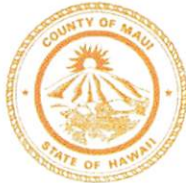


RICHARD T. BISSEN, JR.
Mayor

JOSIAH NISHITA
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

RECEIVED
2025 MAR -3 PM 4:17
OFFICE OF THE
COUNTY CLERK

REFERENCE NO. BD-BA 25-42

March 3, 2025

Honorable Richard T. Bissen, Jr.
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Richard T. Bissen, Jr. 33-25
Mayor Date

For Transmittal to:

Honorable Alice L. Lee, Chair
and Members of the Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

**SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2025 BUDGET
(APPENDIX A, PART I, DEPARTMENT OF MANAGEMENT,
COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER
RECOVERY)**

On behalf of the Department of Management, I am transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2025 BUDGET FOR THE COUNTY OF MAUI, APPENDIX A, PART I, DEPARTMENT OF MANAGEMENT, COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY."

The purpose of the proposed bill is to amend the Fiscal Year 2025 Budget, Appendix A, Part I, Grants and Restricted Use Revenues - Schedule of Grants and Restricted Use Revenues by Departments and Programs for Fiscal Year 2025, Department of Management to add a new appropriation entitled "Community Development Block Grant - Disaster Recovery" in the amount of \$1,639,381,000 along with conditional language for 56.0 LTA and submission to

the Council of the quarterly report transmitted to the U.S. Department of Housing and Urban Development.

In January of 2025, the County of Maui was officially notified that the Disaster Relief Supplemental Appropriations Act, 2025 (Public Law 118-158) made available an allocation of Community Development Block Grant Disaster Recovery (CDBG-DR) funding and that the Federal Register Notice had been published.

One of the requirements of receipt of the CDBG-DR allocation is the submission of an action plan detailing the use of the funding. The draft plan action plan has been posted and can be found at <https://drive.google.com/file/d/1RCzz6tqZQ9wYDejpW4Q9MCYbLVNNOWS/view>. It will be posted after the three mandatory public hearings. These hearings will help residents learn about the CDBG-DR process and provide them an opportunity to comment on the proposed plan for funding allocations. These meetings will be held:

March 8, 2025, 3pm, Princess Nāhi'ena'ena Elementary School cafeteria, located at 816 Niheu St., Lahaina.

March 11, 2025, 3pm, online (registration link available at www.mauirecovers.org/events)

March 14, 2025, 5:30pm at the J. Walter Cameron Center Auditorium, located at 95 Mahalani St., Wailuku

TetraTech assisted the County in drafting the action plan and will be assisting with public engagement. CDBG-DR is issuing a request for proposals for an overall implementation vendor.

The County was notified on March 3, 2025 that Department of Housing and Urban Development approved the County's action plan for program administrative costs. The administrative action plan can be found at <https://drive.google.com/file/d/1R3EV1KIbzbqQnCKSnJ4jBpqfwkZrFc7gq/view>

Attached, please find a copy of the allocation letter, the approval of the administrative action plan, and the approved organizational chart. The CDBG-DR program has hired five people to date and has five additional employees with upcoming start dates. They are currently in the process of working with the Department of Personnel Services to create the additional positions. Please note that all 56 positions will not be filled for the duration of the grant. Individuals will be brought on as dictated by the needs of the program. To date, the CDBG-

Alice L. Lee, Chair
March 3, 2025
Page 3

DR program has expended \$39,541.13 in the funding allocated from the General Fund.

Thank you for your attention in this matter. Should you have any questions, please contact me at ext. 8239.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lesley Milner', with a stylized flourish at the end.

LESLEY MILNER
Budget Director

Attachments

cc: Josiah Nishita, Managing Director
John Smith, Office of Recovery Administrator
Patience Kahula, CDBG-DR Program Manager



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

Mr. John R. Smith
Recovery Administrator
Maui County Office of Recovery
200 S. High Street,
Wailuku, HI 96793

Dear Mr. Smith:

The Department of Housing and Urban Development (HUD) is providing this notification to inform you that HUD has allocated Community Development Block Grant Disaster Recovery (CDBG-DR) funds to Maui County for the disaster that occurred in 2023.

