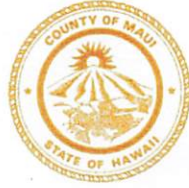


RICHARD T. BISSEN, JR.
Mayor

KEKUHAUPIO R. AKANA
Acting Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

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COUNTY CLERK

January 12, 2023

The Honorable Tasha Kama, Council Chair
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Council Chair:

SUBJECT: RESOLUTIONS APPOINTING DEPARTMENT DIRECTORS

Pursuant to Section 6-2(5) of the Revised Charter of the County of Maui (1983), as amended, I hereby provide notice of my Department Director appointments and attach for appropriate action the proposed resolutions approving appointments as follows:

Department of Management
Kekuhaupio "Keku" Akana, Managing Director

Department of the Corporation Counsel
Victoria J. Takayesu, Corporation Counsel

Department of the Prosecuting Attorney
Andrew H. Martin, Prosecuting Attorney

Department of Water Supply
John Stufflebean, Director of Water Supply

Department of Finance
Scott K. Teruya, Director of Finance

Department of Planning
Kathleen Aoki, Planning Director

Department of Public Works
Jordan Molina, Director of Public Works

Department of Environmental Management
Shayne Agawa, Director of Environmental Management

Department of Housing and Human Concerns
Lori Tshako, Director of Housing and Human Concerns

Department of Transportation
Marc Takamori, Director of Transportation

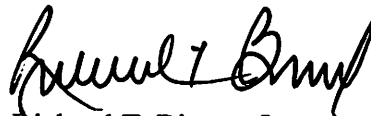
Department of Parks and Recreation
Patrick McCall, Director of Parks and Recreation

Department of Agriculture
Rogerene "Kali" Arce, Director of Agriculture

Attached, please find a copy of the job description and resume for each Department Director.

We look forward to working with you, collaboratively, and in the best interest of the County of Maui. Your kind attention and consideration are greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard T. Bissen, Jr.", written in a cursive style.

Richard T. Bissen, Jr.
Mayor, County of Maui

Enclosures



DIRECTOR OF PARKS & RECREATION

Class Code:
0C.015

Bargaining Unit: N/A

COUNTY OF MAUI

Established Date: Dec 12, 2018

Revision Date: Dec 14, 2018

DUTIES SUMMARY:

- Plan, design, construct, maintain and operate all parks and recreational facilities administered by the county.
- Develop and implement programs for cultural, recreational other leisure activities for the people of the county.
- Perform such other duties and functions as shall be assigned by the mayor.

MINIMUM QUALIFICATION REQUIREMENTS:

- Be a citizen of the United States.
- Be a resident of the State for at least one year immediately preceding the appointment.
- Have a minimum of five years of experience in an administrative capacity, either in public service or private business, or both. (Amended 2016)
- As a part of or in addition to the five years of administrative experience, three years of responsible managerial and budgetary experience.
- As a part of or in addition to the five years of administrative experience, three years of experience in one or more of the following functions: planning, design, construction, maintenance, or operation of parks and recreational facilities; and developing and implementing programs for cultural, recreational, or other leisure activities.
- A bachelor's degree from an accredited college or university in urban planning, environmental planning, business administration, public administration, or other relevant discipline, or a combination of education and work experience substantially equivalent to such a bachelor's degree.

ORDINANCE NO. 4840

BILL NO. 36 (2018)

**A BILL FOR AN ORDINANCE AMENDING THE ADDITIONAL QUALIFICATIONS
FOR THE DIRECTOR OF PUBLIC WORKS AND THE DIRECTOR OF
ENVIRONMENTAL MANAGEMENT, AND ESTABLISHING ADDITIONAL
QUALIFICATIONS FOR THE DIRECTOR OF PARKS AND RECREATION AND
THE DIRECTOR OF TRANSPORTATION**

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. Purpose. The purpose of this ordinance is to amend the additional qualifications for the Director of Public Works and the Director of Environmental Management established by Ordinance 4803 (2017), and to establish additional qualifications for the Director of Parks and Recreation and the Director of Transportation, pursuant to Section 6-4, Revised Charter of the County of Maui (1983), as amended ("Charter"). Section 6-4 of the Charter authorizes the Council to establish specific qualifications for administrative heads appointed by the Mayor in addition to any set forth in the Charter. More specific qualifications will help identify skilled, experienced individuals to lead the County's departments, strengthen operations, and better serve the public.

