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COUNTY OF MAUI
CIVIL DEFENSE AGENCY
200 South High Street

RECEIVED AUG 26 2016



SCANNED

2016 AUG 30 AM 11:17
Wailuku, Maui, Hawaii 96793-2155
email: civil.defense@co.maui.hi.us
OFFICE OF THE MAYOR



2016 AUG 31 AM 9:37

RECEIVED

OFFICE OF THE
COUNTY CLERK

August 26, 2016

Honorable Alan Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

For Transmittal to:

Honorable Mike White, Chair
And Members of Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Chair White,

SUBJECT: EMERGENCY MANAGEMENT PERFORMANCE GRANT

In accordance with Ordinance No. 4334, Bill 62 (2016) Fiscal Year 2017 Budget, we are hereby transmitting to you a copy of the notice of grant award from the State of Hawaii, Hawaii Emergency Management Agency for the program listed above for the period of July 1, 2016 to June 30, 2017 in the amount of \$100,000.00.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at ext. 7281.

Sincerely,

ANNA M. FOUST
Emergency Management Officer

Attachment

Cc: Sananda K. Baz, Budget Director

APPROVED FOR TRANSMITTAL

Mayor Date

COUNTY COMMUNICATION NO. 16-203

DAVID Y. IGE
GOVERNOR



MAJOR GENERAL ARTHUR J. LOGAN
DIRECTOR OF EMERGENCY MANAGEMENT

VERN T. MIYAGI
ADMINISTRATOR OF EMERGENCY MANAGEMENT

PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF EMERGENCY MANAGEMENT / CIVIL DEFENSE
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

June 23, 2016

Honorable Alan M. Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Dear Mayor Arakawa:

Memorandum of Agreement - FY 2016 Emergency Management Performance Grant

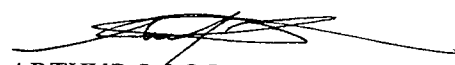
Since 1999, Hawaii Emergency Management Agency has been the recipient or grantee of Emergency Management Performance Grant (EMPG) Program allocations. EMPG funds are currently provided through the Federal Emergency Management Agency, Grant Programs Directorate, to sustain and enhance emergency management capabilities at the State and local government level.

EMPG Program funds have a cost share matching requirement of 50 percent and have been traditionally used by State and county civil defense agencies to partially reimburse program expenses for salaries, planning, preparedness projects, readiness exercises, training, travel, and for EOC utilities.

For FY 2016, the Maui County Civil Defense allocation of EMPG Program funds is \$100,000. The terms and conditions for the EMPG Program funds allocated to Maui County are in the attached agreement for FY 2016. If you agree to the requirements of the grant program, please sign and return the original Memorandum of Agreement to Hawaii Emergency Management Agency on or before June 30, 2016.

If additional information is needed, please have your staff contact Mr. Vern Miyagi, Administrator of Emergency Management, at 733-4300, ext. 501, or email at vmiyagi@scd.hawaii.gov.

Sincerely,


ARTHUR J. LOGAN
Major General
Hawaii National Guard
Adjutant General
Director of Emergency Management

Enclosure

c: Anna Foust, Administrator, Maui Civil Defense Agency

**Memorandum of Agreement
For
FY 2016 Department of Homeland Security Grant Program
Program: Emergency Management Performance Grant**

SUBGRANTEE: Maui Civil Defense Agency (MCDA)

I. PROGRAM DESCRIPTION

FY 2016 Emergency Management Performance Grant (EMPG) funds in the amount of \$100,000 is provided to the County of Maui. These grant funds are provided to the Maui Civil Defense Agency (MCDA) to support comprehensive emergency management program able to respond to natural and manmade hazards, homeland security-related incidents, and other emergencies that may threaten the property, safety and well-being of the citizens and communities.

II. AUTHORITIES

The Emergency Management Performance Grant is supported under the Department of Homeland Security Consolidated Appropriations Act, 2016 (Public Law 114-113).

Both Hawaii Emergency Management Agency (HI-EMA) and the MCDA shall follow the guidance listed in the FY 2016 EMPG guidance and the Catalog of Federal Domestic Assistance (CFDA). The CFDA Number for the FY 2016 EMPG is 97.042.

III. PERIOD OF PERFORMANCE

The Period of Performance shall be for the period effective July 1, 2016 through June 30, 2017, for the FY 2016 EMPG.

