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Director of Council Services  
Traci N. T. Fujita, Esq.

Deputy Director of Council Services  
David M. Raatz, Jr., Esq.

**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

April 3, 2023

Mr. Scott Teruya, Director  
Department of Finance  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Teruya:

SUBJECT: **FISCAL YEAR ("FY") 2024 BUDGET** (BFED-1) (FN-3)

May I please request you be prepared to answer the following questions at the BFED Committee meeting held via BlueJeans on **April 3, 2023\***. This will enable the Committee to comprehensively review the FY 2024 Budget. May I further request that, after approval by the Office of the Mayor, you transmit a written response to [bfed.committee@mauicounty.us](mailto:bfed.committee@mauicounty.us) by **April 6, 2023**. *\*Date subject to change without notice.*

**Overall**

1. For Administration Program - relating to Goal #4, item 2, "Provide high-value educational and training opportunities to facilitate success": (Page 202, Program Budget) (TC)
  - a. When and where is the annual department-wide employee training workshop held?
    - i. How many employees attend?
    - ii. For those who do not attend, are other training opportunities provided to them?
2. For Motor Vehicles & Licensing Program - relating to Goal #1, please define "increase the rate" of trainings conducted annually. (Page 221, Program Budget) (TC)
  - a. If "rate" refers to the number of trainings conducted, please provide the number of supervisory developmental training

plans and employees developmental training plans completed or conducted annually.

3. For Motor Vehicle & Licensing Program – relating to Goal #2, item 2, what are the Department’s plans to increase the number of vehicle registrations completed using self-service terminals and via online? (Page 221, Program Budget) (GJ)
4. For Motor Vehicles & Licensing Program - relating to Goal #4, please explain the proposed increase in the average wait time at all DMVL locations. (Page 222, Program Budget) (TC)
5. Relating to Countywide Summary – Countywide Costs (Page 236, Program Budget) (TC)
  - a. Please explain the significant increases in appropriations for the following Countywide Costs and the current balance for each fund:
    - i. Supplemental Transfers (\$29,810,943 increase)
    - ii. Affordable Housing Fund (\$10,320,907 increase)
    - iii. Emergency Fund (\$36,926,301 increase)
  - b. Why are “supplemental transfers” increasing by over 250% between FY 2023 Adopted and FY 2024 Proposed? (TK)
  - c. What is the industry best practice of ratio of emergency funds to total budget? (GJ)
  - d. What kind of account are the funds for the County Emergency Fund held? Does it accrue any interest? (SS)
  - e. Please confirm that the transfer of \$40,197,065 to the Emergency Fund is compliant with Charter Section 9-14, which states that no amounts transferred into an emergency reserve fund or capital improvement reserve fund shall be deducted from amounts to be raised by taxes for ensuing years. (Page 7, Budget Bill) (YLS)
    - i. What is the Administration’s rationale for adding this amount to the Emergency Fund this fiscal year?
  - f. Please explain the need for the \$26,594,106 supplemental transfer to the Highway Fund. (Page 6, Budget Bill) (YLS)
    - i. Is the Highway Fund currently not self-sufficient and is this projected to be an annual occurrence?
    - ii. Would the supplemental transfer to the Highway Fund impact the County's bond rating?

6. Relating to American Rescue Plan Act (ARPA) funds: (Page 7-67, Budget Details) (YLS)
  - a. Can the Broadband Team be funded by ARPA funds?
  - b. Can commuter transportation be funded by ARPA under the provision of economic recovery?
  - c. What is the remaining balance of the ARPA funds? Does the Department have a plan to spend down the remaining funds? If so, please provide a copy of the plan and anticipated expenditures.
7. Please provide the project period for the COVID-19 Relief and Response Funds and ARPA of 2021 grant awards and whether any extensions have been requested.
  - a. Have all grant funds been expended? Please provide the balances and summarize how the funds will be allocated. (Page 207, Program Budget) (NUH)
8. Relating to Countywide Summary – Countywide Costs, Managed Retreat Fund (Page 236, Program Budget) (TC)
  - a. How much Transient Accommodation Tax (TAT) revenue has the County received to date?
  - b. Does additional funding need to be added to the Managed Retreat Fund if the TAT revenue exceeds the estimated amount?
9. Relating to TAT revenues: (Page 67, Program Budget) (YLS)
  - a. How was the \$60 million in anticipated TAT revenues for FY 2024 calculated? How much is anticipated to be collected per month?
  - b. What is the actual amount collected from TAT so far for FY 2023?
10. For Real Property Assessment Program – relating to Goal #4, item 1, please confirm that the Department reviews all home exemptions for compliance. (Page 217, Program Budget) (TP)
11. Does the transaction cost through the self-service terminals get passed on to the customer? (Page 7-30, Budget Details) (TP)
12. What are the fines, interest, and penalty rates for TAT based on? (Page 14, Appendix B, Ramseyered version) (TP)

- a. What is a reasonable cause for not paying TAT for more than a month?
  - b. Since its establishment, how many entities have not paid this tax on time?
13. Please explain the rationale for the increase from 12.5% to 17.5% for plan review fees. (Page 17, Appendix B, Ramseyered version) (TP)
14. How much revenue has been collected in the past two fiscal years from Biodiesel Blend (other than B100) at a tax rate of \$.060 per gallon? (Fuel tax resolution) (TP)
15. Has the Hotel and Resort assessment or property valuation methodology changed from last fiscal year? (SS)
16. Please list all proposed changes to Rates and Fees and the impact on projected revenues. (Appendix B) (YLS)
17. Please explain why each project with a lapse date of 2018 or prior listed in the CIP Quarterly Report has not been closed out. Can these contracts be closed out and monies lapsed into FY 2024? (YLS)
18. Regarding the Local Assistance and Tribal Consistency Fund grant, is this an additional grant from FY 2023? Should this be included under OED, since they are administering the current LATCF grant? (Page 7-46, Budget Details) (YLS)
19. At a recent committee meeting, it was unclear how the Greenprint for Open Space acquisitions project will proceed. Please explain the request for additional funding in the amount of \$250,000. How will the additional \$300,000 be allocated? (Page 7-66, Budget Details) (NUH)
20. What is the current balance of the Open Space, Natural Resources, Cultural Resources & Scenic Views Preservation Fund? (Page 45, Appendix A-II) (YLS)
21. What is the current balance of the Affordable Housing Fund? (Page 46, Appendix A-II) (YLS)



22. Does the Administration anticipate a bond sale in FY 2024? If so, does the proposed appropriation include funding for it? (Page 6, Budget Bill) (YLS)
23. If a new license plate design is approved, when is the County expected to purchase the new plates and complete the change for registered car owners? Would the Department need to do a lump sum purchase on the new plates and are there enough funds to do so? (Page 7-29, Budget Details) (YLS)

**Salaries and Wages (Category “A”)**

1. Relating to the Land Management Administrator position (Page 205, Program Budget) (TC) (TP) (YLS)
  - a. What is the status of the position?
  - b. Has the position been created by the Department of Personnel Services?
  - c. Are there potential candidates for this position?
  - d. When do you anticipate filling this position?
  - e. Will the Land Management Administrator be tasked with ensuring our County lands are maintained in accordance with local, State, and Federal solid waste regulations? Some of the County-owned lands in West Maui are being used by the public as a vehicle junkyard. The land is not permitted or zoned for this use.
2. Has the Department of Personnel Services described the role of the Countywide Grants Manager position? (Page 7-9, Budget Details) (TP)
3. What are the duties of the Countywide Federal Grants Manager? (Page 214, Program Budget) (Page 7-9, Budget Details) (SS) (YLS)
  - a. Do they only manage compliance with existing grants or do they also identify potential grants and assist with grant applications?
  - b. Please elaborate on the need for this position.
  - c. Who currently manages Federal grants?
  - d. Can the Federal grants pay for this position with administrative fees from each grant?
  - e. How many Federal grants does the County receive and does this warrant a full-time position?

4. Will opening the County Service Center for select Saturday DMV services continue and are there sufficient funds to continue? With the change of the six positions from LTA to permanent, can their work schedules be flexible to include Saturday workdays instead of paying staff overtime? (Page 7-26, Budget Details) (YLS)
5. Which bargaining units still need to reach settlement agreements for temporary hazard pay? Which funds will be used to cover the anticipated costs? (NUH)

**Operations and Equipment (Categories “B” and “C”)**

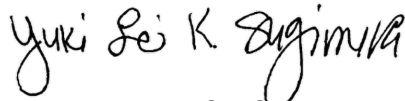
1. Relating to the Expansion Budget Request from FY 2023 Adopted Budget for Operations – Services, is the \$75,000 increase for Professional Services due to an increase in overall costs or are these new expenditures? (Page 206, Program Budget) (TC)
2. Relating to the Expenditures Summary by character & object - Grant Revenue Fund for Operations – Travel: (Page 207, Program Budget) (TC)
  - a. Is the \$50,000 appropriation noted under Travel the grant appropriation the County is receiving from LATCF?
    - i. If yes, is the intended use of these funds for travel?
3. Relating to Expansion Request for Index 907022B (Accounts Division) for Travel Expenses: (Page 214, Program Budget) (Page 7-13, Budget Details) (TC)
  - a. Has the County participated in the GFOA Annual Conference in the past?
    - i. If yes, is this request based on resuming in-person conferences?
    - ii. If no, please provide an explanation on the importance and benefit to the County for attending and participating.
4. Relating to Expansion Request for Index 907055B (Purchasing Division Finance) for Travel Expenses: (Page 230, Program Budget) (Page 7-33, Budget Details) (TC)
  - a. Has the County participated in the NIGP Forum in the past?
    - i. If yes, is the request due to resumption of in-person forums?

- ii. If no, please provide an explanation on the importance and benefit to the County for attending.
- 5. Relating to Expansion Request for Index 907074B (Treasury/Investments) for Travel Expenses: (Page 235, Program Budget) (Page 7-38, Budget Details) (TC)
  - a. Has the County participated in the GIOA and IAS World Annual Events in the past?
    - i. If yes, is the request due to resumption of in-person conferences?
    - ii. If no, please provide an explanation on the importance and benefit to the County for attending.
    - iii. Where will this conference be held?
    - iv. Is per diem being requested?
- 6. Relating to all employees listed under the Motor Vehicle & Licensing Program, Special Revenue Fund, Grant Revenue Fund (Page 7-50 & 7-51, Budget Details) (TC)
  - a. Do these employees follow the Collective Bargaining Agreement?
  - b. If yes, will they be receiving an increase in FY 2024?
- 7. Please justify the need to spend \$100,000 on index code 907074B-6132 Professional Services for “consultant for RFP for Credit Card Processor.” (Page 235, Program Budget) (Page 7-38, Budget Details) (GJ) (YLS) (TP)
- 8. Regarding the \$138,000 expansion request for Bank Charges, are the charges simply for maintaining the County's accounts? Please explain what accounts for the increase. (Page 7-38, Budget Details) (YLS)
  - a. Can this be negotiated with the banks given the amount of money the County has in these accounts?
- 10. Does the Department have plans to re-negotiate the lease for the Lahaina Parking Lot concession that expired on December 31, 2022? (Page 4, Appendix B-1) (TP)
- 11. Regarding the expansion request for Professional Services, why is funding budgeted for municipal advisory and bond counsel not included in the Countywide Bond/Lapsed Bond appropriation? (Page 7-6, Budget Details) (YLS)

Mr. Scott Teruya  
April 3, 2023  
Page 8

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Lesley Milner at ext. 7886, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, reading "Yuki Lei K. Sugimura". The signature is written in a cursive, flowing style.

YUKI LEI K. SUGIMURA, Chair  
Budget, Finance, and Economic  
Development Committee

bfed:2024bgt:230331afn03:alkl

cc: Mayor Richard T. Bissen, Jr.  
Budget Director

## BFED Committee

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**From:** BFED Committee  
**Sent:** Monday, April 3, 2023 8:31 AM  
**To:** Scott.Teruya@co.maui.hi.us  
**Cc:** BFED Committee; Steve Tesoro; Didi Hamai; Maria Zielinski; Desiree Echalas; Janina Agapay; Michelle Santos; Zeke Kalua  
**Subject:** PLEASE READ attached letter re: FISCAL YEAR ("FY") 2024 BUDGET (BFED 1) FN-3). . .  
**Attachments:** 230331afn03 (FN-3) signed.pdf  
  
**Categories:** Processed

**Mr. Teruya:** Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated 04/03/2023.

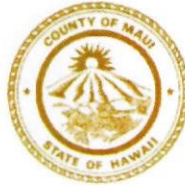
**Mayor's Office (attention: Michelle Santos and Zeke Kalua):** Please forward the attached letter to Mayor Bissen for his information.

