



MICHAEL P. VICTORINO
MAYOR
MM/me
OUR REFERENCE
YOUR REFERENCE

POLICE DEPARTMENT

COUNTY OF MAUI

55 MAHALANI STREET
WAILUKU, HAWAII 96793
(808) 244-6400
FAX (808) 244-6411



JOHN PELLETIER
CHIEF OF POLICE

CHARLES L. HANK III
DEPUTY CHIEF OF POLICE

2022 OCT 28 AM 11:45

OFFICE OF THE
COUNTY CLERK

October 21, 2022

Ms. Michele Yoshimura *MY*
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

Michael P Victor *10/26/22*
Mayor Date

For transmittal to:

Honorable Alice Lee, Chair
and Members of the Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY GRANTS

In accordance with Ordinance No. 5392, Bill 69, CD1, FD2 (2022) Fiscal Year 2023 Budget, we are hereby transmitting to you a copy of the grant agreement with the State of Hawaii, Department of Transportation for the MPD Child Restraint and Seatbelt grant for the period of October 1, 2022 to September 30, 2023 in the amount of \$154,839.37.

Thank you for your attention to this matter. If you have any questions, please feel free to contact our Accountant, Mary Eusebio, at ext. 6309.

Sincerely,

[Signature]
JOHN PELLETIER
Chief of Police

Enclosures

COUNTY COMMUNICATION NO. 22-273

GRANT AGREEMENT - PART II
Maui Police Department Child Restraint and Seatbelt Grant
Grant No: OP23-M-05

Page 2 (To be completed by Highway Safety Office ONLY)

10. Grantee: A/LT. KENNETH KIHATA

11. Standard Area: Occupant Protection/Child Safety Seat

13a. Federal Fiscal Year 2023

12. Effective Date of Agreement:

13 b. Addendum: ☐ Yes ☒ No

14. Benefit of: ☐ State ☒ County

15. Action Taken

Funding source: FAST 405b M1HVE, NHTSA 402 OP; BIL 405b M1HVE, NHTSA 402 OP; Supplemental BIL NHTSA 402 OP


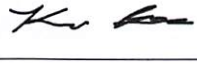
16. Funding Disposition & Status

Fiscal Year	Amount
2019	\$ 62,475.00
2020	\$ 54,230.00
2021	\$ 55,416.17
2022	\$ 55,328.21
2023	\$ 154,839.37
Total	\$ 382,288.75
Present Obligation	\$ 154,839.37
Previously Obligated	\$ 227,449.38
TOTAL FUNDS OBLIGATED	\$ 382,288.75

17. Budget Summary (from Schedule B - Detailed Budget Estimate)



Cost Category	Original Cost	Current Cost Estimates
A. Personnel Costs	\$ 108,750.87	
B. Travel Expense	\$ 11,188.50	
C. Contractual/Consultant Services	\$ 12,500.00	
D. Equipment	\$ -	
E. Other Direct Costs	\$ 22,400.00	
TOTAL FEDERAL FUNDS	\$ 154,839.37	\$ -

18. Grant Approval & Authorization to Expend Obligated Funds

A. Approval Recommended By (Program Area Specialist)		B. Agreement & Funding Authorized By (Highway Safety Manager)	
Name:	Christy Cowser	Name:	Kari Benes
Title:	Highway Safety Specialist	Title:	Highway Safety Manager
Phone	808.587.2360	Phone	808.587.6301
Email:	christy.m.cowser@hawaii.gov	Email:	kari.l.benes@hawaii.gov
 (Signature)		 (Signature)	
Sep 26, 2022 (Date)		Sep 27, 2022 (Date)	

STATE OF HAWAII HIGHWAY SAFETY OFFICE
GRANT AGREEMENT
Grant No: OP23-M-05

Page 1 (To be completed by applicant agency)

1. Grant Title: Maui Police Department Child Restraint and Seatbelt Grant	
2. Name and Address of Applicant Agency A/LT. KENNETH KIHATA 55 MAHALANI STREET WAILUKU, HAWAII 96793	4. Duration Month-Day-Year A. Grant Period From: 10/01/22 To: 09/30/23 B. Project Period From: 10/01/22 To: 09/30/23
3. Agency Unit to Handle Grant (Name and Address) Maui Police Department Traffic Section 55 Mahalani Street WAILUKU, HAWAII 96793	6a. Type of Application (check Appropriate Item) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision 6b. Reimbursement Schedule Desired <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly
5. Location of Project MAUI POLICE DEPARTMENT TRAFFIC DIVISION 55 MAHALANI STREET WAILUKU, HAWAII 96793	
7. Grant Description (Summarize the grant plan covering activities that address the major goals and objectives in approximately 100 words. Limit to 6 lines.) To reduce motor vehicle collision injuries and/or fatalities by ensuring the proper use of RESTRAINTS/child restraints and booster seats. This project also seeks to educate parents and caregivers on the proper use of child passenger safety restraint devices. This project shall include selective enforcement of Seatbelt and child passenger safety laws and re-certification activities.	
8. Federal funds allocated under this agreement shall not exceed \$154,839.37	
9. Approval signatures. Acceptance of Conditions: It is understood and agreed by the undersigned that a reimbursement grant received as a result of this grant agreement is subject to Public Law 89-564 (Highway Safety Act of 1966) and all administrative regulations governing grants established by the U.S. Department of Transportation and the State of Hawaii. It is expressly agreed that this project constitutes an official part of the Hawaii Highway Safety Program and that said applicant agency will meet the requirements as set forth herein, which are incorporated herein and made a part of this grant agreement. Authorization to proceed with this Highway Safety Project is requested.	
9a. Grant Director Name: Kenneth Kihata Title: Acting Lieutenant Address: 55 Mahalani Street Wailuku, Hawaii 96793 Phone: 808-244-6344 Email: kenneth.kihata@mpd.net	9b. Authorizing Official of Agency Unit Name: John Pelletier Title: Chief of Police Address: 55 Mahalani Street Wailuku, Hawaii Phone: 808-244-6400 Email: john.pelletier@mpd.net
 _____ (Signature)	 _____ (Signature)
09/21/2022 _____ (Date)	SEP 22 2022 _____ (Date)
To be prepared by applicant, use separate sheets as required. Rev. 12/17/19	

Certifications and Assurances
for Fiscal Year 2021 Hawaii Highway Safety Grants
(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended)
Maui Police Department Child Restraint and Seatbelt Grant

OP23-M-05

THIS AGREEMENT made and entered into by and between the STATE OF HAWAII by and through its Director of Transportation, hereinafter referred to as "State," and the Governmental Unit named in this application, hereinafter referred to as "Applicant."

