

Council of the County of Maui

A G E N D A

Regular Meeting of December 16, 2016

9:00 AM

Meeting Site:

Council Chamber, 8th Floor, 200 South High Street, Wailuku, Hawaii

Remote Testimony Sites:

Hana Council District Office- Hana Community Center, 5091 Uakea Road, Hana, Hawaii

Lanai Council District Office - Lanai Community Center, 8th Street, Lanai City, Hawaii

Molokai Council District Office - 100 Ainoa Street, Kaunakakai, Hawaii

website: <http://co.maui.hi.us/Archive.aspx?AMID=226>

email: county.clerk@mauicounty.us

ORAL OR WRITTEN TESTIMONY

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted. Each testifier may be allowed to speak for three minutes on each item. If approved by the presiding officer and announced prior to any oral testimony being taken, the testifier shall be allowed one minute to conclude the testimony on the item. No further oral testimony by the testifier on the item shall be permitted. An individual's request to testify shall be deemed withdrawn if the individual does not answer when called to testify.

REMOTE TESTIMONY SITES: Oral testimony may be received from each of the Council district offices noted above. If the connection between the meeting site in the Council Chamber and any of the remote testimony sites is lost, the meeting in the Council Chamber will still continue. Members of the public interested in information about offering testimony on an agenda item from a remote testimony site may contact the Office of the County Clerk (808-270-7748) prior to the meeting. While oral testimony is being received the district offices cannot provide other services. The connection will be terminated after all oral testimony has been received.

If written testimony is submitted at the meeting site, 15 copies are requested. If written testimony is e mailed or faxed (808-270-7171), it must be received at least 24 hours prior to the meeting; provided, that if a meeting will be held on a Monday, written testimony shall be received by 12:00 noon on the business day preceding the meeting.

A. ROLL CALL

B. OPENING REMARKS:

COUNCILMEMBER MICHAEL P. VICTORINO

C. PLEDGE OF ALLEGIANCE**D. TESTIMONY ON CEREMONIAL RESOLUTIONS****E. CEREMONIAL RESOLUTIONS:**

[TMP-1741](#) "CONGRATULATING HALAU NA LEI KAUMAKA O UKA AND HALAU KEKUAOKALA`AU`ALA`ILIAHI FOR THEIR OUTSTANDING ACHIEVEMENTS AT THE 41ST ANNUAL QUEEN LILI`UOKALANI KEIKI HULA COMPETITION"

[TMP-1723](#) "EXPRESSING APPRECIATION TO COUNCILMEMBER DON COUCH"

[TMP-1724](#) "EXPRESSING APPRECIATION TO COUNCILMEMBER MICHAEL P. VICTORINO"

F. PRESENTATION OF WRITTEN OR ORAL TESTIMONY**G. MINUTES:**

[M-161104](#) Regular Meeting of November 4, 2016

[M-161110p](#) Public Hearing of November 10, 2016

[M-161118](#) Regular Meeting of November 18, 2016

H. COMMITTEE REPORTS:**Budget and Finance Committee**

[CR 16-194](#) Recommending **FILING** of communication relating to penalties for violations of home exemption requirements.

[CR 16-195](#) Recommending **ADOPTION** of resolution to amend the Fiscal Year 2017 Budget within the Department of Public Works by transferring: 1) \$283,700 from the Special Maintenance Program - General Fund, Category B (Operations) to Category C (Equipment); 2) \$30,600 from the Traffic Management Program - Highway Fund, Category B (Operations) to the Highway Administration Program - Highway Fund, General, Category B (Operations); 3) \$41,000 from the Traffic Management Program - Highway Fund, Category B (Operations) to the Road, Bridge, and Drainage Maintenance Program - Highway Fund, Category B (Operations); 4) \$62,000 from the Traffic Management Program - Highway Fund, Category B (Operations) to the Road, Bridge, and Drainage Maintenance Program - Highway Fund, Category C (Equipment); and 5) \$134,000 from the Traffic Management Program - Highway Fund, Category B (Operations) to the Traffic Management Program - Highway Fund, Category C (Equipment).

