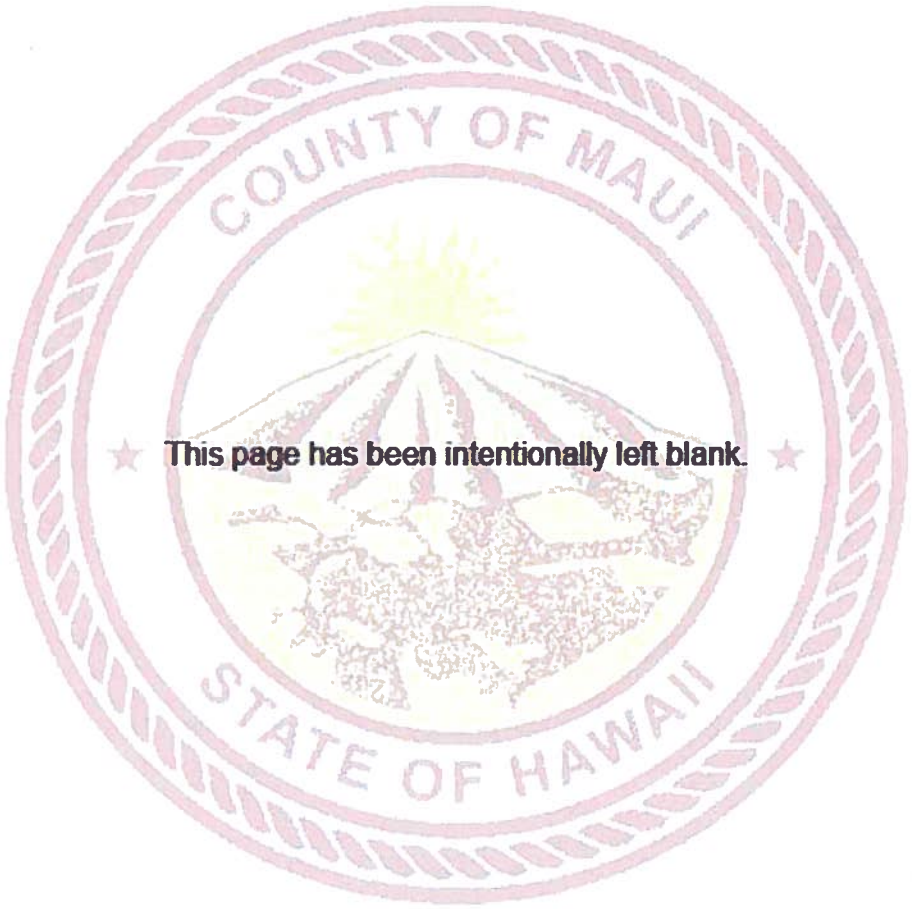
Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
xxxxxxA-5101 Regular Wages: Establish E/P and transfer of salaries for the Budget Program from the Office of the Mayor to the Department of Management.	$457,813	6.0
xxxxxxA-5205 Overtime: Funding for the proposed transfer of the Budget Program from the Office of the Mayor to the Department of Management.	$12,000	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

Office of the Mayor



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Department Summary

Mission

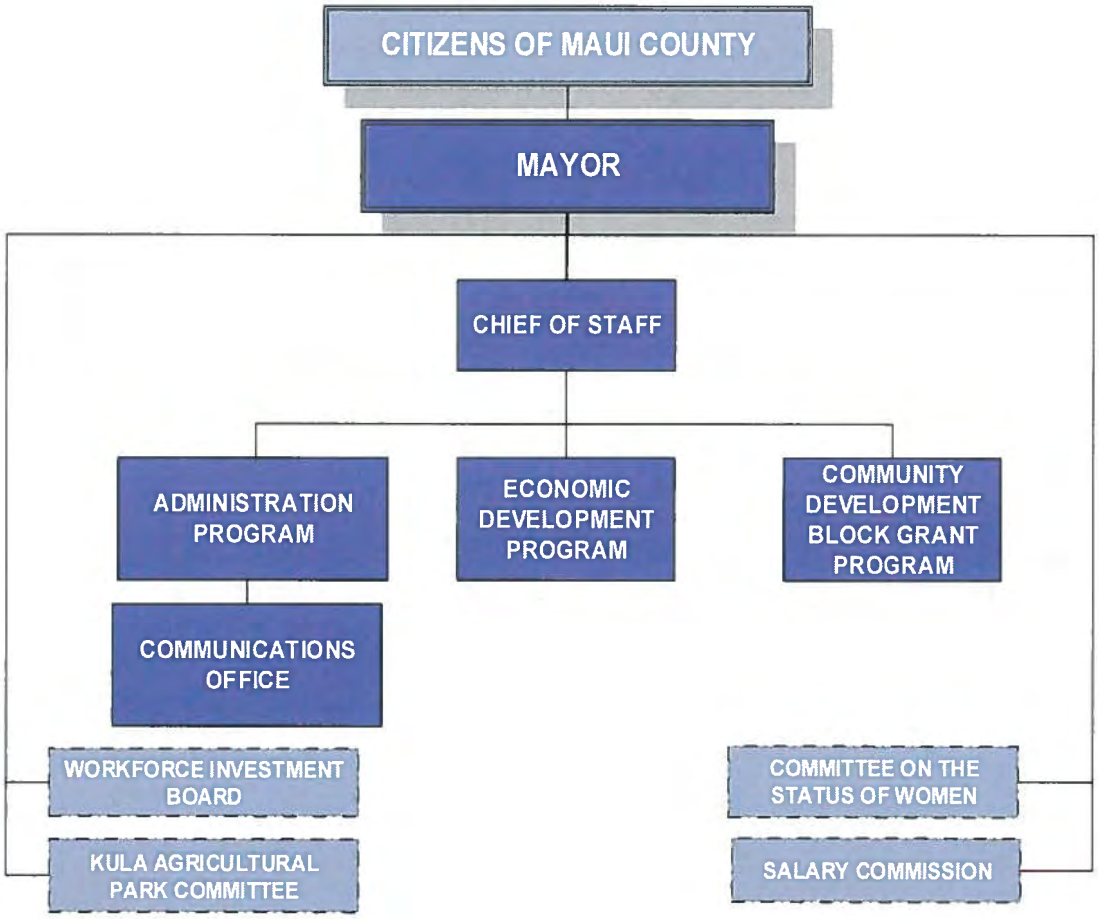
The Office of the Mayor is comprised of four programs: the Administration, Office of Economic Development (OED), Community Development Block Grant (CDBG) programs and the Budget Office. The Administration is comprised of the Mayor's Executive Assistants, Communications Office, and Administrative and Clerical Support Staff and provides executive level management to OED, CDBG and Budget programs. Primarily, the Office of the Mayor serves as the community's immediate liaison to county government.

Countywide Outcome(s)

The Office of the Mayor supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

- The Office of the Mayor continues to adhere to its "open door" policy ensuring its constituents' ability to communicate their issues or complaints as it relates to County government. Staff members are available to receive, address and resolve concerns submitted by constituents.
- The Office of the Mayor provides constituents accessibility to County government by accommodating the public with various modes of communication to the Mayor. This includes, but not limited to, walk-in visits, phone calls, emails, Facebook posts, tweets and regular mail.
- The Mayor's Chief of Staff provides oversight to the Office of the Mayor and regularly meets with program directors and staff to provide support and direction, as prescribed by the Mayor.
- The Office will coordinate the Mayor's (or his designee's) participation at various community meetings, events and social events.
- In order to maintain an open and transparent government, the Office of the Mayor will continue to disseminate information to the general public on issues relating to County government. This will be done through various news agencies, radio, TV, social media, and other means of mass communication that will reach a large portion of our constituents.

Operations

The Office of the Mayor's primary objective is to gather information from the community, identify the problem, research possible solutions and make recommendations to the Mayor, the Managing Director and departmental heads. The Mayor provides direction, led by the Chief of Staff, to the Executive Assistants and Communications personnel who directly interact with the members of the public and assigned departmental heads. The Support Team, which consists of the Office Manager and the secretarial and clerical pools, makes sure day-to-day operations are handled in an efficient and timely manner. The Chief of Staff regularly meets with the Office of Economic Development Director and CDBG Program Manager to constantly realign goals and objectives of the office.

External Factors

The primary external factors that affect the Office of the Mayor include changes to operational mandates by the County Council or other legislative action, changes demanded by formal public action such as an initiative or recall, and major community challenges that directly impact governmental operations.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$29,868	$49,396	-$17,640	-$13,137	$4,503	-25.5%
WAGES & SALARIES	$2,674,814	$2,936,880	$2,876,721	$2,444,055	-$432,666	-15.0%
Salaries and Wages Total	**$2,704,683**	**$2,986,275**	**$2,859,081**	**$2,430,918**	**-$428,163**	**-15.0%**
Operations						
MATERIALS & SUPPLIES	$46,348	$36,601	$36,560	$34,440	-$2,120	-5.8%
OTHER COSTS	$11,744,441	$11,950,850	$12,013,526	$9,323,949	-$2,689,577	-22.4%
SERVICES	$856,046	$807,422	$582,953	$491,343	-$91,610	-15.7%
SPECIAL PROJECTS	$0	-$2,183	$1,417,063	$1,450,264	$33,201	2.3%
TRAVEL	$184,026	$233,662	$99,405	$95,573	-$3,832	-3.9%
UTILITIES	$41,156	$37,665	$41,367	$39,913	-$1,454	-3.5%
INTERFUND COST RECLASSIFICATION	$217,921	$230,557	$235,513	$307,049	$71,536	30.4%
Operations Total	**$13,089,938**	**$13,294,573**	**$14,426,387**	**$11,742,531**	**-$2,683,856**	**-18.6%**

Expenditures Summary by Character & Object (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
LAND	$0	$9,495,000	$1,964,500	$3,760,000	$1,795,500	91.4%
LEASE PURCHASES	$21,058	$17,857	$22,421	$17,366	-$5,055	-22.5%
MACHINERY & EQUIPMENT	$907,199	-$10	$0	$0	$0	N/A
Equipment Total	**$928,257**	**$9,512,846**	**$1,986,921**	**$3,777,366**	**$1,790,445**	**90.1%**
Department Total	**$16,722,878**	**$25,793,695**	**$19,272,389**	**$17,950,815**	**-$1,321,574**	**-6.9%**

Administration Program

Program Description

The Administration Program provides assistance to Mayor Alan Arakawa in carrying out many of his duties. The Mayor's Executive Assistants assists the Mayor by receiving communications from the public requesting varying degrees of assistance -- ranging from simple information to more complex issues, conducting investigations on the matter, and communicating with departments. All of them play a critical role in their fast-paced and extremely high-pressure environment, while serving as an advisor to the Mayor. The Mayor's administrative staff also reviews processes all documents that require the Mayor's approval. Meetings and events occurring within and outside the Mayor's office are coordinated through the Mayor's executive staff.

Appointments to Boards and Commissions are handled through this program by recruiting potential appointees, vetting and selecting qualified individuals, and preparing Council resolutions for their consideration of the Mayor's selection. The Administration Program is also responsible for disseminating information to the general public on matters concerning the County of Maui.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

As the liaison between the public and county government, the Administration Program serves all facets of our community. Any individual may call the Mayor's office for assistance on a particular matter and if the Mayor is not able to take their call or answer an email or social media post, at the very least, one of the Mayor's EAs will respond to the constituent. In addition, mass communications are conveyed to the general community through mainstream and social media.

Services Provided

The Administration provides leadership and organizational guidance to departmental operations in conjunction with the Department of Management. It identifies the key objectives, vision, mission and goals that streamline the creation of the county budget, and day-to-day operations that range from basic to complex.

The Administration plans and executes programs that are in line with its goals and objectives, such as economic events that benefit the community, public forums and venues to receive input and concerns, and communication systems that keep the public up-to-date and well-informed of county issues. The program provides representation for the County of Maui in international, federal, state and local arenas.

Administration Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Encourage public accessibility to County government.				
1. Provide assistance to constituents with concerns or issues relating to County government	# of correspondences (phone calls, letters, emails, etc.) from the public	28,600 / N/A	28,600 / 9,244	28,600
Goal #2: Effectively disseminate accurate and relevant information to the public.				
1. Develop a working relationship with news agencies and providing them information for dissemination.	# of press releases drafted and submitted to news agencies	1,000 / N/A	1,000 / 94	1,000
	# of media engagements	100 / N/A	100 / 22	100
	# of online Maui County News Center interactions	1,500 / N/A	1,500 / 1,200	1,500
	# of social media reach (Facebook, Twitter, COM Connect)	2,000 / N/A	2,000 / 18,367	2,000
	# of constituents outreach (email, phone calls, Ask the Mayor)	300 / N/A	300 / 124	300
Goal #3: Recruiting and vetting qualified individuals to become members of various boards and commissions.				
1. Recruit and attract individuals to serve on boards & commissions	# of individuals who applied to become potential members of boards & commissions	120 / N/A	120 / 50	120
2. Conduct a comprehensive review of applicants for qualifications and ability to fulfill their duties as board members & commissioners	# of appointees transmitted to the Maui County Council	52 / N/A	52 / 9	52
	# of mayoral appointees confirmed by the Maui County Council	52 / N/A	52 / 7	52
	% of Mayoral appointees successfully confirmed by the Maui County Council	100% / N/A	100% / 90%	100%
Goal #4: Maintain relationships with other governmental entities (local, state, federal and international governments).				
1. Foster relationships with government entities.	# of communications with domestic government entities	100 / N/A	100 / 38	100
	# of communications with sister cities and other international governments	100 / N/A	100 / N/A	100

Administration Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,425	$1,939	-$13,137	-$13,137	$0	N/A
WAGES & SALARIES	$1,200,373	$1,284,908	$1,302,695	$1,341,582	$38,887	3.0%
Salaries and Wages Total	**$1,201,798**	**$1,286,847**	**$1,289,558**	**$1,328,445**	**$38,887**	**3.0%**
Operations						
MATERIALS & SUPPLIES	$19,218	$12,421	$17,020	$17,000	-$20	-0.1%
OTHER COSTS	$82,635	$89,638	$102,000	$122,450	$20,450	20.0%
SERVICES	$10,589	$14,223	$12,000	$12,000	$0	N/A
TRAVEL	$49,864	$53,885	$60,390	$60,390	$0	N/A
UTILITIES	$11,829	$12,674	$17,800	$17,800	$0	N/A
Operations Total	**$174,135**	**$182,842**	**$209,210**	**$229,640**	**$20,430**	**9.8%**
Equipment						
LEASE PURCHASES	$16,379	$13,333	$15,000	$9,945	-$5,055	-33.7%
MACHINERY & EQUIPMENT	$8,043	-$10	$0	$0	$0	N/A
Equipment Total	**$24,423**	**$13,323**	**$15,000**	**$9,945**	**-$5,055**	**-33.7%**
Program Total	**$1,400,356**	**$1,483,012**	**$1,513,768**	**$1,568,030**	**$54,262**	**3.6%**

Personnel Summary by Position Title[1] – General Fund

POSITION TITLE	FY 2019 PROPOSED
Mayor	1 Position
Administrative Assistant I	3 Positions
Administrative Assistant II	3 Positions
Administrative Assistant II, PT	1 Position
Clerk Stenographer III	1 Position
Executive Assistant I	5 Positions
Executive Assistant II	1 Position
Executive Secretary to the Mayor	1 Position
Office Operations Assistant I	1 Position
Secretary I	1 Position
Secretary III	1 Position

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
903013A-5101 Regular Wages: Adjustment in salaries pursuant to Salary Schedule effective 7/1/2018.	$38,887	N/A
Operations		
None	$0	
Equipment		
None	$0	

[1] The Office of the Mayor does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	N/A
Operations		
OTHER COSTS:		
903025B-6221 Miscellaneous Other Costs: Funding for community outreach events, women's advocacy services, and education program costs.	$5,450	
903043B-6317 Akaku Boards & Commission Meetings County grant subsidy: Additional funding due to increased demand for Boards & Commissions video coverage.	$15,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$20,450**	**N/A**

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grant and Disbursements for Akaku Boards & Commission Meetings				
Akaku Boards & Commission Meetings	$65,000	$64,968	$65,000	$80,000
TOTAL AKAKU BOARDS & COMMISSIONS	**$65,000**	**$64,968**	**$65,000**	**$80,000**

County Grant Subsidy Program Description

Akaku Boards & Commission Meetings

Funds are used to support the community's access to government through the video recording, production, broadcast and distribution of county board, commission and other significant meetings. Funding increased to allow for more coverage of Boards and Commissions.

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$443	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$553	$0	$0	$0	N/A
SERVICES	$686	$200	$0	$0	$0	N/A
TRAVEL	$222	$1,543	$0	$0	$0	N/A
TRAVEL	**$1,351**	**$2,296**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,351**	**$2,296**	**$0**	**$0**	**$0**	**N/A**

Personnel Summary – Grant Revenue Fund

The Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Hawaii State Commission on the Status of Women	No	No	$6,000	$0	$0	$0
TOTAL			**$6,000**	**$0**	**$0**	**$0**

Budget Program

Program Description

The mission of the Budget Office is provide timely, accurate, and unfiltered information and analysis regarding budgeting, forecasting, and fiscal policy issues to the Mayor, County Council, and departments.

In an effort to establish operational and informationtional continuity within this vital program, the FY 2019 budget is proposing to transfer the Budget Office, currently under the Office of the Mayor, to the Department of Management.

Population Served

The Budget Office serves the citizens of the Maui County and all departments/agencies within the county, including the Office of the Mayor and County Council.

Services Provided

The Budget Office coordinates countywide operating budget development activities, collaborates with departments to create the Capital Improvement Program (CIP), provides budgetary support and guidance to departments, performs budgetary forecasting and analysis, and engages in long-range financial planning.

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$17,614	$18,791	$12,000	$0	-$12,000	-100.0%
WAGES & SALARIES	$347,539	$390,930	$431,853	$0	-$431,853	-100.0%
Salaries and Wages Total	**$365,153**	**$409,721**	**$443,853**	**$0**	**-$443,853**	**-100.0%**
Operations						
MATERIALS & SUPPLIES	$5,969	$6,626	$6,000	$0	-$6,000	-100.0%
OTHER COSTS	$1,629	$5,343	$8,950	$0	-$8,950	-100.0%
SERVICES	$22,966	$37,343	$7,547	$0	-$7,547	-100.0%
TRAVEL	$852	$10,331	$5,440	$0	-$5,440	-100.0%
UTILITIES	$900	$918	$1,200	$0	-$1,200	-100.0%
Operations Total	**$32,316**	**$60,560**	**$29,137**	**$0**	**-$29,137**	**-100.0%**
Equipment						
MACHINERY & EQUIPMENT	$708	$0	$0	$0	$0	N/A
Equipment Total	**$708**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$398,177**	**$470,281**	**$472,990**	**$0**	**-$472,990**	**-100.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
903023A-5101 Regular Wages: Proposed transfer of Budget Office to Department of Management.	-$431,853	N/A
OTHER PREMIUM PAY:		
903023A-5205 Overtime: Proposed transfer of Budget Office to Department of Management.	-$12,000	N/A
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	N/A
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**N/A**

Economic Development Program

Program Description

The Economic Development Program consists of the Office of Economic Development (OED), a division under the Office of the Mayor. The Economic Development Program promotes and nurtures sustainable economic development within Maui County consistent with the community's needs and priorities. The Economic Development Program is divided into following sub-programs: Administration; Grants Management; Agriculture; Environmental Protection; Film Industry; Business Development; Renewable Energy and Efficiency; Workforce Development; and two Business Resource Centers. OED is currently staffed by 15 employees: One director, four staff members in the Business Resource Centers, one agriculture specialist, one business development specialist, a film commissioner, an energy commissioner, an environmental coordinator, a grants manager, a Workforce Investment Opportunity Act Executive Director and financial specialist, one administrative assistant, and one technical support specialist.

Countywide Outcome(s)

The Economic Development Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- A Healthy and Sustainable Community

Population Served

OED's Administration serves Maui County businesses, business and environmental organization non-profits, all people involved in the film industry, renewable energy industry and users, and non-profits producing cultural and arts events.

Services Provided

OED's Administration provides business education & development, promotion, events and networking services. It assists with special events and opportunities to enhance businesses and non-profit organization events that fit with the mission of this division. OED provides grant funding for specific environmental field work, cultural and arts events, and assumes the role as the renewable energy project coordinator for Maui County, agriculture advocate, film industry advocate, and provides business development assistance and consultation. OED also provides permitting assistance to those seeking approval for film production.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Foster job creation within Maui County with new and expanding businesses.				
1. Initiate programs, conferences, and training	# of events, conferences and training initiated by the OED	N/A / 56	56 / 28	56
2. Partner with business development organizations throughout the County by supporting and promoting their efforts, and reduce redundancy in services.	# of partners in the Maui Business Development Strategic Alliance	N/A / 10	11 / 11	12
	# of other partners	N/A / 2	2 / 2	3

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Sustain existing jobs within Maui County by helping existing businesses.				
1. Promote Maui's unique towns and their businesses and advocate for the critical needs of each town.	# of town driven activities and/or events	55 / 51	57 / 26	53

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$37	$0	-$16,503	$0	$16,503	-100.0%
WAGES & SALARIES	$787,456	$853,749	$778,422	$721,974	-$56,448	-7.3%
Salaries and Wages Total	**$787,493**	**$853,749**	**$761,919**	**$721,974**	**-$39,945**	**-5.2%**
Operations						
MATERIALS & SUPPLIES	$16,666	$16,341	$12,240	$16,240	$4,000	32.7%
OTHER COSTS	$10,598,047	$10,601,464	$11,499,855	$9,199,299	-$2,300,556	-20.0%
SERVICES	$316,819	$242,211	$47,656	$55,290	$7,634	16.0%
TRAVEL	$123,688	$158,323	$25,700	$26,100	$400	1.6%
UTILITIES	$27,369	$22,732	$21,367	$20,613	-$754	-3.5%
Operations Total	**$11,082,590**	**$11,041,072**	**$11,606,818**	**$9,317,542**	**-$2,289,276**	**-19.7%**
Equipment						
LEASE PURCHASES	$2,834	$2,834	$4,921	$4,921	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$2,834**	**$2,834**	**$4,921**	**$4,921**	**$0**	**N/A**
Program Total	**$11,872,917**	**$11,897,654**	**$12,373,658**	**$10,044,437**	**-$2,329,221**	**-18.8%**

Personnel Summary by Position Title[2] - General Fund

POSITION TITLE	FY 2019 PROPOSED
Administrative Assistant I	1 Position
Administrative Assistant II	2 Positions
Clerk II	1 Position
Economic Development Coordinator	1 Position
Economic Development Specialist II	5 Positions
Economic Development Specialist III	2 Positions
Executive Assistant I	1 Position

[2] The Office of the Mayor does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Economic Development Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES:		
903039A-5101 Regular Wages: Adjustment in salaries pursuant to Salary Schedule effective 7/1/2018 and transfer 50% of salary to Department of Environmental Management, Environmental Protection & Sustaainability Program for OM-0064, OM-0106 and OM-0108	-$56,448	N/A
Operations		
OTHER COSTS:		
6317 County Grant Subsidy: Refer to County Grant Subsidy Detail for changes to appropriation amounts and descriptions of grant awards.	-$3,579,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	N/A
Operations		
MATERIALS & SUPPLIES:		
903039B-6037 Office Supplies: Increase funding based on historical spending.	$3,500	
903039B-6040 Postage: Increase funding based on historical spending.	$500	
SERVICES:		
903039B-6122 Freight and Hauling: Increase funding based on historical spending.	$1,500	
903039B-6130 Printing and Binding: Increase funding based on historical spending.	$4,500	
903279B-6138 R & M - Services/Contracts: Increase funding based on historical spending.	$800	
903279B-6145 Security alarms services: Increase funding due to anticipated increase in cost.	$134	
903281B-6101 Advertisement: Increase funding based on historical spending.	$700	
OTHER COSTS:		
6317 County Grant Subsidy: Refer to County Grant Subsidy Detail for changes to appropiration amounts and descriptions of grant awards.	$1,270,000	
903279B-6225 Publications & Subscriptions: Increase funding based on historical spending.	$50	
903279B-6230 Registration/Training Fees: Increase funding based on historical spending.	$50	
903279B-6235 Rentals: Increase funding based on historical spending.	$3,241	
903281B-6235 Rentals: Increase funding based on historical spending.	$4,703	
903281B-6236 Rental of vehicles: Increase funding based on historical spending.	$400	
UTILITIES:		
903039B-6152 Cellular telephone: Increase funding based on historical spending.	$250	
TRAVEL:		
903281B-6226 Per Diem S/D/T Taxable: Increase funding based on historical spending.	$400	

Economic Development Program

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$1,290,728**	**N/A**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$158,912	$159,198	$169,263	$174,291	$5,028	3.0%
Salaries and Wages Total	**$158,912**	**$159,198**	**$169,263**	**$174,291**	**$5,028**	**3.0%**
Operations						
MATERIALS & SUPPLIES	$2,224	$248	$0	$0	$0	N/A
OTHER COSTS	$160,960	$75,220	$1,000	$1,000	$0	N/A
SERVICES	$494,707	-$50,306	$511,250	$419,553	-$91,697	-17.9%
SPECIAL PROJECTS	$0	$0	$37,500	$37,500	$0	N/A
TRAVEL	$6,009	$8,587	$2,449	$6,283	$3,834	156.6%
INTERFUND COST RECLASSIFICATION	$88,646	$88,939	$94,820	$130,042	$35,222	37.1%
Operations Total	**$752,545**	**$122,687**	**$647,019**	**$594,378**	**-$52,641**	**-8.1%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$911,457**	**$281,885**	**$816,282**	**$768,669**	**-$47,613**	**-5.8%**

Personnel Summary by Position Title[3]- Grant Revenue Fund

POSITION TITLE	FY 2019 PROPOSED
Economic Development Specialist II	3 Positions

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Hawaii State Department of Business, Economic Development & Tourism	No	No	$0	$2,500	$2,500	$2,500
Hawaii State Energy Office	No	No	$25,000	$25,000	$25,000	$25,000
Hawaii Tourism Authority (HTA) – County Product Enrichment Program	No	No	$400,000	$400,000	$70,000	$70,000

[3] The Office of the Mayor does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Summary by Grant Award (Cont'd)

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Innovate Hawaii	No	No	$10,000	$10,000	$10,000	$10,000
Workforce Investment Act (WIA)	No	No	$910,000	$0	$0	$0
Workforce Innovation and Opportunity Act (WIOA)	No	No	$0	$645,000	$708,782	$661,169
TOTAL			**$1,345,000**	**$1,082,500**	**$816,282**	**$768,669**

Grant Award Description

Hawaii State Department of Business, Economic Development & Tourism

Funding will support the Made in Maui County Festival.

Hawaii State Energy Office

Sponsorship to support the Maui Energy Conference.

Hawaii Tourism Authority – County Product Enrichment Program

To provide a position in the County of Maui to evaluate and report on all HTA community funded events.

Innovate Hawaii

Sponsorship to support the Made in Maui County Festival.

Workforce Innovation and Opportunity Act (WIOA)

The Federal Workforce Innovation and Opportunity Act (WIOA) was signed into law by President Barack Obama on July 22, 2014 and replaces the Workforce Investment Act of 1998. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers to compete in the global economy. WIOA brings together, in strategic coordination, key stakeholders that include the Department of Labor, Vocational Rehabilitation, and Department of Education to fulfill the law's vision and goals.

Economic Development Program – Grants Management

Program Description

Grants Management under the Economic Development Program is responsible for administering and managing grants funds under this program in an efficient and timely manner to enable grantees to carry out their projects effectively. Grants Management is also responsible to oversee the monitoring and evaluation of The Hawaii Tourism Authority (HTA) contacts. The Cultural Enrichment Program (CPEP), Kukulu Ola and the Aloha Aina programs are a community-based tourism initiative that supports the development of an annual calendar of festivals and events that attract visitors to Maui County, and enrich the experience of both residents and visitors through participation.

Population Served

OED's Grants Management serves Maui County businesses, business organization non-profits, community non- profits, environmental organizations and non-profits producing events. The HTA programs serves Maui County's residents who honor and perpetuate cultural traditions as well as attend many CEP programs offered free of charge; local non-profit organizations by providing funding support for qualifying programs; the county and state tourism industry by providing value-added attractions for visitors; and local businesses who economically benefit from increased visitor spending.

Services Provided

OED's Grants Management provides grant administration, management services and training on grant application, county invoicing, payment and reporting procedures. OED also provides marketing support to HTA and assists in capacity building workshops throughout Maui County. The table below details Total County Grant Subsidies from the Economic Development Program, by year.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Creating a process that awards strong, relevant projects to organizations that positively impact Maui County's economy.				
1. Educate potential grant applicants on OED grant funding guidelines and procedures	# of OED grants workshops offered annually to the public	2 / 3	3 / 3	3
	Average processing days for grant execution	90 / 62	62 / 58	60
Goal #2: Provide support to grantees to ensure contract compliance and program monitoring.				
1. Provide assistance, troubleshooting, intervention, and grantee consultation.	# of new grants executed in the fiscal year	N/A / 85	85 / 75	87
Goal #3: Monitor Hawaii Tourism Authority (HTA) contract programs: CEP, Aloha Aina, Kukulu Ola.				
1. Provide HTA reporting on program performance.	# of HTA contracts monitored by OED	N/A / 38	35 / N/A	34
	Total $ Value of HTA contracts	N/A / $872,930	$902,500 / N/A	$875,000

Economic Development Program – Grants Management

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Business Development & Technology				
Business Research Library	$71,200	$72,100	$70,000	$70,000
Central Maui Economic Development and Cultural Programs	$0	$0	$100,000	$140,000
Community Economic Development	$0	-$12,761	$0	$0
East Maui Cultural/Economic Development	$108,666	$110,354	$120,000	$140,000
Friends of Old Maui High School	$60,681	$65,000	$65,000	$65,000
Haiku-Paia-Upcountry Economic Development and Cultural Programs	$114,970	$170,000	$175,000	$140,000
Ka Ipu Kukui Fellows Leadership	$25,750	$25,750	$25,000	$25,000
Lanai Economic Development and Cultural Programs	$68,036	$97,666	$200,000	$140,000
Made in Maui County Festival	$0	$100,000	$100,000	$100,000
Ma Ka Hana Ka Ike, Inc.	$90,000	$90,000	$90,000	$95,000
Maui Economic Development Board, Inc.	$730,000	$830,000	$800,000	$875,000
Maui Economic Development Board, Inc. for Maui High School Program Model	$45,000	$23,844	$45,000	$45,000
Maui Economic Opportunity, Inc. for Microenterprise Program	$245,000	$275,000	$265,000	$265,000
MCC Nursing and Dental Association	-$2,051	$0	$0	$0
Molokai Economic Development	$114,087	$124,520	$140,000	$140,000
Small Business Promotion	$150,588	$99,896	$65,000	$100,000
South Maui Economic Development and Cultural Programs	$0	$0	$100,000	$140,000
West Maui Economic Development and Cultural Programs	$0	$0	$100,000	$140,000
TOTAL BUSINESS DEVELOPMENT & TECHNOLOGY	**$1,821,927**	**$2,071,371**	**$2,460,000**	**$2,620,000**

County Grant Subsidy Program Description

Business Research Library

Funds will be used to support the operations of the HBRL of the Hawaii Small Business Development Center through expenditures for salaries and wages, fringe benefits, rentals, space and equipment in order to promote sustainable economic development and to produce the Maui County Data Book and the Monthly Maui Economic Indicators Report. (Grantee University of Hawaii)

County Grant Subsidy Program Description (Cont'd)

Central Maui Cultural/Economic Development
Funds are used for Central Maui events, festivals and other opportunities in Central Maui that focus on economic development for the region.

East Maui Cultural/Economic Development
Funds are used for East Maui events, festivals and other opportunities in East Maui that focus on economic development for the region.

Friends of Old Maui High School
Funds will be used to preserve and maintain the historic campus and school buildings at Old Maui High School in Hamakuapoko, Maui.

Haiku-Paia-Upcountry Economic Development and Cultural Programs
Funds are used for events, festivals and other opportunities in the Haiku, Paia, and Upcountry areas that focus on economic development for the island.

Ka Ipu Kukui Fellows Leadership
A homegrown leadership program which provides significant help in training future leaders of Maui County.

Lanai Economic Development and Cultural Programs
Funds are used for Lanai events, festivals and other opportunities on Lanai that focus on economic development for the island.

Made in Maui County Festival
Funds will be used to produce the Annual Made in Maui County Festival at the Maui Arts and Cultural Center, an event that highlights and promotes locally made product companies.

Ma Ka Hana Ka Ike, Inc.
Funds will be used to provide job skills and training for at-risk Hana youth while helping improve the lives of our kupuna and community members in need.

Maui Economic Development Board, Inc.
Funds will be used to support business development, workforce development and civic engagement to facilitate diversification of our economic base.

Maui Economic Development Board, Inc. for Maui High School Program Model
Funds will be used to support a community-based effort to sustain the national award-winning Maui High School Automotive Program by capturing teaching methods, assuring an automotive-credentialed and industry-experienced instructor continues the program, and providing successor instructor training.

Maui Economic Opportunity, Inc. for Microenterprise Program
Funds will be used to facilitate economic development in Maui County by providing entrepreneurial education and micro-lending to support and provide capital for start-up and expanding businesses.

County Grant Subsidy Program Description (Cont'd)

Molokai Economic Development

Funds are used for Molokai events, festivals and other opportunities that focus on economic development for the island.

Small Business Promotion

Funds are used to promote Maui's small towns and the businesses, to support small business events, trade shows, workshops and other economic development activities that support small business island wide. The fund will also be used to promote the new www.madeinmauicounty.com website which is a local product directory and the OED developed Hawaii Small Business Conference during National Small Business Week.

South Maui Economic Development and Cultural Programs

Funds are used for South Maui events, festivals and other opportunities in South Maui that focus on economic development for the region.

West Maui Economic Development and Cultural Programs

Funds are used for West Maui events, festivals and other opportunities in West Maui that focus on economic development for the region.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Culture, Arts and Tourism				
Cultural & Arts Program	$70,000	$69,367	$0	$80,000
Festivals of Aloha	$41,349	$50,000	$80,000	$80,000
Hui O Waa Kaulua	$0	$120,000	$0	$25,000
Ka 'Ohana O Kalaupapa	$0	$0	$0	$25,000
Kaupo Community Association	$0	$0	$0	$475,000
Lahaina Boat Day	$22,870	$25,750	$25,000	$25,000
Maui Arts and Cultural Center	$318,270	$318,270	$318,000	$318,000
Maui Arts and Cultural Center Capital Improvements	$470,000	$450,000	$400,000	$600,000
Maui Arts and Cultural Center for Arts in Education and Innovative Programs	$0	$424,360	$424,360	$424,360
Maui Community Theater	$46,443	$52,932	$53,045	$53,045
Maui Film Festival	$25,000	$25,000	$25,000	$25,000
Sister City Program	$29,379	$15,000	$15,000	$15,000

County Grant Subsidy Detail (Cont'd)

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Maui Historical Society	$0	-$1,224	$0	$0
250th Celebration of Queen Kaahumanu	$0	$0	$100,000	$0
TOTAL CULTURE, ARTS AND TOURISM	**$1,023,311**	**$1,549,455**	**$1,440,405**	**$2,145,405**

County Grant Subsidy Program Description

Cultural & Arts Program

Funds will be used to support Culture and Arts Programs including but not limited to:

Filipino-American Heritage Festival

The event, held in October, celebrates Filipino-American History Month and Maui's rich Filipino heritage with entertainment, cultural displays and demonstrations, handicrafts, games and food.

Barrio Fiesta

Two-day event celebrates Filipino heritage and features Filipino food, cultural demonstrations, contests and pageants.

Maui Dance Council – Chance to Dance

Chance to Dance is a standards-based arts education program for youth that helps students develop critical thinking and problem solving skills by integrating core curriculum with movement arts.

Theatre Maui – West Maui Youth Theater

West Maui Youth Theatre provides positive and rewarding character building experiences through its program of quality performing arts training and enrichment, delivered in West Maui each summer and during the school year.

Festivals of Aloha

Funds will be used for development, operations and implementation of events for the islands of Lanai, Maui, Molokai and also the community of Hana.

Hui O Wa'a Kaulua

Funds will be used to increase and expand educational access to the traditional voyaging canoes through their education programs for the people of Maui.

Ka 'Ohana O Kalaupapa

Funds will be used toward the planning and building of the Memorial structure that is planned to honor the patients of Kalaupapa.

Kaupo Community Association

Funds will be used for infrastructure costs related to Old Kaupo school restoration.

County Grant Subsidy Program Description (Cont'd)

Lahaina Boat Day
Funds will be used to help with expenses for meeting, greeting and entertaining visitors that arrive through Lahaina Harbor from cruise ships.

Maui Arts and Cultural Center
Funds will support operational activities of the MACC which helps to keep events more affordable for residents.

Maui Arts and Cultural Center Capital
Funding for the Maui Arts & Cultural Center to address aging infrastructure.

Maui Arts & Cultural Center (MACC) for Arts in Education and Innovative Programs
Strengthen and connect Maui County by bringing together our diverse communities through creative 21st century learning and engagement in the arts and cultural experiences that are innovative and transformative.

Maui Community Theater
Funds will be used for repair and restoration, as well as safety and aesthetic improvements to the 84-year-old Historic Iao Theater

Maui Film Festival
Funds go to support marketing and logistics to produce Maui's premiere film festival.

Sister City Program
Funds will be used to reinvigorate and expand our international relationships and to support, encourage and host exchanges with our Sister Cities and their representatives.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grant and Disbursements for Visitors Industry				
Academy of Hospitality and Tourism	$10,000	-$2,700	$0	$0
Maui County Visitor Association	$3,997,808	$4,199,820	$4,000,000	$4,200,000
TOTAL VISITOR INDUSTRY	**$4,007,808**	**$4,197,120**	**$4,000,000**	**$4,200,000**

County Grant Subsidy Program Description

Maui County Visitor Association
Funds will be used to market and promote Maui County as a visitor, meeting and convention destination to domestic and international markets.

Economic Development Program – Grants Management

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grant and Disbursements for Economic Development Initiatives				
Economic Development Initiatives	$182,031	$135,422	$0	$0
TOTAL ECONOMIC DEVELOPMENT INITIATIVES	**$182,031**	**$135,422**	**$0**	**$0**

County Grant Subsidy Program Description

Economic Development Initiatives

Funds are used for sports promotion, significant event opportunities and economic development opportunities that arise.

Economic Development Program – Environmental Protection

Program Description

OED's Environmental Protection program is a sub-program under the Economic Development Program. This sub-program promotes the active conservation management of natural resources, including terrestrial, marine, coastal, rainforest and streams. It supports existing and new partner organizations engaged in efforts to educate our community, control the spread of invasive species, and establish green jobs in our economy. OED is an advocate for progressive environmental protection through conservation, restoration and eco-system management.

The FY 2019 Mayor's Proposed Budget reflects the transfer of all functions falling under the OED's Environmental Protection program to the Department of Environmental Management, Environmental Protection and Sustainability Program.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Water and Environmental Resource Protection and Conservation				
Aquaculture/Marine Resources Development	$39,772	$0	$0	$0
Environmental Protection	$1,374,716	$1,321,900	$1,515,000	$0
Maui Soil/Water Conservation District	$135,000	$139,000	$175,000	$0
Soil/Water Conservation Districts – Molokai and Lanai	$22,000	$22,000	$22,000	$0
Coqui Frog Eradication Project	$1,200,000	$300,000	$750,000	$0
TOTAL WATER AND ENVIRONMENTAL RESOURCE PROTECTION AND CONSERVATION	**$2,771,488**	**$1,782,900**	**$2,462,000**	**$0**

Economic Development Program – Agriculture Program

Program Description

OED's Agriculture program is a sub-program under the Economic Development Program. This sub-program promotes the expansion of the local farming community to create a more sustainable food supply system for Maui County, and assists all agriculture sectors to grow, thrive and innovate. OED is an advocate for financially sustainable agriculture initiatives.

The FY 2019 Mayor's Proposed Budget reflects the transfer of all functions falling under OED's Agriculture program to the Department of Environmental Management, Environmental Protection and Sustainability Program.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Agricultural Promotion				
Agriculture Promotion	$142,695	$108,332	$90,000	$0
Hawaii Farmers Union United Food Production Grant	$0	$0	$12,000	$0
Hawaii Farmers Union United Mentoring Program	$0	$75,000	$70,000	$0
Maui County Farm Bureau	$318,112	$305,000	$325,000	$0
Maui Nui Botanical Gardens (Including previous grants under the Department Water Supply)	$157,590	$150,000	$150,000	$0
Maui School Garden Network	$0	$15,000	$25,000	$0
Molokai Livestock Cooperative	$10,300	$10,000	$0	$0
University of Hawaii CTAHR	$100,000	$74,694	$75,000	$0
4-H Upcountry Fair	$35,000	$35,000	$0	$0
Common Ground Collective	$0	$0	$0	$0
TOTAL AGRICULTURAL PROMOTION	**$763,697**	**$773,026**	**$747,000**	**$0**

Economic Development Program - Business Resource Centers

Program Description

OED's Business Resource Centers are a sub-program under the Economic Development Program. Maui County has two business resource centers; the Maui County Business Resource Center (MCBRC), located on Maui, and the Kuha'o Business Resource Center (KBRC), located on Molokai. They provide support for entrepreneurs and small businesses with resources to start and grow their businesses through the collaboration of government services and non-profit partners.

Population Served

OED's Business Resource Centers serve Maui County businesses and any member of the public needing business advice, start-up information or business resources.

Services Provided

OED's Business Resource Centers provide services such as business education, promotion, events, networking and assistance for people who want to start a business or are in business. The centers offer opportunities to enhance business support organizations, members and businesses. The centers house the SCORE (Service Corps of Retired Executives) of Maui mentoring program and provides it with administrative support.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Have MCBRC become the "Top-of-Mind" one-stop shop for business startups and business training for the island of Maui.				
1. Market and promote services and training	# of workshops offered annually	70 / N/A	72 / 41	72
	# of clients served per year	7,740 / 6,885	7,800 / 3,231	7,900
Goal #2: MCBRC to host the SCORE of the Maui program and assist counselors with scheduling.				
1. Increase the number of one-on one consulting services available to business.	# of SCORE counselors registered	N/A / N/A	14 / 12	15
	# of SCORE clients served	N/A / N/A	106 / 41	125
Goal #3: Have Kuha`o Business Center become a one-stop shop for business resources and business training for the island of Molokai.				
1. Provide excellent business services to our community	# of clients served per year	1,400 / 1,062	1,400 / 762	1,200
2. Provide business workshop and training opportunities	# of workshops and trainings held	N/A / N/A	20 / 6	15

Economic Development Program - Film Industry

Program Description

The Maui County Film Office (MCFO) provides economic opportunity for local film makers, persons in the film trades and all those in the creative industries. It is also responsible for promoting Maui as a film destination at strategically selected tradeshows and film festivals throught the world.

Population Served

The Maui County Film Office serves Maui County businesses and individuals involved with the film, television, and creative industries as incoming projects and producers choose to film in Maui County.

Services Provided

The Maui County Film Office provides services necessary to establishing an effective film industry. This includes, but is not limited to, assisting with policy decisions, fostering business relationships, and creating the necessary infrastructure to enable a thriving film industry in Maui County through strategic partnerships. The Film Office also lends guidance, support, education and assistance with obtaining county, state and federal permits.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Create and nurture jobs in the film, television, and new media industries.				
1. Assist in bringing film/TV/new media productions to Maui County, keeping current crew members working and helping non-union crew members to earn hours toward becoming union eligible.	# of International Alliance of Theatrical Stage Employees (I.A.T.S.E.) Local 665 Union crew members registered in Maui County	38 / 40	42 / 40	44
Goal #2: Expand film, television and new media productions in Maui County.				
1. Create a comprehensive approach to drawing studios, producers, directors, and networks	# of in-county productions with county permits annually	40 / 43	45 / 27	60
	# of hotel room nights booked by productions	3,000 / 1,542	4,000 / 1,602	5,000
	# of days of in-county productions	182 / 172	187 / 99	192
	$ spent on in-county productions	$5,000,000 / $6,024,400	$5,000,000 / $4,500,000	$6,000,000
Goal #3: Market and promote Maui County as a film destination.				
1. Develop an annual marketing plan that will disseminate information easily to all media outlets & industry decision makers	# of tradeshows, events, conferences attended	8 / 7	8 / 5	8
	# of ads placed in industry publications and websites	6 / 6	10 / 4	10

Economic Development Program - Film Industry

County Grant Subsidy Detail – General Fund

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Film Industry				
Film Industry Promotion	$116,134	$118,408	$115,000	$125,000
TOTAL FILM INDUSTRY	**$116,134**	**$118,408**	**$115,000**	**$125,000**

County Grant Subsidy Program Description

Film Industry Promotion

Funds are used to advertise and promote Maui as a film destination and support the work of the Film Commissioner.

Economic Development Program - Renewable Energy and Energy Efficiency

Program Description

OED's Renewable Energy and Energy Efficiency program is a sub-program under the Economic Development Program. The Energy Commissioner oversees this sub-program and is tasked with accelerating the deployment of renewable energy resources throughout the County of Maui while advocating to keep electricity costs affordable in Maui County

The FY 2019 Mayor's Proposed Budget reflects the transfer of all functions falling under OED's Renewable Energy and Energy Efficiency program to the Department of Environmental Management, Environmental Protection and Sustainability Program.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Grants and Disbursements for Renewable Energy & Energy Efficiency Programs				
Renewable Energy and Energy Efficiency Programs	$68,117	$65,690	$175,000	$0
TOTAL RENEWABLE ENERGY & ENERGY EFFICIENCY PROGRAMS	**$68,117**	**$65,690**	**$175,000**	**$0**

Economic Development Program - Workforce Development

Program Description

The Workforce Development Office, through partnerships with the State Deparment of Labor and Industrial Relations, Workforce Development Division (WDD) and the UH Maui College Ku'ina Program, assists residents of Maui County by increasing occupational skills, employability, job retention and earnings through programs funded through the Workforce Innovation and Opportunity Act (WIOA), formerly the Workforce Investment Act of 1998. This program is federally funded.

Population Served

WIOA-funded programs serve those individuals in the county that qualify under WIOA eligibility requirements. WIOA also serves employers throughout the county by providing a quality skilled workforce pool to select from. Programs available under WIOA are Adult, Dislocated Worker and Youth programs.

Services Provided

The Workforce Development Office, with guidance and oversight by the Maui County Workforce Development Board (WDB), administers WIOA funds to provide services by the State WDD Maui Branch Office for its Adult and Dislocated Worker Programs, and the UH Maui College Ku'ina Program for its Youth program. These agencies provide training and case management counseling services in order for WIOA participants to have the necessary skills to be work ready for high-demand occupations.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Expand WIOA program opportunities.				
1. Conduct outreach and/or foster relationship for possible training providers to provide individuals various options to obtain necessary skills training	# of training providers/ venues	5 / 3	5 / 3	5
Goal #2: Improve existing programs and services.				
1. Provide further guidance and assistance to WIOA funded programs	# of participants in WIOA Adult and Dislocated Worker Programs	30 / 20	30 / 24	40
	# of participants in WIOA Youth Program	35 / 45	40 / 54	57
Goal #3: Open Maui's "American Job Center".				
1. Bring partners together to participate in the AJC	# of partners signed onto the MOU	N/A / N/A	10 / 5	10

Community Development Block Grant Program

Program Description

The Community Development Block Grant (CDBG) Program, a division within the Office of the Mayor, is directly responsible for the administration and management oversight of the CDBG funds allocated by the U.S. Department of Housing and Urban Development (HUD) to the County of Maui.

Created by Title I of the Housing and Community Development Act of 1974 (Public Law 93-383), which became effective January 1, 1974, the CDBG Program is the federal government's primary program for promoting community revitalization throughout the nation. One of four formula programs administered by HUD, annual CDBG grants are provided on a formula basis to local governments to develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment and expanded economic opportunities for low- and moderate-income persons.

The county's CDBG Program is administered to meet major objectives in four categories based on the Consolidated Plan. These objectives are as follows:

- Public Facilities and Infrastructure Improvements
- Public Service
- Economic Development
- Planning and Program Administration

The range of activities that may be undertaken with CDBG funds include, but are not limited to, acquisition, construction and rehabilitation of public facilities and improvements, provision of public services, rehabilitation of housing, removal of architectural barriers, activities of economic development, and planning for community development. Annually, the county's short-term (one year) objectives are aligned with the long-term goals of the Consolidated Plan through a competitive application process (Request for Proposals) that govern the review, evaluation and selection of projects proposed for funding by the CDBG Program.

Countywide Outcome(s)

The Community Development Block Grant Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The CDBG Program serves citizens in Maui County who are of low- to moderate- income as defined by HUD.

Services Provided

The CDBG Program provides funding to develop viable communities which provide decent housing, a suitable living environment and expanded economic opportunities for low- to moderate- income persons.

Community Development Block Grant Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Comply with pertinent Code of Federal Regulations (CFR) that stipulates the required distribution of resources among activities funded. Evaluate, select and monitor projects to ensure funding performance is achieved.				
1. Ensure that the grant amount awarded to the CDBG Program is used for activities that will benefit low- and moderate-income persons	% of grant amount awarded to low- and moderate- income persons (≥ 70%)	≥ 70% / 80%	≥ 70% / 61%	≥ 70%
2. Ensure that grant amount awarded to the CDBG Program is used for public service activities	% of grant amount awarded to public service activities (≤ 15%)	≤ 15% / 0%	≤ 15% / 0%	≤ 15%
3. Ensure that grant amount awarded to the CDBG Program is used for planning and program administration activities	% of grant amount awarded for planning and program administration activities (≤ 20%)	≤ 20% / 20%	≤ 20% / 34%	≤ 20%
Goal #2: Comply with pertinent CFR that stipulate the county's timely and proper expending of the CDBG grant amount. Monitor projects' activities and financial progress.				
1. Ensure that sub-recipients expend CDBG funds in a timely manner	Grant balance is < 1.5 times the grant amount received	1.49 / 1.16	1.49 / 1.70	1.49
Goal #3: Comply with pertinent CFR that stipulates the proper submission of required reports by ensuring that all required reports contain the pertinent required information and is submitted to HUD within the required timeframe.				
1. Collect, analyze and evaluate pertinent monitoring and performance information from sub-recipients, and compile reports (Annual Action Plan (AAP), Consolidated Plan (ConPlan) and Comprehensive Annual Performance Evaluation Report (CAPER) to include all information to satisfy federal reporting requirements	% of compiled reports satisfying all federal reporting requirements	100% / 100%	100% / 100%	100%
2. Ensure timely submission of required HUD reports (AAP, ConPlan and CAPER)	% of HUD reports submitted 45 days before start of the program year	100% / 100%	100% / 100%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Comply with pertinent CFR that stipulates the proper submission of required reports by ensuring that all required reports contain the pertinent required information and is submitted to HUD within the required timeframe (Cont'd).				
2. Ensure timely submission of required HUD reports (AAP, ConPlan and CAPER) (Cont'd)	% of ConPlan submitted 45 days before start of the program year	100% / 100%	100% / 100%	100%
	% of CAPER submitted 90 days after the program year	100% / 100%	100% / 100%	100%

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$10,793	$0	$0	$0	$0	N/A
WAGES & SALARIES	$180,534	$190,923	$194,488	$206,208	$11,720	6.0%
Salaries and Wages Total	**$191,326**	**$190,923**	**$194,488**	**$206,208**	**$11,720**	**6.0%**
Operations						
MATERIALS & SUPPLIES	$1,827	$715	$1,300	$1,200	-$100	-7.7%
OTHER COSTS	$901,170	$1,177,815	$1,721	$1,200	-$521	-30.3%
SERVICES	$10,279	$1,806	$4,500	$4,500	$0	N/A
SPECIAL PROJECTS		-$2,183	$1,379,563	$1,412,764	$33,201	2.4%
TRAVEL	$3,392	$993	$5,426	$2,800	-$2,626	-48.4%
UTILITIES	$1,058	$1,341	$1,000	$1,500	$500	50.0%
INTERFUND COST RECLASSIFICATION	$129,276	$141,618	$140,693	$177,007	$36,314	25.8%
Operations Total	**$1,047,002**	**$1,322,105**	**$1,534,203**	**$1,600,971**	**$66,768**	**4.4%**
Equipment						
LEASE PURCHASES	$1,845	$1,690	$2,500	$2,500	$0	N/A
MACHINERY & EQUIPMENT	$898,447	$0	$0	$0	$0	N/A
Equipment Total	**$900,292**	**$1,690**	**$2,500**	**$2,500**	**$0**	**N/A**
Program Total	**$2,138,620**	**$1,514,718**	**$1,731,191**	**$1,809,679**	**$78,488**	**4.5%**

Community Development Block Grant Program

Personnel Summary by Position Title[4]- Grant Revenue Fund

POSITION TITLE	FY 2019 PROPOSED
Community Development Block Grant Program Manager	1 Position
CDBG Program Specialist I	1 Position
CDBG Program Specialist II	1 Position

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Community Development Block Grant (CDBG) Program	No	No	$1,711,591	$1,711,591	$1,731,191	$1,809,679
TOTAL			**$1,711,591**	**$1,711,591**	**$1,731,191**	**$1,809,679**

Grant Award Description

Community Development Block Grant (CDBG) Program

The sole source of funding of the CDBG comes from the United States Department of Housing and Urban Development – Community Planning and Development (HUD-CPD).

[4] The Office of the Mayor does not report equivalent personnel. The position titles listed on this table are for informational purposes only. Disbursement for salaries and premium pay is not restricted by Section 5 of the General Budget Provisions.

Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation

Program Description

The Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund was established for the purpose of purchasing or otherwise acquiring lands or property entitlements for land conservation purposes in the County of Maui for the following purposes:

1. Public outdoor recreation and education;
2. Preservation of historic or culturally important land areas;
3. Protection of significant habitat or ecosystems, including buffer zones;
4. Preserving forests, beaches, coastal areas and agricultural lands;
5. Protecting watershed lands to preserve water quality;
6. Conserving land for the purpose of reducing erosion, floods, landslides and runoff; and
7. Improving disabled and public access to, and enjoyment of, public land, open space and recreational facilities.

In adopting each fiscal year's budget and capital program, the Council shall appropriate a minimum of one percent of the certified real property tax revenues to the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund. Any balance remaining in this fund at the end of the fiscal year shall not lapse, but shall remain in the fund, accumulating from year to year. The appropriations to this fund shall not substitute, but shall be in addition to, those appropriations historically made. The revenues in this fund shall not be used for any purpose except those listed above. No revenues in this fund shall be used for maintenance of lands acquired.

Countywide Outcome(s)

The Countywide Cost Program – Open Space support the following countywide outcome(s):

- A Suitable Public Infrastructure
- A Strong Diversified Economy
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$5,000	$0	$0	$0	N/A
LAND	$0	$9,495,000	$1,964,500	$3,760,000	$1,795,500	91.4%
Operations Total	**$0**	**$9,500,000**	**$1,964,500**	**$3,760,000**	**$1,795,500**	**91.4%**
Equipment						
MACHINERY AND EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$9,500,000**	**$1,964,500**	**$3,760,000**	**$1,795,500**	**91.4%**

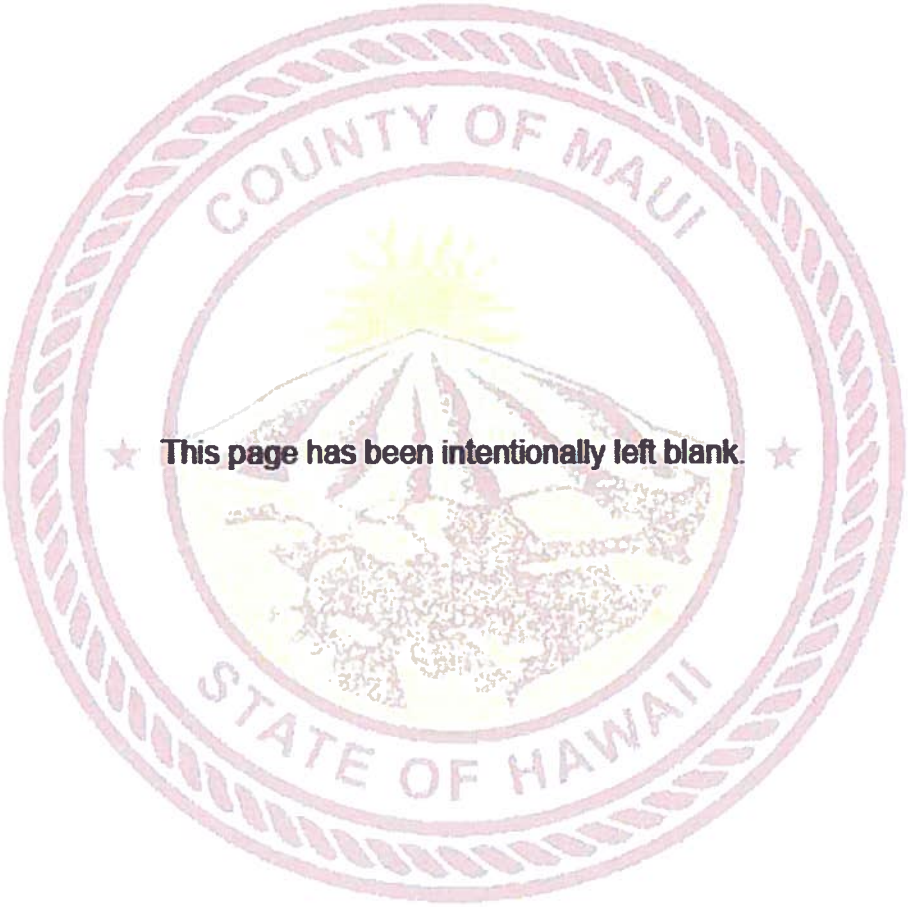
Emergency Fund

Program Description

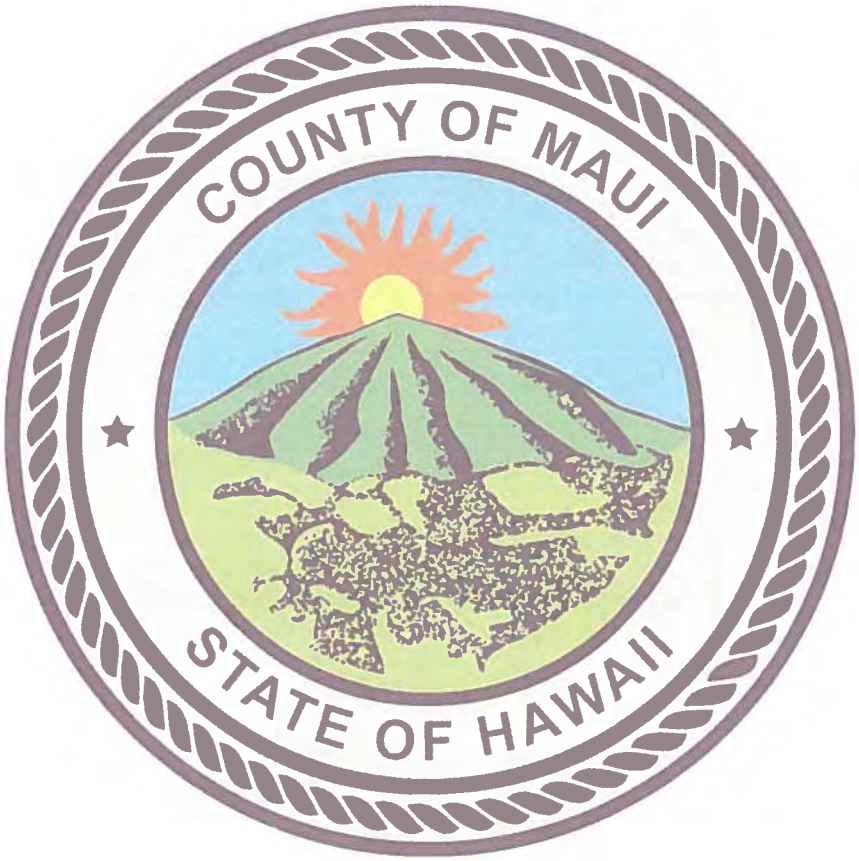
The Emergency Fund is established for the purpose of funding a public emergency threatening life, health, property or economic viability of the county.

Most recent use of Emergency Fund monies was when heavy rains caused flood damage throughout the County in September of 2016. Expenses relating to this flooding event totaled $910,327.

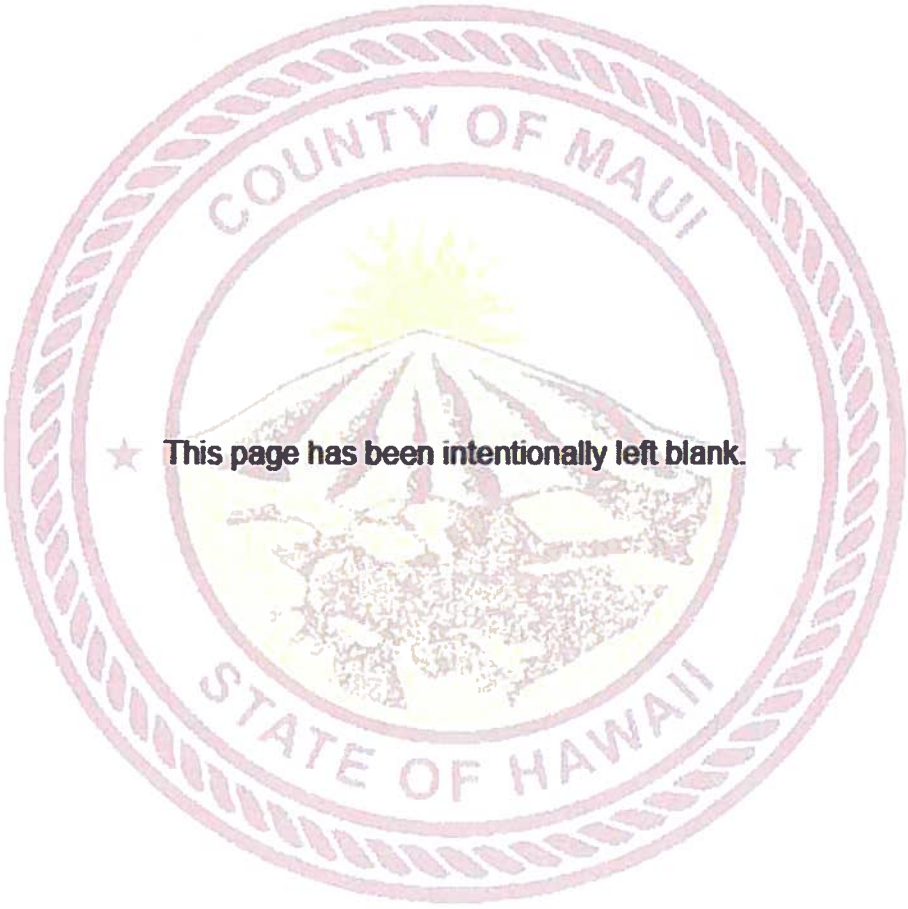
In adopting each fiscal year's budget and capital program, the Council may make appropriations to the fund. Any balance remaining in this fund at the end of the fiscal year shall not lapse, but shall remain in the fund, accumulating from year to year. The revenues in this fund shall not be used for any purpose except those listed above.



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Parks & Recreation



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Administration Program

Mission

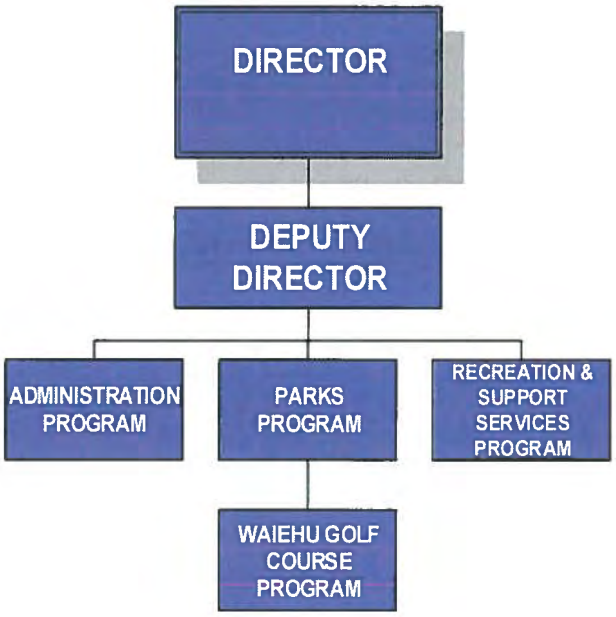
The purpose of the Department of Parks and Recreation is to provide safe, satisfying and cost-effective recreational opportunities for the residents of and visitors to Maui County.

Countywide Outcome(s)

The Department of Parks and Recreation supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

In Fiscal Year 2019, the Department of Parks and Recreation will continue to develop, rebuild, and strengthen its organizational and operating systems. This will be accomplished through four key strategies that the department implemented in Fiscal Year 2015. These include:

- Delivery of current key commitments
  - Facility Maintenance
  - Permitting
  - Safety in Parks facilities
- Identify plans for new strategic initiatives
  - Recreation Programming
  - Preventative Maintenance
  - CIP Planning
- Eliminate intradepartmental silos and confusion
  - Strategic Planning
  - Re-structure department in accordance with operational functions

Strategies (Cont'd)

- Improve proactive communication with key stakeholders within and outside of the Parks Department
  - Community Communication and Education
  - County of Maui Website
  - Partnership Programs
  - Employee Training and Leadership and Professional Development Program

Operations

Employee Training and Leadership and Professional Development Programs

We are continuously looking for ways to improve morale and build our leadership training in the department. We want to create an effective, exciting, in-house program to provide encouragement and instill confidence in all department personnel that the Parks leadership is supportive and will provide them with the resources and tools needed to be successful at work. Positive morale leads to better performance which, we believe, will result in more satisfied park users. We have started to create skill-specific training program for a few key positions in the department and hope to continue this on the next fiscal year. We rolled out an email training, department meeting training, and a TRO/injunction training for our affected staff members. Our goal is to continue to provide soft skill training and skill- specific training where needed. We will implement a "train the trainer" program to empower supervisors to train employees and for employees to be empowered to train each other when appropriate.

Strategic Communication Plan

Internal and external communication are ongoing challenges for the department. We have increased our usage of the county website to inform the community of ongoing happenings in our department thru press releases. We held multiple district system planning meeting to get the public's input on the parks and aquatics facilities. We are using the feedback we have received from these meetings to incorporate into our plans.

External Factors Description

External factors that drastically impact the department's finances and overall productivity include population, age of facilities, rising costs of materials and labor, and social changes. Consequently, this creates a significantly higher volume of usage and impact at facilities and parks because of the existing population that is utilizing these facilities. In addition, the average age of park facilities is 50 years old. As facilities age, the need for overall and reactive maintenance increases with each passing year. Natural deterioration and an increase in vandalism means additional financial resources and man hours are required to maintain and upkeep these facilities, all while costs of materials and equipment are constantly rising.

Homelessness continues to be a growing social issue that creates unique challenges for the department. Another significant but less measurable external factor that should always be considered is the changing social trends of the community and recreation. This can be described as the shifting of what types of recreational activities the general population is interested in, as well as the perspective in which society views and values recreation. In order to accommodate these variances, the department has to constantly seek public input and feedback while being flexible to implement or tailor new and existing recreational programs to match the interests of the residents.

Administration Program

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,050,998	$799,130	$396,814	$662,127	$265,313	66.9%
WAGES & SALARIES	$16,089,463	$14,708,608	$16,983,487	$18,300,005	$1,316,518	7.8%
Salaries and Wages Total	**$17,140,461**	**$15,507,738**	**$17,380,301**	**$18,962,132**	**$1,581,831**	**9.1%**
Operations						
MATERIALS & SUPPLIES	$3,247,496	$2,699,786	$3,337,563	$3,625,996	$288,433	8.6%
SERVICES	$4,742,123	$5,414,188	$4,365,678	$5,339,125	$973,447	22.3%
UTILITIES	$3,974,241	$4,552,203	$4,310,405	$5,001,873	$691,468	16.0%
TRAVEL	$105,923	$134,865	$75,511	$78,861	$3,350	4.4%
OTHER COSTS	$825,932	$1,155,837	$623,133	$862,679	$239,546	38.4%
INTERFUND COST RECLASSIFICATION	$1,624,498	$1,726,640	$1,702,367	$1,491,826	-$210,541	-12.4%
SPECIAL PROJECTS	$0	$0	$200,000	$200,000	$0	N/A
NON BUDGETED EXPENDITURES	$351,703	$388,397	$0	$0	$0	N/A
Operations Total	**$14,871,917**	**$16,071,916**	**$14,614,657**	**$16,600,360**	**$1,985,703**	**13.6%**
Countywide Expenditures						
OTHER COSTS	$1,598	$0	$0	$0	$0	N/A
Countywide Expenditures Total	**$1,598**	**$0**	**$0**	**$0**	**$0**	**N/A**
Transfers Out						
GENERAL FUND	$239,930	$382,308	$231,022	$230,462	-$560	-0.2%
Transfers Out Total	**$239,930**	**$382,308**	**$231,022**	**$230,462**	**-$560**	**-0.2%**
Equipment						
MACHINERY & EQUIPMENT	$869,377	$369,395	$686,000	$994,000	$308,000	44.9%
LEASE PURCHASES	$83,084	$85,079	$85,697	$107,697	$22,000	25.7%
Equipment Total	**$952,461**	**$454,474**	**$771,697**	**$1,101,697**	**$330,000**	**42.8%**
Department Total	**$33,206,368**	**$32,416,436**	**$32,997,677**	**$36,894,651**	**$3,896,974**	**11.8%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	25.0	29.5	35.5	36.5	1.0	2.8%
Aquatics Program	108.8	0.0	0.0	0.0	0.0	N/A
PALS Program	69.4	0.0	0.0	0.0	0.0	N/A
Park Maintenance Program	43.4	0.0	0.0	0.0	0.0	N/A
Planning & Development Program	7.0	0.0	0.0	0.0	0.0	N/A
Recreation & Support Services Program	183.7	293.8	302.8	303.8	0.9	0.3%
Waiehu Golf Course Program	20.9	20.9	19.4	20.9	1.5	7.7%
Parks Program	0.0	55.0	52.0	54.0	2.0	3.8%
Department Total	**458.2**	**399.2**	**409.7**	**415.2**	**5.4**	**1.3%**

Administration Program

Program Description

Administration Program

The Administration Program consists of the Director's Office, Permits and Enforcement Section, Community Partnership Coordinator, Planner, Grants Administrator, Safety Specialist, and Administrative Office. This team provides support to all other areas of the department as it pertains to departmental programs, personnel, budget, management services, inventory oversight, vehicle compliance, health insurance information and processing, Worker's Compensation and Temporary Disability

Insurance (TDI) compliance and support, compliance, interpretation, and enforcement of rules and regulations relating to Title 13 of the Maui County Code, departmental administrative rules, oversees grants, licenses, and leases for the use of department properties, oversees concession contracts, and facilitates partnerships with the community and department to provide enhanced recreational programs and services.

Permit and Enforcement Section

The Administration Program also includes the permit and enforcement section comprised of multiple district permit offices and a park security unit. The permitting staff work with the public to coordinate, oversee, administer, monitor and review the issuance of county park use permits. This includes the input of permit application requests into permitting software, maintaining digital files, the collection of applicable fees and charges, and the explanation and review of necessary permitting documents; including, but not limited to, state Department of Health temporary food establishment permits, certificates of insurance, event site plans approved and stamped by the Department of Fire's Fire Prevention Bureau and building permits issued by the Department of Planning. Permitting staff also serve as the communication liaison between permit applicants and other personnel within other departmental divisions to ensure the proper set-up, review and monitoring of more than ten thousand (10,000) permits issued annually. The various permit types issued through the departments' special events office and district permit offices include, but are not limited to, activities such as camping, league practices and games, non-profit fund-raisers, filming, tournaments, private parties, concerts and other special events.

The Enforcement unit, comprised of Park Security Officers/Rangers, exists to promote the safety and welfare of the community members and visitors who utilize all of DPR's hundreds of parks and facilities. The Rangers address park permit and enforcement issues, in cooperation with the other county and state regulatory agencies, by providing education to the public and issuing citations as necessary. This unit also initiates communication with other departmental staff to ensure that safety hazards, such as repair needs or health and safety risks are addressed as quickly as possible.

Finally, the Permit and Enforcement Section makes recommendations regarding amendments needed to existing park rules, regulations, policies and procedures governing the use of parks, recreational facilities to ensure that residents and visitors to the County of Maui can continue to safely recreate.

Safety Section

The Safety Specialist provides a framework of safety concepts and practices to ensure the safety of all employees. Our specialist routinely inspects, reports and makes recommendations on approximately forty (40) chemical and equipment storage units in twelve (12) locations on the three (3) islands of Maui County in the Department of Parks and Recreation.

Program Description (Cont'd)

Grants Management Section

The grants management program develops partnerships with community non-profit organizations to improve the department's parks and offer diverse cost effective recreational programs to both visitors and residents of Maui County. One of its partnerships include the State of Hawaii's Maui Community Correctional Center Workline program. The Workline program has three crews available to parks. The inmates learn vocational skills while performing tasks that benefit the Parks Department. Another grant is with the Lahaina Restoration Foundation which assists the County of Maui with the preservation and restoration of the Lahaina Historic District. Examples of other park improvement grants include the redevelopment of Keawaiki (Small Boat Harbor) Park which provides a beautiful gateway into Lahaina Town from the adjacent harbor which welcomes approximately 200,000 people annually from over 50 cruise ships which anchor in Lahaina and the Fourth Marine Park's Kalakupua playground equipment improvements. The grants management program also monitors the use of the department's public lands held in lease or license by their non-profit partners.

Community Partnership Section

The Community Partnership Section works to develop partnerships with the Community to improve the recreation facilities, parks and programming. A partnership program results in mutual benefits to the department and the individuals and groups in the community that offers their services.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

Maui County's de facto population of approximately 211,050 is allowed access to facilities and parks supported by the Parks Program.

Services Provided

The Administration Program provides support services to the other divisions, safety programs and training, enforcement of parks rules, issuance of parks permits, concession contract management, community partnership coordination, and the management of department grants, licenses and leases.

Key Activity Goals & Measures – Administration

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments.				
1. Implement Occupational Safety and Health Administration (OSHA) and Maui County safety & health program to promote and maintain a safe work environment and to reduce hazards for employees and the public	# of safety inspections conducted on fields and at base yards	175 / 210	140 / 50	140
	# of training sessions conducted annually regarding proper use of safety equipment	40 / 65	35 / 21	40
	# of educational materials generated annually regarding proper use of safety equipment	18 / 30	18 / 18	18
Goal #2: Eliminate intradepartmental silos and confusion.				
1. Develop a 3-5 year Strategic Plan for the department	Strategic Plan implemented	N/A / In process	N/A / Implemented	Program Implemented
	# of quarterly updates to Strategic Plan to remain in alignment with constantly changing community needs and developments	1 / 0	4 / 1	4
Goal #3: Improve pro-active communication with key stakeholders within and outside of the Parks Department.				
1. Develop a department communication to promote department programs to build awareness within the department	# of communications issued	6 / 3	12 / 0	12

Key Activity Goals & Measures – Permit and Enforcement Section

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments.				
1. Increase awareness of residents and visitors as well as education levels of staff members in regards to county parks rules and regulations and safe practices	% of parks inspected weekly by enforcement officers	90% / 90%	100% / 15%	35%
	Average # of citations issued monthly	40 / 40	80 / 15	75
	# of educational/ awareness campaigns and programs conducted	6 / 3	4 / 0	6
	Create standard ongoing training program for staff efficiency & knowledge	N/A / N/A	N/A / N/A	100%
	Implement training for all locations quarterly	N/A / N/A	N/A / N/A	75%
	Track staffing levels to access department morale	N/A / N/A	N/A / N/A	100%
2. Create an efficient and effective permitting process with a high level of customer satisfaction	Create standard ongoing training program for staff efficiency & knowledge.	N/A / N/A	N/A / N/A	100%
	Implement training for all locations quarterly.	N/A / N/A	N/A / N/A	75%
	Track staffing levels to access department moral	N/A / N/A	N/A / N/A	100%

Administration Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$99,891	$137,153	$15,000	$73,549	$58,549	390.3%
WAGES & SALARIES	1,144,040	1,369,881	1,752,644	1,938,664	$186,020	10.6%
Salaries and Wages Total	**$1,243,931**	**$1,507,034**	**$1,767,644**	**$2,012,213**	**$244,569**	**13.8%**
Operations						
MATERIALS & SUPPLIES	$32,408	$122,201	$154,614	$172,764	$18,150	11.7%
SERVICES	$34,725	$37,748	$108,081	$39,100	-$68,981	-63.8%
UTILITIES	$10,099	$10,410	$5,243	$18,496	$13,253	252.8%
TRAVEL	$21,392	$18,394	$26,208	$24,908	-$1,300	-5.0%
OTHER COSTS	$389,718	$353,035	$393,790	$566,682	$172,892	43.9%
Operations Total	**$488,342**	**$541,787**	**$687,936**	**$821,950**	**$134,014**	**19.5%**
Equipment						
LEASE PURCHASES	$704	$2,818	$3,500	$6,500	$3,000	85.7%
MACHINERY & EQUIPMENT	$0	$748	$0	$90,000	$90,000	N/A
Equipment Total	**$704**	**$3,566**	**$3,500**	**$96,500**	**$93,000**	**2657.1%**
Program Total	**$1,732,977**	**$2,052,388**	**$2,459,080**	**$2,930,663**	**$471,583**	**19.2%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant II	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Adminstrative Services Assistant II	0.0	0.0	0.0	0.0	0.0	N/A
Business Administrator I	0.0	0.0	0.0	1.0	1.0	N/A
Clerk III	2.0	2.0	1.0	1.0	0.0	N/A
Contracts Clerk	0.0	0.0	1.0	1.0	0.0	N/A
Departmental Personnel Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Grants Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Park Permit Clerk I	1.0	4.0	4.0	4.0	0.0	N/A
Park Permit Clerk II	2.0	2.0	2.0	2.0	0.0	N/A
Park Permit Support Clerk	0.0	0.5	0.5	0.5	0.0	N/A
Park Permits Officer	1.0	1.0	1.0	1.0	0.0	N/A
Park Security Enforcement Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Park Security Officer I	5.0	5.0	10.0	10.0	0.0	N/A
Parks Security Officer I	0.0	0.0	0.0	0.0	0.0	N/A
Partnership Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Planner VI	0.0	1.0	1.0	1.0	0.0	N/A
Pre-Audit Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Safety Specialist II	1.0	1.0	1.0	1.0	0.0	N/A
Special Events Specialist	1.0	1.0	2.0	2.0	0.0	N/A
Staff Services Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**25.0**	**29.5**	**35.5**	**36.5**	**1.0**	**2.8%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915017A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, positions filled at a lower pay scale, position reallocations and correction to salary of a Personnel Assistant II .	$10,272	
915019A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, positions filled at a higher/lower pay scales, corrections to pay scale and the increase to full year salaries for five Parks Security Officer I positions approved in FY 2018.	$121,384	
Operations		
MATERIALS & SUPPLIES:		
915017B-6037 Office Supplies: Budget transferred to 915017B-6071.	-$10,000	
915017B-6071 Copier Supplies: $10,000 Budget transferred from 915017B-6037 and $450 from 915017B-6218.	$10,450	
SERVICES:		
915017B-6112 Contractual Service: Deletion of Council added appropriation for three months of Blue Protection Security contract.	-$98,781	
915017B-6132 Professional Services: $5,000 Budget transferred from 915017B-6138 and $5,000 from 915017B-6250.	$10,000	
OTHER COSTS:		
915028B-6317 County Grant Subsidy: Deletion of Council added appropriation for maintenance of County-owned land at Peahi.	-$25,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915017A-5101 Regular Wages: Position expansion in FY 2019 for a Business Administrator I.	$49,528	1.0
OTHER PREMIUM PAY:		
915019A-5215 Premium Pay: Additional funding based on 3 years actual expenditures.	$54,799	0.0
Operations		
MATERIALS & SUPPLIES:		
915029B-6034 Medical & Safety Supplies: Additional funding based on actual expenditures.	$4,000	
915029B-6051 Safety Supplies: Additional funding based on actual expenditures.	$16,000	
SERVICES:		
915017B-6127 Laboratory Services: Additional funding due to anticipated increase in drug test fees and increase in follow-up testing of employees.	$18,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
UTILITIES:		
915017B-6152 Cellular Telephone: $10,080 increase based on 14 lines of service at $60 per month; additional $1,000 based on the need for new equipment such as cell phones, protective cases or chargers and $1,140 related operation cost for the proposed Business Administrator I expansion position.	$12,220	
TRAVEL:		
915019B-6201 Airfare, Transportation: Additional funding due to anticipated need for quarterly travel for staff to Molokai, enforcement training on Maui, and possible training travel for permit staff.	$500	
OTHER COSTS:		
915019B-6218 Meal Allowance: Additional funding based on FY 2016 and FY 2017 average plus a slight increase.	$800	
915019B-6225 Publications & Subscriptions: Additional funding for daily Maui News subscription for enforcement, in paper and digital, to monitor issues within parks, communities, facilities, and crimes.	$224	
915019B-6230 Registration/Training Fees: Additional funding due to need for continued training for all staff ($100 per person, per year).	$2,100	
915019B-6244 Computer Software: Additional funding to purchase enforcement database.	$2,000	
915019B-6255 Uniform Allowance: Additional funding based on average FY 2016 and FY 2017 uniform expenditures of $567 per person. Union also requires a monthly $6 per employee uniform allowance.	$3,542	
915023B-6317 County Grant Subsidy: Additional funding will allow the Workline Program to hire a part-time administrative staff to relieve responsibility of planning and scheduling of activities from Parks staff.	$39,780	
915728B-6317 County Grant Subsidy: Additional funding for Lahaina Restoration Foundation for maintenance costs of the Keawaiki Park Pavers Phase I and Mauka Lahaina Library Lawn Phase 2A Harborfront Beautification project.	$6,096	
915031B-6317 County Grant Subsidy: One-time appropriation to the Maui Inline Hockey Association for the replacement of the hockey rink's dasher boards (steel frames and fiberglass panels) and lights (LED upgrade with shields).	$150,000	
Equipment		
MACHINERY & EQUIPMENT:		
915017C-7105 Leased Equipment: New copier lease for Director's office.	$3,000	
915019C-7040 Motor Vehicles: $45,000 to purchase a compact truck with lights and PA system to replace CM-2237 and $45,000 to purchase a compact truck with lights and PA system to replace CM-2240.	$90,000	
TOTAL PROPOSED EXPANSION BUDGET	**$452,589**	**1.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Haiku Community Association	$0	-$20,821	$0	$0
Lahaina Restoration Foundation	$178,828	$178,828	$184,904	$191,000
Lahaina Restoration Foundation Capital	$75,000	$0	$0	$0
Maintenance of County-Owned Land at Peahi	$0	$0	$25,000	$0
Maui Community Correctional Center for Workline Program	$91,779	$117,000	$117,000	$156,780
Maui Inline Hockey Association	$0	$0	$0	$150,000
Tom Morrow Equestrian Arena	$0	$29,985	$0	$0
TOTAL COUNTY GRANT SUBSIDY - ADMINISTRATION PROGRAM	**$345,607**	**$304,992**	**$326,904**	**$497,780**

County Grant Subsidy Program Description

Lahaina Restoration Foundation

The grant provides funding to maintain and preserve the Lahaina Historic District and provide maintenance and grounds keeping to areas not serviced regularly by normal, routine County programs. It includes the daily removal of garbage, the maintenance of trash receptacles, removal of graffiti, repair and maintenance of sprinkler systems, cleaning of sidewalks and gutters, and ongoing improvements to historic signs and displays within the historic district as approved and recommended by the Maui County Cultural Resources Commission. In addition, lawn upkeep and planter maintenance, tree trimming and pruning, and maintenance of lighting systems within parks and public areas are provided.

Maui Community Correctional Center Workline Program

The Maui Community Correctional Center (MCCC) Workline is a program that prepares inmates for reintegration back into society. The MCCC Workline program promotes teamwork, job safety and responsibility, respectfulness and work ethic, which becomes the foundation of a successful inmate's return to the community. The program's goal is to teach the inmate to become a more responsible and contributing member to the community while learning job skills.

Maui Inline Hockey Association

Funds will be used by the Maui Inline Hockey Association for the replacement of the Kalama Park hockey rink's dasher boards (steel frames and fiberglass panels) and lights (LED upgrade with shields).

Administration Program

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$10,400	$0	-$10,400	-100.0%
Operations Total	**$0**	**$0**	**$10,400**	**$0**	**-$10,400**	**-100.0%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$155,000	$0	-$155,000	N/A
Equipment Total	**$0**	**$0**	**$155,000**	**$0**	**-$155,000**	**-100.0%**
Program Total	**$0**	**$0**	**$165,400**	**$0**	**-$165,400**	**-100.0%**

Equivalent Personnel Summary by Position Title– Revolving Fund

The Administration Program does not have equivalent personnel funded through the Revolving Fund.

Expenditures Summary by Character & Object – Park Assessment Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
SERVICES	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
TRAVEL	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$500,000	$0	$0	$0	N/A
Operations Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$500,000**	**$0**	**$0**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Park Assessment Fund

The Administration Program does not have equivalent personnel funded through the Park Assessment Fund.

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Lahaina Restoration Foundation	$0	$500,000	$0	$0
TOTAL COUNTY GRANT SUBSIDY - ADMINISTRATION PROGRAM	**$0**	**$500,000**	**$0**	**$0**

Parks Program

Program Description

The Parks Program includes the Beautification, Construction Maintenance and Planning and Development Sections. The Beautification Section is responsible for turf management, greenways landscaping and tree maintenance in parks and along the County's highways. The Construction Maintenance Section, which is responsible for repair and improvement projects, heavy equipment operations, and skilled labor such as plumbing, electrical, pool and building maintenance.

The Planning and Development Division develops, schedules and implements the department's Capital Improvement Program (CIP) to meet the recreational and leisure needs of Maui County residents and visitors, in addition to coordinating the master planning of the park systems and facilities. This process includes the review of new subdivision and community development plans for optimum location and adequate acreage of park spaces to accommodate the projected population's recreational requirements.