WHEREAS, the National Highway Safety Act of 1966 (Public Law 89-564) provides Federal funds to the STATE for approved highway safety projects, and

WHEREAS, STATE may make said funds available to various state, county or municipal agencies or governments or political subdivisions upon application and approval by STATE and the UNITED STATES DEPARTMENT OF TRANSPORTATION, and

WHEREAS, STATE is obligated to reimburse the UNITED STATES DEPARTMENT OF TRANSPORTATION out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the above name APPLICANT has submitted an application for Federal funds for highway safety projects.

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

GENERAL REQUIREMENTS

The APPLICANT will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 21CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 21CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

The APPLICANT will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:
"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—
 - a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
 - b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
 - c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
 - d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
 - e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

The APPLICANT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements. The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

The APPLICANT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or Applicant, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The APPLICANT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

PROBLEM STATEMENT

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Identify the traffic safety related problem or deficiency that the proposed grant is intended to correct.

Although the 2019 observational survey shows an infant use rate of 100% and a toddler use rate of 93.1% compared to 2017 when infants were observed to be restrained at 86.62% and toddlers were only 47.30%, the report showed only one infant restrained for two locations. This extremely small sample makes the accuracy of the actual use rate highly questionable.

An increase from 56.96% to 93%, though welcomed, should be treated with a degree of skepticism. Anecdotal observations reveals misuse rates as high as 70% for seats that arrive voluntarily.

Other issues that needs to be addressed is the drop off in the usage rates for children who should be in booster seats and a law that would require that children ride in the back seat.

In 2007, an eight year-old child was riding in the front seat of a rental vehicle when another vehicle struck their vehicle head-on. The eight year-old, although legally not required to be in a booster seat, should have been riding in the back seat.

In addition to the problem of non-use, a current study by Safe Kids reveals that 9 out of 10 parents are moving their children into seatbelts before the recommended height of 57 inches. Booster seats can reduce the risk of serious injury by 45% compared to seat belts alone for children 4-8, according to a 2009 study in Pediatrics. **New 2022 laws in Hawaii (June 27, 2022)** require children under the age of 2 to be securely and properly restrained in a rear facing child passenger restraint system with harness that meets all safety standards of the date of manufacture. Children age two (2) to four shall be properly restrained in a rear or front facing child passenger restraint system with harness that meets federal guidelines as well. If the child is (4) four or older but, less than ten (10) years of age, the person operating the vehicle shall ensure that child is in a passenger restraint system with harness or a booster seat that meets federal guidelines and safety standards. If a child is (7) seven or older but, less than (10) yrs of age the vehicle operator is exempt from restraining the child in a restraint system as long as the child is correctly restrained by a lap and shoulder seat belt assembly; Provided that child is over four foot nine inches tall. Only exceptions to these rules adopted under chapter 91 fall under exemptions provided to commercial vehicles, mass transit and emergency vehicles.

There continues to be a tremendous need to educate the public about the new law and to secure a supply of booster seats to meet the needs of many families. More needs to be done to reverse the trend of falling use rates statewide. Unrestrained drivers and occupants suffer serious and sometimes fatal injuries in motor vehicle crashes which may have been prevented had they been using the vehicle's passenger restraint systems. By vigorously enforcing the motor vehicle occupant protection laws, we hope to reduce the number of persons fatally injured in crashes. ****All Child Passenger Safety Technician**

Certifications expired on or before June 2021. We are in need of New and Recertified Trained Technicians.

PROBLEM STATEMENT Page 2

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Identify the traffic safety related problem or deficiency that the proposed grant is intended to correct.

PROBLEM STATEMENT - Unrestrained drivers and occupants suffer serious and sometimes fatal injuries in motor vehicle crashes which may have been prevented had they been using the vehicle's passenger restraint systems. By vigorously enforcing the motor vehicle occupant protection laws, we hope to reduce the number of persons fatally injured in crashes. A statistical projection of traffic fatalities for the first 9 months of 2020 shows that an estimated 28,190 people died in motor vehicle traffic crashes. This represents an increase of about 4.6 percent as compared to 26,941 fatalities reported to have occurred in the first 9 months of 2019. There were 36,096 fatalities in motor vehicle traffic crashes in 2019. This represents a decrease of 739 (down 2%) from the reported 36,835 fatalities in 2018. Of the 37,133 people killed in motor vehicle crashes in 2017, 47% were not wearing seat belts. In 2017 alone, seat belts saved an estimated 14,955 lives and could have saved an additional 2,549 people if they had been wearing seat belts.

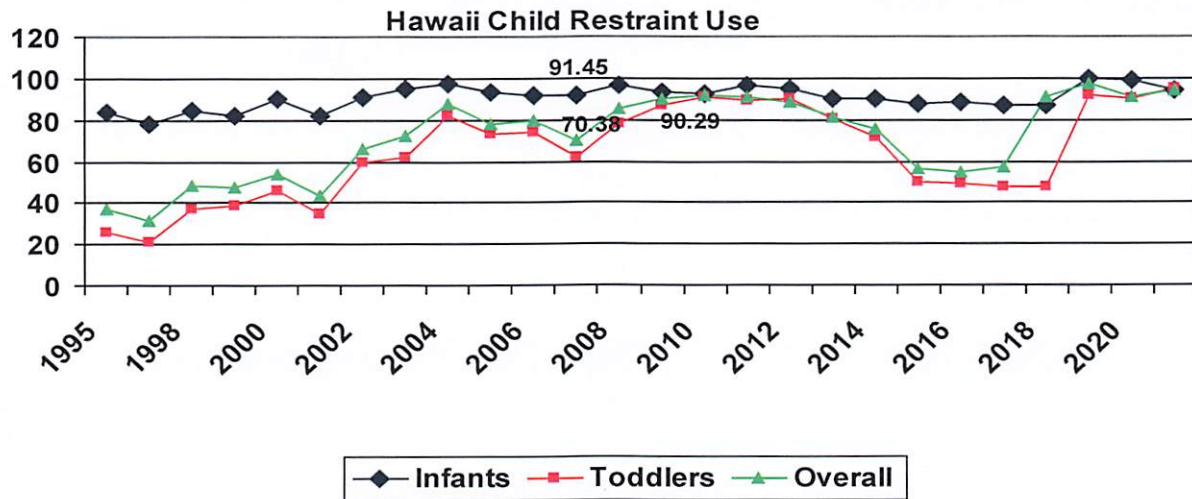
SUPPORTING DATA

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Identify and gather appropriate data relevant to the problem. Collision/fatalities data appropriate to the identified problem and a brief analysis of the data is required. When available, three years of data should be presented and analyzed. When identifying the problem, take into consideration changes in population, traffic patterns and other demographic dynamics that may affect traffic safety.