[CR 16-196](#)

Recommending the following:

1. **FIRST READING** of bill to amend Appendix A of the Fiscal Year 2017 Budget by increasing the grant for the Civil Defense Agency, State Homeland Security Grant (SHSG) Program, by \$90,000; and
2. **FILING** of communication.

[CR 16-197](#)

Recommending the following:

1. **FIRST READING** of bill to amend Appendix A of the Fiscal Year 2017 Budget by adding a new grant for the Department of Housing and Human Concerns, entitled "Kaiser Foundation Health Plan," in the amount of \$7,500 to support the 15th Annual Maui Family Caregivers Conference; and
2. **FILING** of communication.

[CR 16-198](#)

Recommending the following:

1. **FIRST READING** of bill to amend the Fiscal Year 2017 Budget by (1) increasing Carryover/Savings from the General Fund by \$50,000; and (2) adding an appropriation of \$50,000 under the Department of Public Works, Wailuku-Kahului Community Plan Area, Government Facilities, General Fund, for 2154 Kaohu Street Building Improvements;
2. **FIRST READING** of bill to amend the Fiscal Year 2017 Budget, Appendix C, Capital Improvement Projects, by adding: (1) an appropriation of \$50,000 under the Department of Public Works, Wailuku-Kahului Community Plan Area, for 2154 Kaohu Street Building Improvements; and (2) a description of the project; and
3. **FILING** of communication.

[CR 16-199](#)

Recommending **REFERRAL** of communications to the Council Chair for the term beginning January 2, 2017, relating to: (1) Budget Implementation Report from the Budget Director, Fourth Quarter ending June 30, 2016; (2) Quarterly report from the Director of Finance, Fourth Quarter ending June 30, 2016; (3) Budget Implementation Report from the Budget Director, First Quarter ending September 30, 2016; (4) Real Property Tax Board of Review's Annual Report, 2015-2016; (5) Cost of Government Commission's Annual Report, 2015-2016; (6) County's Annual Inventory Report for the period ending June 30, 2016; (7) Short-Term Investments Report for the quarter ended June 30, 2016; (8) Transfers and Loans from the General Fund and the Department of Water Supply Revenue Fund to the Bond Fund as of July 31, 2016 and August 31, 2016; (9) filing of Hawaii Resident Income Tax Return to enable Home Exemption; (10) tax classifications for transient accommodations; (11) Kalana O Maui Campus Expansion, Phase 1A; (12) review of Contract C5867 for professional services relating to High Performance Systems, Inc. for computer system services for the Office of Council Services; (13) review of Contract C5908 for professional services relating to Group 70 International, Inc., for the new County service center for the Department Management; (14) review of Contract C5739-1 for professional services relating to Nishikawa Architects, Inc., for consultant services for the design of Lanai Gym exterior painting for the Department of Parks and Recreation; (15) review of Contract C5966 for construction services relating to Oceanic Companies, Inc. for the Central Maui Landfill Phase IV-A leachate manhole repair for the Department of Environmental Management; (16) review of Contract C5119-4 for professional services relating to R.T. Tanaka Engineers, Inc., for the North Shore Greenway project for the Department of Public Works; (17) review of Contract WC0869 for professional services relating to Que Business Solutions LLC, for the Project Management of the customer and billing system conversion project for the Department of Water Supply; (18) review of Contract C5783-1 for services relating to Schnitzer Steel Hawaii Corp. dba Hammerhead Metals, to provide services to receive, process, and recycle white goods and vehicles on Maui island for the Department of Environmental Management, Environmental Protection and Sustainability Division; (19) review of Contract C6037 for professional services relating to Group 70 International, Inc. for the Molokai Athletic Complex for the Department of Parks and Recreation; (20) review of cancellation of subrecipient agreement, G4221, relating to Lanai Community Health Center, for the LCHC New Facility Grant; (21) review of Contract C5823-1 for professional services relating to Tyler Technologies, Inc., for MAPPS-Maui's Automated Planning and Permitting System for the Department of Management; (22) review of Contract C5216-4 for professional services relating to Williams & Jensen, PLLC, for professional representation services in Washington D.C. for the Department of Transportation; (23) review of Contract C5828-2 for equipment, material and supplies relating to Maui County Community Television, Inc., dba Akaku: Maui Community Television, for video production, broadcast, and distributions services for the Office of Council Services; (24) review of Contract C5347-3 for services relating to Windward Aviation Inc, for helicopter with complete flight operations, maintenance and support for the Department of Fire and Public Safety; (25) review of Contract C6050 for services relating to EKO Systems, Inc., dba Maui EKO Systems, for landfill diversion of organic materials for the Department of Environmental Management; (26) review of Contract WC0880 for construction relating to