Countywide Outcome(s)

The Park Maintenance Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County

Population Served

Maui County's de facto population of approximately 211,050 is allowed access to facilities and parks supported by the Parks Program

Services Provided

The Park Program maintains park recreational facilities, street and parks trees as well as oversees the operations of the Waiehu Golf Course and provides services relating to the completion of the department's capital projects.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments.				
1. Develop and implement an Annual Preventative Maintenance Plan	# annual preventative maintenance programs newly implemented	3 / N/A	3 / 1	7
	% of rectangle fields: aerified, top dressed, fertilized and monitored bi-annually	60% / N/A	70% / 34%	70%
	% of diamond fields: aerified, top dressed, fertilized and monitored bi-annually	60% / N/A	70% / 22%	70%
	# of rectangular fields: renovated and monitored annually	3 / N/A	3 / 5	5

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments (Cont'd).				
1. Develop and implement an Annual Preventative Maintenance Plan (Cont'd)	# of diamond fields: renovated monitored annually	3 / N/A	3 / 5	7
2. Complete deferred facility and parks maintenance projects	% of restroom facilities renovated	65% / N/A	85% / 60%	90%
	% of parks with upgraded irrigation or water management systems installed	60% / N/A	70% / 65%	85%
	% of work orders responded to within 48 hours	60% / N/A	80% / 55%	90%
Goal #2: Identify plan for new strategic initiatives.				
1. Develop framework for parks, labor and timekeeping asset management system and develop plan for integration of scheduled work order system and calendar for preventative maintenance	Set up and build out Maintenance Connection software to schedule preventative maintenance	Set up implemented: July 2016 / 45%	Build Out Completed: October 2018 / 50%	Complete Build Out by 2nd Quarter
	Set up and build out Maintenance Connection software to track facility operating expenditures	Set up implemented: July 2017 / In process	Build Out Completed: June 2019 / 20%	Complete Build Out by 4th Quarter

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$70,013	$44,170	$81,620	$37,450	84.8%
WAGES & SALARIES	-$8,503	$2,644,251	$2,763,911	$3,042,800	$278,889	10.1%
Salaries and Wages Total	**-$8,503**	**$2,714,264**	**$2,808,081**	**$3,124,420**	**$316,339**	**11.3%**
Operations						
MATERIALS & SUPPLIES	$0	$1,123,130	$1,766,559	$1,785,104	$18,545	1.0%
SERVICES	$0	$1,756,375	$1,041,580	$1,691,278	$649,698	62.4%
UTILITIES	$0	$39,406	$33,939	$42,777	$8,838	26.0%
TRAVEL	$0	$36,099	$9,173	$12,323	$3,150	34.3%
OTHER COSTS	$0	$78,356	$56,917	$56,359	-$558	-1.0%
Operations Total	**$0**	**$3,033,366**	**$2,908,168**	**$3,587,841**	**$679,673**	**23.4%**

Expenditures Summary by Character & Object – General Fund (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
LEASE PURCHASES	$0	$82,443	$82,197	$82,197	$0	N/A
MACHINERY & EQUIPMENT	$0	$176,556	$18,000	$269,000	$251,000	1394.4%
Equipment Total	**$0**	**$258,999**	**$100,197**	**$351,197**	**$251,000**	**250.5%**
Program Total	**-$8,503**	**$6,006,630**	**$5,816,446**	**$7,063,458**	**$1,247,012**	**21.4%**

*Due to reorganization of the Department of Parks and Recreation in FY 2017, expenditures and equivalent personnel for the Parks Maintenance Program and Planning and Development Program were transferred to the newly created Parks Program.

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Aborist	0.0	1.0	1.0	0.0	-1.0	-100.0%
Automatic Sprinkler System Repairer I	0.0	5.0	6.0	6.0	0.0	N/A
Automatic Sprinkler System Repairer II	0.0	1.0	1.0	1.0	0.0	N/A
Automotive Mechanic I	0.0	1.0	1.0	1.0	0.0	N/A
Automotive Mechanic II	0.0	1.0	1.0	1.0	0.0	N/A
Building Maintenance Repairer I	0.0	6.0	5.0	5.0	0.0	N/A
Building Maintenance Repairer II	0.0	1.0	1.0	1.0	0.0	N/A
Carpenter/Cabinet Maker I	0.0	1.0	1.0	1.0	0.0	N/A
Carpenter/Cabinet Maker II	0.0	1.0	1.0	1.0	0.0	N/A
Chemical Treatment Worker II	0.0	1.0	1.0	1.0	0.0	N/A
Chief of Planning & Development	0.0	1.0	1.0	1.0	0.0	N/A
CIP Coordinator	0.0	4.0	4.0	4.0	0.0	N/A
Civil Engineer IV	0.0	1.0	1.0	1.0	0.0	N/A
Electric Pump Mechanic Maintenance Repairer I	0.0	1.0	0.0	1.0	1.0	N/A
Electric Pump Mechanic Maintenance Repairer II	0.0	1.0	0.0	1.0	1.0	N/A
Electrician I	0.0	1.0	1.0	1.0	0.0	N/A
Electrician II	0.0	1.0	1.0	1.0	0.0	N/A
Equipment Operator III	0.0	4.0	4.0	4.0	0.0	N/A
General Construction/Maintenance Supervisor II	0.0	1.0	1.0	1.0	0.0	N/A
Labor Supervisor I	0.0	1.0	1.0	1.0	0.0	N/A
Laborer II	0.0	1.0	1.0	1.0	0.0	N/A
Nursery Worker I	0.0	4.0	3.0	3.0	0.0	N/A
Nursery Worker II	0.0	2.0	2.0	2.0	0.0	N/A
Painter I	0.0	1.0	1.0	1.0	0.0	N/A
Painter II	0.0	1.0	1.0	1.0	0.0	N/A
Park Maintenance Superintendent	0.0	1.0	1.0	1.0	0.0	N/A
Park Project Coordinator	0.0	0.0	0.0	1.0	1.0	N/A
Parks Beautification Manager	0.0	1.0	1.0	1.0	0.0	N/A
Parks Maintenance Administrator	0.0	1.0	1.0	1.0	0.0	N/A
Plumber I	0.0	1.0	1.0	1.0	0.0	N/A
Plumber II	0.0	1.0	1.0	1.0	0.0	N/A
Secretary I	0.0	2.0	2.0	2.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Temporary Internal Transfer Position	0.0	2.0	2.0	2.0	0.0	N/A
Turf Manager	0.0	1.0	1.0	1.0	0.0	N/A
Volunteer Action Aide	0.0	1.0	1.0	1.0	0.0	N/A
Program Total	**0.0**	**55.0**	**52.0**	**54.0**	**2.0**	**3.8%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915667A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and the proposed transfer of E/P and salary for PR-0309 Electric Pump Mechanic Maintenance Repairer II and PR-0426 Electric Pump Mechanic Maintenance Repairer I from 915714A Pools.	$189,336	2.0
915680A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$42,636	0.0
915682A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$40,305	0.0
OTHER PREMIUM PAY:		
915667A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreement for BU 01.	$20,000	0.0
915680A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreement for BU 01.	$15,000	0.0
Operations		
None	$0	
Equipment		
MACHINERY AND EQUIPMENT:		
915662C-7044 Other Equipment: Deletion of one-time FY 2018 appropriation for gates, barriers and/or signage for County-owned land at Peahi.	-$18,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
MATERIALS & SUPPLIES:		
915680B-6001 Agricultural Supplies: Additional funding for 800 bushels of hybrid Bermuda grass stolons and related materials needed to renovate turf at Satoki Yamamoto Track and Field.	$25,000	
SERVICES:		
915680B-6112 Contractual Service: Additional funding due to new performance bond requirement of park tree trimming contract.	$150,000	
915683B-6132 Professional Services: Additional funding to create master plans Lahaina Community Center ($250,000) and War Memorial Complex ($250,000).	$500,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
915667B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$1,368	
915680B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$1,080	
915681B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$144	
Equipment		
MACHINERY AND EQUIPMENT:		
915665C-7046 Parks Maintenance Equipment: Replacement of various equipment that may become inoperable throughout the year.	$65,000	
915667C-7040 Motor Vehicles: Purchase of 4x4 Utility body pick-up truck with liftgate, rack and tow to replace mechanic service truck, CM-1232.	$50,000	
915667C-7046 Parks Maintenance Equipment: Purchase of a forklift with working platform.	$80,000	
915680C-7040 Motor Vehicles: Purchase of a Nissan Frontier 4x4 extra cab for Parks Beautification Manager.	$35,000	
915682C-7040 Motor Vehicles: Purchase of a Jeep Cherokee to replace CM-1818.	$39,000	
TOTAL PROPOSED EXPANSION BUDGET	**$946,592**	**0.0**

Program Description

The Recreation and Support Services Program provides recreational and daily maintenance support services for all districts in the County of Maui: Central Maui, East Maui, West Maui, South Maui, Hana, Lanai and Molokai. A variety of recreation programs are provided at beach areas, community parks, community centers, gymnasiums, sports fields, tennis and basketball courts, children's playgrounds, skate parks, pools and picnic areas. It also provides lifeguard services, including rescues, first aid and water safety awareness programs at county swimming pools while facilitating aquatics-oriented recreational programs such as Learn-to-Swim, age-group swimming and diving, exercise and therapeutic classes, water safety and first aid certification classes and conducting in- service training for county lifeguards to keep water safety skills and certifications up-to-date. Grounds keeping and custodial services for parks and facilities are also provided.

The PALS (Play and Learn Sessions) section provides quality cultural and recreational programming for children ages 5 to 12 during the summer and intersession periods for all schools. The PALS Food Service Program is federally funded through the U.S. Department of Agriculture (USDA) and administered by the Department of Education Office of Hawaii Child Nutrition Programs. To participate in this program, PALS applied and met standards set by the USDA. The PALS program qualified under the area eligibility category.

Countywide Outcome(s)

The Recreation and Support Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

Maui County's de facto population of approximately 211,050 is allowed access to facilities and parks supported by the Parks Program.

Services Provided

The Recreation and Support Services Program provides recreational, cultural and inclusive programs including lifeguard services, facilitates recreational programs, and training for county lifeguards. They provide quality maintenance and custodial services as well as provide timely and quality customer service to enhance and maintain the beauty and safety of parks facilities, services and programs. While the PALS Section provides a safe, nurturing recreation program for the children of Maui County that addresses their physical, social, cultural and educational needs.

Key Activity Goals & Measurements

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments.				
1. To provide safe and satisfying facilities through monitoring programs	Provide quality recreation programs and activities as shown on participant evaluations collected	N/A / N/A	Program Implemented July 1, 2017	75%

Key Activity Goals & Measurements (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
2. To provide safe and satisfying facilities through monitoring programs (Cont'd)	% of satisfied users with facility surveys	N/A / N/A	85% / 85%	95%
Goal #2: Identify plan for new strategic initiatives.				
1. To provide additional recreation opportunities through innovative and creative programming with new programs	Update existing or implement new recreation programs	N/A / N/A	7 / 7	8
	% of children's satisfaction level at or above satisfactory in district recreation programs	N/A / N/A	80% / 80%	85%
	% of children's satisfaction level at or above satisfactory in the PALS programs	99% / N/A	100% / 100%	100%
	% of parent's satisfaction level at or above satisfactory in the PALS program	99% / N/A	100% / 98%	100%
	# of new cultural and recreational skill activity implemented for all participants in the PALS program	2 / N/A	2 / 3	3
	# of Learn-to-Swim participants	20,000 / 1,106	22,000 / 1,669	22,000
	# of Aquatics other program participants	22,000 / N/A	27,000 / 50,411	27,000
Goal #3: Improve pro-active communication with key stakeholders within and outside of the Parks Department.				
1. Provide pertinent training and professional development for program staff	% of Aquatics personnel who maintain their American Red Cross Lifeguard, first aid, cardio- pulmonary resuscitation and American Heart Emergency Medical Responder certification	100% / N/A	100% / 100%	100%

Key Activity Goals & Measurements (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Improve pro-active communication with key stakeholders within and outside of the Parks Department (Cont'd).				
1. Provide pertinent training and professional development for program staff (Cont'd)	% of Aquatics personnel who maintain their Certified Pool Operator certification	50% / N/A	50% / 50%	50%
	% of Aquatics personnel who maintain their American Red Cross Water Safety Instructor certification	50% / N/A	50% / 90%	100%
	Maintain an acceptable % of open pools (including pool open for programs only)	N/A / N/A	N/A / N/A	100%
	# of annual training hours in Recreation Division	1,600 / N/A	200 / 1,206	220

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$385,068	$526,617	$289,556	$438,235	$148,679	51.3%
WAGES & SALARIES	$6,764,559	$9,851,322	$11,594,210	$12,334,771	$740,561	6.4%
Salaries and Wages Total	**$7,149,627**	**$10,377,939**	**$11,883,766**	**$12,773,006**	**$889,240**	**7.5%**
Operations						
MATERIALS & SUPPLIES	$1,313,820	$1,022,657	$914,530	$1,116,209	$201,679	22.1%
SERVICES	$3,226,105	$3,540,046	$3,101,017	$3,491,323	$390,306	12.6%
UTILITIES	$3,317,016	$4,303,240	$4,065,623	$4,733,132	$667,509	16.4%
TRAVEL	$35,811	$73,974	$36,930	$38,430	$1,500	4.1%
OTHER COSTS	$197,175	$146,545	$171,626	$238,838	$67,212	39.2%
Operations Total	**$8,089,927**	**$9,086,462**	**$8,289,726**	**$9,617,932**	**$1,328,206**	**16.0%**
Countywide Expenditures						
OTHER COSTS	$1,598	$0	$0	$0	$0	N/A
Countywide Expenditures Total	**$1,598**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$272,689	$433,343	$328,000	$344,500	$16,500	5.0%
Equipment Total	**$272,689**	**$433,343**	**$328,000**	**$344,500**	**$16,500**	**5.0%**
Program Total	**$15,513,841**	**$19,897,744**	**$20,501,492**	**$22,735,438**	**$2,233,946**	**10.9%**

*Due to reorganization of the Department of Parks and Recreation in FY 2017, expenditures and equivalent personnel for the Aquatics Program and PALS Program were transferred to the Recreation and Support Services Program.

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Assistant Chief of Recreation	0.0	0.0	0.0	1.0	1.0	N/A
Assistant Park Permits Officer	0.0	1.0	0.0	0.0	0.0	N/A
Automatic Sprinkler System Repairer I	3.0	1.0	1.0	1.0	0.0	N/A
Building Maintenance Repairer I	5.5	5.5	5.5	6.0	0.5	9.1%
Building Maintenance Repairer II	4.0	4.0	4.0	4.0	0.0	N/A
Chief of Aquatics	0.0	1.0	1.0	0.0	-1.0	-100.0%
Chief of Recreation	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	2.0	2.0	3.0	3.0	0.0	N/A
Clerk III, HT	0.5	0.5	0.5	0.5	0.0	N/A
District Supervisor III	0.0	0.0	0.0	1.0	1.0	N/A
Electric Pump Mechanic Maintenance Repairer I	0.0	0.0	1.0	0.0	-1.0	-100.0%
Electric Pump Mechanic Maintenance Repairer II	0.0	0.0	1.0	0.0	-1.0	-100.0%
Inclusion Partnership Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Janitor II	3.3	3.3	3.3	3.3	0.0	-1.5%
Lanai: 1 Site Coordinator	0.0	0.4	0.4	0.4	0.0	N/A
Lanai: 2 Aides	0.0	0.3	0.3	0.3	0.0	N/A
Lanai: 2 Directors	0.0	0.3	0.3	0.3	0.0	N/A
Lanai: 2 Leaders	0.0	0.3	0.3	0.3	0.0	N/A
Maui: 1 Office Assistant	0.0	0.8	0.8	0.8	0.0	N/A
Maui: 129 Leaders	0.0	26.5	26.5	26.5	0.0	N/A
Maui: 18 Site Coordinators	0.0	4.4	4.4	4.4	0.0	N/A
Maui: 18 Specialists	0.0	3.1	3.1	3.1	0.0	N/A
Maui: 44 Directors	0.0	9.7	9.7	9.7	0.0	N/A
Maui: 71 Aides	0.0	15.5	15.5	15.5	0.0	N/A
Maui: Administrative Assistant II	0.0	1.0	1.0	1.0	0.0	N/A
Maui: Recreation Technician	0.0	1.0	1.0	1.0	0.0	N/A
Molokai: 9 Aides	0.0	1.2	1.2	1.2	0.0	N/A
Molokai: 13 Leaders	0.0	2.3	2.3	2.3	0.0	N/A
Molokai: 4 Site Coordinators	0.0	1.0	1.0	1.0	0.0	N/A
Molokai: 8 Directors	0.0	1.6	1.6	1.6	0.0	N/A
Office Operations Assistant II	1.5	2.0	2.0	3.0	1.0	50.0%
PALS Program Planner	1.0	1.0	1.0	1.0	0.0	N/A
Park Caretaker I	71.5	73.8	75.3	75.8	0.5	0.7%
Park Caretaker I, HT	8.9	9.0	9.0	9.0	0.0	N/A
Park Caretaker II	21.0	20.0	24.0	24.0	0.0	N/A
Park Maintenance Supervisor	7.0	7.0	7.0	7.0	0.0	N/A
Park Permit Clerk I (East)	1.0	0.0	0.0	0.0	0.0	N/A
Park Permit Clerk I (Molokai)	1.0	0.0	0.0	0.0	0.0	N/A
Park Permit Clerk I (West)	1.0	0.0	0.0	0.0	0.0	N/A
Park Support Services Coordinator	1.0	1.0	1.0	0.0	-1.0	-100.0%
Parks & Recreation District Supervisor III	5.0	5.0	5.0	5.0	0.0	N/A
Pool Guard	0.0	29.0	29.0	29.0	0.0	N/A
Pool Guard, HT	0.0	3.0	3.0	3.0	0.0	N/A
Pools Program Specialist	0.0	0.0	0.0	1.0	1.0	N/A
Program Services Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Program Specialist	0.0	1.0	1.0	0.0	-1.0	-100.0%

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Recreation Aide	2.5	1.5	2.0	2.0	0.0	N/A
Recreation Aide, HT	4.5	4.0	4.0	4.0	0.0	N/A
Recreation Assistant I	3.5	3.5	3.5	3.5	0.0	N/A
Recreation Assistant II	5.0	4.0	4.0	4.0	0.0	N/A
Recreation Leader I	1.0	2.0	2.0	2.0	0.0	N/A
Recreation Leader III	5.0	5.0	5.0	6.0	1.0	20.0%
Recreation Program Planner	1.0	1.0	1.0	1.0	0.0	N/A
Recreation Technician I	7.0	7.0	7.0	7.0	0.0	N/A
Secretary I	0.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Senior Pool Guard	0.0	6.0	6.0	6.0	0.0	N/A
Summer Lifeguard	0.0	3.3	3.3	3.3	0.0	N/A
Tractor Mower Operator	12.0	12.0	13.0	13.0	0.0	N/A
Program Total	**183.7**	**293.8**	**302.8**	**303.8**	**0.9**	**0.3%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915055A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and reallocation of a Recreation Technician.	$11,748	0.0
915074A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$154,939	0.0
915082A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and reallocation of a Parks & Recreation District Supervisor III.	$117,686	0.0
915090A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and reallocation of a Parks & Recreation District Supervisor III.	$80,032	0.0
915108A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and correction to salary for a Recreation Assistant I.	$19,626	0.0
915116A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases; and the proposed transfer of E/P and salary of PR-0166 Pools Program Specialist from 915174A Pools, PR-0077 Assistant Chief of Recreation and PR-0201 Secretary I from 915712A Aquatics Admin, and decrease of due to the proposed transfer of PR-0427 Park Support Services Coordinator to 915681A, Parks Program.	$153,916	2.0
915165A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and reallocation of a Parks & Recreation District Supervisor III.	$83,484	0.0
9151231A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, reallocation position filled at a higher pay scale, and correction to salaries.	$78,906	-0.05

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages (Cont'd)		
WAGES AND SALARIES:		
915256A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$15,216	0.0
915712A-5101 Regular Wages: Proposed transfer of E/P and salary for PR-0077 Chief of Aquatics and PR-0201 Secretary I to 915116A Recreation Staff and PR-0432 Clerk III to 915174A Pools.	-$136,144	-3.0
915714A-5101 Regular Wages: Adjustments in salaries due to collective bargaining increases, the proposed transfer of PR-0432 Clerk III from Aquatics Admin to 915714A Pools, the proposed transfer of PR-0309 Electric Pump Mechanic Maintenance Repairer II and PR-0426 Electric Pump Mechanic Maintenance Repairer I from 915714A Pools to 915667A Construction Maintenance, Parks Program and PR-0166 Program Specialist from 915714A Pools to 915116A Recreation Staff.	-$20,964	-2.0
OTHER PREMIUM PAY:		
915074A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$45,700	0.0
915082A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$29,175	0.0
915090A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$20,450	0.0
915165A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$19,600	0.0
915231A-5250 Salary Adjustments: One-time lump-sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$16,500	0.0
Operations		
MATERIALS & SUPPLIES:		
915074B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	-$17,530	
915074B-6060 Small Equipment - Under $1000: $4,000 Budget transferred to 915074B-6218 and $8,000 to 915116B-6035.	-$12,000	
915116B-6035 Miscellaneous Supplies: $4,600 Budget transferred from 915055B-6125, $8,000 from 915074B-6060, $3,000 from 915082B-6052 and $1,000 from 915090B-6060.	$16,600	
915714B-6022 Gasoline, Diesel, Oil, etc.: $10,000 Budget transferred to 915116B-6365 and $5,000 to 915714B-6255.	-$15,000	
SERVICES:		
915082B-6129 Other Services: $3,000 Budget transferred to 915082B-6218 and $7,500 to 915116B-6365.	-$10,500	
915090B-6150 Sewer Charges: Inflationary adjustment.	$23,768	
915165B-6138 R & M - Services/Contracts: Budget transferred to 915116B-6152.	-$14,000	
915714B-6150 Sewer Charges: Inflationary adjustment.	$33,965	
UTILITIES:		
915074B-6120 Electricity: Inflationary adjustment.	$113,163	
915074B-6178 Water Delivery Charges: Inflationary adjustment.	$81,958	
915090B-6120 Electricity: Inflationary adjustment.	$41,909	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
UTILITIES:		
915090B-6178 Water Delivery Charges: Inflationary adjustment.	$62,304	
915116B-6152 Cellular Telephone: $14,000 Budget transferred from 915165B-6138, $1,000 from 915165B-6052 and $3,000 from 915712B-6152.	$18,000	
915231B-6120 Electricity: Inflationary adjustment.	$23,895	
915231B-6178 Water Delivery Charges: Inflationary adjustment.	$37,406	
915714B-6120 Electricity: Inflationary adjustment.	$22,848	
OTHER COSTS:		
915055B-6365 Recreation Programs: Budget transferred to 915116B-6365.	-$92,685	
915116B-6365 Recreation Programs: $92,685 Budget transferred from 915055B-6365, $1,500 from 915082B-6060, $7,500 from 915082B-6129 and $10,000 from 915714B-6022.	$111,685	
Equipment		
MACHINERY & EQUIPMENT:		
915074C-7040 Motor Vehicles: Deletion of one-time FY 2018 appropriation for the purchase of a utility truck and regular cab truck.	-$149,000	
915074C-7046 Parks Maintenance Equipment: Deletion of one-time FY 2018 appropriation for the purchase of golf cart, carts, 4000D mower and trailer.	-$151,000	
915074C-7047 Recreational Equipment: Deletion of one-time FY 2018 appropriation for the purchase of scoreboards for Central Maui Regional Park softball fields.	-$18,000	
915084C-7047 Recreational Equipment: Deletion of one-time FY 2018 appropriation for a boxing ring for the Alfred "Flako" Boteilho, Sr Gym in Paia.	-$10,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
915055A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Recreation Leader II.	$32,632	1.0
915074A-5101 Regular Wages: Salaries for a District Supervisor III and Office Operations Assistant II proposed in a FY 2018 budget amendment. First Reading to approve the increase in E/P and salary in the FY 2018 Budget is March 23, 2018.	$97,140	2.0
915108A-5101 Regular Wages: Proposed increase of E/P and salary of PR-0434 Building Maintenance Repairer I from half-time to full-time.	$29,622	0.5
915231A-5101 Regular Wages: Proposed increase of E/P and salary of PR-0160 Park Caretaker I from half-time to full-time.	$22,722	0.5
OTHER PREMIUM PAY:		
915074A-5204 Night Differential: Additional funding based on anticipated need.	$500	
915082A-5207 Temporary Assignment: Additional funding based on anticipated need.	$1,329	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
MATERIALS & SUPPLIES:		
915074B-6024 Janitorial Supplies: Additional funding for new Central Maui Regional Park, Maui Lani Park, and expansion parks that will increase the need for janitorial supplies.	$21,800	
915116B-6004 Athletic Supplies: Additional funding due to the opening of five new parks and the activites that will be held at these new parks.	$20,000	
915116B-6060 Small Equipment - Under $1000: Additional funding to purchase new tables and chairs for all districts. Current items are old and beyond repair.	$200,000	
SERVICES:		
915055B-6127 Laboratory Supplies: Additional funding based on actual expenditures.	$1,000	
915074B-6150 Sewer Charges: Additional funding based on anticipated need.	$8,471	
915082B-6150 Sewer Charges: Additional funding based on anticipated need.	$10,650	
915090B-6150 Sewer Charges: Additional funding based on anticipated need.	$18,747	
915116B-6112 Contractual Service: Additional funding due to increase in cost for trash removal and portable toilet contracts (increase in contractor's sewer fees).	$100,000	
915116B-6125 Maintenance Agreements: Additional funding to centralize cost for pest control, a/c maintenance and water testing for five districts.	$56,000	
915116B-6129 Other Services: Additional funding for adult and menehune programs that are not budgeted (referees, scorekeepers).	$25,000	
915152B-6112 Contractual Service: Additional funding for 4% increase requested by Ka Lima O Maui for current contract and additional funding for expanded services with new parks.	$91,000	
915165B-6150 Sewer Charges: Additional funding based on anticipated need.	$3,348	
915231B-6150 Sewer Charges: Additional funding based on anticipated need.	$10,783	
915256B-6150 Sewer Charges: Additional funding based on anticipated need.	$2,640	
915714B-6150 Sewer Charges: Additional funding based on anticipated need.	$30,000	
UTILITIES:		
915074B-6120 Electricity: Additional funding based on anticipated need.	$13,671	
915074B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$18,825	
915082B-6120 Electricity: Additional funding based on anticipated need.	$13,099	
915082B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$15,550	
915090B-6120 Electricity: Additional funding based on anticipated need.	$18,896	
915090B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$44,870	
915108B-6120 Electricity: Additional funding based on anticipated need.	$8,088	
915108B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$468	
915165B-6120 Electricity: Additional funding based on anticipated need.	$9,719	
915165B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$21,394	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
UTILITIES:		
915231B-6120 Electricity: Additional funding based on anticipated need.	$7,801	
915231B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$31,000	
915256B-6120 Electricity: Additional funding based on anticipated need.	$765	
915256B-6178 Water Delivery Charges: Additional funding based on anticipated need.	$1,694	
915714B-6120 Electricity: Additional funding based on anticipated need.	$53,000	
OTHER COSTS:		
915055B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$144	
915074B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$3,960	
915082B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$2,736	
915090B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$1,944	
915108B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$576	
915165B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$1,872	
915231B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$1,656	
915714B-6224 Physical Examinations: Additional funding for Occumed evaluations for lifeguard trainees.	$1,800	
914714B-6230 Registration/Training Fees: Additional funding due to the anticipated increased cost for registration and training fees.	$5,000	
915714B-6255 Uniform Allowance: Additional for union required $6 per month, per employee uniform allowance.	$5,024	
Equipment		
MACHINERY AND EQUIPMENT:		
915074C-7040 Motor Vehicles: Purchase of a Ford Escape for the proposed District Supervisor III expansion position.	$35,000	
915074C-7046 Parks Maintenance Equipment: $80,000 for the purchase of a 4000D mower to replace CM-15200 and $10,000 to purchase a cushman cart for Keopuolani Park.	$90,000	
915082C-7040 Motor Vehicles: $45,000 to purchase a Ford F250, 4-door, crew cab with liftgate to replace CM-2281 and $55,000 for a Ford F350, 1/2 ton, 4x4 to replace Building Maintenance Repairer utility truck, CM-2381.	$100,000	
915090C-7040 Motor Vehicles: Purchase of a Ford F350, 3/4 ton, with liftgate, utility pack, rack/storage to replace CM-1803.	$65,000	
915108C-7046 Parks Maintenance Equipment: Purchase of a John Deere TH 6x4 diesel utility vehicle.	$16,500	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment (Cont'd)		
MACHINERY AND EQUIPMENT:		
915165C-7040 Motor Vehicles: Purchase of a Ford F150 truck with liftgate to allow Recreation staff haul equipment to various sites.	$38,000	
TOTAL PROPOSED EXPANSION BUDGET	**$1,411,436**	**4.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$0	$0	$50,000	$50,000	$0	N/A
OTHER COSTS	$0	$75,216	$0	$0	$0	N/A
SPECIAL PROJECTS	$0	$0	$200,000	$200,000	$0	N/A
Operations Total	**$0**	**$75,216**	**$250,000**	**$250,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$75,216**	**$250,000**	**$250,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Recreation and Support Services Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Play & Learn Sessions (PALS) Food Service Program	No	No	$0	$100,000	$200,000	$200,000
Recreation Programs	No	No	$50,000	$50,000	$50,000	$50,000
Maui Timeshare Venture, LLC (SM1 2006/0001)	No	No	$468,000	$0	$0	$0
Maui Motor Sports Parks	No	No	$0	$2,000,000	$0	$0
Private Donations – Wailuku Heights Association for Playground	No	No	$0	$5,000	$0	$0
TOTAL			**$518,000**	**$2,155,000**	**$250,000**	**$250,000**

Grant Award Description

Play and Learn Sessions (PALS) Food Service Program

The Play and Learn Sessions (PALS) participates in the Department of Education's Summer Food Service Program. This program is available to areas with at least 51% of school-aged children receiving reduced-cost or free school lunches. The county is reimbursed for the meals and for administrative expenses.

Recreation Programs

The department is conducting a community needs assessment to determine the community's desires relating to recreational programs. The department will be actively seeking funding from various organizations to meet these needs. Besides addressing the needs of the community, the department is committed to introducing new skills in activities that participants can enjoy for a lifetime. The department's intent with grant funding is to also provide programs to remote areas to ensure that recreation is all-inclusive.

Waiehu Golf Course Program

Program Description

The Waiehu Golf Course Program supervises golf play and collects playing fees for Maui County. The Park Maintenance Division oversees the management of the Waiehu Golf Course Program. This program also is responsible for maintaining the course, the club house, maintenance buildings and other support facilities.

Countywide Outcome(s)

The Waiehu Golf Course Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

Maui County's de facto population of approximately 211,050 is allowed access to facilities and programs supported by the Waiehu Golf Course Program.

Services Provided

The Waiehu Golf Course Program maintains the Waiehu Golf Course and provides the services necessary to operate the golf course.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Delivery of current key commitments.				
1. Reduction of weed population per 5 year schedule	% of greens free of weeds	90% / 85%	95% / 83%	97%
	% of tees free of weeds	85% / 90%	85% / 92%	90%
	% of fairways free of weeds	80% / 82%	85% / 89%	90%
2. Develop and implement a spot spraying program for around greens and on and around tees	% of greens with a spot spray program implemented	100% / 100%	100% / 100%	100%
Goal #2: Identify plans for new strategic initiatives.				
1. Increase rounds played by Maui County residents	# of rounds played by retirees and students	36,500 / 33,944	38,000 / 15,952	34,000
	# of rounds played by adult residents	25,800 / 19,049	28,000 / 7,211	16,000

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Identify plans for new strategic initiatives (Cont'd).				
2. Increase rounds played by non-residents	# of rounds played by non-residents	5,500 / 4,659	6,000 / 1,757	4,700
	# of rounds played by Hawaii State residents (Maui County non-residents)	4,800 / 5,317	4,500/ 2,038	4,500
3. Increase in revenue generated	% increase in revenue generated	-6.5%	1.43%	4%

Expenditures Summary by Character & Object – Golf Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$62,293	$70,132	$48,088	$68,723	$20,635	42.9%
WAGES & SALARIES	$820,842	$871,415	$872,722	$983,770	$111,048	12.7%
Salaries and Wages Total	**$883,135**	**$941,548**	**$920,810**	**$1,052,493**	**$131,683**	**14.3%**
Operations						
MATERIALS & SUPPLIES	$492,694	$438,359	$491,460	$551,919	$60,459	12.3%
SERVICES	$77,196	$123,463	$65,000	$67,424	$2,424	3.7%
UTILITIES	$165,306	$199,148	$205,600	$207,468	$1,868	0.9%
TRAVEL	$6,714	$6,205	$3,200	$3,200	$0	N/A
OTHER COSTS	$5,563	$5,087	$800	$800	$0	N/A
INTERFUND COST RECLASSIFICATION	$1,623,828	$1,726,640	$1,702,367	$1,491,826	-$210,541	-12.4%
NON BUDGETED EXPENDITURES	$351,703	$388,397	$0	$0	$0	N/A
Operations Total	**$2,723,004**	**$2,887,299**	**$2,468,427**	**$2,322,637**	**-$145,790**	**-5.9%**
Transfers Out						
GENERAL FUND	239,930	382,308	231,022	230,462	-$560	-0.2%
Transfers Out Total	**$239,930**	**$382,308**	**$231,022**	**$230,462**	**-$560**	**-0.2%**
Equipment						
LEASE PURCHASES	$0	$0	$0	$19,000	$19,000	N/A
MACHINERY & EQUIPMENT	$94,996	-$241,100	$185,000	$290,500	$105,500	57.0%
Equipment Total	**$94,996**	**-$241,100**	**$185,000**	**$309,500**	**$124,500**	**67.3%**
Program Total	**$3,941,064**	**$3,970,054**	**$3,805,259**	**$3,915,092**	**$109,833**	**2.9%**

**Note: Expenditures include fringe benefits, overhead, and debt service costs.

Equivalent Personnel Summary by Position Title – Golf Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Auto Mechanic I	1.0	1.0	0.0	0.0	0.0	N/A
Auto Mechanic I, HT	0.0	0.0	0.0	0.5	0.5	N/A
Auto Mechanic II	1.0	1.0	1.0	1.0	0.0	N/A
Automatic Sprinkler System Repairer I	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – Golf Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Chemical Treatment Worker II	1.0	1.0	1.0	1.0	0.0	N/A
Equipment Operator III	1.0	1.0	1.0	1.0	0.0	N/A
Golf Course Groundskeeper I	4.5	4.5	4.5	4.5	0.0	N/A
Golf Course Groundskeeper II	5.0	5.0	5.0	5.0	0.0	N/A
Golf Course Maintenance Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Golf Course Operations Clerk	4.0	4.0	3.5	4.0	0.5	14.3%
Golf Course Operations Clerk, HT	0.0	0.0	0.0	0.5	0.5	N/A
Golf Course Superintendent	1.0	1.0	1.0	1.0	0.0	N/A
Janitor I, PT	0.4	0.4	0.4	0.4	0.0	N/A
Program Total	**20.9**	**20.9**	**19.4**	**20.9**	**1.5**	**7.7%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

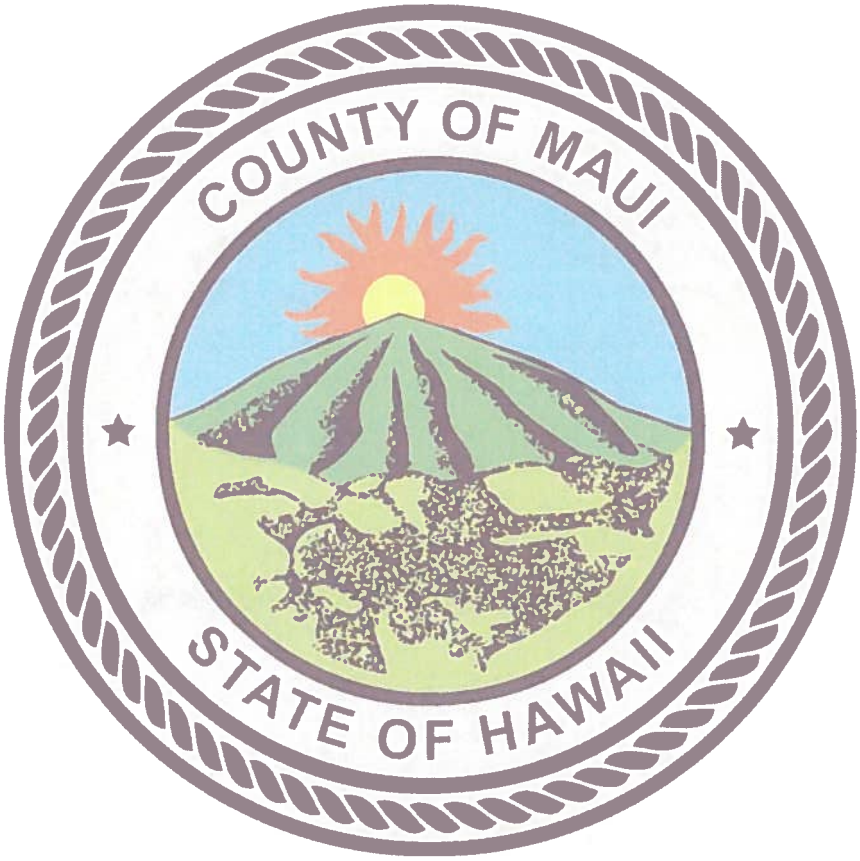
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915181A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, correction to pay scales, and a position filled at a lower pay scale.	$38,970	0.0
Operations		
INTERFUND COST RECLASSIFICATION:		
915306B-6314 Social Security - FICA: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$10,257	
915306B-6314 Retirement System Charges: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$30,836	
915314B-6320 Hawaii Employer-Union Trust Fd: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$14,529	
915330B-6350 Overhead Charges/Admin Cost: Adjustment based on Cost Allocation Plan.	-$280,726	
915357B-6383 OPEB Contributions: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$14,563	
Equipment		
MACHINERY AND EQUIPMENT:		
915181C-7037 Golf Course Equipment: Deletion of one-time FY 2018 appropriations for the purchase of a Toro fairway mower, twin spinner topdresser, recycling dresser, aluminum frame duty cart and tractor mounted fertilizer sprayer.	-$166,000	

Expansion Budget Request from FY 2018 Adopted Budget

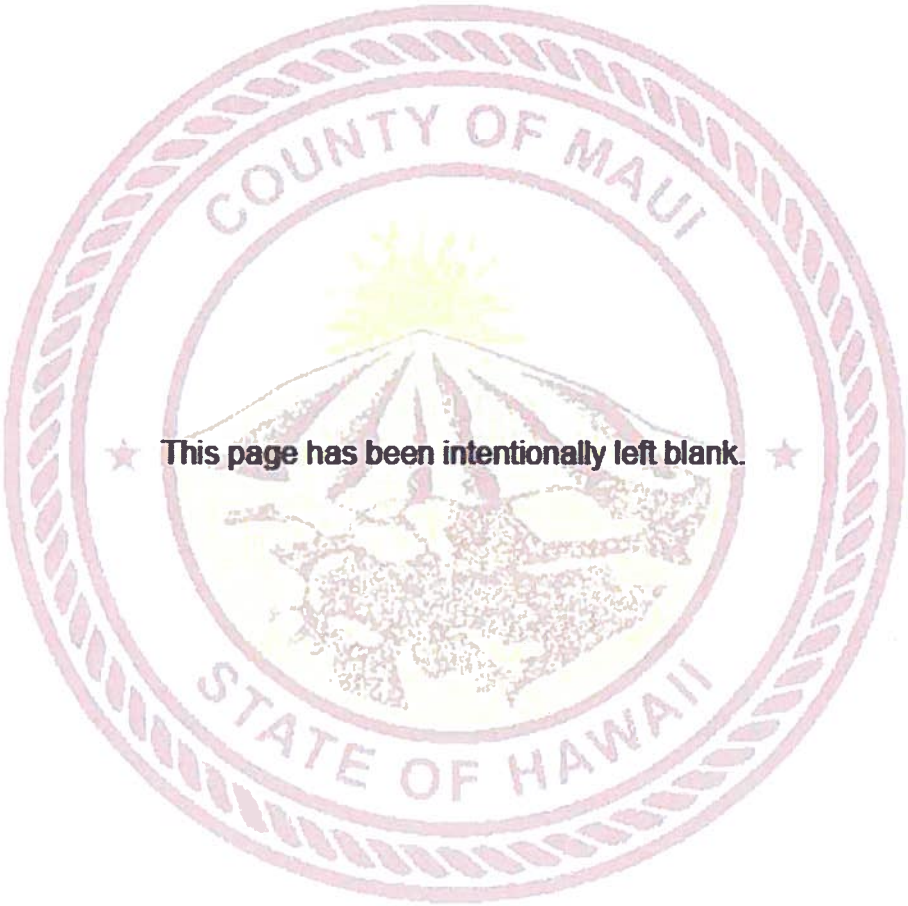
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
915181A-5101 Regular Wages: Proposed expansion positions in FY 2019 for an half-time Auto Mechanic I and half-time Golf Operations Clerk I and the restoration of PR-0118 from half-time to full-time.	$72,078	1.5

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
OTHER PREMIUM PAY:		
915181A-5215 Premium Pay: Increase in funding due to additional weekend crew and OT work for back nine renovation project.	$15,000	0.0
MATERIALS & SUPPLIES:		
915181B-6001 Agricultural Supplies: Additional funding for Seastar Seashore paspalum grass and 100 tons of silica sand for renovation of back nine greens, collars and approaches (approximately 2 acres).	$60,000	
SERVICES:		
915181B-6127 Laboratory Services: Additional funding due to increase in drug test fees and follow up testing of employees.	$2,424	
Equipment		
MACHINERY AND EQUIPMENT:		
915181C-7037 Golf Course Equipment: $71,000 for the purchase of a Toro Greensmaster Triplex 3420 greens mower; $79,000 for a Toro Groundmaster 4500D rough mower; $91,000 ofr five medium duty aluminum frame utility carts at $18,200 each; $26,500 for a Toro Sand Pro; $9,500 for a high powered cart-towed blower; $5,500 for a walking reel mower; $2,500 for a trailer to haul aerifiers and $5,500 for a sod cutter.	$290,500	
TOTAL PROPOSED EXPANSION BUDGET	**$440,002**	**1.5**



Personnel Services



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Department Summary

Mission

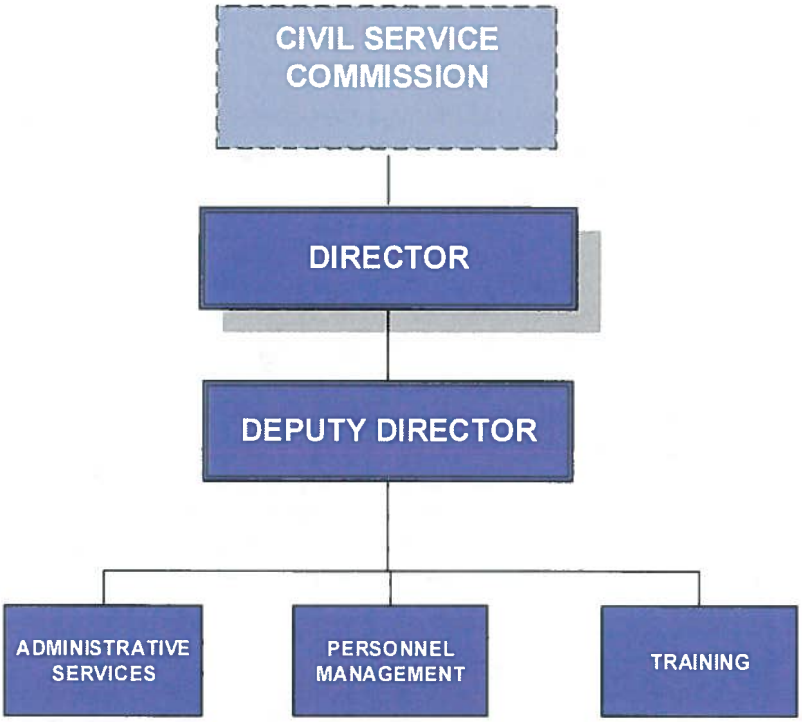
The mission of the Department of Personnel Services (DPS) is to contribute to the attainment of countywide goals by attracting, developing and retaining a professional workforce, and by contributing to the establishment of the best possible work environment.

Countywide Outcome(s)

The Department of Personnel Services supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community
-

Organization Chart



Strategies

The strategies of the Department of Personnel Services are to:

- Attract, value, support and retain a fully-staffed, qualified, diverse workforce;
- Continually improve the effectiveness of individual employees and the county as a whole;
- Anticipate and meet the changing needs of the workforce and community;
- Support and encourage career and professional development;
- Create and enhance strategic partnerships; and
- Enhance the quality and delivery of services through technology.

Operations

Position Classification and Compensation Services provides and monitors a competitive and equitable compensation system and maintains a standardized classification plan that supports employee career development, which enables the county to hire and retain qualified employees.

Labor Relations Services provides guidance, training and recommendations on managing performance, conduct issues, and contract interpretation; resolves complaints at the lowest level, and negotiates timely and fiscally responsible agreements.

Recruitment and Examination provides innovative, responsive, fair and consistent recruitment and examination services to county departments, employees and job applicants to ensure the county employs a qualified and diverse workforce that delivers essential services to the public.

Employee Training and Development Services creates, promotes and fosters individual and organizational effectiveness by developing and offering an array of innovative and diverse programs in support of the organization's commitment to employee development, partnerships and organizational enrichment.

HR Strategic Support provides responsive and innovative leadership, financial analyses and reporting, Information Technology, Human Resource Systems and support services for county employees, departments, community partners and the public to promote individual and organizational excellence.

External Factors Description

A great deal of the workload of the department is driven by response to factors beyond the department's control. Events such as a strike or other degradation in the relationship with labor organizations, significant changes in the state or federal regulatory framework, or the addition or modification of county initiatives could impact the ability of the department to achieve its goals. In addition, some projects undertaken by the department, such as projects highly dependent on information technology, require a significant commitment of resources from other county departments. Inability to secure or maintain these resources could impact the department's ability to achieve goals associated with those projects. In addition, some of the department's technology systems are aging and no longer in line with current business practices. Failure to update these systems to reflect current needs and accommodate future growth may negatively impact the department's ability to carry out its mission.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$5,416	$3,384	$13,000	$50,750	$37,750	290.4%
WAGES & SALARIES	$1,106,177	$1,110,429	$1,290,030	$1,272,203	-$17,827	-1.4%
Salaries and Wages Total	**$1,111,593**	**$1,113,814**	**$1,303,030**	**$1,322,953**	**$19,923**	**1.5%**
Operations						
MATERIALS & SUPPLIES	$21,575	$21,367	$30,560	$20,560	-$10,000	-32.7%
OTHER COSTS	$27,097	$33,047	$47,800	$52,800	$5,000	10.5%
SERVICES	$176,462	$214,866	$183,180	$285,980		
SPECIAL PROJECTS	$21,796	$23,865	$26,800	$26,800	$0	N/A
TRAVEL	$42,469	$69,245	$50,700	$62,700	$12,000	23.7%
UTILITIES	$0	$422	$0	$500	$500	N/A
Operations Total	**$289,400**	**$362,812**	**$339,040**	**$449,340**	**$110,300**	**32.5%**

Department Summary

Expenditures Summary by Character & Object (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
LEASE PURCHASES	$3,395	$3,828	$7,800	$7,800	$0	N/A
MACHINERY & EQUIPMENT	$2,870	$0	$0	$0	$0	N/A
Equipment Total	**$6,265**	**$3,828**	**$7,800**	**$7,800**	**$0**	**N/A**
Department Total	**$1,407,257**	**$1,480,454**	**$1,649,870**	**$1,780,093**	**$130,223**	**7.9%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Personnel Administration & Management Support Services Program	18.0	18.0	18.0	18.0	0.0	N/A
Department Total	**18.0**	**18.0**	**18.0**	**18.0**	**0.0**	**N/A**

Administration and Management Support Services Program

Program Description

The function of the Personnel Administration and Management Support Services Program is to classify positions, recruit qualified applicants, train employees and handle labor relations issues in a timely, efficient, economic and judicious manner. The Civil Service Commission adjudicates appeals from any action taken by the Chief Executive (i.e., the Mayor), the Director of Personnel Services, or an appointing authority (i.e., the director of a department) relating to recruitment and examination, classification, initial pricing of classes, and other employment actions taken against civil service employees who are excluded from collective bargaining. The Civil Service Commission also advises the Mayor and Director of Personnel Services on issues concerning personnel administration.

Countywide Outcome(s)

The Administration and Management Support Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves county employees; department directors, managers and supervisors; the Mayor and other members of the administration; and the general public.

Services Provided

- Maintains a standardized, equitable classification plan that supports employee career development; provides and monitors a competitive and equitable compensation system within statutory and negotiated framework to enable the county to hire and retain qualified employees.
- Provides innovative, responsive, fair and consistent recruitment and examination services to county departments, employees and job applicants to ensure the county employs a qualified and diverse workforce that delivers essential services to the public.
- Creates, promotes and fosters individual and organizational effectiveness by developing and offering an array of innovative and diverse programs in employee development, partnerships and organizational enrichment.
- Provides guidance, training and recommendations on managing employee performance and conduct issues, and collective bargaining contract interpretation; resolves internal complaints and collective bargaining grievances at the lowest level possible; and negotiates timely and fiscally responsible labor agreements.
- Provides strategic and staff support for the Civil Service Commission which adjudicates appeals from any action taken by the Chief Executive, the Director of Personnel Services, or an appointing authority relating to recruitment and examination, classification, initial pricing of classes and other employment actions.
- Provides responsive and innovative leadership, analysis and reporting, information technology, and support services for county employees, departments, community partners and the public to promote individual and organizational excellence.

Administration and Management Support Services Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Assist departments to provide service to the public by attracting, valuing, supporting, and retaining a fully-staffed, qualified, diversified workforce.				
1. Allocate positions to proper job classes in a timely manner	# of classification audits performed	298 / 261	300 / 136	250
	Median time to classify positions (in working days)	20 / N/A	20 / 7	15
2. Provide hiring departments with eligible candidates in timely manner	# of recruitments conducted	160 / 130	160 / 58	150
	# of applications received	8,163 / 6,787	8,000 / 4,427	7,000
	Median time to provide Certification of Eligibles (in working days)	10 / N/A	10 / 13	10
3. Assist departments in filling vacancies in a timely manner	Average time to fill vacancies (requisition approval to employee on board), in days	105 / N/A	105 / 109	95
4. Ensure the County's recruitment efforts are attracting qualified candidates	% of newly hired employees passing their initial probationary period	90% / 91%	90% / 92%	90%
	% of employees leaving county employment within 5 years from date of hire	5% / 3%	5% / 1%	5%
5. Minimize number of formal grievances	# of grievances heard	30 / 12	30 / 2	25
	# of civil service appeals filed	13 / 12	30 / 1	25
Goal #2: Improve the effectiveness of individual employees and the county as a whole by developing and offering training programs in support of employee development.				
1. Provide effective, high quality training to employees	# of training classes conducted	180 / 160	180 / 28	250
	Training class attendance	2,700 / 4,113	2,700 / 332	3,500
	% of training conducted where participants rated the training as good or better	95% / 97%	95% / 100%	99%
	% of participants who indicated that they use the skills learned on their job (per post-training surveys)	85% / 90%	85% / 86%	90%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Support and encourage career and professional development by supporting the county's succession efforts and retaining qualified employees who deliver essential services to the public.				
1. Maintain a pool of qualified, trained employees to fill vacancies	% of positions filled with internal candidates	60% / 65%	60% / 66%	60%
2. Retain qualified employees in County Service	% of turnover	10% / 9%	10%	10%
Goal #4: Enhance the quality and efficiency of service delivery through technology and by maintaining trained, qualified staff.				
1. Process personnel transactions in timely manner	# of personnel transactions processed	8,000 / 8,767	5,000 / 3,361	7,000
	Average time to complete transaction, in days	4 / N/A	4 / 3	3
2. Develop and retain qualified, efficient staff	Staff turnover	15% / N/A	0% / 6%	6%
	HR to FTE Ratio	0.7 / N/A	0.7 / 0.7	0.7
	HR budget to total budget	0.2 / N/A	0.2 / 0.2	0.2
	HR budget to FTE	$625 / N/A	$625 / $625	$625
	# of staff receiving continuing professional education	7 / N/A	4 / 5	12
3. Replace existing Human Resource Management System	% project completed	50% / 20%	75% / 35%	100%

Administration and Management Support Services Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$5,416	$3,384	$13,000	$50,750	$37,750	290.4%
WAGES & SALARIES	$1,106,177	$1,110,429	$1,290,030	$1,272,203	-$17,827	-1.4%
Salaries and Wages Total	**$1,111,593**	**$1,113,814**	**$1,303,030**	**$1,322,953**	**$19,923**	**1.5%**
Operations						
MATERIALS & SUPPLIES	$21,575	$21,367	$30,560	$20,560	-$10,000	-32.7%
OTHER COSTS	$27,097	$33,047	$47,800	$52,800	$5,000	10.5%
SERVICES	$176,462	$214,866	$183,180	$285,980	$102,800	56.1%
SPECIAL PROJECTS	$21,796	$23,865	$26,800	$26,800	$0	N/A
TRAVEL	$42,469	$69,245	$50,700	$62,700	$12,000	23.7%
UTILITIES	$0	$422	$0	$500	$500	N/A
Operations Total	**$289,400**	**$362,812**	**$339,040**	**$449,340**	**$110,300**	**32.5%**
Equipment						
LEASE PURCHASES	$3,395	$3,828	$7,800	$7,800	$0	N/A
MACHINERY & EQUIPMENT	$2,870	$0	$0	$0	$0	N/A
Equipment Total	**$6,265**	**$3,828**	**$7,800**	**$7,800**	**$0**	**N/A**
Program Total	**$1,407,257**	**$1,480,454**	**$1,649,870**	**$1,780,093**	**$130,223**	**7.9%**

Equivalent Personnel Summary by Position Title – General Fund

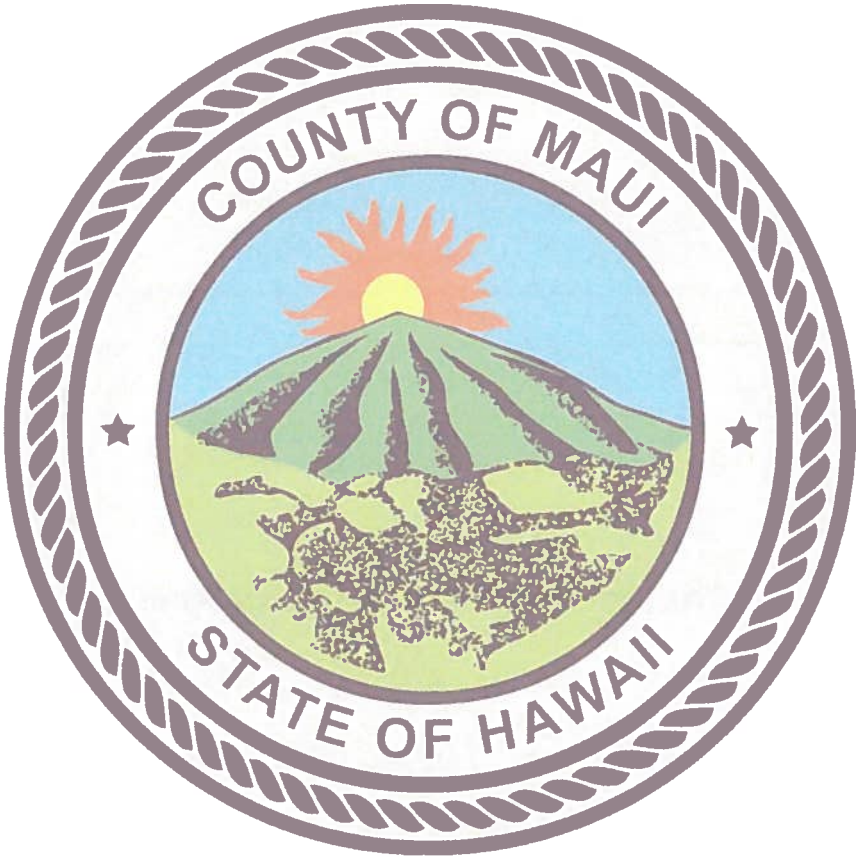
POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Human Resources Specialist III	4.0	4.0	4.0	4.0	0.0	N/A
Human Resources Specialist IV	3.0	3.0	3.0	3.0	0.0	N/A
Human Resources Specialist Trainee	1.0	1.0	1.0	1.0	0.0	N/A
Human Resources Specialist V	2.0	2.0	2.0	2.0	0.0	N/A
Human Resources Technician I	3.0	3.0	3.0	3.0	0.0	N/A
Human Resources Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**18.0**	**18.0**	**18.0**	**18.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

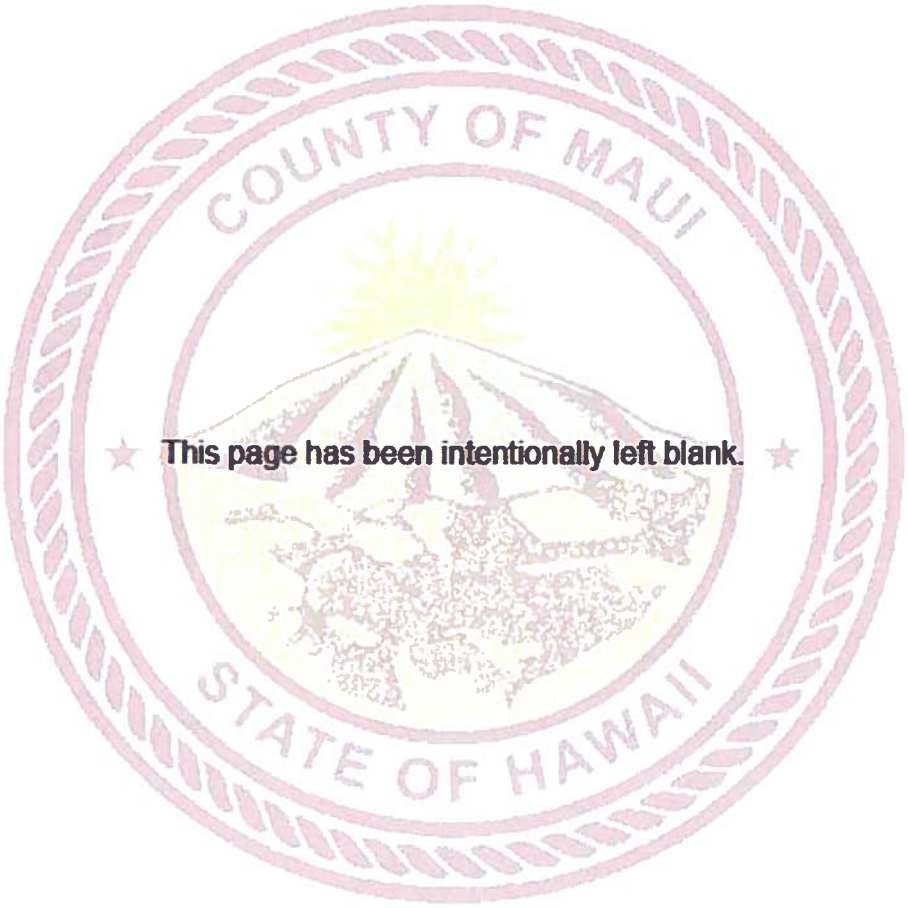
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES		
908012A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, positions filled at lower pay scales and the reallocation of a Human Resources Specialist V to a Human Resources Specialist Trainee.	-$17,827	0.0
Operations		
MATERIALS & SUPPLIES:		
908012B-6060 Small Equipment - under $1000: Deletion of one-time appropriation for replacement of conference room table and chairs.	-$10,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
908012A-5215 Premium Pay: Increase for implementation of HR/payroll system replacement project, DPO Academy curriculum development, and collective bagaining negotiations for multiple units.	$37,000	0.0
Operations		
SERVICES:		
908012B-6101 Advertisement: Additional funding to advertise for job classifications that are difficult to fill.	$2,600	
908012B-6132 Professional Services: Additional $20,200 due to increase in contract costs (computer courses & EAP); $20,000 for curriculum development, training implementation for new HR/Payroll HRMS replacement and $60,000 for license content for learning management system .	$100,200	
UTILITIES:		
908012B-6152 Cellular Telephone: Additional for hot spot internet connectivity during BU negotiations.	$500	
OTHER COSTS:		
908012B-6240 Retirement & Service Awards: Increase based on prior year actuals exceeding FY 2018 adopted budget.	$5,000	
TRAVEL:		
908020BB-6201 Airfare, Transportation: Additional funding for increase in travel associated with collective bargaining negotiations.	$12,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$157,300**	**0.0**



Planning



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Department Summary

Mission

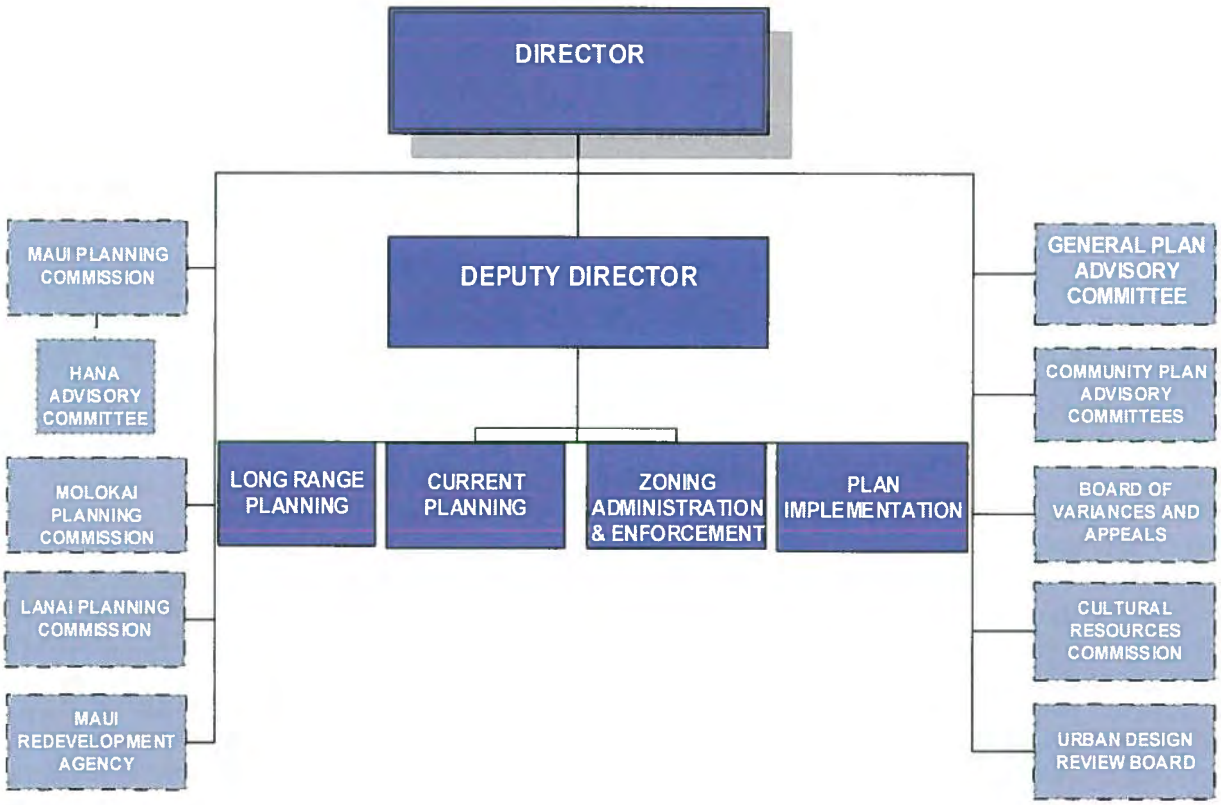
The purpose of the Department of Planning is to manage growth in a sustainable manner that balances our economy, culture and environment.

Countywide Outcomes

The Department of Planning supports the following countywide outcomes:

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Department of Planning utilizes four primary strategies to accomplish its mission to enhance the quality of life for the citizens of Maui County:

1. Prepare long-range plans, such as the Countywide Policy Plan, Maui Island Plan, regional community plans, and various master plans. The development of these plans is an open public process with extensive community participation and involvement, as these plans will guide and direct development and growth for many years.

Strategies (Cont'd)

2. Administer and implement long-range plans by drafting proposed ordinances and tracking development.
3. Review and process applications for a wide variety of developments, from small bed-and-breakfast operations to large commercial or industrial projects. Applications are carefully considered with respect to their surrounding uses, potential impacts and consistency with long-range plans.
4. Administer and enforce zoning and other land use regulations to ensure that all applicable laws and rules are being followed. Enforcement is generally complaint-based so that the department can effectively respond to concerns raised by the public.

The Department aims to provide quality service to the public by offering accurate and timely information in a friendly and professional manner.

Operations

In order to accomplish its strategies, the Department of Planning follows the mandates of the state and county land use laws that it is charged with administering, primarily Hawaii Revised Statutes Chapters 205 and 205A and Maui County Code Title 19.

The department advises the Mayor and the County Council on all land use planning issues. It also staffs and administers eight boards and commissions: the Maui, Molokai and Lanai Planning Commissions; the Hana Advisory Committee (HAC); the Cultural Resources Commission (CRC); the Board of Variances and Appeals (BVA); the Urban Design Review Board (UDRB); and the Maui Redevelopment Agency (MRA). Most of these agencies have final approval authority on many development applications, such as variances, special management area use permits and county special use permits, and most also make recommendations to the Maui County Council on actions that are approved by ordinance, such as changes in zoning and conditional permits.

The department is comprised of five divisions. The Administration Division oversees all operations of the department and is responsible for drafting updates to the zoning code and administrative rules. The Current Planning Division (Current) is responsible for processing administrative permit applications, as well as development applications that are reviewed by the planning commissions and County Council. Current is also responsible for providing staff support to the three planning commissions as well as HAC, UDRB and MRA. The Long Range Planning Division (LRD) is responsible for drafting comprehensive plans; maintaining the department's geographic information system (GIS) database and preparing maps in support of all planning functions; and providing staff support to the CRC, as well as the General Plan Advisory Committee and community plan advisory committees when they are empanelled. The Plan Implementation Division (PID) is responsible for tracking and implementing long-range plans. The Zoning Administration and Enforcement Division (ZAED) processes administrative permits such as special management area exemptions and flood and sign permits; reviews subdivision, building and other construction permits; enforces zoning and land use regulations; responds to routine development inquiries; processes discretionary variance applications and appeals; and provides staff support to the BVA.

All of the department's divisions are located at One Main Plaza in Wailuku. Administration is located in Suite 315, ZAED is located in Suite 335, LRD is located in Suite 601, Current is located in Suite 619 and PID is located in Suite 640.

External Factors Description

There are two primary external factors that impact the Department of Planning's operations:

First, changes in state or county land use law can impact the types of uses that are permitted in different land use or zoning districts, and can impact the development applications that are required for a project and the parameters for their approval. Therefore, the number and types of applications that are submitted to the department can change with changes in state or county land use law.

Second, downturns and upturns in the economy also impact the number and types of development applications that are submitted to the department for processing. In a down economy, projects can be fewer and smaller than in a robust economy.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$62,877	$119,204	$60,000	$64,350	$4,350	7.3%
WAGES & SALARIES	$3,695,523	$3,829,617	$4,218,513	$4,641,194	$422,681	10.0%
Salaries and Wages Total	**$3,758,400**	**$3,948,821**	**$4,278,513**	**$4,705,544**	**$427,031**	**10.0%**
Operations						
MATERIALS & SUPPLIES	$48,947	$47,227	$44,500	$49,500	$5,000	11.2%
OTHER COSTS	$753,960	$704,702	$820,690	$825,690	$5,000	0.6%
SERVICES	$395,509	$328,767	$713,000	$1,674,500	$961,500	134.9%
TRAVEL	$141,039	$68,637	$110,500	$110,500	$0	N/A
UTILITIES	$14,485	$11,329	$16,634	$16,634	$0	N/A
INTERFUND COST RECLASSIFICATION	$253,815	$135,608	$150,590	$158,767	$8,177	5.4%
Operations Total	**$1,607,754**	**$1,296,269**	**$1,855,914**	**$2,835,591**	**$979,677**	**52.8%**
Equipment						
LEASE PURCHASES	$14,460	$25,300	$34,000	$34,000	$0	N/A
MACHINERY & EQUIPMENT	$0	$4,904	$0	$52,500	$52,500	N/A
Equipment Total	**$14,460**	**$30,204**	**$34,000**	**$86,500**	**$52,500**	**154.4%**
Department Total	**$5,380,613**	**$5,275,294**	**$6,168,427**	**$7,627,635**	**$1,459,208**	**23.7%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration and Planning Program	66.0	68.0	68.0	71.0	3.0	4.4%
Department Total	**66.0**	**68.0**	**68.0**	**71.0**	**3.0**	**4.4%**

Administration and Planning Program

Program Description
The Department of Planning functions as one program with the general responsibilities of processing permit applications, preparing long-range plans and enforcing land use regulations.

Countywide Outcomes
The Administration and Planning Program supports the following countywide outcomes:
- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served
With such broad responsibilities, the Administration and Planning Program serves the entire population of Maui County.

Services Provided
The Planning Program processes permit applications, including special management area permits, changes in zoning, conditional and special use permits, short-term rental home permits, bed-and-breakfast permits, landscaping plans, variances, appeals, flood zone permits, farm plans, sign permits, and comprehensive signage plans. The program also reviews most building permit and subdivision applications for consistency with land use regulations; manages the process for updating and implementing all of the county's community plans; drafts and works to implement various community long-range and master plans; maintains a GIS database and provides mapping services to support planning functions; and provides zoning enforcement.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Improve customer service and streamline permit application procedures.				
1. Process building permit reviews, zoning verification requests, complaints, permits and requests for information in an efficient and professional manner	# of building permits reviewed	2,000 / 1,783	2,000 / 978	2,000
	Average # of building permits reviewed by each plans reviewer	435 / N/A	400 / 244	400
	% of building permits reviewed within 30 days	80% / N/A	100% / 100%	100%
	# of zoning verifications performed	7,000 / 3,340	3,000 / 1,832	2,500
	# of zoning complaints investigated	1,000 / 499	600 / 286	500
	% of zoning complaints closed / brought into compliance without a Notice of Violation	80% / N/A	85% / 81%	85%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Improve customer service and streamline permit application procedures (Cont'd).				
1. Process building permit reviews, zoning verification requests, complaints, permits and requests for information in an efficient and professional manner (Cont'd)	% of zoning complaints resulting in a Notice of Violation	20% / N/A	15% / 19%	15%
	# of Bed and Breakfast Home and Short-term Rental Home permits and renewals issued	70 / 72	60 / 65	65
	# of Special Management Area assessment applications received	471 / 336	500 / 133	400
	% of Special Management Area assessment applications that are complete	N/A / N/A	45% / 40%	55%
	# of Special Management Area major permits approved	10 / 7	10 / 5	8
	# of formal, written Requests for Comments answered	150 / 118	150 / 30	100
	# of Planner-on-Call inquiries (telephone and walk-in)	N/A / N/A	17,500 / 2,908	5,000
Goal #2: Increase public participation and access to information by conducting public meetings of boards, commissions and community plan advisory committees, and by making more documents available through the county's website.				
1. Update the department's website with proposed and enacted legislation, frequently asked questions, and other timely information	# of website updates	N/A / N/A	100 / 56	100
2. Conduct public meetings for boards, commissions and community plan advisory committees	# of public meetings conducted	85 / 81	130 / 57	100
	% of planning commission decisions that substantially follow the department's recommendations	N/A / N/A	80% / 75%	80%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Increase public participation and access to information by conducting public meetings of boards, commissions and community plan advisory committees, and by making more documents available through the county's website (Cont'd).				
3. Conduct public meetings for community plan updates for the community, stakeholders, civic groups, and other entities	# of community meetings, presentations and events conducted	N/A / N/A	N/A / N/A	6
	# of people who attended public meetings	N/A / N/A	N/A / N/A	100
4. Update the community plan website "We Are Maui" with information pertaining to the process, events, surveys, and plan content	# of website updates	N/A / N/A	N/A / N/A	25
	# of respondents to website surveys	N/A / N/A	N/A / N/A	50
	# of visits to the website	N/A / N/A	N/A / N/A	100
Goal #3: Improve the administration of our land use ordinances and long-range plans by revising and updating ordinances and departmental rules and by implementing long-range plans				
1. Amend land use ordinances and administrative rules to clarify and modernize	# of ordinances and rules amended annually	7 / 14	5 / 4	5
2. Initiate implementation of the Maui Island Plan and the community plans	# of implementing actions initiated by department	3 / 1	5 / 1	3

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$62,773	$118,427	$60,000	$64,200	$4,200	7.0%
WAGES & SALARIES	$3,425,877	$3,606,848	$3,989,409	$4,393,106	$403,697	10.1%
Salaries and Wages Total	**$3,488,650**	**$3,725,275**	**$4,049,409**	**$4,457,306**	**$407,897**	**10.1%**
Operations						
MATERIALS & SUPPLIES	$44,840	$47,227	$43,500	$48,500	$5,000	11.5%
OTHER COSTS	$753,396	$704,272	$820,690	$825,690	$5,000	0.6%
SERVICES	$395,509	$320,087	$688,000	$1,649,500	$961,500	139.8%
TRAVEL	$111,843	$65,393	$107,500	$107,500	$0	N/A
UTILITIES	$12,135	$11,329	$15,634	$15,634	$0	N/A
Operations Total	**$1,317,723**	**$1,148,308**	**$1,675,324**	**$2,646,824**	**$971,500**	**58.0%**
Equipment						
LEASE PURCHASES	$10,465	$25,300	$32,000	$32,000	$0	N/A
MACHINERY & EQUIPMENT	$0	$4,904	$0	$52,500	$52,500	N/A
Equipment Total	**$10,465**	**$30,204**	**$32,000**	**$84,500**	**$52,500**	**164.1%**
Program Total	**$4,816,838**	**$4,903,787**	**$5,756,733**	**$7,188,630**	**$1,431,897**	**24.9%**

Administration and Planning Program

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Planning Officer	2.0	2.0	2.0	2.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
GIS Analyst IV	1.0	1.0	1.0	1.0	0.0	N/A
GIS Analyst V	3.0	3.0	3.0	3.0	0.0	N/A
GIS Analyst VI	1.0	1.0	1.0	1.0	0.0	N/A
Information/Publicity Technician	1.0	1.0	1.0	1.0	0.0	N/A
Land Use and Building Plans Examiner	2.0	2.0	2.0	2.0	0.0	N/A
Land Use and Building Plans Technician	1.0	2.0	2.0	2.0	0.0	N/A
Land Use Permit Clerk	5.0	5.0	5.0	5.0	0.0	N/A
Office Operations Assistant II	1.0	2.0	2.0	2.0	0.0	N/A
Planner III	2.0	2.0	2.0	5.0	3.0	150.0%
Planner IV	4.0	4.0	4.0	4.0	0.0	N/A
Planner IV (Molokai)	1.0	1.0	1.0	1.0	0.0	N/A
Planner V	12.0	12.0	12.0	12.0	0.0	N/A
Planner VI	4.0	4.0	4.0	4.0	0.0	N/A
Planning Program Administrator	3.0	3.0	3.0	3.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Secretary I	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	2.0	2.0	2.0	2.0	0.0	N/A
Secretary to Boards/Commissions II	4.0	4.0	4.0	4.0	0.0	N/A
Senior Land Use and Building Plans	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Zoning Inspector	1.0	1.0	1.0	1.0	0.0	N/A
Zoning Inspector I	2.0	2.0	2.0	2.0	0.0	N/A
Zoning Inspector II	3.0	3.0	3.0	3.0	0.0	N/A
Program Total	**62.0**	**64.0**	**64.0**	**67.0**	**3.0**	**4.7%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
909010A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, position reallocations, and positions filled at a higher/lower pay scale.	$305,753	0.0
Operations		
SERVICES:		
909014B-6112 Contractual Services: Deletion of one-time appropriation to assist with administrative enforcement.	-$80,000	
909036B-6132 Professional Services: Budget transferred to proposed Maui Redevelopment Agency Program under the Department of Finance.	-$133,500	
909038B-6132 Professional Services: Budget transferred to proposed Maui Redevelopment Agency Program under the Department of Finance.	-$200,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
909010A-5101 Regular Wages: Proposed expansion positions in FY 2019 for 3.0 E/P Planner III.	$97,944	3.0
Operations		
MATERIALS & SUPPLIES:		
909010B-6060 Small Equipment - under $1,000: Increase based on historical spending.	$10,000	
SERVICES:		
909010B-6132 Professional Services: $500,000 additional funding to overhaul Title 19, $150,000 for Maui Island Plan monitoring report, $150,000 for community plan tech studies, $300,000 for South Maui Community Plan update, $100,000 for shoreline view plane study, $75,000 for County beach management and restoration fund ordinance, and $100,000 for document scanning.	$1,375,000	
Equipment		
MACHINERY & EQUIPMENT:		
909010C-7031 Computer Equipment: $25,000 for an audiovisual system for conference room, $2,500 for a print/scan/copy machine for Molokai office, and $15,000 to purchase a plotter.	$42,500	
909010C-7036 Furniture/Fixtures: Desk, cubicle, file cabinet, bookshelf for Planner III expansion position that will be assigned to the Plan Implementation Division.	$10,000	
TOTAL PROPOSED EXPANSION BUDGET	**$1,535,444**	**3.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Development Impact Fee Study	$0	-$3,095	$0	$0
Small Town Planning	-$19,885	$0	$0	$0
University of Hawaii Maui College Sea Grant	$93,650	$83,916	$104,000	$104,000
Wailuku First Friday Events	$0	$25,000	$0	$0
TOTAL COUNTY GRANT SUBSIDY – ADMINISTRATION & PLANNING PROGRAM	**$73,765**	**$105,821**	**$104,000**	**$104,000**

County Grant Subsidy Program Description

University of Hawaii Maui College Sea Grant

FY 2017 Grant funding provided 80% of the salary, 35% employee fringe and nominal indirect costs (3.5%) for the University of Hawaii Maui College Sea Grant extension agent on Maui, who essentially works full-time with the Planning Department's shoreline planners and assists with the county's compliance with State Coastal Zone Management Law (Chapter 205A, HRS). FY 2018 funding provided 70% of salary, fringe and indirect costs. This formula is proposed to be continued in FY 2019.

Administration and Planning Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$103	$776	$0	$150	$150	N/A
WAGES & SALARIES	$269,646	$222,769	$229,104	$248,088	$18,984	8.3%
Salaries and Wages Total	**$269,750**	**$223,545**	**$229,104**	**$248,238**	**$19,134**	**8.4%**
Operations						
MATERIALS & SUPPLIES	$4,107	$0	$1,000	$1,000	$0	N/A
OTHER COSTS	$564	$430	$0	$0	$0	N/A
SERVICES	$0	$8,680	$25,000	$25,000	$0	N/A
TRAVEL	$29,195	$3,244	$3,000	$3,000	$0	N/A
UTILITIES	$2,350	$0	$1,000	$1,000	$0	N/A
INTERFUND COST RECLASSIFICATION	$253,815	$135,608	$150,590	$158,767	$8,177	5.4%
Operations Total	**$290,031**	**$147,962**	**$180,590**	**$188,767**	**$8,177**	**4.5%**
Equipment						
LEASE PURCHASES	$3,994	$0	$2,000	$2,000	$0	N/A
Equipment Total	**$3,994**	**$0**	**$2,000**	**$2,000**	**$0**	**N/A**
Program Total	**$563,775**	**$371,507**	**$411,694**	**$439,005**	**$27,311**	**6.6%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Land Use Permit Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Planner IV	1.0	1.0	1.0	1.0	0.0	N/A
Planner V	2.0	2.0	2.0	2.0	0.0	N/A
Program Total	**4.0**	**4.0**	**4.0**	**4.0**	**0.0**	**N/A**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Certified Local Government Program	No	Yes 50%/50%	$25,000	$25,000	$25,000	$25,000
Coastal Zone Management Program	No	Yes 50%/50%	$344,500	$374,476	$386,694	$414,005
TOTAL			**$369,500**	**$399,476**	**$411,694**	**$439,005**

Grant Award Description

Certified Local Government (CLG) Program

The Certified Local Government Program is administered by the Department of Land and Natural Resources State Historic Preservation Division. It provides federal funding for projects sponsored by counties with historic and cultural resources preservation programs that meet applicable standards.

Grant Award Description (Cont'd)

Coastal Zone Management Program

The Coastal Zone Management Program administers a sub-grant with the state. It is responsible for administering county and state coastal zone management regulations that protect shoreline and coastal resources and ensure public access to beaches, recreation areas and natural reserves.

Police Department



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Mission

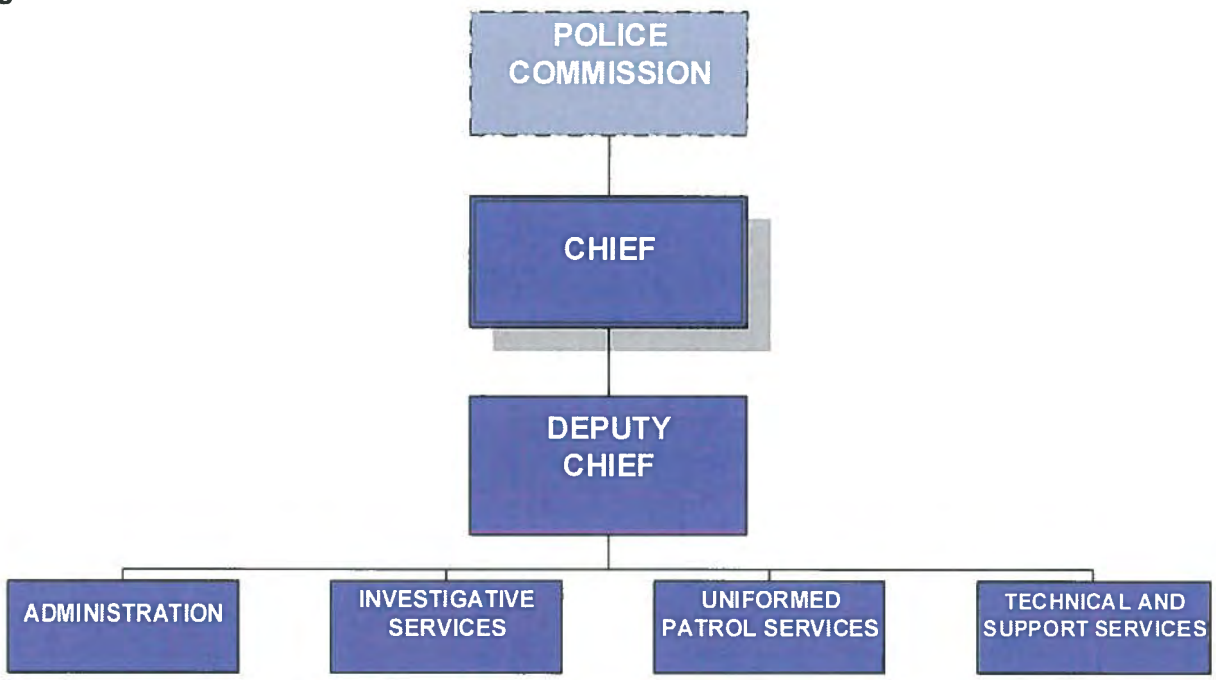
The purpose of the Maui Police Department (MPD) is to ensure a safe community through the preservation of public and domestic peace, prevention of crime, detection and arrest of offenders of the law, protection of personal and property rights, and the enforcement of all federal and state laws and county ordinances.

Countywide Outcome(s)

The Department of Police supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County

Organization Chart



Strategies

- Enhance personnel development by maintaining a versatile and disciplined Police Department, which is necessary to meet the rising demands of law enforcement, through effective leadership, planning, education, training and compliance with accreditation standards; developing and sustaining a sufficient and effective workforce through diligent and selective hiring practices; and providing support for employees and their families during and after critical incidents and traumatic events.

- Advocate fiscal management by ensuring fiscal accountability and successful budget management; Advocate energy efficiency by increasing energy efficiency measures and the use of renewable energy sources.

Strategies (Cont'd)

- Reduce crime and increase public safety through strategic planning, effective investigative practices, use of technology and the efficient delivery of law enforcement services; and providing highway and roadway safety through effective enforcement strategies and public education.

- Enhance quality of life by ensuring excellence in service, with each individual deserving the highest quality of police service.

- Promote emergency preparedness toward homeland security and manmade/natural disasters through: inter- operable communications; intelligence/information sharing; providing first responders with specialized clothing and equipment for protection against health and safety hazards; conducting vulnerability assessments; training and exercises; planning; and emergency backup power/communications.

- Foster outside agency and community partnerships by promoting community involvement; building partnerships through community policing; and providing instruction in crime prevention and safe-neighborhoods; investing in youth-development strategies for our schools and children; and developing and maintaining partnerships with county, state and federal law enforcement agencies as well as other agencies/ organizations that benefit the community.

Operations

The Maui Police Department includes four programs: Administration, Investigative Services, Uniformed Patrol Services, and the Technical and Support Services.

- The Administration Program provides effective overall administration of the department in the management and direction of its employees. It establishes priorities and directs operations toward the preservation of public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of state laws and county ordinances.

- Investigative Services consists of five investigative components: Juvenile Crime Prevention Division, which investigates crimes involving juveniles and offers youth crime prevention and diversion programs through educational curriculum and counseling opportunities; Criminal Investigation Division, which investigates all major crimes, usually felonies and crimes defined by the Uniform Crime Reporting methodology; Domestic Violence Unit, which investigates Abuse of Family Household Member offenses and offers professional counseling for children of domestic violence; Vice Division, which investigates narcotic, gambling and morals offenses; and Special Response Team/Career Criminal Unit, whose purpose is to regularly train for critical incidents requiring a tactical response.

- Uniformed Patrol Services plans, directs and coordinates the operation of all field uniformed patrol units in the prevention of crime, enforcement of federal, state, and county laws, and the apprehension and custody of violators.

- The Technical and Support Services Program plans, directs and coordinates clerical, technical and logistical support for other law enforcement units. Components include the Technical Services Section (Records, Motorpool, Radio Shop and Building Maintenance), Communications Section,

Operations (Cont'd)

Plans and Training, Research and Development Section, Community Relations Section and Information Technology Section.

External Factors Description

The majority of our expenditures are for salaries and wages. External factors that impact salaries and wages include agreements with government employee unions, having personnel available to respond to natural and manmade disasters, and all other major events and activities requiring police presence. In addition, compliance with new laws and regulations may also require hiring of additional personnel. External factors that impact other expenditures include the variation in the cost of gasoline, utilities, maintenance agreements, rental agreements, vehicles and replacement equipment.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	7,171,524	6,791,203	5,564,867	6,375,989	$811,122	14.6%
WAGES & SALARIES	34,618,636	36,620,094	40,709,857	43,289,182	$2,579,325	6.3%
Salaries and Wages Total	**$41,790,160**	**$43,411,297**	**$46,274,724**	**$49,665,171**	**$3,390,447**	**7.3%**
Operations						
MATERIALS & SUPPLIES	$1,487,456	$1,552,742	$1,665,868	$2,008,793	$342,925	20.6%
OTHER COSTS	$1,889,095	$1,420,113	$1,545,501	$1,756,151	$210,650	13.6%
SERVICES	$2,852,867	$4,982,440	$6,368,632	$6,078,575	-$290,057	-4.6%
SPECIAL PROJECTS	-$67,631	$0	$15,000	$15,000	$0	N/A
TRAVEL	$722,037	$817,901	$764,650	$849,650	$85,000	11.1%
UTILITIES	$1,722,302	$1,634,302	$2,216,389	$2,254,778	$38,389	1.7%
BUDGETED EXPENDITURES	$17,097	$15,626	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$187,825	$162,391	$0	$0	$0	N/A
Operations Total	**$8,811,047**	**$10,585,516**	**$12,576,040**	**$12,962,947**	**$386,907**	**3.1%**
Countywide Expenditures						
OTHER COSTS	$33,720	$33,992	$33,700	$33,700	$0	N/A
Countywide Expenditures Total	**$33,720**	**$33,992**	**$33,700**	**$33,700**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$6,608	$9,855	$9,900	$9,900	$0	N/A
MACHINERY & EQUIPMENT	$1,039,837	$1,142,999	$975,000	$2,074,575	$1,099,575	112.8%
Equipment Total	**$1,046,445**	**$1,152,854**	**$984,900**	**$2,084,475**	**$1,099,575**	**111.6%**
Department Total	**$51,681,372**	**$55,183,659**	**$59,869,364**	**$64,746,293**	**$4,876,929**	**8.1%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	24.0	24.0	24.0	25.0	1.0	4.2%
Investigative Services Program	106.0	106.0	106.0	107.0	1.0	0.9%
Technical and Support Services Program	104.5	106.5	104.5	106.5	2.0	1.9%
Uniformed Patrol Services Program	290.5	292.5	292.7	298.7	6.0	2.0%
Department Total	**525.0**	**529.0**	**527.2**	**537.2**	**10.0**	**1.9%**

Administration Program

Program Description

The Administration Program provides effective overall administration of the Maui Police Department in the management and direction of its employees. It establishes priorities and directs operations toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of state laws and county ordinances.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County

Population Served

The Administration Program serves department personnel, the Police Commission, and the citizens and visitors of the islands of Maui, Lanai and Molokai.