(Place graphs and charts here)



SUPPORTING DATA Page 2**Maui Police Department Child Restraint and Seatbelt Grant****Grant No: OP23-M-05**

Identify and gather appropriate data relevant to the problem. Collision/fatalities data appropriate to the identified problem and a brief analysis of the data is required. When available, three years of data should be presented and analyzed. When identifying the problem, take into consideration changes in population, traffic patterns and other demographic dynamics that may affect traffic safety.

(Place graphs and charts here)

YEAR	Fatal Crashes	Unrestrained (Op/Pass)	% Unrestrained Fatal
2017	15	8	53.30%
2018	16	2	12.50%
2019	23	6	26.08%
2020	11	1	0.09%
2021	18	5	36.00%
TOTAL	83	22	37.80%

GRANT GOALS

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Goals serve as the foundation upon which the grant is built. Goals are what you hope to accomplish by implementing a traffic safety grant and represent an end result. Grant goals should be stated in measurable terms (i.e., a percent reduction), be concise and deal with a specific item, be realistic with a reasonable probability of achievement, and be related to a specific time frame (a "by" date). Please notate baseline from which the reduction/increase will result.

The ultimate goal is that no child be hurt or killed as an occupant in a motor vehicle. We propose to maintain the overall child restraint use rate in Maui County at 90%. On the bright side, Maui's infant use rate remains high but improvements can be made.

We propose to continue our fitting stations on all three islands in the County, to include rural districts to ensure equity in population outreach, staffed by certified Child Passenger Safety Technicians. These include our police stations in Molokai, Lanai, Kihei, and Hana which we shall continue to support. We shall offer training to the Maui Fire Department recruit class and seek to establish fitting stations at MFD stations. We shall conduct certification courses and train at least twenty students during the grant year.

We shall maintain current certifications by conducting refresher and renewal courses and assist coalitions in other counties by providing travel support to instructors in order to assist other counties with their certification training. At least one technician will be upgraded to instructor status during the grant year. We shall continue to support CPS efforts in other counties by supporting instructor travel and provide opportunities for CPS technicians to become instructors.

A total of ten public child seat checkup events shall be conducted, including events in rural districts such as Lanai, Molokai, and Hana.

SEATBELT GRANT

GOALS - To conduct (900) hours in Occupant Protection enforcement and make (1,500) or more Occupant Protection Contacts which will include education or seatbelt by September 30, 2023.

We are implementing the SAFE SYSTEMS Approach that provides a guiding framework to make places safer for people. This is a shift from a conventional safety approach because it focuses on both human mistakes AND human vulnerability, and designs a system with many redundancies in place to protect everyone. We are Working to encourage safe responsible drivers as well as making roadways safer for those who use them.

VISION ZERO is another approach that we are using to help our communtiy battle and Eliminate Impaired Driving, Create Safe Speed Limits, Eliminate Distracted Driving, Build Safe Streets and Improve Data that Supports Decision Making. Using Techniques like expanding campaigns for texting and driving, Slowing down in School Zones, Click it or Ticket, Driving while impaired either by alcohol or prescription drugs. We also realize that RED LIGHT RUNNERS contribute to these crashes. Coordinating more Community Events to get the public involved and made aware of the dangers on our roadways. Vision Zero initiative on Maui County is striving to eliminate fatalities and serious injuries caused by Traffic Crashes by the year 2040.

GRANT OBJECTIVES

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Objectives are tasks or activities conducted in order to accomplish the grant goal(s) (e.g., develop permanent fitting stations for child restraints, enforcement activities, educational activities, etc.). Grant objectives should be stated in measurable terms (i.e., a percent reduction, number of training to be held, number of roadblocks, etc.), be concise and deal with a specific item, be realistic with a reasonable probability of achievement, and be related to a specific time frame (a "by" date). Please notate baseline from which the reduction/increase will result.

MPD will conduct the following activities:

1. Child Restraint Inspections

- Coordinate and support Child Restraint Fitting Stations in Maui County, to include Wailuku, Lahaina, Hana, Lanai, and Molokai.
- Conduct at least 10 community child restraint inspections.
- Provide child restraints, to include booster seats, to low-income or needy families, especially in rural districts where restraints are not available.

2. Conduct seat belt enforcement, education and awareness campaigns

- Conduct presentations at community events highlighting the benefits of restraint use.
- Identify low-use areas and conduct enforcement campaigns with officers trained in child passenger safety and if possible partner with CPS Technicians to correct child restraints for parents stopped by police.
- Promote the use of child restraints and booster seats to maintain the overall usage rate.

3. Child Passenger Safety Technician Training

- Conduct one 32-hour CPST certification and one renewal classes during the project year, to include one class in a rural district if interest is expressed.
 - i. Fund instructor travel, to include assistance to other counties if needed.
 - ii. Support training in other counties, to include training materials.
- **Certify 15-20 New Technicians.**
 - i. Support ongoing programs to ensure technicians re-certify prior to the expiration of their certification.
- Conduct one technical update class for Child Passenger Safety Technicians.
 - i. Fund instructor and technician travel for an in-state CPS update class.
 - ii. Fund travel for expert instructors to present at the statewide technician training.
- Expand CPS activities to neighbor islands
 - i. Provide travel and per-diem funding for technician candidates from Molokai and Lanai to attend certification training and to conduct on-island renewal training.
- Maintain instructor or coordinator knowledge through attendance at a national CPS or highway safety training.
- A CPS coordinator shall:
 - i. Plan classes.
 - ii. Set up community child seat checkup events.
 - iii. Conduct training in rural districts to ensure technician competency.
 - iv. Ensure that each fitting station is properly stocked with supplies, recall lists, carseat manuals and child restraints

4. Child Restraint Photo ID Program

- Provide free child restraint identification cards to identify children using child restraints to identify children in the event they are involved in crashes.
- Purchase expendable supplies for this program.