**Ms. Zielinski:** FYI

Thank you,  
Yvette Bouthillier, Secretary  
BFED Committee

**RICHARD T. BISSEN, JR.**  
Mayor

**KEKUHAUPIO R. AKANA**  
Managing Director



**SCOTT K. TERUYA**  
Director

**STEVE A. TESORO**  
Deputy Director

**DEPARTMENT OF FINANCE**  
COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.mauicounty.gov](http://www.mauicounty.gov)

April 05, 2023

Ms. Maria Zielinski  
Budget Director, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

A handwritten signature in black ink, appearing to be "me", is written over the address of Ms. Maria Zielinski.

Honorable Richard T. Bissen, Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

**APPROVED FOR TRANSMITTAL**

A handwritten signature in black ink, appearing to be "Richard T. Bissen", is written over the word "Mayor".  
**Mayor** **4-5-23**  
**Date**

For Transmittal to:

Honorable Yuki Lei K. Sugimura, Chair  
Budget, Finance, and Economic Development Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Sugimura:

**SUBJECT: FISCAL YEAR ("FY") 2024 BUDGET (BFED-1) (FN-3)**

Pursuant to your letter dated April 03, 2023, regarding the Fiscal Year 2024 Budget, below are the responses to the following:

**Overall**

1. For Administration Program - relating to Goal #4, item 2, "Provide high-value educational and training opportunities to facilitate success": (Page 202, Program Budget) (TC)
  - a. When and where is the annual department-wide employee training workshop held?
    - i. How many employees attend?

*Response: The Department of Finance (herein referred as "Department") last held its mandatory, annual department-wide employee training on February 3 – 4, 2020 at Maui Arts and Cultural, which was administered by Glen Furuya from Leadership Works'. There were 105 employees who attended this training program; 71% of the total departmental employees.*

*Due to COVID-19, the annual department-wide training has been suspended in the last few years. The Director's Office is anticipating to conduct a similar training program in the 2<sup>nd</sup> quarter of Fiscal Year 2024.*

ii. For those who do not attend, are other training opportunities provided to them?

*Response: The Leadership Works' training program offered by the Department in 2020 focused on customer service and team building. There are various training programs that offer improvement on customer service and development on team building; however, Leadership Works' is a world-class business development and consulting company that offers training programs with proven and effective approaches to learning.*

*In the last few years, the Department of Personnel Services' expanded its training programs and offers to all employees' free access to over 10,000 LinkedIn Learning online courses.*

2. For Motor Vehicles & Licensing Program - relating to Goal #1, please define "increase the rate" of trainings conducted annually. (Page 221, Program Budget) (TC)
  - a. If "rate" refers to the number of trainings conducted, please provide the number of supervisory developmental training plans and employees developmental training plans completed or conducted annually.

*Response: "Rate" refers to the percentage of employees who completed their assigned training modules and refresher training on processes & procedures.*

3. For Motor Vehicle & Licensing Program – relating to Goal #2, item 2, what are the Department's plans to increase the number of vehicle registrations completed using self-service terminals and via online? (Page 221, Program Budget) (GJ)

*Response: Self Service Terminals(SSTs) are marketed via multiple venues:*

- a. *Approximately 190,000 vehicle registration renewal notices are mailed annually. These notices list the convenient renewal option via the Hawaii DMV NOW Self-Service Kiosks and Online Registration renewal portal.*
- b. *For SST, information and map locations can be found at [www.hawaiidmvnow.com](http://www.hawaiidmvnow.com).*



c. *The DMV website home page hyperlinks to Hawaii DMV Now.*

d. *When appropriate, the DMV Call Center directs customers to the Self-Service Terminals or Online renewal portal.*

4. For Motor Vehicles & Licensing Program - relating to Goal #4, please explain the proposed increase in the average wait time at all DMVL locations. (Page 222, Program Budget) (TC)

*Response: Staffing shortage from vacant positions is the primary cause of increased average wait times.*

5. Relating to Countywide Summary – Countywide Costs (Page 236, Program Budget) (TC)

- a. Please explain the significant increases in appropriations for the following Countywide Costs and the current balance for each fund:

- i. Supplemental Transfers (\$29,810,943 increase)

*Response: According to the Budget Office, the significant increase in the Supplemental Transfers is primarily due to the increase of support from the General Fund to the Highway Fund. The increased amount is attributable to the discontinuation of Federal funding related to COVID for bus operations coupled with a significant increase in contractual services for bus services. These contractual services were previously covered by Federal funds.*

- ii. Affordable Housing Fund (\$10,320,907 increase)

*Response: According to the Budget Office, the increase in the Affordable Housing Fund is due to the 8% of the net RPT revenue projection, which is higher than the required 3% of net RPT revenue. The current available balance in the Affordable Housing Fund is \$26.2 million. This balance reflects appropriations made in FY23 but have yet to be encumbered or expended.*

- iii. Emergency Fund (\$36,926,301 increase)

*Response: In 2012, the County adopted a policy to increase the Emergency Fund to 20% of General Fund operating expenditures as part of a prudent reserve strategy and based on Government Finance Officer Association's (GFOA) recommended best practice to have at least 2 months' worth of funds available in reserves. The proposed increase in appropriation amount of \$36.9 million will make the County at 13.1% of its 20% goal, using the following formula:*



*Estimated Emergency Fund Balance (as of June 30, 2024)*

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*FY 2024 Mayor's Proposed General Fund Operating Expenditures  
(not including capital expenditures)\**

$$13.1\% = \frac{\$88,255,279}{\$671,393,781}$$

*\*If the FY 2024 Mayor's Proposed General Fund Revenues, which includes both operating and capital expenditure, the percentage will be 12.7%.*

*The current available balance in the Emergency Fund is \$48.2 million. This balance reflects current encumbrances.*

- b. Why are "supplemental transfers" increasing by over 250% between FY 2023 Adopted and FY 2024 Proposed? (TK)

*Response: Please refer to the Budget Office's response to item no. 5.a.i. above.*

- c. What is the industry best practice of ratio of emergency funds to total budget? (GJ)

*Response: Please refer to our response to item no. 5.a.iii. above.*

- d. What kind of account are the funds for the County Emergency Fund held? Does it accrue any interest? (SS)

*Response: The Emergency Fund is held in the County's pooled cash and investments, which accrues interest at varying rates.*

- e. Please confirm that the transfer of \$40,197,065 to the Emergency Fund is compliant with Charter Section 9-14, which states that no amounts transferred into an emergency reserve fund or capital improvement reserve fund shall be deducted from amounts to be raised by taxes for ensuing years. (Page 7, Budget Bill) (YLS)

- i. What is the Administration's rationale for adding this amount to the Emergency Fund this fiscal year?

*Response: According to the Budget Office, the rationale for adding the \$40,197,065 into the Emergency Fund in FY 2024 is based on the Government Finance officers Association's best practice, which recommends to have at least 2 months' worth of funds available in reserves.*

*Upon further review the Budget Office believes that the transfer of \$40,197,065 to the Emergency Fund exceeds the terms of Section 9-14 of the Charter. Based on discussion with Mayor Bissen we respectfully request that the transfer to the Emergency Fund be changed to \$39 million. This will ensure that we remain in compliance with Section 9-14.*

- f. Please explain the need for the \$26,594,106 supplemental transfer to the Highway Fund. (Page 6, Budget Bill) (YLS)

*Response: According to the Budget Office, the \$26,594,106 supplemental transfer to the Highway Fund is due to the increase from the Department of Transportation – Highway Fund for the new 5 year Maui Bus Contract.*

- i. Is the Highway Fund currently not self-sufficient and is this projected to be an annual occurrence?

*Response: According to the Budget Office, for FY 2024, the Highway Fund is not self-sufficient due to an increase in expenditures for operating and capital projects, and it may be an annual occurrence depending on anticipated expenditures and estimated revenues.*

- ii. Would the supplemental transfer to the Highway Fund impact the County's bond rating?

*Response: The bond rating agencies use several metrics in determining the County's rating score for a particular bond issuance. These factors focus on the County's capacity to meet its financial commitments through the strength of the County's balance sheet, the County's ability to make its debt payments, the condition of the County's operations, and strength of the County's economies. Since the 2020 General Obligation Bond Series, the County has been reporting in its Official Statements and presentations to the bond rating agencies and potential investors that the Highway Fund is a self-sustaining fund and contributes to the General Fund for the County's debt service payments.*

*Accordingly the Department consulted with the County's municipal advisor, PFM as it relates to this supplemental transfer. They indicated that, the purpose, nature of the transfer, and the anticipated frequency (if it is a recurring transfer or one-time) affects whether it could impact the County's rating. In and of itself, we would not expect a one-time supplemental transfer to impact the County's bond rating; however \$26 million is a fairly sizable transfer.*



*The purpose of the transfer, whether it is being used for operating costs or capital projects, matters. Capital projects are discretionary in nature and unlike operating costs, can be deferred depending on revenue performance. If the County is anticipating a good year and wants to use some of the surplus to invest in a capital project, it might not be viewed adversely by rating agencies. It would be similar to pay-go funding instead of bond funding, however from a different source of funds.*

*A large transfer or recurring transfer could be viewed as concern over the Highway Fund's self-sufficiency and reliance on the County's General Fund. As such, this could lower the perceived credit quality of the County's General Obligation bonds which are paid from the General Fund as funds would be diverted out of the General Fund to the Highway Fund.*

6. Relating to American Rescue Plan Act (ARPA) funds: (Page 7-67, Budget Details) (YLS)
  - a. Can the Broadband Team be funded by ARPA funds?

*Response: The Department would need additional information regarding the scope of the Broadband Team in order to determine if it meets the eligibility requirements for the American Rescue Plan (ARPA) Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) grant program. Under ARPA CSLFRF grant program, recipients' use of the funds to make necessary investments in water, sewer, and broadband infrastructure is eligible. As stated in the Final Rule issued by U.S. Treasury, it "considers a necessary investment in infrastructure to be one that is (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise and (2) a cost-effective means for meeting that need, taking into account available alternatives.."*

- b. Can commuter transportation be funded by ARPA under the provision of economic recovery?

*Response: As provided in the U.S. Treasury's Final Rule, Federal Register, page no, 4340, "transportation infrastructure projects are generally ineligible as a response to the public health and negative economic impacts of the pandemic; however, a recipient could fund these projects as a government service up to its amount of revenue loss provided that other restrictions on use do not apply."*

- c. What is the remaining balance of the ARPA funds? Does the Department have a plan to spend down the remaining funds? If so, please provide a copy of the plan and anticipated expenditures.

*Response: The remaining balance of the ARPA funds is approximately \$27 million. According to the Department of Management, the Mayor intends to allocate the vast majority of available funding to infrastructure projects (water), environmental management, along with a few smaller allocations to the Maui Fair Alliance, broadband efforts, and a fitness project in conjunction with HMSA.*

7. Please provide the project period for the COVID-19 Relief and Response Funds and ARPA of 2021 grant awards and whether any extensions have been requested.

*Response: As it relates to the ARPA CSLFRF grant program, the deadline for costs to be incurred, which the final rule clarifies means obligated—December 31, 2024, is specified in the ARPA statute, and Treasury will retain December 31, 2026 as the end of the period of performance to provide a reasonable amount of time for recipients to liquidate obligations incurred by the statutory deadline.*

- a. Have all grant funds been expended? Please provide the balances and summarize how the funds will be allocated. (Page 207, Program Budget) (NUH)

*Response: According to the Department of Management, all funds have not been expended.*

*As it relates to the ARPA CSLFRF grant program, please refer to Attachment “A” for a copy of the last Council notification transmitted on January 30, 2023, which provides detailed information on the expenditures from this grant fund for the quarter ended December 31, 2022. Please refer to our response to item no. 6.c. relating to the balances and how the remaining funds will be allocated.*

8. Relating to Countywide Summary – Countywide Costs, Managed Retreat Fund (Page 236, Program Budget) (TC)

- a. How much Transient Accommodation Tax (TAT) revenue has the County received to date?