Services Provided

The Administration Program is comprised of the Office of the Chief, the Police Commission, Administrative Services, Criminal Intelligence, Internal Affairs and Quality Assurance.

The Police Commission receives, reviews and investigates any charges by the public against the conduct of the department and its members, and submits a report of its findings and recommendations for disposition to the Chief of Police. The Police Commission also reviews the department's annual budget request and is responsible for the appointment of the Chief of Police.

Administrative Services prepares and manages the department's operating budget and accounting functions. Administrative Services also administers personnel matters, including those related to collective bargaining agreement compliance, personnel actions, payroll compensation, employee benefits, worker's compensation, and leave benefits. In addition, Administrative Services is responsible for the procurement function, travel related functions, and the financial reporting and monitoring of grants.

The Criminal Intelligence Unit provides information related to organized crime and other criminal activity and disseminates that information to the appropriate departmental personnel and allied law enforcement agencies.

Internal Affairs conducts a variety of investigations, including background checks, inquiries and external complaint reviews.

Quality Assurance conducts staff inspections and monitors the level of compliance with standards for law enforcement agencies established by CALEA. This unit also includes the department's intelligence and research analysis function.

Administration Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Enhance personnel development.				
1. Maintain a versatile and disciplined police department necessary to meet the rising demands of law enforcement through compliance to accreditation standards	% of compliance with CALEA standards	100% / 100%	100% / 100%	100%
2. Conduct administrative investigations in a timely manner when a complaint of misconduct is made against an MPD employee	% of administrative investigations completed within 90 days	95% / 82%	95% / 93%	95%
3. Develop and sustain a sufficient and effective workforce through diligent and selective hiring practices	% of authorized positions filled	97% / 94%	N/A / 92%	95% / 92%
	Ratio of 2.7 sworn officers per 1,000 defacto population (2.7 is the national average for County law enforcement agencies according to the FBI publication, 2015 Crime in the United States)	2.0 / N/A	2.7 / 1.7	2.7

Administration Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$72,443	$72,383	$61,500	$62,550	$1,050	1.7%
WAGES & SALARIES	$2,042,541	$2,231,551	$2,212,575	$2,352,666	$140,091	6.3%
Salaries and Wages Total	**$2,114,984**	**$2,303,934**	**$2,274,075**	**$2,415,216**	**$141,141**	**6.2%**
Operations						
MATERIALS & SUPPLIES	$601,952	$514,517	$545,855	$610,294	$64,439	11.8%
OTHER COSTS	$729,616	$638,391	$733,650	$945,400	$211,750	28.9%
SERVICES	$148,128	$128,890	$168,347	$182,441	$14,094	8.4%
TRAVEL	$452,306	$557,489	$321,000	$409,500	$88,500	27.6%
UTILITIES	$632,659	$572,934	$730,501	$724,129	-$6,372	-0.9%
BUDGETED EXPENDITURES	$17,097	$15,626	$0	$0	$0	N/A
Operations Total	**$2,581,757**	**$2,427,849**	**$2,499,353**	**$2,871,764**	**$372,411**	**14.9%**
Countywide Expenditures						
OTHER COSTS	$33,720	$33,992	$33,700	$33,700	$0	N/A
Countywide Expenditures Total	**$33,720**	**$33,992**	**$33,700**	**$33,700**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$6,608	$9,855	$9,900	$9,900	$0	N/A
MACHINERY & EQUIPMENT	-$552	$0	$0	$0	$0	N/A
Equipment Total	**$6,056**	**$9,855**	**$9,900**	**$9,900**	**$0**	**N/A**
Program Total	**$4,736,517**	**$4,775,630**	**$4,817,028**	**$5,330,580**	**$513,552**	**10.7%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk II	1.0	1.0	1.0	1.0	0.0	N/A
Accountant II	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Assistant I	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Police Chief	3.0	3.0	3.0	3.0	0.0	N/A
Business Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Chief of Police	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Department Personnel Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Police Chief	1.0	1.0	1.0	1.0	0.0	N/A
Intelligence and Research Analyst	1.0	1.0	1.0	1.0	0.0	N/A
Payroll Clerk	0.0	0.0	0.0	1.0	1.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Police Captain	2.0	2.0	2.0	2.0	0.0	N/A
Police Detective	2.0	2.0	2.0	2.0	0.0	N/A
Police Lieutenant	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III	2.0	2.0	2.0	2.0	0.0	N/A
Police Sergeant	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Secretary III	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**24.0**	**24.0**	**24.0**	**25.0**	**1.0**	**4.2%**

Administration Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910018A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$41,459	0.0
910034A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$13,965	0.0
910141A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and increase to a full salary for Business Administrator.	$35,092	0.0
910224A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$27,799	0.0
Operations		
MATERIALS & SUPPLIES		
910018B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	$23,439	
UTILITIES:		
910018B-6120 Electricity: Inflationary adjustment.	-$16,411	
910018B-6178 Water Delivery Charges: Inflationary adjustment.	$10,039	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
910018A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Payroll Clerk.	$21,776	1.0
Operations		
MATERIALS & SUPPLIES		
910018B-6035 Miscellaneous Supplies: Additional funding based on 75% of historical expenditures.	$41,000	
SERVICES:		
910034B-6138 R & M - Services/Contracts: Additional funding for intelligence system servicing & maintenance.	$250	
910265B-6112 Contractual Service: Additional funding for transcript reporter.	$4,000	
TRAVEL:		
910018B-6201 Airfare, Transportation: Increase for additional trainings and conferences for certifications and licenses.	$47,375	
910018B-6222 Per Diem Non-Reportable: Increase for additional trainings and conferences for certifications and licenses.	$14,875	
910018B-6223 Per Diem Reportable Non-Taxabl: Increase for additional trainings and conferences for certifications and licenses.	$24,250	
910018B-6226 Per Diem S/D/T Taxable: Increase for additional trainings and conferences for certifications and licenses.	$2,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
910018B-6212 Dues: Additional $5,000 for CALEA membership fee and $11,000 for PowerDMA fee to electronically manage the CALEA accreditation process in conjunction with electronic publications.	$16,000	
910018B-6217 Gun Allowance: $3,000 Related operation cost for the proposed 6.0 Police Officer II expansion positions under 910117A and additional $173,000 due to the increase in firearm allowance from $500 to $1,000 per new BU contract.	$176,000	
910018B-6230 Registration/Training Fees: Increase for additional trainings and conferences for certifications and licenses.	$18,750	
910034B-6212 Dues: Additional funding for intelligence agency annual membership fee.	$1,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$367,276**	**1.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$14,686	-$14,686	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$14,686**	**-$14,686**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$250	$0	$0	$0	N/A
OTHER COSTS	-$1,798	$18,859	$0	$0	$0	N/A
SERVICES	$13	$3,106	$0	$0	$0	N/A
TRAVEL	$2,906	$5,300	$100,000	$100,000	$0	N/A
UTILITIES	$945	-$1,071	$0	$0	$0	N/A
Operations Total	**$2,066**	**$26,444**	**$100,000**	**$100,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$278,263	$0	$0	$0	N/A
Equipment Total	**$0**	**$278,263**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$16,752**	**$290,020**	**$100,000**	**$100,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Administration Program

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Local Law Enforcement Block Grant – Bureau of Justice Assistance (BJA)	No	No	$1,000	$1,000	$0	$0
Private Donations	No	No	$1,000	$1,000	$0	$0
State and Federal Assets Forfeiture Program	No	No	$100,000	$200,000	$100,000	$100,000
Training Grants	No	No	$100,000	$100,000	$0	$0
TOTAL			**$202,000**	**$302,000**	**$100,000**	**$100,000**

Grant Award Description

State and Federal Assets Forfeiture Program

Pursuant to United States Code, Title 21, Section 821 and the Hawaii Revised Statutes, Chapter 712A, the Police Department is authorized to acquire a share of forfeited funds and/or property seized in accordance with federal and state asset forfeiture programs. These assets and or proceeds may be used for law enforcement purposes to complement, but not supplant the funding normally appropriated for such purposes.

Investigative Services Program

Program Description

The Investigative Services Program consists of five investigative components: Juvenile Crime Prevention Division, which investigates crimes involving juveniles and offers youth crime prevention and diversion programs through educational curriculum and counseling opportunities; Criminal Investigation Division, which investigates all major crimes; Domestic Violence Unit, which investigates Abuse of Family Household Member offenses and offers professional counseling for children of domestic violence; Vice Division, which investigates narcotic, gambling and morals offenses; and Special Response Team/Career Criminal Unit, whose purpose is to regularly train for critical incidents requiring a tactical response.

Countywide Outcome(s)

The Investigate Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County

Population Served

The Investigative Services Program serves the citizens and visitors of the islands of Maui, Lanai and Molokai.

Services Provided

The Investigative Services Program plans, organizes and coordinates activities of the Criminal Investigation Division, Vice Division, Juvenile Crime Prevention Division and the Special Response Team.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, aggravated assault, arson, theft, auto theft, forgery and fraud, financial crimes, domestic violence and white collar crimes. Forensic Evidence Specialist provides technical support in the search, recovery, preservation and analysis of evidence at crime scenes. The Criminal Investigation Division's Automated Fingerprint Identification System (AFIS) records and compares fingerprints to identify suspect individuals.

The Juvenile Crime Prevention Division (JCPD) investigates crimes involving juveniles and offers education, crime prevention and intervention programs. The School Resource Officer Program (SRO) is a specialized unit of uniformed officers assigned to various schools to partner with the Department of Education to provide prevention and intervention programs within our schools.

The Vice Division conducts investigations and enforces the laws that lead to the disruption of organizations involved in illegal drugs, prostitution and gambling. The Criminalist function examines and analyzes a variety of physical and chemical substance, materials, liquids and other evidence in accordance with prescribed standard methods and techniques.

The Special Response Team (SRT) provides special weapons and tactical support to the department in high risk situations.

Investigative Services Program

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Reduce crime and increase public safety with prevention methods.				
1. Effective use of the Investigative method	% of Part I offenses cleared by arrest	25% / 62%	25% / 68%	25%
	# of Vice search warrants cleared by arrest	145 / 252	145 /254	145

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$690,345	$590,596	$475,718	$480,868	$5,150	1.1%
WAGES & SALARIES	$7,778,981	$7,888,149	$9,331,574	$9,820,514	$488,940	5.2%
Salaries and Wages Total	**$8,469,326**	**$8,478,745**	**$9,807,292**	**$10,301,382**	**$494,090**	**5.0%**
Operations						
MATERIALS & SUPPLIES	$23,529	$89,946	$73,950	$169,750	$95,800	129.5%
OTHER COSTS	$86,586	$105,305	$130,275	$132,600	$2,325	1.8%
SERVICES	$589,838	$684,814	$685,240	$771,257	$86,017	12.6%
TRAVEL	$0	$2,870	$2,000	$2,000	$0	N/A
UTILITIES	$103,550	$118,232	$118,517	$121,843	$3,326	2.8%
Operations Total	**$803,502**	**$1,001,167**	**$1,009,982**	**$1,197,450**	**$187,468**	**18.6%**
Equipment						
MACHINERY & EQUIPMENT	-$2,088	$39,549	$203,000	$454,000	$251,000	123.6%
Equipment Total	**-$2,088**	**$39,549**	**$203,000**	**$454,000**	**$251,000**	**123.6%**
Program Total	**$9,270,740**	**$9,519,462**	**$11,020,274**	**$11,952,832**	**$932,558**	**8.5%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Criminalist I	1.0	1.0	1.0	1.0	0.0	N/A
Criminalist II	1.0	1.0	1.0	1.0	0.0	N/A
Fingerprint & ID Technician	1.0	1.0	1.0	1.0	0.0	N/A
Intelligence Analyst Specialist	0.0	0.0	0.0	1.0	1.0	N/A
Juvenile Counselor III	4.0	4.0	4.0	4.0	0.0	N/A
Office Operations Assistant II	5.0	5.0	5.0	5.0	0.0	N/A
Office Operations Assistant II (Lahaina)	1.0	1.0	1.0	1.0	0.0	N/A
Police Captain	2.0	2.0	2.0	2.0	0.0	N/A
Police Commission Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Police Detective	24.0	24.0	24.0	24.0	0.0	N/A
Police Detective (Lahaina)	5.0	5.0	5.0	5.0	0.0	N/A
Police Evidence Specialist II	2.0	2.0	2.0	2.0	0.0	N/A
Police Evidence Specialist III	1.0	1.0	1.0	1.0	0.0	N/A
Police Lieutenant	6.0	6.0	6.0	6.0	0.0	N/A
Police Lieutenant (Lahaina)	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Police Officer II - SRO (Kalama)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer II - SRO (Lahaina)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer II - SRO (Maui High)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer II - SRO (Waena)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III	21.0	21.0	21.0	21.0	0.0	N/A
Police Officer III - SRO	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO (Baldwin)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO (Iao)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO (King K)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO (Lokelani)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO (SAS)	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III (Canine)	3.0	3.0	3.0	3.0	0.0	N/A
Police Officer III (DVU)	2.0	2.0	2.0	2.0	0.0	N/A
Police Sergeant	7.0	7.0	7.0	7.0	0.0	N/A
Police Sergeant - Forfeiture	1.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant - Gang Detail	1.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant - SRO	1.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant - SRO (Mid School)	1.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant (DVU)	1.0	1.0	1.0	1.0	0.0	N/A
Polygraph Examiner	1.0	1.0	1.0	1.0	0.0	N/A
Specialized Equipment Technician	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Juvenile Counselor	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**106.0**	**106.0**	**106.0**	**107.0**	**1.0**	**0.9%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910026A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$99,514	0.0
910042A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$13,787	0.0
910059A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, corrections to steps and positions filled at a lower pay scale.	$233,306	0.0
910067A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$63,716	0.0
910281A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$16,590	0.0
910420A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$22,283	0.0
Operations		
None	$0	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment		
MACHINERY AND EQUIPMENT:		
910059C-7040 Motor Vehicles: Deletion of one-time appropriation in FY 2018 for the replacement of unmarked vehicles for Criminal Intelligence.	-$203,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910026A-5101 Regular Wages: Proposed expansion position in FY 2019 for an Intelligence Analyst Specialist.	$39,744	1.0
OTHER PREMIUM PAY:		
910026A-5205 Overtime: Related cost for the proposed Intelligence Analyst Specialist exapansion position.	$3,500	0.0
Operations		
MATERIALS & SUPPLIES:		
910026B-6060 Small Equipment - under $1000: Additional to purchase desk, chair, typewriter, telephone & miscellaneous supplies for the proposed Intelligence Analyst Specialist expansion position.	$2,300	
910059B-6034 Medical & Safety Supplies: Additional funding for crime lab supplies.	$12,000	
910067B-6060 Small Equipment - under $1000: Additional funding for surveillance equipment (3 binoculars at $600 each & 3 GoPros at $400 each).	$3,000	
910420B-6002 Police Ammunitions/Target: Additional funding for the purchase of chemcial & impact munitions.	$30,000	
910420B-6035 Miscellaneous Supplies: Additional funding for tactical and protective gear for officers: elbow pads, knee pads, protective goggles, combat shirts, riggers belt, muzzle breaks for rifles, pistol lights, gas mask filters, metal shooting targets, and canine equipment.	$40,000	
910420B-6060 Small Equipment - under $1000: Additional funding to purchase rifle attachments.	$5,500	
910422B-6035 Miscellaneous Supplies: Additional funding to purchase five body trays for forensic facility.	$3,000	
SERVICES:		
910026B-6138 R & M - Services/Contracts: Additional funding for vice system data maintenance.	$10,000	
910059B-6132 Professional Services: Additional funding for hazardous waste disposal and forensic licensing.	$49,050	
910059B-6138 R & M - Services/Contracts: Additional funding for lab service contracting and testing.	$27,050	
UTILITIES:		
910026B-6152 Cellular Telephone: Additional to purchase smartphone for the proposed Intelligence Analyst Specialist expansion position.	$1,200	

Investigative Services Program

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
OTHER COSTS:		
910026B-6218 Meal Allowance: Related operation cost for the proposed Intelligence Analyst Specialist expansion position.	$500	
910067B-6218 Meal Allowance: Additional funding based on 75% of historical expenditures.	$1,450	
910420B-6218 Meal Allowance: Additional funding based on 75% of historical expenditures.	$375	
Equipment		
MACHINERY AND EQUIPMENT:		
910026C-7040 Motor Vehicles: $90,000 Replacement of three unmarked sedans at $30,000 each and $41,000 to replace an unmarked SUV for Vice Division.	$131,000	
910059C-7040 Motor Vehicles: Replacement of three unmarked sedans at $30,000 each for Criminal Investigation Division.	$150,000	
910067C-7040 Motor Vehicles: $102,000 Replace of two marked sedans at $51,000 each; $30,000 to replace one unmarked sedan and $41,000 to replace one unmarked SUV for Juvenile Division.	$173,000	
TOTAL PROPOSED EXPANSION BUDGET	**$682,669**	**1.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$341,839	$215,664	$226,000	$226,000	$0	N/A
WAGES & SALARIES	$6,913	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$348,752**	**$215,664**	**$226,000**	**$226,000**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$151,563	$36,388	$36,000	$46,000	$10,000	27.8%
OTHER COSTS	$185,518	$112,307	$142,000	$109,000	-$33,000	-23.2%
SERVICES	$26,267	$37,320	$34,000	$34,000	$0	N/A
TRAVEL	$80,593	$82,820	$84,000	$80,500	-$3,500	-4.2%
UTILITIES	$14,823	$20,383	$17,000	$15,500	-$1,500	-8.8%
Operations Total	**$458,764**	**$289,218**	**$313,000**	**$285,000**	**-$28,000**	**-8.9%**
Equipment						
MACHINERY & EQUIPMENT	$53,696	$9,708	$15,000	$15,000	$0	N/A
Equipment Total	**$53,696**	**$9,708**	**$15,000**	**$15,000**	**$0**	**N/A**
Program Total	**$861,211**	**$514,590**	**$554,000**	**$526,000**	**-$28,000**	**-5.1%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Investigative Services Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Department of Health	No	No	$16,000	$16,000	$16,000	$16,000
Covert Operations Program	No	No	$1,000	$1,000	$0	$0
Drug Enforcement Agency (DEA)	No	No	$100,000	$90,000	$96,000	$51,000
Hawaii Community Foundation Grant	No	No	$1,000	$1,000	$1,000	$1,000
Edward Byrne Memorial Justice Assistance Grants	No	No	$81,000	$70,000	$77,000	$94,000
High Intensity Drug Trafficking Areas (HIDTA)	No	No	$130,000	$130,000	$130,000	$130,000
Office of Youth Services	No	Yes/20%	$231,000	$151,000	$175,000	$175,000
Organized Crime Drug Enforcement Task Force (OCDETF) Program	No	No	$1,000	$1,000	$1,000	$1,000
Violence Against Women Act (VAWA) – State Attorney General	No	No	$70,000	$52,000	$53,000	$53,000
Target and Blue Corporation Public Safety Grant	Yes	No	$0	$10,000	$0	$0
Paul Coverdell Forensic Sciences Improvement Act	No	No	$7,410	$0	$5,000	$5,000
TOTAL			**$638,410**	**$522,000**	**$554,000**	**$526,000**

Grant Award Description

Department of Health

Grants from the Department of Health include the following:

Alcohol Sales to Minor – Department of Health (DOH)
The State Department of Health, Alcohol and Drug Abuse Division provides funding for the enforcement of the state law prohibiting alcohol sales to minors.

Tobacco Sales to Minors Prevention Grant
The State Department of Health, Alcohol and Drug Abuse Division allocates funding to enforce the state law prohibiting tobacco sales to minors.

Drug Enforcement Agency (DEA)

Grants from the Drug Enforcement Agency include the following:

Domestic Cannabis Eradication/Suppression Program
The Drug Enforcement Agency (DEA) of the U.S. Department of Justice provides funding for the eradication and suppression of marijuana cultivation.

Grant Award Description (Cont'd)

Edward Byrne Memorial Justice Assistance Grants

Grants from the Department of Justice through the State Attorney General's Office include the following:

Electronic Enticement of a Child - The State Department of the Attorney General allocates funding to enable the Police Department to pursue a campaign of education and enforcement in application of the new legislation titled "Electronic Enticement of a Child in the First and Second Degree."

Hawaii Narcotics Task Force Program - The State Department of Attorney General allocates funding from the Edward Byrne Memorial Justice Assistance Grant for the purpose of disrupting the flow of narcotics into and throughout the State of Hawaii via the apprehension of mid- to high- level drug dealers smuggling and distributing narcotics.

Police Against Street Sales (PASS) – Funding from this grant is allocated for the disruption of illegal street drug sales within Maui County through a coordinated effort with personnel from the Uniformed Services Bureau and Investigative Services Bureau of the Police Department.

Statewide Marijuana Eradication Task Force Program - The State Department of Attorney General allocates funding from the Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program for the Police Department's Statewide Marijuana Task Force Project. The task force's coordinated planning and operations suppress marijuana cultivation and minimize availability through crop destruction.

Other - Any other grant provided by the State Attorney General's Office that is unknown at this time.

Hawaii Community Foundation Grant

The Hawaii Community Foundation takes a strategic approach with its clients and partners in identifying where it can make the greatest community impact for the people of Hawaii. The Foundation takes a multi-faceted approach in designing community initiatives and employs a number of methods in implementing its various programs. These programs include peer learning models, individual organizational support, and the use of networks and partners.

High Intensity Drug Trafficking Areas

As a key initiative of this grant, the Hawaii Interagency Mobile Police Apprehension Crime Task Force (HI IMPACT) is set up to dismantle, disrupt, arrest and prosecute drug trafficking organizations, drugs, gangs and organized crime groups involved in drug distribution, drug manufacturing, money laundering and other drug-related crimes. Priorities shall include crystal methamphetamine, cocaine, heroin, marijuana and ecstasy. Each county will organize its own IMPACT team in cooperation and consultation with the three other counties. They will work to develop cooperating witnesses and informants.

Grant Award Description (Cont'd)

Office of Youth Services

Grants from the State Department of Health Office of Youth Services include the following:

Positive Outreach Interventions (POI)/Juvenile Accountability Incentive Block Grant (JAIB) - The State Department of Human Services Office of Youth Services allocates funding pursuant to the Federal Juvenile Accountability Block Grant Program or State funding to promote greater accountability in the juvenile justice system, which helps reduce the recidivism rate of juvenile offenders.

KALO Program – The KALO Program seeks to involve and engage parents and guardians as well as youths referred for services in a comprehensive four week program incorporating the spirit and values of Aloha.

Organized Crime Drug Enforcement Task Force (OCDETF) Program

The Department of Justice Asset Forfeiture Fund provides funding to reimburse local overtime and authorized expenses in the investigation and prosecution of major drug trafficking organizations.

Violence Against Women Act (VAWA) – State of Attorney General

Domestic Violence Sex Assault - The State Department of Attorney General allocates funding to develop and strengthen effective law enforcement and prosecutorial strategies and victim services in cases involving crimes against women. It is part of Hawaii's Violence Against Women Formula Grant Program.

Other - Any other grant provided by the State Attorney General's Office through the Violence Against Women Act program that is unknown at this time.

Paul Coverdell Forensic Sciences Improvement Act

Paul Coverdell Forensic Science Improvement Grants Program awards grants to help improve the quality and timeliness of forensic science and medical examiner services. It must be used for one of three purposes: To carry out all or a substantial part of a program intended to improve the quality and timeliness of forensic science or medical examiner services in the State; to eliminate a backlog in the analysis of forensic science evidence; to train, assist and employ forensic laboratory personnel as needed to eliminate such a backlog.

Uniformed Patrol Services Program

Program Description

Uniformed Patrol Services Program plans, directs and coordinates the operation of all field uniformed patrol units in the prevention of crime, enforcement of federal, state and county laws, and the apprehension and criminal charging of violators.

Countywide Outcome(s)

The Uniformed Patrol Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Prepared, Safe and Livable County

Population Served

The Uniformed Patrol Services Program serves the citizens and visitors of the islands of Maui, Lanai, and Molokai.

Services Provided

Uniformed Patrol Services Program, commonly referred to as the "backbone of the police department", consists of all field uniformed patrol units to include the Traffic Section and the Crime Reduction Unit. This program consists of six patrol districts: Wailuku, Lanai, Hana, Lahaina, Molokai and Kihei. These patrol districts are responsible for providing services for the preservation of public peace, prevention of crime, and protection of life and property. The Traffic Section provides services in the enforcement of laws and ordinances pertaining to vehicular and pedestrian traffic on public highways. The Traffic Section also conducts criminal investigations of fatal and near-fatal motor vehicle crashes. The Crime Reduction Unit works with all patrol districts in identifying and combating specific crime trends.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Reduce crime and increase public safety with prevention methods.				
1. Conduct special operations to prevent and suppress criminal activity by executing search warrants	% of USB search warrants cleared by arrest	75% / N/A	75% / 62%	75%
2. Provide highway and roadway safety through effective enforcement strategies	# of Operating Under Influence (OUI) arrests annually	1,000 / 625	1,000 / 398	1,000
	# of OUI sobriety checkpoints conducted annually	52 / 200	52 / 99	N/A
	# of drug and/or alcohol related traffic fatalities annually	N/A / N/A	12 / 7	12

Uniformed Patrol Services Program

Key Activity Goals & Measures (Cont'd)

(Cont'd) GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Enhance quality of life.				
1. To ensure a safe community through the preservation of public and domestic peace, prevention of crime, detection and arrest of offenders of the law, protection of personal and property rights, and the enforcement of all Federal and State laws and County ordinances	# of calls for service where an officer was assigned to respond to the incident	125,000 / N/A	125,000 / 75,661	125,000
	% of response times for in progress and high priority calls for service under five minutes by District (from time officer is dispatched to arrival on-scene)	95% / N/A	95% / 70%	95%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$4,966,430	$4,824,692	$3,575,799	$4,274,871	$699,072	19.6%
WAGES & SALARIES	$19,575,861	$21,473,810	$22,971,950	$24,422,513	$1,450,563	6.3%
Salaries and Wages Total	**$24,542,290**	**$26,298,502**	**$26,547,749**	**$28,697,384**	**$2,149,635**	**8.1%**
Operations						
MATERIALS & SUPPLIES	$290,061	$338,317	$307,134	$393,067	$85,933	28.0%
OTHER COSTS	$403,334	$368,506	$403,300	$425,350	$22,050	5.5%
SERVICES	$621,809	$662,408	$810,489	$889,546	$79,057	9.8%
TRAVEL	$52,955	$44,724	$75,650	$75,650	$0	N/A
UTILITIES	$520,963	$521,558	$577,429	$617,352	$39,923	6.9%
Operations Total	**$1,889,122**	**$1,935,513**	**$2,174,002**	**$2,400,965**	**$226,963**	**10.4%**
Equipment						
MACHINERY & EQUIPMENT	$684,542	$540,934	$561,000	$817,915	$256,915	45.8%
Equipment Total	**$684,542**	**$540,934**	**$561,000**	**$817,915**	$256,915	45.8%
Program Total	**$27,115,955**	**$28,774,949**	**$29,282,751**	**$31,916,264**	**$2,633,513**	**9.0%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Dog Warden	1.0	1.0	1.0	1.0	0.0	N/A
Dog Warden (Half time)	0.5	0.5	0.5	0.5	0.0	N/A
Emergency Services Dispatcher II	5.0	5.0	5.0	5.0	0.0	N/A
Evidence Custodian	1.0	1.0	1.0	1.0	0.0	N/A
MVA Reconstruction Technician	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	6.0	7.0	7.0	7.0	0.0	N/A
Police Captain	4.0	4.0	4.0	4.0	0.0	N/A
Police Lieutenant	12.0	12.0	12.0	12.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Police Officer II	143.0	143.0	143.0	149.0	6.0	4.2%
Police Officer II - CRU	2.0	2.0	2.0	2.0	0.0	N/A
Police Officer II - FTO	11.0	11.0	11.0	11.0	0.0	N/A
Police Officer II - FTO	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer II - Park Patrol	2.0	2.0	2.0	2.0	0.0	N/A
Police Officer III	13.0	13.0	13.0	13.0	0.0	N/A
Police Officer III - CPO	4.0	4.0	4.0	4.0	0.0	N/A
Police Officer III - CRU	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - FTO	8.0	8.0	8.0	8.0	0.0	N/A
Police Officer III - Haiku	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Honokowai	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Kahului	2.0	2.0	2.0	2.0	0.0	N/A
Police Officer III - Kula	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Makawao	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Napili	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Paia	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Pukalani	1.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - SRO	3.0	3.0	3.0	3.0	0.0	N/A
Police Officer III - VOPS	4.0	1.0	1.0	1.0	0.0	N/A
Police Officer III - Wailuku	2.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant	33.0	34.0	34.0	34.0	0.0	N/A
Police Sergeant - CPO	1.0	1.0	1.0	1.0	0.0	N/A
Police Sergeant - CRU	2.0	2.0	2.0	2.0	0.0	N/A
Police Sergeant - VOPS	1.0	1.0	1.0	1.0	0.0	N/A
Public Safety Aide	12.0	12.0	12.0	12.0	0.0	N/A
Public Safety Aide - Lahaina Patrol District	1.0	1.0	1.0	1.0	0.0	N/A
School Crossing Guard - Waihee	0.0	0.0	0.2	0.2	0.0	N/A
School Crossing Guard (31 @$14x 10 hrs/37 wks)	5.6	5.6	5.6	5.6	0.0	N/A
School Crossing Guards - Puu Kukui School	0.4	0.4	0.4	0.4	0.0	N/A
Solo Bike Traffic Enforcement	0.0	4.0	4.0	4.0	0.0	N/A
Supervising Emergency Services Dispatcher	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**290.5**	**292.5**	**292.7**	**298.7**	**6.0**	**2.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910075A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a salary correction.	$51,620	0.0
910083A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$135,213	0.0

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages (Cont'd)		
WAGES AND SALARIES:		
910091A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$50,423	0.0
910109A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$153,248	0.0
910117A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$399,958	0.0
910133A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$63,974	0.0
910208A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$228,309	0.0
Operations		
MATERIALS AND SUPPLIES:		
910083B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	$19,570	
910109B-6023 Gas/Diesel/Oil Interfund.: Inflationary adjustment.	$12,222	
910208B-6022 Gasoline, Diesel, Oil, etc.: Inflationary adjustment.	$11,886	
UTILITIES:		
910208B-6120 Electricity: Inflationary adjustment.	$23,016	
Equipment		
MACHINERY AND EQUIPMENT:		
910083C-7040 Motor Vehicles: Deletion of one-time appropriation in FY 2018 for the replacement of a marked patrol vehicle for Molokai Patrol.	-$50,000	
910091C-7040 Motor Vehicles: Deletion of one-time appropriations in FY 2018 for the replacement of a marked patrol vehicle for Lanai Patrol and the purchase of all-terrain vehicles.	-$61,000	
910109C-7040 Motor Vehicles: Deletion of one-time appropriations in FY 2018 for the replacement of marked patrol vehicles for Lahaina Patrol and the purchase of an unmarked vehicle for the Lahaina District Commander.	-$127,000	
910117C-7040 Motor Vehicles: Deletion of one-time appropriations in FY 2018 for the replacement of marked patrol vehicles for Wailiuku Patrol and an unmarked vehicle for Wailuku Crime Reduction Unit.	-$323,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910117A-5101 Regular Wages: Proposed expansion positions in FY 2019 for 6.0 Police Officer IIs.	$367,818	6.0
OTHER PREMIUM PAY:		
910075A-5215 Premium Pay: Additional funding based on anticipated need.	$16,140	0.0
910083A-5215 Premium Pay: Additional funding based on anticipated need.	$28,678	0.0
910091A-5215 Premium Pay: Additional funding based on anticipated need.	$32,783	0.0

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
910109A-5215 Premium Pay: Additional funding based on anticipated need.	$100,351	0.0
910117A-5215 Premium Pay: Additional $310,806 based on anticipated need and $6,000 for proposed expansion positions of 6.0 Police Officer IIs.	$316,806	0.0
910133A-5215 Premium Pay: Additional funding based on anticipated need.	$40,873	0.0
910208A-5215 Premium Pay: Additional funding based on anticipated need.	$158,941	0.0
Operations		
MATERIALS AND SUPPLIES:		
910075B-6060 Small Equipment - under $1000: Additional funding to replace three office chairs in squad room.	$250	
910083B-6035 Miscellaneous Supplies: Additional funding to purchase ballistic plates, traffic cones and delineators.	$2,000	
910091B-6035 Miscellaneous Supplies: Additional funding to purchase traffic cones, delineators and cabinets.	$7,000	
910091B-6060 Small Equipment - Under $1000: Additional funding to replace conference room chairs.	$3,500	
910109B-6060 Small Equipment - Under $1000: Additional funding for the purchase of office desks and chairs.	$5,000	
910117B-6035 Miscellaneous Supplies: Related cost for the proposed 6.0 Police Officer II expansion positions.	$3,000	
910117B-6060 Small Equipment - Under $1000: Additional for the purchase of office desks and chairs.	$2,000	
910133B-6031 Repairs & Maintnance Supplies: Additional funding for solo bike (motorcycle) maintenance and purchase of pads.	$2,000	
910133B-6060 Small Equipment - Under $1000: Additional funding for the replacement of seven desks & five chairs.	$8,000	
SERVICES:		
910075B-6138 R & M - Services/Contracts: Additional funding for pumping of septic system at office cottage, needed every other year.	$1,400	
910083B-6124 Janitorial Services: Additional funding based on 75% of historical expenditures.	$1,700	
910091B-6132 Professional Services: Additional funding for labor costs to install materials that have already been procured and necessary repairs to Police cottage.	$39,000	
910091B-6135 Repairs & maint. Buildings: Additional funding due to the increase in cost of services.	$4,000	
910091B-6138 R & M - Services/Contracts: Additional funding for the installation of cabinets and overall cost of services.	$12,750	
910109B-6135 Repairs & Maint. Buildings: Additional funding for installation of gate to secure recovered evidence/personal property and for plumbing repairs.	$6,000	
910109B-6138 R & M - Services/Contracts: Additional funding due to increased cost of quarterly vehicle fleet maintenance.	$4,720	
910109B-6155 Towing Charges: Additional funding based on 75% of historical expenditures.	$1,400	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
SERVICES:		
910117B-6155 Towing Charges: Additional funding based on 75% of historical expenditures.	$2,400	
910133B-6155 Towing Charges: Additional funding based on 75% of historical expenditures.	$3,900	
910208B-6155 Towing Charges: Additional funding based on 75% of historical expenditures.	$500	
UTILITIES:		
910117B-6152 Cellular Telephone: Related cost for the proposed 6.0 Police Officer II expansion positions.	$4,200	
910133B-6152 Cellular Telephone: Additional funding for cell phones for vehicle homicide unit officers.	$2,000	
OTHER COSTS:		
910117B-6255 Uniform Allowance: Related cost for the proposed 6.0 Police Officer II expansion positions.	$19,800	
910208B-6218 Meal Allowance: Additional based on 75% of historical expenditures.	$2,250	
Equipment		
MACHINERY AND EQUIPMENT:		
910075C-7044 Other Equipment: Replace refrigerator in Hana Patrol Sergeant's quarters.	$1,800	
910083C-7040 Motor Vehicles: Replace two marked SUVs at $51,000 each for Molokai Patrol.	$112,000	
910083C-7044 Other Equipment: $1,100 to replace digital audio/video camera to record interviews with suspects and $5,000 to purchase 3 police bicycles at $1,666 each for Molokai Patrol.	$6,100	
910091C-7044 Other Equipment: Purchase three infrared security cameras at $1,000 each for Lanai Patrol.	$3,000	
910109C-7040 Motor Vehicles: $102,000 to replace two marked sedans at $51,000 each and $56,000 to replace one marked SUV for Lahaina Patrol.	$158,000	
910109C-7044 Other Equipment: $7,000 to purchase metal storage container and $1,200 for a window A/C unit for Lahiana Patrol.	$8,200	
910117C-7040 Motor Vehicles: $30,000 to replace one unmarked sedan and $255,000 to replace five marked sedans at $51,000 each for Central Maui Patrol.	$285,000	
910117C-7044 Other Equipment: $6,840 to purchase temporary evidence lockers and $12,975 for a cargo trailer for Central Maui Patrol.	$19,815	
910133C-7040 Motor Vehicles: Replace one marked SUV for Traffic Section.	$51,000	
910133C-7044 Other Equipment: $7,800 to purchase portable radios and $7,200 for taser for the proposed 6.0 Police Officer II expansion positions.	$15,000	
910208C-7040 Motor Vehicles: Replace three marked sedans at $51,000 each for Kihei Patrol.	$153,000	
910208C-7044 Other Equipment: Purchase a forensic drying cabinet.	$5,000	
TOTAL PROPOSED EXPANSION BUDGET	**$2,019,075**	**6.0**

Uniformed Patrol Services Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$283,462	$238,945	$601,000	$601,000	$0	N/A
WAGES & SALARIES	$38,462	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$321,924**	**$238,945**	**$601,000**	**$601,000**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$11,692	$14,904	$50,000	$68,000	$18,000	36.0%
OTHER COSTS	$34,857	$8,196	$10,000	$10,000	$0	N/A
SERVICES	$29,773	$40,822	$0	$0	$0	N/A
TRAVEL	$85,268	$77,372	$134,000	$134,000	$0	N/A
INTERFUND COST RECLASSIFICATION	$187,825	$162,391	$0	$0	$0	N/A
Operations Total	**$349,415**	**$303,685**	**$194,000**	**$212,000**	**$18,000**	**9.3%**
Equipment						
MACHINERY & EQUIPMENT	$210,657	$56,444	$96,000	$196,000	$100,000	104.2%
Equipment Total	**$210,657**	**$56,444**	**$96,000**	**$196,000**	**$100,000**	**104.2%**
Program Total	**$881,996**	**$599,074**	**$891,000**	**$1,009,000**	**$118,000**	**13.2%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Uniformed Patrol Services Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Special Duty Services - Lahaina Activities (Private Program)	No	No	$1,000	$1,000	$0	$0
Special Enforcement (Private) Program	No	No	$1,000	$1,000	$0	$0
Department of Transportation Highway Safety	No	No	$770,000	$859,000	$890,000	$1,008,000
Edward Byrne Memorial Justice Assistance Grant	No	No	$2,000	$3,000	$1,000	$1,000
Total			**$774,000**	**$864,000**	**$891,000**	**$1,009,000**

Grant Award Description

Department of Transportation Highway Safety

Child Restraint Program - The State Department of Transportation provides funding to reduce motor vehicle- related crash injuries and/or fatalities in the areas of speed, occupant protection, and pedestrian and bicycle safety by conducting safe community activities. These include speed demonstrations, child safety seat inspections, ensuring proper use of child restraints and booster seats, pedestrian and bicycle safety workshops, and the development of additional safe community groups on Maui.

Grant Award Description (Cont'd)

Department of Transportation Highway Safety (Cont'd)

Distracted Driving Enforcement Grant - The goal of the grant is to reduce the number of drivers using electronic mobile devices while operating a motor vehicle through education and enforcement.

Roadblock Enforcement/Youth Deterrence - The State Department of Transportation provides funding to conduct Driving Under the Influence (DUI) checkpoints, which can reduce motor vehicle collision injuries and fatalities caused by alcohol and/or drug impaired drivers and increase enforcement of the liquor laws pertaining to possession, consumption and purchasing by underage individuals.

Seat Belt Program/Occupant Protection Program - The State Department of Transportation provides funding to help reduce fatalities and injuries to all occupants of motor vehicle collisions by increasing seatbelt and child restraint usage through education.

Speed Enforcement Program - The State Department of Transportation provides funding to reduce speeding related motor vehicle collision injuries and/or fatalities through speed enforcement programs, including selective enforcement and working with community groups in speed awareness programs.

Traffic Data Records Program - The State Department of Transportation provides funding to develop and maintain data as well as increase the accuracy of motor vehicle crash reports on a timely basis by acquiring personal computers, peripherals and training to perform such tasks.

Traffic Services/Traffic Reconstruction Program - The State Department of Transportation provides funding to improve the efficiency of traffic investigations for fatal or near-fatal motor vehicle crashes.

Other - Any other grant provided by the Department of Transportation Highway Safety Division that is unknown at this time.

Edward Byrne Memorial Justice Assistance Grant

Other - Any other grant provided by the State Department of the Attorney General's Office that is unknown at this time.

Uniformed Patrol Services Program

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$1,560	$0	$0	$0	N/A
SERVICES	$0	$38,538	$30,000	$30,000	$0	N/A
TRAVEL	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
Operations Total	**$0**	**$40,098**	**$30,000**	**$30,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$40,098**	**$30,000**	**$30,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Revolving Fund

The Uniformed Patrol Services Program does not have equivalent personnel funded through the Revolving Fund.

Technical and Support Services Program

Program Description

The Technical and Support Services Program plans, directs and coordinates clerical, technical and logistical support for other law enforcement units. Components include the Technical Services Section (Records, Motorpool, Radio Shop and Building Maintenance); Communications Section; Community Relations Section; and the Plans, Training, Research and Development Section.

Countywide Outcome(s)

The Technical and Support Services Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County

Population Served

The Technical and Support Services Program serves all department personnel and the public.

Services Provided

Technical and Support Services is responsible for providing clerical, logistical and technical support for the entire department. The Technical Services Section maintains records of all legal instruments and reported incidents requiring police services, administering the permitting and registration of firearms, the management of evidence, the maintenance and repair of all department vehicles, maintenance of the public safety communications infrastructure, management of capital improvement projects, facility maintenance, and public safety two-way radio communications for Police, Fire, Ocean Safety, Public Works and other county agencies who depend on reliable communications day-to-day and during crisis events.

The Communications Section is comprised of Dispatch and the Receiving Desk. Dispatch receives all calls for assistance for police, fire and ambulance and dispatches the appropriate personnel to assist while providing radio communications to field units. The Receiving Desk is the central booking and holding facility for all arrests.

The Community Relations Section develops and maintains rapport with the community by designing programs to provide students and people of the community with meaningful experiences related to functions of the law, and identifying and defining problems between police and the community. The Commander of the Community Relations Section also acts as the Public Information Officer for the department.

The Plans, Training and Development Section (PTD) provides recruit training, annual recall training and other specialized training for departmental personnel. The PTD is also responsible for new equipment and techniques, and reviewing and evaluating training needs of the department as well as the development of immediate and long- range training programs.

The Records Section is the designated repository for all criminal and civil reports and investigations. This section is also responsible for firearms acquisition and registration, covered offender registration logging and maintaining criminal warrants, and retaining and storage of evidence. It services the public and other agencies with providing police reports and all motor vehicle accident reports.

Services Provided (Cont'd)
The Technical Services Unit was established in FY 2014 with three Police Officers to support the use of the computerized Jail Management System and the Records Management System. This unit is responsible for training personnel on the use of computer systems, coordinates user interfaces with the Hawaii Criminal Justice System and coordinates equipment replacements with the County of Maui's Information Technology Section.

The Motor-Pool Section is responsible for the continuous operations of the department's fleet of vehicles. The unit develops specifications for vehicle purchases and services and maintains our vehicles.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Enhance personnel development.				
1. To maintain a versatile and disciplined police department necessary to meet the rising demands of law enforcement through effective leadership, planning, education, training and compliance to accreditation standards	# of specialized training sessions attended by department personnel annually where the employee rated the training to be satisfactory or above	750 / N/A	765 / 287	N/A
2. Promote diversity through effective recruitment to match the workforce population	A minimum of two directed recruitment drives are conducted annually	2 / N/A	2 / 3	2
3. Measure community satisfaction for police programs and determine the level of unreported and under reported crime bi-annually. The bi-annual survey will assist the Department in determining how much confidence citizens have in asking the police for help	A Citizen's Survey is conducted every two years to measure community satisfaction with police services and programs	N/A / N/A	No survey	1
Goal #2: Promote emergency preparedness.				
1. Provide first responders with specialized clothing and equipment for protection against health and safety hazards	% of body armor replaced annually (sworn officers)	20% / 100%	20% / 0%	20%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Promote emergency preparedness (Cont'd).				
2. Conduct vulnerability assessments and participate in training and exercises	An average of one Emergency Preparedness exercise (EPIC) conducted each month[1]	24 / N/A	24 / 59	24
3. Prepare and maintain MPD's capabilities to address homeland security and manmade/natural disasters through interoperable communications	% of mobile and portable radios maintained annually	90% / N/A	90% / 24%	90%
Goal #3: Foster outside agency and community partnerships.				
1. Invest in youth development strategies for our schools and our children	# of Drug Abuse Resistance Education (DARE) classes conducted	230 / 236	230 / 90	230
2. Support community programs and activities by promoting community involvement and providing instruction in crime prevention and safe neighborhoods	# of new Neighborhood Crime Watch programs established	50 / 7	10 / 4	10
	# of community outreach activities and programs participated in annually	12 / N/A	12 / 185	12

[1]The EPIC Awareness Program offers community organizations and institutions the opportunity for the Maui Police Department to come to their location and conduct an active shooter scenario. The purpose of the exercise is to provoke thought for community organizations and institutions to implement policies and procedures for an active shooter or terrorist type incident. Through the EPIC Awareness Program a bridge of awareness and preparedness is created between the Maui Police Department and our Community Partners. That bridge is the bridge to a stronger community.

Technical and Support Services Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$726,096	$778,041	$534,134	$639,234	$105,100	19.7%
WAGES & SALARIES	$4,907,906	$4,746,205	$5,913,474	$6,393,069	$479,595	8.1%
Salaries and Wages Total	**$5,634,001**	**$5,524,246**	**$6,447,608**	**$7,032,303**	**$584,695**	**9.1%**
Operations						
MATERIALS & SUPPLIES	$394,544	$557,723	$541,929	$610,682	$68,753	12.7%
OTHER COSTS	$245,557	$152,621	$117,900	$125,425	$7,525	6.4%
SERVICES	$1,196,459	$1,543,239	$2,301,556	$2,861,331	$559,775	24.3%
TRAVEL	$46	$0	$0	$0	$0	N/A
UTILITIES	$162,080	$122,127	$130,942	$133,954	$3,012	2.3%
Operations Total	**$1,998,686**	**$2,375,711**	**$3,092,327**	**$3,731,392**	**$639,065**	**20.7%**
Equipment						
MACHINERY & EQUIPMENT	$45,599	$47,803	$100,000	$591,660	$491,660	491.7%
Equipment Total	**$45,599**	**$47,803**	**$100,000**	**$591,660**	**$491,660**	**491.7%**
Program Total	**$7,678,286**	**$7,947,760**	**$9,639,935**	**$11,355,355**	**$1,715,420**	**17.8%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Auto Service Utility Worker	1.0	1.0	1.0	1.0	0.0	N/A
Building Maintenance Repairer I	1.0	1.0	1.0	1.0	0.0	N/A
Communications Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Emergency Services Coordinator	0.0	1.0	0.0	0.0	0.0	N/A
Emergency Services Dispatch Coordinator	0.0	0.0	0.0	1.0	1.0	N/A
Emergency Services Dispatcher II	35.0	35.0	35.0	35.0	0.0	N/A
Firearms Registration Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Motorpool Attendant ($12x19/wkx52)	1.0	1.0	1.0	1.0	0.0	N/A
Motorpool Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant I	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	3.0	3.0	3.0	3.0	0.0	N/A
Office Operations Assistant II (WP)	1.0	1.0	1.0	1.0	0.0	N/A
Police Captain	1.0	1.0	1.0	1.0	0.0	N/A
Police Evidence Custodian	2.0	2.0	2.0	2.0	0.0	N/A
Police Evidence Custodian I	1.0	1.0	1.0	1.0	0.0	N/A
Police Evidence Custodian II	1.0	1.0	1.0	1.0	0.0	N/A
Police Lieutenant	3.0	3.0	3.0	3.0	0.0	N/A
Police Major	0.0	1.0	0.0	0.0	0.0	N/A
Police Officer I	7.0	7.0	7.0	7.0	0.0	N/A
Police Officer III	5.0	5.0	5.0	5.0	0.0	N/A
Police Officer III - DARE	4.0	4.0	4.0	4.0	0.0	N/A
Police Report Reviewer II	4.0	4.0	4.0	4.0	0.0	N/A
Police Sergeant	9.0	9.0	9.0	10.0	1.0	11.1%
Police Warrants Clerk	3.0	3.0	3.0	3.0	0.0	N/A
Radio Technician I	2.0	2.0	2.0	2.0	0.0	N/A
Radio Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Records Supervisor	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – General Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Senior Police Warrants Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Service Station Attendant	1.0	1.0	1.0	1.0	0.0	N/A
Service Station Attendant - 19 Hours	0.5	0.5	0.5	0.5	0.0	N/A
Statistics Clerk	2.0	2.0	2.0	2.0	0.0	N/A
Supervising Emergency Dispatcher	2.0	2.0	2.0	2.0	0.0	N/A
Supervising Emergency Services Dispatcher	3.0	3.0	3.0	3.0	0.0	N/A
Program Total	**99.5**	**101.5**	**99.5**	**101.5**	**2.0**	**2.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910158A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$72,065	0.0
910160A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$11,510	0.0
910166A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$31,259	0.0
910174A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$26,652	0.0
910182A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$13,260	0.0
910190A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$10,236	0.0
910430A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$205,183	0.0
Operations		
None	$0	
Equipment		
MACHINERY AND EQUIPMENT:		
910166C-7044 Other Equipment: Deletion of one-time appropriation in FY 2018 for the purchase of automatic electronic defibrillators.	-$10,000	
910166C-7060 Weapons, Shotguns, etc.: Deletion of one-time appropriation in FY 2018 for the purchase of tasers.	-$90,000	

Expansion Budget Request from FY 2018 Adopted

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
910430A-5101 Regular Wages: Proposed expansion positions in FY 2019 for an Emergency Services Dispatch Coordinator and a Police Sergeant.	$105,902	2.0
OTHER PREMIUM PAY:		
910162A-5215 Premium Pay: Additional funding for Emergency Services Dispatcher service and retention incentive.	$92,000	0.0
Operations		
MATERIALS & SUPPLIES:		
910158B-6040 Postage: Additional based on 75% of historical expenditures.	$400	
910158B-6060 Small Equipment - Under $1000: Additional funding to purchase office furniture and filing cabinets.	$1,000	
910160B-6035 Miscellaneous Supplies: Additional funding to purchase flashdrives, CDs, DVDs, external hard drives, cables and blueray discs for entire department necessary for document/evidence collection and use.	$10,000	
910160B-6037 Office Supplies: Additional funding for toner/ink for all department printers.	$25,000	
910160B-6060 Small Equipment - Under $1000: Additional funding to purchase a wireless router.	$550	
910166B-6034 Medical & Safety Supplies: Additional funding for NARCAN nasal spray (50 @ $235 ea) for use by initial responding patrol officers as an immediate and emergency treatment of a known or suspected opioid overdose.	$11,750	
910174B-6035 Miscellaneous Supplies: Additional funding to purchase chairs, podium and promotional products.	$6,000	
910430B-6060 Small Equipment - Under $1000: Additional funding to replace chairs.	$5,000	
910489B-6060 Small Equipment - Under $1000: Additional funding to replace chairs.	$2,500	
SERVICES:		
910158B-6129 Other Services: Additional funding for annual service fees for document destruction service of paper and CDs to include pick up and destruction of sensitive, classified information contained in police reports and from audio and video recordings on the CDs.	$850	
910160B-6129 Other Services: Additional funding due to the increase of internet services.	$1,425	
910160B-6138 R & M - Services/Contracts: Additional funding due to increase in mobile data computer system services.	$28,000	
910166B-6138 R & M - Services/Contracts: Additional $160,000 for body worn camera data storage and maintenance and $13,000 for drug screening of applicants and cleaning of the portable toilets at Ukumehame Firing Range.	$173,000	
910174B-6132 Professional Services: Additional funding to professionally clean McGruff & DARE mascot costumes.	$1,000	
910182B-6135 Repairs & Maint. Buildings: Additional funding for maintenance of communications facilities & towers.	$250,000	

Expansion Budget Request from FY 2018 Adopted (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
SERVICES:		
910190B-6143 Repairs & Maintenance - Vehicles: Additional funding to purchase equipment to repair damaged vehicles.	$100,000	
910430B-6101 Advertisement: Additional funding for advertisement and recruitment of Emergency Services Dispatchers.	$2,500	
910430B-6138 R & M - Services/Contracts: Additional funding for powerphone agreements & software.	$2,000	
910489B-6132 Professional Services: Additional funding to replace locks on cell doors.	$1,000	
UTILITIES:		
910160B-6152 Cellular Telephone: Additional funding based on 75% of historical expenditures.	$375	
OTHER COSTS:		
910158B-6218 Meal Allowance: Additional based on 75% of historical expenditures.	$150	
910160B-6244 Computer Software: Additional funding for computer system upgrade.	$2,000	
910430B-6212 Dues: Additional funding for Emergency Public Safety Association dues.	$3,400	
910430B-6218 Meal Allowance: Additional funding based on 75% of historical expenditures.	$1,975	
Equipment		
MACHINERY AND EQUIPMENT:		
910158C-7044 Other Equipment: Purchase camera system for police evidence area.	$5,750	
910166C-7044 Other Equipment: $60,000 for the purchase of body worn cameras (40 at $1,500 each); $10,000 to purchase automated external defibrilators (6 at $1,667 each); $20,000 for arrest and defense tactics equipment; and $15,000 for the purchase of fitness equipment.	$105,000	
910166C-7060 Weapons, Shotguns, etc.: Purchase of tasers (75 at $1,200 each).	$90,000	
910174C-7040 Motor Vehicles: $35,000 to replace van and $102,000 to replace two marked sedans at $51,000 each for Community Relations.	$137,000	
910182C-7032 Software Programs: Upgrade Public Safety Radio System Key Management Facility.	$70,000	
910182C-7044 Other Equipment: Purchase of a MCC7500 dispatch console.	$179,500	
910430C-7044 Other Equipment: Purchase of a bank grade currency scanner for receiving desk.	$4,410	
TOTAL PROPOSED EXPANSION BUDGET	**$1,419,437**	**2.0**

Technical and Support Services Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$76,223	$85,567	$90,716	$91,466	$750	0.8%
WAGES & SALARIES	$267,973	$280,379	$280,284	$300,420	$20,136	7.2%
Salaries and Wages Total	**$344,196**	**$365,946**	**$371,000**	**$391,886**	**$20,886**	**5.6%**
Operations						
MATERIALS & SUPPLIES	$14,115	$697	$111,000	$111,000	$0	N/A
OTHER COSTS	$205,425	$14,368	$8,376	$8,376	$0	N/A
SERVICES	$240,581	$1,843,302	$2,339,000	$1,310,000	-$1,029,000	-44.0%
SPECIAL PROJECTS	-$67,631	$0	$15,000	$15,000	$0	N/A
TRAVEL	$47,963	$47,325	$48,000	$48,000	$0	N/A
UTILITIES	$287,281	$280,139	$642,000	$642,000	$0	N/A
Operations Total	**$727,735**	**$2,185,831**	**$3,163,376**	**$2,134,376**	**-$1,029,000**	**-32.5%**
Equipment						
MACHINERY & EQUIPMENT	$47,983	$170,298	$0	$0	$0	N/A
Equipment Total	**$47,983**	**$170,298**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$1,119,914**	**$2,722,075**	**$3,534,376**	**$2,526,262**	**-$1,008,114**	**-28.5%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Emergency Services Dispatcher II	4.0	4.0	4.0	4.0	0.0	N/A
Supervising Emergency Services Dispatcher	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**5.0**	**5.0**	**5.0**	**5.0**	**0.0**	**0.0%**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Department of Health	No	No	$377,000	$383,660	$379,376	$400,262
Bulletproof Vest Partnership (BVP) Program	No	No	$15,000	$15,000	$15,000	$15,000
Department of Education	No	No	$1,000	$1,000	$0	$0
Edward Byrne Memorial Justice Assistance Grant (ARRA)	No	No	$1,000	$119,000	$109,000	$109,000
Edward Byrne Memorial Justice Assistance Grant	No	No	$1,000	$1,000	$1,000	$1,000
State E911 Wireless Commission	No	No	$1,401,000	$2,600,000	$3,029,000	$2,000,000

Summary by Grant Award (Cont'd)

Grant Award Name	New grant	Required County match? Yes/No and	FY2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
State Farm Neighborhood Assist Grant	No	No	$0	$0	$1,000	$1,000
TOTAL			**$1,796,000**	**$3,119,660**	**$3,534,376**	**$2,526,262**

Grant Award Description

Department of Health

911 Emergency Medical Service Program - The State Department of Health provides funding for five full-time police radio dispatcher positions and a centralized 911 emergency receiving and dispatch communications center for requests requiring emergency medical ambulance service.

Bulletproof Vest Partnership (BVP) Program

The Bureau of Justice Assistance Bulletproof Vest Partnership program provides funding for the purchase of armored vests in compliance with the National Institute of Justice requirements.

Edward Byrne Memorial Justice Assistance Grant

The Department of Justice allocated monies for the County of Maui. This grant is shared between the Police Department and the Prosecutor's Office.

Edward Byrne Memorial Justice Assistance Grant - Competitive

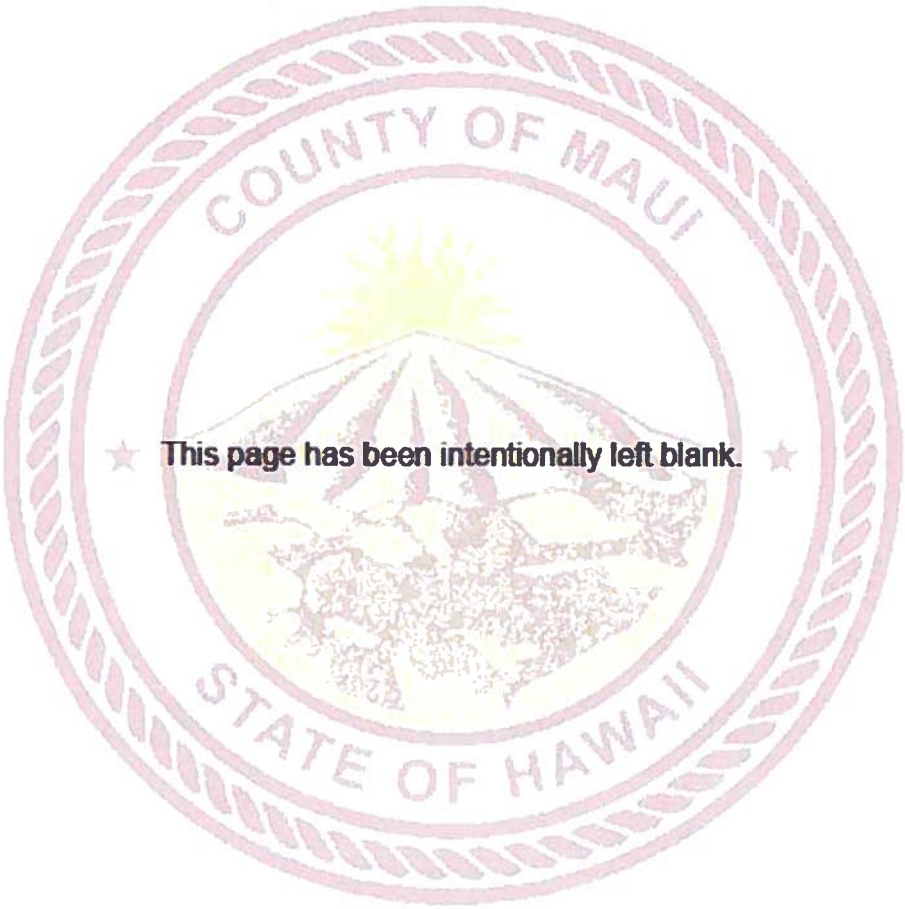
Other - Any other grant provided by the State Attorney General's Office that is unknown at this time.

State E911 Wireless Commission

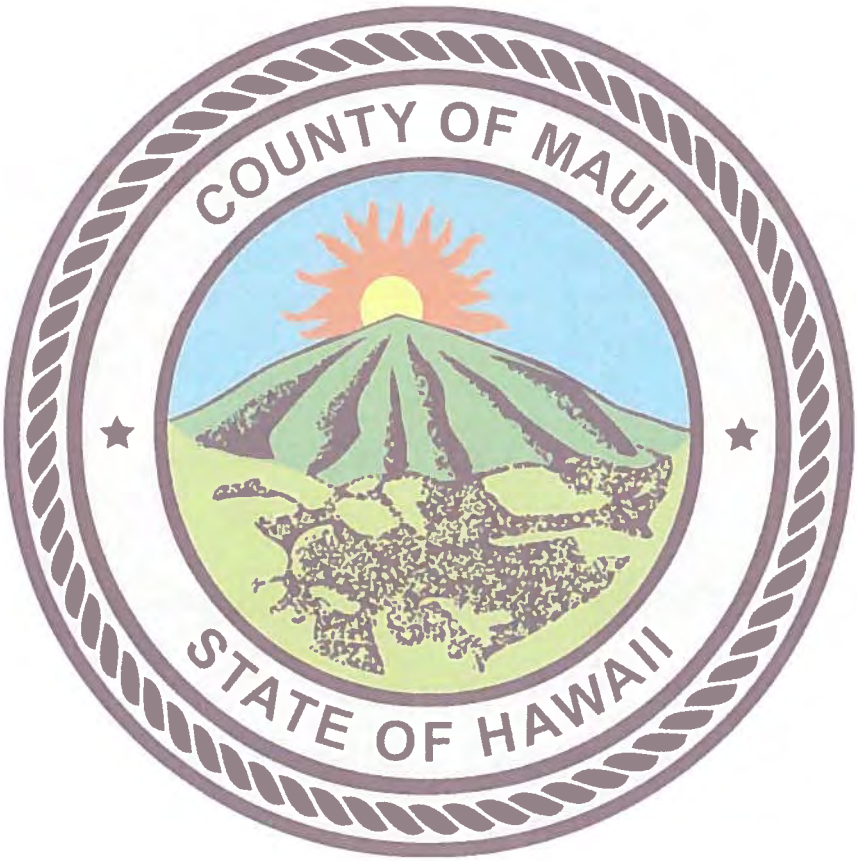
The Maui Police Department will be receiving an annual amount from a surcharge collected by the State's E911 Wireless Commission from wireless phone users as described in Act 159. The monies are earmarked to cover deployment and operating costs. In addition, they are funding a 6-year contract between MPD and Pictometry International Corporation to provide a Pictometry Photographic System.

State Farm Neighborhood Assist Grant

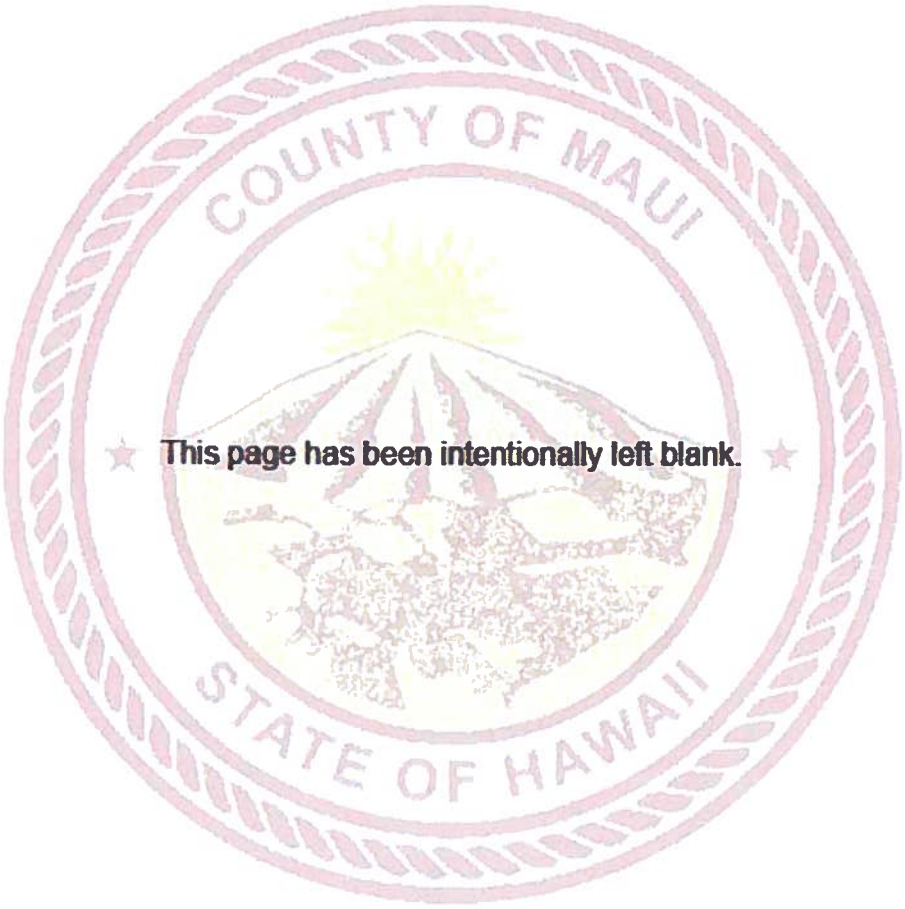
The fields of interest for this grant are safety, community development, and education. The purpose of this program would be to boost participation in Neighborhood Crime Watch programs on Maui.



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Prosecuting Attorney



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Department Summary

Mission

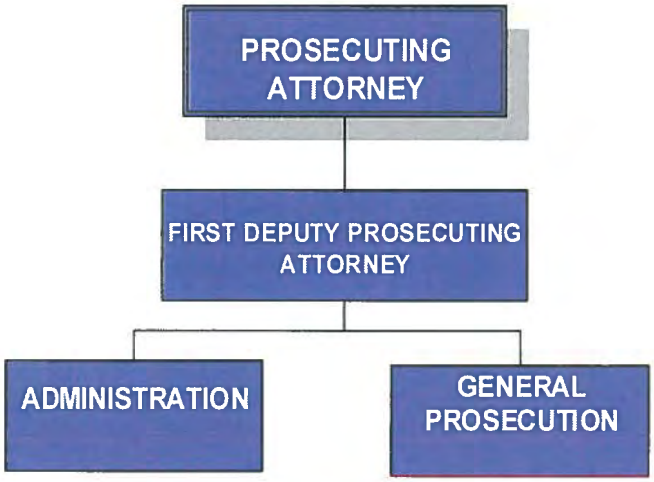
The Department of the Prosecuting Attorney's mission is to seek justice. Through leadership, the Prosecuting Attorney ensures that justice is done in a fair, effective and efficient manner through a victim-centered approach in prosecution. This approach will assist the prosecuting attorneys in being efficient, effective and responsible for all cases.

Countywide Outcome(s)

The Department of the Prosecuting Attorney supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

- Seek justice by prosecuting all cases through a victim-centered approach.
- Reduce the fear of the Criminal Justice System by increase public awareness of victimization by the criminal elements in our jurisdiction. Many criminal offenses are under reported because of lack of knowledge or fear. We strive to educate all segments of our population using a multi-disciplinary team approach.
- Maintain the integrity of the department's staff by conducting timely performance evaluations, including completion of satisfaction surveys by victims and witnesses served by the staff.
- Recommend appropriate trainings to improve staff skills and knowledge for high performance outcomes.
- Continuous monitoring of staff in meeting time-sensitive tasks and quota set by administration with the use of bi-weekly, monthly and annual reports from the department's tracking data system.
- Seek and apply for state and federal grants to supplement department's need for additional staff to assist in various units of the department, and to purchase needed technological equipment to improve presentations in court as well as the filing of legal documents.

Operations

- All prosecutors in the different units of the department adhere to prosecuting cases through a victim-centered approach with vertical prosecution in certain cases for consistency through all phases of the judicial process and for positive prosecution outcomes. This model ensures the safety of the victims, witnesses and the community.
- Daily operations of clerical support and prosecutors' work require the necessity of meeting court deadlines in preparation and submittal of accurate and appropriate documents. Prosecutors must also be fully prepared to appear in court upon their scheduled court appearance.
- Select administrative staff and prosecutors from each unit provide community crime prevention trainings and participate in crime prevention panels and boards to reduce crime rates and build awareness in crime activities.
- Employees in the department are responsible for attending trainings recommended by administration to improve their skills and knowledge.
- Implementation of projects are administered and monitored by administration upon award of grants; administration must comply with timelines for the submittal of progress reports to grantor to continue receiving grant funds.

External Factors

The Hawaii Legislature passed a new law pursuant to House Bill 1993, which increases the penalty for Abuse of a Family/Household Member from a misdemeanor to a class "C" felony where the physical abuse occurs in the presence of any family or household member who is less than 14 years of age. This new law will require additional and specialized investigation and prosecution because child witnesses are involved and child witness/victim dynamics need to be properly addressed. This will greatly increase the preparation of felony domestic violence cases within our department; as well as, the number of felony domestic violence cases.

Additionally, the Hawaii Legislature passed a law pursuant to Act 218, SLH 204, SB 632 on July 7, 2014 which "established environmental courts as divisions of the circuit and district courts to hear proceedings, including certain chapter 91, Hawaii Revised Statutes, arising from certain environmental laws. It requires the Judiciary to convene a working group and report for the Legislature the total number of environmental related cases filed in the last five years and recommendations for implementing environmental courts in the State." This will also increase the number of crimes in the district and circuit court divisions of this department.

The department plans to carry on the services as specified in the County Charter with existing resources. The department will seek other funds by applying for state and federal grants to supplement staffing inadequacies, trainings and essential equipment due to budget constraints. The department will use asset/forfeiture funds for needed equipment, trainings and upgrading costs for its database system to interface properly with state and other law enforcement agencies databases.

In March 2017, the State of Hawaii Department of Budget and Finance, Administrative Services; sent our department a letter stated that the Sheriff's Overtime, Expert Witness fees, overtime for fugitive and defendant transport will not be reimbursable under HRS 621-7, 621-9, and 836-3. In the past these costs were being reimbursed by the State of Hawaii as a normal routine cost. Since that letter our department has absorbed the cost from our General Prosecution Professional Services budget. In the past this budget covered expenses related to Court Reports transcript requests, on-call sex assault doctors, and Clinical Labs employee specimen testing. We now need to add the current per diem rate for in-state witnesses at $13.75/quarter, with a maximum of $55/24-hour period. Out-of-State witness per diem rate at $200/24-hour period. Total Expert Witness Fee on an average will run for In-State

External Factors (Cont'd)

$1,500 per appearance and Out-of State an average of $3,000 per appearance. This amount does not include any research, trial prep, phone calls fees per case, which can average $2,500 per case.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$141,637	$149,176	$433,561	$60,700	-$372,861	-86.0%
WAGES & SALARIES	$5,393,010	$5,628,147	$6,406,790	$7,117,019	$710,229	11.1%
Salaries and Wages Total	**$5,534,647**	**$5,777,323**	**$6,840,351**	**$7,177,719**	**$337,368**	**4.9%**
Operations						
MATERIALS & SUPPLIES	$95,504	$44,528	$32,500	$35,000	$2,500	7.7%
SERVICES	$122,001	$141,671	$164,425	$200,525	$36,100	22.0%
UTILITIES	$38,917	$32,777	$82,859	$85,859	$3,000	3.6%
TRAVEL	$191,224	$176,622	$270,818	$306,318	$35,500	13.1%
OTHER COSTS	$308,729	$498,276	$244,838	$249,588	$4,750	1.9%
BUDGETED EXPENDITURES	$0	$0	$15,000	$0	-$15,000	-100.0%
INTERFUND COST RECLASSIFICATION	$191,202	$140,021	$201,651	$384,755	$183,104	90.8%
SPECIAL PROJECTS	$400	$0	$50,000	$50,000	$0	N/A
Operations Total	**$947,978**	**$1,033,896**	**$1,062,091**	**$1,312,045**	**$249,954**	**23.5%**
Equipment						
MACHINERY & EQUIPMENT	$13,799	$4,662	$0	$1,000	$1,000	N/A
LEASE PURCHASES	$5,500	$6,070	$14,500	$14,500	$0	N/A
Equipment Total	**$19,299**	**$10,732**	**$14,500**	**$15,500**	**$1,000**	**6.9%**
Department Total	**$6,501,924**	**$6,821,950**	**$7,916,942**	**$8,505,264**	**$588,322**	**7.4%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	7.0	7.0	7.0	7.0	0.0	N/A
General Prosecution Program	77.2	76.0	75.0	78.0	3.0	4.0%
Department Total	**84.2**	**83.0**	**82.0**	**85.0**	**3.0**	**3.7%**

Administration Program

Program Description

The Administration Program provides the essential support and tools for employees to perform their tasks effectively to achieve the department's goals and objectives.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Administration Program serves the department's employees, the various county and state agencies, law enforcement agencies, private organizations, and citizens and visitors of Maui County.

Services Provided

The Administration Program provides fiscal, personnel and management services to divisions within the department. It is responsible for maintaining quality control by ensuring that staffs are highly qualified and accountable in order to carry out their duties efficiently in prosecuting criminals fairly and with integrity, and that justice is served for the safety of Maui County.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Prosecute cases by applying vertical prosecution method on all felony cases involving crimes of violence.				
1. Continue to apply vertical prosecution method through a victim-centered approach for consistency through all phases of the judicial process and for positive prosecution outcomes on all sexual assault and homicide-related cases.	% of cases convicted using vertical prosecution method	77% / 93%	80% / 69%	80%
Goal #2: Promote safer communities by providing crime prevention efforts such as trainings and education classes that will help play a key role in crime reduction efforts that impact community safety.				
1. Continue outreach trainings and education to help reduce the fear of crime by providing public awareness of prosecution and outcomes	# of trainings and education provided annually	75 / 72	75 / 43	75

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Promote integrity in the prosecution profession and support staff by conducting performance evaluations timely and providing training opportunities to all employees.				
1. Conduct performance evaluations as scheduled annually	% of evaluations completed for employees in a timely manner	100% / 89%	100% / 50%	100%
2. Continue to provide annual trainings to all employees	Average # of trainings provided to each employee	3 / 3	3 / 1	3
	% of employees trained annually	85% / 94%	85% / 39%	85%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$75,718	$44,961	$0	$16,000	$16,000	N/A
WAGES & SALARIES	$518,219	$511,614	$573,272	$592,806	$19,534	3.4%
Salaries and Wages Total	**$593,937**	**$556,575**	**$573,272**	**$608,806**	**$35,534**	**6.2%**
Operations						
MATERIALS & SUPPLIES	$19,177	$26,515	$19,650	$19,650	$0	N/A
SERVICES	$25,660	$18,598	$41,900	$43,900	$2,000	4.8%
UTILITIES	$30,815	$28,259	$33,431	$37,419	$3,988	11.9%
TRAVEL	$11,826	$12,421	$18,400	$18,400	$0	N/A
OTHER COSTS	$189,937	$197,653	$188,300	$188,300	$0	N/A
SPECIAL PROJECTS	$400	$0	$0	$0	$0	N/A
Operations Total	**$277,815**	**$283,445**	**$301,681**	**$307,669**	**$5,988**	**2.0%**
Equipment						
LEASE PURCHASES	$5,500	$4,433	$6,500	$6,500	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$5,500**	**$4,433**	**$6,500**	**$6,500**	**$0**	**N/A**
Program Total	**$877,252**	**$844,454**	**$881,453**	**$922,975**	**$41,522**	**4.7%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Accountant I	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
First Deputy Prosecuting Attorney	1.0	1.0	1.0	1.0	0.0	N/A
Law Office Manager	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Assistant I	1.0	1.0	1.0	1.0	0.0	N/A
Prosecuting Attorney	1.0	1.0	1.0	1.0	0.0	N/A
Victim Witness Director	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**	**N/A**

Administration Program

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES:		
906016A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a position reallocation.	$19,534	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
906016A-5204 Night Differential: Increase in workload due to staffing shortages.	$200	0.0
906016A-5205 Overtime: Increase in workload due to staffing shortages.	$15,000	0.0
906016A-5207 Temporary Assignment: Increase in workload due to staffing shortages.	$500	0.0
Operations		
906016B-6129 Other Services: Additional funding due to increases in Clinical Lab fees & Oceanic bill.	$2,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$17,700**	**0.0**

General Prosecution Program

Program Description

The General Prosecution Program includes the divisions and units by crime type: Appellate, Asset/ Forfeiture, Administrative Services, Felony Prosecution Division, Screening Unit, Drug Unit, Family Court (Adult), Sexual Assault Unit, Special Prosecution (Career Criminal), Misdemeanor Prosecution Division, Family Court - Juvenile Unit, Investigative Services Division, and Victim/Witness Services Division.

Countywide Outcome(s)

The General Prosecution Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The General Prosecution Program serves the citizens and visitors of Maui County.

Services Provided

The General Prosecution Program provides the legal and support staff to receive, screen, charge and prosecute cases through the criminal justice system with the assistance of the Victim/Witness Services Division staff, ensuring the safety and protection of the victims, witnesses and the community.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Promote the fair, impartial and expeditious prosecutions in all units.				
1. Continue to vertically prosecute sexual assault and homicide related crimes	% of national conviction rate	77% / 91%	80% / 49%	80%
2. Continue the rate of victim/witness that are satisfied with services provided	% of victim/witness served that are satisfied with services provided	77% / 89%	80% / 78%	80%
3. To provide and educate victim/witnesses with support and information during the prosecution process.	% of victims/witness who utilized programs offered by our Victim Witness Program	77% / 89%	80% / 78%	80%
4. Continue the rate of charging decisions that are completed within set deadlines	% of charging decisions made within the deadlines for Felony, Family Adult, Misdemeanor and Juvenile Units	80% / 84%	80% / 68%	80%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Build an efficient network system to charge and prosecute with sufficient information by gaining support and cooperation with law enforcement agencies.				
1. Continue to coordinate enforcement efforts with the seven special prosecution units to work closely with their law enforcement counterparts	% of cases not returned to law enforcement agencies due to sufficient evidence to prosecute cases	80% / 89%	80% / 99%	80%
Goal #3: Promote integrity in the prosecution profession by building competent and professional behavior of attorneys by improving employee skills and knowledge.				
1. Continue to provide trainings and education relevant to attorney position; includes ethics and professional responsibility	% of attorneys receiving annual training	90% / 97%	90% / 51%	90%
Goal #4: Reduce crime rates by participating in outreach crime prevention trainings.				
1. Continue to reduce crime rates by increasing outreach trainings up to four per month	Increase crime reporting	3% / 4%	3% / 2%	3%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$65,569	$104,223	$433,561	$44,550	-$389,011	-89.7%
WAGES & SALARIES	$4,483,794	$4,773,104	$5,293,530	$5,909,609	$616,079	11.6%
Salaries and Wages Total	**$4,549,363**	**$4,877,327**	**$5,727,091**	**$5,954,159**	**$227,068**	**4.0%**
Operations						
MATERIALS & SUPPLIES	$14,426	$1,205	$11,100	$11,100	$0	N/A
SERVICES	$65,000	$108,763	$86,800	$120,900	$34,100	39.3%
UTILITIES	$3,629	$0	$4,488	$500	-$3,988	-88.9%
TRAVEL	$25,295	$41,628	$26,400	$29,400	$3,000	11.4%
OTHER COSTS	$3,258	$8,956	$2,600	$3,350	$750	28.8%
BUDGETED EXPENDITURES	$0	$0	$15,000	$0	-$15,000	-100.0%
Operations Total	**$111,608**	**$160,552**	**$146,388**	**$165,250**	**$18,862**	**12.9%**
Equipment						
LEASE PURCHASES	$0	$1,637	$8,000	$8,000	$0	N/A
MACHINERY & EQUIPMENT	-$31	$0	$0	$1,000	$1,000	N/A
Equipment Total	**-$31**	**$1,637**	**$8,000**	**$9,000**	**$1,000**	12.5%
Program Total	**$4,660,941**	**$5,039,516**	**$5,881,479**	**$6,128,409**	**$246,930**	**4.2%**

General Prosecution Program

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Deputy Prosecuting Attorney	30.0	31.0	31.0	32.0	1.0	3.2%
Investigator IV	2.0	2.0	2.0	2.0	0.0	N/A
Investigator V	1.0	1.0	1.0	1.0	0.0	N/A
Investigator VI	1.0	1.0	1.0	1.0	0.0	N/A
Law Technician I	4.0	4.0	4.0	4.0	0.0	N/A
Law Technician II	4.0	4.0	4.0	4.0	0.0	N/A
Legal Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Legal Clerk I	1.0	1.0	1.0	1.0	0.0	N/A
Legal Clerk II	3.0	3.0	3.0	3.0	0.0	N/A
Legal Clerk III	7.0	7.0	7.0	7.0	0.0	N/A
Legal Clerk IV	5.0	5.0	5.0	5.0	0.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	2.0	1.0	100.0%
Secretary I	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Law Technician	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Legal Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Victim Witness Counselor II	2.0	2.0	2.0	2.0	0.0	N/A
Program Total	**65.0**	**66.0**	**66.0**	**68.0**	**2.0**	**3.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
906156A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, Ordinance No. 4452 for Deputies Prosecuting Attorney and position reallocations.	$509,490	0.0
OTHER PREMIUM PAY:		
906156A-5250 Salary Adjustments: Deletion of $433,561 one-time appropriation for salary adjustments for Deputies Prosecuting Attorney approved in FY 2018 offset by $4,350 one-time lump sum payments based on Collective Bargaining Agreement for BU 03/04.	-$429,211	0.0
Operations		
SERVICES:		
906156B-6132 Professional Services: Budget transferred from 906156B-6316.	$15,000	
BUDGETED EXPENDITURES:		
906156B-6316 County Matching Funds: Budget transferred to 906156B-6132.	-$15,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANTION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
906156A-5101 Regular Wages: Proposed expansion positions in FY 2019 for a Deputy Prosecuting Attorney and an Office Operations Assistant II.	$106,589	2.0

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANTION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
906156A-5204 Night Differential: Anticipated increase in workload due to the retirement of staff as well as salary increase for Deputies Prosecuting Attorney which will increase premium pay costs.	$200	0.0
906156A-5205 Overtime: Anticipated increase in workload due to the retirement of staff as well as salary increase for Deputies Prosecuting Attorney which will increase premium pay costs.	$30,000	0.0
906156A-5207 Temporary Assignment: Anticipated increase in workload due to the retirement of staff as well as salary increase for Deputies Prosecuting Attorney which will increase premium pay costs.	$10,000	0.0
Operations		
SERVICES:		
906156B-6129 Other Services: Additional for Access document management fees.	$4,100	
906156B-6132 Professional Services: Additional funding due to higher expert witness fees as a result of the State limiting reimbursement on costs.	$15,000	
TRAVEL:		
906156B-6204 Mileage & Allow Rptble Non-Tax: Lahaina court day attorney mileage claims.	$3,000	
OTHER COSTS:		
906156B-6218 Meal Allowance: Increased based on historical expenditures.	$750	
Equipment		
MACHINERY & EQUIPMENT:		
906156C-7036 Furniture/Fixtures: Desk for proposed Deputy Prosecuting Attorney expansion position.	$1,000	
TOTAL PROPOSED EXPANSION BUDGET	**$170,639**	**2.0**

Expenditures by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$349	-$9	$0	$150	$150	N/A
WAGES & SALARIES	$390,997	$343,429	$539,988	$614,604	$74,616	13.8%
Salaries and Wages Total	**$391,347**	**$343,420**	**$539,988**	**$614,754**	**$74,766**	**13.8%**
Operations						
MATERIALS & SUPPLIES	$61,902	$16,809	$1,750	$4,250	$2,500	142.9%
SERVICES	$31,341	$14,311	$35,725	$35,725	$0	N/A
UTILITIES	$4,473	$4,518	$44,940	$47,940	$3,000	6.7%
TRAVEL	$154,103	$122,573	$226,018	$258,518	$32,500	14.4%
OTHER COSTS	$115,534	$291,667	$53,938	$57,938	$4,000	7.4%
INTERFUND COST RECLASSIFICATION	$191,202	$140,021	$201,651	$384,755	$183,104	90.8%
SPECIAL PROJECTS	$0	$0	$50,000	$50,000	$0	N/A
Operations Total	**$558,555**	**$589,899**	**$614,022**	**$839,126**	**$225,104**	**36.7%**
Equipment						
MACHINERY & EQUIPMENT	$13,830	$4,662	$0	$0	$0	N/A
Equipment Total	**$13,830**	**$4,662**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$963,731**	**$937,981**	**$1,154,010**	**$1,453,880**	**$299,870**	**26.0%**

General Prosecution Program

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Deputy Prosecuting Attorney	2.0	2.0	1.0	1.0	0.0	N/A
Investigator V	1.0	1.0	1.0	1.0	0.0	N/A
Office Operations Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Victim/Witness Counselor I	6.0	4.0	4.0	4.0	0.0	N/A
Victim/Witness Counselor II	2.0	2.0	2.0	2.0	0.0	N/A
Programmer Analyst IV	0.2	0.0	0.0	0.0	0.0	N/A
Program Total	**12.2**	**10.0**	**9.0**	**9.0**	**0.0**	**N/A**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Asset Forfeitures Program	No	No	$100,000	$100,000	$100,000	$100,000
Career Criminal Program	No	No	$153,118	$165,069	$177,222	$211,332
Criminal Justice Information System Program	No	No	$36,387	$0	$0	$0
Defendant/Witness Trial Program	No	No	$170,000	$170,000	$170,000	$170,000
Domestic Violence Investigations Program	No	Yes/25%	$100,492	$109,690	$117,766	$78,420
Edward Byrne Memorial Justice Assistance Grant	No	No	$169,611	$153,174	$0	$0
Food Stamp Fraud Prosecution Program	No	No	$3,000	$3,000	$3,000	$3,000
Hawaii Criminal Justice Data Center	No	No	$0	$41,000	$0	$0
Highway Safety Grant Program	No	No	$50,000	$50,000	$50,000	$50,000
Justice Reinvestment Initiative (JRI) Program	No	No	$161,699	$0	$0	$0
Prosecutors Training Program	No	No	$50,000	$50,000	$50,000	$50,000
Special Needs Advocacy Program	No	Yes/20%	$579,242	$1,005,000	$389,500	$685,400
Victim/Witness Assistance Program	No	Yes/25%	$81,080	$90,620	$96,522	$105,728
TOTAL			**$1,654,629**	**$1,937,553**	**$1,154,010**	**$1,453,880**

Grant Award Description

The Department of the Prosecuting Attorney has eight grant revenue funds that provide funding for nine equivalent personnel that are essential to assist units in the department. Other grant funds awarded are utilized to provide training as well as purchase equipment and software to enhance prosecution efforts.