Bodell Construction Company, for the Iao Surface Water Treatment Plant Upgrades for the Department of Water Supply; (27) review of the Contract C5713-2 for professional services relating to California Landscape and Design, Inc., dba California Skateparks, for the skate parks for Lanai, Molokai, and Upcountry Maui for the Department of Parks and Recreation; (28) review of Contract C5867-1 for professional services relating to High Performance Systems, Inc. for computer systems services for the Office of Council Services; (29) review of Contract WC0869 for professional services relating to Que Business Solutions LLC, for the project manager for the Department of Water Supply Customer Service and Billing System Conversion Project; (30) review of Contract WC0886 for professional services relating to Prithibi LLC, for the Oracle CC&B Conversion Upgrade of the billing system for the Department of Water Supply; (31) review of Contract 5857-2 for services relating to Pu'umakani Publishing, LLC, for administrative services to support the Cost of Government Commission of the County of Maui; (32) review of Contract C6070 for professional services relating to Warren S. Unemori Engineering, Inc. for the Waikapu materials storage yard for the Department of Public Works; (33) review of Contract C6081 for professional services relating to Riecke, Sunnland, Kono Architects, Ltd. for the Lower Nahiku Community Center for the Department of Parks and Recreation; (34) review of Contract C6090 for goods and services relating to Hawthorne Pacific Corp. for furnishing and delivery of one 1,500 GPM pumper for the Kahului Fire Station for the Department of Fire and Public Safety; (35) abolished positions in various County departments; (36) staff shortages leading to missed refuse pickups for the Department of Environmental Management; (37) real property tax rate for buildings valued at \$1 million or more in the Residential classification; (38) separate real property tax rates for land and buildings within a classification; (39) review of equipment purchases, replacement equipment, fleet vehicles, and a comparison of equipment lease vs. purchase; (40) real property tax home exemption amount; (41) review of minimum threshold amount to require Council authorization to transfer funds between categories of use; (42) real property tax exemption for affordable rental housing; (43) grant award from the U.S. Department of Housing and Urban Development for the Section 8 Housing Assistance Program; (44) review of grants issued in the last quarter of the fiscal year by the Office of Economic Development and the Department of Housing and Human Concerns; (45) County Auditor's plan of audits for Fiscal Years 2014, 2015, 2016, and 2017; (46) Maui Island Impact Fee Study; (47) inclusion of trash pickup fees with real property tax bills; (48) review of costs attributed to the processing of green waste tonnage; (49) real property tax relating to the Old Maui High School; and (50) concessions and sponsorships in County parks and recreational facilities.

Economic Development, Energy, Agriculture, and Recreation Committee**CR 16-200**

Recommending the following:

1. **ADOPTION** of resolution to authorize the Mayor to enter into an agreement to accept certain equipment provided as part of the Jump Smart Maui Project; and
2. **FILING** of communication.

CR 16-201

Recommending the following:

1. **ADOPTION** of resolution to disapprove the Friends of Moku`ula's continued operation of parking lot concessions on the leased and licensed properties in Lahaina, Maui, Hawaii, as of July 1, 2017; and
2. **FILING** of communication.

