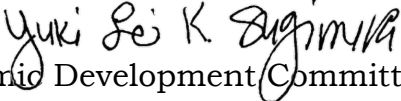


April 10, 2024

MEMO TO: Members of the Budget, Finance, and Economic Development Committee

F R O M: Yuki Lei K. Sugimura, Chair 
Budget, Finance, and Economic Development Committee

SUBJECT: **FISCAL YEAR (“FY”) 2025 BUDGET SESSION PROCEDURES UPDATE** (BFED-1)

This memo serves as an update to my memo dated March 13, 2024, on the FY 2025 Budget Session Procedures, specifically relating to proposed amendments.

The Committee will proceed with decision making during the week of April 22 through April 26. Departments will be discussed in the order they appear in Bill 60 (2024).

Each member may submit up to two proposed priority amendments. Proposed priority amendments are due on **April 15th**, in Microsoft Word format, to staff.bfed@mauicounty.us by 4:30 p.m.

Each Member may make one conditional language proposal related to revolving funds. Each revolving fund will be discussed with its associated department.

Members may also submit up to two conditional language proposals for County grants.

Conditional language for the Economic Development, Environmental, and Cultural Programs line-item for each Residency Area is also due on **April 15th**, in Microsoft Word format, to staff.bfed@mauicounty.us by 4:30 p.m.

Other amendments that result in cuts to the Budget or are nonsubstantive in nature may be submitted in writing or proposed at the meetings during Decisions week. These amendments will not count towards Members’ priority amendments or conditions of funding.

A summary of the Members’ amendments will be compiled and provided to the Committee on Wednesday, April 17th.

Members of the Budget, Finance, and Economic Development Committee
April 10, 2024
Page 2

If a department requests an increase to their own budget during their department's review, the requests will be tracked and revisited for a vote during Decisions week.

At the start of each meeting, Committee staff will distribute a proposed draft for the departments covered the previous day and confirm the changes made with the Committee and the Budget Director.

Please contact Committee staff if you have any questions:

- James Krueger, ext. 7761
- Kasie Apo Takayama, ext. 7665
- Jarret Pascual, ext. 7141
- Clarissa MacDonald, ext. 7135
- Yvette Bouthillier, ext. 7758

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