Asset Forfeitures Program

This program provides for the use of asset forfeiture funds for law enforcement expenditures. Proceeds in this program are used according to federal and state guidelines to supplement law enforcement efforts.

Career Criminal Program

This state-mandated program strives to quickly identify, prosecute and convict those persons who are habitual offenders or career criminals. The more experienced and highly-skilled attorneys handle these cases, seeking maximum sentencing and increased bail.

Defendant/Witness Trial Program

This program provides for the reimbursement to the county for expenditures relating to the prosecution of criminal cases.

Domestic Violence Investigations Program

This program provides for the salary of a full-time investigator assigned to provide follow-up services to attorneys prosecuting these cases. Examples of follow-up services are: victim voluntary statements, medical releases, photographic evidence and copies of 911 tapes.

Food Stamp Fraud Prosecution Program

Fully investigated cases of food stamp fraud are referred to the department for prosecution by the State Department of Human Services. These cases involve food stamp fraud within the boundaries of Maui County. This program provides for the reimbursement to the county for services relating to the prosecution of food stamp fraud cases.

Highway Safety Grant Program

This program provides for the prosecution of intoxicated drivers to keep them off Maui County roads and highways for public safety.

Prosecutors Training Program

State, federal and private funding sources supplement the department's budget by providing financial assistance for professional development. This program provides for the reimbursement to the county for expenditures relating to staff training.

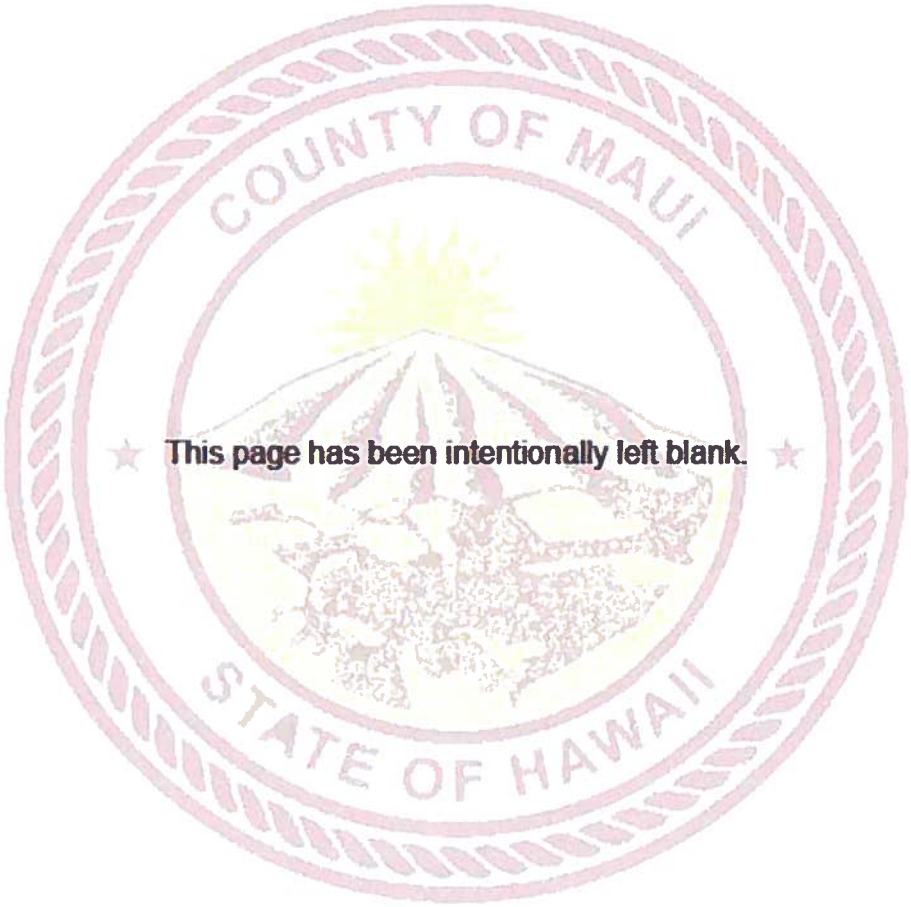
Special Needs Advocacy Program

This program provides additional resources to assist victims of major violent crimes with crisis and support counseling, advocacy, social referral, case information, court testimony preparation and accompaniment. The victims served (residents and visitors) are primarily those impacted by serious felony offenses such as homicide, negligent homicide, sexual assault, child abuse and domestic violence. The program differs from Victim/Witness Assistance in that it is limited to direct services to victims alone and cannot include expenditures for such items as public education (excluding the training of volunteers) and non-victim witness management.

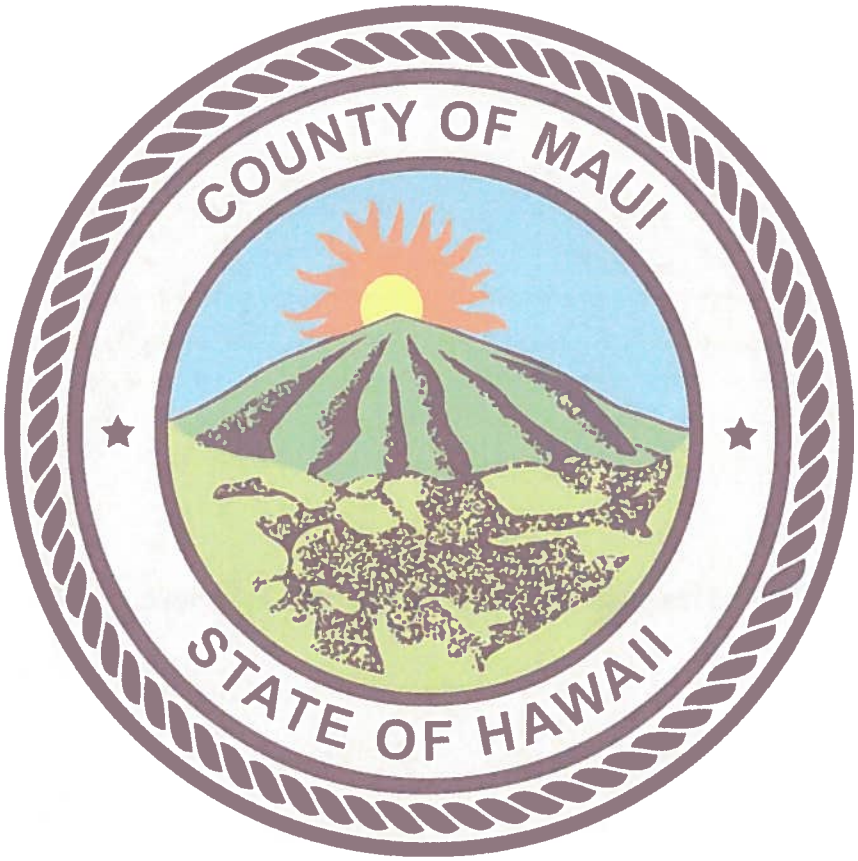
Grant Award Description (Cont'd)

Victim/Witness Assistance Program

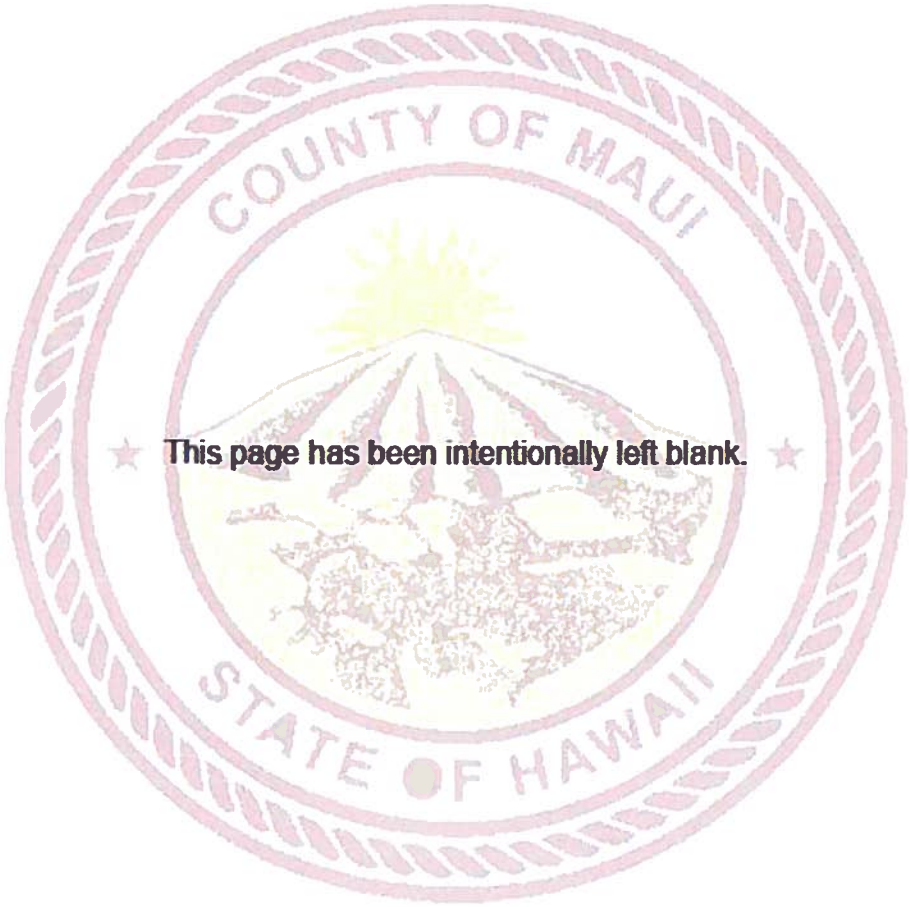
This program concentrates resources to assist victims of major violent crimes with crisis and support counseling, advocacy, social referral, case information, court testimony preparation and accompaniment. The victims served (residents and visitors) are primarily those impacted by serious felony offenses such as homicide, negligent homicide, sexual assault, child abuse and domestic violence.



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Public Works



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Department Summary

Mission

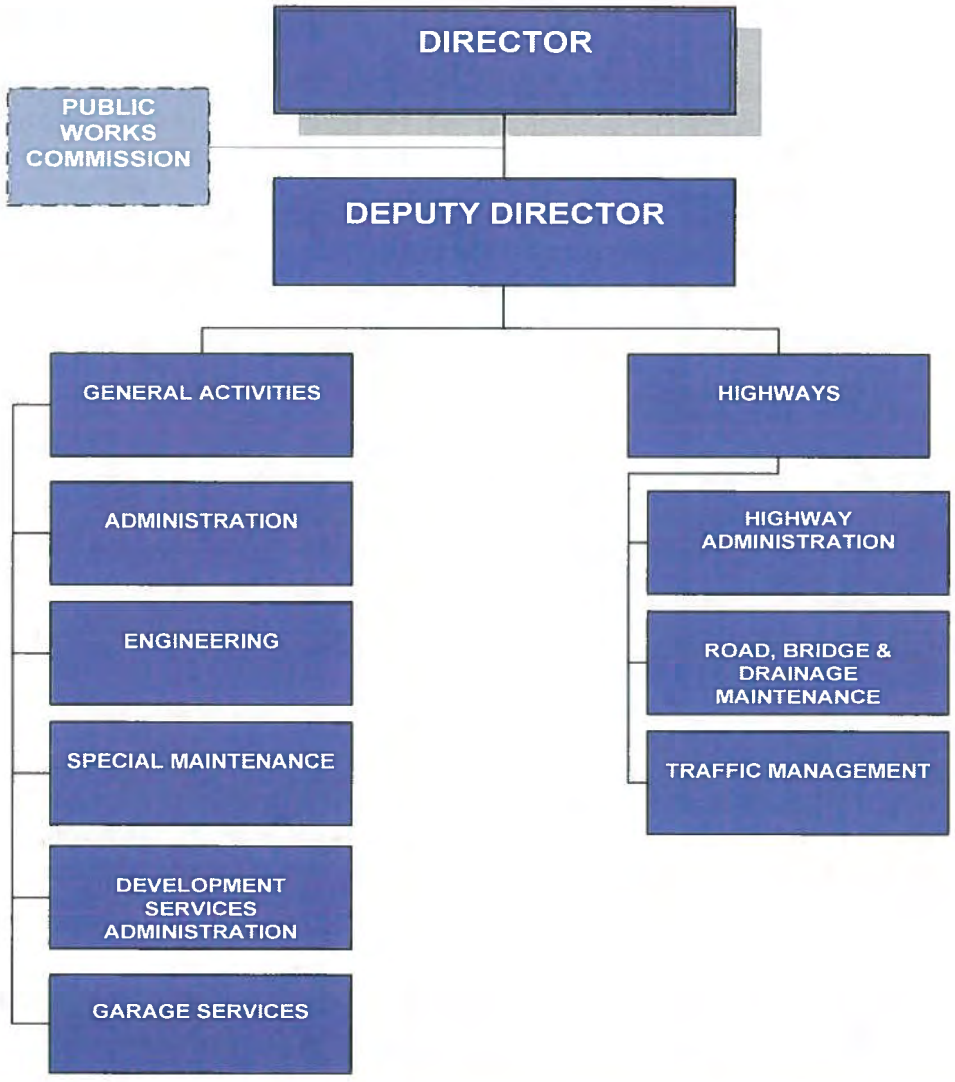
The Department of Public Works (DPW) protects and enhances the quality of the public's health, safety, property and environment by developing and operating the county's road, drainage and bridge systems and by administering its building codes.

Countywide Outcome(s)

The Department of Public Works supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Maui County Department of Public Works will pursue the following strategies to meet the demands of growth, changes in technology and population, and to meet new regulatory mandates while caring for the well-being and protection of our residents and visitors:

- **Retain, Develop and Recruit a Capable, Motivated and Diverse Workforce**
  The Department of Public Works (DPW) will develop a strategy to provide employees with a safe, healthy and supportive work environment, ensuring that each employee is valued and respected. Public Works Administration will work with each division to encourage staff participation in continuing education opportunities and training to enhance the effectiveness and skills of our employees.

- **Strengthen Community Partnerships**
  The department acknowledges the issues and opportunities that affect the quality of life of our residents and visitors in Maui County. DPW will continue to seek opportunities for the joint sponsorship and coordination of infrastructure development in our communities, and to develop private sector/public sector partnerships to further develop the department's mission.

- **Maintain and Enhance Functional and Sustainable Roads, Bridges, and Drainage Facilities**
  DPW will work with the County Administration and with the County Council to develop a strategy for funding-needed repair and maintenance of our county roads, bridges and drainage facilities. Funding for Capital Improvement Projects (CIP) that allow for the maintenance of existing infrastructure and provide infrastructure supporting future growth will also be sought during this budget request. These projects are necessary in enhancing the quality of life of our residents and visitors. An in-house pavement preservation crew is utilized to provide cost- effective pavement maintenance work. This crew performs slurry seal preparation and sealing work in an effort to optimize the amount of work that can be done within budget and to keep costs at a minimum.

- **Increase Education and Public Participation**
  The department seeks to work with the community in developing solutions that benefit and meet the public's expectations. DPW intends to do this by providing community groups and organizations with information exchange sessions and presentations, and educating the community about DPW's responsibilities, its funding sources and upcoming projects, while learning more about the community's needs and concerns. The department will also work with the County's Communications Office to disseminate information regarding the initiatives and work being accomplished by the department via social media networks, the County of Maui website, newspaper and radio agencies, and other media venues.

- **Providing Quality Customer Service**
  Employees in every division of the DPW interact with residents and visitors on a daily basis. DPW will strengthen its delivery of customer service by developing strategies to increase efficiency and response times in processing permit applications, responding to requests for service, communication with the public, and our ability to transition smoothly from routine operations to emergency operations during times of need.

Operations

The Department of Public Works' Administration Program oversees and manages a department of three divisions. Each division is responsible for distinct functions within the County of Maui.

Operations (Cont'd)
The Development Services Administration (DSA) oversees activities related to development from the subdivision of land to the inspection of buildings for conformance to codes. This division also provides staff support for the Public Works Commission and the Board of Variances and Appeals. DSA's responsibilities are distributed amongst eight sections as follows:

- Administration
- Subdivisions
- Civil Construction
- Building Permits
- Building Plans Review
- Building Inspections
- Electrical
- Plumbing

The Division of Engineering plans, designs, manages and inspects various types of Public Works improvements, such as roadways, bridges, drainage facilities, buildings and other structures. In addition, the division maintains engineering drawings, maps and data, and is authorized to approve street lights and street names for county roadways. The budget and operations of janitorial and grounds keeping services for the Kalana O Maui building, its annex, and the Old Wailuku Courthouse are also administered by the Engineering Division. To accomplish these responsibilities, the division is divided into five sections:

- Administration
- Land Management
- Planning and Design
- Engineering Services
- Construction and Building Maintenance

The Highways Division is responsible for the maintenance of county roadways, inclusive pavement preservation techniques of applying slurry systems (seal coats, crack seals, and slurry seals), and doing mill and fill pavement resurfacing, drainage facilities and their appurtenant structures such as sidewalks and guardrails. Additionally, the division maintains flood-control facilities; repairs and constructs minor road improvements; enforces removal of obstructions within road right-of-ways; installs, replaces and upgrades sign posts and signs in accordance with the Manual of Uniform Traffic Control Devices (MUTCD), and re-stripes pavement markings as required; repairs/ maintains all traffic signal lights under the county's jurisdiction; acquires, inspect, and maintains all vehicles and construction equipment for all county departments with the exception of the Departments of Police, Water and portions of Fire and Public Safety; operates and maintains three veterans cemeteries (Maui, Molokai and Lanai); maintains the Hana Civic Center; and assists other agencies as approved by the Mayor and/or Director of Public Works.

To accomplish our responsibilities, the division is divided into six districts: Wailuku, Makawao, Lahaina, Hana, Molokai and Lanai. Each district oversees its own road, bridge and drainage maintenance program as well as its own garage services program. Countywide services are provided for traffic signs and markings as well as for traffic signals. Asphalt Pavement Preservation uses slurry systems applications including seal coats, crack seals, and slurry seals, as well as a countywide service of providing mill and fill asphalt resurfacing, where asphalt pavements are milled (or cold planed) and filled with asphalt pavement resurfacing.

Operations (Cont'd)

The Engineering Division continues to oversee federal-aid highway projects through the capital improvement project process and fund major road reconstruction (*i.e. replacement of road structure – sub-base, base course

External Factors Description

The following critical forces and trends were identified as having great impacts to the department's everyday functions.

- **Regulations and Increasing Costs for Maintenance Activities**
  The development of new federal/state/county regulations that are sometimes unfunded pose a challenge to our organization's ability to maintain County owned facilities and rights of ways, and carry out or review projects in a timely and cost-effective manner. Additionally, increasing costs for parts and supplies that require some form of oil for its manufacture, combined with projected revenue shortages from fuel taxes, impact our ability to deliver services and meet the demands of the public. As a four-island county, we also experience duplicative services and staffing as well as increased shipping costs when sharing equipment.

- **Aging Infrastructure and Population Growth**
  Aging, deteriorating and obsolete infrastructure, along with rising expectations of the delivery of infrastructure improvements, challenge our ability to meet public expectations. The cost to maintain, repair and replace infrastructure is projected to rise. Deferring maintenance of our infrastructure not only increases maintenance costs, but also shortens the life cycle of the infrastructure.

- **Population Growth and Increased Service Requests**
  As growth occurs within our communities, more roadways, facilities and an increase in service needs affect our department's ability to provide basic services.

The department is not only charged with the development and maintenance of the county's road, drainage, and bridge systems and the administration of the county's building codes, but also provides support and services to other departments. The wide range of services that the department provides will require greater technology to monitor and track service requests, update equipment to provide services, and a well-trained and well-staffed workforce to provide efficient and effective services.

Department Summary

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$315,768	$398,416	$627,410	$548,588	-$78,822	-12.6%
WAGES & SALARIES	$12,689,791	$13,219,546	$14,883,200	$16,297,683	$1,414,483	9.5%
Salaries and Wages Total	**$13,005,559**	**$13,617,962**	**$15,510,610**	**$16,846,271**	**$1,335,661**	**8.6%**
Operations						
MATERIALS & SUPPLIES	$2,538,509	$2,696,344	$5,322,933	$5,587,425	$264,492	5.0%
SERVICES	$1,381,415	$1,565,900	$1,669,085	$2,221,794	$552,709	33.1%
UTILITIES	$2,877,456	$2,803,668	$3,082,732	$3,296,133	$213,401	6.9%
TRAVEL	$82,044	$90,498	$106,835	$106,835	$0	N/A
OTHER COSTS	$285,534	$322,078	$428,789	$474,539	$45,750	10.7%
INTERFUND COST RECLASSIFICATION	$7,299,280	$8,151,352	$8,931,569	$9,621,068	$689,499	7.7%
SPECIAL PROJECTS	$0	$0	$200	$200	$0	N/A
OPERATING EXPENSE	-$151	$0	$0	$0	$0	N/A
Operations Total	**$14,464,088**	**$15,629,839**	**$19,542,143**	**$21,307,994**	**$1,765,851**	**9.0%**
Countywide Expenditures						
SERVICES	$98	$0	$0	$0	$0	N/A
Countywide Expenditures Total	**$98**	**$0**	**$0**	**$0**	**$0**	**N/A**
Transfer Out						
GENERAL FUND	$5,951,953	$6,530,459	$6,295,327	$7,075,302	$779,975	12.4%
OTHER GOVERNMENTAL FUNDS	$665,680	$387,913	$0	$78,267	$78,267	N/A
SPECIAL REVENUE FUNDS	$75,000	$75,000	$75,000	$75,000	$0	N/A
Transfer Out Total	**$6,692,633**	**$6,993,372**	**$6,370,327**	**$7,228,569**	**$858,242**	**13.5%**
Equipment						
LEASE PURCHASES	$0	-$651	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$1,453,193	$1,130,206	$1,846,200	$3,761,350	$1,915,150	103.7%
Equipment Total	**$1,453,193**	**$1,129,555**	**$1,846,200**	**$3,761,350**	**$1,915,150**	**103.7%**
Department Total	**$35,615,571**	**$37,370,728**	**$43,269,280**	**$49,144,184**	**$5,874,904**	**13.6%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	7.0	7.0	7.0	7.0	0.0	N/A
Building Permit Revolving Fund Program	14.0	16.0	16.0	16.0	0.0	N/A
Development Services Administration	39.0	37.0	37.0	37.0	0.0	N/A
Engineering Program	35.0	36.0	36.0	37.0	1.0	2.8%
Highway Administration Program	7.0	7.0	7.0	7.0	0.0	N/A
Road, Bridge, & Drainage Maintenance Program	123.0	123.0	124.0	129.0	5.0	4.0%
Special Maintenance Program	34.0	35.0	35.0	37.0	2.0	5.7%
Traffic Management Program	15.0	15.0	15.0	15.0	0.0	N/A
Department Total	**274.0**	**276.0**	**277.0**	**285.0**	**8.0**	**2.9%**

Administration Program

Program Description

The Public Works' Administration Program oversees and manages a department of three divisions with over 250 employees.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Administration Program serves the Maui County residents and department employees.

Services Provided

The Administration Program works with staff to identify staffing and equipment needs, to clarify existing regulations and examine modifications to departmental policies, and to work with staff in enhancing existing programs to better serve the public.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide ethical and professional direction as well as training to employees so that they perform their responsibilities effectively and efficiently.				
1. Train and monitor employees annually so that the department has a highly qualified and competent staff that meets the expectations of the public and the demands of the employee's profession	Average skill development training hours provided to each employee	5 / 4	5 / 2	5
	% of department employees completing two National Incident Management (NIMS) Incident Command System (ICS) courses	95% / 85%	95% / 85%	95%
	% of employee performance evaluations completed by the employee's performance evaluation review date	N/A / N/A	95% / 75%	95%
	% of department P-Card holders and supervisors participating in an annual P-Card and Purchasing Essentials training	N/A / N/A	100% / 99%	100%

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Improve public service by developing enhanced regulations through solicitation of input from staff and public on the effectiveness of organization and the ordinances and rules it administers.				
1. Develop enhanced regulations to improve public service through solicitation of input from staff on the effectiveness of the organization and the ordinances and rules it administers	# of proposed new ordinances or amendments to existing county ordinances and/or state legislation passed each year	4 / 1	4 / 0	4
	# of departmental regulations revised or modified annually	3 / 1	3 / 0	3
	Implementation of an employee morale survey and an executive summary of the survey's findings shared with all employees by fourth quarter FY 2018	N/A / N/A	Yes / N/A	Yes
2. Develop tools for citizen engagement to learn about the community needs and concerns, and to educate the community regarding department responsibility, funding and projects	Implementation of a citizen engagement tool as a way of soliciting public input by second quarter FY 2018	N/A / N/A	Yes / N/A	N/A

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,198	$750	$1,000	$3,450	$2,450	245.0%
WAGES & SALARIES	$469,158	$491,004	$537,014	$566,174	$29,160	5.4%
Salaries and Wages Total	**$470,356**	**$491,754**	**$538,014**	**$569,624**	**$31,610**	**5.9%**
Operations						
MATERIALS & SUPPLIES	$3,110	$1,447	$4,950	$4,950	$0	N/A
OTHER COSTS	$3,204	$7,687	$16,500	$16,500	$0	N/A
SERVICES	$4,445	$2,481	$13,450	$13,450	$0	N/A
TRAVEL	$5,577	$10,950	$12,200	$12,200	$0	N/A
UTILITIES	$10,035	$2,306	$4,000	$4,000	$0	N/A
SPECIAL PROJECTS	$0	$0	$200	$200	$0	N/A
Operations Total	**$26,371**	**$24,872**	**$51,300**	**$51,300**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$8,839	$0	$0	$0	$0	N/A
Equipment Total	**$8,839**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$505,566**	**$516,625**	**$589,314**	**$620,924**	**$31,610**	**5.4%**

Administration Program

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2016 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Departmental Contracts Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES		
916015A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$29,160	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
916015A-5215 Premium Pay: Additional for anticipated overtime relating to HR/Payroll project.	$2,000	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$2,000**	**0.0**

Administration Program

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$7,470	$0	$0	$0	$0	N/A
SERVICES	$0	$0	$0	$0	$0	N/A
TRAVEL	$2,530	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
Operations Total	**$10,000**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$10,000**	**$0**	**$0**	**$0**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
State of Hawaii Department of Health – Complete Streets Training	No	No	$10,000	$0	$0	$0
TOTAL			**$10,000**	**$0**	**$0**	**$0**

Engineering Program

Program Description

The Engineering Program provides engineering and inspection services to plan, design and construct highway, drainage and bridge improvements for the County of Maui. The program implements drainage and traffic master plans for the county, performs survey and land acquisition functions and reviews subdivision and construction plans.

Countywide Outcome(s)

The Engineering Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County

Population Served

The Engineering Program serves the residents, visitors and businesses of the County of Maui.

Services Provided

Provides surveying and land-related services; master plans for roadway and drainage systems; provides technical advice to other Public Works divisions and other county departments; develops design standards for roadway and drainage improvements within the county; and administers the National Bridge Inspection and Replacement Program. The Engineering Program also operates and maintains the janitorial and groundskeeping services for the Kalana O Maui building and its annex.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the county's dependence on fossil fuel.				
1. Increase alternative, non-motorized modes of transportation	# of new sidewalks installed in lane feet (LF) annually	3,500 / 4,390	2,500 / 290	1,000
	# of bike lanes/paths constructed in LF annually	3,000 / 2,520	1,000 / 0	1,000
	# of wheelchair ramps installed annually	30 / 61	10 / 28	10
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface.				
1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure	# of lane miles reconstructed, rehabilitated and resurfaced annually	32 / 24	26 / 11	24
	# of lane miles preserved annually	1 / 0	25 / 0	0

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface (Cont'd).				
1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure (Cont'd)	# of bridges rehabilitated/replaced annually	1 / 0	1 / 2	1
2. Conduct assessment of pavement and drainage system conditions annually to identify maintenance needs	% of road pavements with a pavement condition index (PCI) of 75 or better	75% / 75%	75% / 75%	75%
	# of lineal feet of drain lines assessed annually	N/A / N/A	N/A / N/A	TBD
Goal #3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.				
1. Install additional laneage, provide acceleration/ deceleration lanes, improve traffic control devices at intersections and crosswalks	# of roadway miles under County of Maui jurisdiction	570 / 571	571 / 571	573
	# of traffic improvements made annually at intersections including traffic signals, all- way stops, roundabouts and pedestrian signals at crosswalks	5 / 0	5 / 0	5
Goal #4: Provide maintenance services to county facilities and equipment under department's jurisdiction so that all facilities are safe and attractive.				
1. Respond to all building maintenance work order requests within 24 hours	% of building maintenance work order requests responded to within 24 hours	100% /100%	100% / 100%	100%
	# of maintenance work orders completed during the year	20 / 33	20 / 15	50

Engineering Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$36,882	$38,070	$41,600	$50,950	$9,350	22.5%
WAGES & SALARIES	$1,921,839	$1,835,575	$2,257,284	$2,595,534	$338,250	15.0%
Salaries and Wages Total	**$1,958,721**	**$1,873,645**	**$2,298,884**	**$2,646,484**	**$347,600**	**15.1%**
Operations						
MATERIALS & SUPPLIES	$32,262	$51,107	$70,900	$70,400	-$500	-0.7%
OTHER COSTS	$3,701	$11,735	$37,700	$64,200	$26,500	70.3%
SERVICES	$883,569	$777,200	$639,129	$1,204,655	$565,526	88.5%
TRAVEL	$9,486	$8,744	$6,000	$6,000	$0	N/A
UTILITIES	$632,337	$561,679	$730,581	$725,326	-$5,255	-0.7%
Operations Total	**$1,561,356**	**$1,410,464**	**$1,484,310**	**$2,070,581**	**$586,271**	**39.5%**
Equipment						
MACHINERY & EQUIPMENT	$19,963	$54,358	$0	$51,900	$51,900	N/A
Equipment Total	**$19,963**	**$54,358**	**$0**	**$51,900**	**$51,900**	**N/A**
Program Total	**$3,540,040**	**$3,338,467**	**$3,783,194**	**$4,768,965**	**$985,771**	**26.1%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Civil Engineer III	3.0	3.0	3.0	3.0	0.0	N/A
Civil Engineer IV	4.0	4.0	4.0	4.0	0.0	N/A
Civil Engineer V	4.0	5.0	5.0	5.0	0.0	N/A
Civil Engineer VI	3.0	3.0	3.0	3.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Construction Inspector II	3.0	3.0	3.0	3.0	0.0	N/A
County Building/Grounds Maintenance Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
County Building/Grounds Maintenance Utility Worker	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Aid III	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Drafting Aid III	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Program Manager	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Support Technician I	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Support Technician II	0.0	0.0	0.0	1.0	1.0	N/A
Janitor II	6.0	6.0	6.0	6.0	0.0	N/A
Land Surveyor II	1.0	1.0	1.0	1.0	0.0	N/A
Land Surveyor/Right-of-Way Agent	1.0	1.0	1.0	1.0	0.0	N/A
Right-of-Way Agent V	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Engineering Aid	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**35.0**	**36.0**	**36.0**	**37.0**	**1.0**	**2.8%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES		
916023A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$192,228	0.0
916124A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$21,900	0.0
Operations		
UTILITIES:		
916124B-6120 Electricity: Adjustment based on inflationary factor.	-$11,711	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES & SALARIES		
916126A-5101 Regular Wages: $95,436 to restore funding for a Civil Engineer V that was defunded in FY 2018 and $28,686 for the proposed Engineering Support Technician II expansion position.	$124,122	1.0
Operations		
MATERIALS & SUPPLIES:		
916126B-6035 Miscellaneous Supplies: Additional $500 for storm drain stenciling and $500 related operation cost for the proposed Engineering Support Technician II expansion position.	$1,000	
SERVICES:		
916126B-6132 Professional Services: Additional funding to revise to MS4 Program in FY 2019, making up personnel shortfalls/gaps in the program.	$550,000	
916157B-6138 R & M - Services/Contracts: Additional for service contracts for 2154 Kaohu Street property.	$10,000	
OTHER COSTS:		
916126B-6230 Registration/Training Fees: Additional $24,500 to host training and public outreach events and $1,000 related operation cost for the proposed Engineering Support Technician II expansion position.	$25,500	
916126B-6244 Computer Software: Related operation cost for the proposed Engineering Support Technician II expansion position.	$1,000	
Equipment		
MACHINERY & EQUIPMENT:		
916023C-7030 Communication Equipment: Replace antenna at Lahaina base station	$5,900	
916023C-7031 Computer Equipment: $5,000 to replace damaged toughpad and $8,500 to replace copier/scanner.	$13,500	
916023C-7040 Motor Vehicles: Replacement of 4x4 SUV.	$30,000	
916126C-7043 Office Furniture: Workstation for the proposed Engineering Support Technician II expansion position.	$2,500	
TOTAL PROPOSED EXPANSION BUDGET	**$763,522**	**1.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$0	$0	$0	$0	N/A
SERVICES	$0	$0	$30,000	$0	-$30,000	-100.0%
TRAVEL	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
Operations Total	**$0**	**$0**	**$30,000**	**$0**	**-$30,000**	**-100.0%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$0**	**$0**	**$30,000**	**$0**	**-$30,000**	**-100.0%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Engineering Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award[1]

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Federal Highway Administration, Federal-Aid and Other Transportation Grants	No	Yes/20%	$18,805,000	$14,720,000	$11,200,000	$12,500,000
Maui Timeshare Venture, LLC (SMI 2006/0001)	No	No	$715,000	$0	$0	$0
United States Department of Agriculture (USDA), Natural Resource Conservation Service (NRCS) Grant	No	Yes/Varies	$7,050,000	$0	$0	$0
Starwood Vacation Ownerships Properties, Inc.	No	No	$1,700,000	$0	$0	$0
State of Hawaii Department of Transportation – Safe Routes to School Program Special Fund	No	No	$150,000	$150,000	$150,000	$275,000

[1] These grant awards are not included in the totals shown in the Department Summary section; these Grant Revenues are allocated for capital projects and presented in the Capital Improvement Program section of the budget book.

Summary by Grant Award (Cont'd)

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
State of Hawaii – Lahaina Watershed Flood Control	No	No	$0	$7,050,000	$0	$0
Private Contributions	No	No	$1,317,909	$0	$30,000	$0
Federal Highway Administration, Transportation Alternatives Program Grants	Yes	Yes/20%	$0	$0	$0	$200,000
TOTAL			**$29,737,909**	**$21,920,000**	**$11,380,000**	**$12,975,000**

Grant Award Description

Federal Highway Administration, Federal-Aid and Other Transportation Grants

Federal Highway Administration (FHWA) appropriations are administered by the State of Hawai'i Department of Transportation to construct or rehabilitate roadway infrastructure for the county. The balance of the cost is reimbursed to the county. It is a multi-modal transportation improvement program that is developed utilizing existing transportation plans and policies, and current highway, transit and transportation programming processes. The Statewide Transportation Improvement Program (STIP) delineates the funding categories and the federal and local share required for each project. The Maui Metropolitan Planning Organization (Maui MPO) creates the constrained Maui Transportation Improvement Program (Maui TIP) for Federal Fiscal Years 2019-2022 utilizing asset management system priorities and performance criteria.

State of Hawaii Department of Transportation - Safe Routes to School Program Special Fund

The Safe Routes to School Special Fund is administered by the State of Hawaii Department of Transportation to be used for infrastructure and non-infrastructure (education, equipment, etc.) improvements that benefit elementary and intermediate school students, encourage walking and bicycling to school or reduce traffic around schools. The program makes funding available for a wide variety of infrastructure and non-infrastructure projects, from building safer street crossings to establishing programs that encourage children and their parents to walk and bicycle safety to school.

Federal Highway Administration, Transportation Alternatives Program Grants

Transportation Alternatives Program (TAP) funds are made available to the State through the Federal Highway Administration and administered by HDOT, Highways Division, Planning Branch. Appropriations are for community-based projects that expand travel choices and enhance the transportation experience in Hawaii. TAP provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving access to public transportation and enhanced mobility for non-motorized transportation modes, and community improvement activities.

Special Maintenance Program

Program Description

The Special Maintenance Program provides janitorial and groundskeeping services for the Hana Civic Center, as well as three veteran's cemeteries and seven county cemeteries. All other county facilities are handled by their respective departments. Funding is provided for fuel and maintenance of General Fund vehicles by Highways Division personnel on Maui, Lanai and Molokai; payment of the State Dam Inspection and Impound annual fees; and providing funds for the use of Highway personnel and equipment on non-Highway Fund work. The Garage Services Program provides preventive maintenance and repair to countywide vehicles and equipment (not including the Departments of Water, Police, and Fire).

Countywide Outcome(s)

The Special Maintenance Program supports the following countywide outcome(s):

- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The janitorial and grounds keeping services provided through the Special Maintenance Program serves visitors of the veterans and county cemeteries, as well as visitors to the Hana Civic Center. The Garage Services Program serves all county agencies, including Lanai and Molokai (except Water, Police and Fire Departments).

Services Provided

The Special Maintenance Program provides services relating to the veterans and county cemeteries as well as the Hana Civic Center; all other county facilities are handled by their respective departments. The Garage Services Program maintains repairs and services county vehicles and equipment, which include oil change, battery/tire replacement, engine repair and body/fender repair.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide timely services to county facilities and equipment under department's jurisdiction.				
1. Respond to all cemetery work order requests within 24 hours	% of cemetery work order requests responded to within 24 hours	100% / 100%	100% / 100%	100%
Goal #2: Provide ethical, professional direction and training to employees so that they perform their responsibilities effectively and efficiently.				
1. Training for all Garage Services mechanics in diagnosing and repairing vehicles and equipment	% of garage mechanics trained each year	20% / 34%	20% / 60%	20%
	# of training hours offered each year per garage mechanic	8 / 5	8 / 3	8

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Provide fleet services in a timely, efficient, and cost effective manner				
1. Control and reduce vehicle operating costs by providing regular servicing and maintenance	% of time spent on scheduled preventive maintenance as opposed to unscheduled repair of motor vehicles	N/A / N/A	75% / 40%	40%
	% of time spent on scheduled preventive maintenance as opposed to unscheduled repair of heavy equipment	N/A / N/A	75% / 75%	75%
2. Ensure that expenditure trends support long-term sustainability	Average maintenance cost per light vehicle	N/A / N/A	TBD* / $100	$100
	Average maintenance cost per heavy equipment vehicle	N/A / N/A	TBD* / $400	$300

*To be determined by analysis/estimates from special maintenance.

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$21,930	$46,453	$22,500	$63,450	$40,950	182.0%
WAGES & SALARIES	$1,520,520	$1,727,902	$1,840,200	$2,059,989	$219,789	11.9%
Salaries and Wages Total	**$1,542,449**	**$1,774,355**	**$1,862,700**	**$2,123,439**	**$260,739**	**14.0%**
Operations						
MATERIALS & SUPPLIES	$556,054	$603,182	$930,014	$1,068,424	$138,410	14.9%
OTHER COSTS	$27,253	$25,825	$44,635	$46,385	$1,750	3.9%
SERVICES	$77,917	$60,538	$40,062	$39,853	-$209	-0.5%
TRAVEL	$0	$0	$0	$0	$0	N/A
UTILITIES	$31,141	$25,936	$31,414	$33,599	$2,185	7.0%
Operations Total	**$692,366**	**$715,481**	**$1,046,125**	**$1,188,261**	**$142,136**	**13.6%**
Transfers Out						
SPECIAL REVENUE FUNDS	$75,000	$75,000	$75,000	$75,000	$0	N/A
Transfers Out Total	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT		$554,799	$250,000	$370,200	$120,200	48.1%
Equipment Total	**$0**	**$554,799**	**$250,000**	**$370,200**	**$120,200**	**48.1%**
Program Total	**$2,309,815**	**$3,119,635**	**$3,233,825**	**$3,756,900**	**$523,075**	**16.2%**

Special Maintenance Program

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Arborist	0.0	0.0	0.0	1.0	1.0	N/A
Automotive Mechanic I	7.0	7.0	7.0	7.0	0.0	N/A
Automotive Repair Supervisor I	3.0	3.0	3.0	3.0	0.0	N/A
Automotive Repair Supervisor II	1.0	1.0	1.0	1.0	0.0	N/A
Automotive Service Attendant	1.0	1.0	1.0	1.0	0.0	N/A
Body & Fender Repairer	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	3.0	3.0	3.0	4.0	1.0	33.3%
Construction Equipment Mechanic I	12.0	12.0	12.0	12.0	0.0	N/A
Construction Equipment Mechanic II	1.0	1.0	1.0	1.0	0.0	N/A
Heavy Equipment/Construction Welder	1.0	1.0	1.0	1.0	0.0	N/A
Labor Supervisor	0.0	1.0	1.0	1.0	0.0	N/A
Tire Repairer	2.0	2.0	2.0	2.0	0.0	N/A
Veterans Cemetery Caretaker	2.0	2.0	2.0	2.0	0.0	N/A
Program Total	**34.0**	**35.0**	**35.0**	**37.0**	**2.0**	**5.7%**

*In FY 2015, 32.0 E/P and salaries were transferred from the Garage Services Program to the Special Maintenance Program.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916114A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$93,564	0.0
916213A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$17,880	0.0
916215A-5101 Regular Wages: Proposed transfer of Arborist position from Parks Department 915681A-5101.	$69,732	0.0
OTHER PREMIUM PAY:		
916114A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and BU 03/04.	$21,300	0.0
Operations		
MATERIALS AND SUPPLIES:		
916114B-6022 Gasoline, Diesel, Oil, etc.: Adjustment based on inflationary factor.	$61,803	
916114B-6023 Gas/Diesel/Oil Interfund: Adjustment based on inflationary factor.	-$14,821	
916213B-6022 Gasoline, Diesel, Oil, etc.: Adjustment based on inflationary factor.	$42,508	
916213B-6023 Gas/Diesel/Oil Interfund: Adjustment based on inflationary factor.	-$42,301	
Equipment		
MACHINERY AND EQUIPMENT:		
916364C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a fuel storage tank for Lanai.	-$250,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916130A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Clerk III.	$26,493	1.0
OTHER PREMIUM PAY:		
916114A-5215 Premium Pay: Additional funding for increased all-outs related to repairs of an aging fleet of vehicles and equipment; and to support the Pavement Preservation Program.	$11,000	0.0
916130A-5215 Premium Pay: Additional funding for staff to meet shrine status standards at Maui Veterans Cemetery in Makawao.	$1,500	0.0
Operations		
MATERIALS AND SUPPLIES:		
916114B-6005 Auto Parts: Additional funding to align budget with prior 2-year actuals.	$85,000	
916130B-6035 Miscellaneous Supplies: Related operation cost for the proposed Clerk III expansion position.	$500	
OTHER COSTS:		
916130B-6230 Registration/Training Fees: Related operation cost for the proposed Clerk III expansion position.	$750	
916130B-6244 Computer Software: Related operation cost for the proposed Clerk III expansion position.	$1,000	
Equipment		
MACHINERY AND EQUIPMENT:		
916114C-7039 Maintenance & Repair Equip: $7,000 to purchase a 12,000 lbs 2-post lift and $20,000 for a snap-on Zeus diagnostic scan tool.	$27,000	
916114C-7040 Motor Vehicles: $120,000 to purchase a 1-ton 4x4 extended cab utility boom crane with compressor and $75,000 for a 1-ton Ford 4x4 shop truck.	$195,000	
916114C-7044 Other Equipment: $8,000 for a diagnostic scan tool; $5,400 for four safety cabinets; $25,000 for five electric door motors; $4,800 for four barrel pumps; $4,000 for two truck air jack stands; $3,000 for a plasma cutter and $2,000 for a tire pressure monitoring system scan tool.	$52,200	
916130C-7043 Office Furniture: Purchase of a workstation for the proposed Clerk III expansion position.	$2,500	
916130C-7044 Other Equipment: $15,000 to purchase a zero turn mower and $16,000 for a utility terrain vehicle.	$31,000	
916213C-7039 Maintenance & Repair Equip: Purchase of a 50T large press.	$8,000	
916364C-7039 Maintenance & Repair Equip: $26,000 to purchase a heavy duty tire machine; $3,500 for a vehicle compressor and $25,000 for a hydraulic hose crimpling machine.	$54,500	
TOTAL PROPOSED EXPANSION BUDGET	**$496,443**	**1.0**

Special Maintenance Program

Program Description

The Special Maintenance Program, Revolving Fund oversees and coordinates the planting and maintenance of all trees and landscape plantings in the rights-of-way of streets as well as enforcement of Chapter 12.24A, Maui County Code.

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
SERVICES	$197,815	$345,194	$288,700	$288,700	$0	N/A
UTILITIES	$21,094	$24,737	$21,300	$21,300	$0	N/A
Operations Total	**$218,909**	**$369,931**	**$310,000**	**$310,000**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$218,909**	**$369,931**	**$310,000**	**$310,000**	**$0**	**N/A**

Equivalent Personnel Summary by Position Title – Revolving Fund

The Special Maintenance Program does not have equivalent personnel funded through the Revolving Fund.

Development Services Administration

Program Description

The Development Services Administration (DSA) Program is primarily responsible for the administration of subdivision, building, electrical, plumbing, grading, driveway, roadway and other construction codes. It also provides staff support for the Public Works Commission and the Board of Variances and Appeals.

Countywide Outcome(s)

The DSA Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The DSA Program serves applicants for subdivisions and DSA-issued permits (such as building, electrical, plumbing, grading, driveway, roadway, etc.), requesters for Request for Service, and DSA staff.

Services Provided

The DSA Program provides services relating to code enforcement and the issuance of permits under the jurisdiction of DSA.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Respond to public inquiries efficiently.				
1. Minimize the # of business days taken to create a Request for Services (RFS) submitted in person or by mail	# of business days (median) taken to create a RFS submitted in-person or by mail	1 / 1	1 / 1	1
2. Conduct investigations for grading and drainage issues and compliance with building, electrical and plumbing codes as requested through RFS within five business days from the day of receipt	# of business days (median) taken to conduct an initial site assessment	5 / 7	5 / 7	5
3. Furnish copies of Building Permits and Certificate of Occupancy as requested via RFS within five business days or less from the date of request	# of business days (median) taken to furnish copies of requested documents	5 / 7	5 / 14	5

Development Services Administration

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$37,407	$72,258	$36,000	$40,500	$4,500	12.5%
WAGES & SALARIES	$1,964,171	$1,957,008	$2,141,336	$2,294,880	$153,544	7.2%
Salaries and Wages Total	**$2,001,578**	**$2,029,266**	**$2,177,336**	**$2,335,380**	**$158,044**	**7.3%**
Operations						
MATERIALS & SUPPLIES	$19,413	$34,831	$34,637	$38,137	$3,500	10.1%
OTHER COSTS	$3,240	$6,418	$7,300	$7,300	$0	N/A
SERVICES	$10,901	$34,540	$36,797	$33,396	-$3,401	-9.2%
TRAVEL	$28,225	$30,186	$32,700	$32,700	$0	N/A
UTILITIES	$49,275	$48,693	$55,683	$55,923	$240	0.4%
Operations Total	**$111,055**	**$154,669**	**$167,117**	**$167,456**	**$339**	**0.2%**
Equipment						
LEASE PURCHASES	$0	-$651	$0	$0	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**-$651**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$2,112,633**	**$2,183,283**	**$2,344,453**	**$2,502,836**	**$158,383**	**6.8%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Assistant Development Services Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Building Inspector II	7.0	7.0	7.0	7.0	0.0	N/A
Civil Engineer III	1.0	1.0	1.0	1.0	0.0	N/A
Civil Engineer IV	1.0	0.0	0.0	0.0	0.0	N/A
Civil Engineer V	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	2.0	2.0	2.0	2.0	0.0	N/A
Construction Inspector II	3.0	3.0	3.0	3.0	0.0	N/A
Development Services Administrator	1.0	1.0	1.0	1.0	0.0	N/A
Development Services Operations Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Electrical Engineer III	2.0	2.0	2.0	2.0	0.0	N/A
Electrical Engineer V	1.0	1.0	1.0	1.0	0.0	N/A
Electrical Inspector II	4.0	4.0	4.0	4.0	0.0	N/A
Engineering Construction Clerk	1.0	0.0	0.0	0.0	0.0	N/A
Land Use & Building Plans Examiner	1.0	1.0	1.0	1.0	0.0	N/A
Land Use & Codes Building Permit Clerk	3.0	3.0	3.0	3.0	0.0	N/A
Plumbing Inspector II	5.0	5.0	5.0	5.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Specialty Plans Examiner II	1.0	1.0	1.0	1.0	0.0	N/A
Subdivision Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Land Use/Building Plans Examiner	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**39.0**	**37.0**	**37.0**	**37.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916031A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$153,544	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

DSA – Building Permit

Program Description

The Development Services Administration collects a plan review fee from each building permit applicant. The fees are used to facilitate the building permit process. The program performs plan check and inspection services as well as permit clerk services, which include distribution, monitoring of permit status and maintaining the permit tracking system.

Countywide Outcome(s)

The DSA – Building Permit Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The DSA – Building Permit Program serves the applicants for building, electrical and plumbing permits.

Services Provided

The DSA – Building Permit Program issues building, electrical and plumbing permits, and performs building, electrical and plumbing inspections.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Process building, electrical and plumbing permit applications efficiently.				
1. Review building permit applications for building code compliance and respond to applicants with concise and clear information within 15 business days or less	# of business days taken to review building permit applications for building code compliance for new, single-family dwellings	10 / 3	10 / 5	4
	# of business days taken to review building permit applications for building code compliance for residential additions and alterations	10 /7	10 / 6	7
	# of business days taken to review building permit applications for building code compliance for new commercial buildings and tenant improvements	10 / 5	10 / 4	5

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Process building, electrical and plumbing permit applications efficiently (Cont'd).				
1. Review building permit applications for building code compliance and respond to applicants with concise and clear information within 15 business days or less (Cont'd)	# of business days taken to review building permit applications for building code compliance for other non- residential buildings	10 / 4	10 / 9	6
2. Conduct final review of approved building permit applications for outstanding requirements within five business days or less	# of business days taken to notify the building permit applicant of permit issuance or to resolve outstanding requirements	5 / 7	3 / 7	5
3. Issue electrical and plumbing permits within 30 days after application is deemed complete as mandated by the Maui County Code	% of electrical and plumbing permits issued within 30 days after application is deemed complete	95% / 99%	96% / 99%	N/A
	% of plumbing permits (residential) issued within 30 days after application is deemed complete	N/A / N/A	N/A / N/A	95%
	% of plumbing permits (commercial) issued within 30 days after application is deemed complete	N/A / N/A	N/A / N/A	95%
	% of electrical permits (residential) issued within 30 days after application is deemed complete	N/A / N/A	N/A / N/A	95%
	% of electrical permits (commercial) issued within 30 days after application is deemed complete	N/A / N/A	N/A / N/A	95%

DSA – Building Permit

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Provide expert inspection services as required by the Maui County Code.				
1. Conduct thorough code inspections within two working days of the requested inspection date for building, electrical and plumbing permits	% of inspections made within two working days of the requested inspection date for building, electrical and plumbing permits	95% / 95%	96% / 97%	96%

Expenditures Summary by Character & Object – Revolving Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$9,557	$12,303	$69,923	$41,558	-$28,365	-40.6%
WAGES & SALARIES	$553,167	$682,687	$831,072	$845,424	$14,352	1.7%
Salaries and Wages Total	**$562,724**	**$694,990**	**$900,995**	**$886,982**	**-$14,013**	**-1.6%**
Operations						
MATERIALS & SUPPLIES	$767	$2,381	$36,700	$36,700	$0	N/A
OTHER COSTS	$209,973	$205,159	$280,500	$280,500	$0	N/A
SERVICES	$18,467	$21,070	$297,037	$297,037	$0	N/A
TRAVEL	$5,620	$4,011	$7,000	$7,000	$0	N/A
UTILITIES	$0	$0	$8,000	$8,000	$0	N/A
INTERFUND COST RECLASSIFICATION	$0	$351,545	$0	$0	$0	N/A
Operations Total	**$234,826**	**$584,165**	**$629,237**	**$629,237**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$80,987	$108,328	$249,000	$276,000	$27,000	10.8%
Equipment Total	**$80,987**	**$108,328**	**$249,000**	**$276,000**	**$27,000**	**10.8%**
Program Total	**$878,536**	**$1,387,483**	**$1,779,232**	**$1,792,219**	**$12,987**	**0.7%**

Equivalent Personnel Summary by Position Title – Revolving Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Civil Engineer IV	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Computer Applications Support Technician III	1.0	1.0	1.0	1.0	0.0	N/A
Electrical Inspector II	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Construction Clerk	0.0	1.0	1.0	1.0	0.0	N/A
Engineering Support Technician II	0.0	1.0	1.0	1.0	0.0	N/A
Land Use & Building Plans Examiner	3.0	3.0	3.0	3.0	0.0	N/A
Land Use & Codes Building Permit Clerk	4.0	4.0	4.0	4.0	0.0	N/A
Specialty Plans Examiner III	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Building Inspector	1.0	1.0	1.0	1.0	0.0	N/A
Supervising Plumbing Inspector	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**14.0**	**16.0**	**16.0**	**16.0**	**0.0**	**N/A**

Highways Administration Program

Program Description

The Highways Administration Program provides policy guidance, administrative oversight and support services to the Road, Bridge and Drainage Maintenance Program, Garage Services Program and Traffic Management Program of the Highways Division; and provides emergency management services to the County of Maui that would protect life, property and the environment.

Countywide Outcome(s)

The Highways Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Highways Administration Program provides policy guidance, administrative oversight and support services to the employees of the Highways Division. Emergency management services are provided to the resident and visitor population of the County of Maui.

Services Provided

The Highways Administration Program provides policy guidance, administrative oversight, support services and emergency management services.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Retain, develop and recruit a capable, motivated and diverse workforce.				
1. Maintain an average of 20 hours or more annually for supervisors to attend leadership trainings	Average leadership training hours provided to supervisors annually	40 / 9	40 / 20	20
2. Provide at least 8 hours of safety training annually to each employee	Average safety training hours provided to each employee	8 / 6	8 / 8	8
3. Provide heavy equipment operator training	# employees provided operator training	40 / 12	40 / 39	40

Highways Administration Program

Expenditures Summary by Character & Object – Highway Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$4,370	-$1,015	$271,307	$11,050	-$260,257	-95.9%
WAGES & SALARIES	$402,099	$435,069	$482,658	$516,660	$34,002	7.0%
Salaries and Wages Total	**$406,470**	**$434,055**	**$753,965**	**$527,710**	**-$226,255**	**-30.0%**
Operations						
MATERIALS & SUPPLIES	$7,274	$5,121	$15,700	$15,700	$0	N/A
OTHER COSTS	$2,665	$9,426	$4,804	$12,304	$7,500	156.1%
SERVICES	$8,103	$4,869	$8,500	$13,000	$4,500	52.9%
TRAVEL	$27,958	$29,132	$41,500	$41,500	$0	N/A
UTILITIES	$11,691	$10,663	$19,096	$20,756	$1,660	8.7%
INTERFUND COST RECLASSIFICATION	$7,299,280	$7,799,808	$8,931,569	$9,621,068	$689,499	7.7%
Operations Total	**$7,356,972**	**$7,859,018**	**$9,021,169**	**$9,724,328**	**$703,159**	**7.8%**
Transfers Out						
GENERAL FUND	$5,951,953	$6,530,459	$6,295,327	$7,075,302	$779,975	12.4%
OTHER GOVERNMENTAL FUNDS	$665,680	$387,913	$0	$78,267	$78,267	N/A
Transfers Out Total	**$6,617,633**	**$6,918,372**	**$6,295,327**	**$7,153,569**	**$858,242**	**13.6%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$50,000	$75,000	$25,000	50.0%
Equipment Total	**$0**	**$0**	**$50,000**	**$75,000**	**$25,000**	**50.0%**
Program Total	**$14,381,075**	**$15,211,444**	**$16,120,461**	**$17,480,607**	**$1,360,146**	**8.4%**

**Note: Expenditures include fringe benefits, overhead, and debt service costs.

Equivalent Personnel Summary by Position Title – Highway Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Services Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Automotive Services Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Chief of Field Operations & Maintenance	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Support Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Equipment Operations Instructor	1.0	1.0	1.0	1.0	0.0	N/A
Public Works Construction/Maintenance	1.0	1.0	1.0	1.0	0.0	N/A
Secretary II	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916502A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increases.	$34,002	0.0
OTHER PREMIUM PAY:		
916502A-5250 Salary adjustments: Deletion of one-time appropriations for FY 2018 bargaining unit increases.	-$261,307	0.0
Operations		
INTERFUND COST RECLASSIFICATION:		
916619B-6314 Social Security - FICA: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$26,421	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
INTERFUND COST RECLASSIFICATION:		
916619B-6370 Retirement System Charges: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$79,435	
916627B-6320 Hawaii Employer-Union Trust Fd: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	-$9,763	
916636B-6383 OPEB Contributions: Adjustment based on Fringe Benefit Rates for Calendar Year 2018.	$48,952	
916833B-6350 Overhead Charges/Admin Cost: Adjustment based on Cost Allocation Plan.	$544,454	
Transfers Out		
GENERAL FUND:		
916640B-7510 General Fund: Adjustment based on the changes in salaries for Engineering Division.	$39,248	
916635B-7510 General Fund: Adjustment for debt service cost per the Debt Service Schedule.	$740,727	
OTHER GOVERNMENTAL FUNDS:		
916638B-7542 Bikeway Fund: Adjustment based on proposed capital budget.	$78,267	
Equipment		
MACHINERY & EQUIPMENT:		
916502C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a standby generator.	-$50,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
916502B-6132 Professional Services: Additional funding for increased need for court recorders, NPDES permitting, SHPD compliance.	$4,500	
OTHER COSTS:		
916502B-6250 Training Fees/Seminars: Additional funding to host 19th annual statewide overseers training conference in November 2018. Maui hosts every 4 years.	$7,500	
Equipment		
MACHINERY AND EQUIPMENT:		
916502C-7030 Communication Equipment: Purchase of 30 two-way radios and accessories at $2,500 each.	$75,000	
TOTAL PROPOSED EXPANSION BUDGET	**$87,000**	**0.0**

Expenditures Summary by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
MATERIALS & SUPPLIES	$0	$0	$0	$0	$0	N/A
OTHER COSTS	$0	$0	$0	$0	$0	N/A
SERVICES	$0	$0	$0	$0	$0	N/A
TRAVEL	$0	$0	$0	$0	$0	N/A
UTILITIES	$0	$0	$0	$0	$0	N/A
Operations Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$150,000	$0	-$150,000	-100.0%
Equipment Total	**$0**	**$0**	**$150,000**	**$0**	**-$150,000**	**-100.0%**
Program Total	**$0**	**$0**	**$150,000**	**$0**	**-$150,000**	**-100.0%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

The Highway Administration Program does not have equivalent personnel funded through the Grant Revenue Fund.

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
Hazard Mitigation Grant	No	Yes/25%	$0	$0	$150,000	$0
TOTAL			**$0**	**$0**	**$150,000**	**$0**

Road, Bridge and Drainage Program

Program Description

The Road, Bridge and Drainage Maintenance Program protects the public's investment in its highway infrastructure by providing a program of pavement preservation, cleaning and maintaining for its drainage facilities, and by supporting the maintenance of its bridges. In doing so, the program protects the public's health, safety and property.

Countywide Outcome(s)

The Road, Bridge and Drainage Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

This program serves the residents, businesses and visitors of the County of Maui.

Services Provided

The Road, Bridge and Drainage Maintenance Program provides services such as road, bridge and drainage maintenance; disaster response, mitigation and recovery assistance. Services are provided through six district offices, including: Wailuku, Makawao, Lahaina, Hana, Molokai and Lanai.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Effectively maintain county streets and drainage facilities and develop sustainable roadways to extend pavement lifespan and minimize capital improvement costs.				
1. Extend the lifespan of county streets and drainage facilities	# of lane miles of roads seal coated in-house (countywide) annually	25 / 1	10 / 17	10
	# of lane miles of roads slurry sealed in-house (countywide) annually	15 / 2	5 / 1	5
	# of lane miles of roads re-surfaced in-house (countywide) annually	2 / 6	4 / 8	4
Goal #2: Improve effectiveness and efficiency of program's service by providing timely response to service requests.				
1. Respond to requests to repair potholes within 24 hours	% of potholes reported that have been repaired within 24 hours	100% / 99%	100% / 98%	100%

Road, Bridge and Drainage Program

Expenditures Summary by Character & Object – Highway Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$139,435	$169,194	$130,080	$262,980	$132,900	102.2%
WAGES & SALARIES	$5,231,207	$5,381,105	$6,018,124	$6,590,974	$572,850	9.5%
Salaries and Wages Total	**$5,370,642**	**$5,550,299**	**$6,148,204**	**$6,853,954**	**$705,750**	**11.5%**
Operations						
MATERIALS & SUPPLIES	$700,918	$688,621	$3,752,356	$3,874,349	$121,993	3.3%
OTHER COSTS	$14,312	$39,180	$30,350	$40,350	$10,000	32.9%
SERVICES	$95,163	$213,454	$203,310	$219,603	$16,293	8.0%
TRAVEL	$2,016	$5,226	$7,035	$7,035	$0	N/A
UTILITIES	$2,019,288	$2,024,511	$2,159,977	$2,371,765	$211,788	9.8%
OPERATING EXPENSE	-$151	$0	$0	$0	$0	N/A
Operations Total	**$2,831,546**	**$2,970,991**	**$6,153,028**	**$6,513,102**	**$360,074**	**5.9%**
Countywide Expenditures						
SERVICES	$98	$0	$0	$0	$0	N/A
Countywide Expenditures Total	**$98**	**$0**	**$0**	**$0**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$1,343,404	$290,672	$1,147,200	$2,693,250	$1,546,050	134.8%
Equipment Total	**$1,343,404**	**$290,672**	**$1,147,200**	**$2,693,250**	**$1,546,050**	**134.8%**
Program Total	**$9,545,691**	**$8,811,963**	**$13,448,432**	**$16,060,306**	**$2,611,874**	**19.4%**

*In FY 2018 all operation costs from the Garage Services Program were transferred to the Road, Bridge and Drainage Maintenance Program.

Equivalent Personnel Summary by Position Title – Highway Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administrative Services Assistant I	6.0	6.0	6.0	6.0	0.0	N/A
Construction Equipment Mechanic I	1.0	1.0	1.0	1.0	0.0	N/A
Equipment Operator III	19.0	19.0	19.0	19.0	0.0	N/A
Equipment Operator IV	24.0	24.0	24.0	24.0	0.0	N/A
Highway Construction & Maintenance Supervisor I	8.0	8.0	9.0	9.0	0.0	N/A
Highway Construction & Maintenance Supervisor II	3.0	3.0	3.0	3.0	0.0	N/A
Laborer II	38.0	38.0	38.0	43.0	5.0	13.2%
Public Works District Supervisor I	3.0	3.0	3.0	3.0	0.0	N/A
Public Works District Supervisor II	2.0	2.0	2.0	2.0	0.0	N/A
Public Works Highway Utility Worker	4.0	4.0	4.0	4.0	0.0	N/A
Public Works Lanai District Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Public Works Operations & Maintenance Worker I	1.0	1.0	1.0	1.0	0.0	N/A
Street Sweeper Operator	4.0	4.0	4.0	4.0	0.0	N/A
Tractor Mower Operator	9.0	9.0	9.0	9.0	0.0	N/A
Program Total	**123.0**	**123.0**	**124.0**	**129.0**	**5.0**	**4.0%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916389A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$20,892	0.0
916528A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$93,900	0.0

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages (Cont'd)		
WAGES AND SALARIES:		
916536A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$89,028	0.0
916544A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$58,140	0.0
916551A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$66,312	0.0
916569A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$52,956	0.0
916577A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$49,112	0.0
OTHER PREMIUM PAY:		
916528A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$25,150	0.0
916536A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$24,150	0.0
916544A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$16,150	0.0
916551A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$19,150	0.0
916569A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$14,150	0.0
Operations		
MATERIALS & SUPPLIES		
916528B-6023 Gas/Diesel/Oil Interfund: Adjustment based on inflationary factor.	$21,599	
916536B-6023 Gas/Diesel/Oil Interfund: Adjustment based on inflationary factor.	$13,495	
916569B-6023 Gas/Diesel/Oil Interfund: Adjustment based on inflationary factor.	$16,678	
916809B-6060 Small Equipment - under $1000: Deletion of appropriation for 50% of the cost for parts and labor associated with conversion of street lights to LED.	-$1,900,000	
UTILITIES:		
916809B-6120 Electricity: Adjustment based on inflationary factor.	$199,391	
Equipment		
MACHINERY AND EQUIPMENT:		
916528C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a brush cutter, truck mounted welder and street sweeper.	-$409,500	
916551C-7040 Motor Vehicles: Deletion of one-time appropriation approved in FY 2018 for the purchase of a crew cab truck.	-$60,000	
916551C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a 8 cubic-yard dump truck and cement mixers.	-$210,000	
916569C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a skid steer and flat bed utility 4x4.	-$160,000	
916577C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of a street sweeper and emergency generator.	-$300,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916528A-5101 Regular Wages: Proposed expansion positions in FY 2019 for five Laborer II positions.	$142,510	5.0
OTHER PREMIUM PAY:		
916528A-5215 Premium Pay: Increase to match historical average driven by emergency call outs.	$23,000	
Operations		
MATERIALS & SUPPLIES:		
916528B-6012 Contruction Materials: Additional funding for Wailuku baseyard facility repairs to accommodate pavement preservation and Traffic Management office, storage office needs and repairs to green building and tire shop.	$45,000	
916528B-6051 Safety Supplies: Related operation cost for the 5.0 proposed Laborer II expansion positions.	$5,000	
916528B-6052 Small Tools: Related operation cost for the 5.0 proposed Laborer II expansion positions.	$5,000	
916809B-6060 Small Equipment - under $1000: Funding for additional 50% cost of LED streetlight conversion.	$1,900,000	
SERVICES:		
916528B-6139 Repairs & Maintenance - Others: Additional funding for repairs to dilapidated restrooms at Wailuku baseyard tire shop and green building.	$15,000	
OTHER COSTS:		
916528B-6235 Rentals: Additional funding for short-term supplemental rentals for emergency drain repairs and fallen trees (loaders, grader, excavator, boom truck).	$10,000	
Equipment		
MACHINERY AND EQUIPMENT:		
916389C-7044 Other Equipment: $170,000 to purchase a backhoe with attachments; $4,950 wire wheel crack cleaner and $6,800 for asphalt scarifier for Pavement Preservation.	$181,750	
916528C-7044 Other Equipment: $170,000 for the purchase of a backhoe; $180,000 for a brush cutter and $350,000 for a 120M2 Cat motor grader for Wailuku Road Maintenance.	$700,000	
916536C-7040 Motor Vehicles: $180,000 to purchase a 5-8 cubic-yard dump truck and $250,000 for a bucket/ladder truck for Makawao Road Maintenance.	$430,000	
916536C-7044 Other Equipment: $75,000 for the purchase of a double drum roller and $30,000 for a portable air compressor for Makawao Road Maintenance.	$105,000	
916544C-7040 Motor Vehicles: $220,000 for the purchase of a flat bed patch truck and $300,000 for a wheel loader with attachments for Lahaina Road Maintenance.	$520,000	
916544C-7047 Other Equipment: Purchase of a skid steer with attachment for Lahaina Road Maintenance.	$160,000	
916551C-7040 Motor Vehicles: Purchase of a 1-Ton Ford 4x4 flat bed for Hana Road Maintenance.	$75,000	
916551C-7044 Other Equipment: $170,000 for the purchase of a backhoe with attachments and $80,000 for a Trail King 200-ton trailer for Hana Road Maintenance.	$250,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment (Cont'd)		
MACHINERY AND EQUIPMENT:		
916569C-7044 Other Equipment: Purchase of backhoe with attachments for Molokai Road Maintenance.	$170,000	
916577C-7039 Maintenance & Repair Equip: $6,500 for the purchase of a sign post installer and $15,000 for a Buffalo blower trailer for Lanai Road Maintenance.	$21,500	
91657C-7044 Other Equipment: Purchase of a 22 cubic-yard end dump trailer for Lanai Road Maintenance.	$80,000	
TOTAL PROPOSED EXPANSION BUDGET	**$4,838,760**	**5.0**

Traffic Management Program

Program Description

The Traffic Management Program provides for the safety of the traveling public by establishing and maintaining clear directions and controls on the use of roads through its traffic signs, pavement markings and traffic signals.

Countywide Outcome(s)

The Traffic Management Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County

Population Served

The Traffic Management Program serves the residents, visitors and businesses of the County of Maui.

Services Provided

The Traffic Management Program installs, replaces and upgrades sign posts and signs in accordance with the Manual of Uniform Traffic Control Devices (MUTCD) and re-stripes pavement markings as required. Repairs and maintains all traffic signal lights under the county's jurisdiction. Repairs and maintains roadside solar-powered emergency call boxes.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Enable the safe use of public spaces by repairing and maintaining county traffic signs and markings in a timely manner.				
1. Complete the repair and maintenance of county traffic signs and markings to fully comply with the 2009 MUTCD retro reflectivity standards in the next 10 years	% of compliance each year	20% / 95%	20% / 20%	20%
	# of lane feet restriped each year	10,000 / 87,497	10,000 / 55,000	40,000
	# of crosswalks repainted each year	10 / 114	10 / 22	10

Expenditures Summary by Character & Object – Highway Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$64,990	$60,403	$55,000	$74,650	$19,650	35.7%
WAGES & SALARIES	$627,630	$709,196	$775,512	$828,048	$52,536	6.8%
Salaries and Wages Total	**$692,620**	**$769,599**	**$830,512**	**$902,698**	**$72,186**	**8.7%**
Operations						
MATERIALS & SUPPLIES	$250,617	$268,072	$477,676	$478,765	$1,089	0.2%
OTHER COSTS	$3,524	$3,521	$7,000	$7,000	$0	N/A
SERVICES	$11,793	$27,306	$112,100	$112,100	$0	N/A
TRAVEL	$455	$1,934	$400	$400	$0	N/A
UTILITIES	$48,857	$46,743	$52,681	$55,464	$2,783	5.3%
Operations Total	**$315,245**	**$347,577**	**$649,857**	**$653,729**	**$3,872**	**0.6%**

Traffic Management Program

Expenditures Summary by Character & Object – Highway Fund (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Equipment						
MACHINERY & EQUIPMENT	$0	$122,049	$0	$295,000	$295,000	N/A
Equipment Total	**$0**	**$122,049**	**$0**	**$295,000**	**$295,000**	**N/A**
Program Total	**$1,007,865**	**$1,239,225**	**$1,480,369**	**$1,851,427**	**$371,058**	**25.1%**

Equivalent Personnel Summary by Position Title – Highway Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Electronic Technician I	2.0	2.0	2.0	2.0	0.0	N/A
Electronic Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Traffic Marker - Sign Painter I	3.0	3.0	3.0	3.0	0.0	N/A
Traffic Marker - Sign Painter II	2.0	2.0	2.0	2.0	0.0	N/A
Traffic Signs & Markings Helper	5.0	5.0	5.0	5.0	0.0	N/A
Traffic Signs/Markings Supervisor II	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**15.0**	**15.0**	**15.0**	**15.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

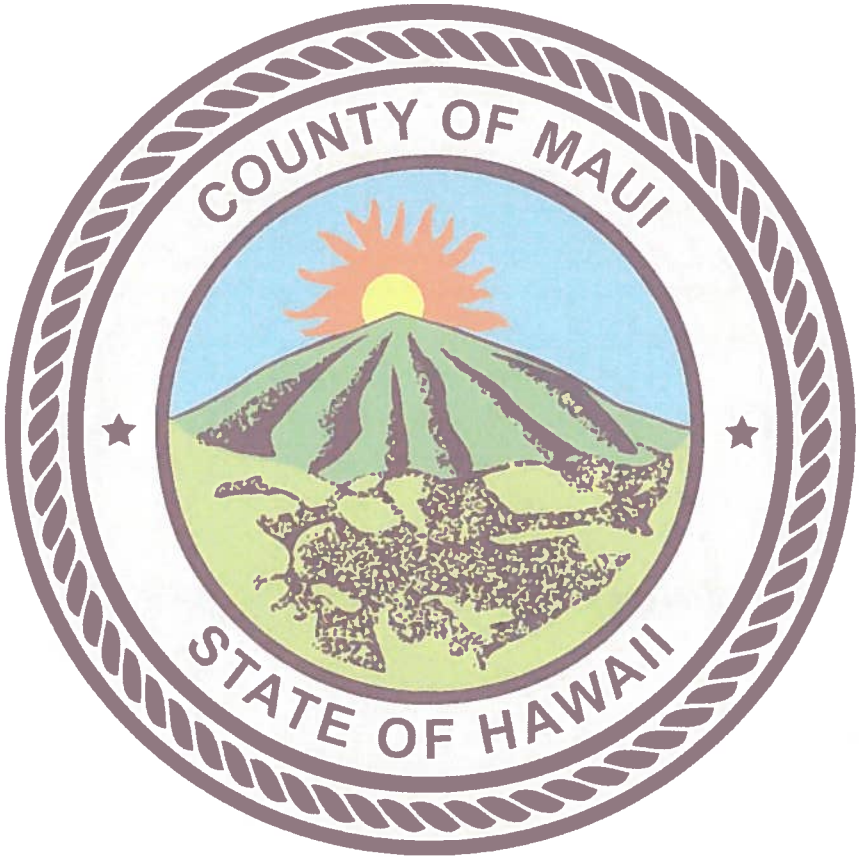
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
916601A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$39,060	0.0
916817A-5101 Regular Wages: Adjustments to salaries based on collective bargaining increase.	$13,476	0.0
OTHER PREMIUM PAY:		
916601A-5250 Salary Adjustments: One-time lump sum payment based on Collective Bargaining Agreements for BU 01 and 03/04.	$10,150	0.0
Operations		
MATERIALS & SUPPLIES:		
916817B-6005 Auto Parts: Budget transferred from 916817B-6016.	$10,000	
916817B-6016 Electrical Parts & Supplies: Budget transferred to 916817B-6005.	-$10,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

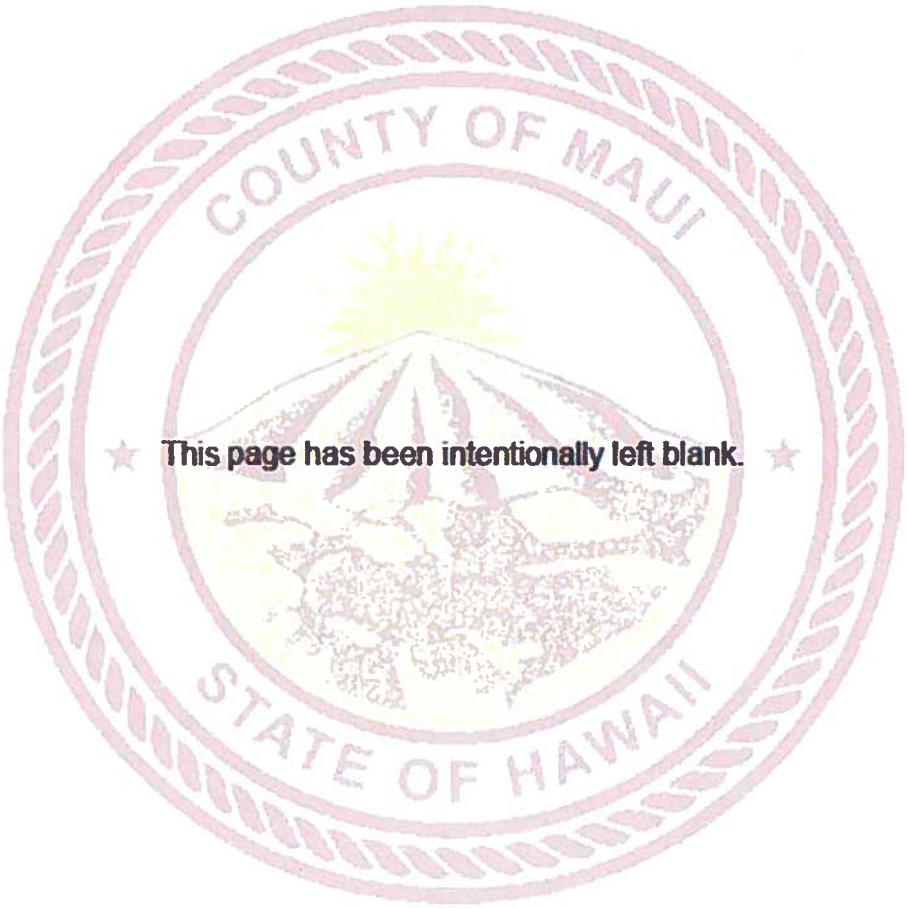
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
916601A-5215 Premium Pay: Additional funding to match historical average.	$4,000	0.0
916817A-5215 Premium Pay: Additional funding to match historical average.	$2,500	0.0
Operations		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Equipment		
MACHINERY & EQUIPMENT:		
916601C-7040 Motor Vehicles: $80,000 for the purchase of a Ford F-350 crew cab with lift gate and $35,000 for a compact crew cab pick up.	$115,000	
916817C-7040 Motor Vehicles: Purchase of a Ford E350 van with bucket lift.	$180,000	
TOTAL PROPOSED EXPANSION BUDGET	**$301,500**	**0.0**



Transportation



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Mission

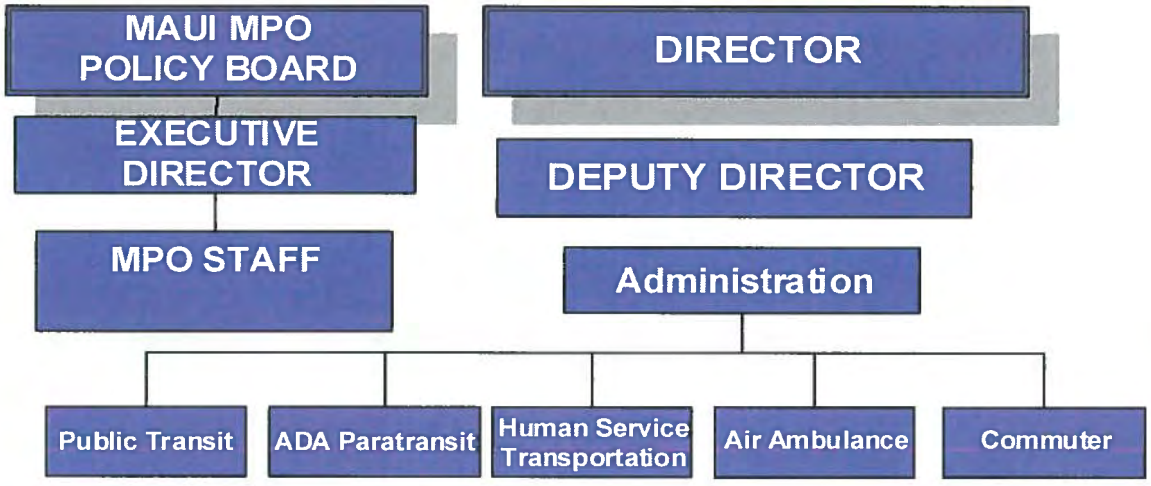
The principal mission of the Maui Department of Transportation (MDOT) is to oversee and support transportation systems that facilitate the movement of people throughout Maui County, including public transit, commuter, paratransit, human services transit and air ambulance in a safe, efficient and cost-effective manner.

Countywide Outcome(s)

The Department of Transportation supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

Administration Program:

- Work with bus riders and engineering staff to plan and build Federal Transportation Administration (FTA)/ Americans with Disabilities Act-compliant transit amenities.
- Congress requires agencies to report to the National Transportation Database (NTD) under Title 49 U.S.C. 5335(a): The NTD requires agencies to provide a summary of transit characteristics, including financial and operating statistics through extensive detailed monthly and annual reports.
- MDOT has required MEO to utilize a software program for both the paratransit and Human Services programs to provide accurate reporting for the NTD.
- To address the NTD reporting requirements for the Fixed-Route system a CAD/AVL system is being procured and will require additional staff to administer.
- FTA is requiring MDOT to become a direct recipient due to its urbanized status. Directive will require additional staff.

Strategies (Cont'd)

- Annually review fleet replacement schedule and initiate purchases as funding permits.
- Continue with departmental education on all levels for any new and existing staff members.
- Prepare Requests for Proposals for necessary services and equipment based on available funds.
- Administratively assist the Maui Metropolitan Planning Organization (Maui MPO).
- Continue to review the Maui Short Range Transit Plan and to propose and make changes based on community feedback and as funding permits.

Human Services Transportation Program:

- Assist the service provider in meeting the needs of the NTD requirements and riders that fall into a "gap" group in an efficient and cost-effective manner.

Air Ambulance Program:

- Place the amount of funding needed annually in the MDOT budget proposal and ensure a similar match is continued by the State of Hawaii.

Paratransit Program:

- Continue implementation of efficiencies and address NTD reporting requirements within paratransit program while improving quality of service to ridership.
- Insure compliance with NTD and new ADA requirements, and provide educational support to paratransit riders.

Public Transit Program:

- Work with our transportation specialists and vendors to adjust routes to maintain on-time performance, increase ridership and reliability of service.
- Collaborate with community partners and the community at large to increase participation in transit related forums, educational classes and public outreach to enhance level of service.
- Pursue goals and objectives identified in the Maui Short Range Transit Plan and insure continued FTA compliance.

Commuter Program:

- Continue program implementation and evaluate performance as a component of overall public transit.
- Continue to work with hotel association leaders and employer groups to determine transit needs and priorities and implement changes when required.

Maui Metropolitan Planning Organization (Maui MPO):

- 23 United States Code (U.S.C.) §§ 134-135, and 49 U.S.C. §§ 5303-5304, as amended, federal regulations adopted pursuant thereto, and other federal laws, require that a Metropolitan Planning Organization (MPO) be designated based on a qualifying population threshold, to act as a decision-making agency and receive certain funds to carry out a "continuing, cooperative, and comprehensive" transportation planning process (3-C Planning Process).
- Chapter 279D, Hawaii Revised Statues (HRS), require the State to coordinate the statewide transportation planning process for metropolitan planning areas (MPAs).
- Based on the 2010 United States Census, the geographic area encompassing Kahului, Wailuku, and Paia was found to have a population greater than 50,000 individuals, thus qualifying as an "urbanized area," eligible for designation as an MPO.
- The County of Maui Department of Transportation through its administrative supplemental agreement administratively supports the Maui MPO.

Strategies (Cont'd)

- The Maui MPO is responsible for developing four primary planning and programming work products as follows:
    - The Maui Long Range Transportation Plan (MLRTP)
    - The Transportation Improvement Plan (TIP)
    - The Unified Planning Work Program (UPWP)
    - The Public Participation Plan (PPP)

Operations

The legislative directives that have helped to frame the County's Department of Transportation strategies are taken directly from the County Charter; the County of Maui Short Range Transit Plan (updated in FY 2016); the Focus Maui Nui priority to improve transportation by working to reduce traffic, improve goals, and/or adopt public transportation; and the Key Priorities established by the Mayor, which are to provide suitable public infrastructure and provide for a prepared, safe and livable county.

Maui County's Department of Transportation administers safe, efficient, integrated, and cost-effective transit systems and is firmly established throughout Maui County as an integral part of each community in their contributions to the overall quality of life for residents and visitors alike. MDOT personnel operate as a team and are continuously engaged in finding creative and cost-effective solutions to the challenges that are posed in a multi-modal transportation delivery system that serves a multi-island community with diverse and changing needs.

- Continue to apply for grants as well as explore all funding options under the Urban Zone Area designation and Fixing America's Surface Transportation Act (FAST Act) programs in cooperation with our Washington, D.C. liaison.
- Continue to access Rural Transit Assistance Program (RTAP) funds to attend conferences to better educate and train the department on new cost-effective technologies and systems.
- Continue to seek the maximum matching funds and access new funding through FTA's small urban zone area formula programs.
- Continue capital projects included in the county's Capital Improvement Plan (CIP) to design, implement and the construction of transit amenities/shelters and most recently a Central Maui Transit Hub.
- Continue to provide administrative support with the Maui Metropolitan Planning Organization (Maui MPO).

External Factors Description

Some challenges still remain for the department in achieving its goals and objectives. The largest challenge is the lack of staff that is required to address the current and new increased federal reporting requirements (Public Transportation Safety Program, Title VI, Disadvantaged Business Enterprise (DBE), FTA Asset Management, Limited English Proficiency (LEP), Public Participation Plan (PPP) along with the need to convert from paper data collection to computer systems to address the higher NTD specifications. In addition, the requirements by the FTA in forming an MPO have necessitated additional workload for our existing staff.

Department Summary

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$2,815	$1,274	$2,000	$2,150	$150	7.5%
WAGES & SALARIES	$432,061	$549,915	$636,964	$686,944	$49,980	7.8%
Salaries and Wages Total	**$434,876**	**$551,189**	**$638,964**	**$689,094**	**$50,130**	**7.8%**
Operations						
MATERIALS & SUPPLIES	$1,810	$3,212	$4,023	$4,023	$0	N/A
OTHER COSTS	$7,551,934	$7,763,653	$2,329,597	$2,841,406	$511,809	22.0%
SERVICES	$10,873,904	$10,727,733	$17,187,828	$20,289,260	$3,101,432	18.0%
TRAVEL	$18,762	$9,970	$11,090	$11,090	$0	N/A
UTILITIES	$2,224	$2,613	$3,000	$3,000	$0	N/A
BUDGETED EXPENDITURES	$0	$609,200	$0	$740,000	$740,000	N/A
INTERFUND COST RECLASSIFICATION	$0	$54,623	$0	$0	$0	N/A
Operations Total	**$18,448,633**	**$19,171,004**	**$19,535,538**	**$23,888,779**	**$4,353,241**	**22.3%**
Equipment						
LEASE PURCHASES	$2,291	$2,291	$2,500	$2,500	$0	N/A
MACHINERY & EQUIPMENT	$2,816	$850,488	$2,950,000	$3,020,000	$70,000	2.4%
Equipment Total	**$5,108**	**$852,779**	**$2,952,500**	**$3,022,500**	**$70,000**	**2.4%**
Department Total	**$18,888,617**	**$20,574,973**	**$23,127,002**	**$27,600,373**	**$4,473,371**	**19.3%**

Equivalent Personnel Summary by Program

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Administration Program	6.0	8.0	8.0	9.0	1.0	12.5%
Department Total	**6.0**	**8.0**	**8.0**	**9.0**	**1.0**	**12.5%**

Administration Program

Program Description

The Department of Transportation's Administration Program is currently comprised of six employees. These staff members oversee and manage the five programs within the department: Public Transit Program; Commuter Service Program; Paratransit Program; Human Service Transit Program; and Air Ambulance Program. The department also provides administrative support to the Maui MPO. The department oversees the Capital Improvement Program (CIP), which involves the design and construction of bus shelter amenities throughout Maui. Most recently, the department is in the infancy stages of requesting funds for the planning and designing of a new Central Maui Transit Hub. This is due to the request of Queen Ka'ahumanu Center notifying the department to relocate its current hub from their center. Once the planning and design has been completed, construction will commence based on funding. The department also oversees the bus replacement and fleet management operations, which includes securing and monitoring FTA grant funds and working with the State Department of Transportation to access needed capital.

