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COUNTY COUNCIL
COUNTY OF MAUI
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WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 15, 2019

Mr. Glenn Mukai, Director
Department of Liquor Control
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Mukai:

**SUBJECT: REQUESTS/QUESTIONS FROM THE APRIL
11, 2019 MEETING (LC-5) (EDB-1)**

At its meeting on April 11, 2019, the Economic Development and Budget Committee requested your Department's response to the following questions from Councilmember Molina:

1. Relating to page 9-5 of the Budget Details (index code 913012B; sub-object codes 6201 Airfare, Transportation, and 6222 Per Diem Non-Reportable), the Department is requesting \$38,270 for travel expenses and \$33,320 for per diem.
 - a. What is the purpose for these funds and how will they be used?
 - b. Will the funds cover education expenses for liquor control officers, conference travel, or other?
 - c. Please explain why travel expenses and per diem have doubled from FY 2018 to FY 2019.
 - d. Please detail the purpose for the air travel and per diem.
 - e. Please identify the staff and commissioners using air travel and per diem.
 - f. Please identify whether these funds are used for liquor control officers to travel to Lanai and Molokai.

Mr. Glenn Mukai
April 15, 2019
Page 2

2. Why does page 9-4 of the Budget Details show a premium pay increase of \$30,000 (index code 913012A-5210), while page 347 of the Program Budget shows a premium pay increase of \$35,722?
3. Please provide a justification for the increase in premium pay.
4. Last year's performance audit of the Department of Liquor Control, conducted by Harvey M. Rose Associates, LLC, found the "Department's proposed reorganization would unnecessarily increase licensing staffing." Your correspondence dated February 25, 2019, indicates you intend to proceed with the reorganization notwithstanding the auditor's recommendations against it. Please explain why the Department is not following the audit's recommendations against the proposed reorganization.
5. Given the 22 specific recommendations made to the Director in the audit, why have the Key Activity Goals & Measures in the Program Budget not been revised to reflect the audit's recommendations?

May I further request that you be prepared to answer these questions during the Committee's review of your Department's operations. Obtaining the necessary information in a timely manner is crucial to enable the Committee to comprehensively review the Fiscal Year 2020 Budget.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, Shelly Espeleta at ext. 7134, Christy Chung at ext. 7137, or Yvette Bouthillier at ext. 7758).

Sincerely,



KEANI RAWLINS-FERNANDEZ, Chair
Economic Development and Budget
Committee

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cc: Mayor Michael P. Victorino
Budget Director