SECTION 2. Section 2.14.020, Maui County Code, is amended to read as follows:

"2.14.020 Director of public works. The director of public works shall have the following minimum qualifications:

1. As set forth in the charter, five years of experience in an administrative capacity, either in public service or private business, or both.

2. As a part of or in addition to the five years of administrative experience, three years of responsible managerial and budgetary experience.

3. As a part of or in addition to the five years of administrative experience, three years of experience in one or more of the following functions [described in sections 8-5.3(1), (2), or (3) of the charter.]:

a. Administering building, housing, and subdivision ordinances and rules.

b. Approving proposed subdivision plans.

c. Planning, designing, building, or maintaining highways, drainage, and flood control systems.

4. A bachelor's degree from an accredited college or university in engineering, business administration, public administration, or other relevant discipline, or a combination of education and work experience substantially equivalent to such a bachelor's degree."

SECTION 3. Section 2.14.030, Maui County Code, is amended to read as

follows:

"2.14.030 Director of environmental management. The director of environmental management shall have the following minimum qualifications:

1. As set forth in the charter, five years of experience in an administrative capacity, either in public service or private business, or both.

2. As a part of or in addition to the five years of administrative experience, three years of responsible managerial and budgetary experience.

3. As a part of or in addition to the five years of administrative experience, three years of experience in one or more of the following functions [described in sections 8-15.3(1), (2), (3), or (4) of the charter.]:

a. Supervising waste management, pollution control, recycling, or litter control in the protection of the environment.

b. Planning, designing, building, operating, or maintaining solid waste collection, processing, and disposal systems, including recycling programs.

c. Planning, designing, building, operating, or maintaining sewer treatment plants, pump stations, sewer lines, reclaimed water distribution systems, and related programs.

d. Guiding efforts to optimize opportunities for environmental and natural resource protection, sustainability, conservation, or restoration.

4. A bachelor's degree from an accredited college or university in engineering, environmental science, water resources, business administration, public administration, or other relevant discipline, or a combination of education and work experience substantially equivalent to such a bachelor's degree."

SECTION 4. Chapter 2.14, Maui County Code, is amended by adding a new section to be appropriately designated and to read as follows:

"2.14.040 Director of parks and recreation. The director of parks and recreation shall have the following minimum qualifications:

1. As set forth in the charter, five years of experience in an administrative capacity, either in public service or private business, or both.

2. As a part of or in addition to the five years of administrative experience, three years of responsible managerial and budgetary experience.

3. As a part of or in addition to the five years of administrative experience, three years of experience in one or more of the following functions:

a. Planning, design, construction, maintenance, or operation of parks and recreational facilities.

b. Developing and implementing programs for cultural, recreational, or other leisure activities.

4. A bachelor's degree from an accredited college or university in urban planning, environmental planning, business administration, public administration, or other relevant discipline, or a combination of education and work experience substantially equivalent to such a bachelor's degree."

SECTION 5. Chapter 2.14, Maui County Code, is amended by adding a new section to be appropriately designated and to read as follows:

"2.14.050 Director of transportation. The director of transportation shall have the following minimum qualifications:

1. As set forth in the charter, five years of experience in an administrative capacity, either in public service or private business, or both.

2. As a part of or in addition to the five years of administrative experience, three years of responsible managerial and budgetary experience.

3. As a part of or in addition to the five years of administrative experience, three years of experience in one or more of the following functions:

a. Planning and implementation of one or more modes of transportation, including those in the air, water, and land.

b. Planning and developing an efficient program to facilitate the rapid, safe, and economical movement of people and goods.