*Response: Since the inception of this program (through March 31, 2023), the total revenues derived from Maui County’s Transient Accommodations Tax (TAT) is \$104,939,979.*

- b. Does additional funding need to be added to the Managed Retreat Fund if the TAT revenue exceeds the estimated amount?

*Response: According to the Budget Office, the additional funding added in the Managed Retreat Fund complies to Chapter 3.97.040, Maui County Code. Further consultation/discussion with Corporation Counsel is pending.*



9. Relating to TAT revenues: (Page 67, Program Budget) (YLS)

- a. How was the \$60 million in anticipated TAT revenues for FY 2024 calculated? How much is anticipated to be collected per month?

*Response: The Budget Office forecasted TAT revenues of \$60 million in FY 2024, which assumes no growth from the FY 2023 adopted budget. This is based on a conservative estimate as this revenue is sensitive to tourism related activities, County's economic factors, and lack of sufficient historical data, other than what has been collected by the County in calendar year 2022.*

*Anticipated monthly collections are approximately \$6.5 – \$7M.*

- b. What is the actual amount collected from TAT so far for FY 2023?

*Response: As of March 31, 2023 (unaudited), the County received a total of \$64,760,161 in revenues generated from TAT.*

10. For Real Property Assessment Program – relating to Goal #4, item 1, please confirm that the Department reviews all home exemptions for compliance. (Page 217, Program Budget) (TP)

*Response: The Department sends a list of every home exemption to the State of Hawaii Department of Taxation. The Department of Taxation reviews and returns a response for every record. This past year, the Real Property Assessment (RPA) Division removed over 300 exemptions, resulting in over \$1.3 million in unbudgeted real property tax revenues for FY 2023.*

*The Department also sends a list of every home exemption to the State of Hawaii Department of Health to find deceased applicants. The Department then sends correspondence to the owners of matches found by the Department of Health. This resulted in the removal of over 40 exemptions for the Fiscal Year 2023-2024. More importantly, the RPA Division sent matches, identified by the state, letters that reminded family members to apply for new exemptions so that tax relief would not be removed during this difficult time.*

11. Does the transaction cost through the self-service terminals get passed on to the customer? (Page 7-30, Budget Details) (TP)

*Response: The 2.5% convenience fee is passed on to the customers. The \$4 transaction fee (not passed on to the customer) is charged to the Division of Motor Vehicles & Licensing's operational budget (sub-object 6221), Miscellaneous Other Costs.*

12. What are the fines, interest, and penalty rates for TAT based on? (Page 14, Appendix B, Ramseyered version) (TP)

*Response: The monetary fines for TAT are outlined in section 237D-4(d) and (g), Hawaii Revised Statutes (HRS) and relate specifically to the Certificate of Registration, which is administered by the State Department of Taxation. The penalty and interests relating to the filing of required forms and payment of the TAT are based on HRS §231-39(b), as adopted in Maui County Code Section 3.47.150/Maui County Ordinance 5273 (see question 16 below).*

- a. What is a reasonable cause for not paying TAT for more than a month?

*Response: Periodic tax return and payments are due by the end of the month following the close of the filing period. The periodic tax schedule can be monthly, quarterly, or semi-annually depending on the taxpayer's estimated liability. Taxpayers must file monthly if the amount to be paid is more than \$4,000 in TAT or Timeshare Occupancy (TOT) tax per year. If amount to be paid is \$4,000 or less in TAT or TOT tax per year, then taxpayers must file and pay quarterly. If the amount to be paid is \$2,000 or less in TAT or TSO tax per year, then taxpayers must file and pay semiannually.*

- b. Since its establishment, how many entities have not paid this tax on time?

*Response: The Department does not have the ability to determine the number of entities that have not paid their tax on time, due to the nature of the TAT/TOT, which is a voluntary tax system. Similar to income taxes, the TAT/TOT operates on a voluntary tax compliance under the U.S. tax code whereas a taxpayer is responsible for calculating the amount owed and expected to voluntarily comply with the tax code by reporting the amount they owe. In the case of Maui County TAT/TOT, taxpayers file their gross rental proceeds and associated tax liability with the State Department of Taxation and pay both the State and the County on the entire amount that they owe under the law. Additionally, the County of Maui relies on information provided by the State Department of Taxation based on the taxpayers' filing of the periodic and annual returns, which is then used as a basis by the County to determine the potential tax liability owed by the taxpayers.*

13. Please explain the rationale for the increase from 12.5% to 17.5% for plan review fees. (Page 17, Appendix B, Ramseyered version) (TP)

*Response: The Department requests for this question to be deferred to the Department of Fire and Public Safety per Council Member Paltin's request.*



14. How much revenue has been collected in the past two fiscal years from Biodiesel Blend (other than B100) at a tax rate of \$.060 per gallon? (Fuel tax resolution) (TP)

*Response: Revenue specific to the Biodiesel Blend is not available from the State. The Biodiesel Blend is included in the Other Fuel category which contains Ethanol, Methanol, Biodiesel, Naphtha, Compressed Natural Gas, and Liquefied Natural Gas.*

*In the Other Fuel category, the County collected \$10,956.32 in fiscal year 2021 and \$18,383.11 in fiscal year 2022.*

*For additional information, the Department defers to the Department of Public Works.*

15. Has the Hotel and Resort assessment or property valuation methodology changed from last fiscal year? (SS)

*Response: The Hotel and Resort property valuation methodology has stayed the same from prior assessment years. Per Maui County Code, the RPA Division values hotels using the cost and sales comparison approaches to value. The RPA Division significantly revaluated hotel properties for the 2022 assessment year. This revaluation was based on sales and a new data source procured by the division. This same data was used to value hotels for the 2023 assessment year. This assessment year, hotel properties increased in value by about ten percent.*

16. Please list all proposed changes to Rates and Fees and the impact on projected revenues. (Appendix B) (YLS)

*Response: Please refer to Attachment "B".*

17. Please explain why each project with a lapse date of 2018 or prior listed in the CIP Quarterly Report has not been closed out. Can these contracts be closed out and monies lapsed into FY 2024? (YLS)

*Response: Projects with a lapse date of 2018 or prior listed in the CIP Quarterly Report have yet to be closed out as encumbrances remain. A CIP report is provided to the respective project managers and department directors every year. They determine which encumbrances need to stay based on project status.*

18. Regarding the Local Assistance and Tribal Consistency Fund grant, is this an additional grant from FY 2023? Should this be included under OED, since they are administering the current LATCF grant? (Page 7-46, Budget Details) (YLS)

*Response: Yes, the estimated grant revenues in FY 2024 for the Local Assistance and Tribal Consistency Fund is an additional amount from FY 2023. The Department is solely*

*responsible for administering this grant fund as the application of the grant was initiated and signed by the Finance Director.*

19. At a recent committee meeting, it was unclear how the Greenprint for Open Space acquisitions project will proceed. Please explain the request for additional funding in the amount of \$250,000. How will the additional \$300,000 be allocated? (Page 7-66, Budget Details) (NUH)

*Response: The Conservation Planning Committee is working on the Greenprint for the Open Space Fund's acquisitions. The \$250k is an estimated cost for the Greenprint.*

20. What is the current balance of the Open Space, Natural Resources, Cultural Resources & Scenic Views Preservation Fund? (Page 45, Appendix A-II) (YLS)

*Response: The current available balance in the Open Space Fund is \$13.8 million. This balance reflects appropriations made in FY 2023 but has yet to be encumbered or expended.*

21. What is the current balance of the Affordable Housing Fund? (Page 46, Appendix A-II) (YLS)

*Response: The current available balance in the Affordable Housing Fund is \$26.2 million. This balance reflects appropriations made in FY 2023 but has yet to be encumbered or expended.*

22. Does the Administration anticipate a bond sale in FY 2024? If so, does the proposed appropriation include funding for it? (Page 6, Budget Bill) (YLS)

*Response: The Investment Committee Meeting is still discussing with the County's municipal advisor regarding the schedule of the next bond sale. The Debt Service Payment appropriation under the Countywide Costs does not include payment of principal and interest for future bond float.*

23. If a new license plate design is approved, when is the County expected to purchase the new plates and complete the change for registered car owners? Would the Department need to do a lump sum purchase on the new plates and are there enough funds to do so? (Page 7-29, Budget Details) (YLS)

*Response: The new license plate design has been tabled. Instead, the present rainbow design plates will continue to be issued in the foreseeable future. Since the rainbow license plate design has been in place since the early 1990's, many of the earlier issued plates have lost their retro-reflectivity and must be re-issued or replaced. The County DMVLS*



*are presently in the discussion, planning, and cost analysis phase, and the Department will communicate with Council when it has been finalized.*

**Salaries and Wages (Category “A”)**

1. Relating to the Land Management Administrator position (Page 205, Program Budget) (TC) (TP) (YLS)

- a. What is the status of the position?

*Response: On September 9, 2022, the Department submitted to the Department of Management a revised reorganizational proposal for the Director’s Office relating to the Land Management section. This revised organizational proposal was based on comments received from the Department of Management received on July 18, 2022. The Department is waiting for approval of the reorganizational proposal by the Department of Management. Upon approval of the reorganizational proposal, the Department will have to consult with the collective bargaining unit regarding the proposed organizational changes.*

- b. Has the position been created by the Department of Personnel Services?

*Response: The request to create and fill this position has **not** been submitted by the Department to the Department of Personnel Services (DPS). The reorganizational proposal must be approved prior to DPS’ creation and filling of this expansion position.*

- c. Are there potential candidates for this position?

*Response: The Department is not aware of any potential candidates for this position but anticipates that there will be employees within the department and/or County who will be qualified and may be interested in applying to this position.*

- d. When do you anticipate filling this position?

*Response: The Department of Finance is not in the position to provide the anticipated date to fill this position.*

- e. Will the Land Management Administrator be tasked with ensuring our County lands are maintained in accordance with local, State, and Federal solid waste regulations? Some of the County-owned lands in West Maui are being used by the public as a vehicle junkyard. The land is not permitted or zoned for this use.

*Response: Please refer to Attachment “C” for a copy of the Department’s proposed Position Description for the Land Management Administrator.*

2. Has the Department of Personnel Services described the role of the Countywide Grants Manager position? (Page 7-9, Budget Details) (TP)

*Response: The Department has identified the role and duties of the Countywide Grants Manager position and, if approved, the Department will work with the Department of Personnel Services to determine which classification would suit best for this position.*

3. What are the duties of the Countywide Federal Grants Manager? (Page 214, Program Budget) (Page 7-9, Budget Details) (SS) (YLS)

- a. Do they only manage compliance with existing grants or do they also identify potential grants and assist with grant applications?

*Response: The primary duties of this position are to manage compliance, financial reporting, and reconciliation requirements. However, it could be expanded to identify potential grants and assist the departments/agencies with grant applications.*

- b. Please elaborate on the need for this position.

*Response: As the County's funding from federal grants has increased, the need for continuous monitoring, reconciliation, and accurate financial reporting has also increased significantly. The Department continues to receive annual audit findings in this area.*

- c. Who currently manages Federal grants?

*Response: The department who applied for a grant has the responsibility to manage their respective grant relating to spend-down and reimbursements. However, there is a need for a position within the Finance Department as an oversight for all grants applied by various County departments/agencies, to ensure that Federal grant requirements are being met and that these grants are closed out in a timely manner.*

- d. Can the Federal grants pay for this position with administrative fees from each grant?

*Response: That may be possible; however, further review of each grant's allowable costs would need to be conducted before a determination can be made.*

- e. How many Federal grants does the County receive and does this warrant a full-time position?

*Response: The Single Audit for FY 2022 contained 144 individual grant index codes that warrant review and monitoring. To monitor compliance and financial reporting requirements of Federal grants, the Department anticipates that these duties warrant the need for a full-time equivalent personnel.*



4. Will opening the County Service Center for select Saturday DMV services continue and are there sufficient funds to continue?