The Disaster Relief Supplemental Appropriations Act, 2025 (Public Law 118-158), approved on December 21, 2024, makes available an allocation of CDBG-DR funds for applicable jurisdictions. These CDBG-DR funds are for necessary expenses for activities authorized under title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.) related to disaster relief, long-term recovery, restoration of infrastructure and housing, economic revitalization, and mitigation in the “most impacted and distressed” areas resulting from a qualifying major disaster that occurred in 2023 or 2024. Maui County’s available funding amount is listed below:

CDBG-DR Amount	\$1,639,381,000
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CDBG-DR grant funds are supplemental funds appropriated by Congress and allocated by HUD to support long-term recovery and mitigation in disaster-impacted communities. CDBG-DR grants are designed to help states, units of general local government, or Indian tribes recover from presidentially declared disasters, especially in low- and moderate-income areas. CDBG-DR assistance may be used for a broad range of recovery activities, and HUD is positioned to assist in the county’s efforts to address the recovery and mitigation needs of communities and neighborhoods that have the greatest unmet needs or that face challenges to recover.

The Department is committed to being your partner throughout the planning and implementation process for the use of these funds. The Department has published a *Federal Register* Notice, at https://www.hud.gov/program_offices/comm_planning/cdbg-dr/regulations, which specifies the process and requirements for accessing and implementing the county’s CDBG-DR allocation. The Department requires grantees to submit an action plan detailing the use of their CDBG-DR funds. This plan must include the criteria for eligibility, and how the use of these funds will address long-term recovery and restoration of infrastructure and housing, economic revitalization, and mitigation in the most impacted and distressed areas. The action plan must identify unmet recovery needs and address mitigation activities. Grantees may also submit an admin-only action plan to HUD, to access the admin portion of the grant award.

Additionally, information and resources about the Universal Notice, which is applicable for the award, can be found at https://www.hud.gov/program_offices/comm_planning/cdbg-dr/universal_notice_grantees.

The jurisdiction's Chief Elected Official determines the CDBG-DR administering agency. Please confirm that your agency will be administering the CDBG-DR funds for Maui County. If not, please provide contact information for the agency that will be responsible for administering the CDBG-DR funding.

Grantees can request FEMA data for planning purposes to assist in analyzing unmet needs for Action Plan development. There are two paths to requesting this data, via DocuSign or processing the documents via e-mail (paper). Grantees can find information on how to access this data by becoming signatories to the HUD and FEMA Computer Matching Agreement, at https://www.hud.gov/program_offices/comm_planning/cdbg-dr/data-sharing. Please e-mail the jurisdiction's point of contact for data requests to CDBGdr@hud.gov.

The Department remains committed to assisting Maui County in its efforts to address recovery needs and looks forward to working with you and your staff in partnership to achieve this goal. If you have any questions regarding the information in this letter or would like to inquire why your jurisdiction received this letter, please contact Ms. Michelle Cushing, Community Planning and Development Specialist, at 202-717-2048 or by email at Michelle.P.Cushing@hud.gov.

Sincerely,

**WILLIAM
BEDFORD**

William L. Bedford
Director, Grants Management Division
Office of Disaster Recovery

Digitally signed by WILLIAM
BEDFORD
Date: 2025.01.17 14:14:20
-05'00'



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

Mr. John R. Smith
Recovery Administrator
Maui County Office of Recovery
200 S. High St.
Wailuku, HI 96793

Dear Mr. Smith:

The Department of Housing and Urban Development (HUD) is pleased to advise you that it is approving Maui County's Action Plan for program administrative costs for Community Development Block Grant Disaster Recovery (CDBG-DR) funds appropriated by Disaster Relief Supplemental Appropriations Act, 2025 Public Law 118-158. On December 21, 2024, the Department allocated \$1,639,381,000 to Maui County for the purpose of assisting in long-term recovery from a major disaster that occurred in 2023. This letter transmits the enclosed CDBG-DR grant agreement amount of \$81,969,050 to be used for program administrative costs.

Following the execution of the initial grant agreement to obligate funds to be used for program administrative costs, HUD will execute an amended grant agreement with Maui County to allow access to the remaining grant funds. Prior to obligating the remaining funds, the Department must review and approve Maui County's Action Plan, and the Secretary must certify the proficiency of the grantee's financial controls and procurement processes and procedures for proper grant management.

The County must execute the grant agreement to obligate the CDBG-DR funds. Please electronically sign and return for HUD's signature by email to Disaster_Recovery@hud.gov. The date of the Department's signature on the grant agreement is the date the funds are obligated. All funds obligated for this grant must be expended within the six years of this grant agreement's execution date.

HUD remains committed to assisting Maui County in its efforts to address recovery needs and looks forward to working with you and your staff to achieve this goal. If you have any questions, please contact Kevin O'Neill, Assistant Director, Grants Management Division, Office of Disaster Recovery at 202-374-6823, or by email at Kevin.J.Oneill@hud.gov.