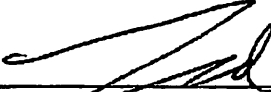
c. Coordination of transportation programs by and between private, county, state or federal agencies.

4. A bachelor's degree from an accredited college or university in urban planning, environmental planning, business administration, public administration, or other relevant discipline, or a combination of education and work experience substantially equivalent to such a bachelor's degree."

SECTION 6. Material to be repealed is bracketed. New material is underscored. In printing this bill, the County Clerk need not include the brackets, the bracketed material, or the underscoring.

SECTION 7. This ordinance shall take effect on January 2, 2019.

APPROVED AS TO FORM AND LEGALITY:



EDWARD S. KUSHI, JR.

Department of the Corporation Counsel

County of Maui

2017-0098

FEA-27 2018-02-21 Proposed Ordinance

Additional Qualifications (PW, EM, Parks, Trans)

Patrick McCall

Relevant Work Experience

Kula Elementary School / Teacher

August 2017 - Present

As a fourth grade teacher I teach Hawaiian culture and history as part of the curriculum. In addition to classroom teaching I was responsible for hiring, scheduling, and supervising all adult supervisors; coordinate student supervision during all non-instructional periods; all Tier I behavioral interventions between staff and students, and the behavioral incentive program, PAWS; serve as student government advisor; and co-founder of the Kula School after school Agriculture program at Keokea.

Kamehameha Schools Maui / Middle Schools Activities & Athletics Coordinator

July 2003 - October 2016

Created and administered the Intermediate Middle School League (IMSL) including cross country, volleyball, basketball, and track & field

Coordinate all MS athletic activities hiring/evaluation of staff, creation of schedules, monitoring of practices and events, and coordination of facility use

Direct MS student activities including student government, MS special events, & general MS facility use

Supervision of MS lunch etiquette program

Coordinate after school study hall programs

Coordinate after school program busing

Assist MS principal with discipline investigations

Committees: Safety, Hui Alaka'i, Calendar, MS Leadership

King Kekaulike High School / Vice Principal

August 2001 - July 2002

Responsibilities include managing a student body of approximately 1,500

Managing campus safety and security, attendance, repair and maintenance, safety issues, school inspection, campus beautification, student transportation, discipline, custodial staff, health aide, educational assistants, faculty, Chapter 19, serious discipline, student referrals, 504 and SST eligibility conferences, student activities programs

Monitoring standards-based education for math, science, gifted-talented and AP/honors programs, library and media AV

Administering the safety committee, drug free schools, substance abuse program, anger management program, student activities program

Patrick McCall

St. Anthony Junior & Senior High School / Teacher, Athletic Director, & Dean of Students

1984 - June 2001

Athletic Director: Responsible for the administration and budget of the athletic department (8 intermediate teams, 8 junior varsity teams, and 18 varsity teams), transportation and travel arrangements, scheduling, player eligibility, facilities (athletic fields, weight room, outdoor basketball courts, locker rooms) supervising athletic personnel and game security.

- Maui Interscholastic League Cross Country Coordinator (1988-2001)
- Maui Interscholastic League Track & Field Coordinator (1988-2001)

Dean of Students: Responsible for a student body of approximately 400, including: monitoring student progress (attendance and grades), student discipline, and acting as a liaison between teachers and parents, planning and scheduling programs and activities for students.

Other Employment: Junior Agent, Hawaiian Airlines

Education

Chaminade University of Honolulu, Master of Education
March 2005

Gonzaga University, Bachelor of Science in Biology
May 1983

Formerly a Certified Athletic Administrator

Community Service

King Kekaulike Band Boosters, Board Member (2022-Present)
Kula Elementary School, School Community Council Chair (2013 - 2021)
Kalama Intermediate School Band Booster (2017-2020)
Valley Isle Road Runners Youth Cross Country Program Coordinator (2004 - 2017)
Hawaii High School Athletic Association Cross Country Coordinator (1998-2001)
Hawaii High School Athletic Association Track & Field Co-Coordinator (1998-2001)

Patrick McCall

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