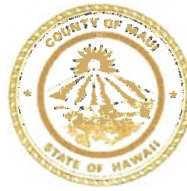


MICHAEL P. VICTORINO
Mayor
MICHELE CHOUTEAU MCLEAN, AICP
Director
JORDAN E. HART
Deputy Director



DEPARTMENT OF PLANNING
COUNTY OF MAUI
ONE MAIN PLAZA
2200 MAIN STREET, SUITE 315
WAILUKU, MAUI, HAWAII 96793

September 13, 2021

Honorable Michael P. Victorino, Mayor
County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P. Viti 9/16/21
Mayor Date

For transmittal to:

Honorable Michael J. Molina, Chair
and Members of the Government Relations,
Ethics, and Transparency Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Councilmember Molina:

**SUBJECT: APPOINTMENTS TO SOUTH MAUI ADVISORY
COMMITTEE (GREAT-33)
APPOINTMENTS TO PAIA-HAIKU ADVISORY
COMMITTEE (GREAT-34)**

Mahalo for your August 31, 2021 letter requesting a status update on the funds budgeted in Fiscal Year 2022 to support the two new advisory committees to the Maui Planning Commission.

The total amount approved in the FY22 budget was \$254,500, not \$422,954 as your letter indicates. This was allocated as follows:

Salaries

\$ 74,601 – Planner VI
\$ 61,308 – Planner IV
\$ 49,356 – Secretary to Boards/Commissions I
\$ 5,985 - Overtime

\$191,250 – Total Salaries

Operations

\$10,000 – Office Supplies
\$18,250 – Rent
\$10,000 – Office Equipment
\$25,000 – Office Furniture

\$63,250 – Total Operations

To date, no Salary funds have been spent because the three new employees have not been hired yet. The new job descriptions have been created, but this also requires a reorganization that

Honorable Michael P. Victorino
For Transmittal to:
Honorable Michael J. Molina, Chair
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Ethics, and Transparency Committee
September 13, 2021
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has to be reviewed by the union and Administration; this is in process. We hope to recruit for these positions soon.

Similarly, no Operations funds have been spent either. The work for the advisory committees has not yet started, and so no office supplies have been needed. We have secured additional office space in One Main Plaza, and the landlord has been generous in allowing us to store items there (see below), even though we have not yet started to pay rent. We are working with ITS to have new phones and computer lines installed in the new office space but have not yet had to purchase computers, monitors or other equipment. Because we had previously planned renovations in three of our other offices, and because two other County departments (Environmental Management and Transportation) moved offices, we have been able to acquire some cubicles, desks and other office furnishings, so we may not have to spend all of the funds budgeted for office furniture. Once all of the other renovations and moves are completed, then we can determine what additional components are needed, and purchase them.

Please feel free to contact me if you have questions or need additional information.

Sincerely,



MICHELE MCLEAN, AICP
Planning Director

xc: Michele Yoshimura, Budget Director (PDF)
Jordan Hart, Deputy Planning Director (PDF)
Clayton Yoshida, Planning Program Administrator (PDF)
Karin Phaneuf, Administrative Officer (PDF)

MCM:atw

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