5. Send one

(1) representative to the Lifesavers Conference in Chicago, IL. Participants will be trained on the latest technology and developments in the area of Child Passenger Safety. Attendance at this training is used to keep up with certification requirements.

SEATBELT GRANT

OBJECTIVES -

1. To conduct active

enforcement of the Occupant Protection laws primarily during the peak and off-peak traffic times between 06:00 am to 10:00 pm;

GRANT METHOD OF EVALUATION

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Using data gathered throughout the grant period, the grant manager will evaluate (1) how well the stated grant goals and objectives were accomplished, and (2) was the grant cost effective? How are you going to show effectiveness of your project? What will be the impact of the project on your identified problem and goal(s)? Provide details on the method of evaluation. For on-going projects that have been funded for more than one year, also provide data to show what the project has accomplished over the course of the years.

The ultimate goal is that no child be hurt or killed as an occupant in a motor vehicle. We propose to maintain the 2019 overall child restraint use rate.

This project shall be evaluated on

- ☐ The completion of all project activities
- ☐ The number of child restraint inspections conducted
- ☐ The number of CPS enforcement efforts conducted.
- ☐ Participation in an enforcement/education effort.
- ☐ The number of fitting stations maintained.
- ☐ The number of new technicians certified.
- ☐ Support for statewide training conference in Honolulu.
- ☐ The number of technicians in the database, the number of technicians who re-certified and updated.
- ☐ Assistance rendered to other counties in the state.

METHOD OF

EVALUATION FOR SEATBELT GRANT - The Maui Police Department will evaluate the progress of the grant activities by including in the quarterly report the number of seatbelt citations; number of child restraint citations; the number of "other" citations issued while enforcing the Occupant Protection laws. Also, we will be providing evidence of media coverage demonstrating that the objectives are being met. These will be sent with the quarterly report to the Highway Safety Office.

Effectiveness of the grant goals and objectives and whether or not the grant was cost-effective will be achieved by analyzing the year-end data on traffic fatalities and surveys and comparing them to the previous data.

PERSONNEL COSTS

Budget Narrative

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Personnel Costs - Maui Police Department will conduct active and aggressive enforcement of the occupant protection laws using the grant funds for after-hours (overtime) funding of Officers. Cost is based on an average overtime rate using a Police Officer 9/L3 at the overtime hourly rate of \$67.91 plus an estimate fringe rate of 44.27%. Total overtime rate is \$98.07 per hour. This rate of pay is based on the average Officer participating in the programs overtime enforcement. Some Officers will have a lower/higher pay rate. Using (950) hours of overtime.

Travel Expenses - Two (2) Officers to attend the Click-It-or-Ticket proclamation press conference held on Oahu.

Contractual/Consultant Services - NONE

Equipment

- NONE

PERSONNEL COSTS**Detailed Budget Estimate PAGE 1****Maui Police Department Child Restraint and Seatbelt Grant****Grant No: OP23-M-05**

Position/Title(s) :

Position Status :

	Hours		Cost		# of People	<u>Cost Estimate</u>
<input type="checkbox"/> Part Time		x		x		\$0.00
<input type="checkbox"/> Full Time		x		x		\$0.00
<input checked="" type="checkbox"/> Overtime	4	x	\$67.91	x	4	\$1,086.56

Cost Subtotal: \$1,086.56

Number of events: 10

Fringe Rate Percentage: 44.27%

Subtotal: \$15,675.80

Total Hours Spent on Project: 160

Position/Title(s) :

SEATBELT ENFORCEMENT/Police Officer 9/L3

Position Status :

	Hours		Cost		# of People	<u>Cost Estimate</u>
<input type="checkbox"/> Part Time		x		x		\$0.00
<input type="checkbox"/> Full Time		x		x		\$0.00
<input checked="" type="checkbox"/> Overtime	950	x	\$67.91	x	1	\$64,514.50

Cost Subtotal: \$64,514.50

Number of events: 1

Fringe Rate Percentage: 44.27%

Subtotal: \$93,075.07

Total Hours Spent on Project: 950

Position/Title(s) :

Position Status :

	Hours		Cost		# of People	<u>Cost Estimate</u>
<input type="checkbox"/> Part Time		x		x		\$0.00
<input type="checkbox"/> Full Time		x		x		\$0.00
<input type="checkbox"/> Overtime		x		x		\$0.00

Cost Subtotal: \$0.00

Number of events:

Fringe Rate Percentage:

Subtotal: \$0.00

Total Hours Spent on Project: -

PERSONNEL CATEGORY SUBTOTAL Page 1: \$108,750.87

PERSONNEL COSTS**Detailed Budget Estimate PAGE 2****Maui Police Department Child Restraint and Seatbelt Grant****Grant No: OP23-M-05**

Position/Title(s) :

Position Status :

Hours

Cost

of People

Cost Estimate☐ Part Time

x

x

\$0.00

☐ Full Time

x

x

\$0.00

☐ Overtime

x

x

\$0.00

Cost Subtotal:

\$0.00

Number of events:

Fringe Rate Percentage:

Subtotal:

\$0.00

Total Hours Spent on Project:

-

Position/Title(s) :

Position Status :

Hours

Cost

of People

Cost Estimate☐ Part Time

x

x

\$0.00

☐ Full Time

x

x

\$0.00

☐ Overtime

x

x

\$0.00

Cost Subtotal:

\$0.00

Number of events:

Fringe Rate Percentage:

Subtotal:

\$0.00

Total Hours Spent on Project:

-

Position/Title(s) :

Position Status :

Hours

Cost

of People

Cost Estimate☐ Part Time

x

x

\$0.00

☐ Full Time

x

x

\$0.00

☐ Overtime

x

x

\$0.00

Cost Subtotal:

\$0.00

Number of events:

Fringe Rate Percentage:

Subtotal:

\$0.00

Total Hours Spent on Project:

-

PERSONNEL CATEGORY SUBTOTAL Page 2:**\$0.00****PERSONNEL CATEGORY GRAND TOTAL:****\$108,750.87**

IN-STATE TRAVEL

Budget Narrative

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Travel Expenses - Roundtrip inter-island airfare for 10 attendees for the statewide update training. Airfare for 4 attendees to participate in a standardized CPS class. Roundtrip airfare for 3 attendees to conduct neighbor island inspections (Maui County consists of three islands). Personnel Costs - Maui Police Department will conduct active and aggressive enforcement of the occupant protection laws using the grant funds for after-hours (overtime) funding of Officers. Cost is based on an average overtime rate using a Police Officer 9/L3 at the overtime hourly rate of \$67.91 plus an estimate fringe rate of 44.27%. Total overtime rate is \$98.07 per hour. This rate of pay is based on the average Officer participating in the programs overtime enforcement. Some Officers will have a lower/higher pay rate. Using (830) hours of overtime.