Based on the 2010 United States Census, the geographic area encompassing the Kahului, Wailuku, and Paia was found to have a population greater than 50,000 individuals, thus being designated as the urban zone area (UZA). With this establishment, a Metropolitan Planning Organization needed to be established. The Maui MPO is administratively attached to MDOT based on the administrative supplemental agreement between MDOT and the Maui MPO. Any and all Federal and matching funds spent by the Maui MPO passes through MDOT. Along with the department needing to support the MPO, more detailed reporting is now required by the National Transit Database (NTD).

The Administration Program is funded by both General and Highway Funds. The General Fund provides appropriation for the Administration Program's salaries and wages, premium pay, operations and on-going lease equipment. It also provides appropriations for bus procurement, while the Highway Fund provides appropriations for the Public Transit Program. The Program Summary, Budget Details, and Changes from FY 2018 Adopted Budget sections for this program are separated by fund and presented on the following pages.

This program also includes Grant Revenue Programs. Funding from Grant Revenue Programs will continue to be received from the FTA under Fixing America's Surface Transportation Act (FAST Act) and the Urbanized Area Formula programs. These include Statewide Transportation Planning Program 5305, Urbanized Area Formula Program 5307, Section 5339 Rural Formula Funds (formerly 5309), Section 5339 Small Urban Formula Funds, Section 5311 Non-Urbanized Area Formula Program and Section 5311 Rural Transit Assistance (RTAP) Program. Also included in Grant Revenues is the Federal Highway Administration (FHWA) planning funds for the MPO. The total amount of anticipated funding is around $3 million, which also includes existing awards that are slated for receipt in FY 2019.

Countywide Outcome(s)

The Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Administration Program serves the department staff, contractors, citizens and visitors of the County of Maui.

Administration Program

Services Provided

The Administration Program oversees and manages the Public Transit Program, Commuter Service Program, Paratransit Program, Human Service Transit Program and the Air Ambulance Program.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Maintain a safe and reliable Maui Bus fleet and insure that number of vehicles required meet rider demands.				
1. Continue to monitor the FTA useful life of the Maui Bus Fixed Route fleet. FTA useful life for heavy duty transit buses are 500,000 miles or 12 years old	Average age of the fixed route fleet	N/A / N/A	7 years / 6.7 years	8.5 years
	Average mileage of the fixed route fleet	N/A / N/A	400,000 / 395,507	450,000
2. Continue to monitor the FTA useful life of the Maui Bus ADA Paratransit fleet. FTA useful life for cut-away buses are 200,000 miles or 7 years old	Average age of the ADA paratransit fleet	N/A / N/A	4 years / 3 years	5 years
	Average mileage of the ADA paratransit fleet	N/A / N/A	108,000 / 110,107	140,000
Goal #2: Improve existing transit system and construct ADA compliant bus stops/shelters.				
1. Continue to implement bus shelter through the county's CIP as it meets the standards as established in the Maui County Bus Stop Planning & Design Services plan. Bus stops with ridership equaling or exceeding 25 boardings per day are priority candidates for new shelters	# of Maui Bus stops system wide	N/A / N/A	199 / 200	200
	# of stops that meets the minimum ridership boardings for shelter improvements	N/A / N/A	46 / 46	46
	# of total shelters built	N/A / N/A	46 / 44	46
	% of overall shelter project completed	N/A / N/A	100% / 96%	100%
Goal #3: The overall Maui Bus farebox recovery rate (includes the Fixed Route, ADA Paratransit and Commuter programs).				
1. The overall Maui Bus farebox recovery rate (Individual farebox recovery rate breakdowns are found under each program)	% of annualized farebox return	24.6%	26% / 22%	26%
	Total Revenues Collected	N/A / N/A	$2,500,000 / $1,174,931	$2,500,000

Administration Program

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$2,815	$1,274	$2,000	$2,150	$150	7.5%
WAGES & SALARIES	$432,061	$472,769	$486,964	$526,944	$39,980	8.2%
Salaries and Wages Total	**$434,876**	**$474,044**	**$488,964**	**$529,094**	**$40,130**	**8.2%**
Operations						
MATERIALS & SUPPLIES	$1,810	$3,212	$4,023	$4,023	$0	N/A
OTHER COSTS	$254,843	$913,205	$587,382	$686,691	$99,309	16.9%
SERVICES	$80,460	$98,617	$97,800	$101,650	$3,850	3.9%
TRAVEL	$13,937	$5,315	$11,090	$11,090	$0	N/A
UTILITIES	$2,224	$2,613	$3,000	$3,000	$0	N/A
Operations Total	**$353,274**	**$1,022,963**	**$703,295**	**$806,454**	**$103,159**	**14.7%**
Equipment						
LEASE PURCHASES	$2,291	$2,291	$2,500	$2,500	$0	N/A
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$2,291**	**$2,291**	**$2,500**	**$2,500**	**$0**	**N/A**
Program Total	**$790,442**	**$1,499,298**	**$1,194,759**	**$1,338,048**	**$143,289**	**12.0%**

Equivalent Personnel Summary by Position Title – General Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Civil Engineer III	1.0	1.0	1.0	1.0	0.0	N/A
Clerk II	0.0	0.0	0.0	1.0	1.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Transportation Grants Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Transportation Program Coordinator	1.0	1.0	1.0	1.0	0.0	N/A
Program Total	**6.0**	**6.0**	**6.0**	**7.0**	**1.0**	**16.7%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
917706A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$18,204	0.0
Operations		
OTHER COSTS:		
917737B-6317 County grant subsidy: Deletion of one-time appropriation to MEO to replace Human Service Transportation buses.	-$521,990	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
917706A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Clerk II.	$21,776	1.0
Operations		
SERVICES:		
917706B-6129 Other Services: Increase funding based on actual expenditures.	$50	
917706B-6132 Professional Services: Additional funding due to contract increases.	$3,800	
OTHER COSTS:		
917706B-6212 Dues: Additional funding due to increase in membership dues.	$321	
917737B-6317 County grant subsidy: MEO requesting funding to replace 16-18 year-old, high mileaged vehicles: (1) 14-passenger/5-wheelchair bus for Hana, $136,000; (1) 66-passenger bus for Maui island, $173,000; and (1) 14-passenger/ 5-wheelchair bus for Molokai, $136,000.	$445,000	
917742B-6317 County grant subsidy: Grant to Queen Kaahumanu Shopping Center for the repair of asphalt at the entrances of Onehee Avenue and Kea Street since buses utilize these areas to access the transit hub.	$175,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$645,947**	**1.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Queen Kaahumanu Shopping Center	$0	$0	$0	$175,000
TOTAL COUNTY GRANT SUBSIDY – ADMINISTRATION PROGRAM	**$0**	**$0**	**$0**	**$175,000**

County Grant Subsidy Program Description

Grant to Queen Kaahumanu Shopping Center

The Maui Bus system currently utilizes the Queen Kaahumanu Shopping Center (QKC) as its transit hub. The County of Maui Department of Transportation has a license to occupy QKC. QKC is requesting that the County contribute to repair asphalt at the entrances of Onehee Avenue and Kea Street since County buses utilize those areas to enter and exit the property.

Expenditures Summary by Character & Object – Highway Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$0	$467	$0	$0	$0	N/A
SERVICES	$0	-$256,503	$50,000	$62,500	$12,500	25.0%
TRAVEL	$0	$1,436	$0	$0	$0	N/A
Budgeted Expenditures	$0	$609,200	$0	$740,000	$740,000	N/A
Operations Total	**$0**	**$354,600**	**$50,000**	**$802,500**	**$752,500**	**1505.0%**
Equipment						
MACHINERY & EQUIPMENT	$0	$45,341	$350,000	$0	-$350,000	-100.0%
Equipment Total	**$0**	**$45,341**	**$350,000**	**$0**	**-$350,000**	-100.0%
Program Total	**$0**	**$399,941**	**$400,000**	**$802,500**	**$402,500**	**100.6%**

Equivalent Personnel Summary by Position Title – Highway Fund

The Administration Program does not have equivalent personnel funded through the Highway Fund.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
BUDGETED EXPENDITURES:		
917720B-6316 County matching funds: Budget transferred from 917720C-7045.	$350,000	
Equipment		
MACHINERY & EQUIPMENT:		
917720C-7045 Bus-transportation: Budget transferred to 917720B-6316.	-$350,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
917722B-6160 Transportation services: Maui MPO requesting additional funding based on the anticipated availability of $500,000 in federal transportation planning funds for the Maui MPO in FY 2019.	$12,500	
BUDGETED EXPENDITURES:		
917720B-6316 County matching funds: Additional funding to allow the department to use funds to match federal funds to purchase bus and bus-related items.	$390,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$402,500**	**0.0**

Human Service Transportation Program

Expenditures by Character & Object – Grant Revenue Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$77,146	$150,000	$160,000	$10,000	6.7%
Salaries and Wages Total	**$0**	**$77,146**	**$150,000**	**$160,000**	**$10,000**	**6.7%**
Operations						
OTHER COSTS	-$84,559	-$2,247	$1,070,000	$1,182,500	$112,500	10.5%
SERVICES	$499,996	$534,183	$0	$0	$0	N/A
TRAVEL	$4,825	$3,219	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$0	$54,623	$0	$0	$0	N/A
Operations Total	**$420,262**	**$589,777**	**$1,070,000**	**$1,182,500**	**$112,500**	**10.5%**
Equipment						
MACHINERY & EQUIPMENT	$0	$805,148	$2,600,000	$3,020,000	$420,000	16.2%
Equipment Total	**$0**	**$805,148**	**$2,600,000**	**$3,020,000**	**$420,000**	**16.2%**
Program Total	**$420,262**	**$1,472,071**	**$3,820,000**	**$4,362,500**	**$542,500**	**14.2%**

Equivalent Personnel Summary by Position Title – Grant Revenue Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Maui MPO Executive Director	0.0	1.0	1.0	1.0	0.0	N/A
Maui MPO Financial Specialist	0.0	1.0	1.0	1.0	0.0	N/A
Program Total	**0.0**	**2.0**	**2.0**	**2.0**	**0.0**	**N/A**

Summary by Grant Award

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
FTA and Other Transportation Program Grants	No	Yes/10%	$450,000	$450,000	$600,000	$722,500
FTA Section 5311 Rural Transit Assistance (RTAP) Program	No	No	$20,000	$20,000	$20,000	$20,000
FTA Section Rural/5339 Formula Funds Program	No	Yes/20%	$600,000	$600,000	$1,100,000	$420,000
FTA Section Small Urban/5339 Formula Funds Program	No	Yes/20%	$400,000	$400,000	$400,000	$400,000
FTA Section 5311 Non-Urbanized Area Formula Program	No	Yes/50%	$500,000	$600,000	$600,000	$600,000
Urbanized Area Formula Program 5307	No	Yes/50%	$1,100,000	$1,100,000	$1,100,000	$2,200,000
TOTAL			**$3,070,000**	**$3,170,000**	**$3,820,000**	**$4,362,500**

Grant Award Description

At present, all grant revenues for the Department of Transportation come from the FTA. Most require a 20%/80% (capital and planning) match but a few are a 50%/50% (operational) match.

Federal Transportation Administration (FTA) and Other Transportation Program Grants

This program provides funding and procedural requirements for multimodal transportation planning in metropolitan areas and states that is cooperative, continuous and comprehensive, resulting in long-range plans and short-range programs of transportation investment priorities. The planning programs are jointly administered by FTA and the Federal Highway Administration (FHWA), which provides additional funds. Funds can be used to develop transportation plans and programs, plan, design and evaluate a public transportation project, and conduct technical studies related to public transportation.

Federal Transportation Administration (FTA) Section 5311 Rural Transit Assistance (RTAP) Program

(Formula Fund) – This program provides funding for state and national training and technical assistance through the Rural Transportation Assistance Program for areas with populations less than 50,000.

Federal Transportation Administration (FTA) Section Rural/5339 Formula Funds Program

(Formula Fund) – The Grants for Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to States and designated recipients to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low or no emission vehicles or facilities. Funding is provided through formula allocations and competitive grants. These federal funds are distributed through the Hawaii State Department of Transportation. The annual allocation is divvied up among Maui, Hawaii and Kauai counties.

Federal Transportation Administration (FTA) Section Small Urban/5339 Formula Program

(Formula Fund) - The Grants for Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to States and designated recipients to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low or no emission vehicles or facilities. FTA apportions a discretionary component and a small urban population 50,000 to 199,999 formula component to each state.

Federal Transportation Administration (FTA) Section 5311 Non-Urbanized Area Formula Program

(Formula Funds) – This program provides capital, planning, and operating assistance to states to support public transportation in rural areas with populations less than 50,000, where many residents often rely on public transit to reach their destinations.

Urbanized Area Formula Program 5307

These funds are pending until the County of Maui Department of Transportation becomes a direct recipient of federal FTA funds. These funds are available to urbanized areas for transit capital and operating assistance and for transportation related planning in urbanized areas. An urbanized area is a Census-designated area with population of 50,000 or more as determined by the U.S. Department of Commerce, Bureau of the Census.

Human Service Transportation Program

Program Description

The Human Service Transportation Program consists of a variety of specialized transportation services provided by Maui Economic Opportunity (MEO) to riders throughout Maui County.

Countywide Outcome(s)

The Human Service Transportation Program supports the following countywide outcome(s):

- Suitable Public Infrastructure
- A Healthy and Sustainable Community

Population Served

The Human Service Transportation Program serves riders with specialized needs such as seniors, youths, and those who require transportation assistance to maintain their quality of life.

Services Provided

The Human Service Program provides transportation services to those who are unable to be accommodated by other transit services. Services include dialysis, special needs, events, senior services transit, and group transit (youth and seniors) services for Lanai, Molokai, Hana and other areas throughout the County of Maui not served by public transit.

MEO utilizes a reservation and scheduling system that allows for better resource management when it comes to operations. This system was purchased with funds allocated by the Maui County Council and allows MEO to provide actual computerized data needed for the National Transportation Database (NTD) reporting. Now that the system has been implemented and with additional training, MEO's on-time performance has increased to the ninetieth percentile while the complaints have decreased.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide safe and reliable service to the riders and maintain a good on-time record.				
1. Maintain a reliable on-time record	% On-time performance record	N/A / N/A	90% / 91%	90%
	# of on-time trips performed	N/A / N/A	N/A / 53,490	N/A
	# of late trips performed	N/A / N/A	N/A / 5,691	N/A
Goal #2: Continue to monitor ridership and make necessary service changes to meet the needs of the ridership population.				
1. Passenger boardings	# of passenger boardings	N/A / N/A	360,000 / 162,874	360,000
2. The cost per passenger trip	Cost per passenger trip	N/A / N/A	$16.53 / $18.97	$16.53
3. The total passenger miles traveled	Total passenger miles traveled	N/A / N/A	N/A / 833,012	N/A
4. The total revenue miles traveled	Total revenue miles traveled	N/A / N/A	N/A / 318,783	N/A

Human Service Transportation Program

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: Operate and manage the transit system effectively.				
1. Maximize vehicle life through preventive maintenance	% preventive maintenance completed on schedule (within 500 miles of target mileage)	N/A / N/A	N/A / N/A	100%
2. Maximize service productivity	Passengers per revenue vehicle hour	N/A / N/A	N/A / N/A	N/A
Goal #4: Provide accessible transit service.				
1. All vehicles equipped with working lifts	% vehicles equipped with working lifts	N/A / N/A	N/A / N/A	100%

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$6,705,483	$6,180,013	$0	$300,000	$300,000	N/A
SERVICES	$0	$0	$6,180,013	$6,370,515	$190,502	3.1%
Operations Total	**$6,705,483**	**$6,180,013**	**$6,180,013**	**$6,670,515**	**$490,502**	**7.9%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$6,705,483**	**$6,180,013**	**$6,180,013**	**$6,670,515**	**$490,502**	**7.9%**

Equivalent Personnel Summary by Position Title – General Fund

The Human Service Transportation Program does not have equivalent personnel funded through the General Fund.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	
Operations		
SERVICES:		
917745B-6160 Transportation services: MEO requesting 3.1% increase for Human Services Transportation to cover union increases and to allow MEO to offer expanded Ala Hou holiday service hours.	$190,502	
OTHER COSTS:		
917757B-6317 County grant subsidy: MEO requesting $300,000 for the purchase of a butler style building with eleven maintenance bays for its Puunene maintenance facility.	$300,000	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$490,502**	**0.0**

Air Ambulance Program

Program Description

The Air Ambulance Program consists of county matching funds to the State of Hawaii for the Medivac Helicopter Program for emergency medical evacuation services.

Countywide Outcome(s)

The Air Ambulance Program supports the following countywide outcome(s):

- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Air Ambulance Program serves the citizens and visitors to Maui County, including Molokai and Lanai.

Services Provided

The Air Ambulance Program provides emergency medical evacuation service to the appropriate medical facility through the use of a helicopter owned and operated by a third party and contracted by the State of Hawaii

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Continue to monitor the program making sure services are being provided				
1. The total # of passenger trips	# of passenger trips completed	N/A / N/A	37 / 38	N/A
2. The cost per passenger trip	Cost per passenger trip	N/A / N/A	$18,168 / $17,690	N/A
3. Resident vs. visitor usage	% of trips utilized by residents	N/A / N/A	N/A / 63%	N/A
4. Type of trip (Injury vs. Medical)	% of medical trips	N/A / N/A	N/A / 45%	N/A

Expenditures Summary by Character & Object – General Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$672,215	$672,215	$672,215	$672,215	$0	N/A
Operations Total	**$672,215**	**$672,215**	**$672,215**	**$672,215**	**$0**	**N/A**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$672,215**	**$672,215**	**$672,215**	**$672,215**	**$0**	**N/A**

Air Ambulance Program

Equivalent Personnel Summary by Position Title – General Fund

The Air Ambulance Program does not have equivalent personnel funded through the General Fund.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
None	$0	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$0**	**0.0**

Public Transit Program

Program Description

The Public Transit Program is divided into to the following services:

- Paratransit Services for the Americans with Disabilities Act (ADA);
- Fixed routes of the Maui Bus System; and
- Maui Bus Commuter service.

The program description, population served, services provided and key activity goals and measures for each service are presented in the next few pages, separately.

Expenditures Summary by Character & Object – Highway Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$3,951	$0	$0	$0	$0	N/A
SERVICES	$10,293,448	$10,351,436	$10,860,015	$13,754,595	$2,894,580	26.7%
Operations Total	**$10,297,399**	**$10,351,436**	**$10,860,015**	**$13,754,595**	**$2,894,580**	**26.7%**
Equipment						
MACHINERY & EQUIPMENT	$2,816	$0	$0	$0	$0	N/A
Equipment Total	**$2,816**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$10,300,215**	**$10,351,436**	**$10,860,015**	**$13,754,595**	**$2,894,580**	**26.7%**

Equivalent Personnel Summary by Position Title – Highway Fund

The Public Transit Program does not have equivalent personnel funded through the Highway Fund.

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0
Operations		
SERVICES:		
917724B-6132 Professional Services: Deletion of one-time appropriation for a study of the need for a Waihee bus route.	-$50,000	
Equipment		
None	$0	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
None	$0	0.0

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
SERVICES:		
917760B-6160 Transportation services: $415,440 increase to $7,967,565 to maintain current services under Roberts Hawaii contract beginning 7/1/18. Based on community input, Roberts Hawaii is requesting additional funding for the following routes: Kihei Islander ($67,000), Lahaina Islander ($67,000), Kihei Villager ($51,000) and West Maui Islander ($85,000) to expand services for an additional 1.5 to 2 hours in the evenings. Roberts Hawaii also requesting $467,565 to add a Waihee Villager route which is also supported by the community.	$1,153,005	
917762B-6160 Transportation services: Increase per new contract with MEO beginning 7/1/18 for current services (utilizing the projected annual service hours of 46,500).	$1,473,485	
917764B-6160 Transportation services: Increase per new contract with Roberts Hawaii beginning 7/1/18 for current services.	$318,090	
Equipment		
None	$0	
TOTAL PROPOSED EXPANSION BUDGET	**$2,944,580**	**0.0**

Public Transit Program -Paratransit Service

Program Description

The Paratransit Services Program consists of the Americans with Disabilities Act (ADA). This program is complementary to the Maui Bus Fixed-Route System.

Countywide Outcome(s)

The Paratransit Services Program supports the following countywide outcome(s):

- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Paratransit Service Program provided approximately 73,100 passenger boardings (county residents and visitors) annually

Services Provided

The Paratransit Service Program provides complementary services to ADA qualified passengers within 3/4 mile of fixed route portion of Maui Bus system.

The Paratransit system utilizes an automated scheduling system that allows for better resource management and trip scheduling. The data collected are all actual and done automatically through the system. This data is required and reported to the National Transportation Database (NTD). On-time performance for this services is in the ninetieth percentile.

A Paratransit Advisory Committee meets every other month to assist with communication between riders, MDOT and the service provider.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ACTUAL	FY 2018 ESTIMATE	FY 2019 ESTIMATE
Goal #1: Provide safe and reliable service to the riders and maintain a good on-time record.				
1. Maintain a reliable on-time record. Late constitutes pickup outside of the designated pickup window	% On-time performance record	N/A / N/A	92% / 93%	92%
	# of on-time trips performed	N/A / N/A	66,715 / 18,127	N/A
	# of late trips performed	N/A / N/A	5,835 / 1,460	N/A
Goal #2: Continue to monitor ridership and make necessary service changes to meet the needs of the ridership population.				
1. Passenger boardings	# of passenger boardings	N/A / N/A	72,500 / 39,454	72,500
2. The cost per passenger trip	Cost per passenger trip	N/A / N/A	$27.57 / $26.11	$27.57
3. The total passenger miles traveled	Total passenger miles traveled	N/A / N/A	573,000 / 328,227	N/A
4. The total revenue miles traveled	Total revenue miles traveled	N/A / N/A	607,000 / 304,923	N/A
5. Total qualified riders	Total qualified riders	N/A / N/A	1,120 / 1,254	N/A

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #3: ADA Paratransit farebox recovery rate to ensure service continuity.				
1. Evaluate fares on annual basis and make recommendations to ensure adequate farebox return rates to maintain service.	% of annualized farebox returns in comparison to minimum rate goal	N/A / N/A	3% / 4%	3%
	Revenues collected	N/A / N/A	$61,000 / $39,972	$61,000
Goal #4: Operate and manage the transit system effectively.				
1. Maximize vehicle life through preventive maintenance	% preventive maintenance completed on schedule (within 500 miles of target	N/A / N/A	N/A	100%
2. Maximize service productivity	Passengers per revenue vehicle hour	N/A / N/A	N/A	N/A
Goal #5: Provide accessible transit service.				
1. All vehicles equipped with working lifts	% vehicles equipped with working lifts	N/A / N/A	N/A	100%

Public Transit Program – Fixed Route Service

Program Description
The Public Transit Program provides services to the fixed routes of the Maui Bus System.

Countywide Outcome(s)
The Public Transit Program – Maui Bus System supports the following countywide outcome(s):
- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Healthy and Sustainable Community

Population Served
The Public Transit Program provides approximately 1,900,000 passenger boardings (county residents and visitors) annually.

Services Provided
The Public Transit Program provides transportation services throughout the island of Maui. This program currently operates thirteen fixed routes requiring eighteen (18) buses daily, which includes routes in Kahului, Wailuku, Upcountry, Haiku, Lahaina, Ka'anapali, Napili, Kihei and Kula.

Maui Bus fixed route riders have the ability to track the bus in real-time. TransLoc Rider enables users to track buses live on a map and get accurate arrival predictions for their regular stops. This puts riders in control of their schedule by minimizing the wait time and avoiding anxiety over missed buses. The app also allows for riders to submit feedback and receive announcements with regards to route detours and service interruptions. Over 2,000 unduplicated users now use the free "Rider" app generating over 35,000 hits per month.

With the increased reporting requirements to the National Transportation Database, a computer aided dispatch / automatic vehicle locator system (CAD/AVL) has been installed utilizing federal and county matching funds on the Maui Bus fixed route buses. This system will track passenger miles traveled, unlinked passenger trips, average trip length, vehicle revenue hours, deadhead hours, deadhead miles and vehicles operating in maximum service to name a few. This system will collect a lot of data (going from manual to automated) that will provide schedule adherence, ridership, driver performance, fare count, vehicle health, and revenue and NTD reports allowing the department to make educated decisions on how to improve the fixed route system. The system includes automatic passenger counters (APC), headsign integration and remote access to our REI DVR camera systems. Automatic voice annunciators (AVAS) have also been installed to meet the ADA regulations. The AVAS system announces the upcoming stops as well as public service announcements in the buses.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide safe and reliable service to the riders and maintain a good on-time record.				
1. Maintain a reliable on-time record	Average % of routes with on-time record	98%	96% / 96%	96%
Goal #2: Continue to monitor ridership and make necessary service changes to meet the needs of the ridership population.				
1. Passenger boardings	# of passenger boardings	N/A / N/A	2,017,000 / 863,224	2,017,000

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Continue to monitor ridership and make necessary service changes to meet the needs of the ridership population (Cont'd).				
2. The cost per passenger trip	Cost per passenger trip	N/A / N/A	$3.54 / $4.34	$3.54
3. Evaluate the current fixed route service areas	# of current fixed routes	N/A / N/A	13 / 13	14
4. Through community input as described in the Maui Short Range Transit Plan, propose additional routes to meet the needs of the ridership community	# of proposed routes not yet implemented	N/A / N/A	7 / 7	6
Goal #3: Continue to provide useful information through the "TransLoc Rider" app and allow for ridership feedback via the app.				
1. The Rider App total hits on vehicle location	Total user hits (Users checking where the bus is currently located)	N/A / N/A	436,000 / 207,772	N/A
Goal #4: The Fixed Route farebox recovery rate to ensure service continuity.				
1. Evaluate fares on annual basis and make recommendations to ensure adequate farebox return rates to maintain services	% of annualized farebox returns in comparison to minimum rate goal	N/A / N/A	33% / 27%	33%
	Revenues collected	N/A / N/A	$2,300,000 / $1,034,864	$2,300,000
Goal #5: Operate and manage the transit system effectively.				
1. Maximize vehicle life through preventive maintenance	% preventive maintenance completed on schedule (within 500 miles of target mileage)	N/A / N/A	N/A / N/A	100%
2. Maximize service productivity	Passengers per revenue vehicle hour	N/A / N/A	N/A / N/A	N/A
Goal #6: Provide accessible transit service.				
1. All vehicles equipped with working lifts	% vehicles equipped with working lifts	N/A / N/A	N/A / N/A	100%

Public Transit Program – Commuter Service

Program Description
The Commuter Program will continue as a sub- program under the Public Transit Program. The Maui Bus Commuter service is designed for early-morning and evening commuters. This service augments the existing Maui Bus service and does not replace it.

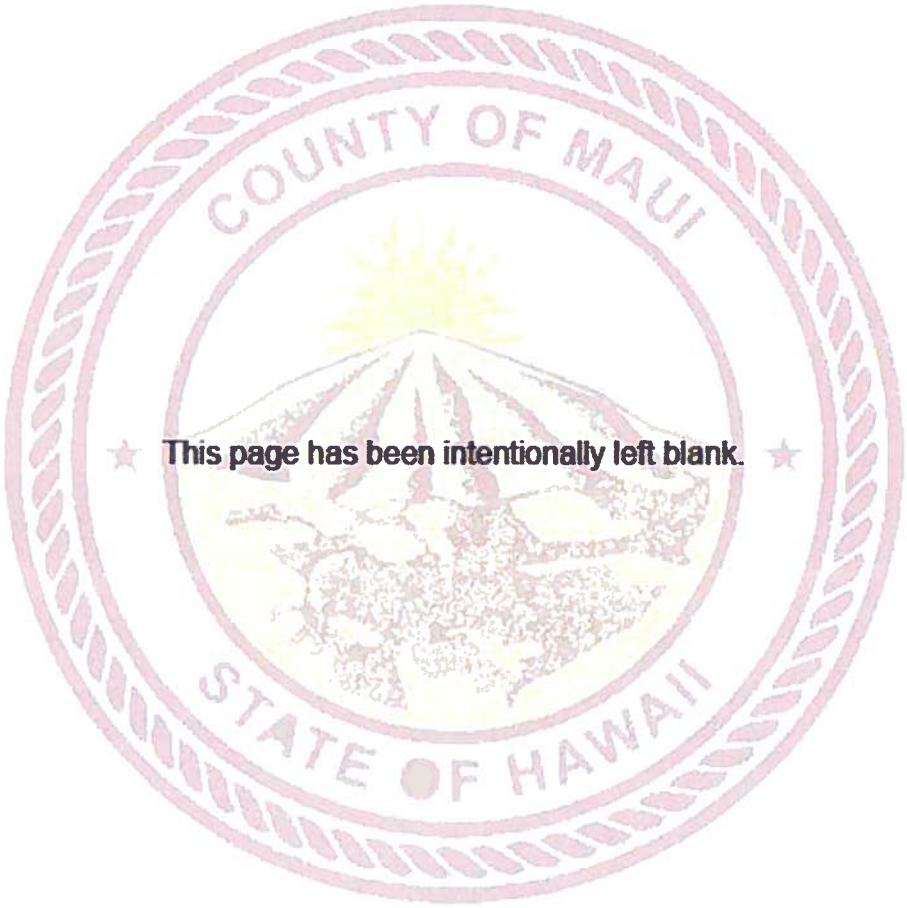
Countywide Outcome(s)
The Public Transit Program – Maui Bus System supports the following countywide outcome(s):
- An Efficient, Effective and Responsive Government
- Suitable Public Infrastructure
- A Healthy and Sustainable Community

Population Served
The Commuter Program provided approximately 180,000 passenger boardings to Maui's workforce annually.

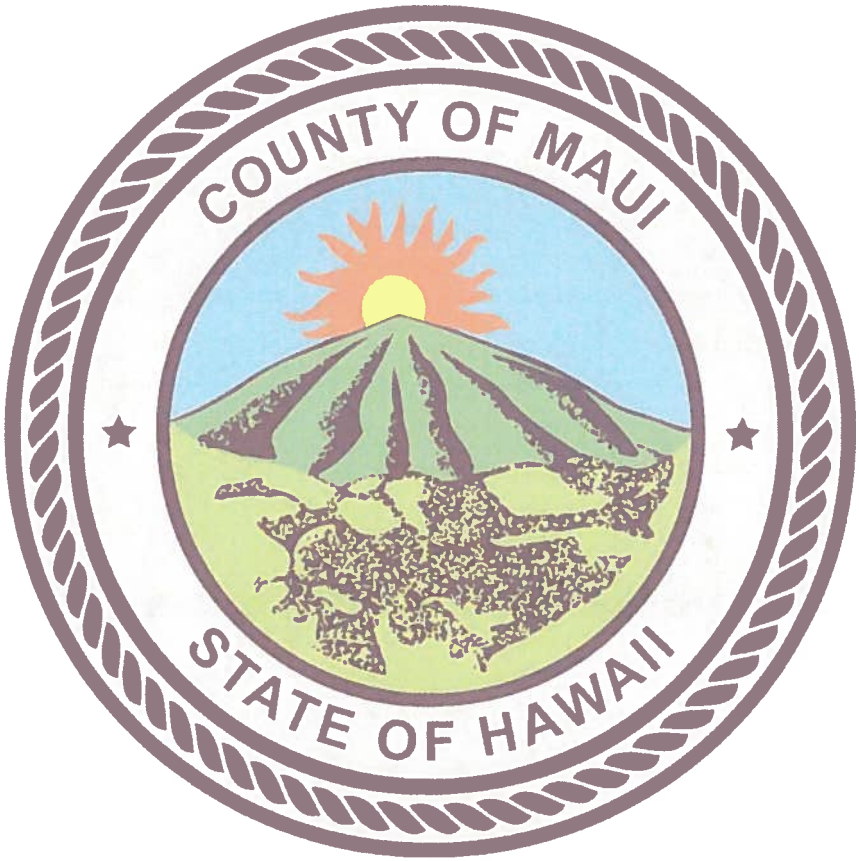
Services Provided
The Commuter Program provides four commuter routes throughout Maui. Daily services ranging from Haiku to Wailea, Makawao to Kapalua, Wailuku to Kapalua, and Kihei to Kapalua with return service.

Key Activity Goals & Measures

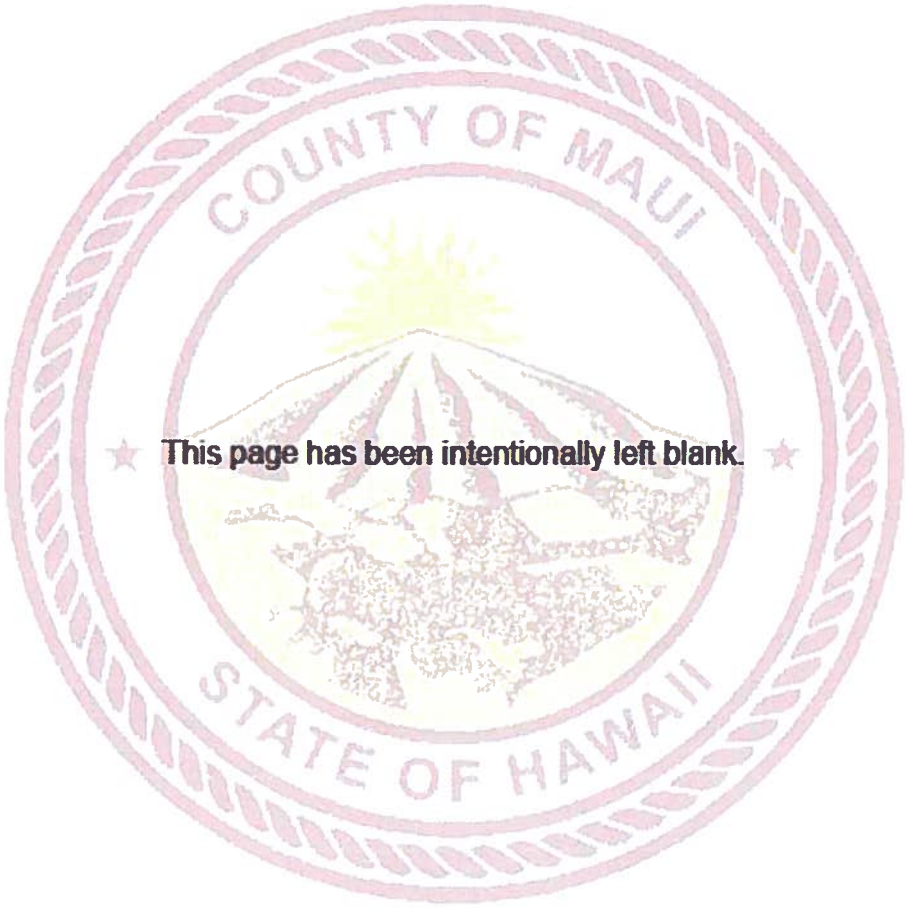
GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ACTUAL	FY 2018 ESTIMATE	FY 2019 ESTIMATE
Goal #1: Continue to monitor ridership and make necessary service changes to meet the needs of the ridership population.				
1. Passenger boardings	# of passenger boardings	N/A / N/A	183,000 / 94,292	183,000
2. The cost per passenger trip	Cost per passenger trip	N/A / N/A	$5.43 / $5.55	$5.43
Goal #2: The Commuter farebox recovery rate to ensure service continuity.				
1. Evaluate fares on annual basis and make recommendations to ensure adequate farebox return rates to maintain services	% of annualized farebox returns in comparison to minimum rate goal	N/A / N/A	22% / 19%	22%
	Revenues collected	N/A / N/A	$217,000 / $100,095	$217,000
Goal #3: Operate and manage the transit system effectively.				
1. Maximize vehicle life through preventive maintenance	% preventive maintenance completed on schedule (within 500 miles of target mileage)	N/A / N/A	N/A / N/A	100%
2. Maximize service productivity	Passengers per revenue vehicle hour	N/A / N/A	N/A / N/A	N/A



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Water Supply



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Department Summary

Mission

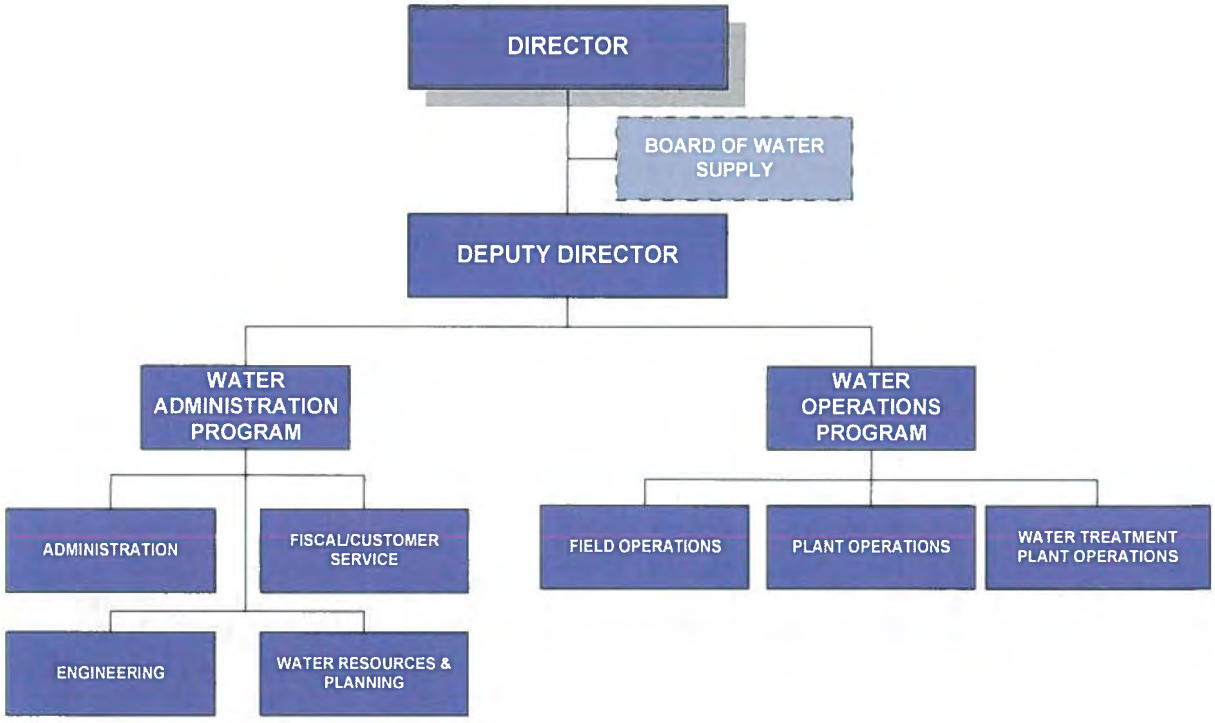
The Department of Water Supply (DWS) is responsible for efficiently providing clean and safe drinking water to customers on the islands of Maui and Molokai.

Countywide Outcome(s)

The Department of Water Supply supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Organization Chart



Strategies

The Department of Water Supply's strategies are as follows:

- Develop new and reliable sources, both independently and through public-private partnerships
- Produce high quality water at the lowest possible cost
- Prepare compliance strategy to meet or exceed current and future water quality regulations
- Reliability of existing facilities 99.9997% over the long term at the lowest possible cost

Operations

DWS is under the authority of the Mayor. The Board of Water Supply acts as an advisor to the Director, the Mayor, and the County Council in all matters concerning the county's water system. Nine of the

Operations (Cont'd)

eleven Board members are appointed by the Mayor and approved by the County Council; the other two ex-officio non-voting members are the Director of Planning and the Director of Public Works.

DWS is subject to the rules and regulations of the U.S. Environmental Protection Agency's Safe Drinking Water Act, which is enforced by the Hawaii State Department of Health Safe Drinking Water Branch. Each year, the DWS Laboratory tests thousands of water samples to ensure that the water provided is of the best possible quality. The Water Treatment Facility operators also take thousands of samples each year to ensure high-quality water from the surface water treatment plants.

DWS faces the multi-faceted challenge of satisfying its customers, following local government rules and complying with federal and state water quality rules and requirements.

External Factors Description

Designation of the Iao Aquifer in July 2003 by the Hawaii State Commission on Water Resource Management (CWRM) has raised concerns about the adequacy of supply for the Central Maui water system.

The U.S. Environmental Protection Agency's Safe Water Drinking Act rules become stricter every year. We are significantly impacted by Ground Water Rules, Surface Water Treatment Rules, Disinfection Byproduct Rules and the Unregulated Contaminant Monitoring Regulation.

In March 2008, the CWRM designated Na Wai Eha (Waihee, Waiehu, Iao and Waikapu Streams) for surface water management. The decision may impact the department's future use of surface water. Future use of this water may also be affected by the June 2010 CWRM decision to amend the interim stream flow standards for Na Wai Eha.

The September 2008 and May 2010 decisions by the CWRM to amend the interim stream flow standards for 27 East Maui streams may also impact the department's future use of surface water.

Expenditures Summary by Character & Object

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2017 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,158,255	$989,472	$1,203,182	$1,110,894	-$92,288	-7.7%
WAGES & SALARIES	$9,475,393	$10,023,127	$12,806,796	$13,699,732	$892,936	7.0%
Salaries and Wages Total	**$10,633,648**	**$11,012,599**	**$14,009,978**	**$14,810,626**	**$800,648**	**5.7%**
Operations						
MATERIALS & SUPPLIES	$5,266,311	$5,287,093	$6,643,060	$6,816,218	$173,158	2.6%
SERVICES	$3,232,682	$5,377,927	$5,788,865	$5,359,828	-$429,037	-7.4%
UTILITIES	$10,975,675	$10,589,616	$12,754,818	$13,331,384	$576,566	4.5%
TRAVEL	$48,045	$77,511	$128,930	$136,930	$8,000	6.2%
OTHER COSTS	$1,234,749	$1,828,018	$2,117,871	$2,177,921	$60,050	2.8%
INTEREST EXPENSE	-$64,488	-$507,469	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$11,133,379	$11,159,524	$12,692,180	$9,564,481	-$3,127,699	-24.6%
OPERATING EXPENSE	$4,154,646	$3,798,179	$1,121,088	$1,097,832	-$23,256	-2.1%
Operations Total	**$35,980,998**	**$37,610,399**	**$41,246,812**	**$38,484,594**	**-$2,762,218**	**-6.7%**
Debt Service						
INTEREST EXPENSE	$1,522,183	$1,499,669	$1,606,870	$1,757,289	$150,419	9.4%
DEBT SERVICE	$3,160,134	$3,686,551	$4,393,130	$4,111,739	-$281,391	-6.4%
Debt Service Total	**$4,682,317**	**$5,186,219**	**$6,000,000**	**$5,869,028**	**-$130,972**	**-2.2%**

Department Summary

Expenditures Summary by Character & Object (Cont'd)

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2017 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Transfers Out						
PROPRIETARY FUNDS	$5,000,000	$1,440,718	$0	$0	$0	N/A
Transfers Out Total	**$5,000,000**	**$1,440,718**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$4,830	$9,209	$17,803	$17,803	$0	N/A
MACHINERY & EQUIPMENT	$763,557	$395,153	$729,712	$650,409	-$79,303	-10.9%
Equipment Total	**$768,387**	**$404,362**	**$747,515**	**$668,212**	**-$79,303**	**-10.6%**
Department Total	**$57,065,350**	**$55,654,298**	**$62,004,305**	**$59,832,460**	**-$2,171,845**	**-3.5%**

Equivalent Personnel Summary by Program

PROGRAM	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Water Administration Program	75.0	75.0	75.0	76.0	1.0	1.3%
Water Operations Program	144.0	145.0	145.0	145.0	0.0	N/A
Department Total	**219.0**	**220.0**	**220.0**	**221.0**	**1.0**	**0.5%**

Water Administration Program

Program Description

The Water Administration Program ensures that the department's long-term plans meet the capital, operational and economic needs of the department and county while remaining equitable for stakeholders and maintaining water sustainability and quality.

Currently, this program consists of the Director's Office, Fiscal/Customer Service Division, Engineering Division, and Water Resources and Planning Division.

Countywide Outcome(s)

The Water Administration Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Water Administration Program serves the County of Maui, except for Lanai, Kaanapali, Kapalua, and parts of Kahakuloa and Molokai.

Services Provided

The Water Administration Program is responsible for overall management of the department, expenditures and revenues, and administering the water user charge system. This program monitors compliance with Maui County Code provisions, department rules and regulations, and water system standards; reviews and approves building permits, subdivision applications and water service requests. Water Administration identifies, plans and constructs water infrastructure to support community plans. Human resources, water conservation, safety and community outreach are also functions of Administration.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Provide reliable, top quality water service at reasonable cost.				
1. Plan, design, fund and construct CIPs in a timely manner	% of CIP design projects within schedule	100% / 78%	100% / 80%	100%
2. Maintain affordable and equitable rates and fees	Maintaining a three month operations reserve fund	100% / N/A	100% / 100%	100%
3. Complete Maui Water Use and Development Plan (WUDP)	In-house completion of WUDP	100% / 25%	100% / N/A	
4. Complete Molokai WUDP	Complete public process	15% / N/A	25% / N/A	

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Recruit and retain needed staff.				
1. Retain and enhance opportunities for existing staff	# of staff promoted or obtaining new certifications	18 / 20	25 / 7	30
	# of staff training/ educational opportunities provided	148 / 148	280 / 110	300
	% of annual evaluations completed on time	60% / 60%	70% / 62%	80%
2. Design, complete and follow-up on employee satisfaction survey	# of completed and returned hard copy surveys	N/A /	N/A / 102	
	Compilation of results	N/A /	100% / 100%	
Goal #3: Improve public relations and customer service.				
1. Increase outreach to customers	# of flyers inserted in bills	N/A /	4 / 2	4
2. Design, complete and follow-up on a customer satisfaction survey	# of surveys completed and returned	N/A / N/A	475 / N/A	50
	Compilation of results	N/A / N/A	100% / Ongoing	100%
	Follow-up on findings	N/A / N/A	100% / N/A	100%
	# of completed on-line surveys	N/A / 59	10 / N/A	15
	Follow-up on findings	N/A / 100%	100% / N/A	100%
	# of Upcountry List requests processed (reoffers)	50 / 19	60 / 20	75
3. Process permits in a timely and efficient manner	Average days for single family residential permit review	21 / N/A	21 / 21	20
Goal #4: Support a sustainable water supply.				
1. Support a sustainable water supply. Protect watersheds, aquifers and stream resources	# of actionable watershed management plans in place	N/A / 10	10 / N/A	11

Water Administration Program

Expenditures Summary by Character & Object – Water Supply Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and wages						
OTHER PREMIUM PAY	$128,128	$114,015	$189,872	$70,700	-$119,172	-62.8%
WAGES & SALARIES	$2,637,672	$2,966,967	$4,803,336	$5,127,316	$323,980	6.7%
Salaries and Wages Total	**$2,765,800**	**$3,080,982**	**$4,993,208**	**$5,198,016**	**$204,808**	**4.1%**
Operations						
MATERIALS & SUPPLIES	$991,116	$1,218,561	$1,287,100	$1,285,418	-$1,682	-0.1%
SERVICES	$2,099,306	$3,688,917	$4,313,180	$3,471,643	-$841,537	-19.5%
UTILITIES	$95,465	$86,458	$129,930	$119,723	-$10,207	-7.9%
TRAVEL	$28,419	$18,648	$50,230	$50,230	$0	N/A
OTHER COSTS	$732,194	$1,351,001	$931,371	$1,000,871	$69,500	7.5%
Operations Total	**$3,946,500**	**$6,363,585**	**$6,711,811**	**$5,927,885**	**-$783,926**	**-11.7%**
Transfers Out						
PROPRIETARY FUNDS	$5,000,000	$1,440,718	$0	$0	$0	N/A
Transfers Out Total	**$5,000,000**	**$1,440,718**	**$0**	**$0**	**$0**	**N/A**
Equipment						
LEASE PURCHASES	$4,830	$9,209	$17,803	$17,803	$0	N/A
MACHINERY & EQUIPMENT	$120,512	$47,486	$64,500	$62,309	-$2,191	-3.4%
Equipment Total	**$125,342**	**$56,695**	**$82,303**	**$80,112**	**-$2,191**	**-2.7%**
Program Total	**$11,837,642**	**$10,941,979**	**$11,787,322**	**$11,206,013**	**-$581,309**	**-4.9%**

Equivalent Personnel Summary by Position Title – Water Supply Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Account Clerk III	2.0	2.0	2.0	2.0	0.0	N/A
Accountant II	2.0	2.0	2.0	2.0	0.0	N/A
Accountant III	2.0	2.0	2.0	2.0	0.0	N/A
Accountant IV	1.0	1.0	1.0	1.0	0.0	N/A
Administrative Officer	1.0	1.0	1.0	1.0	0.0	N/A
Assistant Fiscal Officer	1.0	1.0	1.0	1.0	0.0	N/A
Cashier II	3.0	3.0	3.0	3.0	0.0	N/A
Civil Engineer III	3.0	3.0	3.0	3.0	0.0	N/A
Civil Engineer IV	5.0	5.0	5.0	5.0	0.0	N/A
Civil Engineer V	2.0	2.0	2.0	2.0	0.0	N/A
Civil Engineer VI	3.0	3.0	3.0	3.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Commission Support Clerk	1.0	1.0	1.0	1.0	0.0	N/A
Customer Relations Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Customer Service Representative I	1.0	1.0	1.0	1.0	0.0	N/A
Customer Service Representative II	3.0	3.0	3.0	3.0	0.0	N/A
Deputy Director	1.0	1.0	1.0	1.0	0.0	N/A
Director	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Aide IV	1.0	1.0	1.0	1.0	0.0	N/A
Engineering Program Manager	2.0	2.0	2.0	2.0	0.0	N/A
Engineering Support Technician I	1.0	1.0	1.0	1.0	0.0	N/A
Field Collection Representative II	2.0	2.0	2.0	2.0	0.0	N/A
Fiscal Officer	1.0	1.0	1.0	1.0	0.0	N/A
GIS Analyst III	1.0	1.0	1.0	1.0	0.0	N/A
Land Use Permit Clerk	3.0	3.0	3.0	3.0	0.0	N/A

Equivalent Personnel Summary by Position Title – Water Supply Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Meter Reader I	4.0	4.0	4.0	4.0	0.0	N/A
Meter Reading/Field Collection Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Personnel Assistant II	1.0	1.0	1.0	1.0	0.0	N/A
Planner III	1.0	1.0	1.0	1.0	0.0	N/A
Planner IV	2.0	2.0	2.0	2.0	0.0	N/A
Planner V	1.0	1.0	1.0	1.0	0.0	N/A
Planner VI	3.0	3.0	3.0	3.0	0.0	N/A
Planning Program Manager	1.0	1.0	1.0	1.0	0.0	N/A
Pre-Audit Clerk I	3.0	3.0	3.0	3.0	0.0	N/A
Private Secretary	1.0	1.0	1.0	1.0	0.0	N/A
Purchasing Specialist IV	1.0	1.0	1.0	1.0	0.0	N/A
Purchasing Technician	2.0	2.0	2.0	2.0	0.0	N/A
Right-of-Way Agent V	1.0	1.0	1.0	1.0	0.0	N/A
Safety Specialist II	1.0	1.0	1.0	1.0	0.0	N/A
Safety Technician	0.0	0.0	0.0	1.0	1.0	N/A
Secretary III	1.0	1.0	1.0	1.0	0.0	N/A
Staff Services Assistant	1.0	1.0	1.0	1.0	0.0	N/A
Storekeeper I	1.0	1.0	1.0	1.0	0.0	N/A
Waterworks Inspector II	4.0	4.0	4.0	4.0	0.0	N/A
Program Total	**75.0**	**75.0**	**75.0**	**76.0**	**1.0**	**1.3%**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
953000A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a position filled at a higher pay scale.	$37,632	
953083A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a position reallocations.	$78,804	
953109A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and a position reallocations.	$126,204	
953158A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases.	$56,172	
OTHER PREMIUM PAY:		
953000A-5250 Salary Adjustments: Deletion of $128,372 one-time appropriation for anticipated FY 2018 bargaining unit increases offset by $600 one-time lump sum payment based on Collective Bargaining Agreement for BU 03/04.	-$127,772	
Operations		
SERVICES:		
953083B-6129 Other Services: Deletion of one-time appropriation for Oracle software upgrade to release 2.5.0.	-$225,000	
953083B-6132 Professional Services: Deletion of one-time appropriation for post go-live support from Oracle billing system consultant.	-$100,000	
953092B-6132 Professional Services: Decrease in line-item grant to Hawaii Agricultural Research Center due to some proposed activities were not funded.	-$11,500	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
SERVICES:		
953095B-6132 Professional Services: Deletion of one-time appropriation to assist with resolving the Upcountry water meter wait list.	-$900,000	
953097B-6132 Professional Services: Deletion of one-time appropriation for the planning and design of water infrastructure at the Kula Agricultural Park expansion area.	-$100,000	
953158B-6112 Contractual Services: No janitorial contract at One Main Plaza; $5,000 budget transferred to 953471B-6138 and $8,000 to 953471B-6201.	-$13,000	
953170B-6132 Professional Services: Decrease in line-item grant to Puu Kukui Watershed Preserve due to some proposed activites were not funded.	-$13,797	
UTILITIES:		
953000B-6154 Telephone: Decrease in anticipated expenditures; $3,000 budget transferred to 953109B-6154, $500 to 953158B-6230; $2,000 to 953471B-6024; $4,500 to 953471B-6235.	-$10,000	
Equipment		
MACHINERY AND EQUIPMENT:		
953000C-7031 Computer Equipment: Deletion of one-time appropriation approved in FY 2018 for the replacement of ten computers for the Administration Program.	-$15,000	
953083C-7040 Motor Vehicles: Deletion of one-time appropriation approved in FY 2018 to replace a 2004 Chevy Blazer used by meter readers.	-$39,000	
953109C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of two desktop computers and three utility water line locaters.	-$10,500	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
953000A-5101 Regular Wages: Proposed expansion position in FY 2019 for a Safety Technician.	$25,168	1.0
OTHER PREMIUM PAY:		
953158A-5215 Premium Pay: Additional funding due to the approximately 15 outreach events and mandated policy plan public meetings staffed by division, most of which take place after office hours.	$3,500	0.0
Operations		
SERVICES:		
953083B-6110 Computer Services: Increase for additional reports needed by staff.	$82,000	
953083B-6132 Professional Services: Additional funding for Water Department's portion of iNOVAH conversion.	$100,000	
953091B-6132 Professional Services: Increase of line-item grant to Auwahi Forest Restoration Project will allow double the number of volunteer trips and community based plantings.	$24,291	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
SERVICES:		
953158B-6132 Professional Services: Additional fundung for USGS monitoring, anticipate decreased USGS match; services related to Molokai Water Use Development Plan and for a software development application.	$40,800	
953162B-6132 Professional Services: Increase of line-grant to West Maui Watershed Protection to fund increased travel, vehicle purchase, supplies and materials, a Weed Specialist and for fence maintenance due to storm damage.	$135,461	
953169B-6132 Professional Services: Increase to line-item grant to East Maui Watershed Protection will allow The Nature Conservancy to expand weed control in remote areas of Waikamoi and assist the East Maui Watershed Partnership with the increased cost of helicopter operations and increase the number of traps in the Kuhiwa unit.	$34,000	
953862B-6132 Professional Services: Increase in line-item grant tp Countywide Watershed Protection for bioeconomic models and anticipated storm/drought related needs.	$117,186	
OTHER COSTS:		
953158B-6278 Conservation Program: Additional for Source Protection (video contest, public outreach) activities, to continue toilet rebate, new greywater or rainwater harvesting incentives, and public facility fixture replacement.	$73,000	
Equipment		
MACHINERY AND EQUIPMENT:		
953000C-7031 Computer Equipment: Replace five computers at $1,500 each for the Adminstration Program; $5,000 to replace one Dell Precision T5500 for MAPPS development and $2,500 to purchase a computer for Safety Technician expansion position.	$15,000	
953109C-7031 Computer Equipment: $1,750 to replace desktop computer used for building permits, subdivisions, water service and CIP projects; $10,000 to replace Dell Precision T5500 computers at $5,000 each; $12,000 to purchase twelve 23"x 34" large screen computer monitors for electronic plans review, subdivision, water services and CIP projects at $1,000 each; and $4,400 to purchase four large screen iPads for use for construction inspections, subdivision, water service and CIP projects at $1,100 each.	$28,150	
953158C-7031 Computer Equipment: $14,000 to replace Trimble handheld GPS unit with a similar unit for continuation of leak detection activities and $5,159 to replace oldest of existing staff's computer with Dell Precision Tower.	$19,159	
TOTAL PROPOSED EXPANSION BUDGET	**$697,715**	**1.0**

County Grant Subsidy Detail

Name of Grantee/Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2019 Proposed
Auwahi Forest Restoration Project	$0	$37,000	$37,000	$61,291
Countywide Watershed Protection	$150,000	$59,110	$98,000	$215,186
East Maui Watershed Protection	$384,675	$469,619	$516,000	$550,000
East Molokai Watershed Protection	$156,957	$250,000	$250,000	$250,000
Hawaii Agriculture Research Center	$0	$68,000	$68,000	$56,500
Honokowai/Wahikuli Watershed Management	$75,000	$64,739	$75,000	$75,000
Lokahi Pacific, Inc	$0	$219,000	$0	$0
Leeward Haleakala Forest Restoration	$160,267	$195,000	$198,000	$190,022
Miconia Containment and Removal	$170,974	$249,948	$250,000	$250,000
Puu Kukui Watershed Preserve	$219,033	$265,311	$300,000	$286,203
West Maui Watershed Protection	$206,908	$350,000	$350,000	$485,461
TOTAL COUNTY GRANT SUBSIDY - WATER ADMINISTRATION PROGRAM	**$1,523,814**	**$2,227,727**	**$2,142,000**	**$2,419,663**

County Grant Subsidy Program Description

Auwahi Forest Restoration Project

Restore dry forest lands on Leeward Haleakala, assess the effects of native forest restoration on soil moisture dynamics and potential aquifer recharge, support hydrological research and continue to provide a successful community based volunteer forest restoration and outreach component. Continue to exclude grazing animals, control non-native kikuyu grass, and plant closely spaced, rapidly growing native shrubs. This project provides a demonstration site for policy makers.

Countywide Watershed Protection

Funds will be used to support various watershed preservation and restoration efforts in Maui County including, but not limited to, ungulate control, weed management, fencing and fence repairs, re-planting, monitoring, demo projects, support hydrological research and best management practices and educational events.

$95,186 will be used to fund research to design cost-effective management decisions to protect the mauka catchment basins in the East Maui Watershed against incipient miconia incursions. The proposed Bio-Economic Models approach compliments traditional methods of widely attacking long-established miconia populations by focusing on the biological features and fecundity (reproduction) of miconia at higher elevations and targeting remote areas where isolated, incipient plants are unimpeded and thriving using Herbicide Ballistic Technology. This may slow dissemination of seeds and seed banking of up to 2100 acres of watershed by one plant alone and should ultimately reduce the number of miconia reaching early maturity when they are highly effective in bearing fruit. DWS is hopeful that

County Grant Subsidy Program Description (Cont'd)

Countywide Watershed Protection (Cont'd)

this approach and collaboration with watershed partners can then be repeated in other high-priority areas to decelerate future costs and expansion of miconia.

East Maui Watershed Protection

The East Maui Watershed consists of approximately 120,000 acres and provides the largest harvested source of surface water in the state. This watershed services Upcountry residents and farmers from Haiku to Kanaio. Ongoing efforts to protect the watershed include fencing, ungulate control, invertebrate and small mammal control, weed management, rare species protection, removal of invasive species, monitoring, education, public outreach and volunteer recruitment to repair and install fencing, and plant native species.

East Molokai Watershed Protection

The East Molokai watershed is approximately 18,500 acres. Major problems in the area include feral animals, invasive weeds and fire. Ongoing efforts include ungulate control, weed sweeps, fencing and fence maintenance, re-planting, erosion control, monitoring, mapping and continuous research that measure water quality.

Hawaii Agriculture Research Center – Developing Wilt Resistant Acacia Koa

With major land use change and declines in sugarcane, pineapple and cattle production, there is an opportunity and keen interest in utilizing native koa in reforestation and restoration efforts, especially in watershed rehabilitation. Moderate to high mortality rates caused by *Fusarium oxysporum* f.sp. koae in many plantings have impeded past efforts. The reintroduction of koa on a landscape level will directly benefit the long-term sustainability of Maui County's water supply in high priority watersheds. HARC develops a network of sites and establish wilt resistant koa seed orchards in multiple eco-regions.

Honokowai/Wahikuli Watershed Management

The Honokowai and Wahikuli watersheds, located within the Kapunakea Preserve in West Maui, have been designated priority watersheds by DOH, EPA, and NOAA. The project area encompasses 1,264 acres. Feral ungulates and invasive weeds are major threats to these watersheds. Axis deer have greatly expanded their range on Maui. Control efforts include replacement and retrofit of 1.1 miles of fence from 6" to 8" are currently underway.

Leeward Haleakala Forest Restoration

Protect and restore dry forest lands on Leeward Haleakala and examine impacts on moisture holding to improve both recharge and water quality in the area. Preserve and provide a reserve from which certain important forest species can recover, install fencing, increase productive vegetation using native species, broadcast seed, conduct biological survey, and recruit volunteers to help with an intensive labor effort.

Invasive Weed Containment and Removal

Support efforts to monitor and remove the spread of miconia through repeated removal, treatments of existing areas of growth and prevention of seed dispersal. Similarly, manage other target weeds, including pampas grass, fountain grass, ivy gourd, giant reed, rubber vine, Jerusalem thorn, malabar malestome, downy rose myrtle, ruby salt bush and others. Seek to detect, identify and control potential problem weeds before they become difficult to control.

County Grant Subsidy Program Description (Cont'd)

Puu Kukui Watershed Preserve

Over 8,600 acres of Puu Kukui Watershed Preserve is being protected and preserved. Ongoing efforts include ungulate control through fencing, trapping and surveying on foot, invasive plant control, rare species protection research and water quality testing.

West Maui Watershed Protection

Over 47,321 acres of the West Maui Mountains is being protected and preserved. This watershed is a key water recharge area that provides potable water to West and Central Maui residents. The major threats to this watershed are feral ungulates, invasive weeds, human disturbances and wildfires. Ongoing efforts include ungulate control through fence construction, retrofitting and regular trap checks weed management, planting and enclosures, monitoring, and human activities management through outreach, education and curbing use of area.

Summary by Grant Award – Grant Revenue Fund

Grant Award Name	New grant	Required County match? Yes/No and Match $ or %	FY 2016 Adopted	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed
State of Hawaii – Water Transmission and Storage, Maui	No	No	$2,500,000	$0	$0	$0
TOTAL			**$2,500,000**	**$0**	**$0**	**$0**

Water Department Wide Expenses

Expenditures Summary by Character & Object – Water Supply Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$0	$0	$0	$0	$0	N/A
WAGES & SALARIES	$0	$0	$0	$0	$0	N/A
Salaries and Wages Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Operations						
OTHER COSTS	$356,559	$328,923	$975,000	$975,000	$0	N/A
INTEREST EXPENSE	-$64,488	-$507,689	$0	$0	$0	N/A
INTERFUND COST RECLASSIFICATION	$11,133,379	$11,159,524	$12,692,180	$9,564,481	-$3,127,699	-24.6%
OPERATING EXPENSE	$4,154,646	$3,798,179	$1,121,088	$1,097,832	-$23,256	-2.1%
Operations Total	**$15,580,096**	**$14,778,937**	**$14,788,268**	**$11,637,313**	**-$3,150,955**	**-21.3%**
Debt Service						
INTEREST EXPENSE	$1,522,183	$1,499,669	$1,606,870	$1,757,289	$150,419	9.4%
DEBT SERVICE	$3,160,134	$3,686,551	$4,393,130	$4,111,739	-$281,391	-6.4%
Debt Service Total	**$4,682,317**	**$5,186,219**	**$6,000,000**	**$5,869,028**	**-$130,972**	**-2.2%**
Equipment						
MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	N/A
LEASE PURCHASES	$0	$0	$0	$0	$0	N/A
Equipment Total	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Program Total	**$20,262,414**	**$19,965,156**	**$20,788,268**	**$17,506,341**	**-$3,281,927**	**-15.8%**

**Note: Expenditures are for fringe benefits, overhead costs and debt service.

Water Operations Program

Program Description

The Water Operations Program is responsible for the management, operation and repair of county water collection, transmission and processing infrastructure and related facilities.

Countywide Outcome(s)

The Water Operations Program supports the following countywide outcome(s):

- An Efficient, Effective and Responsive Government
- A Strong Diversified Economy
- Suitable Public Infrastructure
- A Prepared, Safe and Livable County
- A Healthy and Sustainable Community

Population Served

The Water Operations Program serves the island of Maui and Kaunakakai, Molokai.

Services Provided

The Water Operations Program is responsible for the process control; safety and training; regulatory reporting and compliance; laboratory analysis; preventive maintenance; and efficient operation of the collection, transmission and processing activities.

Key Activity Goals & Measures

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #1: Economically produce the highest quality potable water that meets or exceeds all state and federal water quality standards in sufficient quantity to meet the needs of the customers.				
1. Minimize adverse impacts to the water system	# of system outages or water restrictions due to facility shutdown or deficient water quality	0 / 6	0 / 0	0
2. Identify and review regulatory compliance requirements that will impact operations and optimize performance to meet Environmental Protection Agency (EPA) and State of Hawaii Department of Health regulatory standards	# of water quality violations received	0 / 3	0 / 0	0
3. Meet state and federal sampling requirements	# of samples analyzed to meet regulatory requirements	9,500 / 18,613	13,445 / 9,299	15,000

Key Activity Goals & Measures (Cont'd)

GOALS/OBJECTIVES	SUCCESS MEASUREMENTS	FY 2017 ESTIMATE/ ACTUAL	FY 2018 ESTIMATE/ 6 MONTH ACTUAL	FY 2019 ESTIMATE
Goal #2: Operate and maintain the collection, transmission, and processing infrastructure in an efficient manner to ensure that our customers receive the maximum useful life from their facility investment.				
1. Optimize, maintain or replace facilities' electrical equipment, motors and switch gear for the most reliable and efficient use of electrical energy	Cost of repair and maintenance	$350,000 / $150,000	$350,000 / $189,703	$500,000
2. Replacement of four well pumps and two booster pumps per year	# of well pumps replaced	3 / 4	4 / 1	4
	# of booster pumps replaced	2 / 1	2 / 2	2
Goal #3: Water loss prevention to ensure service lines are efficient and reliable in ensuring minimal interrupted service.				
1. Minimize water loss	# of miles of mainline inspected for leaks	N/A / 889	900/ N/A	900
	# of miles mainline repaired	N/A / 166	150 / N/A	150
2. Upgrade system	# of feet of mainline replaced	N/A / 6,965	15,000 / N/A	12,000

Expenditures Summary by Character & Object – Water Supply Fund

CHARACTER/ OBJECT DESCRIPTION	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Salaries and Wages						
OTHER PREMIUM PAY	$1,030,127	$875,457	$1,013,310	$1,040,194	$26,884	2.7%
WAGES & SALARIES	$6,837,721	$7,056,161	$8,003,460	$8,572,416	$568,956	7.1%
Salaries and Wages Total	**$7,867,848**	**$7,931,618**	**$9,016,770**	**$9,612,610**	**$595,840**	**6.6%**
Operations						
MATERIALS & SUPPLIES	$4,275,196	$4,068,531	$5,355,960	$5,530,800	$174,840	3.3%
SERVICES	$1,133,375	$1,689,011	$1,475,685	$1,888,185	$412,500	28.0%
UTILITIES	$10,880,209	$10,503,158	$12,624,888	$13,211,661	$586,773	4.6%
TRAVEL	$19,626	$58,863	$78,700	$86,700	$8,000	10.2%
OTHER COSTS	$145,996	$148,094	$211,500	$202,050	-$9,450	-4.5%
INTEREST EXPENSE	$0	$220	$0	$0	$0	N/A
Operations Total	**$16,454,402**	**$16,467,878**	**$19,746,733**	**$20,919,396**	**$1,172,663**	**5.9%**
Equipment						
MACHINERY & EQUIPMENT	$643,045	$347,667	$665,212	$588,100	-$77,112	-11.6%
Equipment Total	**$643,045**	**$347,667**	**$665,212**	**$588,100**	**-$77,112**	**-11.6%**
Program Total	**$24,965,294**	**$24,747,162**	**$29,428,715**	**$31,120,106**	**$1,691,391**	**5.7%**

Equivalent Personnel Summary by Position Title – Water Supply Fund

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Assistant Water Treatment Plant Operations/Maintenance Supervisor	2.0	2.0	2.0	2.0	0.0	N/A
Automotive Mechanic I	1.0	1.0	1.0	1.0	0.0	N/A
Backflow Control Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Backflow Cross Connection Technician III	1.0	1.0	1.0	1.0	0.0	N/A
Carpenter I	2.0	2.0	2.0	2.0	0.0	N/A
Clerk Dispatcher II	1.0	1.0	1.0	1.0	0.0	N/A
Clerk III	1.0	1.0	1.0	1.0	0.0	N/A
Construction Equipment Mechanic I	3.0	3.0	3.0	3.0	0.0	N/A
Construction Equipment Mechanic II	1.0	1.0	1.0	1.0	0.0	N/A
Electrician/Electronic Repairer Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Electronic Technician I	4.0	4.0	4.0	4.0	0.0	N/A
Electronic Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Equipment Operator III	3.0	3.0	3.0	3.0	0.0	N/A
Equipment Operator IV	4.0	4.0	4.0	4.0	0.0	N/A
Field Operations Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Heavy Equipment & Construction Welder	1.0	1.0	1.0	1.0	0.0	N/A
Labor Supervisor I	1.0	1.0	1.0	1.0	0.0	N/A
Laboratory Technician I	1.0	1.0	1.0	1.0	0.0	N/A
Laborer II	7.0	7.0	7.0	7.0	0.0	N/A
Pipefitter Helper	13.0	13.0	13.0	13.0	0.0	N/A
Pipefitter I	21.0	21.0	21.0	21.0	0.0	N/A
Pipefitter II	7.0	7.0	7.0	7.0	0.0	N/A
Plant Electrician/Electronic Repairer I	3.0	3.0	3.0	3.0	0.0	N/A
Plant Electrician/Electronic Repairer II	1.0	1.0	1.0	1.0	0.0	N/A
Plant Operations Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Staff Services Assistant	0.0	1.0	1.0	1.0	0.0	N/A
Supervising Electronic Technician	1.0	1.0	1.0	1.0	0.0	N/A
Treasury Clerk I	1.0	1.0	1.0	1.0	0.0	N/A
Valve Repair/Pipefitter II	1.0	1.0	1.0	1.0	0.0	N/A
Water Meter Technician I	1.0	1.0	1.0	1.0	0.0	N/A
Water Meter Technician II	1.0	1.0	1.0	1.0	0.0	N/A
Water Microbiologist I	4.0	4.0	4.0	4.0	0.0	N/A
Water Microbiologist II	2.0	2.0	2.0	2.0	0.0	N/A
Water Microbiologist III	2.0	2.0	2.0	2.0	0.0	N/A
Water Microbiologist IV	1.0	1.0	1.0	1.0	0.0	N/A
Water Plant Maintenance Mechanic Helper	4.0	4.0	4.0	4.0	0.0	N/A
Water Plant Maintenance Mechanic I	6.0	6.0	6.0	6.0	0.0	N/A
Water Plant Maintenance Mechanic II	1.0	1.0	1.0	1.0	0.0	N/A
Water Plant Maintenance Mechanic Supervisor	1.0	1.0	1.0	1.0	0.0	N/A
Water Service Clerk Dispatcher	1.0	1.0	1.0	1.0	0.0	N/A
Water Service Supervisor II	7.0	7.0	7.0	7.0	0.0	N/A
Water Support Services Supervisor	1.0	1.0	1.0	1.0	0.0	N/A

Equivalent Personnel Summary by Position Title – Water Supply Fund (Cont'd)

POSITION TITLE	2016 ADOPTED	2017 ADOPTED	2018 ADOPTED	2019 PROPOSED	CHANGE AMOUNT	CHANGE PERCENT
Water Treatment Plant Division Chief	1.0	1.0	1.0	1.0	0.0	N/A
Water Treatment Plant Operations/Maintenance Supervisor	2.0	2.0	2.0	2.0	0.0	N/A
Water Treatment Plant Operator II	2.0	2.0	2.0	2.0	0.0	N/A
Water Treatment Plant Operator IV	16.0	16.0	16.0	16.0	0.0	N/A
Water Treatment Plant Worker	2.0	2.0	2.0	2.0	0.0	N/A
Waterworks Maintenance Helper	3.0	3.0	3.0	3.0	0.0	N/A
Program Total	**144.0**	**145.0**	**145.0**	**145.0**	**0.0**	**N/A**

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
WAGES AND SALARIES:		
953307A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases, position reallocations and a position filled at a higher pay scale.	$310,740	
953471A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and position reallocations.	$128,316	
953604A-5101 Regular Wages: Adjustments in salaries based on collective bargaining increases and position reallocations.	$129,900	
OTHER PREMIUM PAY:		
953307A-5250 Salary Adjustments: Deletion of $186,316 one-time appropriation for anticipated FY 2018 bargaining unit increases offset by a $70,000 increase for one-time lump sum payments based on Collective Bargaining Agreement BU 01 and $600 one-time lump sum payments for BU 03/04.	-$115,716	
953471A-5250 Salary Adjustments: $18,000 increase for one-time lump sum payments based on Collective Bargaining Agreement BU 01 and $450 for one-time lump sum payments for BU 03/04.	$18,450	
953604A-5250 Salary Adjustments: $24,000 increase for one-time lump sum payments based on Collective Bargaining Agreement BU 01 and $150 for one-time lump sum payment for BU 03/04.	$24,150	
Operations		
MATERIALS AND SUPPLIES:		
953604B-6010 Chemical & Other Filter Supp: Deletion of one-time appropriation for three granular activated carbon changeouts at Piiholo treatment facility.	-$750,000	
953604B-6012 Construction Materials: Decrease due to decrease in anticipated expenditures for FY 2019.	-$68,500	
SERVICES:		
953471B-6138 R & M - Services/Contracts: Additional for annual SCADA software support services; $5,000 budget transferred from 953158B-6071 and $5,000 from 953158B-6112.	$10,000	
UTILITIES:		
953471B-6120 Electricity: Inflationary adjustment.	$821,595	
953604B-6120 Electricity: Department's recommended inflationary adjustment, funding required for 9.03% increase plus contingency.	-$256,848	

Continuation Budget Changes (+/- $10,000) from FY 2018 Adopted Budget

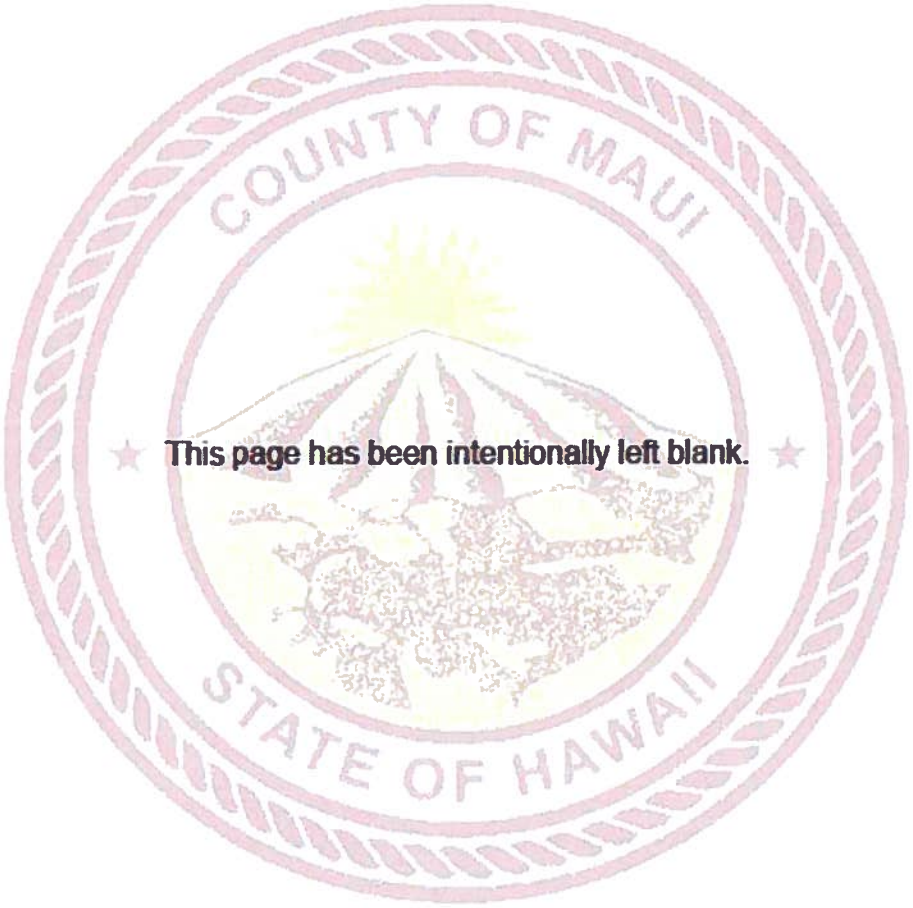
EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations (Cont'd)		
UTILITIES:		
953604B-6178 Water Delivery Charges: Inflationary adjustment.	-$27,841	
Equipment		
MACHINERY AND EQUIPMENT:		
953307C-7040 Motor Vehicles: Deletion of one-time appropriation approved in FY 2018 for the purchase of two trucks for the Lahaina division and one truck for meter repair technician.	-$127,000	
953307C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of an excavator.	-$200,000	
953471C-7031 Computer Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of desktop computers and SCADA terminal.	-$20,500	
953471C-7032 Software Programs: Deletion of one-time appropriation approved in FY 2018 for laboratory information system.	-$86,712	
953471C-7044 Other Equipment: Deletion of $60,000 one-time appropriation approved in FY 2018 to upgrade existing analytical instrumentation and $20,000 to purchase chlorine pumps.	-$80,000	
953604C-7044 Other Equipment: Deletion of one-time appropriation approved in FY 2018 for the purchase of pumps, water pumps, TOC analyzer and replacement of lab equipment and emergency power system SCADA.	-$151,000	

Expansion Budget Request from FY 2018 Adopted Budget

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Salaries and Wages		
OTHER PREMIUM PAY:		
953307A-5215 Premium Pay: Increase based on actual expenditures. Emergency call back, overtime, standby, temporary assignment expenses exceed $125,000 per quarter.	$100,000	0.0
Operations		
MATERIALS AND SUPPLIES:		
953307B-6005 Auto Parts: Increase for additional parts for maintenance of an aging fleet of vehicles. Average age of vehicle fleet is 7 years.	$40,000	
953307B-6030 Mach & Equip Replacement Parts: Additional due to increased cost of parts required for ongoing repair and maintenance.	$25,000	
953307B-6033 Meter Replacement Expenses: Additional for fittings required for additional meter replacement.	$75,000	
953471B-6010 Chemical & Other Filter Supp: Additional costs associated with the only chlorine gas vendor servicing Hawaii.	$200,000	
953471B-6025 Laboratory Supplies: Additional supplies necessary for required testings.	$30,000	
953604B-6010 Chemical & Other Filter Supp: Additional $250,000 for granular activated carbon changeouts and $375,000 additional costs associated with the only chlorine gas vendor servicing Hawaii.	$625,000	

Expansion Budget Request from FY 2018 Adopted Budget (Cont'd)

EXPLANATION OF BUDGET CHANGES	CHANGE AMOUNT	CHANGE E/P
Operations		
SERVICES:		
953471B-6122 Freight and Hauling: Additional costs associated with the only chlorine gas vendor servicing Hawaii.	$30,000	
953471B-6144 Repair & Maintenance - Pumps: Additional for continued repair & maintenance necessary for (3) North Waihee booster pumps and North Waihee Well #1 pump.	$150,000	
953604B-6122 Freight and Hauling: Increase due to the cost of hauling chlorine gas ($10,000 per month).	$127,500	
953604B-6129 Other Services: Additional for water testing and regulatory compliance.	$40,000	
953604B-6132 Professional Services: Additional for ongoing water quality optimization engineering analysis.	$50,000	
UTILITIES:		
953471B-6120 Electricity: Additional funding due to drought forecast usually results in increased pumping (+ $75,018); projected 9.03% rate increase ($8,856,934 x 9.03% = $799,781) $75,018 + $799,781 = $874,799.	$53,204	
Equipment		
MACHINERY AND EQUIPMENT:		
953307C-7031 Computer Equipment: Purchase four Dell Optiplex 5250AIO desktop computers to replace old computers at $1,600 each.	$6,400	
953307C-7040 Motor Vehicles: $165,000 to purchase three Ford F350s 4x4 w/ utility box, lift gate & pipe rack to replace COM-1997, COM-2077 and COM-2463; and $70,000 to purchase Ford F350 4x4 w/ utility box, crew cab, pipe rack and lift gate to replace COM-2462.	$235,000	
953307C-7042 Office Equipment: Purchase of a HP LI Pro 500 color printer.	$1,200	
953307C-7044 Other Equipment: Purchase of three 300-500 gallon potable water tanker trailers to meet community need in the event of emergencies at $30,000 each and $10,000 to purchase a pipe threader.	$100,000	
953471C-7031 Computer Equipment: Purchase two large screen iPads for use on construction inspections, subdivision, water service and CIP projects at $1,100 each.	$2,200	
953471C-7040 Motor Vehicles: $50,000 to purchase half-ton pick-up, 4x4 w/ liftgate and pipe rack to replace COM-1763; $55,000 to purchase 4x4 truck w/ utility box/bed to replace vehicle deemed a total loss in an accident and $85,000 to purchase (1) half-ton flat bed 4x4 truck to replace COM-1923	$190,000	
953471C-7044 Other Equipment: Replace or recondition a/c for DWS main building at NASKA baseyard.	$25,000	
953604C-7044 Other Equipment: $1,500 to replace lab refrigerator for laboratory chemicals at Kamole WTP; $1,800 to replace a portable generator at Piholo Water Treatment Facility and $25,000 to replace tw 20 year-old air compressors at $12,500 each.	$28,300	
TOTAL PROPOSED EXPANSION BUDGET	**$2,133,804**	**0.0**



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This section provides a description of the County of Maui's Capital Budget; summaries of the proposed FY 2019 Capital Budget by major fund, department, district, funding type and project type; six-year proposed Capital Improvement Program (CIP) plan, also referred to as "Capital Program" budget; impacts of the capital projects on the operating budget; and capital budget policies and guidelines. Detailed information relating to the capital projects with proposed funding in FY 2019 can be found in the Department Capital Project Sheets section of this budget book.

Definition of Capital Program and Capital Project

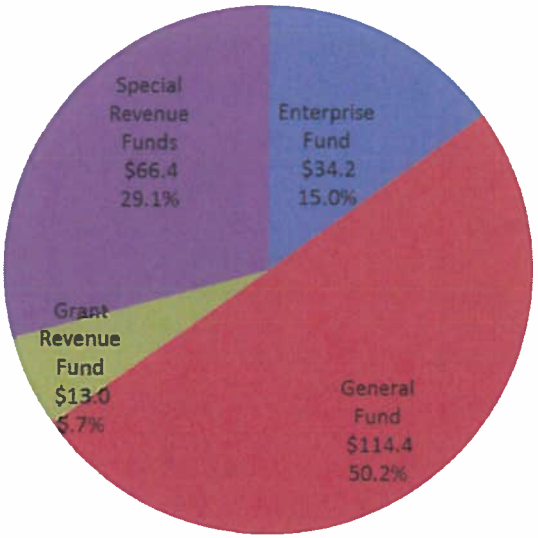
The County of Maui's CIP plan is a six-year plan that outlines the public infrastructure needs of the community. The CIP plan provides the citizens of Maui County with a list of capital projects planned for the ensuing fiscal year and the next succeeding five years. While the CIP plan covers a 6-year planning horizon, the plan is updated annually to reflect ongoing changes as projects are added, existing projects are modified, completed, and/or withdrawn from the CIP plan. The County Council only appropriates funding for capital projects planned in the ensuing fiscal year.

Maui County Code Chapter 3.04.010 defines a capital improvement as "*a permanent improvement or betterment as distinguished from ordinary repair or current maintenance.*" A capital project is a project to construct either new facilities; significant, long-term renovation to existing facilities; or purchase specialized, long-life equipment. Many grants made by non-county entities (i.e. state, federal, or private) to fund capital projects for the county are also included in the capital budget.

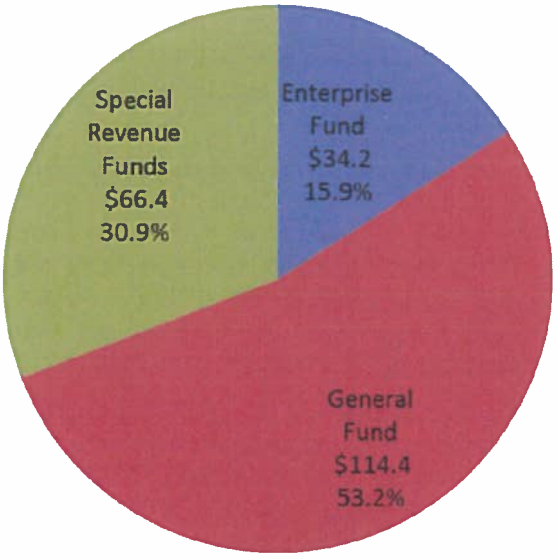
The County Charter and County Code do not provide provisions on a monetary threshold for projects to qualify as a capital project. However, there are many factors that affect how a capital project is funded and administered. Depending on its cost, size and scope, a project may be funded in the department's operating or capital budget. Bonds or loans may only be used to fund capital projects.

FY 2019 Capital Budget Overview

ALL SOURCES OF FUNDS: $227.9M
Total Capital Projects by Major Fund Type
Figure 5-1 (in Millions)



COUNTY SOURCES OF FUNDS: $214.9M
Total Capital Projects by Major Fund Type
Figure 5-2 (in Millions



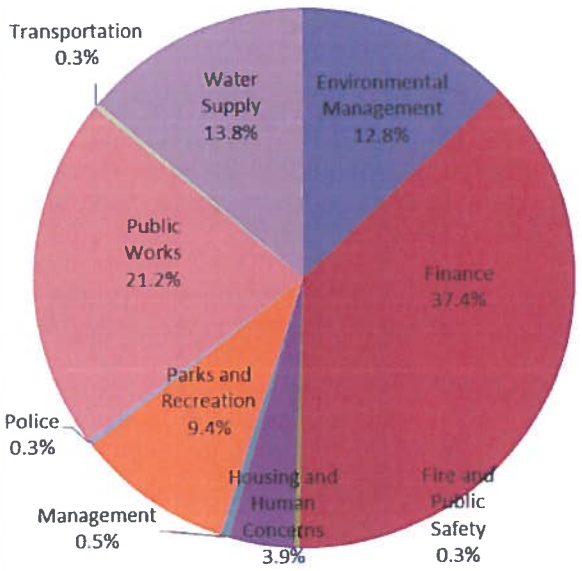
FY 2019 Capital Budget Overview (Cont'd)

As shown in the charts on the prior page, the proposed FY 2019 CIP Budget totals $227.9 million. This total includes capital projects funded through the County and Grant Revenue Funds. The FY 2019 CIP Budget funded by County Funds is $214.9 million, an increase of $72.4 million from the FY 2018 Adopted Budget.