*Response: Mayor would like to continue offering select Saturday DMVL services. The Department is presently in consultation with HGEA. Sufficient funds are available from this year's DMVL's budget due to vacant positions.*

With the change of the six positions from LTA to permanent, can their work schedules be flexible to include Saturday workdays instead of paying staff overtime? (Page 7-26, Budget Details) (YLS)

*Response: Yes, the position descriptions of the six DMVL Service Representative II positions include Saturdays as workdays.*

5. Which bargaining units still need to reach settlement agreements for temporary hazard pay? Which funds will be used to cover the anticipated costs? (NUH)

*Response: Bargaining Unit 12 – State of Hawaii Organization of Police Officers (SHOPO) and Bargaining Unit 11 – Hawaii Fire Fighters Association are still in the process of reaching settlement agreements for the temporary hazard pay. The General Fund will cover the anticipated costs, which are not included in the FY 2024 budget.*

#### **Operations and Equipment (Categories “B” and “C”)**

1. Relating to the Expansion Budget Request from FY 2023 Adopted Budget for Operations – Services, is the \$75,000 increase for Professional Services due to an increase in overall costs or are these new expenditures? (Page 206, Program Budget) (TC)

*Response: The expansion request of \$75,000 in Professional Services is for additional funding for municipal advisory and bond counsel services (not relating to general obligation bond issuances), overhead rate study (last conducted in 2017), and annual training.*

2. Relating to the Expenditures Summary by character & object - Grant Revenue Fund for Operations – Travel: (Page 207, Program Budget) (TC)

- a. Is the \$50,000 appropriation noted under Travel the grant appropriation the County is receiving from LATCF?

*Response: The object description on page 207 of the Program Budget was erroneously presented under Travel and should have been in the Special Projects. The Department has notified the Budget Office regarding this discrepancy and for their office to make the appropriate adjustments. While it was presented incorrectly in the Program Budget, the Department has verified that this appropriation is for the Local Assistance*

*Tribal Consistency Fund (LATCF) and classified correctly in the County's financial system as Grant Appropriation, Special Projects.*

- i. If yes, is the intended use of these funds for travel?

*Response: As provided in response to item above, this was erroneously presented and should be Special Projects. This amount is not intended to be used solely for travel.*

3. Relating to Expansion Request for Index 907022B (Accounts Division) for Travel Expenses: (Page 214, Program Budget) (Page 7-13, Budget Details) (TC)

- a. Has the County participated in the GFOA Annual Conference in the past?

- i. If yes, is this request based on resuming in-person conferences?

*Response: Yes, the County has participated in the GFOA Annual Conferences in the past years, and this request is based on resuming in-person conferences. In addition, the travel and training budgets were removed from the Accounts Division in the prior years due to COVID-19 pandemic.*

- ii. If no, please provide an explanation on the importance and benefit to the County for attending and participating.

*Response: Not applicable.*

4. Relating to Expansion Request for Index 907055B (Purchasing Division Finance) for Travel Expenses: (Page 230, Program Budget) (Page 7-33, Budget Details) (TC)

- a. Has the County participated in the NIGP Forum in the past?

- i. If yes, is the request due to resumption of in-person forums?

*Response: Yes, the County participated in the NIGP Forum twice in the past ten years, once in 2013 and most recently in 2016. The forum in 2020 was held virtually due to COVID-19 pandemic and has resumed in-person in 2021. With the current turnover, new staffing, and promotions, it will be beneficial to meet face-to-face with other procurement professionals to discuss common issues, solutions, and to network with others in the same field.*

- ii. If no, please provide an explanation on the importance and benefit to the County for attending.

*Response: Not applicable.*



5. Relating to Expansion Request for Index 907074B (Treasury/Investments) for Travel Expenses: (Page 235, Program Budget) (Page 7-38, Budget Details) (TC)

- a. Has the County participated in the GIOA and IAS World Annual Events in the past?

*Response: The Treasury has participated in the GIOA's annual conferences and Tyler Technologies iasWorld annual events in the past fiscal years, prior to COVID-19 pandemic. For the current fiscal year, both the Deputy Finance Director and Treasury attended the GIOA annual conference in March 2023.*

- i. If yes, is the request due to resumption of in-person conferences?

*Response: Yes.*

- ii. If no, please provide an explanation on the importance and benefit to the County for attending.

*Response: Not applicable.*

- iii. Where will this conference be held?

*Response: The GIOA annual conferences are normally held in March of each year in Las Vegas, Nevada while the Tyler Connect annual conferences are normally held in May of each year and the location varies. For Tyler Connect's next annual conference, it will be held in San Antonio, Texas.*

- iv. Is per diem being requested?

*Response: Yes. Per diem is part of the travel expenses paid to any employees while traveling for County's official business, including training.*

6. Relating to all employees listed under the Motor Vehicle & Licensing Program, Special Revenue Fund, Grant Revenue Fund (Page 7-50 & 7- 51, Budget Details) (TC)

- a. Do these employees follow the Collective Bargaining Agreement?

*Response: Yes, these employees follow the Collective Bargaining Agreement under Bargaining Unit 3.*

- b. If yes, will they be receiving an increase in FY 2024?

*Response: Yes, these positions will receive salary increases according to the Collective Bargaining Agreement.*

7. Please justify the need to spend \$100,000 on index code 907074B- 6132 Professional Services for “consultant for RFP for Credit Card Processor.” (Page 235, Program Budget) (Page 7-38, Budget Details) (GJ) (YLS) (TP)

*Response: The Treasury Division's expansion request of \$100,000 in Professional Services is to allocate funding for the upcoming issuance of a Request for Proposal, for a new online credit card processor. This amount includes the County's estimate on the one-time setup fee and integration into the countywide cashiering platform, iNovah by System Innovators and existing billing platforms such as iasWorld, CC&B, Finance Enterprise for sewer's exception billing, and NorthStar.*

8. Regarding the \$138,000 expansion request for Bank Charges, are the charges simply for maintaining the County's accounts? Please explain what accounts for the increase. (Page 7-38, Budget Details) (YLS)

*Response: Yes. These bank charges are based on various bank accounts' standard service fees for all incoming and outgoing bank transactions such as deposits, checks, ACH, wire transfers, etc. and other charges needed to maintain our bank accounts and online bank system. These fees are offset by interest earnings from our bank accounts, which are recognized as part of the County's revenues under the Licenses, Permits & Others.*

*From FY 2016 through FY 2019, the average annual bank charges incurred by the County was \$150,000. However, since FY 2020, the average annual bank charges incurred by the County was \$290,000, which is 93.3% increase. Since FY 2020, the County's budget has been increasing at an average rate of 11.5% year-over-year.*

- a. Can this be negotiated with the banks given the amount of money the County has in these accounts?

*Response: Yes. The interest earnings from both of the County's major financial institutions are based on current banking market rates. The Treasury Division is always in discussion with these financial institutions to ensure that the County's interest rate earned as part of its analysis fees are the highest within the Hawaii's banking market.*

9. Does the Department have plans to re-negotiate the lease for the Lahaina Parking Lot concession that expired on December 31, 2022? (Page 4, Appendix B-1) (TP)

*Response: The Department intends to extend the contract until the end of the current fiscal year. Discussions with Park Maui are ongoing as it relates to the time frame beyond FY 2023.*

Chair Yuki Lei K. Sugimura

April 05, 2023

Page 18

10. Regarding the expansion request for Professional Services, why is funding budgeted for municipal advisory and bond counsel not included in the Countywide Bond/Lapsed Bond appropriation? (Page 7-6, Budget Details) (YLS)

*Response: The expansion request for Professional Services in the Finance Administration Program are not specifically related to general bond issuances. This expansion request is to cover cost for professional services for other financing instruments such as Community Facilities District, Affordable Housing Fund, Revenue Bonds, etc.*

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at Ext. 7474.

Sincerely,



SCOTT K. TERUYA  
Director of Finance

SKT:sat

Attachments



Attachment "A"

**RICHARD T. BISSEN, JR.**  
Mayor

**KEKUHAUPIO R. AKANA**  
Acting Managing Director



**SCOTT K. TERUYA**  
Acting Director

**STEVE A. TESORO**  
Deputy Director

**DEPARTMENT OF FINANCE**  
COUNTY OF MAUI  
200 SOUTH HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.mauicounty.gov](http://www.mauicounty.gov)

January 30, 2023

Honorable Richard T. Bissen, Jr.  
Mayor, County of Maui  
200 South High Street  
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

 2/1/23  
Mayor Date

For Transmittal to:

Honorable Yuki Lei Sugimura, Chair  
Budget, Finance, and Economic Development Committee  
Maui County Council  
200 South High Street  
Wailuku, Hawaii 96793

Dear Chair Sugimura:

**SUBJECT: LEGISLATION AND DISCUSSION ON THE EFFECT OF THE  
CORONAVIRUS PANDEMIC, RULES, CARES ACT, AND  
RELATED ISSUES (BFED-85)**

I am transmitting a copy of the report submitted on January 24, 2023, electronically through the United States Department of the Treasury's (herein referred to as "U.S. Treasury") Portal. This submission is pursuant to 31 CFR Part 35, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Interim Final Rule's reporting requirements.

The County of Maui is deemed a Tier 2 recipient for reporting purposes. As a Tier 2 recipient, a metropolitan city or county with a population of fewer than 250,000 residents who received more than \$10 million, the county must submit a quarterly Project and Expenditure Report to U.S. Treasury within 30 calendar days after the end of each quarter. The attached quarterly Project and Expenditure Report for the County of Maui cover the period from October 1, 2022, to December 31, 2022.

If you have any questions, please contact me at extension no. 7474 or Deputy Director Steve A. Tesoro at extension no. 7475.



*Chair Yuki Lei Sugimura*  
*January 30, 2023*  
*Page 2*

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott K. Teruya", written over the printed name.

SCOTT K. TERUYA  
Acting Director of Finance

SKT:sat

Attachments

cc: Kekuhaupio R. Akana, Acting Managing Director  
Maria Zielenski, Budget Director

**SLFRF Compliance Report - SLT-1991-P&E Report-Q4 2022**  
**Report Period : Quarter 4 2022 (October-December)**

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**Recipient Profile**

**Recipient Information**

Recipient UEI	VJLZC958JLH6
Recipient TIN	996000618
Recipient Legal Entity Name	Maui County, Hawaii
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	200 SOUTH HIGH STREET
Recipient Address 2	
Recipient Address 3	
Recipient City	WAILUKU
Recipient State/Territory	HI
Recipient Zip5	96793
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents which received more than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

## Project Overview

### Project Name: Maui County Strategic Communication Campaign

Project Identification Number	AR-08
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.37-Economic Impact Assistance: Other
Status To Completion	Completed 50% or more
Total Cumulative Obligations	\$150,000.00
Total Cumulative Expenditures	\$149,697.19
Current Period Obligations	\$150,000.00
Current Period Expenditures	\$149,697.19
Project Description	The County of Maui aims to improve efficacy of economic relief programs by developing a communications plan that acknowledges the current community climate and concerns and creates opportunities to engage with the greater community to help with economic recovery at all levels—from individuals to small businesses to large organizations—providing long term stability in the forms of affordable housing, infrastructure improvements, and diversifying the types of businesses that operate here. Success for local residents means success for our county as a whole.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Recovery comes in phases and investment is more than just money. It is time, commitment, and creation. Economic hardship hit our community hard, whether it be through job or income loss, lost opportunities, or rising prices. Maui County is committed to helping them along this long road to economic recovery, but we need to effectively communicate with residents about what kinds of assistance are available and how it can best benefit local families.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	The County of Maui has partnered with Strategies 360 to improve the County's efficacy of economic relief programs by developing a communications plan that acknowledges the current community climate and concerns and creates opportunities to engage with the greater community to help with economic recovery at all levels, providing long term stability in the forms of affordable housing, infrastructure improvements and diversifying the types of businesses that operate here.