Travel Expenses - Two (2) Officers to attend the Click-It-or-Ticket proclamation press conference held on Oahu.

Contractual/Consultant Services - NONE

Equipment - NONE

IN-STATE TRAVEL					
Detailed Budget Estimate					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
Name of Event #1:			DATE:		TBD
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare				\$0.00	\$0.00
Baggage Fee				\$0.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 1 Total					\$0.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					1
IN-STATE TRAVEL					
Detailed Budget Estimate					
Grant No: OP23-M-05					
Name of Event #2:			DATE:		TBD
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare	\$ 200.00		10	\$2,000.00	\$2,000.00
Baggage Fee				\$0.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
	\$20.00	1	10	\$200.00	\$200.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 2 Total					\$2,200.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					1

In-State SUBTOTAL: \$2,200.00

IN-STATE TRAVEL					
Detailed Budget Estimate PAGE 2					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
Name of Event #3		Standardized CPS Class		DATE: TBD	
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare	\$	200.00	4	\$800.00	\$1,000.00
Baggage Fee	\$	50.00	4	\$200.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
	\$90.00	3	4	\$1,080.00	\$1,080.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
	\$100.00	2	4	\$800.00	\$800.00
Event/Conference 3 Total					\$2,880.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					1
IN-STATE TRAVEL					
Detailed Budget Estimate					
Grant No: OP23-M-05					
Name of Event #4:		Neighbor Island Inspections		DATE: TBD	
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare	\$	200.00	3	\$600.00	\$750.00
Baggage Fee	\$	50.00	3	\$150.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
	\$20.00	1	3	\$60.00	\$60.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 4 Total					\$810.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					2

In-State SUBTOTAL: \$4,500.00
TOTAL IN-STATE TRAVEL: \$7,296.00

IN-STATE TRAVEL					
Detailed Budget Estimate PAGE 3					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
Name of Event #3		Click it or Ticket Proclamation		DATE: TBD	
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare	\$ 250.00		2	\$500.00	\$500.00
Baggage Fee				\$0.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost	\$56.00	1	1	\$56.00	\$56.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
	\$20.00	1	2	\$40.00	\$40.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 4 Total					\$596.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					1
IN-STATE TRAVEL					
Detailed Budget Estimate					
Grant No: 0					
Name of Event #4:		Click it or Ticket Proclamation		DATE: TBD	
Event	Cost	Misc Fee	# of attendees	Line total	Subtotal
			1	\$0.00	\$0.00
Air Travel - Round Trip	Cost		# of attendees	Line total	Subtotal
Airfare				\$0.00	\$0.00
Baggage Fee				\$0.00	
Surface Travel:					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Per Diem	Rate	# of days	# of attendees	Line total	Subtotal
					\$0.00
Excess Lodging	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 5 Total					\$0.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					

In-State SUBTOTAL: \$596.00

OUT OF STATE TRAVEL

BUDGET NARRATIVE

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

We are requesting to send one representative to the Lifesavers Conference in Chicago, IL. Participants will be trained on the latest technology and developments in the area of Child Passenger Safety. Attendance at this training is used to keep up with certification requirements.

OUT-OF-STATE TRAVEL					
Detailed Budget Estimate					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
Name of Event #1:		2023 Lifesavers Conference		DATE: TBD	
<u>Event</u>	Cost	Misc Fee	# of attendees	Line total	Subtotal
	\$400.00		1	\$400.00	\$400.00
<u>Air Travel - Round Trip</u>	Cost		# of attendees	Line total	Subtotal
Airfare	\$1,500.00		1	\$1,500.00	\$1,550.00
Baggage Fee	\$50.00		1	\$50.00	
<u>Surface Travel:</u>					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:	\$50.00		1	\$50.00	\$100.00
From:	\$50.00		1	\$50.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
<u>Per Diem</u>	Rate	# of days	# of attendees	Line total	Subtotal
	\$145.00	6.5	1	\$942.50	\$942.50
<u>Excess Lodging</u>	Rate	# of nites	# of attendees	Line Total	Subtotal
	\$180.00	5	1	\$900.00	\$900.00
Event/Conference 1 Total					\$3,892.50
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					1
OUT-OF-STATE TRAVEL					
Detailed Budget Estimate					
Grant No: OP23-M-05					
Name of Event#2		DATE:			
<u>Event</u>	Cost	Misc Fee	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
<u>Air Travel - Round Trip</u>	Cost		# of attendees	Line total	Subtotal
Airfare				\$0.00	\$0.00
Baggage Fee				\$0.00	
<u>Surface Travel:</u>					
Shuttle/Taxi	Cost		# of attendees	Line total	Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
<u>Per Diem</u>	Rate	# of days	# of attendees	Line total	Subtotal
				\$0.00	\$0.00
<u>Excess Lodging</u>	Rate	# of nites	# of attendees	Line Total	Subtotal
				\$0.00	\$0.00
Event/Conference 2 Total					\$0.00
Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)					

Out-of-State SUBTOTAL: \$3,892.50

OUT-OF-STATE TRAVEL

Detailed Budget Estimate PAGE 2

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

Name of Event #3:

DATE:

<u>Event</u>	<u>Cost</u>	<u>Misc Fee</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

<u>Air Travel - Round Trip</u>	<u>Cost</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
Airfare			\$0.00	\$0.00
Baggage Fee			\$0.00	

Surface Travel:

Shuttle/Taxi		Cost		# of attendees	Line total	Subtotal
To:					\$0.00	\$0.00
From:					\$0.00	
Car Rental:		Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost					\$0.00	\$0.00
Airport parking					\$0.00	
Hotel parking					\$0.00	
Fuel					\$0.00	

<u>Per Diem</u>	<u>Rate</u>	<u># of days</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

<u>Excess Lodging</u>	<u>Rate</u>	<u># of nites</u>	<u># of attendees</u>	<u>Line Total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

Event/Conference 3 Total

\$0.00

Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)

OUT-OF-STATE TRAVEL

Detailed Budget Estimate

Grant No: OP23-M-05

Name of Event#4:

DATE:

<u>Event</u>	<u>Cost</u>	<u>Misc Fee</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