CR 16-202

Recommending the following:

1. **FIRST READING** of bill to establish a Hawaiian Cultural Restoration Revolving Fund for the deposit of all proceeds from the parking concession located on property under the control and management of the County on the area identified as tax map key (2) 4-6-007:036 in Lahaina, Maui, Hawaii; and
2. **FILING** of communication

Housing, Human Services, and Transportation Committee**CR 16-203**

Recommending **REFERRAL** of communications to the Council Chair for the term beginning January 2, 2017, relating to: (1) amendments to the residential workforce housing policy; (2) Lanai Affordable Housing project; (3) developing "tiny houses" on trailers; (4) building affordable homes; (5) licensing of animals other than dogs; (6) affordable housing projects in the County of Maui; (7) Maui short-range transit plan; (8) homelessness in Maui County; (9) low income housing tax credit project for sale under qualified contract request for the Front Street Apartments, Lahaina; (10) non-County employee to coordinate construction of affordable housing; (11) amending Chapters 2.86 and 2.96, Maui County Code, to encourage the development of affordable housing and reduce related barriers and costs; and (12) sale or development of County-owned properties at the Maui Lani Fairways and Sand Hill Estates Subdivisions.

Infrastructure and Environmental Management Committee

[CR 16-204](#) Recommending the following:

1. **FIRST READING** of bill to restrict the use and sale of disposable polystyrene food service containers in the County; and
2. **FILING** of communication.

[CR 16-205](#) Recommending **REFERRAL** of communications to the Council Chair, for the term beginning January 2, 2017, relating to: (1) health and safety concerns of Lower Nahiku Bridge; (2) integrated pest and environmental management on County property; (3) reducing plastic bags; (4) authorizing a site lease for an electricity generating facility at the Wailuku-Kahului Reclamation Facility; (5) Hui Roads on Mailepai Partition Subdivision; (6) recycled water project in West Maui; (7) County development of off-site infrastructure; (8) independent third-party building plan review process; (9) amending Section 10.44.050, Maui County Code, relating to the stop requirement on Meha Road, before entering Kealaloa Avenue, Makawao.

Land Use Committee

[CR 16-206](#) Recommending the following:

1. **ADOPTION** of resolution to refer to the Maui Planning Commission proposed bills to amend the State Land Use District Classification from Agricultural District to Urban District, enact a Community Plan Amendment from Agricultural to Public/Quasi-Public, and Change the Zoning from Agricultural District to P-1 Public/Quasi-Public District for 14.950 acres at 305 Meha Road (portion) and 480 Olinda Road, Makawao, Hawaii; and
2. **FILING** of communication.

Planning Committee

[CR 16-207](#) Recommending **FILING** of communications, relating to: (1) transfer of development rights; (2) Lanai City Country Town Business District Design Guidelines and Standards 2011; and (3) amending community plan requirements relating to land use designations.

[CR 16-208](#) Recommending **REFERRAL** of communications to the Council Chair for the term beginning January 2, 2017, relating to: (1) prohibiting new time share units or time share plans in hotel districts; (2) residential districts; (3) two-family (duplex) district; (4) community plan update process; (5) establishing ownership durational requirements for short-term rental home permit applications; and (6) decreasing minimum lot size for farm labor dwellings on agricultural land.

- [CR 16-209](#) Recommending **SECOND AND FINAL READING** of Bill 78 (2015), Draft 1, to establish in the Comprehensive Zoning Ordinance a definition for “wet bar” and to limit the number of wet bars in dwelling units.

Policy and Intergovernmental Affairs Committee

- [CR 16-210](#) Recommending **REFERRAL** of communications to the Council Chair for the term beginning January 2, 2017, relating to: (1) performance audit of the Department of the Prosecuting Attorney; (2) performance audit of the Office of Council Services; (3) management of records; (4) County of Maui purchasing cards; (5) cybersecurity; (6) proposed transfer of the Grants Management Program; (7) old government roads; (8) seized property pursuant to federal law; (9) smoking prohibitions; (10) urging competition for interisland air travel; (11) homelessness (protecting and preserving public health, safety, and welfare); (12) evaluation of a policy to waive filing fees for applications filed by a County agency; (13) cyber breach insurance; (14) cost recovery for rescues; (15) larger percentage of real property taxes be set aside in the Affordable Housing Fund; and (16) “one-stop shop” for processing permits.