### Project Name: COVID-19 Community Based Testing Program

Project Identification Number	AR-07
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.2-COVID-19 Testing
Status To Completion	Completed less than 50%



Total Cumulative Obligations	\$5,181,561.34
Total Cumulative Expenditures	\$679,651.91
Current Period Obligations	\$0.00
Current Period Expenditures	\$471,184.49
Project Description	Service Provider will provide comprehensive COVID-19 PCR testing services including but not limited to: patient scheduling, specimen collection and processing, electronic test resulting and phone interactions, state testing reporting and laboratory maintenance. In addition to comprehensive testing services, the program will also offer test-to-treat services. This includes screening those who test positive are offered the oral COVID-19 treatment Paxlovid. This requires patient screening to confirm eligibility and safety. Once a patient qualifies, the medication is dispensed here on site. This model is similar to a one-stop shop and provide ease of access to the community at large.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Service Provider will provide comprehensive COVID-19 PCR testing services at various locations on Maui using a Drive-thru model. In addition to comprehensive testing services, the program will also offer test-to-treat services.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	Testing is provided to all persons in need of this service.

**Project Name: COVID-19 Testing Kits for Food & Beverage Establishments**

Project Identification Number	AR-03
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.2-COVID-19 Testing
Status To Completion	Completed
Total Cumulative Obligations	\$23,396.00
Total Cumulative Expenditures	\$23,396.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	The subrecipient utilized its PPE contacts to aid the Maui Restaurant Community and its Food and Beverage (F&B) employees by securing COVID-19 Test Kits. These test kits allowed the F&B workers to quickly determine if it was safe for them to work or return to work. Funding will be used for the testing kits that were purchased.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	9 Imp Classes of SBs designated as negatively economically impacted
Secondary Impacted and/or Disproportionately Impacted populations	9 Imp Classes of SBs designated as negatively economically impacted
Brief description of structure and objectives of assistance program(s), including public health or negative economic	COVID-19 Test Kits were needed to aid the Maui Restaurant Community and its food and beverage (F&B)

impact experienced	employees by quickly determining if it was safe for them to work/return to work. Without the testing results many restaurants could not safely reopen with assurance.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	The subrecipient utilized its PPE contacts to aid the Maui Restaurant Community and its food and beverage (F&B) employees by securing COVID-19 Test Kits. These test kits allowed the F&B workers to quickly determine if it was safe for them to work or return to work. Without the testing results many restaurants could not safely reopen.

**Project Name: Healthcare Workforce Development**

Project Identification Number	AR-02
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.10-Assistance to Unemployed or Underemployed Workers (e.g. job training, subsidized employment, employment supports or incentives)
Status To Completion	Completed less than 50%
Total Cumulative Obligations	\$2,500,000.00
Total Cumulative Expenditures	\$315,500.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Maui is at a pivotal moment with the highest cost of living in the nation and a rapidly growing aging population growing at a rate never before seen on Maui. There is a profound shortage of key healthcare professionals to address the growing needs of this population due to a lack of necessary training to enter these career pathways. The goal is to build career development opportunities and grow the healthcare and social services workforce to meet our aging population and other community health needs. The focus will be on a pilot program to develop and train Community Health Workers (CHW) to support the transitions in care for patients. Most Americans view nursing home living with dread, preferring to spend their later years at home. CHWs are a cost-effective way to prevent the need for acute care by identifying problems, providing early intervention and acting as social service navigators ultimately decreasing the overall cost in care for high-risk patients. In addition we will build a specialized training program that offers career growth in the skilled nursing and home and community-based services sectors. Many of these specialized trainings that ensure optimal quality of care and career growth are not available on Maui.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	13 Imp Industry outside the travel tourism or hospitality sectors specify
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	The goal is to build career development opportunities and grow the healthcare and social services workforce to meet our aging population and other community health needs by providing training opportunities.
	The focus will be on a pilot program to develop and train Community Health Workers (CHW) to support the transitions in care for patients. In addition we will build a



Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19

specialized training program that offers career growth in the skilled nursing and home and community-based services sectors. Many of these specialized trainings that ensure optimal quality of care and career growth are not available on Maui.

**Project Name: Administrative Costs for Grants Coordinator**

Project Identification Number	AR-04
Project Expenditure Category	7-Administrative
Project Expenditure Subcategory	7.1-Administrative Expenses
Status To Completion	Completed less than 50%
Total Cumulative Obligations	\$863,720.82
Total Cumulative Expenditures	\$112,143.88
Current Period Obligations	\$57,577.93
Current Period Expenditures	\$43,658.73
Project Description	To cover salaries and fringe benefits for the Grants Coordinator as authorized by Ordinance No. 5265 for 1.0 limited term appointment equivalent personnel.

**Project Name: Operating Expenses for ARPA Grants Management**

Project Identification Number	AR-05
Project Expenditure Category	7-Administrative
Project Expenditure Subcategory	7.1-Administrative Expenses
Status To Completion	Completed less than 50%
Total Cumulative Obligations	\$5,717.78
Total Cumulative Expenditures	\$1,573.74
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	Office supplies, equipment and other operating expenses for the administration of ARPA funds; cumulative obligations currently reflect actual expenditures for fiscal year 2022 and budget estimates for fiscal year 2023.

**Project Name: Grants Management Software**

Project Identification Number	AR-06
Project Expenditure Category	7-Administrative
Project Expenditure Subcategory	7.1-Administrative Expenses
Status To Completion	Completed less than 50%
Total Cumulative Obligations	\$207,414.82
Total Cumulative Expenditures	\$73,590.84
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00

Project Description	Amplifund is a grants management software selected by the County of Maui to administer the ARPA CSFLRF due to limited administrative resources. AmpliFund provides the County the tools needed to properly distribute the grant and oversee recipient performance and compliance to the Uniform Guidance and U.S. Treasury's reporting requirements.
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**Project Name: Maui County Small Business Grant**

Project Identification Number	AR-01
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.29-Loans or Grants to Mitigate Financial Hardship
Status To Completion	Completed
Total Cumulative Obligations	\$2,966,250.00
Total Cumulative Expenditures	\$2,966,250.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$116,250.00
Project Description	Provide \$5,000 grant to qualified restaurants, bars, and gyms in Maui County, who were deemed most impacted by the COVID-19 pandemic.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	8 Imp SBs that experienced a negative economic impact
Secondary Impacted and/or Disproportionately Impacted populations	9 Imp Classes of SBs designated as negatively economically impacted
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	The objective of this program is to help small businesses in Maui County, who experienced negative economic impact due to the Covid-19 pandemic by providing financial support.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	All qualified restaurants, bars, and gyms in Maui County may apply online and submit the required documentation. An email notification will be sent if additional documentation is required. With 48 hours from the application date, the applicant will receive a notification as to whether they have been approved or denied.
Number of small businesses served (by program if recipient establishes multiple separate small businesses assistance programs)	565



## Subrecipients

### Subrecipient Name: Strategies 360

TIN	911304555
Unique Entity Identifier	KFZYK678LQ43
POC Email Address	<a href="mailto:johnw@strategies360.com">johnw@strategies360.com</a>
Address Line 1	850 Richards Street, Suite 300
Address Line 2	
Address Line 3	
City	Honolulu
State	HI
Zip	96813
Zip+4	
Entity Type	Contractor
Is the Recipient Registered in SAM.Gov?	Yes
In the preceding fiscal year, did recipient receive 80% or more of its annual gross revenue from federal funds?	No
In the preceding fiscal year, did recipient receive \$25 million or more of its annual gross revenue from federal funds?	No

### Subrecipient Name: Maui County Federal Credit Union

TIN	990073467
Unique Entity Identifier	
POC Email Address	
Address Line 1	1888 Wili Pa Loop
Address Line 2	
Address Line 3	
City	Wailuku
State	HI
Zip	96793
Zip+4	
Entity Type	Subrecipient
Is the Recipient Registered in SAM.Gov?	Yes
In the preceding fiscal year, did recipient receive 80% or more of its annual gross revenue from federal funds?	No
In the preceding fiscal year, did recipient receive \$25 million or more of its annual gross revenue from federal funds?	No

### Subrecipient Name: Maui Pharmacy Solutions LLC

TIN	831520077
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Unique Entity Identifier	
POC Email Address	<a href="mailto:corylehano@mauiolapharmacy.com">corylehano@mauiolapharmacy.com</a>
Address Line 1	95 Mahalani St. Rm 10
Address Line 2	
Address Line 3	
City	Wailuku
State	HI
Zip	96793
Zip+4	
Entity Type	Contractor
Is the Recipient Registered in SAM.Gov?	Yes

**Subrecipient Name: Hale Makua Health Services**

TIN	990080460
Unique Entity Identifier	
POC Email Address	
Address Line 1	472 Kaulana Street
Address Line 2	
Address Line 3	
City	Kahului
State	HI
Zip	96732
Zip+4	
Entity Type	Subrecipient
Is the Recipient Registered in SAM.Gov?	Yes
In the preceding fiscal year, did recipient receive 80% or more of its annual gross revenue from federal funds?	No
In the preceding fiscal year, did recipient receive \$25 million or more of its annual gross revenue from federal funds?	Yes

**Subrecipient Name: Aumakua Holdings Inc.**

TIN	205279094
Unique Entity Identifier	
POC Email Address	
Address Line 1	605 Lipoa Parkway
Address Line 2	
Address Line 3	
City	Kihei
State	HI
Zip	96753

Zip+4	
Entity Type	Subrecipient
Is the Recipient Registered in SAM.Gov?	Yes
In the preceding fiscal year, did recipient receive 80% or more of its annual gross revenue from federal funds?	No
In the preceding fiscal year, did recipient receive \$25 million or more of its annual gross revenue from federal funds?	No

**Subrecipient Name: Insight Public Sector, Inc.**

TIN	363949000
Unique Entity Identifier	
POC Email Address	<a href="mailto:erica.falchetti@insight.com">erica.falchetti@insight.com</a>
Address Line 1	2701 E. Insight Way
Address Line 2	
Address Line 3	
City	Chandler
State	AZ
Zip	85286
Zip+4	
Entity Type	Contractor
Is the Recipient Registered in SAM.Gov?	Yes

**Subrecipient Name: County of Maui**

TIN	996000618
Unique Entity Identifier	VJLZC958JLH6
POC Email Address	
Address Line 1	200 South High Street
Address Line 2	
Address Line 3	
City	Wailuku
State	HI
Zip	96793
Zip+4	
Entity Type	Subrecipient
Is the Recipient Registered in SAM.Gov?	Yes



## Subawards

### Subward No: C7570

Subaward Type	Contract: Definitive Contract
Subaward Obligation	\$150,000.00
Subaward Date	10/1/2022
Place of Performance Address 1	850 Richards Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Honolulu
Place of Performance State	HI
Place of Performance Zip	96813
Place of Performance Zip+4	
Description	Strategies 360 is working in collaboration with the County of Maui to improve the County's efficacy of economic relief programs and to develop a communications plan that acknowledges the current community climate and concerns and creates opportunities to engage with the greater community to help with economic recovery at all levels—from individuals to small businesses to large organizations—providing long term stability in the forms of affordable housing, infrastructure improvements, and diversifying the types of businesses that operate here. Success for local residents means success for our county as a whole.
Subrecipient	Strategies 360
Period of Performance Start	10/1/2022
Period of Performance End	12/31/2022
Primary Sector	Other
Purpose of Funds	Development and Implementation of Strategic Plan

### Subward No: G5579

Subaward Type	Subaward
Subaward Obligation	\$2,500,000.00
Subaward Date	5/31/2022
Place of Performance Address 1	472 Kaulana Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Kahului
Place of Performance State	HI
Place of Performance Zip	96732
Place of Performance Zip+4	

Description	The goal of this program is to build career development opportunities and grow the healthcare and social services workforce to meet the aging population and other community health needs. The focus will be on a pilot program to develop and train Community Health Workers (CHW) to support the transitions in care for patients. Subrecipient will build a specialized training program that offers career growth in the skilled nursing and home and community-based services sectors .
Subrecipient	Hale Makua Health Services
Period of Performance Start	6/1/2022
Period of Performance End	5/31/2024