<u>Air Travel - Round Trip</u>	<u>Cost</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
Airfare			\$0.00	\$0.00
Baggage Fee			\$0.00	

Surface Travel:

Shuttle/Taxi		Cost		# of attendees	Line total	Subtotal
To:					\$0.00	\$0.00
From:					\$0.00	
Car Rental:		Rate	# of days	# of cars	Line total	Subtotal
Daily Rental cost					\$0.00	\$0.00
Airport parking					\$0.00	
Hotel parking					\$0.00	
Fuel					\$0.00	

<u>Per Diem</u>	<u>Rate</u>	<u># of days</u>	<u># of attendees</u>	<u>Line total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

<u>Excess Lodging</u>	<u>Rate</u>	<u># of nites</u>	<u># of attendees</u>	<u>Line Total</u>	<u>Subtotal</u>
				\$0.00	\$0.00

Event/Conference 4 Total

\$0.00

Number of Events (e.g., 4 for quarterly events/meetings, 12 for monthly)

Out-of-State SUBTOTAL:

\$0.00

TOTAL OUT-OF-STATE TRAVEL:

\$3,892.50

OUT-OF-STATE COMPLETED TRAVEL REPORT
Maui Police Department Child Restraint and Seatbelt Grant
GRANT# OP23-M-05

Purpose of Trip

--

Name and Title(s) of Person(s) Traveling and Destination:

Reason for individual(s) traveling.

--

List out-of-state trips taken by the traveler within the last 12 months and purpose of trips.

--

OUT-OF-STATE COMPLETED TRAVEL REPORT Page 2

GRANT# OP23-M-05

Synopsis of the Trip (i.e., what was learned pertaining to highway safety):

Recommendations (i.e., how it can be applied to Hawaii):

CONTRACTUAL/CONSULTANT SERVICES
--

BUDGET NARRATIVE

Maui Police Department Child Restraint and Seatbelt Grant
--

Grant No: OP23-M-05

The Administrative Fee is paid to a non-profit that supports our efforts with Child Passenger Safety. The Fitting Station Coordinator coordinates training, purchasing of child restraints, participates in the Statewide Child Passenger Safety Coordinator's Group, supports the statewide training in Honolulu, schedules community checkups, and maintains the social media account for Maui County Child Passenger Safety.

CONTRACTUAL/CONSULTANT SERVICES					
Detailed Budget Estimate					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
NAME OF SERVICE #1:		Adminsitratve Fee, Imua Svc		DATE:	TBD
COST CATEGORY					
Costs	Rate	# of sessions or attendees	# of Instructors	Line total	Cost Subtotal
Tuition/Fee				\$0.00	\$5,000.00
Class Material				\$0.00	
Misc Fee				\$0.00	
Contractual/Consultant Fee				\$5,000.00	
Air Travel	Rate		# of Instructors	Line total	Cost Subtotal
Round Trip				\$0.00	\$0.00
Baggage Fee				\$0.00	
Per Diem	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00
Surface Travel:					
Shuttle/Taxi	Cost		# of Instructors	Line total	Cost Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Cost Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Lodging	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00

Category Page 1 Subtotal \$ 5,000.00

CONTRACTUAL/CONSULTANT SERVICES					
Detailed Budget Estimate PAGE 2					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
NAME OF SERVICE #2:		Fitting Station Coordinator		DATE:	TBD
COST CATEGORY					
Costs	Rate	# of sessions or attendees	# of Instructors	Line total	Cost Subtotal
Tuition/Fee				\$0.00	\$4,000.00
Class Material				\$0.00	
Misc Fee				\$0.00	
Contractual/Consultant Fee				\$4,000.00	
Air Travel	Rate		# of Instructors	Line total	Cost Subtotal
Round Trip				\$0.00	\$0.00
Baggage Fee				\$0.00	
Per Diem	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00
Surface Travel:					
Shuttle/Taxi	Cost		# of Instructors	Line total	Cost Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
Car Rental:	Rate	# of days	# of cars	Line total	Cost Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
Lodging	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00

Category Page 2 Subtotal \$4,000.00

CONTRACTUAL/CONSULTANT SERVICES					
<p align="center">Detailed Budget Estimate PAGE 3 Maui Police Department Child Restraint and Seatbelt Grant Grant No: OP23-M-05</p>					
NAME OF SERVICE #3:			Support for HNL Update Training	DATE:	TBD
COST CATEGORY					
<u>Costs</u>	Rate	# of sessions or attendees	# of Instructors	Line total	Cost Subtotal
Tuition/Fee				\$0.00	\$3,500.00
Class Material				\$0.00	
Misc Fee				\$0.00	
Contractual/Consultant Fee				\$3,500.00	
<u>Air Travel</u>	Rate		# of Instructors	Line total	Cost Subtotal
Round Trip				\$0.00	\$0.00
Baggage Fee				\$0.00	
<u>Per Diem</u>	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00
<u>Surface Travel:</u>					
<u>Shuttle/Taxi</u>	Cost		# of Instructors	Line total	Cost Subtotal
To:				\$0.00	\$0.00
From:				\$0.00	
<u>Car Rental:</u>	Rate	# of days	# of cars	Line total	Cost Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
<u>Lodging</u>	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00

Category Page 3 Subtotal \$3,500.00

CONTRACTUAL/CONSULTANT SERVICES					
Detailed Budget Estimate PAGE 4					
Maui Police Department Child Restraint and Seatbelt Grant					
Grant No: OP23-M-05					
NAME OF SERVICE #4:			DATE:		
COST CATEGORY					
<u>Costs</u>	Rate	# of sessions or attendees	# of Instructors	Line total	Cost Subtotal
Tuition/Fee				\$0.00	\$0.00
Class Material				\$0.00	
Misc Fee				\$0.00	
Contractual/Consultant Fee				\$0.00	
<u>Air Travel</u>	Rate		# of Instructors	Line total	Cost Subtotal
Round Trip				\$0.00	\$0.00
Baggage Fee				\$0.00	
<u>Per Diem</u>	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00
<u>Surface Travel:</u>					
<u>Shuttle/Taxi</u> <div style="display: flex; justify-content: space-between;"> To: From: </div>	Cost		# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00
				\$0.00	
<u>Car Rental:</u>	Rate	# of days	# of cars	Line total	Cost Subtotal
Daily Rental cost				\$0.00	\$0.00
Airport parking				\$0.00	
Hotel parking				\$0.00	
Fuel				\$0.00	
<u>Lodging</u>	Rate	# of days	# of Instructors	Line total	Cost Subtotal
				\$0.00	\$0.00

