



BOARD AND COMMISSION APPLICATION FORM

(Please print or type)

Name: WILL, MELISSA NAVARRO
(Last) (First) (Full Middle Name)

City of Residence: WAILUKU Island: MAUI

Current Employer & Position: COUNTY OF MAUI DEPARTMENT OF PERSONNEL SERVICES - HR SPECIALIST I

Business Phone: 808-270-1753 Business Fax: _____ Business Email (optional): melissa.will@co.maui.hi.us

Please indicate why you are interested in serving and what skills you may have to contribute:
In an effort to be more involved with the County, I would like to serve on a Board or Commission where I could be most helpful. I graduated last year with my Master's in Public Administration and Policy from American University, where my work involved qualitative and quantitative analytical research in areas of budgeting, education, and public employment. In addition to my educational background, I currently serve as a Human Resources Specialist I for DPS where I have been assigned to assist with the Department of Fire & Public safety with audits, classifications and recruitments.

Employment History:

| From | To | |
|----------------|----------------|--|
| <u>4/2022</u> | <u>Present</u> | <u>County of Maui Department of Personnel Services - HR Specialist I</u> |
| <u>9/2020</u> | <u>9/2022</u> | <u>American University - Graduate Research Assistant</u> |
| <u>12/2019</u> | <u>3/2022</u> | <u>The Westin Maui - Front Office Supervisor and Accountant</u> |
| <u>1/2018</u> | <u>1/2019</u> | <u>Integrity Roofing & Construction - Operations Director</u> |

Political Affiliation: NONE
Section 13-2(2) of the Charter, County of Maui, requires that not more than a bare majority of members of a board or commission belong to the same political party; therefore, please indicate if you are a registered/card carrying member of a political party. If not, indicate "None."

Community and Professional Organizations/Activities:

- International Public Management Association for Human Resources member since 2022
- Hawai'i Public Radio Community Advisory Board Member since 2022
- Cub Scouts Aloha Council Pack 49 Fundraising Committee Member since 2022

Previous County Experience (employment or board member):
None

Educational Background:

- Master of Public Administration & Policy from American University, graduated December 2022
- Bachelor of Arts in Politics from Whitman College, graduated May 2010

Consent to be Nominated and Certification of Truthfulness and Accuracy of Information:

I declare that the above statements are true and accurate to the best of my knowledge.

Signature: Melissa Will Digitally signed by Melissa Will Date: 2023.01.26 09:13:37 -1000 Date: 1/26/2023

Most board/commission appointments are subject to confirmation by the Maui County Council. Most of these positions are for five-year terms. If you are selected as a nominee, the information contained on this form will be provided to the public upon request.

Please send completed forms to **OFFICE OF THE MAYOR, 200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793**; or email to mayors.office@mauicounty.gov. For further information, call 270-7855; on Lana'i, call 1-800-272-0125; on Moloka'i, call 1-800-272-0117.