**Subward No: 126960-5101/6275**

Subaward Type	Direct Payment
Subaward Obligation	\$863,720.82
Subaward Date	5/15/2022
Place of Performance Address 1	200 South High Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Wailuku
Place of Performance State	HI
Place of Performance Zip	96793
Place of Performance Zip+4	
Description	Cover salaries and fringe benefits for the Grants Coordinator as authorized by Ordinance No. 5265 for 1.0 limited term appointment equivalent personnel. This position is responsible for the administration of ARPA Funds.
Subrecipient	County of Maui
Period of Performance Start	5/15/2022
Period of Performance End	1/31/2027

**Subward No: 411694**

Subaward Type	Contract: Purchase Order
Subaward Obligation	\$207,414.82
Subaward Date	7/1/2021
Place of Performance Address 1	200 South High Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Wailuku
Place of Performance State	HI
Place of Performance Zip	96793
Place of Performance Zip+4	



Description	Amplifund is a grants management software selected by the County to administer the ARPA CSFLRF due to limited administrative resources. AmpliFund provides the County the tools needed to properly distribute the grant and oversee recipient performance and compliance to the Uniform Guidance and U.S. Treasury's reporting requirements. The performance end date is 6/30/27, which is beyond 12/31/2026 to allow the County to close out the books for fiscal year 2027 and ensure compliance with Uniform Guidance and U.S. Treasury's Final Rule.
Subrecipient	Insight Public Sector, Inc.
Period of Performance Start	7/1/2021
Period of Performance End	6/30/2027

**Subward No: G5472**

Subaward Type	Grant: Lump Sum Payment(s)
Subaward Obligation	\$2,966,250.00
Subaward Date	9/30/2021
Place of Performance Address 1	1888 Wili Pa Loop
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Wailuku
Place of Performance State	HI
Place of Performance Zip	96793
Place of Performance Zip+4	
Description	This program provides a \$5,000 grant to qualified restaurants, bars and gym in Maui County, who were deemed most impacted by COVID-19 pandemic. The program is targeted for businesses rather than individuals. This program will be administered in collaboration of six credit unions in Maui County. To qualify for this grant, businesses must have a commercial establishment, registered and active of doing business in Hawaii, have \$2M or less in gross revenue in 2020, saw a 25% decline in gross revenue from 2019 to 2020, and must meet other qualifying requirements. Further information about this program can be found at <a href="https://www.mauinuistrong.info/maui-county-small-business-grant">https://www.mauinuistrong.info/maui-county-small-business-grant</a>
Subrecipient	Maui County Federal Credit Union
Period of Performance Start	10/5/2021
Period of Performance End	8/22/2022

**Subward No: 423610**

Subaward Type	Contract: Purchase Order
Subaward Obligation	\$181,561.34
Subaward Date	8/3/2022
Place of Performance Address 1	95 Mahalani Street

Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Wailuku
Place of Performance State	HI
Place of Performance Zip	96793
Place of Performance Zip+4	
Description	Provide a comprehensive COVID-19 PCR testing services including but not limited to: patient scheduling, specimen collection and processing, electronic test resulting and phone interactions, state testing reporting and laboratory maintenance. In addition to comprehensive testing services, the program will also offer test-to-treat services. This includes screening those who test positive are offered the oral COVID-19 treatment Paxlovid. This requires patient screening to confirm eligibility and safety. Once a patient qualifies, the medication is dispensed here on site. This model is similar to a one-stop shop and provide ease of access to the community at large.
Subrecipient	Maui Pharmacy Solutions LLC
Period of Performance Start	8/6/2022
Period of Performance End	9/30/2022

**Subward No: C7719**

Subaward Type	Contract: Definitive Contract
Subaward Obligation	\$5,000,000.00
Subaward Date	8/31/2022
Place of Performance Address 1	95 Mahalani Street
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Wailuku
Place of Performance State	HI
Place of Performance Zip	96793
Place of Performance Zip+4	
Description	To provide a comprehensive COVID-19 PCR testing services including but not limited to: patient scheduling, specimen collection and processing, electronic test resulting and phone interactions, state testing reporting and laboratory maintenance. In addition to comprehensive testing services, the program will also offer test-to-treat services. This includes screening those who test positive are offered the oral COVID-19 treatment Paxlovid. This requires patient screening to confirm eligibility and safety. Once a patient qualifies, the medication is dispensed here on site. This model is similar to a one-stop shop and provide ease of access to the community at large.
Subrecipient	Maui Pharmacy Solutions LLC
Period of Performance Start	9/7/2022

Period of Performance End	6/30/2023
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## Expenditures

### Expenditures for Awards more than \$50,000

#### Expenditure: EN-00802821

Project Name	Maui County Strategic Communication Campaign
Subaward ID	SUB-0513041
Subaward No	C7570
Subaward Amount	\$150,000.00
Subaward Type	Contract: Definitive Contract
Subrecipient Name	Strategies 360
Expenditure Start	10/31/2022
Expenditure End	12/29/2022
Expenditure Amount	\$149,697.19

#### Expenditure: EN-00436003

Project Name	Healthcare Workforce Development
Subaward ID	SUB-0336534
Subaward No	G5579
Subaward Amount	\$2,500,000.00
Subaward Type	Subaward
Subrecipient Name	Hale Makua Health Services
Expenditure Start	6/1/2022
Expenditure End	6/30/2022
Expenditure Amount	\$315,500.00

#### Expenditure: EN-00782141

Project Name	Administrative Costs for Grants Coordinator
Subaward ID	SUB-0367903
Subaward No	126960-5101/6275
Subaward Amount	\$863,720.82
Subaward Type	Direct Payment
Subrecipient Name	County of Maui
Expenditure Start	10/1/2022
Expenditure End	12/31/2022
Expenditure Amount	\$43,658.73



**Expenditure: EN-00608285**

Project Name	Administrative Costs for Grants Coordinator
Subaward ID	SUB-0367903
Subaward No	126960-5101/6275
Subaward Amount	\$863,720.82
Subaward Type	Direct Payment
Subrecipient Name	County of Maui
Expenditure Start	7/1/2022
Expenditure End	9/30/2022
Expenditure Amount	\$47,083.06

**Expenditure: EN-00463226**

Project Name	Administrative Costs for Grants Coordinator
Subaward ID	SUB-0367903
Subaward No	126960-5101/6275
Subaward Amount	\$863,720.82
Subaward Type	Direct Payment
Subrecipient Name	County of Maui
Expenditure Start	5/15/2022
Expenditure End	6/30/2022
Expenditure Amount	\$21,402.09

**Expenditure: EN-00458471**

Project Name	Grants Management Software
Subaward ID	SUB-0365945
Subaward No	411694
Subaward Amount	\$207,414.82
Subaward Type	Contract: Purchase Order
Subrecipient Name	Insight Public Sector, Inc.
Expenditure Start	7/1/2021
Expenditure End	6/30/2026
Expenditure Amount	\$73,590.84

**Expenditure: EN-00780854**

Project Name	Maui County Small Business Grant
Subaward ID	SUB-0013721

Subaward No	G5472
Subaward Amount	\$2,966,250.00
Subaward Type	Grant: Lump Sum Payment(s)
Subrecipient Name	Maui County Federal Credit Union
Expenditure Start	8/1/2022
Expenditure End	8/31/2022
Expenditure Amount	\$116,250.00

**Expenditure: EN-00035208**

Project Name	Maui County Small Business Grant
Subaward ID	SUB-0013721
Subaward No	G5472
Subaward Amount	\$2,966,250.00
Subaward Type	Grant: Lump Sum Payment(s)
Subrecipient Name	Maui County Federal Credit Union
Expenditure Start	10/5/2021
Expenditure End	8/22/2022
Expenditure Amount	\$2,850,000.00

**Expenditure: EN-00782320**

Project Name	COVID-19 Community Based Testing Program
Subaward ID	SUB-0455006
Subaward No	C7719
Subaward Amount	\$5,000,000.00
Subaward Type	Contract: Definitive Contract
Subrecipient Name	Maui Pharmacy Solutions LLC
Expenditure Start	10/1/2022
Expenditure End	12/31/2022
Expenditure Amount	\$471,184.49

**Expenditure: EN-00649570**

Project Name	COVID-19 Community Based Testing Program
Subaward ID	SUB-0455006
Subaward No	C7719
Subaward Amount	\$5,000,000.00
Subaward Type	Contract: Definitive Contract
Subrecipient Name	Maui Pharmacy Solutions LLC



Expenditure Start	9/26/2022
Expenditure End	10/2/2022
Expenditure Amount	\$26,906.08

**Expenditure: EN-00649554**

Project Name	COVID-19 Community Based Testing Program
Subaward ID	SUB-0455000
Subaward No	423610
Subaward Amount	\$181,561.34
Subaward Type	Contract: Purchase Order
Subrecipient Name	Maui Pharmacy Solutions LLC
Expenditure Start	8/6/2022
Expenditure End	9/25/2022
Expenditure Amount	\$181,561.34

**Aggregate Expenditures for Awards less than \$50,000**

Expenditure: EN-00435999

Project Name	COVID-19 Testing Kits for Food & Beverage Establishments
Subaward Type (Aggregates)	Aggregate of Grants Awarded
Total Period Expenditure Amount	\$23,396.00
Total Period Obligation Amount	\$23,396.00

Expenditure: EN-00575198

Project Name	Operating Expenses for ARPA Grants Management
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Period Expenditure Amount	\$760.31
Total Period Obligation Amount	\$0.00

Expenditure: EN-00458437

Project Name	Operating Expenses for ARPA Grants Management
Subaward Type (Aggregates)	Aggregate of Contracts Awarded
Total Period Expenditure Amount	\$813.43
Total Period Obligation Amount	\$5,717.78



## Report

### Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	\$10,000,000.00
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	The revenue replacement funds are allocated to provide the following government services: 1) Public transit system; 2) Public safety services; 3) Road resurfacing and rehabilitation projects, and; 4) Solid Waste operations.

## Overview

Total Obligations	\$11,898,060.76
Total Expenditures	\$4,321,803.56
Total Adopted Budget	\$0.00
Total Number of Projects	8
Total Number of Subawards	7
Total Number of Expenditures	14

## Certification

Authorized Representative Name	LYLE KOBASHIGAWA
Authorized Representative Telephone	808-270-7949
Authorized Representative Title	GRANTS COORDINATOR
Authorized Representative Email	<a href="mailto:lyle.kobashigawa@co.maui.hi.us">lyle.kobashigawa@co.maui.hi.us</a>
Submission Date	1/24/2023 9:06 PM

## Attachment "B"

### Proposed changes to Appendix B Revenues – Fees, Rates, Assessments and Taxes

Material to be repealed is bracketed. New Material is underscored.

#### Department of Environmental Management, Sewer Fund (Page 4-5)

The 2% rate increase under Sewer Fund will have a \$1,268,100 impact on the projected revenues.

#### Charges for Current Services:

##### Residential - Monthly Rates:

##### Fees

Rates for this class are based on monthly base charge and metered water usage charge.

Single family and duplex dwellings served by County water system per dwelling unit per month:

Monthly Base Charge ..... ~~\$(37.50)~~39.00

Monthly metered water usage charge per 1,000 gallons (for the first 9,000 gallons, at which point charge is capped) ~~\$(4.50)~~4.60

Single family and duplex dwellings not served by County water system per month:

Flat rate per dwelling unit ..... ~~\$(65.00)~~66.50

Condominiums and multi-family dwellings served by County water system per dwelling unit per month:

Monthly Base Charge ..... ~~\$(37.50)~~39.00

Monthly metered water usage charge per 1,000 gallons (for the first 6,000 gallons, at which point charge is capped) ~~\$(4.50)~~4.60

Multi-family dwellings not served by County water system per month:

Flat rate per dwelling unit ..... ~~\$(52.50)~~54.00

Others per month per dwelling unit:

Haliimaile ..... ~~\$(19.00)~~19.75

Residential Care Homes..... ~~\$(97.00)~~99.50

##### Monthly Use Charge - Non-Residential:

The rates for this class of users are based on the monthly base charge and water volume usage per one thousand gallons. The "with irrigation meter" rate represents that rate per thousand gallons that the customer would be charged for all other meters should the customer utilize an irrigation meter.

