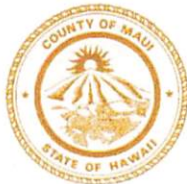
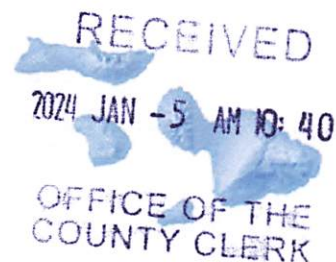


RICHARD T. BISSEN, JR.
Mayor

JOSIAH NISHITA
Acting Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov



REFERENCE NO. BD-BA 24-48

January 5, 2024

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL



Mayor Date

For Transmittal to:

Honorable Alice L. Lee, Chair
and Members of the Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2024 BUDGET

On behalf of the Department of Parks and Recreation, I am transmitting a proposed resolution entitled "AUTHORIZING THE TRANSFER OF AN UNENCUMBERED APPROPRIATION BALANCE WITHIN THE DEPARTMENT OF PARKS AND RECREATION, FISCAL YEAR 2024 BUDGET."

The purpose of the proposed resolution is to authorize the transfer of an unencumbered appropriation balance of \$177,000 within the Department of Parks and Recreation, from the Administration Program – General, Category A (Salaries), to the Administration Program – General, Category B (Operations & Equipment), in order to cover a projected \$177,000 shortfall in the amount needed for the expenses related to mobile office rental space.

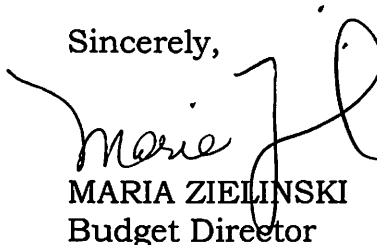
Alice L. Lee, Chair
January 5, 2024
Page 2

Due to the Capital Improvement Project at the Wat Memorial Gymnasium, public facing offices for the Department of Parks and recreation needed to temporarily relocate. The Department has made several efforts to locate a viable temporary location that meets all related requirements for these offices including easy public access, ADA accessibility, restrooms, functioning air conditioning, and necessary network connectivity.

Office spaces at over nine locations were reviewed, visited, or pursued and were either determined to be unfit or were already in the lease process with another entity. Additional challenges were encountered as a result of the August 2023 wildfires, and the Department has determined that maintaining the operations on properties owned by the County of Maui, managed by the Department, would be the best solution.

Thank you for your attention in this matter. Should you have any questions, please contact me at ext. 7212 or Lesley Milner at ext. 8239.

Sincerely,

A handwritten signature in black ink, appearing to read "Marie Zielinski". The signature is fluid and cursive, with a large loop at the end of the last name.

MARIA ZIELINSKI
Budget Director

Attachment

cc: Patrick McCall, Director of Parks and Recreation