

February 7, 2017

MEMO TO: Members of the Policy, Economic Development, and Agriculture Committee

F R O M: Sandy K. Baz, Director
Office of Council Services



SUBJECT: **NOMINATIONS TO BOARDS, COMMITTEES, AND COMMISSIONS (HANA ADVISORY COMMITTEE)** (PEA-2(2))

Section 13-2, Revised Charter of the County of Maui (1983), as amended, and Chapter 2.41, Maui County Code ("MCC"), outline the procedure for both the Mayor and the Council to follow in the event of a vacancy on a board, committee, or commission.

There are two vacancies on the Hana Advisory Committee due to the upcoming expiration of the members' terms on March 31, 2017. The Mayor did not submit to the Council the nominations to fill these vacant positions by the deadline of January 31, 2017.

The Council now has 60 days to nominate and approve the appointment of individuals to fill these vacancies. The Council's deadline to take action is **March 31, 2017**.

Section 2.41.050(B), MCC, states: "Any member of the council may nominate one individual per vacancy by transmitting the information required under section 2.41.020 to the council or appropriate council committee." The information required by Section 2.41.020, MCC, when nominating an individual to a board, commission, or committee is included on the attached application forms.

If you would like to nominate an individual to fill a vacancy on the Hana Advisory Committee, please transmit a completed application form and proposed resolution to the PEA Committee **no later than 4:00 p.m. on Wednesday, February 22, 2017**, to meet the Committee's internal posting deadline on February 28, 2017.

Once the March 6, 2017 PEA Committee agenda is posted, please notify Committee Staff **no later than noon on March 2, 2017** should you wish to have a nominee to the Hana Advisory Committee present at the meeting. If Staff is advised by four or more Members that the presence of a nominee is requested,

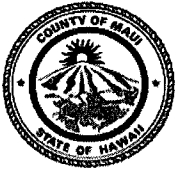
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Staff will contact the nominee requesting his/her attendance. Any Councilmember is also able to contact a nominee individually.

If you need assistance drafting a proposed resolution, please contact Supervising Legislative Analyst Greg Garneau at extension 7664 to request a member of the Research Section to assist you.

pea:ltr:002(2)amc01:ske

Attachments



BOARD/COMMISSION APPLICATION FORM

Maui County Council

(Please print or type)

Name: _____
(Last) (First) (Full Middle Name)

City of Residence: _____ Island: _____

Current Employer & Position: _____

Business Phone: _____ Business Fax: _____ Email (optional): _____

Please indicate why you are interested in serving and what skills you may have to contribute: _____

Employment History:

From	To	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Political Affiliation: _____

Section 13-2(2) of the Charter, County of Maui, requires that not more than a bare majority of members of a board or commission belong to the same political party; therefore, please indicate if registered/card carrying member of a political party. If not, indicate "None" or "Independent."

Community and Professional Organizations/Activities:

Previous County Experience (employment or board member):

Educational Background:

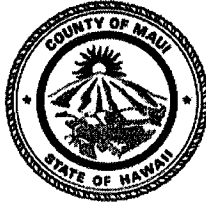
Consent to be Nominated and Certification of Truthfulness and Accuracy of Information:

I declare that the above statements are true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Most board/commission appointments are subject to confirmation by the Maui County Council. Most of these positions are for five-year terms. If you are selected as a nominee, the information contained on this form will be provided to the public upon request.

Please send completed forms to **MAUI COUNTY COUNCIL, 200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793** ; or fax to 270-7686. For further information, call 270-7838; 1-800-272-0098 (from Lana'i); 1-800-272-0026 (from Lana'i).



**BOARD/COMMISSION APPLICATION
CONTACT INFORMATION AND PREFERENCES**

The information contained on this form is considered CONFIDENTIAL and will not be made available to the public.

CONTACT INFORMATION:

Name: _____
(Last) (First) (Full Middle Name)

Home Address: _____

Mailing Address: _____

Home Phone: _____

Home Fax: _____

BOARD/COMMISSION PREFERENCES:

Please indicate, in order of priority, the boards, commissions, or committees you are interested in serving on. If you have no preference, so indicate. Descriptions of boards, commissions, and committees are provided at the County of Maui's website at www.mauicounty.gov.

1. _____ 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____