Category Page 4 Subtotal	\$0.00
Contractual/Consulting Services TOTAL:	\$12,500.00

EQUIPMENT

Budget Narrative

Maui Police Department Child Restraint and Seatbelt Grant

Grant No: OP23-M-05

EQUIPMENT**Detailed Budget Estimate****Maui Police Department Child Restraint and Seatbelt Grant****Grant No: OP23-M-05**

Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
Item and Brief Description	<i>Unit Cost</i>	# of units	Total Cost
			\$0.00
EQUIPMENT TOTAL			\$0.00

EQUIPMENT RECORD						
Maui Police Department Child Restraint and Seatbelt Grant GRANT# OP23-M-05						
Equipment Description and Serial Number	Date Received	Document or File Reference	Cost	Condition of Property	Project Assigned to or Location	Ultimate Disposition
Total:			\$0.00			

I certify that this equipment record has been examined by me and to the best of my knowledge is a true and correct record.

Project Director _____

Date _____

OTHER DIRECT COSTS
Budget Narrative
Maui Police Department Child Restraint and Seatbelt Grant
Grant No: OP23-M-05

OTHER DIRECT COSTS			
Detailed Budget Estimate			
Maui Police Department Child Restraint and Seatbelt Grant			
Grant No: OP23-M-05			
Description	Unit Cost	# of units	Total Cost
Convertible and Forward Facing Carseats	\$160.00	30	\$4,800.00
Booster seats	\$50.00	20	\$1,000.00
Training Seats for instruction	\$250.00	5	\$1,250.00
Special Needs Seats for loaners to hospital clients	\$1,000.00	3	\$3,000.00
Freight to ship child restraints to neighbor islands	\$1,000.00	2	\$2,000.00
Replacement heavy duty tents for inspection events.	\$500.00	4	\$2,000.00
Card machine supplies for carseat IDs	\$1,000.00	1	\$1,000.00
Certification and Recertification Fees from Safe Kids	\$95.00	30	\$2,850.00
TABLET	\$500.00	1	\$500.00
Printing Costs- Banners, Posters, Brochures etc...	\$4,000.00	1	\$4,000.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
CATEGORY TOTAL			\$22,400.00

MILESTONES

<p align="center">Maui Police Department Child Restraint and Seatbelt Grant</p> <p align="center">Grant No: OP23-M-05</p>

Month	Activity
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[illegible]

QUARTER 1 REPORT	
Maui Police Department Child Restraint and Seatbelt Grant	
GRANT# OP23-M-05	
Agency:	Maui Police Department Child Restraint and Seatbelt Grant
Contact Person:	A/LT. KENNETH KIHATA Phone : 808-244-6344
Address:	55 MAHALANI STREET
	WAILUKU, HAWAII 96793
Email:	kenneth.kihata@mpd.net
INSTRUCTIONS FOR THE QUARTERLY REPORT	
<p>The following will be the method used to report on your projects on a quarterly basis and for your final report. Once you complete the report, you can reuse most of the information on all subsequent reports. The area that changes each quarter and the final report will be the results section (the evaluation). The reporting dates will remain basically the same. Quarterly reports shall be submitted 15 days after the end of the quarter. The final report is due 30 days after the close of the fiscal year. Please note that your final report must be submitted to the Highway Safety Section no later than 30 days after the close of the Federal fiscal year.</p>	

QUARTER 1 REPORT	
GRANT#	OP23-M-05
Problem Statement (A short one paragraph summary of what the problem is in your jurisdiction)	
Goals (Should coincide with your problem statement in Schedule A)	
Objectives (Should coincide with your problem statement in Schedule A)	

QUARTER 1 REPORT

GRANT# OP23-M-05

Status/Results (Please provide details of activities, etc. Please provide statistical data on impact project has had on identified problem and goals listed above.)

QUARTER 2 REPORT	
Maui Police Department Child Restraint and Seatbelt Grant	
GRANT#	OP23-M-05
Agency:	Maui Police Department Child Restraint and Seatbelt Grant
Contact Person:	A/LT. KENNETH KIHATA Phone : 808-244-6344
Address:	55 MAHALANI STREET
	WAILUKU, HAWAII 96793
Email:	kenneth.kihata@mpd.net
INSTRUCTIONS FOR THE QUARTERLY REPORT	
<p>The following will be the method used to report on your projects on a quarterly basis and for your final report. Once you complete the report, you can reuse most of the information on all subsequent reports. The area that changes each quarter and the final report will be the results section (the evaluation). The reporting dates will remain basically the same. Quarterly reports shall be submitted 15 days after the end of the quarter. The final report is due 30 days after the close of the fiscal year. Please note that your final report must be submitted to the Highway Safety Section no later than 30 days after the close of the Federal fiscal year.</p>	

QUARTER 2 REPORT

GRANT# OP23-M-05

Problem Statement (A short one paragraph summary of what the problem is in your jurisdiction)

Goals (Should coincide with your problem statement in Schedule A)

Objectives (Should coincide with your problem statement in Schedule A)

QUARTER 2 REPORT

GRANT# OP23-M-05

Status/Results (Please provide details of activities, etc. Please provide statistical data on impact project has had on identified problem and goals listed above.)

QUARTER 3 REPORT**Maui Police Department Child Restraint and Seatbelt Grant****GRANT# OP23-M-05**Agency: Maui Police Department Child Restraint and Seatbelt GrantContact Person: A/LT. KENNETH KIHATAPhone : 808-244-6344Address: 55 MAHALANI STREETWAILUKU, HAWAII 96793Email: kenneth.kihata@mpd.net**INSTRUCTIONS FOR THE QUARTERLY REPORT**

The following will be the method used to report on your projects on a quarterly basis and for your final report. Once you complete the report, you can reuse most of the information on all subsequent reports. The area that changes each quarter and the final report will be the results section (the evaluation). The reporting dates will remain basically the same. Quarterly reports shall be submitted 15 days after the end of the quarter. The final report is due 30 days after the close of the fiscal year. Please note that your final report must be submitted to the Highway Safety Section no later than 30 days after the close of the Federal fiscal year.

QUARTER 3 REPORT

GRANT# OP23-M-05

Problem Statement (A short one paragraph summary of what the problem is in your jurisdiction)

Goals (Should coincide with your problem statement in Schedule A)

Objectives (Should coincide with your problem statement in Schedule A)

QUARTER 3 REPORT

GRANT# OP23-M-05

Status/Results (Please provide details of activities, etc. Please provide statistical data on impact project has had on identified problem and goals listed above.)