The following sections include graphs and tables detailing the FY 2019 Proposed Capital Budget from All Sources of Funds by department, district, fund type and project type:

FY 2019 Capital Budget Summary by Department

ALL SOURCES OF FUNDS: $227.9M
Figure 5-3



ALL SOURCES OF FUNDS: $227.9M
Figure 5-4

Department	FY 2019 Proposed
Environmental Management	$29,280,000
Finance	$85,245,000
Fire and Public Safety	$708,000
Housing and Human Concerns	$9,000,000
Management	$1,200,000
Parks and Recreation	$21,380,000
Police	$774,000
Public Works	$48,260,000
Transportation	$650,000
Water Supply	$31,400,000
Total	$227,897,000

As shown in Figure 5-3, the Department of Finance's capital projects make up 37.4% or $85.2 million of the total FY 2019 Capital Budget. Projects include $81.2 million for Wailuku Civic Hub, and $4.0 million for capital equipment.

Capital projects under the Department of Public Works represent the second largest percentage of the total proposed FY 2019 Capital Budget at 21.2%. These capital projects consist of road and related improvements, beautification, sidewalks, bike paths, drainage, bridge repairs and maintenance, safety and utilities, and accessibility for persons with disabilities. The most notable projects proposed in FY 2018 are Countywide Federal Aid Program for $14.5 million, Countywide Road Resurfacing and Pavement Preservation for $5.0 million, Kamehameha Avenue at Maui Lani Parkway Intersection Improvements for $3.5 million, and South Maui Drainline Repairs for $2.8 million.

Assuring the availability of water sufficient to meet the community's needs is a high priority of the County. This year's proposed funding for the Department of Water Supply represents the third largest percentage of the total proposed FY 2019 CIP Budget at 13.8%. This includes of $12.5 million for Upcountry Reliable Capacity, $10.4 million for West Maui Reliable Capacity, and $4.4 million for Countywide Facility Improvements.

FY 2019 Capital Budget Summary by Department (Cont'd)

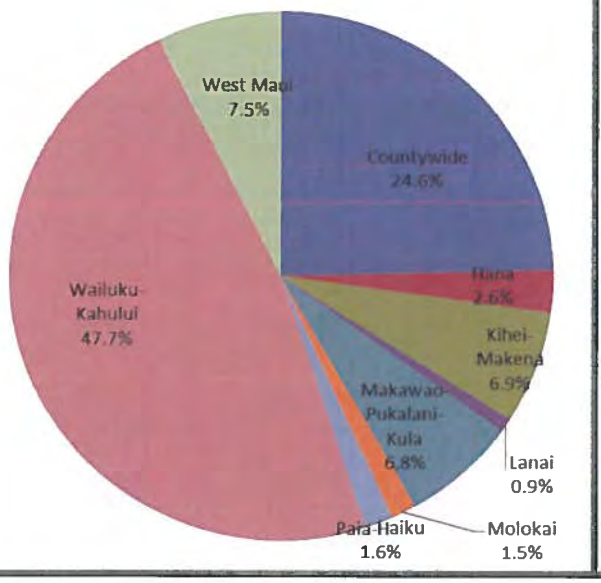
The Department of Environmental Management's capital projects make up 12.8% of the total FY 2019 Capital Budget. Projects listed under this department include those proposed under both the Solid Waste and Wastewater Divisions. This year's funding includes investments of $19.0 million for on-going replacement of sewer lines; upgrading and improving the efficiency of wastewater treatment facilities, including pump stations; $4.9 million for landfill remediation projects, and investments of $4.5 million for improvements mandated by the Environmental Protection Agency (EPA) and State of Hawaii Department of Health permit requirements.

This year's proposed funding for the Department of Parks and Recreation represents 9.4% or $21.4 million of the total proposed FY 2019 CIP Budget. These capital projects include $2.8 million for the Waiehu Golf Course Starter Booth and Restaurant, $1.8 million for Alfred "Flako" Boteilho, Sr. Gym Improvements, and $1.6 million for Paia-Haiku Parks System.

The FY 2019 Capital Budget for the Department of Housing and Human Concerns and the Department of Management are $9.0 million (3.9%) and $1.2 million (3.8%), respectively. Remaining projects total 0.9% of the total capital budget and includes projects that will be managed by the Department of Police (0.3%), Department of Transportation (0.3%), and the Department of Fire and Public Safety (0.3%) These capital projects include funding for police facilities improvements, a transit hub, and fire facilities improvements.

FY 2019 Capital Budget Summary by District

ALL SOURCES OF FUNDS: $227.9M
Figure 5-5



ALL SOURCES OF FUNDS: $227.9M
Figure 5-6

District	FY 2019 Proposed
Countywide	$56,017,000
Hana	$5,925,000
Kihei-Makena	$15,687,000
Lanai	$1,975,000
Makawao-Pukalani-Kula	$15,435,000
Molokai	$3,500,000
Paia-Haiku	$3,735,000
Wailuku-Kahului	$108,600,000
West Maui	$17,023,000
Total	$227,897,000

As shown in Figure 5-5, the largest percentage of the CIP Budget for FY 2019, 47.7%, is allocated to the Wailuku-Kahului district, also known as the Central district. Some of the major capital projects under the Wailuku Civic Hub at $81.2 million, Kamehameha Avenue at Maui Lani Parkway Intersection Improvements at $3.5 million, and Waiehu Golf Course Starter Booth and Restaurant at $2.8 million.

At 24.6%, the second largest percentage of this year's proposed capital budget is allocated to the Countywide district. Capital projects categorized under Countywide include projects that are used in

FY 2019 Capital Budget Summary by District (Cont'd)

more than one district. This year's proposed Countywide capital projects include an investment of $14.5 million for federal aid program, $9.0 million for land acquisitions for Homeless Sheltering and Affordable Housing, $5.0 million of road resurfacing and pavement preservation, and $4.0 million for capital equipment.

The West Maui district makes up 7.5% of the total FY 2019 Proposed Capital Budget. The major capital projects in this district include $10.4 million for West Maui Reliable Capacity, $1.8 million for Napili No. 3 Force Main Replacement, and $1.8 million for Napili No. 4 Force Main Replacement.

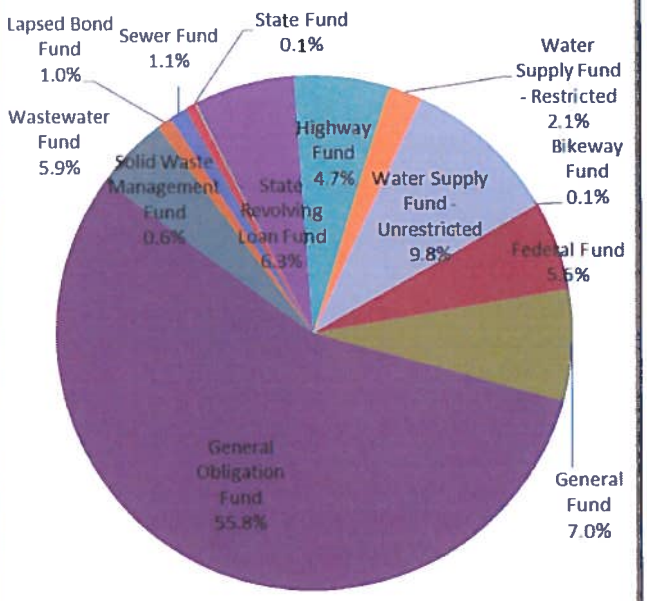
The Kihei-Makena district, makes up 6.9% of the total FY 2019 Proposed Capital Budget. The major capital projects in this district include $6.5 million for Kihei Wastewater Reclamation Facility Grit System Replacement, $2.8 million for South Maui Drainline Repairs, and $1.5 million North Kihei Mauka Transmission System.

At 6.8%, the Makawao-Pukalani-Kula district makes up the fifth largest percentage of this year's proposed capital budget. The major capital projects in this district include $12.5 million for Upcountry Reliable Capacity, $1.0 million for Hannibal Tavares Community Center Improvements, $1.0 million for Pukalani Terrace Subdivision Pavement Reconstruction.

FY 2019 Capital Budget Summary by Fund Type

Figure 5-7 details distribution of the capital budget by funding type. The largest source of funding for capital projects proposed in FY 2019 derives from the General Obligation Fund at 55.8% of the total. The second largest source of funding is the Water Supply Fund – Unrestricted at 9.8%, followed by the General Fund at 7.0%, and the State Revolving Loan Fund at 6.3%.

ALL SOURCES OF FUNDS: $227.9M
Figure 5-7

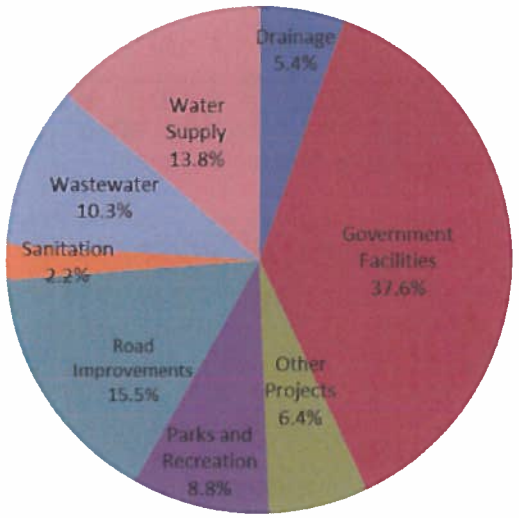


ALL SOURCES OF FUNDS: $227.9M
Figure 5-8

Fund Type	FY 2019 Proposed
Bikeway Fund	$140,000
Federal Fund	$12,700,000
General Fund	$15,905,000
General Obligation Fund	$127,235,000
Highway Fund	$10,630,000
Lapsed Bond Fund	$2,195,000
Park Assessment	$2,537,000
Solid Waste Management Fund	$1,430,000
State Fund	$275,000
State Revolving Loan Fund	$14,350,000
Wastewater Fund	$13,350,000
Water Supply Fund - Restricted	$4,800,000
Water Supply Fund - Unrestricted	$22,350,000
TOTAL	$227,897,000

FY 2019 Capital Budget by Project Type

ALL SOURCES OF FUNDS: $227.9M
Figure 5-9



ALL SOURCES OF FUNDS: $227.9M
Figure 5-10

Project Type	FY 2019 Proposed
Drainage	$12,250,000
Government Facilities	$85,657,000
Other Projects	$14,520,000
Parks and Recreation	$20,130,000
Road Improvements	$35,410,000
Sanitation	$5,080,000
Wastewater	$23,450,000
Water Supply	$31,400,000
TOTAL	$227,897,000

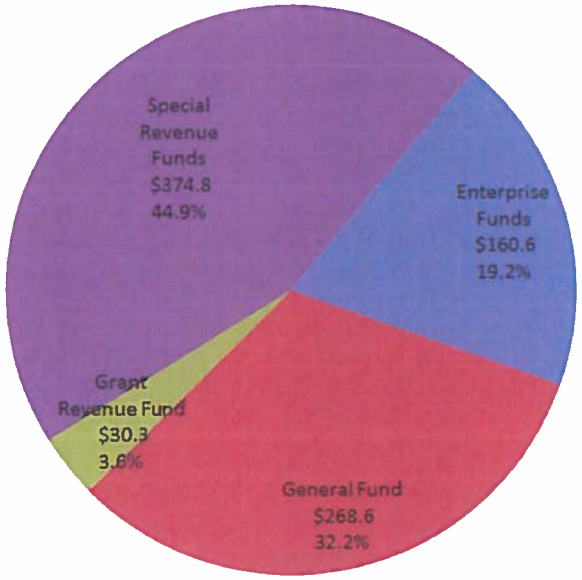
As shown in Figure 5-9, capital projects relating to Government Facilities make up the largest project type percentage at 37.6%. The second largest is Road Improvements projects at 15.5%, with Water Supply making up the third largest portion at 13.8%, followed by Wastewater projects at 10.3%.

Major capital projects under Government Facilities include Wailuku Civic Hub at $81.2 million and Hana Civic Center at $1.3 million. The largest projects under the Road Improvements project type are the Countywide Federal Aid Program at $14.5 million, Countywide Road Resurfacing and Pavement Preservation at $5.0 million, Kamehameha Avenue at Maui Lani Parkway Intersection Improvements at $3.5 million, and Waiale Road Extension at $2.0 million. Under Water Supply, the largest projects are the Upcountry Reliable Capacity at $12.5 million, West Maui Reliable Capacity at $10.4 million, and Countywide Facility Improvements at $4.4 million.

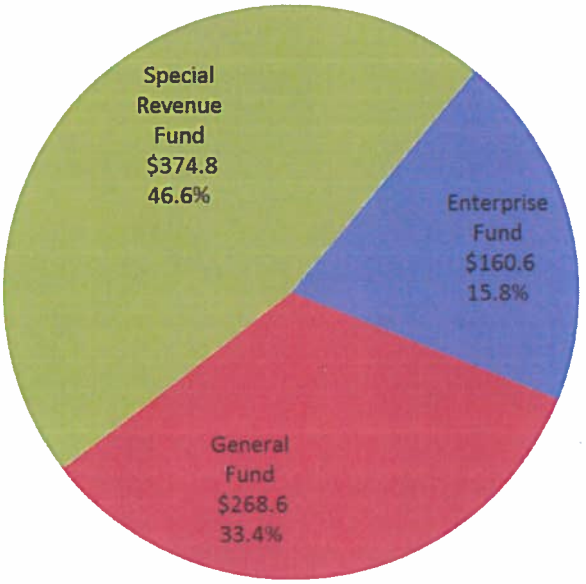
Six-Year Capital Budget Summaries

Figures 5-11 to 5-14 summarize the proposed CIP Budget for FY 2019 through FY 2024 by Major Fund Type and Total Capital Projects from All Sources of Funds and County Sources of Funds. Detailed information relating to the six-year CIP plan is presented in the Capital Budget Ordinance and is accessible on the County's website: www.mauicounty.gov.

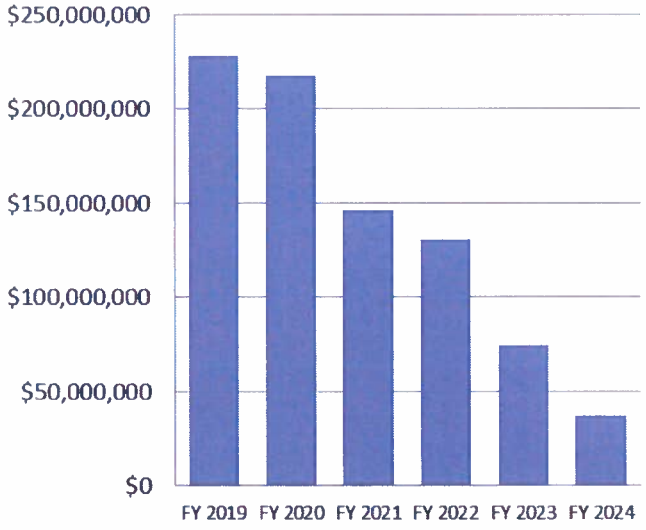
ALL SOURCES OF FUNDS: $834.4M
Total Capital Projects by Major Fund Type
Figure 5-11 (in Millions)



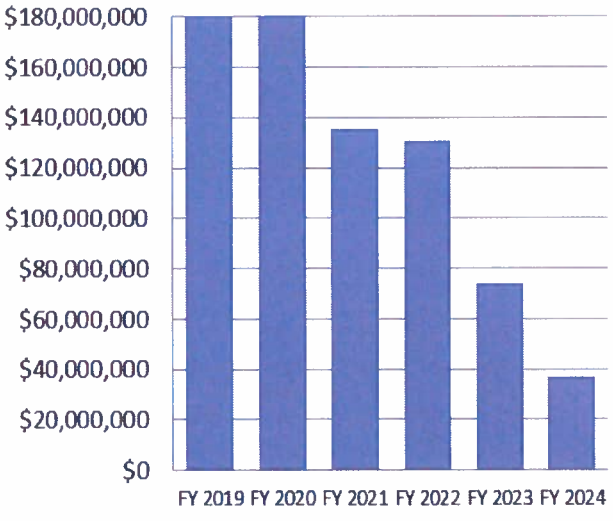
COUNTY SOURCES OF FUNDS: $804.1M
Total Capital Projects by Major Fund Type
Figure 5-12 (in Millions)



ALL SOURCES OF FUNDS: $834.4M
Total Capital Projects by Fiscal Year
Figure 5-13



COUNTY SOURCES OF FUNDS: $804.1M
Total Capital Projects by Fiscal Year
Figure 5-14



Impact on the Operating Budget

Identifying the impact of the planned capital projects on the operating budget and quantifying the costs associated with funding capital projects is an integral part of the CIP plan. Incurring future operating expenses is expected of most capital projects. The total anticipated impact on the operating budget for FY 2019 is $5.0 million and $13.9 million for the next succeeding years. For FY 2019, capital projects for water (50.8%), fire and public safety (19.1%), and environmental management (14.2%) will incur the largest amount of operating expenses.

Debt service incurred by capital projects and the cost of financing capital project expenditures funded by G.O. Bonds significantly impacts the operating budget. In FY 2019, the county anticipates allocating 5.7% of the operating budget to pay for debt service requirements for capital projects funded in prior years. Additionally, the allocation of G.O. Bonds to individual projects is reflected in the Funding Details and Methods of Financing sections in the individual project sheets.

These operating impacts are presented in the CIP plan through the inclusion of anticipated impacts in the Operating Impact Narrative section of the individual project sheets, which can be found in the Department Capital Project Sheets section of the program budget. The operating budget may include costs associated with additional staffing, maintenance, other non-maintenance, and non-capital equipment.

Figure 5-15 below provides a summary of the capital projects' impact on the annual operating budget for the next six years by department as reported to the Budget Office by County departments:

Capital Improvement Impact on the Operating Budget
Figure 5-15

Department	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year Total
Environmental Management	$459,000	$479,000	$459,000	$449,000	$409,000	$409,000	$2,664,000
Finance	$364,355	$364,355	$364,355	$364,355	$0	$0	$1,457,420
Fire and Public Safety	$1,200,000	$1,200,000	$1,200,000	$0	$0	$0	$3,600,000
Parks and Recreation	$395,000	$392,500	$392,500	$334,500	$0	$0	$1,514,500
Public Works	$23,399	$0	$0	$0	$0	$0	$23,399
Water Supply	$2,541,754	$2,535,855	$2,515,855	$1,147,855	$409,000	$409,000	$9,559,319
TOTAL	$4,983,508	$4,971,710	$4,931,710	$2,295,710	$818,000	$818,000	$18,818,638

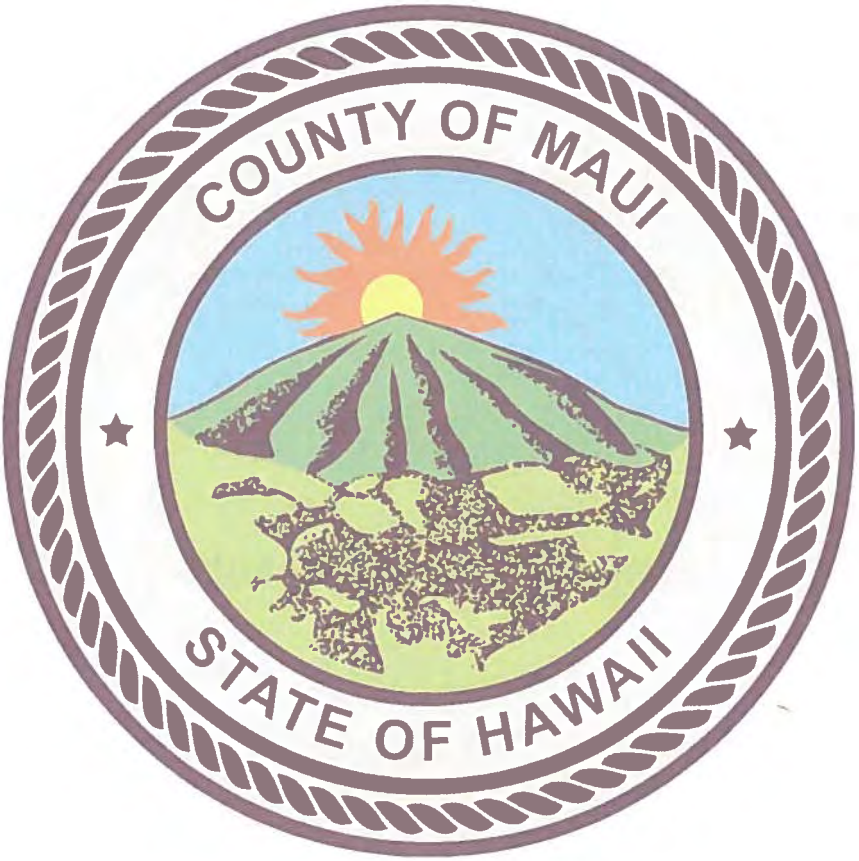
Project Prioritization

The prioritization method utilized by the County allows for a capital expenditure strategy that enables the county to provide appropriate facilities for its employees and customers and to manage future costs.

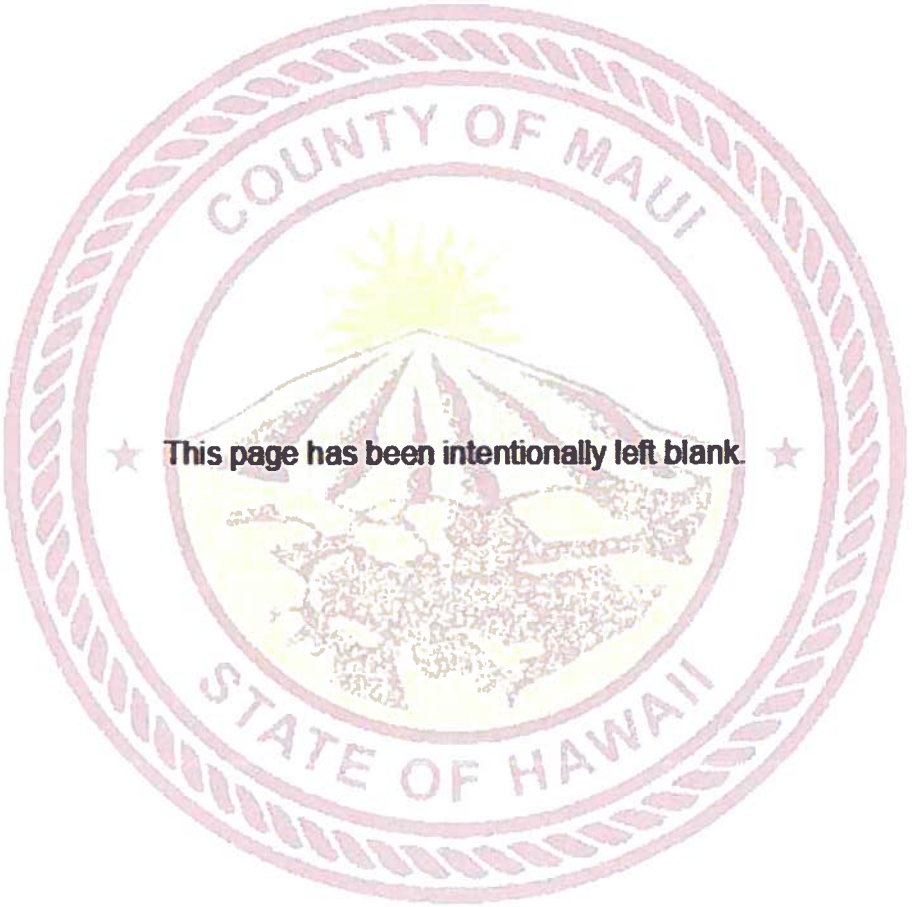
All capital projects recommended for inclusion in the six-year CIP plan are initially prioritized by the department before being further analyzed by the Budget Office based upon various criteria. This assessment is designed to measure both the overall need for a project, the relative urgency of a project and available funding sources and is not a substitute for the decision-making process undertaken by the Mayor and the County Council. It is however an attempt to define some basic evaluation criteria that can be applied against competing countywide requests and become one of the many factors in the overall decision-making process.

Pursuant to Section 8-8.3 of the Charter, the proposed capital improvement projects are also reviewed by Planning Director in relation to the Maui Island Plan and community plans.

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Environmental Management



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Sanitation	CBS-3182	Environmental Compliance System Design and Construction	SW	250	1,500	1,750
		CBS-3565	Integrated Solid Waste Management Plan Update	SW	200	0	200
		CBS-4609	Landfill Potable Water Supply	SW	180	0	180
	Sewer	CBS-1119	Countywide Environmental Protection Agency (EPA) Compliance Wastewater Reclamation Facility Renovation Projects	WF	2,000	7,500	9,500
		CBS-1128	Countywide Wastewater System Modifications	WF	1,000	5,000	6,000
		CBS-1132	Countywide Environmental Protection Agency (EPA) Compliance Projects	WF	500	2,500	3,000
		CBS-2732	Countywide Satellite Recycled Water Facilities	SRF	0	12,500	12,500
				WF	0	1,000	1,000
		CBS-3571	Countywide Wastewater Reclamation Facility Concrete Rehabilitation	WF	500	0	500
		CBS-5040	Countywide Wastewater RTU upgrades	WF	2,000	0	2,000
		CBS-5041	Countywide Pump Station Inundation Study	WF	100	0	100
		CBS-5053	Countywide Injection Well Alternative Study	WF	50	0	50
Hana	Sanitation	CBS-1908	Hana Landfill Makai Berm Waste Removal	GB	1,000	0	1,000
	Sewer	CBS-5039	Central Hana Sewer System	WF	0	200	200
Kihei-Makena		CBS-1148	Kihei-Makena Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation	WF	0	4,000	4,000
		CBS-1166	South Maui Recycled Water Distribution System Expansion (Wailea)	WF	0	500	500
		CBS-2321	North Kihei Mauka Transmission System	SRF	0	15,000	15,000
				WF	1,500	0	1,500
		CBS-2322	Kihei No. 7 Force Main Replacement	SRF	0	1,350	1,350
				WF	150	0	150
		CBS-2729	Kihei No. 6 Force Main Replacement	SRF	0	6,000	6,000
				WF	0	650	650
		CBS-3196	Kenolio Road/Koki Place Sewer Rehabilitation	WF	800	0	800
		CBS-3197	Kihei No. 8 Force Main Replacement	SRF	0	1,800	1,800
				WF	200	0	200
		CBS-3198	Kihei Wastewater Pump Station No. 3 Modification/Upgrade	SRF	0	1,000	1,000
				WF	0	200	200

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
		CBS-3199	Kihei Wastewater Pump Station No. 4 Modification/Upgrade	SRF	0	1,000	1,000
				WF	0	200	200
		CBS-3200	South Kihei Road Gravity System Capacity Upgrade	SRF	0	4,000	4,000
		CBS-3563	Kihei No. 3 Force Main Replacement	WF	0	1,760	1,760
		CBS-3564	Kihei No. 4 Force Main Replacement	SRF	0	2,500	2,500
				WF	0	250	250
		CBS-3568	Kihei Wastewater Pump Station No. 5 Modification and Force Main Replacement	WF	0	400	400
		CBS-3569	Kihei Wastewater Pump Station No. 6 Modification/Upgrade	WF	0	600	600
		CBS-5026	Kihei Wastewater Reclamation Facility Grit System Replacement	SRF	6,500	0	6,500
		CBS-5027	Kihei Wastewater Pump Station No. 8 Modification/Upgrade	WF	0	350	350
		CBS-5028	Kihei Wastewater Pump Station No. 9 Modification/Upgrade	SRF	0	2,000	2,000
				WF	0	200	200
		CBS-5029	Kihei In Plant/Effluent Pump Station Upgrades	WF	0	750	750
		CBS-5030	Liloa Drive Recycled Water Line	SRF	0	3,000	3,000
				WF	500	1,000	1,500
		CBS-5031	Kihei Wastewater Reclamation Facility Ultraviolet System Upgrade	WF	0	500	500
		CBS-5032	Kiaola Place Sewer Extension	WF	0	1,100	1,100
Makawao-Pukalani-Kula		CBS-5038	Upcountry Master Plan	WF	0	250	250
Molokai	Sanitation	CBS-1090	Molokai Landfill Scale and Office Improvements	SW	0	2,250	2,250
		CBS-4606	Molokai Landfill Phase V Expansion	GB	300	0	300
	Sewer	CBS-1153	Kaunakakai Effluent Force Main Replacement	SRF	0	1,900	1,900
				WF	0	200	200
		CBS-5037	Kualapuu Sewer System Rehabilitation	WF	0	50	50
Paia-Haiku		CBS-1183	Kuau No. 3 Force Main Replacement	WR	0	630	630
		CBS-1184	Kuau No. 4 Force Main Replacement	WF	0	540	540
		CBS-1955	Kuau No. 1 Force Main Replacement	WF	50	500	550
		CBS-1964	Kuau No. 2 Force Main Replacement	WF	50	500	550
		CBS-5036	Sprecklesville Wastewater Pump Station Modifications	WF	0	200	200

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Wailuku-Kahului	Drainage	CBS-5020	Central Maui Landfill Stormwater Management Improvements	GB	750	0	750
	Sanitation	CBS-1099	Central Maui Landfill Phase IV Final Closure	GB	0	5,225	5,225
		CBS-1901	Central Maui Landfill Phase VI	GB	1,200	7,000	8,200
		CBS-2290	Central Maui Landfill Monitoring Well Design/Construction	GB	650	0	650
		CBS-3175	Leachate Collection and Recovery and Electrical Distribution System Upgrades	SW	500	0	500
		CBS-3181	Central Maui Landfill System Control and Data Acquisition	SW	300	0	300
		CBS-3566	Refuse Truck Wash System	SW	0	455	455
		CBS-3567	Central Maui Landfill Land Purchase	GB	250	1,000	1,250
		CBS-5019	Central Maui Landfill Phase III	GB	250	4,000	4,250
	Sewer	CBS-1131	Wailuku-Kahului Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation	WF	2,000	9,000	11,000
		CBS-1158	Waiko Road Subdivision Sewer System	SRF	0	2,000	2,000
				WF	0	150	150
		CBS-1171	Wailuku-Kahului Recycled Water Force Main	SRF	0	6,200	6,200
		CBS-2323	Wailuku Wastewater Pump Station Modifications	WF	0	600	600
		CBS-3204	Upper Waiko Road Sewer Extension	WF	0	2,150	2,150
		CBS-3205	Old Wailuku Heights Sewer System	WF	0	300	300
		CBS-3212	Hoo Hui Ana Wastewater Pump Station Modifications	WF	0	100	100
		CBS-4586	Wailuku-Kahului WWRF Shoreline Erosion Protection	WF	0	300	300
		CBS-4587	Wailuku-Kahului WWRF Facility Plan	WF	0	400	400
		CBS-5033	Wailuku-Kahului Soil Aquifer Treatment (SAT) Basins	SRF	0	5,000	5,000
				WF	0	1,000	1,000
		CBS-5034	Wailuku-Kahului Recycled Water Pump Station	SRF	0	6,000	6,000
				WF	600	0	600
		CBS-5035	Wailuku-Kahului WWRF Emergency Effluent Force Main	WF	450	0	450
West Maui		CBS-1124	West Maui Recycled Water System Expansion	OG	0	2,888	2,888
				SRF	0	11,112	11,112
				WF	500	0	500
		CBS-1146	West Maui Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation	WF	0	4,000	4,000

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
		CBS-1161	Napili No. 3 Force Main Replacement	SRF	1,800	0	1,800
		CBS-1167	Napili No. 1 Force Main Replacement	SRF	0	2,700	2,700
				WF	0	370	370
		CBS-1168	Napili No. 2 Force Main Replacement	WF	0	1,100	1,100
		CBS-1174	Napili No. 4 Force Main Replacement	SRF	1,800	0	1,800
		CBS-1177	Napili Wastewater Pump Station No. 1 Modifications	SRF	0	6,800	6,800
				WF	0	630	630
		CBS-1178	Napili Wastewater Pump Station No. 2 Modifications	SRF	0	4,800	4,800
				WF	0	480	480
		CBS-1179	Napili Wastewater Pump Station No. 3 Modifications	SRF	0	4,200	4,200
				WF	0	400	400
		CBS-1180	Napili Wastewater Pump Station No. 4 Modifications	SRF	0	3,800	3,800
				WF	400	0	400
		CBS-1952	Kaanapali Resort R-1 Water Distribution System Expansion	SRF	0	7,000	7,000
		CBS-1954	Honokowai R-1 Water Distribution System	WF	0	2,200	2,200
		CBS-3201	Lahaina WWRF Onsite Recycled Water Storage	WR	0	150	150
		CBS-3572	Lahaina Wastewater Reclamation Facility Concrete Rehabilitation	WF	0	500	500
		CBS-3575	Lahaina Wastewater Reclamation Facility RAS/Dewatering Upgrades	WF	0	700	700
		CBS-3576	Lahaina Wastewater Reclamation Facility UV Expansion	SRF	0	6,000	6,000
				WF	0	700	700
			Total: Department of Environmental Management		**29,280**	**198,740**	**228,020**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GB	4,400	17,225	21,625
OG	0	2,888	2,888
SRF	10,100	117,662	127,762
SW	1,430	4,205	5,635
WF	13,350	56,760	70,110
Total	**29,280**	**198,740**	**228,020**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING

CBS No: CBS-3182

Project Name: Environmental Compliance System Design and Construction

Department: Department of Environmental Management

District: Countywide

Project Type: Sanitation

Anticipated Life: NA

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
249,885	0	250,000	500,000	500,000	500,000	0	0	1,750,000

PROJECT DESCRIPTION

This project will provide design and construction services to address environmental compliance opportunities and operational improvements at all County Solid Waste Management facilities in alignment with state and federal requirements.

PROJECT JUSTIFICATION

This project will allow the Solid Waste division to address emergency design, construction, construction management, unplanned regulatory compliance improvements at all county landfills and enable operational enhancements for environmental regulatory requirements. This includes mechanical, electrical, and civil design and construction services throughout the county.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Environmental and regulatory compliance. Promotes environmental sustainability.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The improvements made as a result of this project, will enable efficient and reliable monitoring and operation of county landfill environmental compliance systems.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	SW	0	150,000	200,000	200,000	200,000	0	0
New Construction	SW	0	100,000	300,000	300,000	300,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2017	12/31/2021	750,000
New Construction	07/01/2017	12/31/2018	1,000,000
Total Capital Project Costs			1,750,000
Total O&M Costs			0
Total Capital & Operating Costs			1,750,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Solid Waste Fund	1,750,000
Total Funding Requirements	1,750,000

CBS No: CBS-3565

Project Name: Integrated Solid Waste Management Plan Update

Department: Department of Environmental Management

District: Countywide

Project Type: Sanitation

Anticipated Life: 10 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	200,000	0	0	0	0	0	200,000

PROJECT DESCRIPTION

This project will update the existing Integrated Solid Waste Management Plan (ISWMP) completed in 2009 to align with goals obtainable through the Department of Environmental Management to align with regulatory and county goals for solid waste handling. As a requirement of HRS 342 G, the County of Maui ISWMP is to be updated every five years to ensure relevance and adherence to evolving technologies and markets.

PROJECT JUSTIFICATION

The existing Maui County ISWMP will be updated to provide aligned and obtainable goals for the Department of Environmental Management to provide direction to investment and operational strategy for the Solid Waste Division.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Employee, public and environmental safety; Resource management.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

With the update of the ISWMP, the department will be able to support investments and strategies to operational requirements for both financial and long-term goals of the County.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Planning	SW	0	200,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Planning	07/01/2018	07/01/2019	200,000
Total Capital Project Costs			200,000
Total O&M Costs			0
Total Capital & Operating Costs			200,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Solid Waste Fund	200,000
Total Funding Requirements	200,000

CBS No: CBS-4609

Project Name: Landfill Potable Water Supply

Department: Department of Environmental Management

District: Countywide

Project Type: Sanitation

Anticipated Life: N/A

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	180,000	0	0	0	0	0	180,000

PROJECT DESCRIPTION

Commissioning of a preliminary engineering report to analyze the feasibility of providing domestic water to Central Maui, Hana, Lanai, and Molokai Landfills.

PROJECT JUSTIFICATION

Not all of County of Maui's active landfills currently have a connection to a domestic water line to access potable water.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
This project meets the goal to plan and implement the necessary infrastructure investments to support a healthy and sustainable community.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Water is an essential requirement for human health, hygiene and fire protection safety. All landfill have strict fire suppression requirements that need to be consistently met. Active landfills are currently paying to import potable water to try to fulfill these requirements. This report will examine prospects for providing a domestic water service to these landfills, associated costs, and future savings.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Planning	SW	0	180,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Planning	09/01/2018	06/01/2019	180,000
Total Capital Project Costs			180,000
Total O&M Costs			0
Total Capital & Operating Costs			180,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Solid Waste Fund	180,000
Total Funding Requirements	180,000

CBS No: CBS-1119

Project Name: Countywide Environmental Protection Agency (EPA) Compliance Wastewater Reclamation Facility Renovation Projects

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,200,000	2,000,000	2,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	9,500,000

PROJECT DESCRIPTION

The purpose of this project is to provide a program for design and construction, renovation or upgrade of equipment at the Wastewater Reclamation Facilities as required by the 20-Year Rehabilitation & Replacement Plan developed under the 1999 Consent Decree. Projects for FY2019 include: Wailuku-Kahului Injection Well piping rehabilitation, design of the Kihei Effluent Pump Station, Lahaina Aquadisk filter installation, and construction of Wailuku WWPS electrical upgrade.

PROJECT JUSTIFICATION

Failure to provide for the programmed renovation, improvements & upgrade of all wastewater reclamation facilities/wastewater pump stations could result in continuous degradation and failures of equipment and process units. This might result in possible raw wastewater spills and additional fines from the EPA/DOH. Additionally, many of these projects will result in implementing energy-saving designs and equipment and creating safer worksites for employees.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	2,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	07/01/2012	12/31/2023	9,500,000
Total Capital Project Costs			9,500,000
Total O&M Costs			0
Total Capital & Operating Costs			9,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	9,500,000
Total Funding Requirements	9,500,000

CBS No: CBS-1128

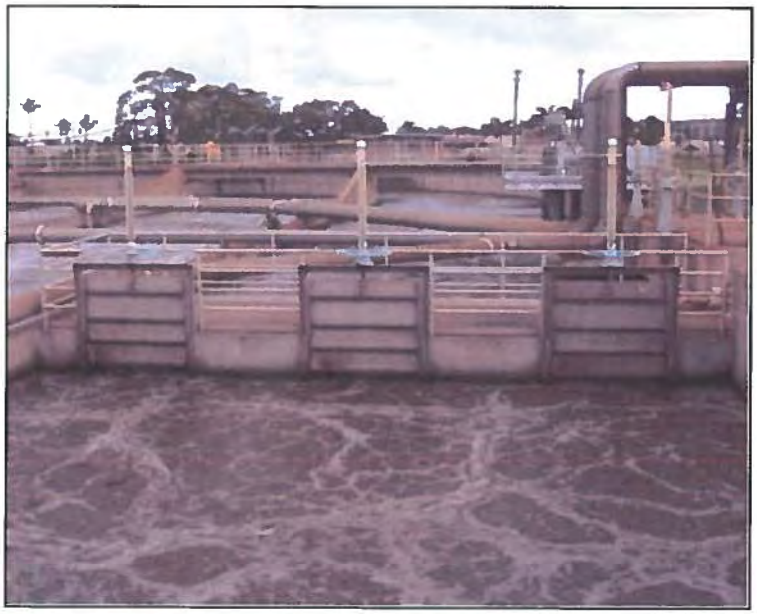
Project Name: Countywide Wastewater System Modifications

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
5,691,029	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000

PROJECT DESCRIPTION

Additional funding to be used only as required for projects where construction/design bids exceed the funding appropriation. Bid amount overruns have become common in recent years with the fluctuating construction climate in Maui County and global uncertainty of material and energy prices.

PROJECT JUSTIFICATION

The result of not establishing this project fund may be to postpone required infrastructure projects or to increase all project estimates and lose the flexibility of placing funds where needed in order to accomplish the division's mission.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2016	06/30/2017	0
New Construction	07/01/2012	12/31/2023	6,000,000
Total Capital Project Costs			6,000,000
Total O&M Costs			0
Total Capital & Operating Costs			6,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	6,000,000
Total Funding Requirements	6,000,000

CBS No: CBS-1132

Project Name: Countywide Environmental Protection Agency (EPA) Compliance Projects

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
9,807,559	500,000	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000

PROJECT DESCRIPTION

The Environmental Protection Agency (EPA)/Department of Health (DOH) issued a Consent Decree (CD) dated November 8, 1999. The CD required the County of Maui to conduct numerous studies, investigations, and to prepare identified plans. Based on these documents, additional rehabilitation/construction projects are developed and executed. The exact scope of projects and additional assessments are not known at this time. A current CCTV project will identify needs when completed.

PROJECT JUSTIFICATION

Damaged or deteriorated lines require greater maintenance and pose the threat of potential blockages or total failure which may cause wastewater spills, damage to property and the environment, and increase operational costs due to callout of personnel. Scheduling the repair or replacement of deficiencies noted during recent evaluations is a requirement of the 1999 Consent Decree.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	500,000	500,000	500,000	500,000	500,000	500,000

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	07/01/2012	12/31/2024	3,000,000
Total Capital Project Costs			3,000,000
Total O&M Costs			0
Total Capital & Operating Costs			3,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	3,000,000
Total Funding Requirements	3,000,000

CBS No: CBS-3571

Project Name: Countywide Wastewater Reclamation Facility Concrete Rehabilitation

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	500,000	0	0	0	0	0	500,000

PROJECT DESCRIPTION

Repairs to concrete structures located at the Kihei and Wailuku-Kahului Wastewater Reclamation Facilities and/or Wastewater Pump Stations. Of particular concern are the facilities vault covers and tanks that are subject to grit and corrosive gasses or have spalling material.

PROJECT JUSTIFICATION

The concrete structures include both above ground and below ground basins that are subject to corrosive and abrasive liquids and solids. Maintaining these structures is necessary to provide reliable service and prevent raw wastewater spills.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant long-term impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	500,000	0	0	0	0	0

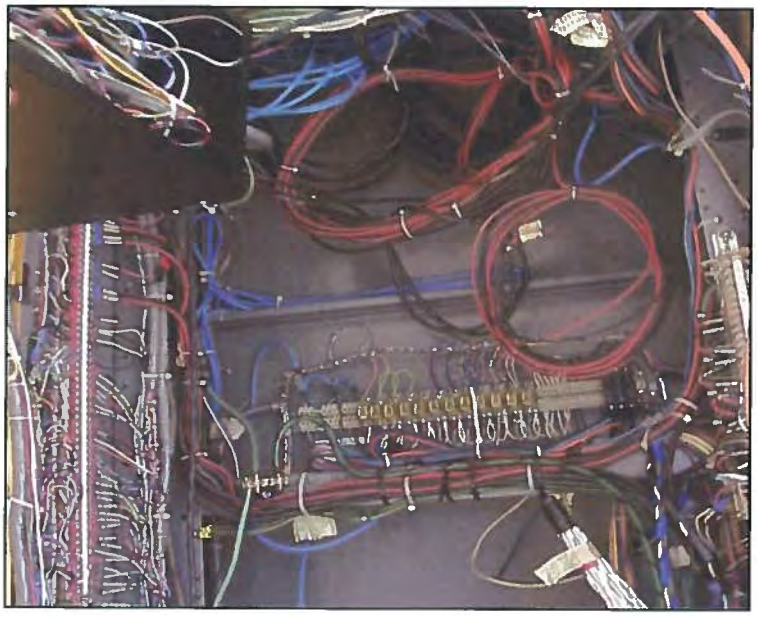
Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	12/01/2018	12/31/2019	500,000
Total Capital Project Costs			500,000
Total O&M Costs			0
Total Capital & Operating Costs			500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	500,000
Total Funding Requirements	500,000

CBS No: CBS-5040

Project Name: Countywide Wastewater RTU upgrades
Department: Department of Environmental Management
District: Countywide
Project Type: Sewer
Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	2,000,000	0	0	0	0	0	2,000,000

PROJECT DESCRIPTION

Replacement of radio-transmitting units and the associated programming to make the new units function properly. This is a complicated project because it involves a high level of programming and the documentation of the existing system is minimal. The design will require that all points in the system be tested and mapped or that the system be rebuilt completely.

PROJECT JUSTIFICATION

The RTUs at Lahaina and Kahului WWRF have reached the end of their useful lives. The current units are obsolete and repair parts and replacements are not obtainable should the units fail. Additionally, all spare parts have nearly been used. If any unit fails, staff will be required to man the plant 24 hours per day because the transmitters relay critical information to the SCADA system and auto-dialer which notifies personnel of an emergency situation.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant long-term impact on staffing or operating budget is anticipated. Short-term effects will be slightly lower operation and maintenance costs.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	2,000,000	0	0	0	0	0

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	08/01/2018	12/31/2019	2,000,000
Total Capital Project Costs			2,000,000
Total O&M Costs			0
Total Capital & Operating Costs			2,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	2,000,000
Total Funding Requirements	2,000,000

CBS No: CBS-5041

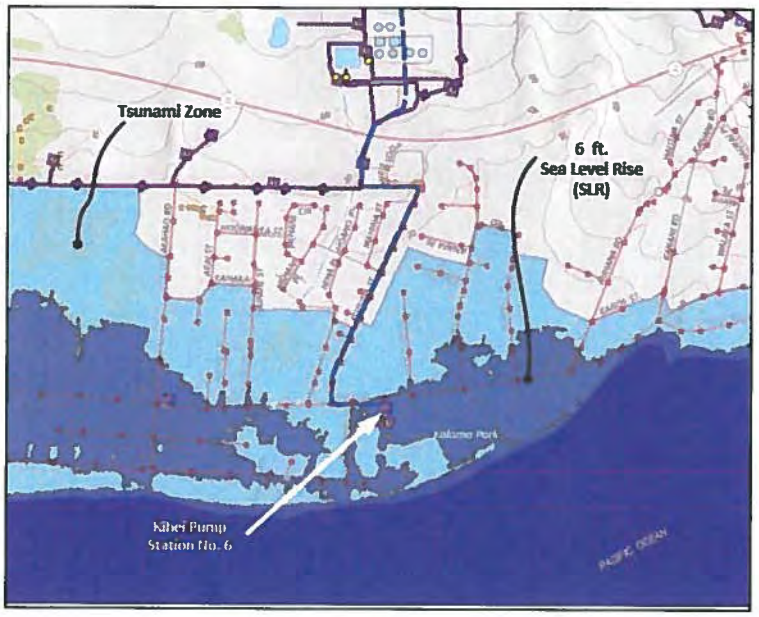
Project Name: Countywide Pump Station Inundation Study

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	100,000	0	0	0	0	0	100,000

PROJECT DESCRIPTION

Preparation of a planning study to determine the extent to which the County's pump station network is vulnerable to sea level rise and tsunami inundation, as well as prepare high level cost estimates for relocation or other means of reducing risk.

PROJECT JUSTIFICATION

The threats to County infrastructure are an ongoing concern as the predictions of sea level rise continue to be a major topic for islands throughout the Pacific basin. The recent indications of higher than normal tides and wave action erosion have also furthered the risk of infrastructure near the coastline.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

None at this time.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Planning	WF	0	100,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Planning	08/01/2018	12/31/2019	100,000
Total Capital Project Costs			100,000
Total O&M Costs			0
Total Capital & Operating Costs			100,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	100,000
Total Funding Requirements	100,000

CBS No: CBS-5053

Project Name: Countywide Injection Well Alternative Study

Department: Department of Environmental Management

District: Countywide

Project Type: Sewer

Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	50,000	0	0	0	0	0	50,000

PROJECT DESCRIPTION

A study to identify possible alternative methods of disposal of treated effluent for the Wailuku-Kahului, Kihei, Lahaina and Kaunakakai Wastewater Reclamation Facilities. Study will include methods, sites, list of permit requirements, pro-con analysis, short and long-term costs and recommendations.

PROJECT JUSTIFICATION

Continuing environmental concerns and increased costs for the recycling and disposal of treated effluent warrants an evaluation of alternative methods of environmentally sound and fiscally responsible disposal methods.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

None at this time.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Planning	WF	0	50,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Planning	08/01/2018	12/31/2019	50,000
Total Capital Project Costs			50,000
Total O&M Costs			0
Total Capital & Operating Costs			50,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	50,000
Total Funding Requirements	50,000

CBS No: CBS-1908

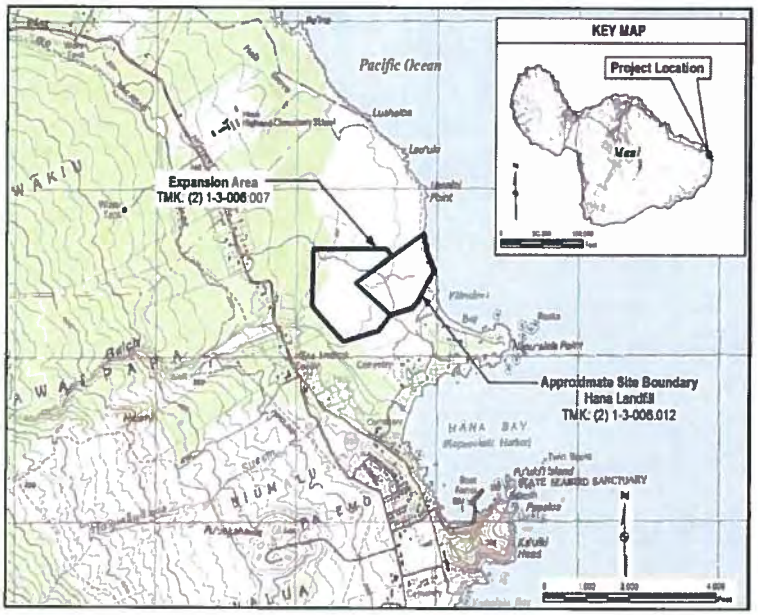
Project Name: Hana Landfill Makai Berm Waste Removal

Department: Department of Environmental Management

District: Hana

Project Type: Sanitation

Anticipated Life: In perpetuity



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,977,071	2,000,000	1,000,000	0	0	0	0	0	1,000,000

PROJECT DESCRIPTION

This project requests funds to remediate unpermitted waste dumped outside of the existing permitted waste limits of Hana Landfill, as a result of the Hawaii Department of Health requirements for solid waste management. This multi-year phased approach will achieve clean closure by removing the waste from the makai side of the landfill, and relocating the waste to the current permitted landfill parcel in alignment with the remediation plan provided to HDOH.

PROJECT JUSTIFICATION

An unpermitted dumping of waste outside permitted limits at the Hana Landfill was located, and found to have been historically used in the past. State and federal regulations state that "constructing and operating a waste disposal unit outside the 'existing' limits of waste, without complying with the design criteria for municipal solid waste landfills, and without a solid waste management permit" is not permitted. This project will resolve this deficiency by relocating the waste to the proper permitted landfill area.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Environmental and regulatory compliance. Promotes environmental sustainability.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Separating soil will provide for landfill cover savings. Staff will need to accommodate and coordinate with onsite contractor(s) during project duration.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GB	0	1,000,000	0	0	0	0	0

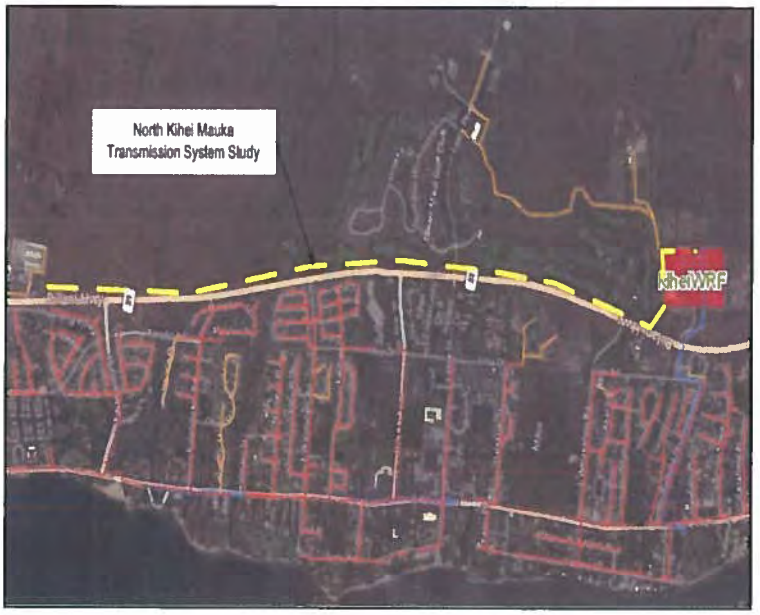
Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Renovations	07/01/2016	12/31/2019	1,000,000
Total Capital Project Costs			1,000,000
Total O&M Costs			0
Total Capital & Operating Costs			1,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	1,000,000
Solid Waste Fund	0
Total Funding Requirements	1,000,000

CBS No: CBS-2321

Project Name: North Kihei Mauka Transmission System
Department: Department of Environmental Management
District: Kihei-Makena
Project Type: Sewer
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
199,424	0	1,500,000	0	15,000,000	0	0	0	16,500,000

PROJECT DESCRIPTION

Preliminary study for the design and construction of a wastewater collection and transmission system for development mauka of Piilani Highway.

PROJECT JUSTIFICATION

Sewer capacity in the main gravity collection lines and force mains within South Kihei Road are beginning to reach capacity. Any future development mauka of Piilani Highway will require a separate system to address the capacity issues and reduce the potential effects of sewer spills into the ocean.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Will require additional resources in man hours, equipment maintenance and power. No long-term staffing impacts are anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	1,500,000	0	0	0	0	0
New Construction	SRF	0	0	0	15,000,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/31/2019	1,500,000
New Construction	09/01/2020	12/31/2021	15,000,000
Planning	09/01/2016	12/31/2017	0
Total Capital Project Costs			16,500,000
Total O&M Costs			0
Total Capital & Operating Costs			16,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	1,500,000
State Revolving Loan Fund	15,000,000
Total Funding Requirements	16,500,000

CBS No: CBS-2322

Project Name: Kihei No. 7 Force Main Replacement
Department: Department of Environmental Management
District: Kihei-Makena
Project Type: Sewer
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	150,000	0	1,350,000	0	0	0	1,500,000

PROJECT DESCRIPTION

Replacement of a 1,573 foot 20" diameter ductile iron pipe force main within South Kihei Road between Kamaole 1 Beach Park and Kaiau Road. The existing line was constructed in 1992 and is nearing the end of its useful life.

PROJECT JUSTIFICATION

This project is necessary to replace the facility in order to avoid a costly failure of the line, major sewage spill to the adjacent resorts, beach and ocean, as well as possible fines as stipulated in the EPA Consent Decree. A 2004 corrosion study of County owned force mains identified the condition of force mains and estimated remaining useful lives. Based on this information in 2006 the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	150,000	0	0	0	0	0
New Construction	SRF	0	0	0	1,350,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/31/2020	150,000
New Construction	09/01/2020	12/31/2021	1,350,000
Total Capital Project Costs			1,500,000
Total O&M Costs			0
Total Capital & Operating Costs			1,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	150,000
State Revolving Loan Fund	1,350,000
Total Funding Requirements	1,500,000

CBS No: CBS-3196

Project Name: Kenolio Road/Koki Place Sewer Rehabilitation

Department: Department of Environmental Management

District: Kihei-Makena

Project Type: Sewer

Anticipated Life: 50 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
50,000	0	800,000	0	0	0	0	0	800,000

PROJECT DESCRIPTION

Replacement of existing sewer line in disrepair and responsible for several sewage spills in the last 10 years. Actual replacement will be determined upon completion of a current CCTV investigation.

PROJECT JUSTIFICATION

Site is in an easement area with difficult access issues. Currently staff is required to flush lines regularly in an attempt to avoid blockages due to debris buildup. Replacement will reduce maintenance costs and spill potential.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing but a reduction in cost due to the elimination of callouts for spills (that typically require overtime payment).

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	800,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2016	12/31/2017	0
New Construction	09/01/2018	12/31/2019	800,000
Total Capital Project Costs			800,000
Total O&M Costs			0
Total Capital & Operating Costs			800,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	800,000
Total Funding Requirements	800,000

CBS No: CBS-3197

Project Name: Kihei No. 8 Force Main Replacement
Department: Department of Environmental Management
District: Kihei-Makena
Project Type: Sewer
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	200,000	0	1,800,000	0	0	0	2,000,000

PROJECT DESCRIPTION

Replacement of a 2,013 foot 18" diameter ductile iron pipe force main within South Kihei Road between Keawekapu Beach Park and Keonekai Road. The existing line was constructed in 1998 and is nearing the end of its useful life.

PROJECT JUSTIFICATION

This project is necessary to replace the facility in order to avoid a costly failure of the line, major sewage spill to the adjacent resorts, beach and ocean, as well as possible fines as stipulated in the EPA Consent Decree. A 2004 corrosion study of County owned force mains identified the condition of force mains and estimated remaining useful lives. The line has had two minor breaks in the last 8 years. Based on this information, the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	200,000	0	0	0	0	0
New Construction	SRF	0	0	0	1,800,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/31/2019	200,000
New Construction	08/01/2020	12/31/2021	1,800,000
Total Capital Project Costs			2,000,000
Total O&M Costs			0
Total Capital & Operating Costs			2,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	200,000
State Revolving Loan Fund	1,800,000
Total Funding Requirements	2,000,000

CBS No: CBS-5026

Project Name: Kihei Wastewater Reclamation Facility Grit System Replacement

Department: Department of Environmental Management

District: Kihei-Makena

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	6,500,000	0	0	0	0	0	6,500,000

PROJECT DESCRIPTION

Replacement of the existing grit removal system located at the headworks of the Kihei Wastewater Reclamation Facility.

PROJECT JUSTIFICATION

The existing grit removal system has reached the end of its useful life and is no longer adequately removing grit thus allowing it to pass through the system into the aeration basins. Once in, the aeration basins grit can block the aeration diffusers and piping and requires the basins to be taken out of service for more frequent cleaning. Completion of project will result in lower operation and maintenance costs, safer operation for staff, decreased wear and tear on downstream equipment and longer run times of aeration basins between cleanings.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	SRF	0	6,500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	08/01/2018	12/31/2019	6,500,000
Total Capital Project Costs			6,500,000
Total O&M Costs			0
Total Capital & Operating Costs			6,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
State Revolving Loan Fund	6,500,000
Total Funding Requirements	6,500,000

CBS No: CBS-5030

Project Name: Liloa Drive Recycled Water Line
Department: Department of Environmental Management
District: Kihei-Makena
Project Type: Sewer
Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
100,000	0	500,000	0	1,000,000	3,000,000	0	0	4,500,000

PROJECT DESCRIPTION

Construction of approximately 2,300 l.f. of 12" recycled water distribution line within the Liloa Drive right of way (South Maui collector road)

PROJECT JUSTIFICATION

Construction of this line is required to complete a loop in the distribution system to create distinctive pressure zones for customers at varying service elevations. Completion of this line will provide reliable/consistent service for customers along the Liloa Corridor, Waipulani Park and adjacent South Kihei Road condominiums, Kulanihakoi Street and the new Kihei High School.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant long-term impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	500,000	0	0	0	0	0
New Construction	SRF	0	0	0	0	3,000,000	0	0
New Construction	WF	0	0	0	1,000,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2019	500,000
New Construction	08/01/2020	12/31/2022	4,000,000
Total Capital Project Costs			4,500,000
Total O&M Costs			0
Total Capital & Operating Costs			4,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	1,500,000
State Revolving Loan Fund	3,000,000
Total Funding Requirements	4,500,000

CBS No: CBS-4606

Project Name: Molokai Landfill Phase V Expansion

Department: Department of Environmental Management

District: Molokai

Project Type: Sanitation

Anticipated Life: 20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	300,000	0	0	0	0	0	300,000

PROJECT DESCRIPTION

The next lateral expansion (Phase 5) in accordance with RCRA Subtitle D Regulations (HAR 11-58) at the Molokai Integrated Solid Waste Facility.

PROJECT JUSTIFICATION

The existing landfill capacity remaining at the Molokai Integrated Solid Waste Facility is projected to be exhausted in late 2020. Therefore, it is necessary for the next lateral expansion to be designed & permitted in FY2019 for construction in FY2020 to ensure continuity of service on Molokai.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
This project will provide the required infrastructure to continue landfill operations.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

None

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	300,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2017	07/01/2019	300,000
New Construction			0
Total Capital Project Costs			300,000
Total O&M Costs			0
Total Capital & Operating Costs			300,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	300,000
Total Funding Requirements	300,000

CBS No: CBS-1955

Project Name: Kuau No. 1 Force Main Replacement
Department: Department of Environmental Management
District: Paia-Haiku
Project Type: Sewer
Anticipated Life: 40 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	50,000	0	500,000	0	0	0	550,000

PROJECT DESCRIPTION

This 690 foot long, 8" diameter ductile iron pipe force main located along Hana Highway was constructed in 1986 and is approaching the end of its useful life.

PROJECT JUSTIFICATION

This project is necessary to replace the facility in order to avoid a costly failure of the line, major sewage spill to area beaches and possible fines as stipulated in the EPA Consent Decree. A 2004 corrosion study of County owned force mains identified the condition of force mains and estimated remaining useful lives. Based on this information, in 2006 the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	50,000	0	0	0	0	0
New Construction	WF	0	0	0	500,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/30/2019	50,000
New Construction	09/01/2020	12/31/2021	500,000
Total Capital Project Costs			550,000
Total O&M Costs			0
Total Capital & Operating Costs			550,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	550,000
Total Funding Requirements	550,000

CBS No: CBS-1964

Project Name: Kuau No. 2 Force Main Replacement

Department: Department of Environmental Management

District: Paia-Haiku

Project Type: Sewer

Anticipated Life: 40 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	50,000	0	500,000	0	0	0	550,000

PROJECT DESCRIPTION

This 588 foot long, 8" diameter ductile iron pipe force main located along Hana Highway was constructed in 1986 and is approaching the end of its useful life.

PROJECT JUSTIFICATION

This project is necessary to replace the facility in order to avoid a costly failure of the line, major sewage spill to area beaches and possible fines as stipulated in the EPA Consent Decree. A 2004 corrosion study of County owned force mains identified the condition of force mains and estimated remaining useful lives. Based on this information, the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	50,000	0	0	0	0	0
New Construction	WF	0	0	0	500,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/30/2019	50,000
New Construction	09/01/2020	12/31/2021	500,000
Total Capital Project Costs			550,000
Total O&M Costs			0
Total Capital & Operating Costs			550,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	550,000
Total Funding Requirements	550,000

CBS No: CBS-5020

Project Name: Central Maui Landfill Stormwater Management Improvements

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Drainage

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	750,000	0	0	0	0	0	750,000

PROJECT DESCRIPTION

This project will provide required infrastructure to manage stormwater along the southeast perimeter of Central Maui Landfill Phase V-B Extension.

PROJECT JUSTIFICATION

In accordance with Hawaii Administrative Rules Chapter 11-58.1, solid waste management facilities are required to install and maintain run-on and runoff control systems to prevent discharge or pollutants into state waterways. This project is being commissioned to fulfill this requirement.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Responsibly manage solid waste in accordance with State and Federal regulations. Minimize risk to human health and the environment.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The new stormwater management systems will need to be periodically inspected and maintained.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	50,000	0	0	0	0	0
New Construction	GB	0	700,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2019	50,000
New Construction	07/01/2018	12/31/2019	700,000
Total Capital Project Costs			750,000
Total O&M Costs			6,000
Total Capital & Operating Costs			756,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	750,000
Total Funding Requirements	750,000

CBS No: CBS-1901
Project Name: Central Maui Landfill Phase VI
Department: Department of Environmental Management
District: Wailuku-Kahului
Project Type: Sanitation
Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
230,945	0	1,200,000	7,000,000	0	0	0	0	8,200,000

PROJECT DESCRIPTION

These funds will complete acquisition, subdivision, and necessary land entitlements for the required additional land for Central Maui Landfill, Phase VI. Design and (Hawaii Department of Health, Solid Waste Branch Facility) permitting for Phase IV will concurrently efforted due to capacity timing constraints.

PROJECT JUSTIFICATION

Central Maui Landfill is reaching final permitted elevations in Phase IV and V, and the capacity of the existing permitted landfill area is projected to be exhausted in 2020. This property acquisition is an imperative critical path requirement to ensure the continued operation and further expansion of Central Maui landfill. Design & Permitting will also be commissioned in FY19 with construction requested in FY20 to extend the life of the landfill by approximately 10 more years.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Ensure continuity of solid waste services for the Maui community. Responsibly manage solid waste in accordance with State and Federal regulations. Minimize risk to human health and the environment.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The capacity of existing permitted landfill areas are expected to be exhausted in 2020. With this property acquisition and subsequent design and construction of Phase VI, the landfill would be able to remain in operation for approximately an additional 10 years providing solid waste management services for the County of Maui.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	GB	0	1,000,000	0	0	0	0	0
Design	GB	0	200,000	0	0	0	0	0
New Construction	GB	0	0	7,000,000	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	07/01/2018	10/31/2019	1,000,000
Design	07/01/2018	03/31/2019	200,000
New Construction	07/01/2019	03/31/2020	7,000,000
Total Capital Project Costs			8,200,000
Total O&M Costs			0
Total Capital & Operating Costs			8,200,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	8,200,000
Total Funding Requirements	8,200,000

CBS No: CBS-2290

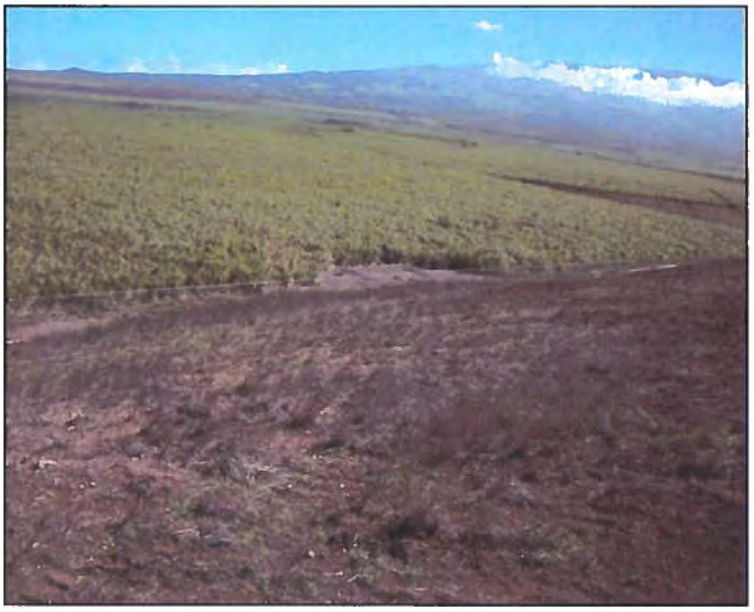
Project Name: Central Maui Landfill Monitoring Well Design/Construction

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sanitation

Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	650,000	0	0	0	0	0	650,000

PROJECT DESCRIPTION

Design and installation of an additional groundwater monitoring well(s) to meet regulatory requirements.

PROJECT JUSTIFICATION

The groundwater monitoring system for Central Maui Landfill was analyzed by an environmental hydrogeologist compliance consultant, and in consultation with the Dept. of Health (DOH), DOH is requiring that a minimum of one well to be installed northwest of the landfill to continue operations. More data will be collected and analyzed in FY18 that may require for up to three additional wells to be installed, which are included in the operating permit conditions for Central Maui Landfill. This fund will pay for the design, permitting, and construction of four new well(s) whose location and type will be approved by DOH.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Environmental protection	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The impact is to increase the number of wells monitored from 6 to possibly 10 by a third party per DOH operating permit conditions for CML.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	150,000	0	0	0	0	0
New Construction	GB	0	500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/15/2018	06/30/2019	150,000
New Construction	07/01/2018	12/31/2019	500,000
Total Capital Project Costs			650,000
Total O&M Costs			1,200,000
Total Capital & Operating Costs			1,850,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	650,000
Total Funding Requirements	650,000

Capital Improvement Program

CBS No: CBS-3175

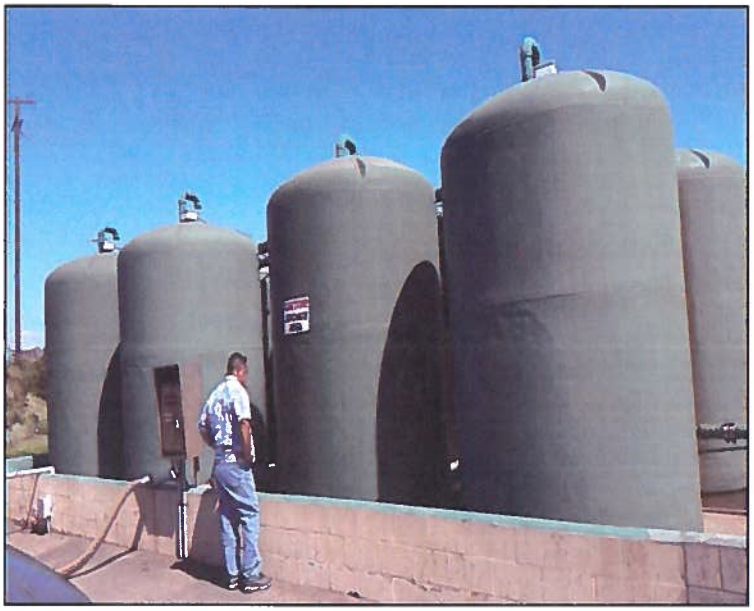
Project Name: Leachate Collection and Recovery and Electrical Distribution System Upgrades

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sanitation

Anticipated Life: 20 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
79,222	250,000	500,000	0	0	0	0	0	500,000

PROJECT DESCRIPTION

This project will upgrade and modernize the leachate collection and recovery system (LCRS) at the Central Maui Landfill. The scope of this project includes upgrading the electrical distribution system to meet current National Electrical Code requirements and enable the LCRS to be powered by an external portable generator. This project will also provide regulatory compliant leachate generation and management data.

PROJECT JUSTIFICATION

The project includes improvements to secondary containment systems and monitoring of leachate quantities as required by the State of Hawaii Department of Health (DOH). This project will also improve site safety by bringing the electrical distribution cabinet to code; provide leachate measurement and alarm notification to operations; assist with regulatory documentation requirements; and mechanical system upgrades to ensure that there is no lapse in the system operation.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Employee, public and environmental safety; Resource management.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The proposed project shall provide the proper secondary containment of leachate, increase the accuracy and efficiency of monitoring the leachate quantities, and improve overall system safety for facility personnel. This project will require periodic maintenance for the mechanical systems to ensure reliable and safe operation of the equipment.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	SW	0	500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2016	01/01/2019	0
New Construction	07/01/2018	01/01/2019	500,000
Total Capital Project Costs			500,000
Total O&M Costs			30,000
Total Capital & Operating Costs			530,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Solid Waste Fund	500,000
Total Funding Requirements	500,000

CBS No: CBS-3181

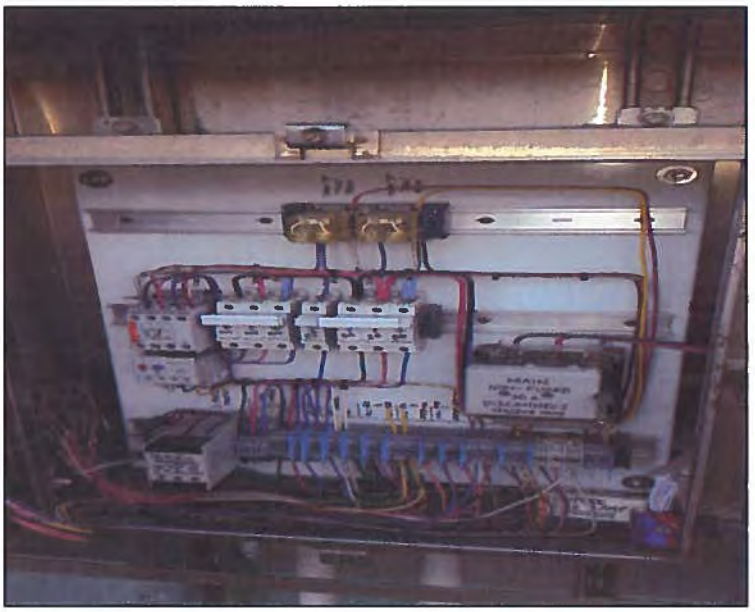
Project Name: Central Maui Landfill System Control and Data Acquisition

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sanitation

Anticipated Life: 10-years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
79,831	0	300,000	0	0	0	0	0	300,000

PROJECT DESCRIPTION

This project will provide the necessary infrastructure and equipment to monitor and record data in real time critical regulatory monitoring systems such as landfill gas, leachate collection, storm water, and meteorological data on-site and remotely for both operations and engineering sections for compliance requirements at the Central Maui Landfill. This project will bring regulatory monitoring to current best practices readily available in today's industry.

PROJECT JUSTIFICATION

This system will decrease risk of possible permit violations and EPA consent decrees, up to $25,000 per day per occurrence. The system telemetry and infrastructure provided through this project would enable operations, as well as engineering, to remotely monitor and record data needed per DOH regulatory requirements. The system would provide real time visualization and recording of equipment operation status, fault notifications, cumulative data collection, and other operational parameters in order to comply with site permit requirements and operational limits. This system would be able to be monitored remotely, in contrast to the current need of having landfill and engineering staff inspections of individual system components spread out across the 150-acre landfill facility. There is no staffing onsite at CML 24/7 and real time monitoring is a necessity and best practice to avoid preventable regulatory non-compliance. Future expansion for additional monitoring through future projects will be provided as well as a result of this project.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Environmental and regulatory compliance. Promotes environmental sustainability.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

This project shall provide a reliable means to remotely monitor landfill systems according to the requirements of DOH. It shall also reduce the time required for operational staff to conduct daily recordkeeping and allow engineering to remotely troubleshoot systems.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	SW	0	300,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2016	12/31/2016	0
New Construction	02/01/2017	12/31/2019	300,000
Total Capital Project Costs			300,000
Total O&M Costs			30,000
Total Capital & Operating Costs			330,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Solid Waste Fund	300,000
Total Funding Requirements	300,000

CBS No: CBS-3567

Project Name: Central Maui Landfill Land Purchase

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sanitation

Anticipated Life: 20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	250,000	1,000,000	0	0	0	0	1,250,000

PROJECT DESCRIPTION

The acquisition of this 17 acres completes the Central Maui Landfill subdivision parcel, approved by the County Development Services Agency in 2009. The additional land will allow for the development of a dedicated Emergency Debris Sorting and Recovery site and other ancillary facilities.

PROJECT JUSTIFICATION

The County does not currently have sufficient land for FEMA approved emergency debris management. A permanent solution with larger land area is needed to be prepared for future emergencies, as well as other landfill and refuse related infrastructure facilities. The land is currently available, as sugar cane cultivation has ceased in these fields adjacent to the Central Maui Landfill.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
This land acquisition meets the Departmental strategy of planning and implementing the necessary infrastructure investments to support a healthy and sustainable community. This land will allow the division to develop a FEMA approved debris management site to manage future disaster debris on a larger scale as well as have land available to handle construction and demolition reclamation responsibilities.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Operation impact will be defined by the permitted uses approved for the land by the County and State, and the staff tasked to perform them, whether contracted or hired.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	GB	0	0	1,000,000	0	0	0	0
Planning	GB	0	250,000	0	0	0	0	0

Schedule of Activities

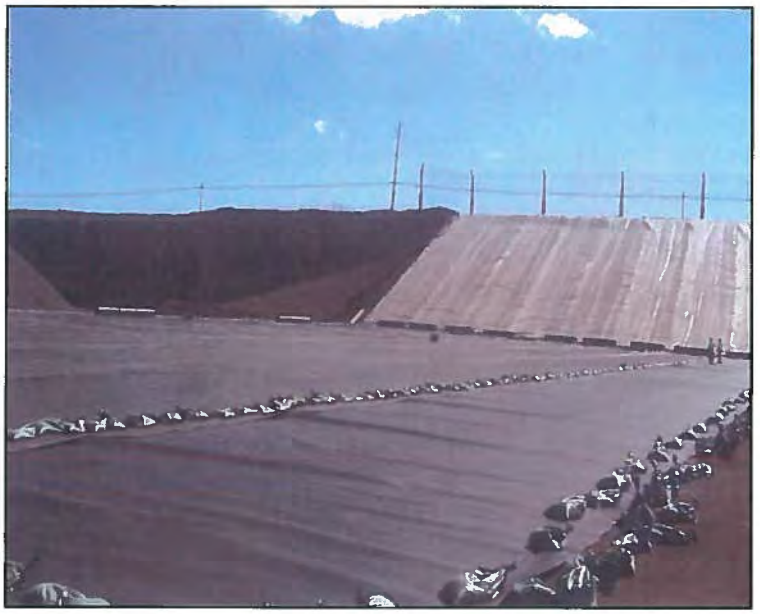
Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	1,000,000
Planning	07/01/2018	12/31/2019	250,000
Total Capital Project Costs			1,250,000
Total O&M Costs			0
Total Capital & Operating Costs			1,250,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,250,000
Total Funding Requirements	1,250,000

CBS No: CBS-5019

Project Name: Central Maui Landfill Phase III
Department: Department of Environmental Management
District: Wailuku-Kahului
Project Type: Sanitation
Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	250,000	4,000,000	0	0	0	0	4,250,000

PROJECT DESCRIPTION

Design and (Hawaii Department of Health, Solid Waste Branch) Permitting for Phase III at the Central Maui Landfill Facility. The Phase III expansion is expected to provide approximately 10 years of disposal capacity.

PROJECT JUSTIFICATION

Existing landfill capacity is anticipated to be exhausted in FY2020. As the property for proposed Phase VI is currently privately owned, Phase III must be developed in order to ensure continuity of solid waste services for the island of Maui.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Ensure continuity of solid waste services for the Maui community. Responsibly manage solid waste in accordance with State and Federal regulations. Minimize risk to human health and the environment.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Additional access roads, drainage channels and landfill cover will need to be maintained. Leachate and landfill gas generated in Phase III will also need to be controlled, collected and monitored.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	250,000	0	0	0	0	0
New Construction	GB	0	0	4,000,000	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	01/01/2020	250,000
New Construction	07/01/2019	01/01/2020	4,000,000
Total Capital Project Costs			4,250,000
Total O&M Costs			90,000
Total Capital & Operating Costs			4,340,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	4,250,000
Total Funding Requirements	4,250,000

CBS No: CBS-1131

Project Name: Wailuku-Kahului Environmental Protection Agency (EPA) Compliance Sewer Rehabilitation

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sewer

Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,000,000	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000	11,000,000

PROJECT DESCRIPTION

Rehabilitation of major gravity sewer lines that have reached the end of their useful life and/or have been found to be damaged or in disrepair via video investigation or other means. Evaluation and project definitions are ongoing.
FY2019 Scope: Construct Iao Valley Line replacement.

PROJECT JUSTIFICATION

Damaged or deteriorated lines require greater maintenance and pose the threat of potential blockages or total failure which may cause wastewater spills, damage to property and the environment, and increase operational costs due to call out of personnel. Scheduling the repair or replacement of deficiencies noted during recent evaluations is a compliance requirement initiated by the 1999 Consent Decree.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	WF	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	1,000,000

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Renovations	09/12/2012	12/31/2024	11,000,000
Total Capital Project Costs			11,000,000
Total O&M Costs			0
Total Capital & Operating Costs			11,000,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	11,000,000
Total Funding Requirements	11,000,000

CBS No: CBS-5034

Project Name: Wailuku-Kahului Recycled Water Pump Station

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	600,000	0	6,000,000	0	0	0	6,600,000

PROJECT DESCRIPTION

Construction of a recycled water pump station to pump treated effluent to potential agricultural and other users and convey to the County's SAT basins.

PROJECT JUSTIFICATION

Pump station is required to transfer treated effluent to an inland location where it can be used to grow energy crops, possible use for landscape irrigation, and disposal at the SAT basins lowering the County's dependence on injection wells.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Significant long-term impact on operating budget is anticipated due to energy needs for pumping.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	600,000	0	0	0	0	0
New Construction	SRF	0	0	0	6,000,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2018	12/31/2019	600,000
New Construction	09/01/2020	12/31/2021	6,000,000
Total Capital Project Costs			6,600,000
Total O&M Costs			0
Total Capital & Operating Costs			6,600,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	600,000
State Revolving Loan Fund	6,000,000
Total Funding Requirements	6,600,000

CBS No: CBS-5035

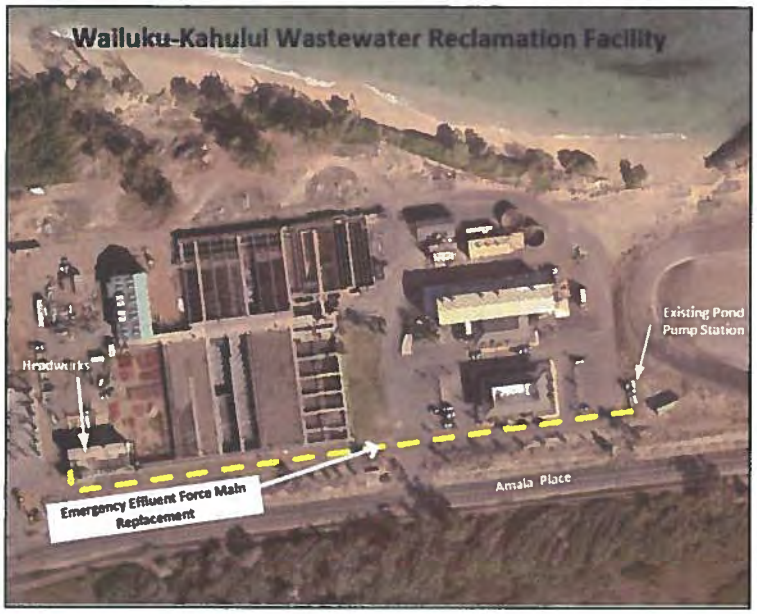
Project Name: Wailuku-Kahului WWRF Emergency Effluent Force Main

Department: Department of Environmental Management

District: Wailuku-Kahului

Project Type: Sewer

Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	450,000	0	0	0	0	0	450,000

PROJECT DESCRIPTION

Replacement of an existing 850 l.f. force main from the Wastewater facility storage pond to the headworks.

PROJECT JUSTIFICATION

The existing pipeline has reached the end of its useful life and is approaching failure conditions. An inoperable force main could lead to wastewater spills that impact the ocean or Kanaha Pond.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant long-term impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WF	0	450,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	08/01/2018	12/31/2019	450,000
Total Capital Project Costs			450,000
Total O&M Costs			0
Total Capital & Operating Costs			450,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	450,000
Total Funding Requirements	450,000

CBS No: CBS-1124

Project Name: West Maui Recycled Water System Expansion

Department: Department of Environmental Management

District: West Maui

Project Type: Sewer

Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,947,331	0	500,000	14,000,000	0	0	0	0	14,500,000

PROJECT DESCRIPTION

In order to increase the usage of R-1 treated effluent, the current distribution system requires several phases of upgrades, modifications and additions. By increasing R-1 usage we can reduce the amount of potable water used for irrigation and the volume of treated effluent disposed of through our injection wells. This phased project has constructed additional UV disinfection facilities so that all water processed at the Lahaina WWRF reaches R-1 quality before reuse or disposal. The next phase (1B) is to design and create a pressurized distribution system for nearby properties. This includes a new tank and force main located on current Kaanapali Land Company property.

PROJECT JUSTIFICATION

Increased requirements by EPA (2011 Consent Agreement) to produce only R-1 quality water at the facility by December 31, 2013 for either reuse or underground injection required the construction of ultraviolet channels. Changing permit requirements will require increased reuse and an expanded and reliable distribution system. Expansion of R-1 usage for irrigation is a desire of the community and the administration.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Significant increased costs in electrical power and maintenance anticipated due to R-1 production, pumping and system maintenance. Additional staff may be warranted upon completion of Phase 1 construction.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	WF	0	500,000	0	0	0	0	0
New Construction	OG	0	0	2,887,670	0	0	0	0
New Construction	SRF	0	0	11,112,330	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	500,000
Design	07/01/2015	12/31/2016	0
New Construction	08/01/2019	12/31/2020	14,000,000
Total Capital Project Costs			14,500,000
Total O&M Costs			30,000
Total Capital & Operating Costs			14,530,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Other Grant Fund	2,887,670
Sewer Fund	500,000
State Revolving Loan Fund	11,112,330
Total Funding Requirements	14,500,000

CBS No: CBS-1161

Project Name: Napili No. 3 Force Main Replacement
Department: Department of Environmental Management
District: West Maui
Project Type: Sewer
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
200,000	0	1,800,000	0	0	0	0	0	1,800,000

PROJECT DESCRIPTION

Replacement of a 2,074 foot long, 16 inch diameter ductile iron pipe force main constructed in 1985. This line is within Lower Honoapiilani Road (between Hui Nui Place to Hoohui Road) and is nearing the end of its useful life.

PROJECT JUSTIFICATION

A 2004 corrosion study of County owned force mains identified the condition and estimated remaining useful life of these assets. Based on this information, the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities. This replacement is necessary in order to avoid a costly failure of the line and possible major sewage spill to the adjacent park, beach and ocean, as well as fines from the Environmental Protection Agency (EPA) as stipulated in the Consent Decree.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant long-term impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	SRF	0	1,800,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2016	12/31/2017	0
New Construction	09/01/2018	12/31/2019	1,800,000
Total Capital Project Costs			1,800,000
Total O&M Costs			0
Total Capital & Operating Costs			1,800,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	0
State Revolving Loan Fund	1,800,000
Total Funding Requirements	1,800,000

CBS No: CBS-1174

Project Name: Napili No. 4 Force Main Replacement
Department: Department of Environmental Management
District: West Maui
Project Type: Sewer
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
200,000	0	1,800,000	0	0	0	0	0	1,800,000

PROJECT DESCRIPTION

Replacement of a 2,040 foot long, 14" diameter ductile iron pipe force main within Lower Honoapiilani Road (between Hui Road "F" and Napilihau St.) which was constructed in 1985. This pipeline is nearing the end of its useful life.