Monthly base charge (per meter per month)..... ~~\$(23.00)~~24.50

Without Irrigation Meter Rate

Commercial..... ~~\$(6.80)~~6.85

Hotels..... ~~\$(8.55)~~8.60

#### DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

#### SEWER FUND (Cont.)

Industrial, Restaurant, Food Service Establishment, Commercial with Restaurant/Food Service Establishment ~~\$(10.85)~~10.90

U.S. Government..... ~~\$(6.80)~~6.85

State..... ~~\$(6.80)~~6.85

County..... ~~\$(6.80)~~6.85

Religious..... ~~\$(6.80)~~6.85

With Irrigation Meter Rate

Commercial..... ~~\$(9.25)~~9.30

Hotels..... ~~\$(12.15)~~12.20

Industrial, Restaurant, Food Service Establishment, Commercial with Restaurant/Food Service Establishment ~~\$(15.15)~~15.25

U.S. Government..... ~~\$(9.25)~~9.30

State..... ~~\$(9.25)~~9.30

County..... ~~\$(9.25)~~9.30

Religious..... ~~\$(9.25)~~9.30

Kualapuu - Flat rate per month..... ~~\$(65.00)~~66.50

#### Surcharges

Rate per thousand pounds of suspended solids (SS) over 4 pounds per 1,000 gallons of sewerage \$808

Rate per thousand pounds for all pounds of BOD over 4 pounds per 1,000 gallons of sewerage \$1,329

Per 1,000 gallons or less of waste for private haulers that haul waste to the County sewerage treatment system ~~\$(117.00)~~120



## Department of Environmental Management, Environmental Protection and Sustainability Fund (Page 9)

The rate increase under EP&S Fund will have a \$151,254 impact on the projected revenues.

Fees - Recycling Surcharge

Tipping fee surcharge .....\$~~10~~11 per ton

## Department of Finance, General Fund (Page 10)

Real Property Tax

Tax rates per \$1,000 of net taxable assessed valuation for each class of property. Assessed gross valuation base of taxable properties is 100% of appraised fair market value which is estimated at \$~~58,699,851,110~~70,713,026,732 for the fiscal year July 1, ~~2022~~2023 to June 30, ~~2023~~2024.

Classification	Tax Levy by Classification	
	Net Valuation for Tax Rate Purposes*	Tax Rate
Owner Occupied		
<= \$1,000,000	<del>[13,419,846,325]</del> <u>14,407,927,854</u>	<del>[2.00]</del> <u>1.90</u>
\$1,000,001 - \$3,000,000	<del>[1,302,104,700]</del> <u>1,800,183,863</u>	<del>[2.10]</del> <u>2.00</u>
> \$3,000,000	<del>[380,967,700]</del> <u>602,168,408</u>	<del>[2.71]</del> <u>2.75</u>
Non-Owner Occupied		
<= \$1,000,000	<del>[10,072,730,995]</del> <u>10,732,572,451</u>	5.85
\$1,000,001 - \$4,500,000	<del>[3,879,134,650]</del> <u>4,879,820,606</u>	8.00
> \$4,500,000	<del>[1,585,067,700]</del> <u>2,136,435,447</u>	12.50
Apartment	<del>[377,821,700]</del> <u>542,370,800</u>	3.50
Hotel and Resort	<del>[3,704,721,530]</del> <u>4,578,078,300</u>	11.75
Time Share	<del>[2,812,982,050]</del> <u>3,643,482,434</u>	14.60
<del>[Short Term Rental]</del>	<del>[13,455,886,320]</del> <u>17,930,342,132</u>	11.85
<del>TVR-STRH</del>		
Long Term Rental		
<= \$1,000,000	<del>[985,843,800]</del> <u>1,681,170,346</u>	3.00
\$1,000,001 - \$3,000,000	<del>[94,381,900]</del> <u>175,038,962</u>	5.00
> \$3,000,000	<del>[30,297,200]</del> <u>66,696,300</u>	8.00
Agricultural	<del>[1,310,191,545]</del> <u>1,644,549,489</u>	5.74
Conservation	<del>[312,645,700]</del> <u>313,911,249</u>	6.43
Commercial	<del>[2,669,120,860]</del> <u>2,978,210,708</u>	6.05
Industrial	<del>[2,074,671,050]</del> <u>2,318,002,247</u>	7.05
Commercialized Residential	<del>[231,435,385]</del> <u>282,065,137</u>	4.40
	<del>\$[58,699,851,110]</del> <u>70,713,026,732</u>	

\*Calculations rounded to the nearest dollar

There is a minimum real property tax of \$~~[350]~~300 per year except for tracts leased under Section 207 of the Hawaiian Homes Commission Act, those portions of real property designated as ~~kuleana~~ land and granted an exemption pursuant to MCC 3.48.554, MCC 3.48.475, and any parcel used for farming taro where the assessed value times the current Agricultural rate is less than the minimum real property tax. Homes or portions thereof granted an exemption under MCC 3.48.475 are to be levied a real property tax of \$150 per year. Remnant parcels granted an exemption under MCC 3.48.552 are to be levied a real property tax of \$150 per year.

## Department of Finance, General Fund (Page 14)

HRS §231-39(b)

County Code [3.47.150](#)

Ordinance: [5273](#)

**FINES, FORFEITS &  
PENALTIES:**

Penalty and Interest – TAT

Penalties

Failure to File Tax Return:

5% penalty unless the failure is due to reasonable cause and not due to neglect if failure is not more than one month. Additional 5% for each additional month or fraction thereof during which the failure continues, not to exceed 25% in the aggregate.

Failure to Pay Tax:

Up to 25% penalty due to negligence or intentional disregard of rules (but without intent to defraud)

Up to 50% penalty due to fraud.

Up to 20% penalty

Return filed by the due date and the tax is not completely paid within 60 days of the filing due date.

Interest

2/3 of 1% per month or fraction of a month for the period beginning with the first calendar day after the payment due date.

**Department of Fire and Public Safety, General Fund (Page 15)**

The rate changes under Department of Fire and Public Safety has no impact on the projected revenues.

Changes to County Code

**CHARGES FOR CURRENT  
SERVICES:**

Fees - Fire - Permit Inspection, etc.	Inspections conducted outside of normal business hours for the convenience of the requester or permittee .....	\$75	<a href="#">[16.04C.040]</a> <a href="#">16.04D.030</a>
	per hour with 2 hour minimum		
	Reinspection charge after initial visit when corrections or portion of work have not been made or completed .....	\$52	<a href="#">[16.04C.040]</a> <a href="#">16.04D.030</a>
	per hour per inspector		

## Department of Fire and Public Safety, General Fund (Page 16)

Fees - Fire - Permit Inspection, etc. (cont.)	To operate a place of assembly with occupant load of 300 or more persons in permitted structure....\$100 annually	
	[For tent, canopy, and temporary structure in excess of 700 square feet, except for structures used exclusively for camping and private functions not open to public.....\$25 each]	
	<u>For any event set up that requires a review and approval for fire code compliance as required by another county or state department.</u>	<u>16.04D.150</u>
	<u>For any outdoor event that is open to the public, hosting 50 or more people, and any of the following is being conducted: 1. Outdoor cooking operations; 2. Use of temporary structures, tents, and/or canopies; 3. Access and egress of the attendees of the event are to be limited or constrained in some manner.....\$100 each</u>	
	For installation or modification of any spray room, spray booth, or preparation work station, or to conduct a spraying or dipping operation utilizing flammable or combustible liquids or powder coating.....\$100 each	
	<u>For installation or modification of any photovoltaic system not associated with a building permit .....\$100 each</u>	<u>16.04D.150</u>
Add account number <u>3447</u>	To store, use, handle compressed gases in amounts that exceed Table 1.12.8(a).....\$100 annually	[16.04C.160] <u>16.04D.150</u>

## Department of Fire and Public Safety, Special Revenue/Trust and Agency Fund (Page 17)

MISCELLANEOUS:		
Plan Review Fee (Fire)	[12.5%] <u>17.5%</u> of the building permit fee. Where plans are incomplete or are changed so as to require additional plan review, an additional plan review fee shall be charged at the rate of.....\$30 per hour	[16.04C.060] <u>16.04D.050</u>

## Department of Parks and Recreation, General Fund (Page 28)

The rate changes under Department of Parks and Recreation has no impact on the projected revenues.

### CHARGES FOR CURRENT SERVICES:

Playing Fees - Green Fees - Golf	Rates - weekdays:	
	Residents with Resident Card.....	Daily \$[15] <u>16</u>
	Rates - weekends and holidays:	
	Residents with Resident Card.....	Daily \$[20] <u>21</u>



## Department of Water Supply, Water Fund (Page 48)

The rate increases under Department of Water Supply will have a \$7,000,000 impact on the projected revenues.

Water Service Rates  
General Water Consumers

Water service charges to Single-family dwellings, single-family and accessory dwellings with 5/8" meters (Monthly):

Per 1,000 Gallons	
0 – 5,000 gallons.....	<del>\$(2.05)</del> 2.13
5,001-15,000 gallons.....	<del>\$(3.90)</del> 4.21
15,001-35,000 gallons.....	<del>\$(5.85)</del> 6.32
>35,001 gallons.....	<del>\$(6.55)</del> 8.12

Water Shortage Rates	
Stage 1	Stage 2 Stage 3
Per 1,000 Gallons	
0 – 5,000 gallons.....	<del>\$(2.05)</del> 2.13 <del>[2.05]</del> 2.13 <del>[2.05]</del> 2.13
5,001-15,000 gallons.....	<del>\$(3.90)</del> 4.21 <del>[3.90]</del> 4.21 <del>[3.90]</del> 4.21
15,001-35,000 gallons.....	<del>\$(5.85)</del> 6.32 <del>[7.30]</del> 7.88 <del>[8.75]</del> 9.45
≥35,001 gallons.....	<del>\$(6.55)</del> 8.12 <del>[9.80]</del> 12.15 <del>[11.45]</del> 14.20

Water service charges to All Other General Water Consumers (Monthly):

Per 1,000 Gallons	
0 – 5,000 gallons.....	<del>\$2.05</del>
5,001-15,000 gallons.....	<del>\$3.90</del>
≥ 15,001 gallons.....	<del>\$5.85]</del>
All Usage.....	<del>\$6.32</del>

## Department of Water Supply, Water Fund (Page 49)

Water Service Rates  
General Water Consumers (cont.)