QUARTER 4 REPORT**Maui Police Department Child Restraint and Seatbelt Grant****GRANT# OP23-M-05**Agency: Maui Police Department Child Restraint and Seatbelt GrantContact Person: A/LT. KENNETH KIHATA Phone : 808-244-6344Address: 55 MAHALANI STREET
WAILUKU, HAWAII 96793Email: kenneth.kihata@mpd.net**INSTRUCTIONS FOR THE QUARTERLY REPORT**

The following will be the method used to report on your projects on a quarterly basis and for your final report. Once you complete the report, you can reuse most of the information on all subsequent reports. The area that changes each quarter and the final report will be the results section (the evaluation). The reporting dates will remain basically the same. Quarterly reports shall be submitted 15 days after the end of the quarter. The final report is due 30 days after the close of the fiscal year. Please note that your final report must be submitted to the Highway Safety Section no later than 30 days after the close of the Federal fiscal year.

QUARTER 4 REPORT

GRANT# OP23-M-05

Problem Statement (A short one paragraph summary of what the problem is in your jurisdiction)

Goals (Should coincide with your problem statement in Schedule A)

Objectives (Should coincide with your problem statement in Schedule A)

QUARTER 4 REPORT
GRANT# OP23-M-05
Status/Results (Please provide details of activities, etc. Please provide statistical data on impact project has had on identified problem and goals listed above.)

FINAL REPORT

Maui Police Department Child Restraint and Seatbelt Grant

GRANT# OP23-M-05

Agency:	Maui Police Department Child Restraint and Seatbelt Grant	
Contact Person:	A/LT. KENNETH KIHATA	Phone : 808-244-6344
Address:	55 MAHALANI STREET	
	WAILUKU, HAWAII 96793	
Email:	kenneth.kihata@mpd.net	

INSTRUCTIONS FOR THE FINAL REPORT

The following will be the method used to report on your projects for your final report. Once you complete the report, you can reuse most of the information on all subsequent reports. The reporting dates will remain basically the same. Make sure that you cover not only what you have done but what you were not able to do. The final report is due 30 days after the close of the fiscal year. Please note that your final report must be submitted to the Highway Safety Section no later than 30 days after the close of the Federal fiscal year.

FINAL REPORT Page 2
GRANT# OP23-M-05

Problem Statement (A short one paragraph summary of what the problem is in your jurisdiction)

Goals (Should coincide with your problem statement in Schedule A)

Objectives (Should coincide with your problem statement in Schedule A)

FINAL REPORT Page 3

GRANT# OP23-M-05

Status/Results (Please provide details of activities, etc. Please provide statistical data on impact

FINAL REPORT Page 4

GRANT# OP23-M-05

Please list what was completed and what you were not able to execute. If you were unable to complete any part of the grant, please explain why.

INSTRUCTIONS FOR EXPENDITURE REPORT AND REIMBURSEMENT REPORT

Basic Requirements

1. Reports must be submitted at least **quarterly** (ending December, March, June, and September) and a **final** (at the end of the grant period).
2. Federal reimbursement claims for reports received after the 5th of the month will be deferred until the following month.

Instructions for Completing the Report

PROJECT NUMBER AND AGENCY: These will auto populate from the first page of the approved project application.

REPORT PERIOD: Check appropriate box to indicate reporting schedule (Item 6b on approved project application). Quarterly reports may be combined with monthly reports. The final report may not be combined with the end of the monthly report. It must be made separately.

EXPENDITURES BY CATEGORY

FUNDS (Section A):

APPROVED PROJECT (Column I): Enter amounts that appear in the "Cost Estimates" column of the approved project application. If these amounts have been revised, show the revised amounts.

PREVIOUSLY REPORTED (Column II): Enter all previously reported expenditures during the grant period in Section A (Cost Category). Note: This column will contain no entries if it is the first or only report of a grant period.

REPORT PERIOD (Column III): Enter expenditures made during the REPORT PERIOD.

TOTAL TO DATE (Column IV): This column will autocalculate with the sum of the amounts shown for each line in Columns II and III.

CERTIFICATION (Section B): Affix signature of person authorized to submit report. Type or print the NAME of the person signing the report, the TITLE of the person signing the report, and the DATE the report was signed.

REPORT OF COSTS INCURRED
Maui Police Department Child Restraint and Seatbelt Grant GRANT# OP23-M-05

Reporting Period: **From:** _____ **To:** _____
Reporting Agency: _____

Costs Incurred						
Cost Item	Personnel Services	Travel Expenses	Contractual/ Consultant Services	Equipment	Other Direct Costs	Total
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
GRAND TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

I certify that the materials and services have been received and are properly supported by received reports and other source records, and that the above costs reported are true and valid.

Project Director _____
 Date _____

HIGHWAY SAFETY PROJECT MONITOR

Project Title: ☐ Maui Police Department Child Restraint and Seatbelt Grant

Project Number: ☐ OP23-M-05

Date of Monitor: _____

Contact Person & Title: _____

Agency: _____

Location: _____

Type of Monitoring:

On Site

☐

Phone

☐

E-Mail

☐

Grant Obligation:

\$154,839.37

I. PROJECT ADMINISTRATION

A. Is there an approved project agreement, addendums and Project Procedure Manual on files?

Check one

Yes

☐

No

☐

Comments:

II. PROJECT ACTIVITY

A. What are the project objectives and to what extent are they being attained?

B. What tasks have been achieved?

C. What is currently being worked on?

D. What remaining task is there to accomplish?

--

E. Do the project activities follow the Schedule A?

--

F. Are there any problems/deficiencies and are there any corrective actions taken so far. (Will objective or tasks be completed during the fiscal year?)

--

G. How are project expenditures controlled and records maintained? Are project expenditures on track and in proportion to planned expenses?

--

H. Are expenditures properly supported? (Review at least one claim and check for supporting documents.)

--

I. Is there an equipment inventory record form accompanying any equipment purchases?

--

J. Are project and narrative reports adequate?

--

III. RECOMMENDATIONS AND COMMENTS (Are there any strong points of the project that can be applied to other projects or any outstanding/noteworthy achievements. Recommendations could include rolling over project to next year.)

IV. LIST FOLLOW-UP ITEMS FOR PROJECT AND DATES TO BE COMPLETED.

Monitor Name: _____ **Date:** _____

Title: _____