PROJECT JUSTIFICATION

A 2004 corrosion study of County owned force mains identified the condition and estimated remaining useful life of these assets. Based on this information the Wastewater Reclamation Division developed a planned replacement schedule for its aging facilities. This replacement is necessary in order to avoid a costly failure of the line and possible major sewage spill to the adjacent homes, beach, drainage courses and ocean, as well as fines from the Environmental Protection Agency (EPA) as stipulated in the Consent Decree.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact on staffing or operating budget is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	SRF	0	1,800,000	0	0	0	0	0

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2016	12/31/2019	0
New Construction	10/01/2018	12/01/2019	1,800,000
Total Capital Project Costs			1,800,000
Total O&M Costs			0
Total Capital & Operating Costs			1,800,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	0
State Revolving Loan Fund	1,800,000
Total Funding Requirements	1,800,000

CBS No: CBS-1180

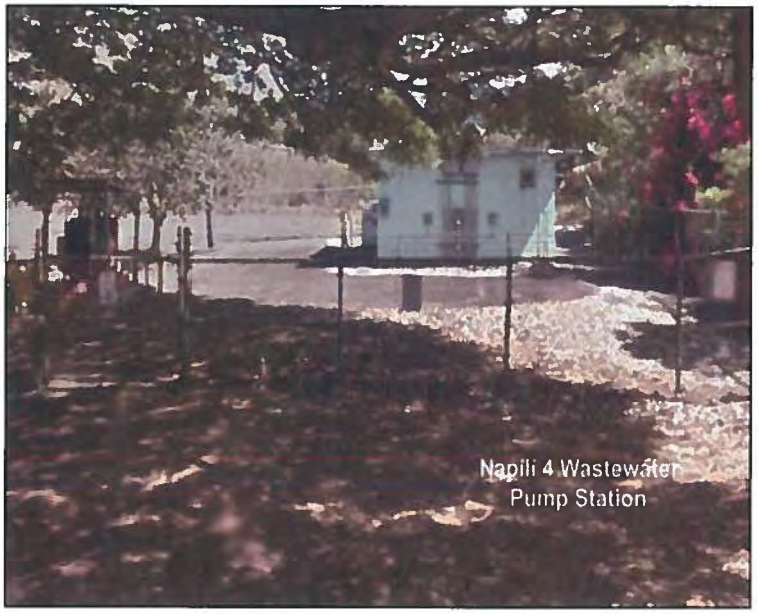
Project Name: Napili Wastewater Pump Station No. 4 Modifications

Department: Department of Environmental Management

District: West Maui

Project Type: Sewer

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	400,000	0	3,800,000	0	0	0	4,200,000

PROJECT DESCRIPTION

The purpose of this project is to design and construct upgrades (pumps, motors, generators, etc.) and required modifications (building, piping, electrical) to the existing pump station originally constructed in 1985. This station needs to meet area capacity requirements and be standardized to be similar in design and operation as other West Maui pump station facilities.

PROJECT JUSTIFICATION

This facility is reaching the end of its useful life. Acquiring critical spare parts has become difficult, and the reliability of the equipment is beginning to be in question. Modifications are required to maintain reliable service, reduce maintenance costs and prevent possible sewage spills. Failure of the pump station would result in wastewater spills directly into public streets, storm drains and the ocean.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sustain Reliable Wastewater Infrastructure Ensure Facilities Meet Future Needs Provide Reliable Wastewater Service	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WF	0	400,000	0	0	0	0	0
New Construction	SRF	0	0	0	3,800,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	10/01/2018	12/31/2019	400,000
New Construction	10/01/2020	12/31/2021	3,800,000
Total Capital Project Costs			4,200,000
Total O&M Costs			0
Total Capital & Operating Costs			4,200,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Sewer Fund	400,000
State Revolving Loan Fund	3,800,000
Total Funding Requirements	4,200,000

Finance

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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Other Projects	CBS-1218	Countywide Equipment	GB	4,020	12,000	16,020
Wailuku-Kahului	Government Facilities	CBS-2789	Wailuku Civic Hub	GB	77,000	0	77,000
				GF	2,000	0	2,000
				LBF	2,195	0	2,195
		CBS-5058	Real Property Assessment Office	GF	30	0	30
			Total: Department of Finance		**85,245**	**12,000**	**97,245**

FUNDING SOURCE SUMMARY

	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GB	81,020	12,000	93,020
GF	2,030	0	2,030
LBF	2,195	0	2,195
Total	**85,245**	**12,000**	**97,245**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1218

Project Name: Countywide Equipment

Department: Department of Finance

District: Countywide

Project Type: Other Projects

Anticipated Life: Various

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	2,700,000	4,020,000	4,000,000	4,000,000	4,000,000	0	0	16,020,000

PROJECT DESCRIPTION

Purchase of large, costly and long life equipment for the following in FY2019:
Department of Environmental Management (Solid Waste Operations) $2,120,000:
1) 4 - 28 Cubic Yard Automated Refuse Trucks in the amount of $1,840,000 ($460,000 each)
2) Roll-off Truck for Residential Drop-off at Central Maui Landfill in the amount of $280,000
Department of Fire and Public Safety (Fire/Rescue Operations) $1,900,000:
1) 2- 1500 GPM Pumper Truck for Napili and Wailuku Fire Stations in the amount of $1,900,000 ($950,000 each).

PROJECT JUSTIFICATION

Bond issuance is a suitable and economic method of financing capital assets that are too expensive to fund from just one fiscal period, and that have useful lives to justify the issuance of mid-term bonds. Financing of large, costly and long-life equipment can allow for more efficient use of available funds by analyzing a number of factors, such as:

1. General obligation bonds generally have lower interest rates than municipal leases.
2. Bond issues match only actual capital needs.
3. Guaranties fixed payments regardless of local economy cycles.
4. Bond term is limited to 10 years to prevent payments exceeding useful life of equipment.
5. No pay-off required at lease term end.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Various	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

Operating impact includes debt service payments for principal and interest.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Other	GB	0	4,020,000	4,000,000	4,000,000	4,000,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Other	07/01/2013	06/30/2021	16,020,000
Total Capital Project Costs			16,020,000
Total O&M Costs			1,457,420
Total Capital & Operating Costs			17,477,420

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	16,020,000
Total Funding Requirements	16,020,000

CBS No: CBS-2789

Project Name: Wailuku Civic Hub
Department: Department of Finance
District: Wailuku-Kahului
Project Type: Government Facilities
Anticipated Life: 50 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
7,696,800	4,300,000	81,195,000	0	0	0	0	0	81,195,000

PROJECT DESCRIPTION

Construction of a Multi-Use Facility at the site of the Wailuku Municipal Parking Lot. The previous expenditures at the site are being utilized to fund revised design secure permits, update environmental documents, and obtain approvals required for construction as well as acquisition of key parcels. The program for construction includes the following parameters for design:

1) A parking facility that accommodates 300 or more parking stalls with a portion of the parking to be created sub-grade or partially sub-grade. Parking facilities should have minimum 10 foot ceiling heights. Above grade portion of the facility should be designed to double as a special events space such as farmers markets, swap meets, etc. The portion of the parking between Main and Pili Street shall not exceed 28 feet above existing grade at the mauka property line.

2) A plaza, community gathering and performance space will be developed on Vineyard Street. This outdoor gathering space would support uses in the civic center and could be programmed for events and equipped to accommodate various size performances.

3) The plan and construction will accommodate logistical details including trash collection, deliveries, staging, grease trap placement, utilities connections etc.

As design for this facility is not complete, requested CIP funding amount is an estimate.

PROJECT JUSTIFICATION

The facility will provide needed parking during peak periods within the Wailuku Redevelopment Area. During non-peak times, it will double as a special event space and expand the economic viability of the area as an Arts and Entertainment district, therefore stabilizing and expanding the tax base.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
	A Suitable Public Infrastructure A Strong, Diversified Economy

Operating Impact Narrative

Operating impacts of various options of management are being reviewed.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	76,000,000	0	0	0	0	0
New Construction	GF	0	2,000,000	0	0	0	0	0
New Construction	LBF	0	2,195,000	0	0	0	0	0
Other	GB	0	1,000,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2015	12/31/2018	0
Design	07/01/2016	06/30/2017	0
New Construction	01/01/2018	12/31/2019	80,195,000
Other	01/01/2017	12/31/2019	1,000,000
Total Capital Project Costs			81,195,000
Total O&M Costs			0
Total Capital & Operating Costs			81,195,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	2,000,000
General Obligation Fund	77,000,000
Lapsed Bond Fund	2,195,000
Total Funding Requirements	81,195,000

CBS No: CBS-5058

Project Name: Real Property Assessment Office

Department: Department of Finance

District: Wailuku-Kahului

Project Type: Government Facilities

Anticipated Life: 50 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	30,000	0	0	0	0	0	30,000

PROJECT DESCRIPTION

Interior design for the Real Property Assessment Office to be located in the Wailuku Parking Events Facility.

PROJECT JUSTIFICATION

The Wailuku Parking Events Facility has been selected as the site of the future Real Property Assessment and Maui Redevelopment Agency offices. Interior design is needed for the floor that will be housing the RPA division.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Currently, the RPA division is on a month-to-month rental basis.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

FUNDING DETAILS

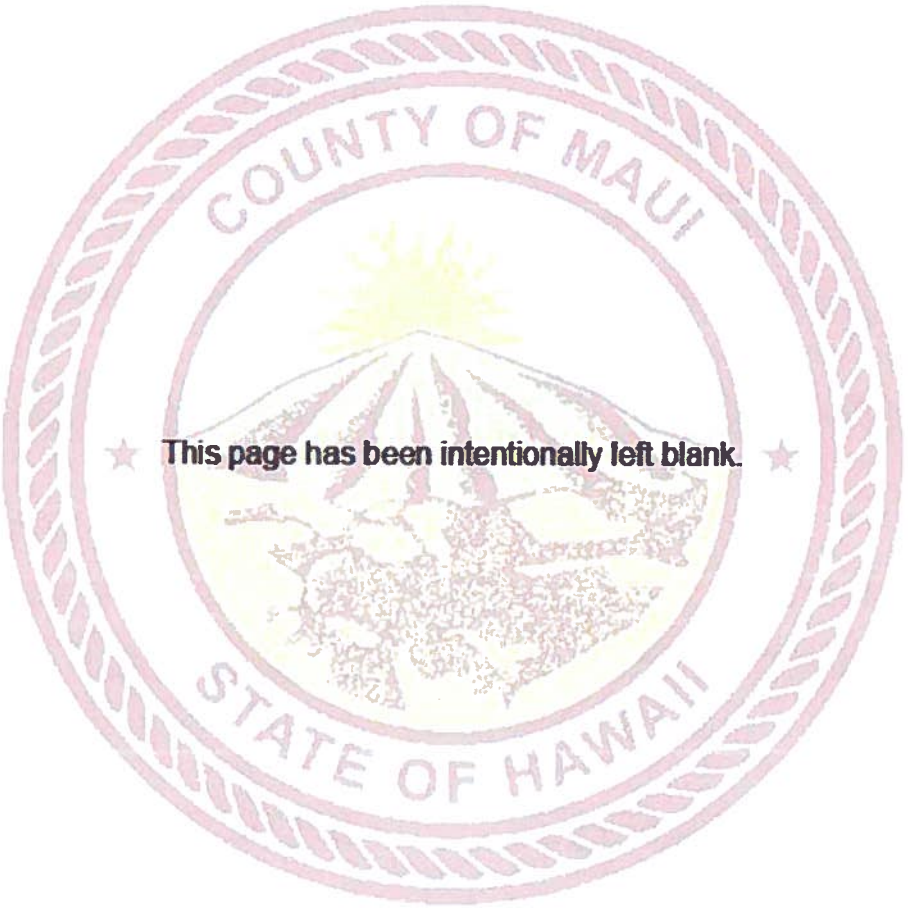
Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	30,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2018	12/31/2019	30,000
Total Capital Project Costs			30,000
Total O&M Costs			0
Total Capital & Operating Costs			30,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	30,000
Total Funding Requirements	30,000



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Fire & Public Safety



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Government Facilities	CBS-1003	Countywide Fire Facilities	GF	308	1,000	1,308
Lanai		CBS-1005	Lanai Fire Station Improvements	GF	100	1,872	1,972
Molokai		CBS-4617	Pukoo Fire Station Relocation	GF	300	3,565	3,865
			Total: Department of Fire and Public Safety		**708**	**6,437**	**7,145**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GF	708	6,437	7,145
Total	**708**	**6,437**	**7,145**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1003

Project Name: Countywide Fire Facilities
Department: Department of Fire and Public Safety
District: Countywide
Project Type: Government Facilities
Anticipated Life: 20-25 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
935,837	150,000	308,000	500,000	500,000	0	0	0	1,308,000

PROJECT DESCRIPTION

Design, renovation/rehabilitation of Countywide Fire Facilities for FY19 to include:

1. Lanai, Hana, Hoolehua, Lahaina, Napili and Fire Warehouse; $130,000. Phase 1 of 2, upgrade electrical supply load to emergency generator panel.
2. Kaunakakai fire station; $120,000, Finish buildout for Molokai island remote Emergency Operations Center/Command Post and classroom in unfinished room of fire station.
3. Lahaina fire station; $40,000, Resurface parking lot and repair lifting sidewalk surface.
4. Wailuku fire station; $18,000, Perimeter security fencing.

PROJECT JUSTIFICATION

1. Generators are capable of 100 percent facility demand, but emergency panels need upgrading to utilize full generator output. Locations on Lanai, Molokai, Hana and West Maui that may be on their own for an extended period of time during a hurricane or other natural disaster are priority for Phase 1 upgrade.
2. The remote Emergency Operations Center in Kaunakakai, Molokai has long been situated at Molokai General Hospital. However, due to changes in hospital administrators in recent years, Maui County has been denied use at the facility for establishing a remote EOC on Molokai. A dedicated space for an EOC on County of Maui property at Kaunakakai fire station would be optimal, so reliable and permanent audio/video communications and computer equipment are always available when the need arises. The space will be used as classrooms during other times.
3. The asphalt parking lot at Lahaina fire station is beyond life extending measures and requires resurfacing. A sidewalk area also needs repair due to damage caused by landscaping roots.
4. Perimeter fencing is requested to prevent unauthorized foot traffic and entry into living areas from the rear of the property at Wailuku Fire Station.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Sec 2:1 improve the department's response times to emergencies; Sec 7:1 Ensure the department meets all applicable OSHA Standards; Sec 6:5 Develop a facility rehab plan.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No operating impact.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	1,050,000	308,000	500,000	500,000	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	07/01/2016	12/31/2022	1,308,000
Total Capital Project Costs			1,308,000
Total O&M Costs			0
Total Capital & Operating Costs			1,308,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,308,000
Total Funding Requirements	1,308,000

CBS No: CBS-1005

Project Name: Lanai Fire Station Improvements

Department: Department of Fire and Public Safety

District: Lanai

Project Type: Government Facilities

Anticipated Life: 25 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	100,000	100,000	1,872,000	0	0	0	0	1,972,000

PROJECT DESCRIPTION

Lanai Fire Station apparatus bay addition.

PROJECT JUSTIFICATION

The need to protect the Department of Fire and Public Safety specialized equipment that is being stored on the existing Lanai Fire Station property and relieving the over-crowding conditions and providing improved support services to the station's personnel.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Deliver prompt and effective emergency services including suppression and extinguishment of all hostile fires, search and rescue, and emergency medical services. Objective: To increase response resources in rural areas	An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on operations

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	100,000	0	0	0	0	0
New Construction	GF	0	0	1,872,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2016	06/30/2018	0
Design	07/01/2019	12/31/2020	100,000
New Construction	07/01/2020	12/31/2021	1,872,000
Total Capital Project Costs			1,972,000
Total O&M Costs			0
Total Capital & Operating Costs			1,972,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,972,000
Total Funding Requirements	1,972,000

CBS No: CBS-4617

Project Name: Pukoo Fire Station Relocation

Department: Department of Fire and Public Safety

District: Molokai

Project Type: Government Facilities

Anticipated Life: 50 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	35,000	300,000	445,000	3,120,000	0	0	0	3,865,000

PROJECT DESCRIPTION

Selection of a new site for the Pukoo Fire Station relocation and construction.

PROJECT JUSTIFICATION

The property for the Pukoo Fire Station, 8735 East Kamehameha V Hwy., on the island of Molokai, is currently leased from the State of Hawaii, Department of Land & Natural Resources. The fire department is occupying a building that was built in 1939 and it is at the point of major renovation or demolition. A relocation of the fire station is highly recommended because it is very near the ocean. A facility farther away from the ocean may withstand a storm surge or tsunami better. A complete remodel and repair of the structure would be extremely costly for a facility that the County of Maui does not own.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Deliver prompt and effective emergency services. Objective: Improve the department's response time performance to emergencies.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	GF	0	300,000	0	0	0	0	0
Design	GF	0	0	300,000	0	0	0	0
New Construction	GF	0	0	0	3,120,000	0	0	0
Other	GF	0	0	120,000	0	0	0	0
Planning	GF	0	0	25,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2017	12/31/2021	300,000
Design	07/01/2018	12/31/2021	300,000
New Construction	07/01/2019	12/31/2022	3,120,000
Other	07/01/2019	06/30/2020	120,000
Planning	07/01/2017	12/31/2018	25,000
Total Capital Project Costs			3,865,000

Total Capital & Operating Costs 3,865,000

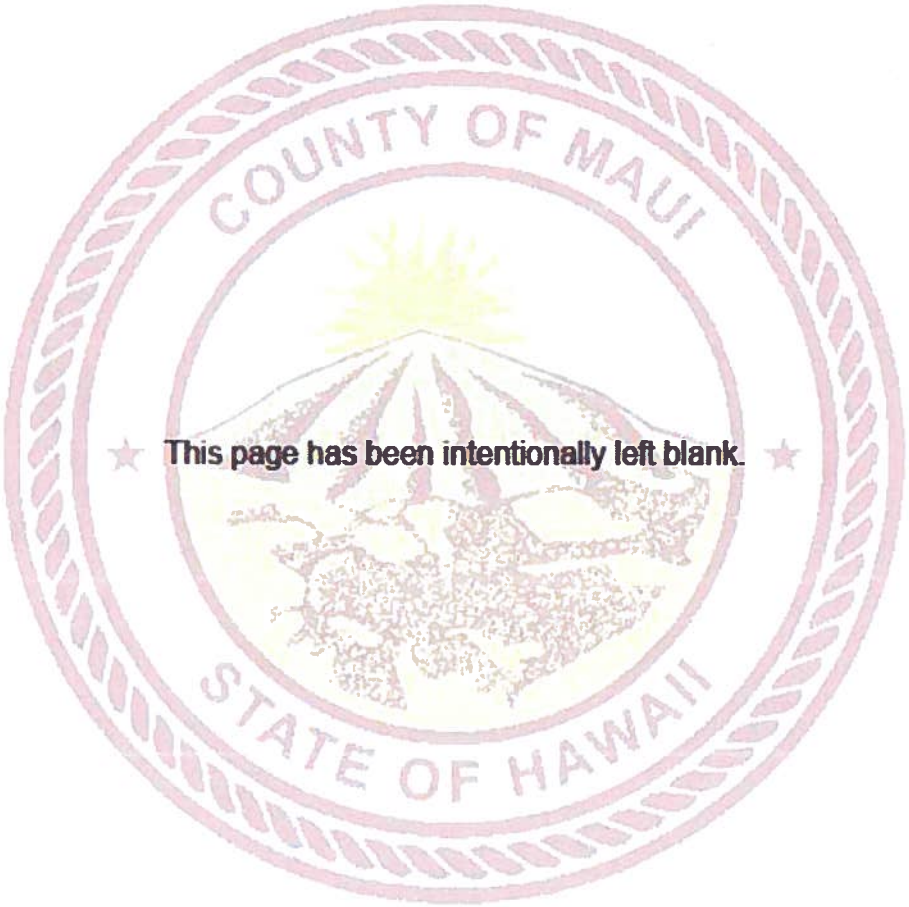
Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	3,865,000
Total Funding Requirements	3,865,000



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Housing & Human Concerns



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Project Detail by Department

					$ in 1000's Fiscal Year		
District	**Project Type**	**CBS No**	**Project Name**	**Fund**	**2019**	**2024**	**Total**
Countywide	Other Projects	CBS-5061	Acquisitions for Homeless Sheltering and Affordable Housing	GB	9,000	0	9,000
			Total: Department of Housing and Human Concerns		**9,000**	**0**	**9,000**

FUNDING SOURCE SUMMARY			
	$ in 1000's Fiscal Year		
Fund	**2019**	**2020-2024**	**6-Yr Total**
GB	9,000	0	9,000
Total	**9,000**	**0**	**9,000**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-5061

Project Name: Acquisitions for Homeless Sheltering and Affordable Housing

Department: Department of Housing and Human Concerns

District: Countywide

Project Type: Other Projects

Anticipated Life:

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	9,000,000	0	0	0	0	0	9,000,000

PROJECT DESCRIPTION

Planning and acquisition of land to support the expansion of homeless facilities and land for affordable housing. Possible acquisitions include land on Kane Street in Kahului, Lower Main Street in Wailuku, in Kihei and adjacent to existing facilities in Lahaina. Additional lands will be identified and evaluated for future County affordable housing projects.

PROJECT JUSTIFICATION

There is a deficit of homeless shelter beds and truly affordable rental units in Maui County. The County must take a proactive role in identifying and acquiring lands.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Homeless Program Goal #2: Promote and maintain services such as the Rapid Re-Housing Program (RRH), an intervention to expedite the exit of homelessness in alignment with the Housing First (HF) approach and to provide support services to prevent homelessness.	A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Increase in grants to operate additional homeless facilities.

FUNDING DETAILS

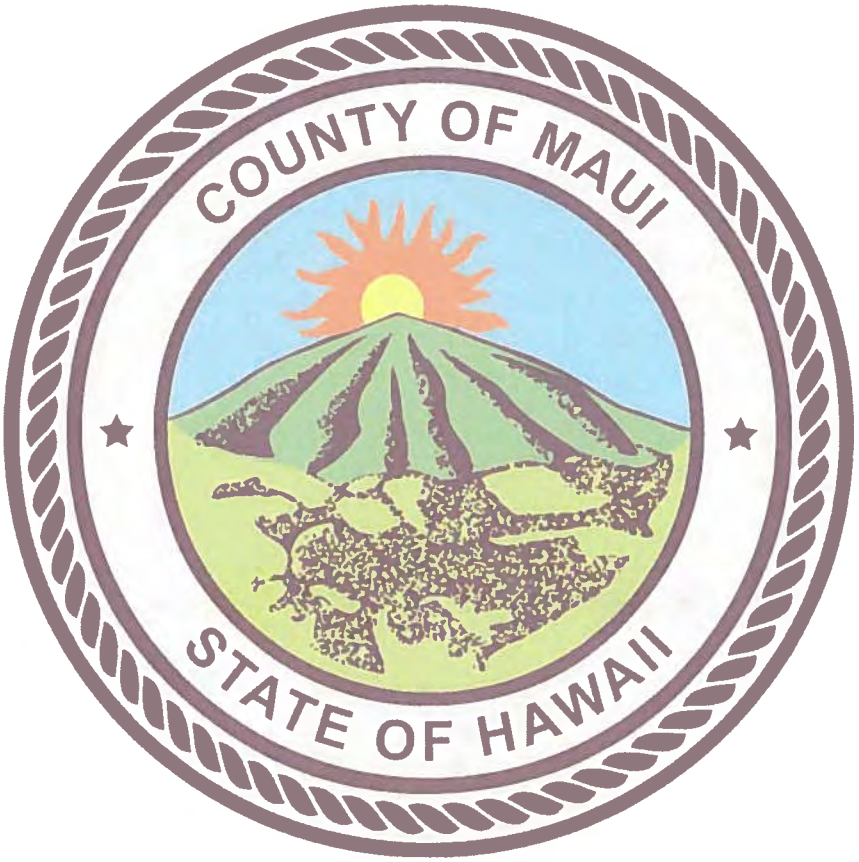
Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	GB	0	8,800,000	0	0	0	0	0
Planning	GB	0	200,000	0	0	0	0	0

Schedule of Activities

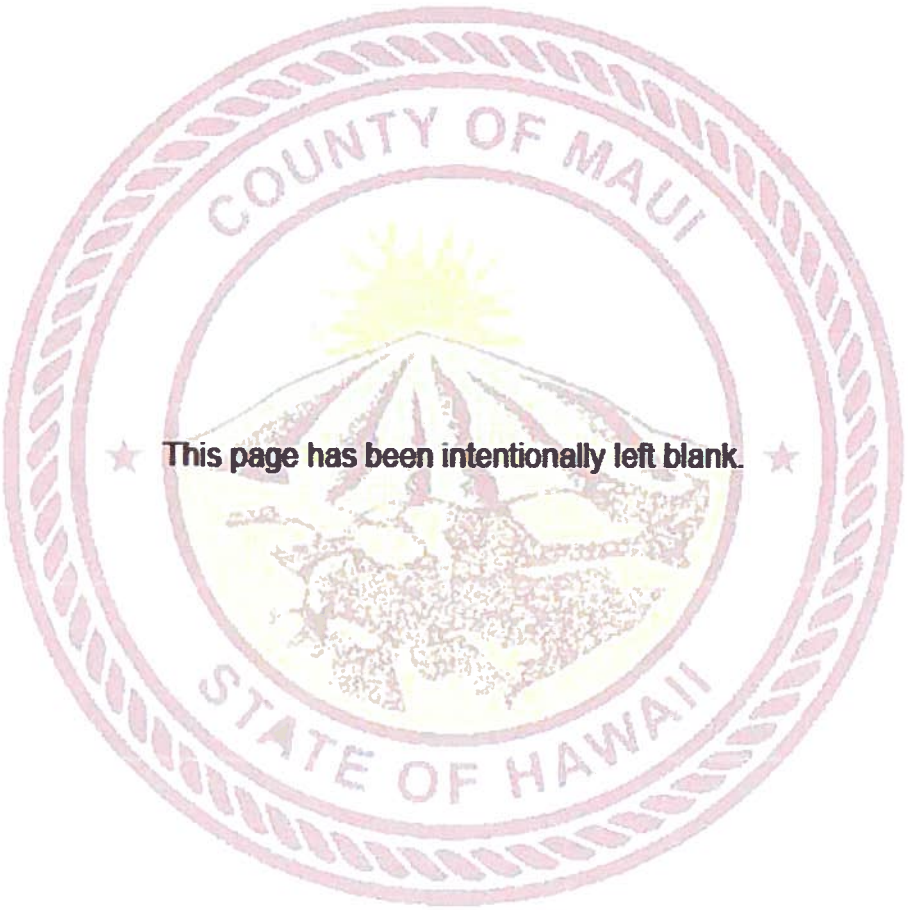
Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	8,800,000
Planning			200,000
Total Capital Project Costs			9,000,000
Total O&M Costs			0
Total Capital & Operating Costs			9,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	9,000,000
Total Funding Requirements	9,000,000



Management



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Other Projects	CBS-1009	Public Safety Radio System Replacement	GB	1,200	0	1,200
			Total: Department of Management		**1,200**	**0**	**1,200**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GB	1,200	0	1,200
Total	**1,200**	**0**	**1,200**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING

CBS No: CBS-1009

Project Name: Public Safety Radio System Replacement

Department: Department of Management

District: Countywide

Project Type: Other Projects

Anticipated Life: 15 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,469,862	600,000	1,200,000	0	0	0	0	0	1,200,000

PROJECT DESCRIPTION

Site improvements and construction and required components for replacement of the Public Safety Radio System. To date, the new Public Safety Radio System has been implemented and the legacy system has been removed. New facilities at Honokohau and Kahakuloa (Maui), and Kaumalapa'u (Lana'i) have been completed and the facility at Waiakeakua (Lana'i) is still under construction. New facilities at the Lahainaluna Water Treatment Plant and the Mahinahina Water Treatment Plants have been delayed due to land issues. Once the issue is resolved, the funding for the projects will be requested. For FY2019, the upgrade of the data network equipment requiring the replacement of 3 service routers (SR) and 10 service access routers (SAR) at various locations, as well as the construction of a Pu'ukilea (Lana'i) and Kaunakakai (Moloka'i) microwave link to improve County communications services and reliability has commenced. Future improvements to the PSRS include a replacement of eight (8) microwave links and associated electronics due to equipment obsolescence and the addition of two (2) links to provide secure, reliable communications transport. These links will create an alternate communication route into Hana and West Maui to ensure County voice and data communications are not interrupted by natural or man-made events. The planned development of a facility at Pu'unianiau (Maui) is delayed to FY2020 pending land agreement, followed by design.

PROJECT JUSTIFICATION

The Public Safety Radio System is the mission critical system in the event of a man-made or natural disaster. The system must be renovated and upgraded to comply with existing laws and changes in technology.

The Public Safety Radio System provides public safety two-way radio communications for Police, Fire, Ocean Safety, Public Works, and other county agencies who depend on reliable communications day-to-day and during crisis events. Replacement of the existing EF Johnson network complies with our goal to "Promote Emergency Preparedness" by maintaining the County's capabilities to address homeland security issues and man-made / natural disasters through interoperable communications for all public safety agencies.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
	An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

Operating impact includes debt service payments for principal and interest and annual maintenance agreements on equipment.

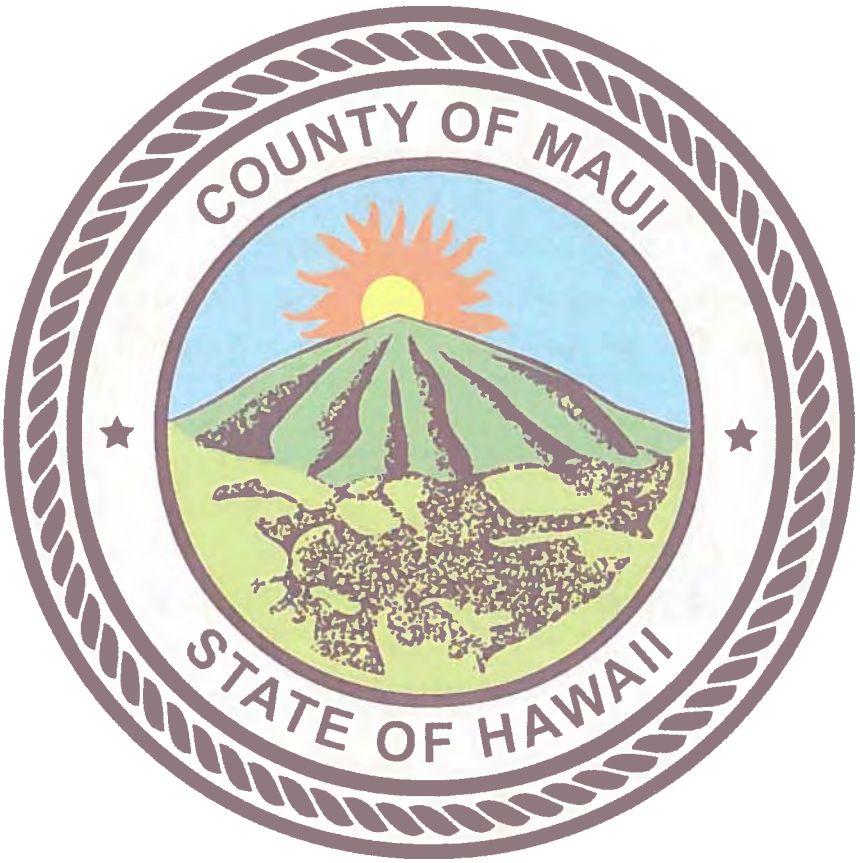
Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	1,200,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2012	12/31/2018	0
New Construction	07/01/2012	12/31/2018	1,200,000
Other	07/01/2012	12/31/2018	0
Total Capital Project Costs			1,200,000
Total O&M Costs			0
Total Capital & Operating Costs			1,200,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,200,000
Total Funding Requirements	1,200,000



Parks & Recreation

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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Parks and Recreation	CBS-1117	Countywide Parks Americans with Disabilities Act (ADA) Improvements	GF	250	1,000	1,250
		CBS-3232	Countywide Park Playground Improvements	GF	1,000	4,250	5,250
		CBS-4581	Countywide Parks Facilities	GF	500	1,800	2,300
		CBS-4613	Countywide Light Ordinance Compliance	GF	1,100	2,500	3,600
		CBS-5055	Countywide Coastal Preservation & Mitigation	GF	0	2,500	2,500
Hana	Government Facilities	CBS-3236	Hana Civic Center	GB	1,250	6,000	7,250
	Parks and Recreation	CBS-1971	Helene Hall Improvements	GF	0	250	250
		CBS-2350	Hana-Keanae-Kailua Parks System	GF	675	4,075	4,750
		CBS-4592	Pa'ani Mai Park Development	GF	0	4,900	4,900
Kihei-Makena		CBS-1118	South Maui Community Park	GB	0	20,000	20,000
				PA	500	500	1,000
		CBS-1191	Kamaole III Improvements	GB	0	1,250	1,250
				PA	0	100	100
		CBS-1205	Kamaole Point Pavilion	GF	0	1,100	1,100
				PA	350	0	350
		CBS-2345	South Maui Parks System	GB	0	1,000	1,000
				GF	345	260	605
				PA	492	0	492
		CBS-2359	Waipuilani Park Irrigation System	GF	0	650	650
		CBS-2742	South Maui Building Maintenance Repairer Baseyard	GB	150	1,500	1,650
		CBS-2743	Kenolio Recreational Complex Open Building Repair	GF	50	1,050	1,100
		CBS-5059	South Maui Community Park Recreation Center	PA	900	0	900
Lanai		CBS-2347	Lanai Parks System	GF	175	150	325
		CBS-4580	Lanai Parks Maintenance Building	GF	1,200	0	1,200
		CBS-4626	Lanai Community Center Commercial Kitchen	GF	500	0	500
Makawao-Pukalani-Kula		CBS-1175	Kula Park Playground	GF	0	950	950
				PA	95	0	95
		CBS-2329	Waiakoa Gym Improvements	GB	175	1,250	1,425

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
		CBS-2349	Makawao-Pukalani-Kula-Ulupalakua Parks System	GF	415	750	1,165
		CBS-3208	Upcountry Skate Park	GF	50	0	50
				PA	200	0	200
		CBS-3228	Hannibal Tavares Community Center Improvements	GF	1,000	1,000	2,000
Molokai		CBS-2346	Molokai Parks System	GF	500	9,200	9,700
Paia-Haiku		CBS-2348	Paia-Haiku Parks System	GF	1,585	385	1,970
		CBS-5056	Alfred "Flako" Boteilho, Sr. Gym Improvements	GB	1,750	0	1,750
Wailuku-Kahului		CBS-1143	Kepaniwai Heritage Gardens Improvements	GF	500	0	500
		CBS-1202	Waiehu Golf Course Starter Booth and Restaurant	GB	2,750	15,000	17,750
		CBS-1209	War Memorial Complex Paving Improvements	GB	500	0	500
		CBS-2330	Waikapu Community Center Basketball Court Improvements	GF	0	175	175
		CBS-2351	Central Maui Parks System	GF	475	3,000	3,475
		CBS-3209	Central Maui Regional Sports Complex Maintenance Building and Storage Building	GB	175	1,750	1,925
		CBS-3224	Wailuku Pool Improvements	GB	0	750	750
				GF	0	95	95
		CBS-3231	Waiehu Golf Course Wastewater Improvements	GB	0	300	300
		CBS-4583	Kanaha Beach Park Master Plan Implementation	GB	0	3,000	3,000
				GF	150	1,000	1,150
		CBS-4584	Wells Park Master Plan Implementation	GB	0	14,000	14,000
				GF	150	1,500	1,650
		CBS-4616	War Memorial Gym Building Improvements	GB	500	5,000	5,500
West Maui		CBS-2344	West Maui Parks System	GF	748	3,200	3,948
				PA	0	950	950
		CBS-2758	West Maui Building Maintenance Repairer Baseyard	GB	150	1,500	1,650
		CBS-5060	Lahaina Aquatic Center Retention Basin Restoration	GF	75	950	1,025
			Total: Department of Parks and Recreation		**21,380**	**120,540**	**141,920**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GB	7,400	72,300	79,700
GF	11,443	46690	58,133
PA	2,537	1,550	4,087
Total	**21,380**	**120,540**	**141,920**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1117

Project Name: Countywide Parks Americans with Disabilities Act (ADA) Improvements

Department: Department of Parks and Recreation

District: Countywide

Project Type: Parks and Recreation

Anticipated Life: 20-35 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
885,568	300,000	250,000	500,000	500,000	0	0	0	1,250,000

PROJECT DESCRIPTION

The department is requesting additional funds to complete the transition plan development and will determine project priority order based off of that plan.

PROJECT JUSTIFICATION

These improvements are to accomplish compliance with the Department's court-mandated accessibility Transition Plan, which is inclusive of requests for access to sites by person with standing and mandated retroactive code revisions or additions. Also to develop a plan to bring additional facilities into compliance with 2010 ADAAG in a priority order.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

These projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	6,000,000	250,000	500,000	500,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Renovations	07/01/2012	06/30/2021	1,250,000
Total Capital Project Costs			1,250,000
Total O&M Costs			0
Total Capital & Operating Costs			1,250,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Fund	1,250,000
Total Funding Requirements	1,250,000

CBS No: CBS-3232

Project Name: Countywide Park Playground Improvements

Department: Department of Parks and Recreation

District: Countywide

Project Type: Parks and Recreation

Anticipated Life: 15-20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,033,501	0	1,000,000	1,750,000	1,500,000	1,000,000	0	0	5,250,000

PROJECT DESCRIPTION

The planning, design, and construction of replacement or new playgrounds throughout Maui County.

PROJECT JUSTIFICATION

Many of the department's existing playgrounds are old and in unsafe condition. Some have been removed (and not replaced) while others are in need of extensive repairs and maintenance or replacement.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Healthy and Sustainable Community

Operating Impact Narrative

It is not anticipated that there will be substantial impact to operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	1,000,000	1,750,000	1,500,000	1,000,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	09/01/2016	12/31/2030	5,250,000
Total Capital Project Costs			5,250,000
Total O&M Costs			0
Total Capital & Operating Costs			5,250,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	5,250,000
General Obligation Fund	0
Park Assessment	0
Total Funding Requirements	5,250,000

Capital Improvement Program

CBS No: CBS-4581

Project Name: Countywide Parks Facilities

Department: Department of Parks and Recreation

District: Countywide

Project Type: Parks and Recreation

Anticipated Life: 10-20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
475,012	0	500,000	550,000	600,000	650,000	0	0	2,300,000

PROJECT DESCRIPTION

Contingency funds for planning, permitting, design, construction, renovations, repairs, and facility expansion projects that are anticipated at park facilities countywide to accommodate growth, to improve security of the facility, and to enhance the safety of employees and the public.

PROJECT JUSTIFICATION

Contingency funds are a normal and necessary factor in the implementation of capital improvement projects, both during design and permitting as well as during construction.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

It is not anticipated that there will be substantial impact to operating expenses

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	500,000	550,000	600,000	650,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	10/01/2017	12/31/2022	2,300,000
Total Capital Project Costs			2,300,000
Total O&M Costs			0
Total Capital & Operating Costs			2,300,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	2,300,000
Total Funding Requirements	2,300,000

CBS No: CBS-4613

Project Name: Countywide Light Ordinance Compliance

Department: Department of Parks and Recreation

District: Countywide

Project Type: Parks and Recreation

Anticipated Life: 25 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	500,000	1,100,000	2,500,000	0	0	0	0	3,600,000

PROJECT DESCRIPTION

The planning, design, installation, and construction of fully shielded outdoor light fixtures at all park facilities, structures, and fields to replace all non-compliant existing light fixtures and appurtenances.

PROJECT JUSTIFICATION

Ordinance 3430 (Bill No. 85 (2007)), as amended by Ordinance 4239 (Bill No. 53 (2015)), relating to outdoor lighting standards, requires full compliance by January 1, 2020.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

it is anticipated that the project will decrease the facility operating expenses through the use of high efficiency lamps and newer technologies.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	100,000	0	0	0	0	0
Renovations	GF	0	1,000,000	2,500,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2017	12/31/2020	100,000
Renovations	04/01/2018	12/31/2021	3,500,000
Total Capital Project Costs			3,600,000
Total O&M Costs			0
Total Capital & Operating Costs			3,600,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	3,600,000
Total Funding Requirements	3,600,000

CBS No: CBS-3236

Project Name: Hana Civic Center

Department: Department of Parks and Recreation

District: Hana

Project Type: Government Facilities

Anticipated Life: 25 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
49,800	0	1,250,000	500,000	5,500,000	0	0	0	7,250,000

PROJECT DESCRIPTION

Planning, land acquisition, design, and construction of a multi-agency civic center to serve the community.

PROJECT JUSTIFICATION

The existing old Hana school that currently serves this function is very old, over-crowded, and in need of substantial maintenance, repairs, and upgrades. There are also accessibility and parking issues. A replacement facility would be a more economically sound investment into the future.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

It is not anticipated that there would be substantial change in the cost of operations

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	GB	0	1,000,000	0	0	0	0	0
Design	GB	0	0	500,000	0	0	0	0
New Construction	GB	0	0	0	5,500,000	0	0	0
Planning	GB	0	250,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Acquisition	01/01/2018	12/31/2022	1,000,000
Design	09/01/2017	12/31/2020	500,000
New Construction	09/01/2018	12/31/2020	5,500,000
Planning	10/01/2016	12/31/2017	250,000
Total Capital Project Costs			7,250,000
Total O&M Costs			0
Total Capital & Operating Costs			7,250,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	0
General Obligation Fund	7,250,000
Total Funding Requirements	7,250,000

CBS No: CBS-2350

Project Name: Hana-Keanae-Kailua Parks System

Department: Department of Parks and Recreation

District: Hana

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
914,037	55,000	675,000	4,075,000	0	0	0	0	4,750,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the Hana, Keanae, and Kailua areas to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or jogging paths, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	675,000	4,075,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	4,750,000
Total Capital Project Costs			4,750,000
Total O&M Costs			0
Total Capital & Operating Costs			4,750,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	4,750,000
Total Funding Requirements	4,750,000

CBS No: CBS-1118

Project Name: South Maui Community Park
Department: Department of Parks and Recreation
District: Kihei-Makena
Project Type: Parks and Recreation
Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
983,603	0	500,000	10,500,000	5,000,000	5,000,000	0	0	21,000,000

PROJECT DESCRIPTION

Funding is for the design and construction of additional (master-planned) ball fields and soccer fields.

PROJECT JUSTIFICATION

South Maui has limited and overcrowded sports fields. All areas of Kalama Park are simultaneously overused by overlapping multiple events and sports at the same time.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Implementation of this project would require additional staffing and utility costs for the facility.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	PA	0	500,000	500,000	0	0	0	0
New Construction	GB	0	0	10,000,000	5,000,000	5,000,000	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	10/01/2016	12/31/2020	1,000,000
New Construction	09/01/2017	12/31/2023	20,000,000
Total Capital Project Costs			21,000,000
Total O&M Costs			1,300,000
Total Capital & Operating Costs			22,300,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	20,000,000
Park Assessment	1,000,000
Total Funding Requirements	21,000,000

CBS No: CBS-1205

Project Name: Kamaole Point Pavilion

Department: Department of Parks and Recreation

District: Kihei-Makena

Project Type: Parks and Recreation

Anticipated Life: 35 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	350,000	1,100,000	0	0	0	0	1,450,000

PROJECT DESCRIPTION

Planning, design, and construction of a pavilion with a restroom, parking, and landscaping at Kamaole Point.

PROJECT JUSTIFICATION

Community interest has been toward a facility to accommodate small gatherings.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

These improvements will require additional operating funds for water, sewer, and electricity as well as staff for daily maintenance.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	PA	0	250,000	0	0	0	0	0
New Construction	GF	0	0	1,100,000	0	0	0	0
Planning	PA	0	100,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2018	12/31/2020	250,000
New Construction	09/01/2019	12/31/2022	1,100,000
Planning	10/01/2018	12/31/2022	100,000
Total Capital Project Costs			1,450,000
Total O&M Costs			2,500
Total Capital & Operating Costs			1,452,500

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,100,000
Park Assessment	350,000
Total Funding Requirements	1,450,000

CBS No: CBS-2345

Project Name: South Maui Parks System

Department: Department of Parks and Recreation

District: Kihei-Makena

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,731,525	638,000	837,000	1,260,000	0	0	0	0	2,097,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the South Maui area to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, swimming pool repairs, improvements, and re-plastering, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GB	0	0	1,000,000	0	0	0	0
Renovations	GF	0	345,000	260,000	0	0	0	0
Renovations	PA	0	492,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	2,097,000
Total Capital Project Costs			2,097,000
Total O&M Costs			0
Total Capital & Operating Costs			2,097,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	605,000
General Obligation Fund	1,000,000
Park Assessment	492,000
Total Funding Requirements	2,097,000

CBS No: CBS-2742

Project Name: South Maui Building Maintenance Repairer Baseyard

Department: Department of Parks and Recreation

District: Kihei-Makena

Project Type: Parks and Recreation

Anticipated Life: 30 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	150,000	1,500,000	0	0	0	0	1,650,000

PROJECT DESCRIPTION

Construction of a baseyard for the South Maui Parks District maintenance operations at South Maui Community Park.

PROJECT JUSTIFICATION

The South Maui Parks District currently does not have a baseyard. The lifespan of equipment, supplies, and materials is dramatically shortened as they are stored out in the elements. County work vehicles use limited space at the Kihei Community Center parking lot during evenings, weekends, and holidays when use of the parking lot is in highest demand.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of the community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure

Operating Impact Narrative

Additional operating funds would be required for electricity, water, and sewer fees.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	150,000	0	0	0	0	0
New Construction	GB	0	0	1,500,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2016	12/31/2018	150,000
New Construction	10/01/2017	12/31/2018	1,500,000
Total Capital Project Costs			1,650,000
Total O&M Costs			6,000
Total Capital & Operating Costs			1,656,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,650,000
Total Funding Requirements	1,650,000

CBS No: CBS-2743

Project Name: Kenolio Recreational Complex Open Building Repair

Department: Department of Parks and Recreation

District: Kihei-Makena

Project Type: Parks and Recreation

Anticipated Life: 30 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	50,000	1,050,000	0	0	0	0	1,100,000

PROJECT DESCRIPTION

Design and re-construction of Building "C" at Kenolio Recreational Complex.

PROJECT JUSTIFICATION

The building is in very poor condition from age, overuse, and termite damage. It was deemed unsafe for occupation due to the deteriorated condition of the superstructure.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Healthy and Sustainable Community

Operating Impact Narrative

It is not anticipated that there will be substantial impact to operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	50,000	0	0	0	0	0
Renovations	GF	0	0	1,050,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	09/01/2015	12/31/2020	50,000
Renovations	09/01/2017	12/31/2019	1,050,000
Total Capital Project Costs			1,100,000
Total O&M Costs			0
Total Capital & Operating Costs			1,100,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,100,000
Total Funding Requirements	1,100,000

CBS No: CBS-5059

Project Name: South Maui Community Park Recreation Center

Department: Department of Parks and Recreation

District: Kihei-Makena

Project Type: Parks and Recreation

Anticipated Life: 25 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	900,000	0	0	0	0	0	900,000

PROJECT DESCRIPTION

Funding for additional design, partial construction management, and required changes to construction.

PROJECT JUSTIFICATION

Due to unforeseen circumstances and unknown project site conditions, additional design is required.
Due to Department staffing shortage, partial construction management services are needed.
Due to the aforementioned unforeseen conditions and changes in scope, additional funding is necessary. Delay in the availability in funding may result in overall project delays and associated additional costs.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

It is not anticipated that any changes to operations will result from funding this aspect of the project

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	PA	0	50,000	0	0	0	0	0
New Construction	PA	0	750,000	0	0	0	0	0
Other	PA	0	100,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	08/01/2018	12/31/2020	50,000
New Construction	08/01/2018	12/31/2020	750,000
Other	08/01/2018	12/31/2020	100,000
Total Capital Project Costs			900,000
Total O&M Costs			0
Total Capital & Operating Costs			900,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Park Assessment	900,000
Total Funding Requirements	900,000

CBS No: CBS-2347

Project Name: Lanai Parks System

Department: Department of Parks and Recreation

District: Lanai

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
308,193	126,000	175,000	150,000	0	0	0	0	325,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities on the island of Lanai to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing capital improvement projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	175,000	150,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	325,000
Total Capital Project Costs			325,000
Total O&M Costs			0
Total Capital & Operating Costs			325,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	325,000
General Obligation Fund	0
Total Funding Requirements	325,000

CBS No: CBS-4580

Project Name: Lanai Parks Maintenance Building

Department: Department of Parks and Recreation

District: Lanai

Project Type: Parks and Recreation

Anticipated Life: 25 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,200,000	0	0	0	0	0	1,200,000

PROJECT DESCRIPTION

Construction of a maintenance and storage building for parks operations.

PROJECT JUSTIFICATION

Currently, equipment and supplies are stored in multiple locations including out in the elements. Having a designated building for maintenance and storage will increase production efficiency and the useful life of tools and equipment.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

It is not anticipated that there will be substantial impact to operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GF	0	1,200,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	10/01/2017	12/31/2020	1,200,000
Total Capital Project Costs			1,200,000
Total O&M Costs			0
Total Capital & Operating Costs			1,200,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,200,000
Total Funding Requirements	1,200,000

CBS No: CBS-4626

Project Name: Lanai Community Center Commercial Kitchen

Department: Department of Parks and Recreation

District: Lanai

Project Type: Parks and Recreation

Anticipated Life: 20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	250,000	500,000	0	0	0	0	0	500,000

PROJECT DESCRIPTION

Lanai Community Center fully equipped, licensed commercial kitchen for shared-use for any community member or organization which will provide the opportunity to prepare their food products in a fully licensed and certified kitchen.

PROJECT JUSTIFICATION

The Lanai community has requested a shared use commercial kitchen. There are no other facilities on the island for the community's use.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

Fees will offset additional maintenance and operational costs

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	50,000	0	0	0	0	0
New Construction	GF	0	450,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2017	06/30/2018	50,000
New Construction	07/01/2017	12/31/2020	450,000
Total Capital Project Costs			500,000
Total O&M Costs			0
Total Capital & Operating Costs			500,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	500,000
Total Funding Requirements	500,000

CBS No: CBS-1175

Project Name: Kula Park Playground
Department: Department of Parks and Recreation
District: Makawao-Pukalani-Kula
Project Type: Parks and Recreation
Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	95,000	950,000	0	0	0	0	1,045,000

PROJECT DESCRIPTION

Design and construction of an accessible playground in the Kula community with accessible routes from the parking lot and restroom.

PROJECT JUSTIFICATION

There is currently not a large playground in the Central Kula area available to the residents.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure

Operating Impact Narrative

This project is not anticipated to have an impact on the operating expense of the facility.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	PA	0	95,000	0	0	0	0	0
New Construction	GF	0	0	950,000	0	0	0	0

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	10/01/2018	12/31/2021	95,000
New Construction	01/01/2018	12/31/2018	950,000
Total Capital Project Costs			1,045,000
Total O&M Costs			0
Total Capital & Operating Costs			1,045,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Fund	950,000
Park Assessment	95,000
Total Funding Requirements	1,045,000

CBS No: CBS-2329

Project Name: Waiakoa Gym Improvements

Department: Department of Parks and Recreation

District: Makawao-Pukalani-Kula

Project Type: Parks and Recreation

Anticipated Life: 20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
74,725	0	175,000	1,250,000	0	0	0	0	1,425,000

PROJECT DESCRIPTION

Renovations to existing gym building to include replacement of existing roofing material, repair and repainting of building exterior, and repair and refinishing of the court flooring, and other code or agency required improvements.

PROJECT JUSTIFICATION

The life span of the existing roofing is long passed and needs to be replaced. The exterior siding is in need of repair and repainting. The court flooring is in need of repairs and refinishing. A structural adequacy assessment is being conducted to determine any additional reconstruction work needed.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe quality recreational facilities.	A Suitable Public Infrastructure

Operating Impact Narrative

This project is not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	175,000	0	0	0	0	0
Renovations	GB	0	0	1,250,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	11/01/2016	12/31/2017	175,000
Renovations	11/01/2017	12/31/2022	1,250,000
Total Capital Project Costs			1,425,000
Total O&M Costs			0
Total Capital & Operating Costs			1,425,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,425,000
Total Funding Requirements	1,425,000

CBS No: CBS-2349

Project Name: Makawao-Pukalani-Kula-Ulupalakua Parks System

Department: Department of Parks and Recreation

District: Makawao-Pukalani-Kula

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,041,209	1,560,000	415,000	750,000	0	0	0	0	1,165,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the Makawao, Pukalani, Kula, and Ulupalakua area to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to, design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, swimming pool repairs, improvements, and re-plastering, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	415,000	750,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	1,165,000
Total Capital Project Costs			1,165,000
Total O&M Costs			0
Total Capital & Operating Costs			1,165,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,165,000
General Obligation Fund	0
Total Funding Requirements	1,165,000

CBS No: CBS-3208

Project Name: Upcountry Skate Park
Department: Department of Parks and Recreation
District: Makawao-Pukalani-Kula
Project Type: Parks and Recreation
Anticipated Life: 25 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,475,000	200,000	250,000	0	0	0	0	0	250,000

PROJECT DESCRIPTION

Construction of a multi skill level skate park with lights and ADA accessibility from nearby parking.
The FY2019 Funding request is to add back in the lights that were removed as a deductive alternate to meet available funding.

PROJECT JUSTIFICATION

The demand for a skate park facility in the upcountry community is very high.
The lights were removed as a deductive alternate from the original bid. Underground infrastructure was installed in the base bid contract.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Additional funding will be required for lighting the facility in the evenings.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GF	0	50,000	0	0	0	0	0
New Construction	PA	0	200,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	11/01/2016	12/31/2017	250,000
Total Capital Project Costs			250,000
Total O&M Costs			6,000
Total Capital & Operating Costs			256,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	50,000
General Obligation Fund	0
Park Assessment	200,000
Total Funding Requirements	250,000

CBS No: CBS-3228

Project Name: Hannibal Tavares Community Center Improvements

Department: Department of Parks and Recreation

District: Makawao-Pukalani-Kula

Project Type: Parks and Recreation

Anticipated Life: 25 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,000,000	1,000,000	0	0	0	0	2,000,000

PROJECT DESCRIPTION

Construction of improvements to the center to include, but not limited to, replacement of deteriorated wood members, structural repairs, asphalt roofing and gutter replacement. Repainting of the interior and exterior (including lead paint abatement). Removal and replacement of the VCT flooring, re-waterproofing of the second-story lanais.

PROJECT JUSTIFICATION

The building is about 25 years old and in need of major maintenance.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure

Operating Impact Narrative

It is not anticipated that there will be substantial impact to operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	1,000,000	1,000,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	09/01/2017	12/31/2020	2,000,000
Total Capital Project Costs			2,000,000
Total O&M Costs			0
Total Capital & Operating Costs			2,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	2,000,000
Total Funding Requirements	2,000,000

CBS No: CBS-2346

Project Name: Molokai Parks System

Department: Department of Parks and Recreation

District: Molokai

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,830,824	310,000	500,000	9,200,000	0	0	0	0	9,700,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities on the island of Molokai to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, swimming pool repairs, improvements, and re-plastering, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	500,000	9,200,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	9,700,000
Total Capital Project Costs			9,700,000
Total O&M Costs			0
Total Capital & Operating Costs			9,700,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	9,700,000
General Obligation Fund	0
Total Funding Requirements	9,700,000

CBS No: CBS-2348

Project Name: Paia-Haiku Parks System

Department: Department of Parks and Recreation

District: Paia-Haiku

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
942,645	950,000	1,585,000	385,000	0	0	0	0	1,970,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the Haiku-Paia area to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	1,585,000	385,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2020	1,970,000
Total Capital Project Costs			1,970,000
Total O&M Costs			0
Total Capital & Operating Costs			1,970,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,970,000
General Obligation Fund	0
Park Assessment	0
Total Funding Requirements	1,970,000

CBS No: CBS-5056

Project Name: Alfred "Flako" Boteilho, Sr. Gym Improvements

Department: Department of Parks and Recreation

District: Paia-Haiku

Project Type: Parks and Recreation

Anticipated Life: 20+ years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,750,000	0	0	0	0	0	1,750,000

PROJECT DESCRIPTION

Design and construction for replacement of existing metal roofing and other related improvements.

PROJECT JUSTIFICATION

The roof leaks, and repairs are no longer feasible due to the age of the roofing material.
Roofing replacement requires compliance with current energy codes and substantial structural upgrades.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Prepared, Safe, and Livable County

Operating Impact Narrative

The project is not anticipated to have significant effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GB	0	1,750,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	09/01/2018	12/31/2019	1,750,000
Total Capital Project Costs			1,750,000
Total O&M Costs			0
Total Capital & Operating Costs			1,750,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,750,000
Total Funding Requirements	1,750,000

CBS No: CBS-1143

Project Name: Kepaniwai Heritage Gardens Improvements

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 25 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
96,600	0	500,000	0	0	0	0	0	500,000

PROJECT DESCRIPTION

Phase I of the project consists of regrading to provide ADA accessibility, installation of root barriers, and replacement of a majority of the existing asphalt pathways at the facility.
Phase II of the project is to continue rehabilitation of the pathways in the portion of the park below the parking lot.

PROJECT JUSTIFICATION

The existing pathways are in need of resurfacing and improvement. The pavement has severely deteriorated due to erosion and uplifting from root intrusion creating safety and accessibility issues.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on the facility operating expenses is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	12/01/2015	12/31/2016	0
Renovations	04/01/2016	12/31/2016	500,000
Total Capital Project Costs			500,000
Total O&M Costs			0
Total Capital & Operating Costs			500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Fund	500,000
Total Funding Requirements	500,000

CBS No: CBS-1202

Project Name: Waiehu Golf Course Starter Booth and Restaurant

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 35 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
494,800	0	2,750,000	15,000,000	0	0	0	0	17,750,000

PROJECT DESCRIPTION

Funds will be for the planning, design, permitting, and construction of a new restaurant, pro shop and starter booth for the Waiehu Golf Course, 14th tee restroom improvements, upgraded domestic and fire flow water lines to adequately provide services to the entire facility, dune restoration and erosion control measures along the shoreline, and cart path improvements.

PROJECT JUSTIFICATION

The restaurant, pro shop, and starter booth buildings are over 50 years old and cannot accommodate the needs of the patrons. It would be too costly to renovate these buildings due to the accumulated salt and wind damage over the years. The 14th tee restroom is in need of repairs to extend the useful life of the structure. The waterlines are very old and undersized. They currently fail and require emergency repairs almost monthly. Erosion from the ocean is presently affecting the 6th tee area. Areas of the existing cart path are unsafe, being uplifted by tree roots and deteriorating from age.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

Minimal impact on operating expenses is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	2,500,000	0	0	0	0	0
New Construction	GB	0	0	15,000,000	0	0	0	0
Planning	GB	0	250,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	09/01/2016	12/31/2020	2,500,000
New Construction	10/01/2018	12/31/2022	15,000,000
Planning	10/01/2017	12/31/2020	250,000
Total Capital Project Costs			17,750,000
Total O&M Costs			0
Total Capital & Operating Costs			17,750,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	17,750,000
Total Funding Requirements	17,750,000

CBS No: CBS-1209

Project Name: War Memorial Complex Paving Improvements

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 20 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
499,875	0	500,000	0	0	0	0	0	500,000

PROJECT DESCRIPTION

Completion of design and the reconstruction of the parking lot serving the football and baseball stadiums.

PROJECT JUSTIFICATION

The existing parking lot pavement has outlived its life expectancy. It is currently deteriorated and is uplifted in areas by tree roots and has major cracks creating a safety hazard for users of the facility.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on the operational expenses of the facility is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GB	0	500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2016	12/31/2017	0
Renovations	02/01/2017	12/31/2020	500,000
Total Capital Project Costs			500,000
Total O&M Costs			0
Total Capital & Operating Costs			500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	500,000
Total Funding Requirements	500,000

CBS No: CBS-2351

Project Name: Central Maui Parks System

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,539,779	1,000,000	475,000	3,000,000	0	0	0	0	3,475,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the Central Maui area to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to, design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, swimming pool repairs, improvements, and re-plastering, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on facility operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	475,000	3,000,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2022	3,475,000
Total Capital Project Costs			3,475,000
Total O&M Costs			0
Total Capital & Operating Costs			3,475,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	3,475,000
General Obligation Fund	0
Total Funding Requirements	3,475,000

CBS No: CBS-3209

Project Name: Central Maui Regional Sports Complex Maintenance Building and Storage Building

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 25 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	175,000	1,750,000	0	0	0	0	1,925,000

PROJECT DESCRIPTION

Design and construction of a maintenance building and storage buildings for Central Maui Regional Sports Complex's operations.

PROJECT JUSTIFICATION

The Central Maui Regional Sports Complex currently does not have a baseyard or storage buildings. The lifespan of equipment, supplies, and materials is dramatically shortened as they would be stored out in the elements. County work vehicles would use space at the maintenance building parking lot during evenings, weekends, and holidays rather than the general public parking lot when use of these lots is in highest demand.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

Additional funding would be required for utilities at the maintenance building.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	175,000	0	0	0	0	0
New Construction	GB	0	0	1,750,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2017	12/31/2018	175,000
New Construction	08/01/2017	07/31/2018	1,750,000
Total Capital Project Costs			1,925,000
Total O&M Costs			6,000
Total Capital & Operating Costs			1,931,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,925,000
Total Funding Requirements	1,925,000

CBS No: CBS-4583

Project Name: Kanaha Beach Park Master Plan Implementation

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 25-Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
249,955	0	150,000	4,000,000	0	0	0	0	4,150,000

PROJECT DESCRIPTION

Improvements to the existing Kanaha Beach Park as determined through the master plan process.

PROJECT JUSTIFICATION

The park is heavily used, and improvements are needed to the basic infrastructure in order to maintain a safe and inviting environment for the community and visitors.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Additional funds will be needed for added utilities as well as additional manpower for maintenance in future years.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	150,000	0	0	0	0	0
New Construction	GB	0	0	3,000,000	0	0	0	0
Renovations	GF	0	0	1,000,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2017	12/31/2020	150,000
New Construction	10/01/2019	12/31/2022	3,000,000
Renovations	11/01/2017	12/31/2022	1,000,000
Total Capital Project Costs			4,150,000
Total O&M Costs			0
Total Capital & Operating Costs			4,150,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,150,000
General Obligation Fund	3,000,000
Total Funding Requirements	4,150,000

CBS No: CBS-4584

Project Name: Wells Park Master Plan Implementation

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 15-20 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	150,000	9,500,000	6,000,000	0	0	0	15,650,000

PROJECT DESCRIPTION

Design and construction of Improvements to the existing Wells Park as determined through the master plan process. Rebuilding/re-configuring of courts, relocation of restroom building, site and landscaping improvements, lighting and fencing improvements, pool modifications and improvements.

PROJECT JUSTIFICATION

The park is heavily used and improvements are needed to the basic infrastructure in order to maintain a safe and inviting environment and gathering place for the community.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on the operational expenses of the facility is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	150,000	1,500,000	0	0	0	0
Renovations	GB	0	0	8,000,000	6,000,000	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	11/01/2017	12/31/2022	1,650,000
Renovations	11/01/2017	12/31/2022	14,000,000
Total Capital Project Costs			15,650,000
Total O&M Costs			0
Total Capital & Operating Costs			15,650,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,650,000
General Obligation Fund	14,000,000
Total Funding Requirements	15,650,000

CBS No: CBS-4616

Project Name: War Memorial Gym Building Improvements

Department: Department of Parks and Recreation

District: Wailuku-Kahului

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
71,150	1,750,000	500,000	5,000,000	0	0	0	0	5,500,000

PROJECT DESCRIPTION

Replacement of jalousies throughout the gym and damaged doors and windows, repair of building structural elements and exterior finish, coating of roof surfaces, upgrading of building electrical and visual fire alarm systems, accessibility improvements at restrooms, locker rooms, and doorways, HVAC improvements to meet current code requirements, repair/replacements of gym wood flooring, and other necessary ancillary improvements.

PROJECT JUSTIFICATION

The gym building is currently in a state of disrepair and in need of immediate attention for health and safety reasons as well as to prevent further damage to the facility from environmental elements. Additionally, there are accessibility deficiencies that are required to be corrected.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

There is no anticipated cost impact to operations at the facility associated with this project.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	500,000	0	0	0	0	0
Renovations	GB	0	0	5,000,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2017	12/31/2020	500,000
Renovations	06/01/2018	12/31/2020	5,000,000
Total Capital Project Costs			5,500,000
Total O&M Costs			0
Total Capital & Operating Costs			5,500,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	0
General Obligation Fund	5,500,000
Total Funding Requirements	5,500,000

CBS No: CBS-2344

Project Name: West Maui Parks System

Department: Department of Parks and Recreation

District: West Maui

Project Type: Parks and Recreation

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,709,805	950,000	748,000	950,000	3,200,000	0	0	0	4,898,000

PROJECT DESCRIPTION

Renovations, repairs, improvements, planning, and construction are anticipated at park facilities in the West Maui area to improve the health, safety, and security of the facilities, the public, and department employees. Work to include, but not limited to; design, permitting, and construction of new, expansion, and/or replacement structures with appurtenant amenities at existing parks, existing facility architectural and structural improvements, existing facility infrastructure and utility improvements, play court construction, reconstruction, and/or re-surfacing, parking lot paving and/or reconstruction, roofing replacement, chain-link fencing, shade structures, new and/or replacement jogging paths, swimming pool repairs, improvements, and re-plastering, utility compliance upgrades, district maintenance facility improvements and development, and supplemental funding for ongoing C.I.P. projects and planning efforts.

PROJECT JUSTIFICATION

To fund improvements needed to provide safe and adequate recreational facilities for the public.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing, and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The proposed projects are not anticipated to have any effect on operational expenditures.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	0	748,000	0	3,200,000	0	0	0
Renovations	PA	0	0	950,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Renovations	08/01/2014	06/30/2021	4,898,000
Total Capital Project Costs			4,898,000
Total O&M Costs			0
Total Capital & Operating Costs			4,898,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	3,948,000
General Obligation Fund	0
Park Assessment	950,000
Total Funding Requirements	4,898,000

CBS No: CBS-2758

Project Name: West Maui Building Maintenance Repairer Baseyard

Department: Department of Parks and Recreation

District: West Maui

Project Type: Parks and Recreation

Anticipated Life: 30 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	150,000	1,500,000	0	0	0	0	1,650,000

PROJECT DESCRIPTION

Design and construction of a baseyard for the maintenance operations of the district.

PROJECT JUSTIFICATION

The West Maui Parks District currently has an undersized baseyard. The lifespan of equipment, supplies and materials is shortened as they are often stored outdoors.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure

Operating Impact Narrative

Operational expenses are not anticipated to change substantially.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	150,000	0	0	0	0	0
New Construction	GB	0	0	1,500,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	10/01/2016	04/01/2017	150,000
New Construction	09/01/2017	12/31/2022	1,500,000
Total Capital Project Costs			1,650,000
Total O&M Costs			0
Total Capital & Operating Costs			1,650,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,650,000
Total Funding Requirements	1,650,000

CBS No: CBS-5060

Project Name: Lahaina Aquatic Center Retention Basin Restoration

Department: Department of Parks and Recreation

District: West Maui

Project Type: Parks and Recreation

Anticipated Life: 25 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	75,000	950,000	0	0	0	0	1,025,000

PROJECT DESCRIPTION

Design and construction for restoring the Lahaina Aquatic Center retention basin to its original design intent.

PROJECT JUSTIFICATION

Over the years, the basin has been used for various purposes that may have decreased its effectiveness.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
To respond to the needs of a community by acquiring, developing and maintaining safe, quality recreational facilities.	A Suitable Public Infrastructure A Healthy and Sustainable Community

Operating Impact Narrative

The project is not anticipated to have any significant effect on facility-operating expenses.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	0	75,000	0	0	0	0	0
Renovations	GF	0	0	950,000	0	0	0	0

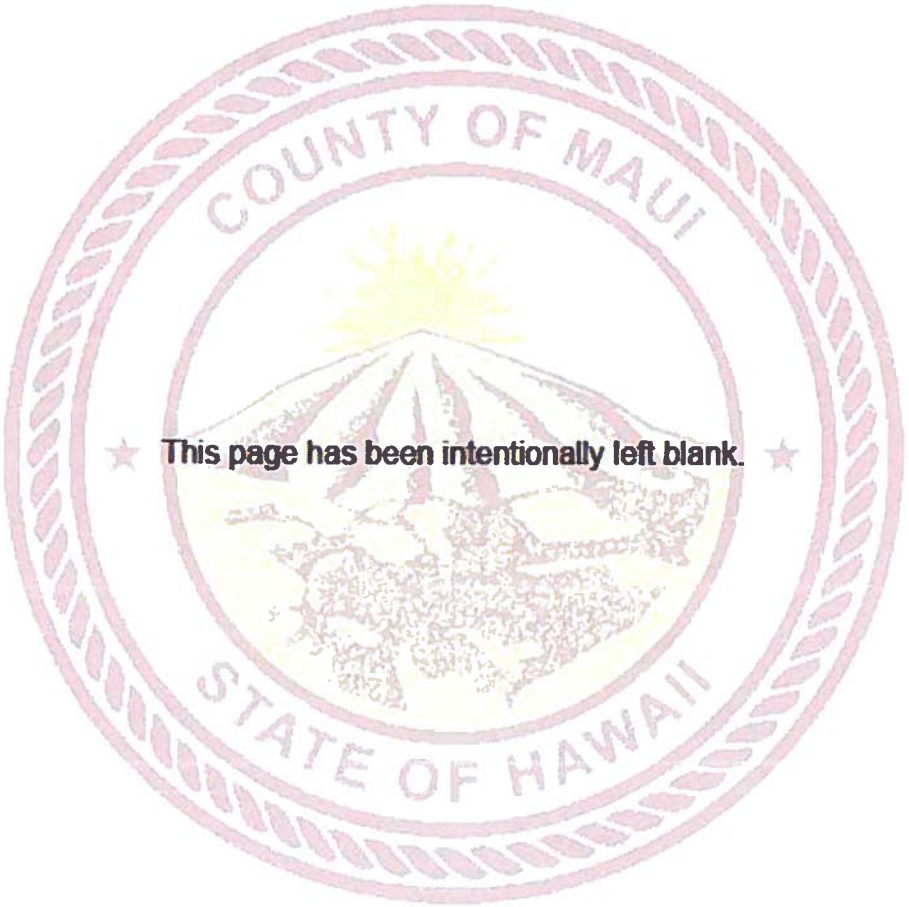
Schedule of Activities

Activity	Start	End	Amount
Design	11/01/2018	12/31/2020	75,000
Renovations	11/01/2018	12/31/2020	950,000
Total Capital Project Costs			1,025,000
Total O&M Costs			0
Total Capital & Operating Costs			1,025,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	1,025,000
Total Funding Requirements	1,025,000

Police Department



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Government Facilities	CBS-1010	Countywide Police Facilities	GF	774	2,250	3,024
			Total: Department of Police		**774**	**2,250**	**3,024**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GF	774	2,250	3,024
Total	**774**	**2,250**	**3,024**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1010
Project Name: Countywide Police Facilities
Department: Department of Police
District: Countywide
Project Type: Government Facilities
Anticipated Life: 10-15 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,546,817	425,000	774,000	450,000	450,000	450,000	450,000	450,000	3,024,000

PROJECT DESCRIPTION

Expansion/Renovation of Countywide Police Facilities to include for FY2019:

1) Ballistic window upgrade for the receiving desk lobby window and walls ($173,000)
2) Fuel Tank Replacement ($250,000)
3) A/C System in Forensic Facility: Phase 2 ($186,000)
4) Design Parking Lot Photovoltaic project at the Wailuku Police Station ($50,000)
5) Automated Entry/Exit gate at the Kihei Police Station ($40,000)
6) Fence at Ukumehame Firing Range ($10,000)
7) Automated Entry/Exit gate to the Forensic Facility ($25,000)
8) Improvements to Lanai Police Cottages ($40,000)

PROJECT JUSTIFICATION

Maui Police Department currently maintains four district stations, six police cottages, one forensic facility, five sub-stations, and two places of storage. While normal R&M handles the day-to-day operations, this allocation includes but is not limited to the upgrading of facilities for security measures, the redesign and repair of major paving of hazardous safety conditions, and repairs of air conditioning issues.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
In accordance with our goal to Advocate Fiscal Management and Energy Efficiency, the Maui Police Department seeks to maintain our infrastructure through scheduled renovation projects to ensure that operational readiness exists at all times for all of our police facilities. Operational readiness of our facilities provide for fast, reliable police intervention and assistance as needed for citizens and visitors alike. It provides for the safety and security of our employees as well as the public who utilize these facilities.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

The Maui Police Department will explore energy saving options during the expansion and/or renovation of Countywide police facilities. No new positions are required at this time.

The incinerator will be cost/time effective as it will eliminate the need to coordinate with other departmental personnel as well as the landfill in order to dispose of marijuana and other narcotics.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Renovations	GF	1,350,000	774,000	450,000	450,000	450,000	450,000	450,000

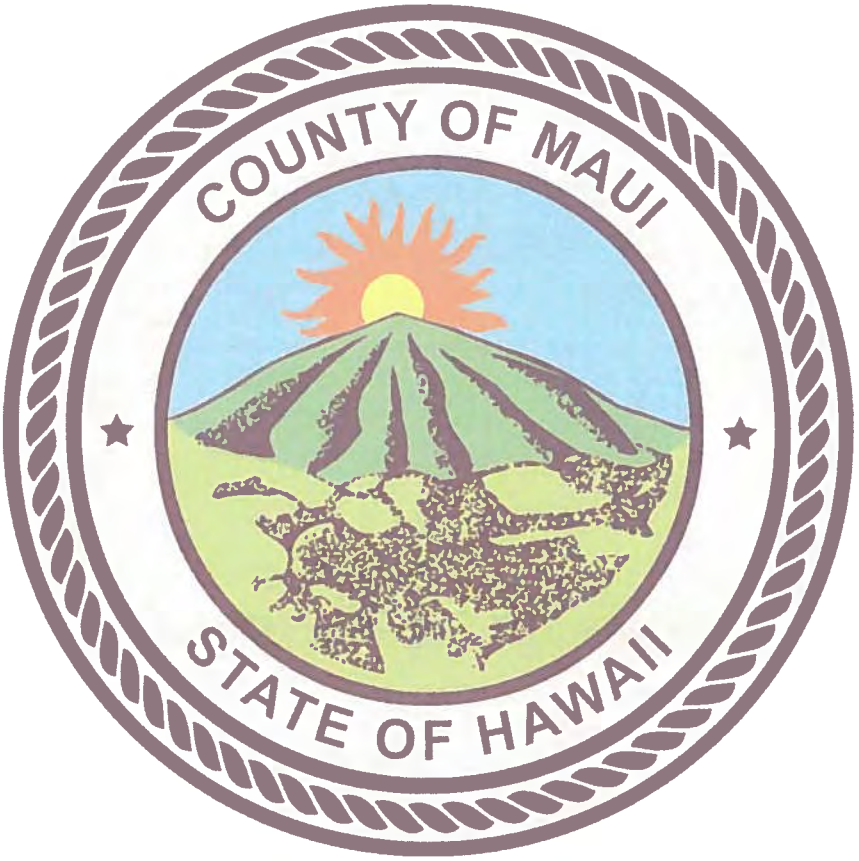
Schedule of Activities

Activity	Start	End	Amount
Renovations	07/01/2012	06/30/2024	3,024,000
Total Capital Project Costs			3,024,000
Total O&M Costs			0
Total Capital & Operating Costs			3,024,000

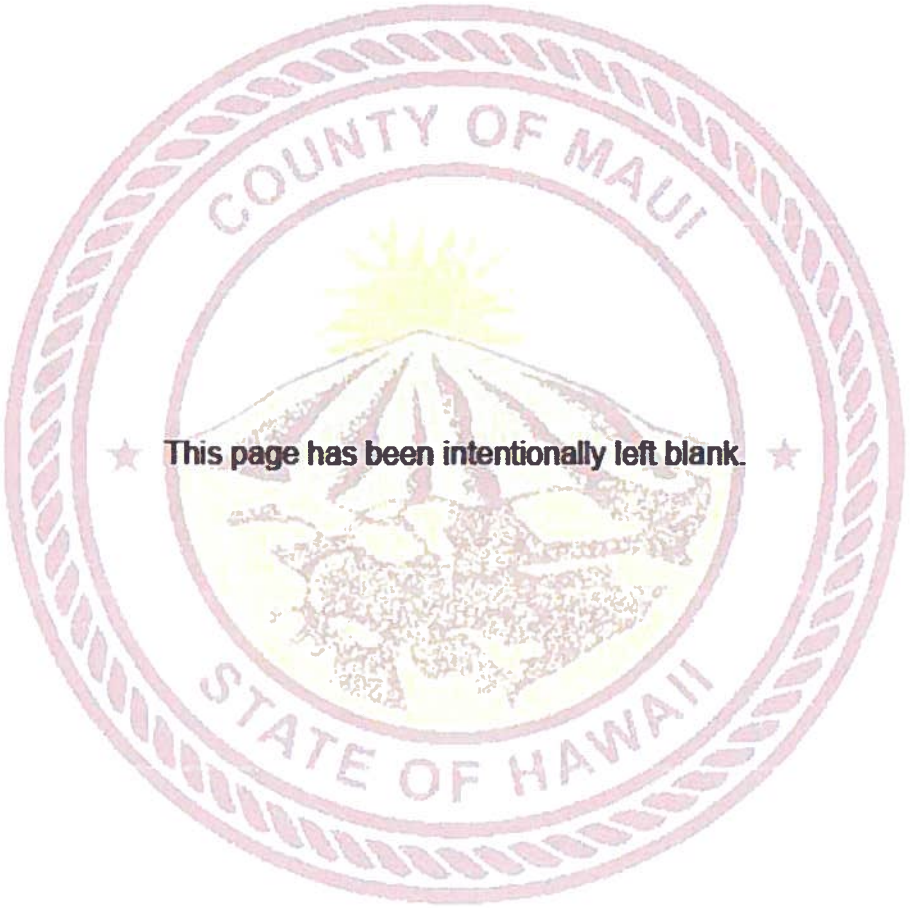
Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	3,024,000
Total Funding Requirements	3,024,000

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Public Works



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Drainage	CBS-1027	Countywide Drainage Improvements	GB	2,000	6,000	8,000
	Government Facilities	CBS-1032	Countywide Facility Building Improvements	GF	650	5,250	5,900
	Other Projects	CBS-3177	Bridge Inspection and Evaluation of Various County Bridges	GF	300	300	600
	Road Improvements	CBS-1023	Countywide Road Resurfacing and Pavement Preservation	HF	5,000	11,000	16,000
		CBS-1024	Countywide Safety Improvements	HF	810	4,050	4,860
		CBS-1031	Countywide Bridge Improvements	HF	220	740	960
		CBS-1035	Countywide Traffic Calming Program	HF	250	1,000	1,250
		CBS-1036	Countywide Bikeway Improvements	BW	140	2,050	2,190
		CBS-1037	Countywide Sidewalk Improvements	HF	490	3,020	3,510
		CBS-2772	Safe Routes to School - State Appropriation	ST	275	1,125	1,400
		CBS-2774	Guardrail and Shoulder Improvements at Various Locations	HF	200	0	200
		CBS-5022	Countywide Federal Aid Program	FD	12,500	0	12,500
				GB	2,000	0	2,000
Hana	Drainage	CBS-1891	Mahalawa Bridge Replacement	GB	750	3,900	4,650
	Road Improvements	CBS-1046	Koukouai Bridge Rehabilitation	GB	250	1,600	1,850
		CBS-2779	Kalepa Rockfall Repairs	HF	1,000	0	1,000
		CBS-3183	Kalepa Revetment and Seawall Repairs	GB	1,000	15,600	16,600
Kihei-Makena	Drainage	CBS-5048	South Maui Drainline Repairs	GB	2,750	0	2,750
	Road Improvements	CBS-1926	North South Collector Road - Lokelani School to Auhana Road	GB	0	1,400	1,400
				HF	0	300	300
		CBS-2309	North South Collector Road (Namauu Place to Kulanihakoi Street)	FD	0	10,400	10,400
				GB	500	2,600	3,100
Makawao-Pukalani-Kula		CBS-3194	Pukalani Terrace Subdivision Pavement Reconstruction	HF	1,000	2,500	3,500
Molokai	Drainage	CBS-2775	Kaunakakai Drainage System B	GB	2,300	0	2,300
		CBS-5052	Kaunakakai Drainage System D	GB	0	2,400	2,400
	Government Facilities	CBS-1211	Molokai Baseyard	GB	400	0	400
Paia-Haiku	Road Improvements	CBS-4597	Haiku Road Guardrail and Shoulder Improvements	HF	300	0	300

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Wailuku-Kahului	Drainage	CBS-3189	Central Maui Drainline Repairs	GB	1,500	0	1,500
		CBS-4596	Central Maui Drainline Assessment	GB	700	0	700
		CBS-4619	Hauoli Street Drainage Basin & Outlet Repair	GB	1,000	0	1,000
		CBS-5050	Iao Stream Bank Stabilization at Millyard	GB	500	1,000	1,500
	Government Facilities	CBS-5025	Kalana O Maui Fire Sprinkler System, Phase 2	GF	0	1,000	1,000
	Road Improvements	CBS-1018	Waiale Road Improvements at Waiinu Road	FD	0	1,600	1,600
				GB	0	0	0
				HF	300	400	700
		CBS-1069	Waiale Road Extension	GB	2,000	18,000	20,000
		CBS-1919	Waiale Road Improvements (Kaohu Street to Waiinu Road)	GB	150	600	750
		CBS-2787	Kamehameha Avenue at Maui Lani Parkway Intersection Improvements	GB	2,865	0	2,865
				HF	610	0	610
		CBS-5024	Papa Avenue Complete Streets Improvements	FD	200	0	200
				HF	150	0	150
		CBS-5044	Waiale Road Complete Streets	FD	0	160	160
				HF	0	115	115
		CBS-5046	Pulehu Road Pavement Reconstruction	GB	1,700	0	1,700
		CBS-5054	Lono Avenue Extension	HF	300	0	300
West Maui	Drainage	CBS-2315	Napili 4/5 Culvert at Lower Honoapiilani Road	GB	0	3,700	3,700
	Road Improvements	CBS-1946	Front Street Breakwall Repair Fronting Lahaina Center	GB	500	750	1,250
		CBS-1949	Front Street Deck and Rail Repair Near Lahainaluna Road	GB	700	0	700
				HF	0	3,500	3,500
		CBS-2308	Papalaua Street Traffic Signal Improvements at Wainee Street	FD	0	1,200	1,200
				HF	0	525	525
		CBS-3240	West Maui Greenway Pilot Project	BW	0	400	400
				GB	0	1,650	1,650
			Total: Department of Public Works		**48,260**	**109,835**	**158,095**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
BW	140	2,450	2,590
FD	12,700	13,360	26,060
GB	23,565	59,200	82,765
GF	950	6,550	7,500
HF	10,630	27,150	37,780
ST	275	1,125	1,400
Total	**48,260**	**109,835**	**158,095**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1027

Project Name: Countywide Drainage Improvements

Department: Department of Public Works

District: Countywide

Project Type: Drainage

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
7,880,449	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	0	0	8,000,000

PROJECT DESCRIPTION

For design and construction of various drainage improvements and to implement various drainage improvements to conform to regional drainage master plans. In-house/consultant design, construction management and land acquisitions. Funding may supplement Federal Aid and CIP drainage improvement projects.

PROJECT JUSTIFICATION

Mitigate drainage problems in localized areas lacking existing drainage system.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	500,000	500,000	500,000	500,000	0	0
New Construction	GB	0	1,500,000	1,500,000	1,500,000	1,500,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2012	12/31/2021	2,000,000
New Construction	07/01/2012	12/31/2021	6,000,000
Other	07/01/2017	12/31/2020	0
Total Capital Project Costs			8,000,000
Total O&M Costs			0
Total Capital & Operating Costs			8,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	0
General Obligation Fund	8,000,000
Total Funding Requirements	8,000,000

CBS No: CBS-1032

Project Name: Countywide Facility Building Improvements

Department: Department of Public Works

District: Countywide

Project Type: Government Facilities

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,243,704	500,000	650,000	1,650,000	1,400,000	1,700,000	500,000	0	5,900,000

PROJECT DESCRIPTION

Improvements to County facilities countywide as required. Improvements may include elevator upgrade, leak repairs, accessibility upgrades, security improvements, structural repairs, renovations to floor plans, painting, railing fix, waterline and sewerline improvements and repair, landscape and irrigation improvements and repairs, lighting upgrades, on-site drainage system, concrete repair, structure repair, building codes compliance, ADA compliance, OSHA compliance, parking lot repair, resurfacing and improvements, air conditioning repairs and improvements, installation of new air conditioning systems, and other miscellaneous building improvements and repairs.
FY 2019 Improvements:
1) County Building Campus Lighting Improvements
2) Various Parking Lot Improvements within the Kalana O Maui Building complex
3) Emergency Management and Akaku Room Improvements
4) Reconfiguration of 3rd Floor Entry
5) Emergency or Supplemental funding for projects within the Kalana O Maui Building complex

FY 2020-2022 Improvements, total $4,750,000:
1) Air Conditioning Upgrade for the Old Courthouse Building - (FY 2020)
2) KOM 2nd Floor Deck Repair/Waterproofing (FY 2021)
3) County Building Chiller #2 Replacement (FY 2022)

PROJECT JUSTIFICATION

See project description.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #4: Provide maintenance services to county facilities and equipment under department's jurisdiction so that all facilities are safe and attractive.	An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GF	1,494,000	100,000	350,000	300,000	350,000	100,000	0
Renovations	GF	2,241,000	550,000	1,300,000	1,100,000	1,350,000	400,000	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2017	12/31/2023	1,200,000
Renovations	07/01/2016	12/31/2023	4,700,000
Total Capital Project Costs			5,900,000
Total O&M Costs			0
Total Capital & Operating Costs			5,900,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	5,900,000
Total Funding Requirements	5,900,000

CBS No: CBS-3177

Project Name: Bridge Inspection and Evaluation of Various County Bridges
Department: Department of Public Works
District: Countywide
Project Type: Other Projects
Anticipated Life: 2 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
80,000	0	300,000	300,000	0	0	0	0	600,000

PROJECT DESCRIPTION

Bridge inspections will be done in accordance with the requirements of the FHWA National Bridge Inspection Standards and the American Association of State Highway and Transportation Officials (AASHTO) Manual for Condition Evaluation of Bridges. Report for each bridge shall include inspection findings, recommendations for repair, and cost estimates.

PROJECT JUSTIFICATION

The bridge inspections are a pre-requisite for qualification into the FHWA bridge replacement/rehabilitation program. This program prioritizes bridges for replacement/rehabilitation/repairs making them eligible for 80% Federal funding.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No direct impact on operations.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Other	GF	0	300,000	300,000	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Other	07/01/2020	12/01/2021	600,000
Total Capital Project Costs			600,000
Total O&M Costs			0
Total Capital & Operating Costs			600,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Federal Fund	0
General Fund	600,000
Highway Fund	0
Total Funding Requirements	600,000

CBS No: CBS-1023

Project Name: Countywide Road Resurfacing and Pavement Preservation

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
32,958,386	5,238,541	5,000,000	5,500,000	5,500,000	0	0	0	16,000,000

PROJECT DESCRIPTION

Fund the Countywide road resurfacing and pavement preservation program. Pavement condition assessment, in-house/consultant design and construction management. Funding may supplement Federal Aid road resurfacing projects.

PROJECT JUSTIFICATION

Priority listing and method of preservation established by pavement management software program with field observations provided by Highways and Engineering Division staff.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	HF	0	400,000	400,000	400,000	0	0	0
New Construction	HF	0	4,000,000	4,500,000	4,500,000	0	0	0
Other	HF	0	600,000	600,000	600,000	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2017	06/30/2022	1,200,000
New Construction	07/01/2012	12/01/2020	13,000,000
Other	07/01/2017	06/30/2022	1,500,000
Other	07/01/2018	06/30/2022	300,000
Total Capital Project Costs			16,000,000
Total O&M Costs			0
Total Capital & Operating Costs			16,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	16,000,000
Total Funding Requirements	16,000,000

CBS No: CBS-1024

Project Name: Countywide Safety Improvements

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,600,016	500,000	810,000	810,000	810,000	810,000	810,000	810,000	4,860,000

PROJECT DESCRIPTION

Construction, design of safety-related roadway operation improvements such as striping, guardrails, signs, shoulder widening and improvements, realignment, street lights, and traffic signals. FY19 priorities include Waiale Kaohu intersection evaluation, on-going accessibility improvements, roadway safety awareness program, signal detection, controller replacements and upgrades, and address emergency roadway concerns.

