

ORDINANCE NO. \_\_\_\_\_

BILL NO. 170 (2022)

A BILL FOR AN ORDINANCE AMENDING TITLE 3, MAUI COUNTY CODE,  
RELATING TO ESTABLISHING A DIVISION OF GRANTS RESEARCH AND  
WRITING UNDER THE DEPARTMENT OF MANAGEMENT

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. This Ordinance's purpose is to expand the Maui County Grants Program to manage a countywide grants portfolio inclusive of all federal, state, pass-through, and foundation grants. Additionally, the program is intended to monitor and enforce the grants management process by working with agencies to ensure the County is optimizing all available grant funding and meeting compliance and reporting requirements.

SECTION 2. Title 3, Maui County Code, is amended by adding a new chapter to be appropriately designated and to read as follows:

**"Chapter 3.41**

**GRANT RESEARCH AND WRITING**

Sections:

- |          |                                 |
|----------|---------------------------------|
| 3.41.010 | Grant research and writing.     |
| 3.41.020 | Administrative Rules.           |
| 3.41.030 | Accounting firm qualifications. |

**3.41.010 Grant research and writing.** A. Within the department of management there is established a division of grants research and writing. In this chapter, "grant" means the furnishing by the federal or state government or other institution of money or other assistance to implement a project or program authorized by law, requiring compliance with terms and conditions under a grant agreement.

B. Under the managing director's supervision, the division must contract with an accounting firm to:

1. Assist agencies and entities that partner with the County, including the Office of Hawaiian Affairs, by identifying funding sources to support existing and planned programs and activities and coordinate the development, writing, and submittal of grant proposals.

2. Collect, analyze, and report data on the performance of grant-funded programs.

3. Except as otherwise provided, all rights, powers, and authority pertaining to grants are vested in the division of grants research and writing.

**3.41.020 Administrative rules.** The managing director may adopt administrative rules to implement this chapter.

**3.41.030 Accounting firm qualifications.** A. The accounting firm required under section 3.41.030 must have the following qualifications:

1. Consist of accountants, grant management specialists, auditors, and lawyers.

2. Have experience advising municipalities on government accounting standards and federal grant compliance.

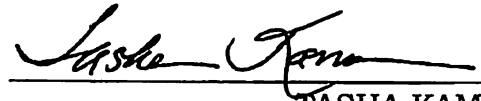
3. Have experience assisting municipalities with American Rescue Plan Act eligibility and fund management.

B. The accounting firm required under section 3.41.030 will not provide services that have been customarily and historically provided by civil servants.

C. The council may waive subsection A by resolution."

SECTION 3. This Ordinance takes effect on approval.

INTRODUCED BY:

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TASHA KAMA