Water Resources Committee

- [CR 16-211](#) Recommending **REFERRAL** of communication to the Council Chair, for the term beginning January 2, 2017, relating to the exemption from fire protection mainline infrastructure improvements for the upcountry water system.
- [CR 16-212](#) Recommending **REFERRAL** of communications to the Council Chair for the term beginning January 2, 2017, relating to: (1) wellhead protection overlay district; (2) waiver of minimum gross income requirement for agricultural water rates; and (3) access through the Hans Michel property for maintenance and operation of Kanaha Valley Stream.

I. COMMUNICATIONS:

1. COUNTY COMMUNICATIONS:

- [CC 16-311](#) FIRST DEPUTY PROSECUTING ATTORNEY, transmitting a copy of the notice of grant award from the State of Hawaii, Department of Transportation, for the Maui Prosecutors Office Traffic Records program in the amount of \$7,005.
- [CC 16-312](#) CHIEF OF POLICE, transmitting a copy of the grant agreement with the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the FY16 JAG Program in the amount of \$115,978.
- [CC 16-313](#) CHIEF OF POLICE, transmitting a letter of intent with the Hawaiian Commercial & Sugar Company Community Initiative Grant Program for the establishment of a non-profit to benefit the Juvenile Crime Prevention Division in the amount of \$3,000.

- [CC 16-314](#) CHIEF OF POLICE, transmitting a Memorandum of Agreement with the Department of Health, Chronic Disease Prevention and Health Promotion Division for the Prohibiting Tobacco Sales to Persons Under the Age of Twenty-One program in the amount of \$8,000.
- [CC 16-315](#) CHIEF OF POLICE, informing of the receipt of \$8,627.35 in Forfeiture Funds from the Department of the Attorney General.
- [CC 16-316](#) DIRECTOR OF FINANCE, reporting on transfers from the General Fund and the Department of Water Supply Revenue Fund to the 2017 Proposed General Obligation Bond Fund as of September 30, 2016.
- [CC 16-317](#) DIRECTOR OF FINANCE, reporting on transfers from the General Fund and the Department of Water Supply Revenue Fund to the 2017 Proposed General Obligation Bond Fund as of October 31, 2016.
- [CC 16-318](#) DIRECTOR OF FINANCE, transmitting 45 contracts/grants for October 2016.
- [CC 16-319](#) DIRECTOR OF PARKS AND RECREATION, transmitting a letter from Suzanne D. Case, Chairperson of the State of Hawaii, Board of Land and Natural Resources relating to the transfer of operation and management of Phase 2 of the Central Maui Regional Sports Complex, Waikapu, Wailuku.
- [CC 16-320](#) CHAIR, POLICY AND INTERGOVERNMENTAL AFFAIRS COMMITTEE, transmitting a proposed resolution entitled "RELATING TO THE APPOINTMENT OF LORI SABLAS TO THE MAUI COUNTY CULTURAL RESOURCES COMMISSION".
- [CC 16-321](#) CHAIR, POLICY AND INTERGOVERNMENTAL AFFAIRS COMMITTEE, transmitting a proposed resolution entitled "RELATING TO THE APPOINTMENT OF KELLY PEARSON TO THE COMMISSION ON CHILDREN AND YOUTH".
- [CC 16-322](#) MAYOR, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AUTHORIZING THE MAYOR OF THE COUNTY OF MAUI TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION FOR A SIXTY-FIVE YEAR LEASE OF CERTAIN LAND IN THE DISTRICT OF LAHAINA, ISLAND OF MAUI, DESIGNATED AS TAX MAP KEYS (2) 4-5-021:018 AND 019, CONSISTING OF APPROXIMATELY 20.137 ACRES".
- [CC 16-323](#) DIRECTOR OF HOUSING AND HUMAN CONCERNS, transmitting a proposed resolution entitled "AUTHORIZING A GRANT OF A LEASE OF COUNTY REAL PROPERTY TO HALE MAKUA HEALTH SERVICES".
- [CC 16-324](#) DIRECTOR OF PUBLIC WORKS, transmitting a proposed resolution entitled "AUTHORIZING PROCEEDINGS IN EMINENT DOMAIN FOR THE ACQUISITION OF REAL PROPERTY INTERESTS AT MAKAWAO, MAUI, HAWAII FOR MAKANI ROAD IMPROVEMENTS".
- [CC 16-325](#) CHAIR, BOARD OF WATER SUPPLY, informing of their support of the West Maui Mountains Watershed Partnership.