Sincerely,

**WILLIAM
BEDFORD**

William L. Bedford
Director, Grants Management Division
Office of Disaster Recovery

Digitally signed by WILLIAM
BEDFORD
Date: 2025.03.03 15:44:59
-05'00'

POSITIONS CREATED &/
OR FILLED

POSITIONS EARMARKED
FOR FY26

EXPANSION REQUESTS

OFFICE OF RECOVERY
COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY
(CDBG-DR) PROGRAM OFFICE

County of Maui

FY 2024/2025 Proposed Organizational Chart - DRAFT #10
Revised 02/18/25

OOOR RECOVERY
ADMINISTRATOR
JOHN SMITH

EA I
INTERNAL AUDITOR
(Contract)

CDBG-DR CHIEF FINANCIAL
OFFICER
EM-07, P. XXXXX

CDBG-DR PROGRAMS CHIEF
EM-07, P. XXXXX

PUBLIC INFORMATION
OFFICER (Filled)
SR-24, P-34001

PUBLIC INFORMATION
OFFICER (Filled)
SR 24, P. XXXXX

DR-MIT UNIT
(OOR EA)

CDBG-DR LEGAL
(CONTRACT)
XX XX, P. XXXXX

CDBG-DR PROGRAM MANAGER
(Policies - Action Plan)
SR-26, P-33997

CDBG-DR PROGRAM MANAGER
(Grant Manager)
SR 26, P. XXXXX

CDBG-DR ADMIN
ASSISTANT
SR-22, P-33995

SECRETARY I
SR-18C P-33964
(Filled)

CDBG-DR SPECIALIST II
(Public Info)
SR 22, P. XXXXX

CDBG-DR SPECIALIST I
(Website)
SR-20, P-33994

CDBG-DR SPECIALIST I
(Interagency Liaison)
SR 20, P. XXXXX

CDBG-DR PROGRAM MANAGER
(HUD Compliance & Reporting)
SR-26, P-33996

CDBG-DR PROGRAM MANAGER
(Construction Compliance)
SR-26, P-33996
(Filled)

CDBG-DR PROGRAM MANAGER
(Project Implementation)
SR-26 P-33967
(Filled)

CDBG-DR PROGRAM MANAGER
(Subrecipient Monitoring)
SR-26, P. XXXXX

CDBG-DR CONSTRUCTION
MANAGER
(Contract)

CDBG-DR IMPLEMENTATION
CONTRACTOR
(Contract)

CDBG-DR SPECIALIST II
(Environmental)
SR-22, P-33980

CDBG-DR SPECIALIST II
OGP, On-site Monitoring
SR-22, P-33988
(Filled)

CDBG-DR SPECIALIST II
(Eligibility Coordinator)
SR-22, P-33965
(Filled)

CDBG-DR SPECIALIST II
(SRA/MOU)
SR-22, P-33981

Design

CDBG-DR Fiscal

CDBG-DR SPECIALIST II
(DOB)
SR-22, P-33979

CDBG-DR SPECIALIST II
OGP, On-site Monitoring
SR-22, P-33983

CDBG-DR TECHNICIAN
SR-17, P-33974
(Filled)

CDBG-DR SPECIALIST I
(SRA/MOU)
SR-20, P. XXXXX

Local subs

Environmental
Reviews

DRGR/REPORTING
SPECIALIST II
SR-22, P-33986

CDBG-DR SPECIALIST II
OGP, On-site Monitoring
SR-22, P-33978

CDBG-DR SPECIALIST II
(Eligibility Coordinator)
SR-22, P-33984

CDBG-DR SPECIALIST II
(Public Services)
SR-22, P-33987

(Closeout)

Intake & Eligibility

CDBG-DR SPECIALIST II
(SOR/Data)
SR-22, P-33977

CDBG-DR SPECIALIST II
(Close Out)
SR 22, P. XXXXX

CDBG-DR SPECIALIST II
(Warranties)
SR-22, P-33985

CDBG-DR SPECIALIST II
(Contract/MOU)
SR-22, P. XXXXX

New Construction &
Reconstruction

System of Record

CDBG-DR Specialist II
(Section 3)
SR-22 P. XXXXX

CDBG-DR SPECIALIST I
(DBRA)
SR 22 P. XXXXX

CDBG-DR SPECIALIST I
(Project Coordinator)
SR-22, P-33991

CDBG-DR SPECIALIST I
(Contract/MOU
Coordinator)
SR-20, P-33993

Grants Management,
Policies

DBRA

DEPARTMENT SUBMITTAL/APPROVAL BY:

Patience Kahula, CDBG-DR Program Chief

Date

John Smith, Office of Recovery Administrator

Date

Josiah Nishita, Management Director

Date

APPROVED BY:

Richard Bissen, Mayor

Date