PROJECT JUSTIFICATION

Roadway concerns are identified continuously throughout the year, CW safety provides funding needed to address these matters in a timely manner. Improve safety roadway operations for all users..

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	HF	0	10,000	10,000	10,000	10,000	10,000	10,000
Design	HF	0	400,000	300,000	400,000	300,000	400,000	300,000
New Construction	HF	0	300,000	400,000	300,000	400,000	300,000	400,000
Other	HF	0	50,000	50,000	50,000	50,000	50,000	50,000
Planning	HF	0	50,000	50,000	50,000	50,000	50,000	50,000

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	60,000
Design	07/01/2018	12/31/2019	2,100,000
New Construction	07/01/2018	12/31/2019	2,100,000
Other	07/01/2018	12/31/2019	300,000
Planning	07/01/2018	12/31/2019	300,000
Total Capital Project Costs			4,860,000
Total O&M Costs			0
Total Capital & Operating Costs			4,860,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	4,860,000
Total Funding Requirements	4,860,000

CBS No: CBS-1031

Project Name: Countywide Bridge Improvements

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 50 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,199,488	0	220,000	370,000	370,000	0	0	0	960,000

PROJECT DESCRIPTION

For design, construction, construction management and land acquisition of various bridge replacement projects and to implement various drainage improvements to conform to regional drainage master plans. Provide plans and specifications for in-house bridge repair and maintenance forces.

PROJECT JUSTIFICATION

Replacement and rehabilitation of County bridges dictated by annual bridge inspections. Minor to moderately complex repairs to existing bridge structures may be implemented by County maintenance forces.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	HF	0	20,000	20,000	20,000	0	0	0
New Construction	HF	0	200,000	350,000	350,000	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2012	12/31/2021	60,000
New Construction	07/01/2012	12/31/2021	900,000
Other	07/01/2017	12/31/2020	0
Total Capital Project Costs			960,000
Total O&M Costs			0
Total Capital & Operating Costs			960,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Fund	0
General Obligation Fund	0
Highway Fund	960,000
Total Funding Requirements	960,000

CBS No: CBS-1035

Project Name: Countywide Traffic Calming Program

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
268,427	0	250,000	240,000	190,000	190,000	190,000	190,000	1,250,000

PROJECT DESCRIPTION

Fund the annual County Speed Hump/Table project, general traffic calming projects, and increase public awareness for roadway safety. FY2019 projects include construction of traffic calming on the Island of Maui, Wailea Alanui Drivve, West Kuiaha Rd, and traffic data collection. Also, to be determined and supported by evaluation on Eha Street, Makani Road, Kulanihaikoi Street, Kaupakalua Road, Front Street, Shaw Street, and Kaniau Street.

PROJECT JUSTIFICATION

Refer to project description.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	HF	0	50,000	100,000	50,000	50,000	50,000	50,000
New Construction	HF	0	200,000	100,000	100,000	100,000	100,000	100,000
Other	HF	0	0	20,000	20,000	20,000	20,000	20,000
Planning	HF	0	0	20,000	20,000	20,000	20,000	20,000

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2018	12/31/2019	350,000
New Construction	07/01/2018	12/31/2019	700,000
Other	07/01/2018	12/31/2019	100,000
Planning	07/01/2018	12/31/2019	100,000
Total Capital Project Costs			1,250,000
Total O&M Costs			0
Total Capital & Operating Costs			1,250,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	1,250,000
Total Funding Requirements	1,250,000

CBS No: CBS-1036

Project Name: Countywide Bikeway Improvements

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,945,237	97,276	140,000	490,000	690,000	290,000	290,000	290,000	2,190,000

PROJECT DESCRIPTION

Funding for bicycle facility improvements in various stages of design and construction, route and network improvements, increase awareness for bike safety. Emphasis in FY2019 include the permitting, design, and implementation of improvements as identified in Bike Plan Hawaii and through collaboration with the Maui Bicycling League.

PROJECT JUSTIFICATION

Funding is required to supplement bikeway projects in the County.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	BW	0	10,000	10,000	10,000	10,000	10,000	10,000
Design	BW	0	50,000	300,000	300,000	100,000	100,000	100,000
New Construction	BW	0	50,000	150,000	350,000	150,000	150,000	150,000
Other	BW	0	10,000	10,000	10,000	10,000	10,000	10,000
Planning	BW	0	20,000	20,000	20,000	20,000	20,000	20,000

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	60,000
Design	07/01/2018	12/31/2019	950,000
New Construction	07/01/2018	12/31/2019	1,000,000
Other	07/01/2018	12/31/2019	60,000
Planning	07/01/2018	12/31/2019	120,000
Total Capital Project Costs			2,190,000
Total O&M Costs			0
Total Capital & Operating Costs			2,190,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Bikeway Fund	2,190,000
Total Funding Requirements	2,190,000

CBS No: CBS-1037

Project Name: Countywide Sidewalk Improvements

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,235,101	0	490,000	1,220,000	540,000	540,000	540,000	180,000	3,510,000

PROJECT DESCRIPTION

Design and construction funding for sidewalk improvements Countywide. FY19 priorities include walking routes to schools, and increase public awareness of safety when walking. Specific projects locations include: Ohukai Road, Kamehameha Avenue (Wakea Avenue to Hina Avenue), and identification of sidewalk network gaps.

PROJECT JUSTIFICATION

See above.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	HF	0	10,000	10,000	10,000	10,000	10,000	10,000
Design	HF	0	20,000	100,000	100,000	100,000	100,000	100,000
New Construction	HF	0	400,000	600,000	400,000	400,000	400,000	40,000
Other	HF	0	10,000	10,000	10,000	10,000	10,000	10,000
Planning	HF	0	50,000	500,000	20,000	20,000	20,000	20,000

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2018	12/31/2019	60,000
Design	07/01/2018	12/31/2019	520,000
New Construction	07/01/2018	12/31/2019	2,240,000
Other	07/01/2018	12/31/2019	60,000
Planning	07/01/2018	12/31/2019	630,000
Total Capital Project Costs			3,510,000
Total O&M Costs			0
Total Capital & Operating Costs			3,510,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	3,510,000
Total Funding Requirements	3,510,000

CBS No: CBS-2772

Project Name: Safe Routes to School - State Appropriation

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
353,021	225,000	275,000	225,000	225,000	225,000	225,000	225,000	1,400,000

PROJECT DESCRIPTION

State appropriation from Safe Routes To School special funds. Funds will primarily be used for infrastructure projects to improve safety within school zones, which have impacts to encouraging walking and bicycling. A percentage of funds will be for non-infrastructure uses such as education and administrative costs for the program. Allocation is based on an approved County program policy.

PROJECT JUSTIFICATION

State appropriation for Safe Routes To School Program.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No staffing or operational impacts anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	ST	0	200,000	150,000	150,000	150,000	150,000	150,000
Other	ST	0	50,000	50,000	50,000	50,000	50,000	50,000
Planning	ST	0	25,000	25,000	25,000	25,000	25,000	25,000

Schedule of Activities

Activity	Start	End	Amount
New Construction	07/01/2018	07/01/2021	950,000
Other	07/01/2018	07/01/2021	300,000
Planning	07/01/2018	07/01/2021	150,000
Total Capital Project Costs			1,400,000
Total O&M Costs			0
Total Capital & Operating Costs			1,400,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
State Fund	1,400,000
Total Funding Requirements	1,400,000

CBS No: CBS-2774

Project Name: Guardrail and Shoulder Improvements at Various Locations

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	200,000	0	0	0	0	0	200,000

PROJECT DESCRIPTION

Installation and upgrade of guardrails and roadway shoulders. Focus areas include Piilani Highway (East Maui), Baldwin Avenue (Rainbow Park), and Iao Valley Road.

PROJECT JUSTIFICATION

Upgrade outdated guardrail hardware, install new roadside barriers where warranted, and repair of damaged hardware. Expansion of roadway shoulders for safety.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No staffing or operational impacts anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	HF	0	200,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	09/01/2018	12/31/2018	200,000
Total Capital Project Costs			200,000
Total O&M Costs			0
Total Capital & Operating Costs			200,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	200,000
Total Funding Requirements	200,000

CBS No: CBS-5022

Project Name: Countywide Federal Aid Program

Department: Department of Public Works

District: Countywide

Project Type: Road Improvements

Anticipated Life: 30-40 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	14,500,000	0	0	0	0	0	14,500,000

PROJECT DESCRIPTION

Maui County Federal Aid program to construct road improvements at various locations is being administered by the Maui Metropolitan Planning Organization (MPO). The Maui Transportation Improvement Program (TIP) for Federal Fiscal Years 2019-2022(+2) is being developed and is expected to be approved in August, 2018.

PROJECT JUSTIFICATION

Projects to construct and maintain roadway infrastructure on eligible federal-aid routes within Maui County. Cost share for the construction phase is 80% Federal funds and 20% County matching funds. County share for construction management services is 100%.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Strong, Diversified Economy A Prepared, Safe, and Livable County

Operating Impact Narrative

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	FD	0	12,500,000	0	0	0	0	0
New Construction	GB	0	2,000,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	03/01/2020	03/01/2021	14,500,000
Total Capital Project Costs			14,500,000
Total O&M Costs			0
Total Capital & Operating Costs			14,500,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Federal Fund	12,500,000
General Obligation Fund	2,000,000
Total Funding Requirements	14,500,000

CBS No: CBS-1891

Project Name: Mahalawa Bridge Replacement
Department: Department of Public Works
District: Hana
Project Type: Drainage
Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	750,000	0	3,900,000	0	0	0	4,650,000

PROJECT DESCRIPTION

Existing bridge is located within Hana Highway Historic District and is structurally deficient. Immediate replacement due to insufficient hydraulic capacity and advanced deterioration of concrete bridge structure.

PROJECT JUSTIFICATION

Refer to project description.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	750,000	0	0	0	0	0
New Construction	GB	0	0	0	3,500,000	0	0	0
Other	GB	0	0	0	400,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2017	01/01/2019	750,000
New Construction	07/01/2020	12/31/2022	3,500,000
Other	03/01/2020	03/31/2021	400,000
Total Capital Project Costs			4,650,000
Total O&M Costs			0
Total Capital & Operating Costs			4,650,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	4,650,000
Total Funding Requirements	4,650,000

CBS No: CBS-1046

Project Name: Koukouai Bridge Rehabilitation

Department: Department of Public Works

District: Hana

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
568,000	0	250,000	0	0	1,600,000	0	0	1,850,000

PROJECT DESCRIPTION

Existing concrete arch in the Hana Highway Historic District near Kipahulu is structurally deficient. Bridge needs to be rehabilitated/reconstructed/replaced or new bridge built adjacent.

PROJECT JUSTIFICATION

Refer to project description.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	250,000	0	0	0	0	0
New Construction	GB	0	0	0	0	1,600,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2018	10/01/2019	250,000
New Construction	09/01/2022	09/01/2023	1,600,000
Other	12/01/2019	01/01/2021	0
Total Capital Project Costs			1,850,000
Total O&M Costs			0
Total Capital & Operating Costs			1,850,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,850,000
Total Funding Requirements	1,850,000

CBS No: CBS-2779

Project Name: Kalepa Rockfall Repairs

Department: Department of Public Works

District: Hana

Project Type: Road Improvements

Anticipated Life: 20 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
59,106	0	1,000,000	0	0	0	0	0	1,000,000

PROJECT DESCRIPTION

Permitting & Design for replacement of the deteriorated rockfall netting at Kalepa Point in Kipahulu.

PROJECT JUSTIFICATION

The existing netting is deteriorated and subject to tearing. This project is necessary to help prevent future rock fall issues at Kalepa Point that can create safety issues and road closures.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Ensure that County roads and bridges meet or exceed applicable standards for accessibility and maintenance. Objective 2.1: Rehabilitate and maintain County road and bridge infrastructure to maximize lifespan and minimize maintenance costs. Objective 2.2: Ensure compliance with County standard details and specifications.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Minimal impact on staffing and operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	HF	0	1,000,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2018	12/31/2020	1,000,000
Planning	07/01/2016	10/01/2017	0
Total Capital Project Costs			1,000,000
Total O&M Costs			0
Total Capital & Operating Costs			1,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	1,000,000
Total Funding Requirements	1,000,000

CBS No: CBS-3183

Project Name: Kalepa Revetment and Seawall Repairs
Department: Department of Public Works
District: Hana
Project Type: Road Improvements
Anticipated Life: 30-40 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,000,000	0	0	15,600,000	0	0	16,600,000

PROJECT DESCRIPTION

Design and permitting for reconstruction of revetment, seawall and roadway near Kalepa. Approximately 400' section of roadway damaged and undermined by large waves in 2014 during Isselle. Project involves consultant design, construction, construction management and land acquisitions.

PROJECT JUSTIFICATION

Project is needed to ensure Hana Highway remains safe and passable.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	1,000,000	0	0	0	0	0
New Construction	GB	0	0	0	0	15,600,000	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	09/01/2016	12/31/2020	1,000,000
New Construction	09/01/2022	12/31/2023	15,600,000
Total Capital Project Costs			16,600,000
Total O&M Costs			0
Total Capital & Operating Costs			16,600,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	16,600,000
Total Funding Requirements	16,600,000

CBS No: CBS-5048
Project Name: South Maui Drainline Repairs
Department: Department of Public Works
District: Kihei-Makena
Project Type: Drainage
Anticipated Life: 50 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	2,750,000	0	0	0	0	0	2,750,000

PROJECT DESCRIPTION

Repair and replacement of existing drainlines within South Maui.

PROJECT JUSTIFICATION

Existing corrugated metal drainlines must be replaced to ensure adequate drainage infrastructure and a safe roadway.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	2,750,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	07/01/2018	12/31/2020	2,750,000
Total Capital Project Costs			2,750,000
Total O&M Costs			0
Total Capital & Operating Costs			2,750,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	2,750,000
Total Funding Requirements	2,750,000

CBS No: CBS-2309

Project Name: North South Collector Road (Namauu Place to Kulanihakoi Street)

Department: Department of Public Works

District: Kihei-Makena

Project Type: Road Improvements

Anticipated Life: 30 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,050,000	0	500,000	0	13,000,000	0	0	0	13,500,000

PROJECT DESCRIPTION

Continued design and processing of environmental documents for the North South Collector Roadway between Namauu Place and Kaonoulu Street. Construction will include continuation of the Kihei Greenway (multi-use path). Phase IA: Waipuilani Road to Kulanihakoi Street; Phase IB: Kulanihakoi Street to Kaonoulu Street.

PROJECT JUSTIFICATION

Provide alternative north-south route in Kihei.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impacts to staffing anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	500,000	0	0	0	0	0
New Construction	FD	0	0	0	10,400,000	0	0	0
New Construction	GB	0	0	0	2,600,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2019	500,000
New Construction	10/01/2021	09/30/2022	13,000,000
Total Capital Project Costs			13,500,000
Total O&M Costs			0
Total Capital & Operating Costs			13,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Federal Fund	10,400,000
General Obligation Fund	3,100,000
Other Grant Fund	0
Total Funding Requirements	13,500,000

CBS No: CBS-3194

Project Name: Pukalani Terrace Subdivision Pavement Reconstruction

Department: Department of Public Works

District: Makawao-Pukalani-Kula

Project Type: Road Improvements

Anticipated Life: 30-40 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,000,000	2,500,000	0	0	0	0	3,500,000

PROJECT DESCRIPTION

Reconstruct existing pavement.

PROJECT JUSTIFICATION

The base course has failed. The existing roadways in the Pukalani Terrace Subdivision needs to be reconstructed with new base course and cannot be resurfaced.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	HF	0	1,000,000	2,500,000	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	10/01/2018	12/31/2020	3,500,000
Total Capital Project Costs			3,500,000
Total O&M Costs			0
Total Capital & Operating Costs			3,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Highway Fund	3,500,000
Total Funding Requirements	3,500,000

CBS No: CBS-2775

Project Name: Kaunakakai Drainage System B
Department: Department of Public Works
District: Molokai
Project Type: Drainage
Anticipated Life: 30 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
592,853	0	2,300,000	0	0	0	0	0	2,300,000

PROJECT DESCRIPTION

Design of drainage improvements to complete the last segment of the drainage system located in Kaunakakai, Molokai which will outlet to an existing wetland. The scope of work includes preparation of construction documents and environmental permits.

PROJECT JUSTIFICATION

Inadequate or nonexistent drainage systems in the business areas of Kaunakakai contributed to flooding that caused damage to homes and businesses, created hazardous driving conditions and limited the availability of emergency services to certain portions of the island. This project is a component of a drainage system which will provide permanent drainage infrastructure and address the flooding conditions in this portion of Kaunakakai town.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Minimal impact on staffing and operations anticipated.

FUNDING DETAILS

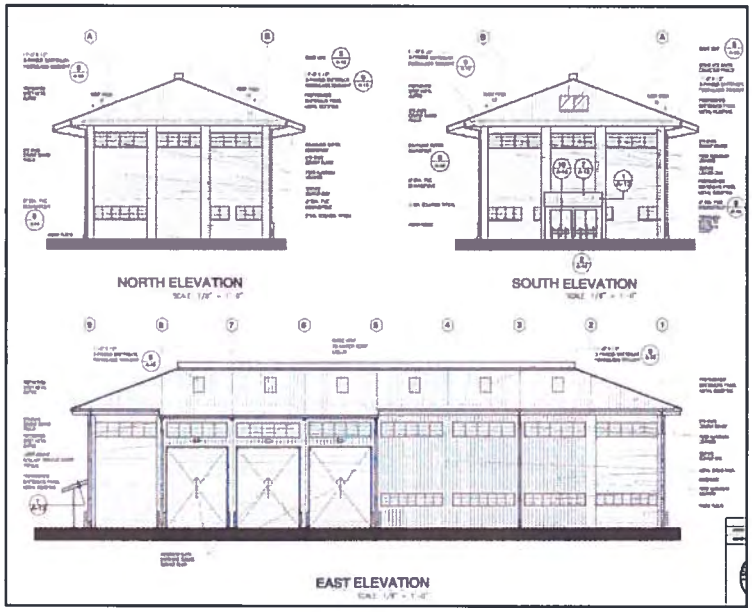
Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	2,000,000	0	0	0	0	0
Other	GB	0	300,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2016	12/31/2018	0
New Construction	08/01/2018	12/31/2020	2,000,000
Other	08/01/2018	12/31/2020	300,000
Total Capital Project Costs			2,300,000
Total O&M Costs			0
Total Capital & Operating Costs			2,300,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	2,300,000
Total Funding Requirements	2,300,000

CBS No: CBS-1211
Project Name: Molokai Baseyard
Department: Department of Public Works
District: Molokai
Project Type: Government Facilities
Anticipated Life: 50 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
8,648,336	0	400,000	0	0	0	0	0	400,000

PROJECT DESCRIPTION

Construct phases 1 and 2 of the Molokai Baseyard complex. Work to include administration building, maintenance shop and garage, subsurface drainage facilities and material storage bunkers. Re-design of Molokai Baseyard complex.

PROJECT JUSTIFICATION

Upgrade is necessary for better working conditions, protect equipment, and increase efficiency. Current maintenance shop/garage is also located within the flood zone and on State of Hawaii property.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #4: Provide maintenance services to county facilities and equipment under department's jurisdiction so that all facilities are safe and attractive.	An Efficient, Effective, and Responsive Government

Operating Impact Narrative

Increase operating impact is minimal. Services rendered at existing baseyard will be transferred over to a new complex.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Other	GB	0	400,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	11/01/2016	05/01/2019	0
Other	07/01/2018	12/31/2019	400,000
Total Capital Project Costs			400,000
Total O&M Costs			0
Total Capital & Operating Costs			400,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	400,000
Lapsed Bond Fund	0
Total Funding Requirements	400,000

CBS No: CBS-4597

Project Name: Haiku Road Guardrail and Shoulder Improvements

Department: Department of Public Works

District: Paia-Haiku

Project Type: Road Improvements

Anticipated Life: 40-50 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	300,000	0	0	0	0	0	300,000

PROJECT DESCRIPTION

Two locations on Haiku Road are in need of guardrail work. One location needs to have the shoulder and slope rebuilt and a new guardrail installed. The second location needs to have the shoulder rebuilt and the existing guardrail replaced.

PROJECT JUSTIFICATION

Enhance safety along Haiku Road with the shoulder and guardrail improvements.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Ensure that County roads and bridges meet or exceed applicable standards for accessibility and maintenance. Objective 2.1: Rehabilitate and maintain County road and bridge infrastructure to maximize lifespan and minimize maintenance costs.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	HF	0	300,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2019	06/30/2021	300,000
Total Capital Project Costs			300,000
Total O&M Costs			0
Total Capital & Operating Costs			300,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	300,000
Total Funding Requirements	300,000

CBS No: CBS-3189

Project Name: Central Maui Drainline Repairs
Department: Department of Public Works
District: Wailuku-Kahului
Project Type: Drainage
Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
814,366	700,000	1,500,000	0	0	0	0	0	1,500,000

PROJECT DESCRIPTION

Repair and/or replacement of existing drainlines in Wailuku and Kahului.

PROJECT JUSTIFICATION

Interior of drainlines have corroded and sinkholes have formed at various locations. Existing metal drainlines must be replaced to ensure adequate drainage infrastructure and a safe roadway is provided within residential areas of Central Maui.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	1,500,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	07/01/2018	12/31/2020	1,500,000
Total Capital Project Costs			1,500,000
Total O&M Costs			0
Total Capital & Operating Costs			1,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	1,500,000
Total Funding Requirements	1,500,000

CBS No: CBS-4596

Project Name: Central Maui Drainline Assessment
Department: Department of Public Works
District: Wailuku-Kahului
Project Type: Drainage
Anticipated Life: 10-15 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	700,000	0	0	0	0	0	700,000

PROJECT DESCRIPTION

Conduct a condition assessment of various drainlines in Central Maui. Prioritize repairs based on drainline conditions.

PROJECT JUSTIFICATION

A condition assessment will allow us to plan in advance for repairs rather than fix drainlines as they fail.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	700,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	06/30/2020	700,000
Total Capital Project Costs			700,000
Total O&M Costs			0
Total Capital & Operating Costs			700,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	700,000
Total Funding Requirements	700,000

CBS No: CBS-4619

Project Name: Hauoli Street Drainage Basin & Outlet Repair

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Drainage

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
2,020,048	0	1,000,000	0	0	0	0	0	1,000,000

PROJECT DESCRIPTION

Repairs to drainage basin and drainage channel outlet at Hauoli Street in Maalaea.

PROJECT JUSTIFICATION

Drainage basin berm and drainage channel outlet were eroded after December 2016 storm.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	1,000,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	07/01/2018	12/31/2021	1,000,000
Total Capital Project Costs			1,000,000
Total O&M Costs			0
Total Capital & Operating Costs			1,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,000,000
Total Funding Requirements	1,000,000

CBS No: CBS-5050

Project Name: Iao Stream Bank Stabilization at Millyard
Department: Department of Public Works
District: Wailuku-Kahului
Project Type: Drainage
Anticipated Life: 50 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	500,000	0	1,000,000	0	0	0	1,500,000

PROJECT DESCRIPTION

Design and permitting to provide bank stabilization at Iao Stream in the vicinity of commercial properties at the Millyard.

PROJECT JUSTIFICATION

The existing bank is severely eroded and existing buildings are at risk of being impacted. The U.S. Department of Army Corps of Engineers has a project in design which addresses this area; however the completion of the project is not anticipated any time soon.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	500,000	0	0	0	0	0
New Construction	GB	0	0	0	1,000,000	0	0	0

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2021	500,000
New Construction	01/01/2021	12/31/2023	1,000,000
Total Capital Project Costs			1,500,000
Total O&M Costs			0
Total Capital & Operating Costs			1,500,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	1,500,000
Total Funding Requirements	1,500,000

CBS No: CBS-1018

Project Name: Waiale Road Improvements at Waiinu Road

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	300,000	2,000,000	0	0	0	0	2,300,000

PROJECT DESCRIPTION

Intersection improvements to relieve congestion, roadway and pavement widening, pedestrian and bike improvements.

PROJECT JUSTIFICATION

Relieve congestion, accessibility and safety improvements.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	HF	0	50,000	0	0	0	0	0
Design	HF	0	250,000	0	0	0	0	0
New Construction	FD	0	0	1,600,000	0	0	0	0
New Construction	HF	0	0	400,000	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	09/03/2018	08/30/2019	50,000
Design	09/03/2018	08/30/2019	250,000
New Construction	01/01/2020	05/01/2020	2,000,000
Planning	09/01/2017	06/29/2018	0
Total Capital Project Costs			2,300,000
Total O&M Costs			0
Total Capital & Operating Costs			2,300,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Federal Fund	1,600,000
General Obligation Fund	0
Highway Fund	700,000
Total Funding Requirements	2,300,000

CBS No: CBS-1069

Project Name: Waiale Road Extension

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	2,000,000	0	0	18,000,000	0	0	20,000,000

PROJECT DESCRIPTION

Design for the construction of a two-lane roadway extension of Waiale Road from Waiko Road to Honoapiilani Highway. Improvements to include construction of bridge spanning Waikapu stream and two lane pavement structure with shoulders and safety improvements.

PROJECT JUSTIFICATION

Waiale Road extension provides an alternative route through Waikapu Town. It also fulfills a long-term traffic management strategy identified in the Maui Long Range Land Transportation Plan.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #3: Identify and resolve traffic congestion, circulation and safety issues. Objective 3.1: Address capacity and circulation issues by installing additional lanes, acceleration/deceleration lanes, install traffic control devices at major intersections and creation of new roadway systems.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County

Operating Impact Narrative

The construction of new roads to our county roadway system will necessitate additional highways maintenance staff.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	2,000,000	0	0	0	0	0
New Construction	GB	0	0	0	0	17,000,000	0	0
Other	GB	0	0	0	0	1,000,000	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2020	12/31/2021	2,000,000
New Construction	07/01/2022	03/31/2023	17,000,000
Other	07/01/2022	03/31/2023	1,000,000
Total Capital Project Costs			20,000,000
Total O&M Costs			0
Total Capital & Operating Costs			20,000,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	20,000,000
Total Funding Requirements	20,000,000

CBS No: CBS-1919

Project Name: Waiale Road Improvements (Kaohu Street to Waiinu Road)

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 30 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	150,000	600,000	0	0	0	0	750,000

PROJECT DESCRIPTION

Widening of existing pavement, signing and striping improvements

PROJECT JUSTIFICATION

Improve safety for pedestrians between Kaohu Street and Waiinu Road. School children typically walk on an existing narrow shoulder since there is no sidewalk in this area.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

Operating impact includes debt service payments for principal and interest.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	150,000	0	0	0	0	0
New Construction	GB	0	0	600,000	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	04/01/2019	150,000
New Construction	07/01/2019	11/01/2019	600,000
Total Capital Project Costs			750,000
Total O&M Costs			23,399
Total Capital & Operating Costs			773,399

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	750,000
Total Funding Requirements	750,000

CBS No: CBS-2787

Project Name: Kamehameha Avenue at Maui Lani Parkway Intersection Improvements

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 20 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,400,000	0	3,475,000	0	0	0	0	0	3,475,000

PROJECT DESCRIPTION

Construction of a roundabout at the intersection of Kamehameha Avenue and Maui Lani Parkway.

PROJECT JUSTIFICATION

Alleviate current congestion and safety issues at the intersection of Kamehameha Avenue and Maui Lani Parkway. Provide controlled movement of vehicles and improved awareness of pedestrians.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact to operations and staffing.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	2,390,000	0	0	0	0	0
New Construction	HF	0	610,000	0	0	0	0	0
Other	GB	0	475,000	0	0	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
New Construction	04/01/2018	09/01/2018	3,000,000
Other	04/01/2019	09/01/2019	475,000
Total Capital Project Costs			3,475,000
Total O&M Costs			0
Total Capital & Operating Costs			3,475,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	2,865,000
Highway Fund	610,000
Total Funding Requirements	3,475,000

CBS No: CBS-5024

Project Name: Papa Avenue Complete Streets Improvements

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 30 years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	350,000	0	0	0	0	0	350,000

PROJECT DESCRIPTION

Design and permitting of improvements to accommodate pedestrian and bicycling modes of transportation, accessibility needs, and street parking. Proposed project limits are Papa Avenue from Kaahumanu Avenue to Puunene Avenue

PROJECT JUSTIFICATION

Provide improvements to better accommodate non-motorized transportation uses and order to motorized uses of a limited right-of-way.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impact to operations or staff.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	FD	0	200,000	0	0	0	0	0
Design	HF	0	50,000	0	0	0	0	0
Planning	HF	0	100,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Design	07/01/2018	12/31/2019	250,000
Planning	07/01/2018	12/31/2019	100,000
Total Capital Project Costs			350,000
Total O&M Costs			0
Total Capital & Operating Costs			350,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Federal Fund	200,000
Highway Fund	150,000
Total Funding Requirements	350,000

CBS No: CBS-5046

Project Name: Pulehu Road Pavement Reconstruction

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life:

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	1,700,000	0	0	0	0	0	1,700,000

PROJECT DESCRIPTION

Reconstruct approximately 1 mile of Pulehu Road pavement section between Hansen Road and Opalipali Road including striping and marking, signage and safety improvements.

PROJECT JUSTIFICATION

Existing pavement structure deteriorated and needs to be replaced. Delays to repairs will result in ultimate failure of pavement structural section.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Ensure that County roads and bridges meet or exceed applicable standards for accessibility and maintenance. Objective 2.1: Rehabilitate and maintain County road and bridge infrastructure to maximize lifespan and minimize maintenance costs. Objective 2.2: Ensure compliance with County standard details and specifications.	A Suitable Public Infrastructure

Operating Impact Narrative

No impact on staffing or operating budget anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	1,700,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	07/01/2018	12/31/2020	1,700,000
Total Capital Project Costs			1,700,000
Total O&M Costs			0
Total Capital & Operating Costs			1,700,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
General Obligation Fund	1,700,000
Total Funding Requirements	1,700,000

CBS No: CBS-5054

Project Name: Lono Avenue Extension

Department: Department of Public Works

District: Wailuku-Kahului

Project Type: Road Improvements

Anticipated Life: 30 Years

Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
1,433,923	0	300,000	0	0	0	0	0	300,000

PROJECT DESCRIPTION

Extension of Lono Avenue to Kuihelani Highway, feasibility study and environmental permitting.

PROJECT JUSTIFICATION

Provide congestion relief in Kahului by providing alternative routes.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Engineering Program: Goal 1: Establish an eco-friendly transportation system to enhance non-motorized transportation infrastructure which will promote health and wellness and reduce the County's dependence on fossil fuel. Goal 3: Identify and resolve traffic congestion and safety issues to address capacity and circulation issues.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

No significant impacts to staff.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Planning	HF	0	300,000	0	0	0	0	0

Schedule of Activities

Activity	Start	End	Amount
Planning	08/01/2018	07/30/2019	300,000
Total Capital Project Costs			300,000
Total O&M Costs			0
Total Capital & Operating Costs			300,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Highway Fund	300,000
Total Funding Requirements	300,000

CBS No: CBS-1946

Project Name: Front Street Breakwall Repair Fronting Lahaina Center

Department: Department of Public Works

District: West Maui

Project Type: Road Improvements

Anticipated Life: 30 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
74,411	0	500,000	0	750,000	0	0	0	1,250,000

PROJECT DESCRIPTION

Repair existing breakwall on Front Street fronting Lahaina Center.

PROJECT JUSTIFICATION

Existing breakwall is damaged and needs to be repaired. Further damage may result in the sidewalk and Front Street being undermined.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	500,000	0	0	0	0	0
New Construction	GB	0	0	0	750,000	0	0	0

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2020	500,000
New Construction	10/01/2020	04/30/2023	750,000
Total Capital Project Costs			1,250,000
Total O&M Costs			0
Total Capital & Operating Costs			1,250,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	1,250,000
Total Funding Requirements	1,250,000

CBS No: CBS-1949

Project Name: Front Street Deck and Rail Repair Near Lahainaluna Road

Department: Department of Public Works

District: West Maui

Project Type: Road Improvements

Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
117,462	0	700,000	0	3,500,000	0	0	0	4,200,000

PROJECT DESCRIPTION

Repair existing rail and sidewalk deck on Front Street near Lahainaluna Road and Breakwall fronting Lahaina Center.

PROJECT JUSTIFICATION

The railings have deteriorated and sidewalk on Front Street near the seawall is deteriorating and needs to be replaced. Delays to the project will result in the failure of the railings and unsafe use of the sidewalk.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal #2: Provide routine maintenance by resurfacing, reconstructing, rehabilitating or preserving county roads and bridges to ensure accessibility and a safe riding surface. Objective 1: 1. Rehabilitate and maintain county road and bridge infrastructure on a regular basis to maximize lifespan of such infrastructure.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County

Operating Impact Narrative

No significant impact to staffing or operations anticipated.

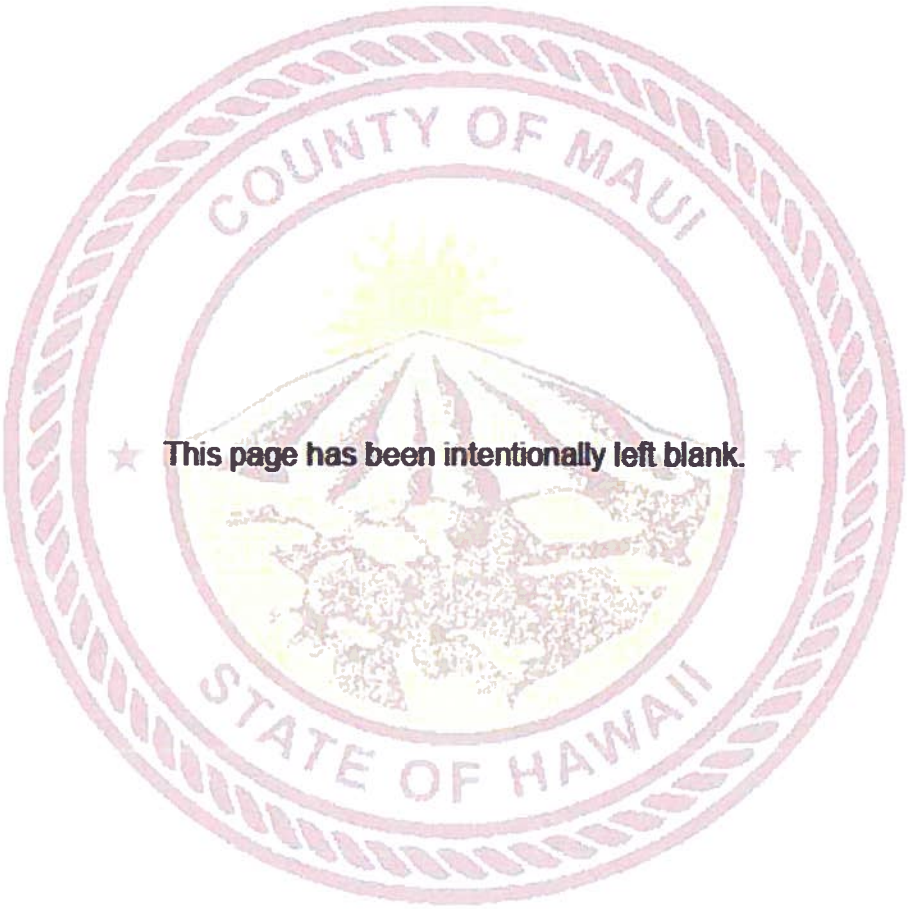
FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	GB	0	700,000	0	0	0	0	0
New Construction	HF	0	0	0	3,500,000	0	0	0

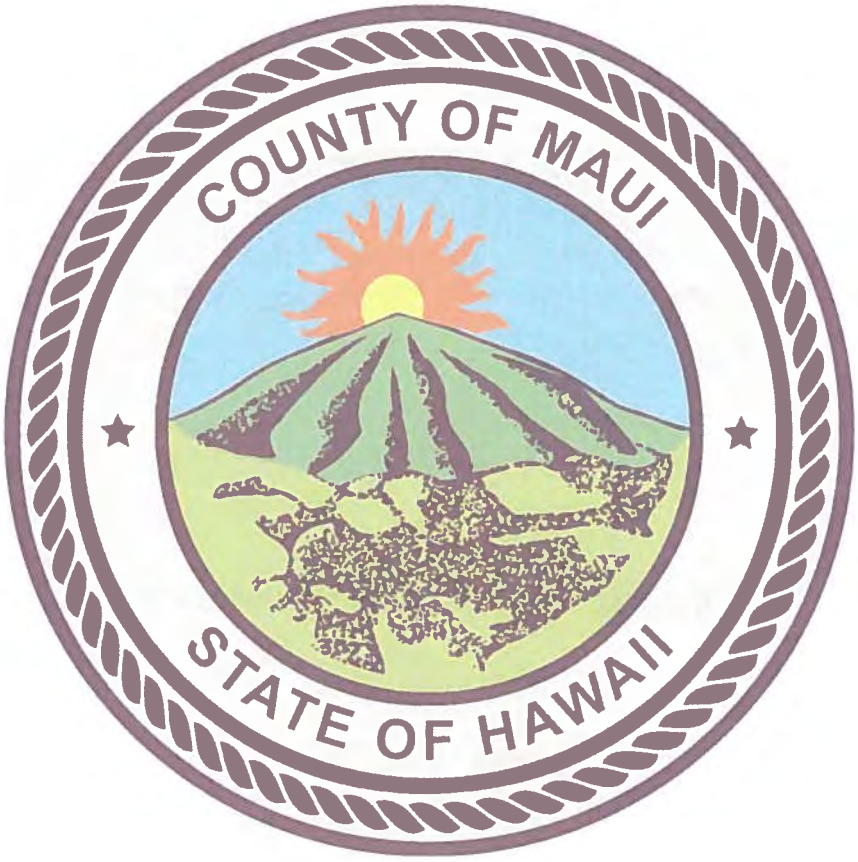
Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Design	07/01/2018	12/31/2020	700,000
New Construction	10/01/2020	02/28/2022	3,500,000
Total Capital Project Costs			4,200,000
Total O&M Costs			0
Total Capital & Operating Costs			4,200,000

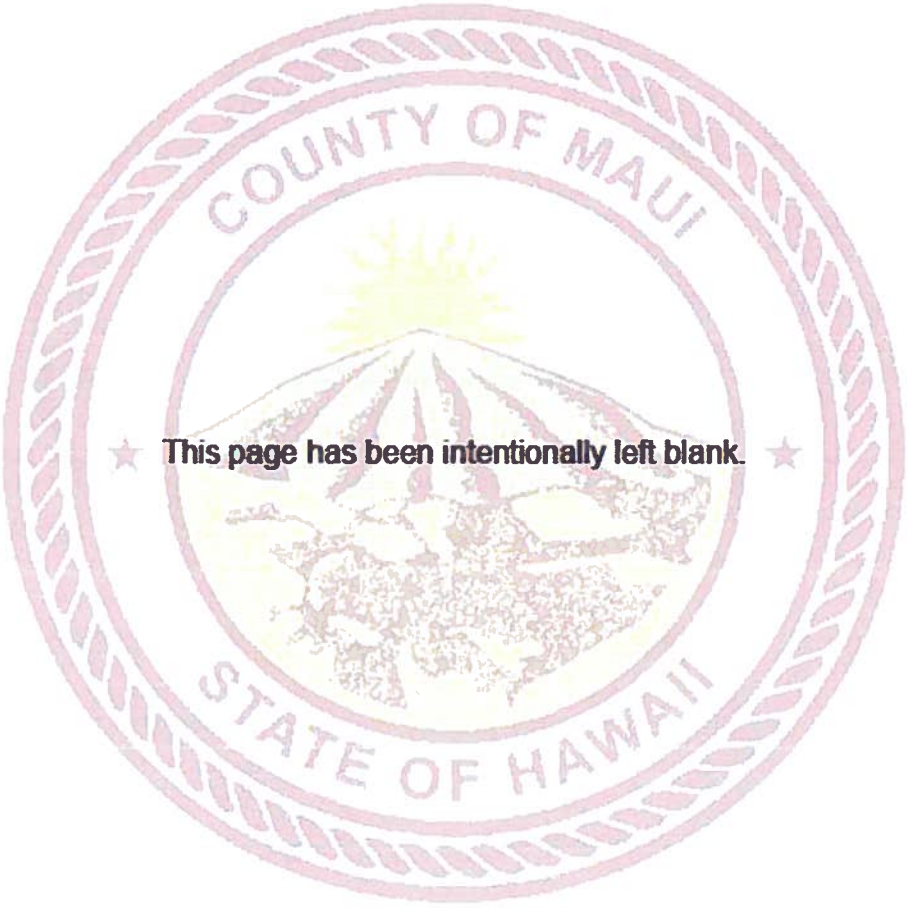
Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
General Obligation Fund	700,000
Highway Fund	3,500,000
Total Funding Requirements	4,200,000



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Transportation



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Wailuku-Kahului	Government Facilities	CBS-5021	Central Maui Transit Hub	GB	650	2,500	3,150
			Total: Department of Transportation		**650**	**2,500**	**3,150**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
GB	650	2,500	3,150
Total	**650**	**2,500**	**3,150**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-5021
Project Name: Central Maui Transit Hub
Department: Department of Transportation
District: Wailuku-Kahului
Project Type: Government Facilities
Anticipated Life: 25 Years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	650,000	2,500,000	0	0	0	0	3,150,000

PROJECT DESCRIPTION

Maui Department of Transportation has received formal notice from the Queen Ka`ahumanu Center (QKC) management that they must vacate the current location of the Maui Bus Transit Hub, located in Kahului, by 2020. Per the 2016 Maui Short Range Transit Plan (MSRTP), the new location and concept plan to replace the transfer center located at QKC should be given the highest priority. This location is already over capacity to support existing services and according to the MSRTP, more space is needed to accommodate additional buses at the transit hub. The proposed transit hub would have a ticket and security office along with ADA accessible restrooms, covered seating, bike racks, trash and recycle cans, and lighting.

The Central Maui Transit Hub would be located on the land near Kane & Vevau Street in Kahului, across the street from the Queen Ka`ahumanu Mall, the current location of the Maui Bus transit center. The HHFDC, DAGs and the County are currently working together to explore the feasibility of a mixed use rental housing project (SCR 145, SLH 2017). This location would house the future relocation of the Maui Bus transit center from QKC. The public transit network that links the Wailuku-Kahului region to outlying regions has major implications on commerce and qualitative aspects of the region's urban environment.

PROJECT JUSTIFICATION

MDOT has just recently received formal notice by the mall to request that the transit center vacate its premises by 2020 upon its license expiration date.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
This project is listed in the Maui Short Range Transit Plan.	A Suitable Public Infrastructure A Strong, Diversified Economy An Efficient, Effective, and Responsive Government A Prepared, Safe, and Livable County A Healthy and Sustainable Community

Operating Impact Narrative

The current Queen Ka'ahumanu Center (QKC) transit hub is the heart and keystone of the current system. Due to its hub and spoke system, this allows for riders to transfer between routes when the buses arrives at the transit hub. A new location is needed to be as close as possible in order to create minimal disruption to the existing bus service's hub and spoke system.

FUNDING DETAILS

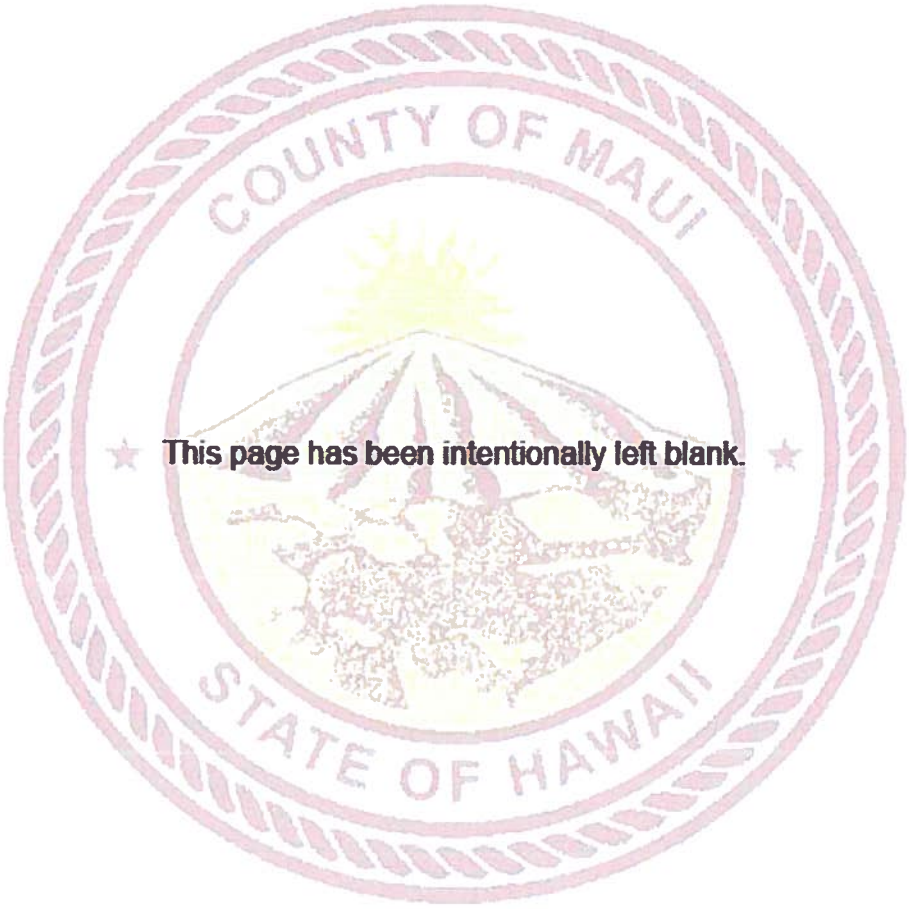
Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	GB	0	0	2,500,000	0	0	0	0
Other	GB	0	650,000	0	0	0	0	0

Schedule of Activities

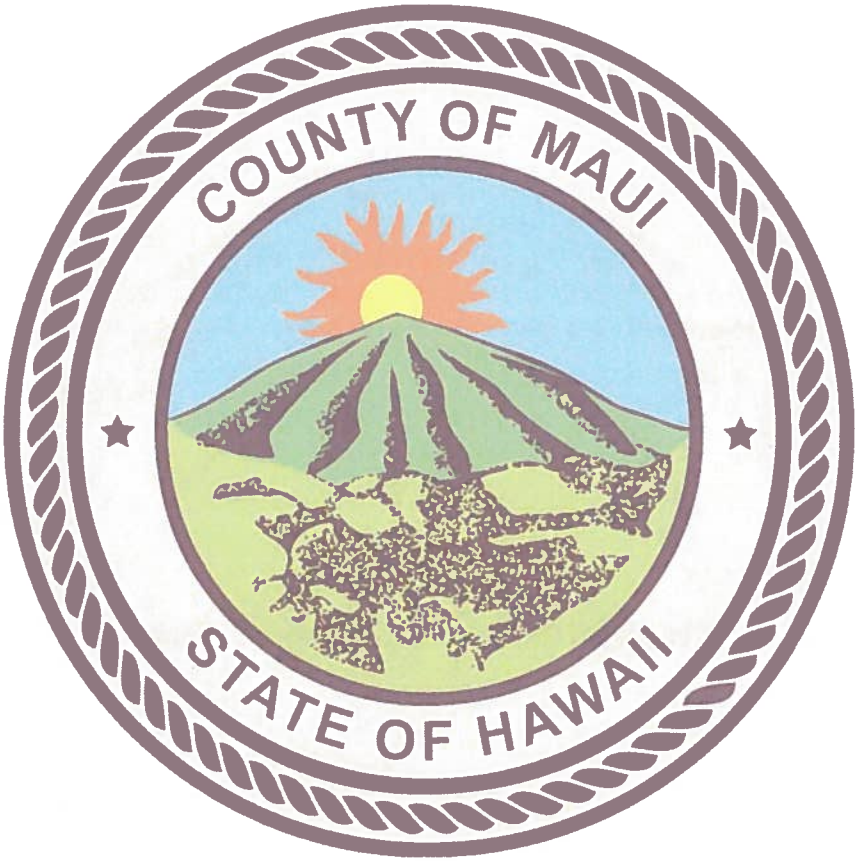
Activity	Start	End	Amount
New Construction	07/01/2019	12/31/2020	2,500,000
Other	07/01/2018	12/31/2019	650,000
Total Capital Project Costs			3,150,000
Total O&M Costs			0
Total Capital & Operating Costs			3,150,000

Methods of Financing (Ensuing + 5 Years)

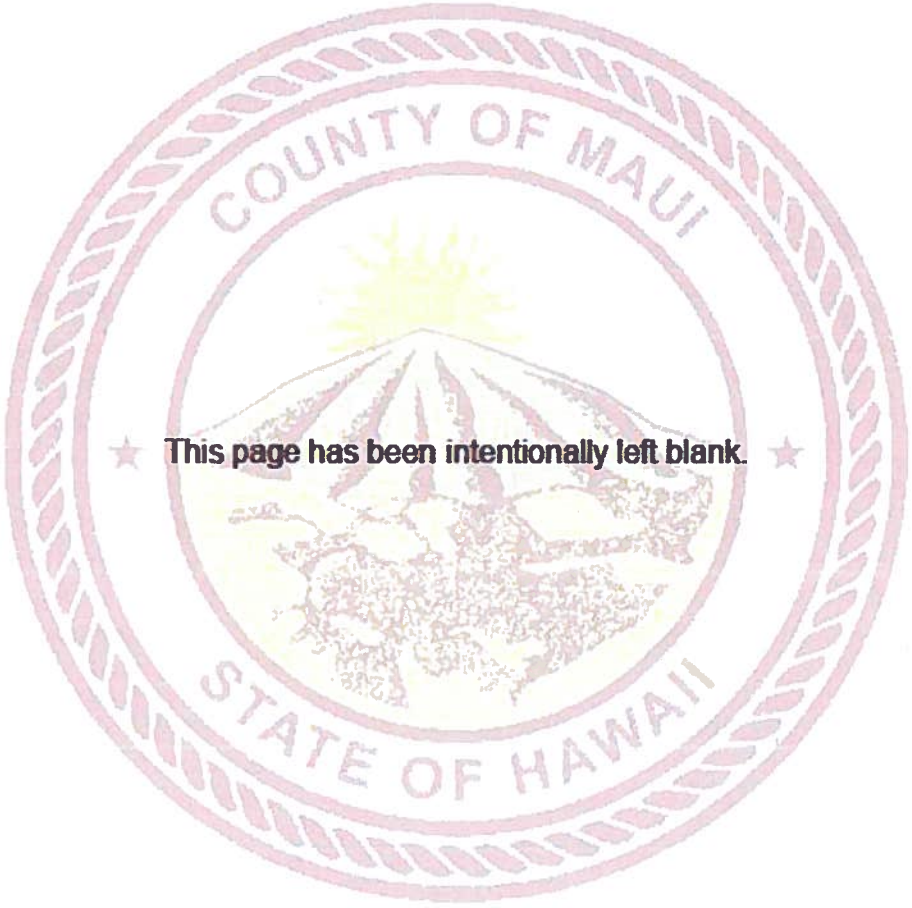
Funding Source	Amount
General Obligation Fund	3,150,000
Total Funding Requirements	3,150,000



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Water Supply



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Project Detail by Department

					$ in 1000's		
					Fiscal Year		
District	Project Type	CBS No	Project Name	Fund	2019	2020-2024	6-Yr Total
Countywide	Water Supply	CBS-1075	Countywide Facility Improvements	WR	200	0	200
				WU	4,150	9,110	13,260
		CBS-1076	Countywide Conservation Program	WU	0	4,000	4,000
		CBS-2299	Countywide Upgrades and Replacements	WR	200	0	200
				WU	900	27,850	28,750
		CBS-4615	Countywide Water System Modification	WU	500	2,000	2,500
Makawao-Pukalani-Kula		CBS-1106	Upcountry Reliable Capacity	WR	4,300	0	4,300
				WU	8,200	41,150	49,350
Molokai		CBS-1098	Molokai Reliable Capacity	WU	0	5,900	5,900
Wailuku-Kahului		CBS-1102	Central Maui Reliable Capacity	WR	100	0	100
				WU	2,500	8,650	11,150
West Maui		CBS-1092	West Maui Reliable Capacity	SRF	4,250	0	4,250
				WU	6,100	12,500	18,600
			Total: Department of Water Supply		**31,400**	**111,160**	**142,560**

FUNDING SOURCE SUMMARY			
	$ in 1000's		
	Fiscal Year		
Fund	2019	2020-2024	6-Yr Total
SRF	4,250	0	4,250
WR	4,800	0	4,800
WU	22,350	111,160	133,510
Total	**31,400**	**111,160**	**142,560**

NOTE: PROJECT SHEETS ARE INCLUDED ONLY FOR PROJECTS WITH FY 2019 FUNDING.

CBS No: CBS-1075

Project Name: Countywide Facility Improvements

Department: Department of Water Supply

District: Countywide

Project Type: Water Supply

Anticipated Life: 10-15 years (pumps); 25 years (electrical upgrade); 50 years (tanks/pipes)



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,247,803	3,649,000	4,350,000	5,090,000	500,000	2,360,000	500,000	660,000	13,460,000

PROJECT DESCRIPTION

The Countywide Facilities Improvements project supports emergency or critical repairs to existing water supply facilities. Anticipated jobs in FY 2019 include:
1) Well and booster pump station improvements. Anticipated jobs include conversion of the disinfection systems at the Kanoa 2, Waihee, and Mokuhau Wells from chlorine gas to on-site hypochlorite generation;
2) Water treatment facility and water tank improvements. Anticipated jobs include refurbishing water tanks at Napili Well C; demolition of the existing Iao Water Treatment Plant; conversion of the disinfection systems at the Olinda, Piiholo, Kamole, Lahainaluna, and Mahinahina WTPs from chlorine gas to on-site hypochlorite generation;
3) Tree clearing along the raw water line serving the Piiholo Water Treatment Plant to establish access for maintenance work;
4) Re-roofing of the clearwell at the Olinda Water Treatment Plant;
5) Conduct facility assessments of all West Maui water treatment plants; and
6) Funding may also be used for unforeseen circumstances for other projects under design and/or construction that support emergency or critical repairs to existing water infrastructure.

PROJECT JUSTIFICATION

Funding for unforeseen circumstances and site conditions, emergency repairs, and annual system upgrades is necessary to minimize impact to project schedules, thereby avoiding costly delays and disruptions of service.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Ensure facilities meet future needs. Objective(s): Minimize adverse impacts to the water system.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

No impact is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WU	0	250,000	290,000	0	160,000	0	160,000
New Construction	WR	0	200,000	0	0	0	0	0
New Construction	WU	0	3,900,000	4,800,000	500,000	2,200,000	500,000	500,000

Schedule of Activities

Activity	Start	End	Amount
Acquisition	07/01/2017	12/31/2023	0
Design	07/01/2017	12/31/2023	860,000
New Construction	07/01/2017	12/31/2023	12,600,000
Total Capital Project Costs			13,460,000
Total O&M Costs			0
Total Capital & Operating Costs			13,460,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Water Supply Fund - Restricted	200,000
Water Supply Fund - Unrestricted	13,260,000
Total Funding Requirements	13,460,000

CBS No: CBS-2299

Project Name: Countywide Upgrades and Replacements

Department: Department of Water Supply

District: Countywide

Project Type: Water Supply

Anticipated Life: 10-15 years (pumps);25 years (electrical); 50 years (piping, tanks, structures)



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
3,552,843	6,110,000	1,100,000	9,500,000	4,800,000	6,500,000	6,750,000	300,000	28,950,000

PROJECT DESCRIPTION

The Countywide Upgrades and Replacements project supports improvements that will sustain the reliable operation of existing water infrastructure or mitigate inadequacies of the water system. Anticipated jobs in FY 2019 include:
1) Water treatment facility, water tank and waterline improvements. Anticipated jobs include replacement of the existing 30,000 gallon Honokohau Tank;
2) Well and booster pump improvements: Anticipated jobs include replacement of pump and motor assemblies, electrical control systems, and installation of emergency generators at Kalae Booster Pump and the Waipuka Wells.
3) Funding may also be used for unforeseen circumstances for prior funded fiscal year projects under design and/or construction that supports improvements that will sustain the reliable operation of existing water infrastructure or mitigate inadequacies of existing water infrastructure.

PROJECT JUSTIFICATION

The Countywide Upgrades and Replacements is necessary for the water supply system to accommodate existing and future demands, provide reliable and efficient service by limiting disruption in service, and prevent any potential health and safety issues.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Ensure facilities meet future needs. Objectives: Minimize adverse impacts to the water system.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

No impact is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WR	0	200,000	0	0	0	0	0
Design	WU	0	400,000	1,100,000	600,000	500,000	200,000	0
New Construction	WU	0	500,000	8,400,000	4,200,000	6,000,000	6,550,000	300,000

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	07/01/2017	12/31/2023	0
Design	07/01/2017	12/31/2023	3,000,000
New Construction	07/01/2017	12/31/2023	25,950,000
Total Capital Project Costs			28,950,000
Total O&M Costs			0
Total Capital & Operating Costs			28,950,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Water Supply Fund - Restricted	200,000
Water Supply Fund - Unrestricted	28,750,000
Total Funding Requirements	28,950,000

CBS No: CBS-4615
Project Name: Countywide Water System Modification
Department: Department of Water Supply
District: Countywide
Project Type: Water Supply
Anticipated Life: 20 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
0	0	500,000	500,000	500,000	500,000	500,000	0	2,500,000

PROJECT DESCRIPTION

The Countywide Water System Modification supports all CIP projects, including prior fiscal year, ensuing fiscal year, and emergency projects to efficiently provide clean and safe drinking water to customers. An effective CIP program demands an ability to respond to unanticipated planning, design, and construction issues in a timely manner.

PROJECT JUSTIFICATION

Funding of unanticipated planning, design, and construction issues in a timely manner is critical to prevent project delays and potential added cost due to delays in funding.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results

Operating Impact Narrative

No impact is anticipated.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
New Construction	WU	0	500,000	500,000	500,000	500,000	500,000	0

Schedule of Activities

Activity	Start	End	Amount
New Construction	07/01/2017	12/31/2023	2,500,000
Total Capital Project Costs			2,500,000
Total O&M Costs			0
Total Capital & Operating Costs			2,500,000

Methods of Financing (Ensuing + 5 Years)

Funding Source	Amount
Water Supply Fund - Unrestricted	2,500,000
Total Funding Requirements	2,500,000

CBS No: CBS-1106
Project Name: Upcountry Reliable Capacity
Department: Department of Water Supply
District: Makawao-Pukalani-Kula
Project Type: Water Supply
Anticipated Life: 50 years



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
314,076	3,300,000	12,500,000	3,750,000	15,800,000	1,700,000	19,700,000	200,000	53,650,000

PROJECT DESCRIPTION

The Upcountry Reliable Capacity project will support source, transmission, and storage expansion for the Upcountry system. Anticipated jobs in FY 2019 include:
1) Development of Pookela Well B;
2) New raw water reservoirs at the Kamole Water Treatment Plant; and
3) Phase 10 booster pump improvements (Pookela Tank, Maluhia Tank, West Olinda Tank sites).

PROJECT JUSTIFICATION

Pookela Well B Development will complete the construction of a backup source for Pookela Well A and increase the reliable capacity of the Upcountry Water System. The addition of raw water reservoirs at the Kamole WTP will increase source capacity for the Upcountry System. The existing Phase 10 booster pump facilities have reached the end of their service life. Additional booster pumps needed to ensure reliability of the system.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Ensure facilities meet future needs. Objective(s): Minimize adverse impacts to the water system	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

New tank will require periodic inspections and refurbishing. Expansion of booster pump stations serves to provide backup capacity and will not impact operations.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	WU	0	0	150,000	0	0	0	0
Design	WR	0	1,500,000	0	0	0	0	0
Design	WU	0	0	100,000	500,000	200,000	200,000	200,000
New Construction	WR	0	2,800,000	0	0	0	0	0
New Construction	WU	0	8,200,000	3,500,000	15,300,000	1,500,000	19,500,000	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	07/01/2017	12/31/2023	150,000
Design	07/01/2017	12/31/2023	2,700,000
New Construction	07/01/2017	12/31/2023	50,800,000
Total Capital Project Costs			53,650,000
Total O&M Costs			0
Total Capital & Operating Costs			53,650,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Water Supply Fund - Restricted	4,300,000
Water Supply Fund - Unrestricted	49,350,000
Total Funding Requirements	53,650,000

CBS No: CBS-1102

Project Name: Central Maui Reliable Capacity

Department: Department of Water Supply

District: Wailuku-Kahului

Project Type: Water Supply

Anticipated Life: 10-15 years (pumps);25 years (electrical); 50 years (piping, tanks, structures)



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
308,061	500,000	2,600,000	5,700,000	2,500,000	150,000	300,000	0	11,250,000

PROJECT DESCRIPTION

The Central Maui Reliable Capacity project will support source, transmission, and storage expansion for the Central Maui system. Anticipated jobs in FY 2019 include:
1) New water tank for North Kihei; and
2) Replacement well for Waiehu Heights Well 1.

PROJECT JUSTIFICATION

The storage capacity of the existing Makai Height Tank is substandard for fire protection. Provide a new back up well for Waiehu Heights Well 2 for reliable operations since the Waiehu Heights Well 1 turned brackish and is no longer in operation.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Ensure facilities meet future needs.	A Suitable Public Infrastructure
Objective(s): Minimize adverse impacts to the water system	An Efficient, Effective, and Responsive Government

Operating Impact Narrative

New tank will required periodic inspections and refurbishing. Replacement well will not create new operational demand.

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Acquisition	WR	0	100,000	0	0	0	0	0
Acquisition	WU	0	0	0	0	150,000	0	0
Design	WU	0	0	200,000	0	0	300,000	0
New Construction	WU	0	2,500,000	5,500,000	2,500,000	0	0	0

Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	07/01/2017	12/31/2023	250,000
Design	07/01/2017	12/31/2023	500,000
New Construction	07/01/2017	12/31/2023	10,500,000
Total Capital Project Costs			11,250,000
Total O&M Costs			0
Total Capital & Operating Costs			11,250,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
Water Supply Fund - Restricted	100,000
Water Supply Fund - Unrestricted	11,150,000
Total Funding Requirements	11,250,000

CBS No: CBS-1092

Project Name: West Maui Reliable Capacity

Department: Department of Water Supply

District: West Maui

Project Type: Water Supply

Anticipated Life: 10-15 years (pumps);25 years (electrical); 50 years (piping, tanks, structures)



Prior Years	Appr	Ensuing	Subsequent Years					Total
Expend/Encb	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	6-Year
242,302	10,000,000	10,350,000	600,000	400,000	11,500,000	0	0	22,850,000

PROJECT DESCRIPTION

The West Maui Reliable Capacity project will support source, transmission, and storage expansion for the West Maui system. Anticipated projects in FY 2019 include:
1) West Maui Source Development.

PROJECT JUSTIFICATION

Development of the West Maui Well 2 is needed to maintain reliable capacity of the Lahaina system based on Maui Island Plan growth projections.

STRATEGIC PLAN ALIGNMENT

Department's Strategic Plan	Countywide Priority Results
Goal: Ensure facilities meet future needs. Objective(s): Minimize adverse impacts to the water system.	A Suitable Public Infrastructure An Efficient, Effective, and Responsive Government

Operating Impact Narrative

FUNDING DETAILS

Phase Description	Fund Code	Appr	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Design	WU	0	100,000	400,000	200,000	0	0	0
New Construction	SRF	0	4,250,000	0	0	0	0	0
New Construction	WU	0	6,000,000	200,000	200,000	11,500,000	0	0

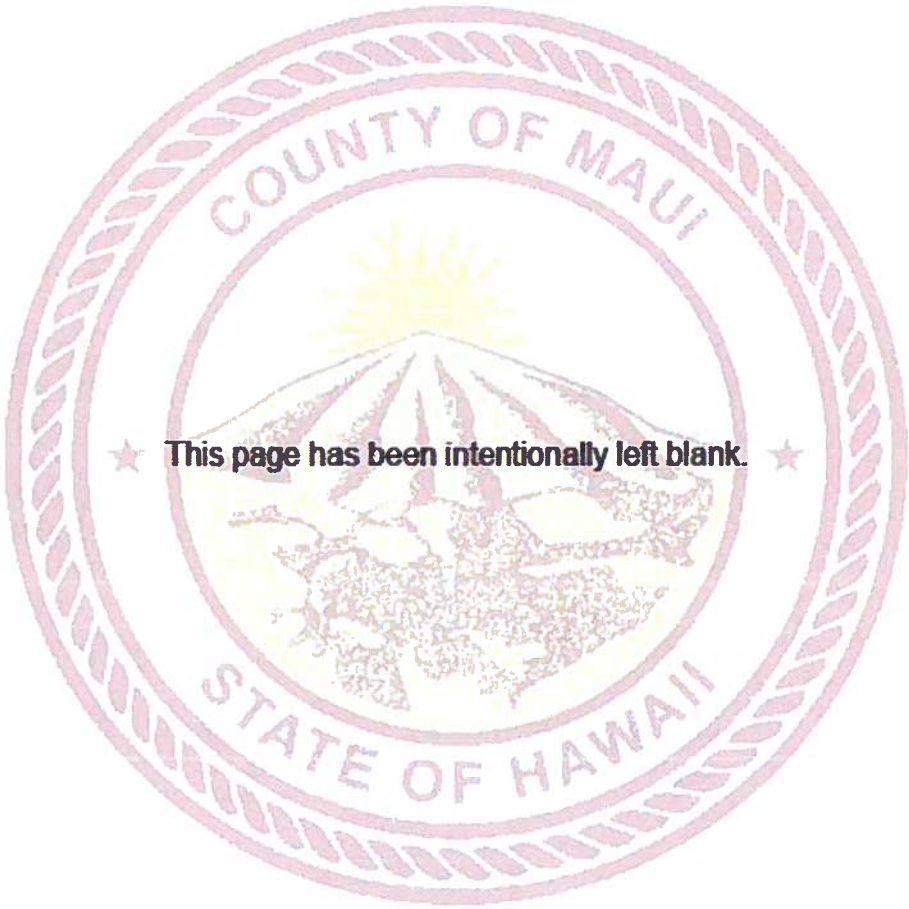
Capital Improvement Program

Schedule of Activities			
Activity	**Start**	**End**	**Amount**
Acquisition	07/01/2017	12/31/2023	0
Design	07/01/2017	12/31/2023	700,000
New Construction	07/01/2017	12/31/2023	22,150,000
Total Capital Project Costs			22,850,000
Total O&M Costs			300,000
Total Capital & Operating Costs			23,150,000

Methods of Financing (Ensuing + 5 Years)	
Funding Source	**Amount**
State Revolving Loan Fund	4,250,000
Water Supply Fund - Unrestricted	18,600,000
Total Funding Requirements	22,850,000

Glossary





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Glossary

Accrual Basis of Accounting	Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.
Affordable Housing Fund	A Charter established fund used for the provision, protection and expansion of affordable housing and suitable living environments for residents of very low to gap income.
Agency	Any department, office, board, commission or other governmental unit.
Anticipated Life	The projected useful life (number of years) of a capital project.
Appropriation	An authorization granted by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and granted for a fiscal year period by the County Council.
Arbitrage	In the context of government finance, the reinvestment of the proceeds of tax-exempt securities (bonds) in materially higher-yielding taxable securities.
Assessed Value	The value placed on real and other property as a basis for levying property taxes.
Assets	Resources with present service capacity that the government presently controls.
Assigned Fund Balance	The portion of the net position of a governmental fund that represents resources set aside by the government for a particular purpose.
Authorized Positions	The maximum number of positions approved in the adopted operating budget.
Balanced Budget	As required by Charter, the Mayor must submit and the County Council must adopt a balanced budget by purpose of public expenditures. The County defines a balanced budget as "the total estimated revenues (from taxes, fees, and assessments, and other sources) shall equal the total appropriations (operating and capital expenditures)."
Bikeway Fund	All fees collected as authorized by HRS 249-14 and 249-14.5 for use in bikeway and related projects.
Bonds – General Obligation	A funding tool that is a written promise to pay a specific sum plus interest in the future, used to fund capital projects. A general obligation bond is secured by the county's full faith and credit.
Bonds Rating	An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Three agencies regularly review county bonds and generate bond rating: Fitch Ratings, Moody's Investors Service and Standard and Poor's Ratings Group.

Budget	A plan of financial operation for a given period of time which is comprised of authorized expenditures (appropriations) and the proposed means of financing them (estimated revenues and available reserves).
Budget (Proposed and Adopted)	The Mayor submits a proposed budget to the County Council that reflects the expenditure and revenue levels for the coming fiscal year. When the Mayor and County Council have formally endorsed the expenditure and revenue levels, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.
Budget Calendar	A schedule of key dates and milestones that a government follows in the preparation and adoption of the budget.
Budget Ordinance	The official enactment by the county creating an adopted budget to establish legal authority for county officials to expend and obligate resources.
Budgetary Basis of Accounting	The method of accounting applied to the budgetary accounts and the process used to determine when revenues and expenditures are recognized for budgetary purposes.
Budget Message	A message from the Mayor that includes general discussion of the budget presented in writing as part of the budget document. The budget message explains the principal issues against the background of financial trends and the priorities set forth in the budget.
Capital Improvement Project	Governmental effort involving expenditures and funding for the creation, expansion, renovation, or replacement of permanent facilities and other public assets having relatively long life. Expenditures within capital projects may include costs for the planning, design, and construction management; land; site improvements; utilities; construction; and the initial furnishings and equipment required to make a facility operational.
CBS No.	Unique identification number assigned to a project for tracking and Capital Budget System (CBS) purposes.
Charter	Charter of the County of Maui (1983), as amended
Committed Fund Balance	The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.
Comprehensive Annual Financial Report (CAFR)	An audited and printed copy of the county's financial statement at the end of each fiscal year.

Glossary

Capital Expenditure	An amount expended for fixed asset acquisitions and improvements.
Capital Budget	A financial plan of capital project expenditures for the fiscal year beginning July 1. It incorporates anticipated revenues and appropriations included in the first year of the six-year Capital Improvement Program (CIP). It is adopted by the County Council as a part of the annual county budget.
Capital Improvement Program (CIP)	A 6 year financial plan of capital improvement projects, their timing and cost. The CIP is designed to meet county infrastructure needs in a responsive and efficient manner with funding from a variety of sources.
Carryover Savings	Unappropriated revenue and unencumbered balances of any appropriation in a fund at the end of the fiscal year. For budget purposes, this amount is included in the revenue estimates for the ensuing fiscal budget year. See also *Fund Balance*.
Community Development Block Grant (CDBG)	Grant funds allocated by the federal government to the County of Maui to use for the prevention and removal of slum and blight, and to benefit low- and moderate-income persons. The county disburses these funds through an annual application process open to all nonprofit organizations and county departments.
Countywide Costs	Includes costs such as insurance, debt payments, interfund transfers and employee benefits.
Debt Service	The interest and principal payments on bond issues and loans used to finance capital improvement projects.
Debt Service Requirement	The amount of money required to pay interest and principal on outstanding debt and the required contributions to accumulate monies for future retirement of long-term bonds.
Department	An operational and budgetary unit designated by the Charter to define and organize county operations, or a group of related operations within a functional area.
District	One of eight community districts within Maui County: Hana, Paia-Haiku, Makawao-Pukalanai-Kula, Wailuku-Kahului, Kihei-Makena, West Maui, Lanai and Molokai. A designation of Countywide indicates the capital project money benefits or is used in more than one district.
Effectiveness Measure	A criterion for measuring the degree to which the objective sought is attained.
Efficiency Measure	The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of resources. This

	indicator reflects inputs used per unit or output and is typically expressed in terms of coast per until or productivity.
Employees' Retirement System (ERS), State of Hawaii	The Hawaii Employees' Retirement System provides retirement, disability and survivor benefits for all state and county employees.
Employer-Union Trust Fund (EUTF), Hawaii	A statewide entity that provides health and other benefit plans to state and county government employees and retirees.
Encumbrance	Legal commitments related to unperformed (executed) contracts and purchase orders for goods and services. At year-end, encumbrances represent a reservation on fund balance.
Enterprise Fund	A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are wholly or partially supported by user charges/fees.
Equipment	The cost of new and replacement equipment. Capitalized equipment includes equipment that costs more than $1,000, and capital leases, vehicles and computers.
Equivalent Personnel (E/P)	A part- or full-time position converted to the decimal equivalent of a full-time position. Employee hours are translated into an equivalent full-time position. For example, one full-time person = 1.0 E/P and one half-time person = 0.5 E/P. A full-time position is equal to 2,080 scheduled hours of work during the fiscal year. Also known as Full-Time Equivalent (FTE)
Estimated Revenue	The budgeted projected revenues, which are expected and realizable during the budget fiscal year, to finance all or part of planned expenditures.
Expansion	An increase in the scope of a program that results from enhanced or a new service or activity.
Expenditure	The outflow of funds paid, or to be paid, for goods and services received during the current period. Note: an encumbrance is not an expenditure; rather it represents a reservation on fund balance.
Federal Aid	Funds received from the federal government, usually related to highway and public transportation system projects. Generally, federal funds are provided at the rate of 80% to 20% county match for qualifying projects.
Federal Funds	Funds provided to the county by the federal government.
FICA	Federal Insurance Contributions Act, a payroll expenditure representing Social Security tax. Medicare payments are made through the EUTF.

Fiduciary Fund — A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year — The 12-month period to which the annual operating budget applies, at the end of which a government determines its financial position and the results of its operations. The County of Maui operates on a fiscal year from July 1 through June 30.

Fixed Asset — Assets of a long-term character that are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

Fringe Benefits — Payments made by the county to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent (FTE) — The standardized unit of measurement of staffing equal to 2,080 hours of work per year. Also known as Equivalent Personnel (E/P)

Fund — An accounting devise established to control the receipt and disbursement of revenues for the purpose of implementing specific activities or achieving certain objectives in accordance with special regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity. There are three major fund types: governmental, proprietary, and fiduciary.

Fund Balance — For this budget purpose, fund balance is defined as any unappropriated revenue and unencumbered balance of any appropriation in the respective funds at the end of the fiscal year that is available for appropriation. The fund balance at the end of the fiscal year immediately preceding the ensuing fiscal year is transferred to estimated revenues as carryover savings in the ensuing fiscal year, as the County Charter provides that such funds shall be available for appropriation for the succeeding year or years. See also *Carryover Savings*.

General Fund — The primary operating fund of a governmental organization that accounts for activities and services not required to be accounted for in another fund, and traditionally associated with governments, such as police and fire service, which are financed primarily through tax, intergovernmental and other non-exchange revenues.

General Obligation Bond Fund — Funds for major capital projects provided by a bond secured by the pledge of the county's full faith, credit, and taxing power.

Generally Accepted — Uniform minimum standards and guidelines for accounting and reporting.

Glossary

Accounting Principles (GAAP)	These standards govern the form and content of the annual financial statements of an entity.
Goals	Goals are broad statements of intent linked to the accomplishment of the overall countywide mission. They define the department's customers and its response to their needs and wants.
Government Finance Officers Association (GFOA)	Organization whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking and leadership.
Governmental Accounting Standards Board (GASB)	The primary authoritative body on the application of GAAP to state and local governments.
Governmental Fund	A major fund type generally used to account for tax-supported activities. Governmental funds use the modified accrual basis of accounting.
Grants / Grants Revenue	A financial contribution by the county, state, federal or private organizations to support a particular purpose. The county receives as well as distributes grants. Grant funds are legally restricted to expenditures for specific purposes and provide a cost sharing alternative for programs and projects.
Hawaii Revised Statutes	Laws and statutes, as established and amended governing the State of Hawaii, its people and political jurisdictions such as the County of Maui.
Highway Fund	Funding provided by the county's fuel tax, public utility franchise tax, and the motor vehicle weight tax. These taxes may be used for highway and mass transit related projects and services.
Inflationary Factor	Ratio applied to prior actual expenditures for Water, Sewer, Electricity, Gasoline and Diesel Fuel to more appropriately budget for the upcoming fiscal year. Application can either increase or decrease the budget from the previous budget year. See Reader's Guide to the Budget section for current factors.
Infrastructure	Public domain fixed assets such as roads, bridges, wastewater systems, sidewalks and drainage systems.
Interfund / Interdepartmental Transfer	Governmental accounting transfers of revenue between funds. These transfers include overhead, fringe benefits and debt service charges as well as supplemental transfers from the General Fund for special fund operations and CIP.

Glossary

Lapse

The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Lapsed Bond Funds

Proceeds from a prior issuance of general obligation bonds that have lapsed and have been made available for appropriation.

Liability

Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed or refunded at some future date. Note: the term does not include encumbrances.

Major Fund

Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditors report.

Mandate

Legislation passed by the state or federal government requiring action or provision of services and/or programs. Examples include the Americans with Disabilities Act (ADA), which requires actions such as physical facility improvements.

Mission Statement

A mission statement defines the purpose of work and calls attention to what is important. It forms the foundation for the management plan and makes possible clear and realistic goals and objectives. It is the foundation for priorities, strategies, performance and results.

Modified Accrual Basis of Accounting

The basis of accounting used by the County in which revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the related fund liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Non-spendable Fund Balance

The portion of the net position of a governmental fund that cannot be spent either because the underlying resources are not in spendable form or because the government is legally or contractually required to maintain the resources intact.

Object Code

A numeric code that is used to categorize the expense or revenue type of a transaction.

Objective

Quantified, outcome-based statements of what will be accomplished during the budget year. These annual performance goals are specific, measurable, time-bound, and realistic, yet challenging. Objectives cover day-to-day activities as well as one-time initiatives.

Operating Budget	A financial plan for the operation of government and the provision of services for the fiscal year. Excuded from the operating budget are funds appropriated in the capital budget.
Operating Deficit	The deficiency of operating revenues under expenditures during a single accounting period.
Operating Impact Narrative	Defines the potential project and describes the major benefits or reasons why this project is requires.
Operating Surplus	The excess of operating revenues over operating expenditures during a single accounting period.
Operations	Those costs, other than expenditures for personnel costs and capital outlay, which are necessary to support the operation of the organization, such as materials and supplies, contracted services and other miscellaneous costs.
Operations Special Costs	Expenditures such as grants, contracts, or interfund transfers which have been reported separately from the normal operating expenditures of a department for informational purposes.
Ordinance	A law established by the County. The County's budget is adopted by ordinance.
Other Fund	Funds sources for capital projects which are not included other fund types, including private grant funds.
Other Post-Employment Benefits (OPEB)	The GASB adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.
Park Assessment Fund	Derived from park assessments in lieu of land, that is paid to the county as a condition of the approval of a subdivision. The funds may be used for the purpose of providing parks and playgrounds to the specific community district that the fund derived from.
Performance	Term commonly used to describe both the doing of work and what is achieved or accomplished.
Performance Measure	The use of program indicators, including output and outcome measures, and other program data to assess the efficiency and effectiveness of program activity.

Glossary

Position	A post of employment. Positions are categorized as Permanent, Temporary, or Contract and includes employment appointments that are civil service and non-civil service.
Prior Appropriation	Funding for a capital project appropriated in any prior year. Amounts for prior appropriation may not be reflected in yearly recurring projects.
Program	A group of activities, operations or organizational units organized to accomplish specific purposes, goals or objectives. It is a distinct functional and budgetary unit within a department, consisting of a significant service provided using county resources.
Program Budgeting	A method of budgeting that focuses on services provided to customers at the functional (or program) level.
Program Measure	The end result of a program. They are specific data that give the program a way to measure the program's progress towards achieving its goals and objectives.
Project Description	Description of the capital project, the type of work will be done and other relevant information regarding the project.
Project Phase	Estimated capital project costs in including: Acquisition-land or Building, Planning, Design, New Construction, and Renovations.
Project Type	One of eight types of capital projects including: Drainage, Government Facilities, Other, Parks and Recreation, Road Improvements, Sanitation, Sewer, and Water Supply.
Proprietary Fund	Funds that focus on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. There are two types of proprietary funds: enterprise funds and internal service funds.
Real Property	All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them which cannot be removed without substantial damage to such land and improvements.
Recurring Expense	Normal expenses that are incurred in normal day-to-day operations occurring periodically.
Reserves	Accumulated funds legally restricted or otherwise designated by administration and/or County Council for specific purposes.
Resolution	A special or temporary order of legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources	Amount available for appropriation including estimated revenues, interfund transfers and unreserved fund balances.
Restricted Fund Balance	The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.
Restricted Water Supply Fund	Established for the water system development fees collected from new users. This is a fees imposed on applicants for new services to fund a portion of costs to construct water system improvements or to recover the cost of existing water systems made from anticipation of additional demand on the systems.
Results Based Budgeting	Management approach focused on achievement results and improving performance.
Revenue	Receipts received from various sources used to finance expenditures. Major sources include real property tax, the transient accommodations tax, fuel tax, utility charges and various user fees.
Revenue Bond	A bond sold to construct a project that will produce revenues pledged for the repayment of principal and related interest.
Revolving Fund	A fund used to finance certain goods and services provided by county agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.
Salaries	A character of Expenditure. The amount budgeted or paid to county employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.
Special Assessment	A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Includes park land or a monetary assessment fee received from new developments.
Special Revenue Fund	Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund and revolving and trust funds.
Solid Waste Fund	Funding provided by fees associated with landfill disposal and refuse collection.
Start/End Date	Dates each capital project phase is anticipated to be started and completed.
State Fund	Funding received from the state agencies as grant awards or contracts.

State Revolving Loan Fund

Funding available from State Revolving Fund program administered by the State Department of Health that provides low interest loans to fund construction of drinking water and wastewater infrastructure projects to achieve or maintain compliance with federal Clean Water and Drinking Water acts.

Strategic Plan Alignment

The linkage of a proposed project to the department's strategic plan, the Mayor's vision, and the county's General Plan or Island Plans.

Transient Accommodations Tax (TAT)

A tax on gross rental or gross rental proceeds derived from the furnishing of transient accommodations. Applicable only to rental of such accommodations for less than 180 days. Also known as the hotel room tax.

Trust Fund

A fund used to account for assets held by the county as a trustee or agent for individuals, private organizations, other governmental units, and/or funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unassigned Fund Balance

The residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

Unrestricted Fund Balance

The difference between total fund balance in a governmental fund and its non-spendable and restricted components. Includes committed, assigned and unassigned amounts.

Unrestricted Water Supply Fund

Established to set aside water revenues for services provided to fund capital projects related to system repairs, maintenance and facility replacements.

User Fees

Fees for a public service paid for the use of the service.

Wastewater Fund

Funding provided by sewer assessment and user fees and can only be used for wastewater-related operations and capital projects. Also known as Sewer Fund.

Vision

View of the County's strategic direction and desired future. It is a guiding concept for what the County is trying to do and to become.

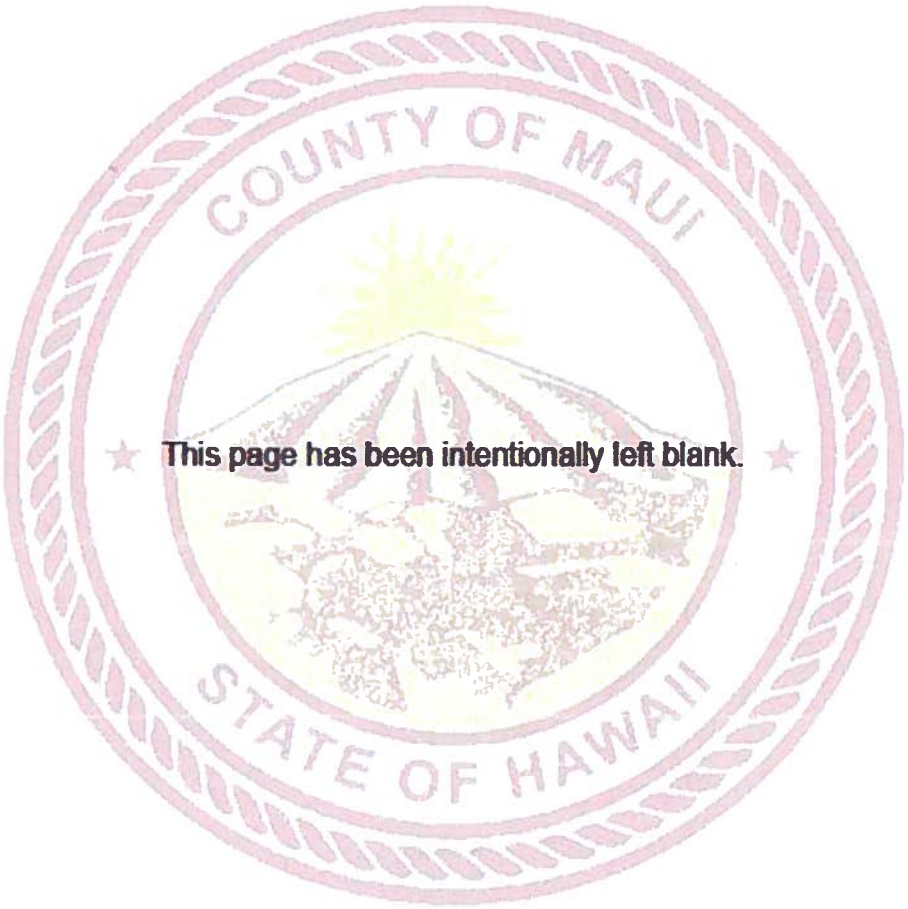
Capital Budget Glossary

Acronyms

ADA	American with Disabilities Act
BW	Bikeway Fund
CAFR	Comprehensive Annual Financial Report
CIP	Capital Improvement Progam
CML	Central Maui Landfill
CMLC	Concrete Mortar Lined & Coated
DIP	Ductile Iron Pipe
DMVL	Division of Motor Vehicle & Licensing
DWS	Maui Department of Water Supply
EA	Environmental Assessment
EIS	Environmental Impact Statement
EOC	Emergency Operation Center
FD	Federal funds
FHWA	Federal Highway Administration
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GB	General Obligation Bond
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HF	Highway Fund
HRS	Hawaii Revised Statutes
LBF	Lapsed Bond Funds
MGD	Million Gallons Per Day
MRF	Material Recovery Facility, related to recycling waste
NRCS	Natural Resource Conservation Service

Acronyms (Cont'd)

OG	Other grant fund sources not identified in other funding codes
OPEB	Other Post-Employment Benefits
PA	Park assessment funds paid to the county as a condition of the approval of a subdivision. The funds may be used for the purpose of providing parks and playgrounds.
PER	Preliminary Engineering Report
PVC	Poly Vinyl Chloride
QBS	Qualifications Base Selection, for engineering and architectural services
RAS	Return Activated Sludge
SCADA	System Control and Data Acquisition
SMA	Special Management Area, the area of islands that are in close proximity to the shoreline
SRF	State Revolving Loan Fund for Water and Wastewater projects
ST	State funded projects
SW	Solid Waste Fund
UV	Ultra Violet
WF	Wastewater Fund or Sewer Fund
WR	Restricted Water Supply Fund
WTP	Water Treatment Plant
WU	Unrestricted Water Supply Fund
WWPS	Wastewater Pump Station



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