[CC 16-326](#) DIRECTOR OF TRANSPORTATION, transmitting a proposed bill entitled "A BILL FOR AN ORDINANCE AUTHORIZING THE MAYOR OF THE COUNTY OF MAUI TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE FEDERAL TRANSIT ADMINISTRATION".

[CC 16-327](#) COUNCILMEMBER COUCH, transmitting a proposed resolution entitled "AUTHORIZING SITE LEASE RELATED TO AN ELECTRICITY GENERATING FACILITY AT THE WAILUKU-KAHULUI WASTEWATER RECLAMATION FACILITY".

2. GENERAL COMMUNICATIONS:

NONE.

J. RESOLUTIONS:

NONE.

K. ORDINANCES - SECOND AND FINAL READING:

[Bill 114](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2017 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO APPENDIX C - CAPITAL IMPROVEMENT PROJECTS, DEPARTMENT OF PARKS AND RECREATION, HANA COMMUNITY PLAN AREA, HANA-KEANAE-KAILUA PARKS SYSTEM"

[Bill 115](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE AMENDING TITLE 3, MAUI COUNTY CODE, RELATING TO SPECIAL IMPROVEMENT DISTRICTS"

[Bill 116](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE TO AMEND THE WAILUKU-KAHULUI COMMUNITY PLAN AND LAND USE MAP FROM AGRICULTURAL DISTRICT TO WAIALE PROJECT DISTRICT SOUTH FOR PROPERTY SITUATED AT WAIKAPU, WAILUKU, MAUI, HAWAII"

[Bill 117](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE AMENDING TITLE 19, MAUI COUNTY CODE, TO ESTABLISH PERMISSIBLE LAND USES, STANDARDS OF DEVELOPMENT, AND ALLOCATIONS OF LAND FOR WAIALE PROJECT DISTRICT SOUTH SITUATED AT WAIKAPU, WAILUKU, MAUI, HAWAII"

[Bill 118](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE TO CHANGE ZONING FROM AGRICULTURAL DISTRICT TO WAIALE PROJECT DISTRICT SOUTH (CONDITIONAL ZONING) FOR PROPERTY SITUATED AT WAIKAPU, WAILUKU, MAUI, HAWAII"

[Bill 120](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE AMENDING CHAPTER 3.25, MAUI COUNTY CODE, RELATING TO MOTOR VEHICLE REGISTRATION"

[Bill 121](#)
[\(2016\)](#) "A BILL FOR AN ORDINANCE AMENDING THE FISCAL YEAR 2017 BUDGET FOR THE COUNTY OF MAUI AS IT PERTAINS TO APPENDIX B, REVENUES - FEES, RATES, ASSESSMENTS AND TAXES, DEPARTMENT OF FINANCE, GENERAL FUND, NON-BUSINESS LICENSES & PERMITS, BIKEWAY FUND, LICENSES & PERMITS"

[Bill 119](#)
[\(2016\)](#)

"A BILL FOR AN ORDINANCE AMENDING CHAPTER 2.28, MAUI COUNTY CODE, RELATING TO PLANNING COMMISSION AND HANA ADVISORY COMMITTEE TRAINING REQUIREMENTS"

L. UNFINISHED BUSINESS:

ITEMS LISTED ON THE AGENDA MAY BE INSPECTED AT THE OFFICE OF THE COUNTY CLERK, 200 SOUTH HIGH STREET, WAILUKU, HAWAII, PRIOR TO THE MEETING DATE. PHOTOCOPIES MAY BE ORDERED, SUBJECT TO CHARGES IMPOSED BY LAW (MAUI COUNTY CODE, SECTION 2.64.010). PLEASE CONTACT THE OFFICE OF THE COUNTY CLERK TO MAKE ARRANGEMENTS FOR INSPECTION OR PHOTOCOPYING OF DOCUMENTS.

INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL THE OFFICE OF THE COUNTY CLERK AT 270-7748, AT LEAST THREE DAYS IN ADVANCE.