The MCDA shall not incur costs or obligate funds for any purpose pertaining to the operation of the project, program, or activities beyond the expiration date of the period of performance.

IV. AMOUNT AWARDED AND DISTRIBUTION

This Memorandum of Agreement for the FY 2016 EMPG supports the MCDA's emergency management programs that strengthen its capabilities to address all hazards.

The EMPG program funds shall be used for emergency management programs to accomplish the following initiatives:

1. National Preparedness. Support the National Preparedness Goal, its five mission areas of Prevention, Protection, Mitigation, Response and Recovery, and the Core Capabilities List which identifies 31 core capabilities for federal, State, and local jurisdictions.
2. Implement a common, shared approach to support the National Preparedness Goal. Establish a program designed to achieve the levels of capability needed to sustain and enhance the effectiveness of the Maui Civil Defense Agency's emergency management program.
3. Emergency Management Organization Program. Programs must continue to fund necessary aspects of emergency management that supports day-to-day prevention, protection, mitigation, response, and recovery activities.

4. Emergency Management Accreditation Program. Emergency management programs should take steps to move toward compliance with EMAP standards.

The EMPG funds can be used to support regular salaries (no overtime) and associated fringe benefits; travel; utilities; and supplies expenses.

The EMPG will be made available to the MCDA on a reimbursement basis. An original Bill for Collection/Invoice requesting reimbursements with supporting documents will be submitted to HI-EMA on a monthly basis. The current month's expenditures shall be submitted for reimbursement no later than the end of the next month. Any Bill for Collection/Invoice submitted after the submission deadline may not be eligible for reimbursement by HI-EMA and could be the sole responsibility of the MCDA. Reimbursement of funds will be made payable by check to the MCDA provided appropriate documentation of payments made are submitted to HI-EMA.

The FY 2016 EMPG Program Guidance and Application Kit can be obtained from the Department of Homeland Security website.

MCDA is not permitted to sub grant funds to another county agency.

V. COST-SHARE/MATCH

There is 50-50 match required for these grant funds. If costs exceed the maximum amount of funding, the MCDA shall pay the costs in excess of the approved budget. MCDA agrees to allow the excess costs over the approved budget to be used as additional non-federal cost share match for the State.

VI. MAINTENANCE OF EFFORT/SUPPLANTING OF FUND

The purpose of these funds is to support the MCDA emergency management programs and shall be used to supplement and shall not be used to supplant county funds dedicated to this effort.

VII. ADMINISTRATIVE COST RESTRICTION

The EMPG funds **cannot** be transferred between the Homeland Security Grant Program funds, Law Enforcement Terrorism Prevention Program, Citizen Corps Program, Metropolitan Medical Response System, or the Urban Areas Security Initiative program funds.

IX. FEDERAL FINANCIAL REPORTS

FEDERAL FINANCIAL REPORT: HI-EMA shall submit a Federal Financial Report to the Federal Emergency Management Agency (FEMA) within 30 days after the end of each quarter. Reports are due January 30, April 30, July 30, and October 30. Final financial reports are due 90 days after the closeout of the grant.

Semi-annual biannual strategy implementation reports providing updated obligation and expenditure information is due to Department of Homeland Security July 30th and January 30th.

The MCDA shall provide a status report to HI-EMA on a quarterly basis so as to allow compliance with the quarterly and semi-annual reporting requirements.

REPORT SUBMISSION: MCDA shall submit quarterly reports through the Homeland Security Branch using the Grant Expenditure Report which serves as your quarterly report, expenditure report and

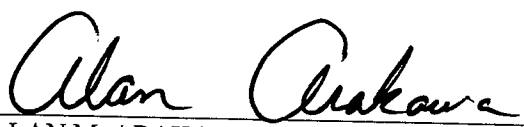
obligations for the previous quarter and provides projections for the next 90 days. This input is due by the 5th working day of the month following the end of each quarter.

APPROVED/DISAPPROVED:


ARTHUR J. LOGAN
Major General
Hawaii National Guard
Director of Hawaii Emergency Management
Agency

6/23/16

Date


ALAN M. ARAKAWA
Mayor, County of Maui

6/28/16

Date

APPROVED AS TO FORM:

Michael Vincent

MICHAEL VINCENT
Deputy Attorney General

LB

KSH

CT