Water Shortage Rates	
Stage 1	Stage 2 Stage 3
Per 1,000 Gallons	
0 – 5,000 gallons.....	<del>\$2.05</del> 2.05 2.05
5,001-15,000 gallons.....	<del>3.90</del> 3.90 3.90
≥ 15,001 gallons.....	<del>5.85</del> 7.30 8.75]
All Usage.....	<del>\$6.32</del> 7.88 9.45

In addition to the above water service charges, there is a monthly service charge by meter size:

Size of Meter	Per Meter/Month
5/8 inch (02) .....	<del>\$(19.80)</del> 22.77
3/4 inch (03) .....	<del>\$(32.00)</del> 36.80
1 inch (04) .....	<del>\$(47.50)</del> 54.63
1-1/2 inch (06) .....	<del>\$(91.00)</del> 104.65
2 inch (07) .....	<del>\$(141.00)</del> 162.15
3 inch (09) .....	<del>\$(249.00)</del> 286.35
4 inch (12) .....	<del>\$(432.00)</del> 496.80
6 inch (15) .....	<del>\$(793.00)</del> 911.95
8 inch (18) .....	<del>\$(1,251.00)</del> 1,438.65

Water Service Rates - Agricultural Consumers

Agriculture and non-potable water service charges (Monthly):

Agricultural Rates

	Per 1,000 Gallons	
0 - 5,000 gallons.....	<del>\$[2.05]</del>	<u>2.13</u>
5,001-15,000 gallons.....	<del>\$[3.90]</del>	<u>4.21</u>
≥ 15,001 gallons.....	<del>\$[1.10]</del>	<u>1.19</u>

Water Shortage Rates

	Stage 1	Stage 2	Stage 3
	Per 1,000 Gallons		
0 - 5,000 gallons.....	<del>\$[2.05]</del>	<u>2.13</u>	<del>[2.05]</del> <u>2.13</u>
5,001-15,000 gallons.....	<del>\$[3.90]</del>	<u>4.21</u>	<del>[3.90]</del> <u>4.21</u>
≥ 15,001 gallons.....	<del>\$[1.10]</del>	<u>1.19</u>	<del>[1.20]</del> <u>1.30</u> <del>[1.30]</del> <u>1.40</u>

Non-Potable Rates

All usage.....	<del>\$[1.00]</del>	<u>1.04</u>
----------------	---------------------	-------------

In addition to the above water service charges, there is a monthly service charge by meter size:

Size of Meter	Per Meter/Month
5/8 inch (02).....	<del>\$[19.80]</del> <u>22.77</u>
3/4 inch (03).....	<del>\$[32.00]</del> <u>36.80</u>
1 inch (04).....	<del>\$[47.50]</del> <u>54.63</u>
1-1/2 inch (06).....	<del>\$[91.00]</del> <u>104.65</u>
2 inch (07).....	<del>\$[141.00]</del> <u>162.15</u>
3 inch (09).....	<del>\$[249.00]</del> <u>286.35</u>
4 inch (12).....	<del>\$[432.00]</del> <u>496.80</u>
6 inch (15).....	<del>\$[793.00]</del> <u>911.95</u>
8 inch (18).....	<del>\$[1,251.00]</del> <u>1,438.65</u>

Department of Water Supply, Water Fund (Page 50)

Water Shut-off (non-residential).....	<u>\$300</u>
Water Shut-off (residential).....	<u>no charge</u>

Corporation Tap - Wet tap existing waterline with corporation stop (minimum charge \$190).....	<u>\$360</u>
Tap-in - Wet tap existing waterline with tapping sleeve and gate valve (minimum charge <del>\$190</del> <u>\$300</u> ):	
Sizes	
4", 6", 8", 12".....	<u>\$900</u>

Department of Water Supply, Water Fund (Page 51)

	Tie-in - Removal of plug or cap from existing waterline and connect new waterline [(minimum charge \$190)]:		
	Sizes	Deposit	Minimum Charge
Charges Billed on Actual Cost	4", 6", 8".....	<u>\$900</u>	<u>\$300</u>
	12" and over.....	<u>\$1,200</u>	<u>\$400</u>
	Cut-in - Installation of fitting and/or valve in existing waterline [(minimum charge \$190)]:		
	Sizes	Deposit	Minimum Charge
Charges Billed on Actual Cost	4", 6", 8".....	<u>\$1,000</u>	<u>\$300</u>
	Using A/C pipe.....	<u>\$1,500</u>	<u>\$500</u>
	12" and over.....	<u>\$1,500</u>	<u>\$500</u>
	Using A/C pipe.....	<u>\$2,000</u>	<u>\$650</u>

Labor (includes overhead)		Per Hour
Job Costing.....	\$[68.01]	<u>70.80</u>
Overtime.....	\$[102.01]	<u>106.20</u>
Inspection.....	\$[79.95]	<u>83.24</u>
Overtime.....	\$[119.92]	<u>124.86</u>
S4C		
Per ton.....	\$[49.50]	<u>19.50</u>
Crushed Rock		
Half ton.....	\$[25.00]	<u>20.00</u>



Department of Water Supply, Water Fund (Page 53)

MATERIALS UNIT COST

	1/4"	1/2"	3/4"	1"	1-1/4"	1-1/2"	2"	2-1/2"	3"	4"	6"
GATE VALVE	---	---	[61.55] 67.84	[60.31] 65.32	[109.09] 98.78	[80.72] 98.26	[147.79] 151.85	[399.28] 458.74	[0.00] 966.74	170.18	---
GATE VALVE, M/F 6"	---	---	---	---	---	---	---	---	---	---	[776.90] 778.54
CHECK VALVE	---	---	[15.49] 31.04	[23.75] 9.36	[18.41] 0.00	[19.20] 19.72	[44.69] 61.34	68.14	101.86	---	---
BALL VALVE	---	22.21	[64.87] 70.19	[91.44] 108.26	---	[195.60] 203.84	[273.48] 286.60	[323.03] 350.86	---	---	---
MALE ADAPTER	---	1.40	[1.96] 3.92	[5.03] 5.02	[8.88] 8.86	9.02	[16.66] 16.76	68.27	62.78	[40.13] 40.07	---
BRASS COCK	---	---	[35.93] 37.00	[51.43] 127.58	88.16	[117.38] 117.04	165.76	373.12	---	---	---
SERVICE COUPLER, D1 x PJ	---	---	[21.98] 22.82	[25.21] 27.61	[43.20] 47.04	[80.39] 86.89	[112.80] 129.64	[139.19] 134.62	---	---	---
COUPLINGS:											
Standard Brass T X T	0.64	---	3.08	[4.46] 4.55	[7.84] 7.31	[9.54] 9.90	[16.06] 16.36	27.07	[35.63] 37.57	---	---
Copper to Copper	0.19	---	[1.31] 1.37	[1.86] 1.94	1.18	7.55	1.66	---	35.47	---	---
Galvanized	---	---	0.74	1.21	1.81	2.54	4.66	[10.14] 9.14	19.50	26.15	---
Service x 6	---	---	---	[28.69] 42.89	[37.20] 43.60	[51.16] 53.42	---	---	---	---	---
Service x 12	---	---	[36.04] 77.10	[28.69] 59.29	[52.52] 50.02	[78.19] 82.63	[107.53] 111.42	[118.18] 147.62	[114.94] 140.24	[177.24] 217.43	---
Meter Coupling	---	---	---	[17.12] 17.52	---	---	---	---	---	---	---
Coupler, PJ, Male	---	---	[18.06] 19.07	[21.68] 22.79	[41.24] 46.25	[58.94] 59.06	[85.72] 98.17	---	---	---	---
Coupler, PJ, Female	---	---	[18.64] 21.58	[25.07] 26.64	[47.26] 48.47	[74.76] 78.25	[89.44] 100.45	[125.59] 145.15	---	---	---
ELBOWS 45°:											
Copper to Copper	---	---	1.75	---	---	7.27	---	---	57.96	---	---
Galvanized	---	---	---	1.03	1.60	1.27	---	3.97	---	---	---
ELBOWS 90°:											
Copper to Copper	---	0.24	[1.43] 1.45	[3.17] 3.29	1.45	8.48	5.33	33.00	[68.41] 73.28	---	---
Standard Brass T X T	---	---	[4.28] 3.84	[5.90] 6.88	[9.55] 9.34	[12.13] 11.66	[19.16] 19.00	[37.16] 37.25	[47.82] 57.12	---	---
Standard Brass ST	---	---	[5.10] 4.96	---	---	---	---	---	---	---	---
Galvanized	---	---	---	0.90	1.60	2.94	7.84	---	31.61	35.22	---
Galvanized Street	---	---	0.76	1.64	[1.85] 1.84	3.59	9.77	18.67	26.26	43.75	---
PIPES:											
Copper Type K	---	---	[3.73] 7.31	[4.82] 10.21	[5.86] 12.67	[8.57] 15.07	[14.58] 27.67	[25.03] 43.62	[17.60] 54.70	8.35	---
Galvanized	---	0.73	3.01	---	2.53	[4.75] 4.74	6.52	[10.32] 28.50	[13.43] 17.96	6.47	---
Drisco 5100, 100 ft.	---	---	---	[1.48] 1.18	1.07	[1.22] 1.81	[1.97] 2.90	---	---	---	---
Drisco 5100, 300 ft.	---	---	---	---	---	---	---	---	---	---	---
Drisco 8600, 20 ft.	---	---	---	---	---	---	---	---	---	9.64	---
Drisco 8600, 300 ft.	---	---	---	---	---	---	[0.00] 2.50	---	---	---	---

**Department of Water Supply, Water Fund (Page 54)**

DEPARTMENT OF WATER SUPPLY WATER FUND (Cont.)											
MATERIALS UNIT COST											
	1/4	1/2"	3/4"	1"	1-1/4"	1-1/2"	2"	2-1/2"	3"	4"	6"
DI, TY 6"	---	---	---	---	---	---	---	---	---	---	[22.16] 22.20
PLUG - Brass	---	---	---	[4.60] 5.18	8.96	---	---	---	---	---	---
PLUG - Galvanized	---	1.81	1.70	0.94	2.18	3.95	[8.08] 7.79	7.69	10.52	12.53	---
UNIONS:											
Copper to Copper	---	---	---	[15.94] 50.00	26.78	36.72	---	73.09	---	---	---
Copper to Female	---	---	4.42	18.98	83.99	13.14	34.00	379.62	---	---	---
Copper to Male	---	---	[19.50] 19.36	[23.83] 20.86	88.88	[58.02] 93.96	17.40	187.91	---	---	---
Standard Brass T X T	---	---	[9.89] 9.94	[21.97] 13.16	16.33	[19.62] 20.77	[35.00] 35.02	68.92	89.89	---	---
Galvanized	---	---	1.62	2.35	3.79	3.98	5.32	15.84	13.00	62.42	---

Department of Water Supply, Water Fund (Page 55)

MATERIALS UNIT COST

TEES	TXT	C-C	GALV.	OTHER
¾	[18.05]19.50	[3.89]4.16	0.94	---
¾ x ¾ x 1	---	0.50	---	---
1	[8.57]10.93	[6.73]7.48	1.52	---
1 x 1 x ¾	---	3.46	---	---
1 x 1 x 1-1/2	---	[26.82]26.42	---	---
1-1/4	[11.72]0.00	11.11	2.41	---
1-1/4 x 1 x 1	---	12.44	---	---
1-1/4 x 1-1/4 x 1	---	[10.33]10.18	---	---
1-1/2	[16.06]16.04	3.23	2.66	---
1-1/2 x 1 x 1	---	---	---	---
1-1/2 x 1-1/2 x 1	---	[15.40]15.41	---	---
1-1/2 x 1-1/2 x 1-1/4	---	---	---	---
2	[28.75]26.29	[25.52]27.19	4.32	---
2 x ¾	---	8.09	---	---
2 x 2 x 1	---	22.69	---	---
2 x 2 x 1-1/4	---	8.20	---	---
2-1/2	[45.90]48.80	3.23	27.67	---
2-1/2 x ¾	---	23.20	---	---
2-1/2 x 2-1/2 x 1	---	24.31	---	---
2-1/2 x 2-1/2 x 1-1/4	---	5.57	---	---
2-1/2 x 2-1/2 x 1-1/2	---	5.57	---	---
2-1/2 x 2-1/2 x 2	---	5.57	---	---
3	[77.26]78.16	---	28.34	---
4	---	---	81.38	---
6" CUM	---	---	---	125.26

LEAK REPAIR CLAMP	
1/2 x 3	---
3/4 x 3	[11.82]0.00
3/4 x 6	[20.87]21.19
1 x 3	[13.31]16.16
1 x 6	[25.87]27.55
1-1/4 x 3	[14.21]16.13
1-1/4 x 6	[26.74]26.40
1-1/2 x 3	[14.47]16.36
1-1/2 x 6	[28.80]32.06
2 x 3	[16.42]20.54
2 x 6	[29.18]33.71
2-1/2 x 3	[17.12]17.40
2-1/2 x 6	[32.69]33.60
3 x 6	[35.50]37.66
4 x 6	40.80

NIPPLES	BRASS	GALV.
1/2 x 4	---	0.40
1/2 x 6	---	0.58
3/4 x Close	[2.11]1.98	---
3/4 x 2	[2.72]2.47	---
3/4 x 2-1/2	[2.81]2.86	---
3/4 x 4	[4.20]4.30	---
3/4 x 6	[6.23]6.26	---
3/4 x 8	[6.29]0.00	---
1 x Close	[2.83]2.88	---
1 x 2-1/2	[4.15]4.68	---
1 x 4	[6.12]8.68	0.61
1 x 6	[6.62]8.87	---
1-1/4 x 4	8.75	1.08
1-1/4 x 6	[11.92]12.19	1.24
1-1/2 x 4	[10.84]11.21	2.18
1-1/2 x 6	[16.70]20.04	2.99
2 x 4	[13.04]13.46	---
2 x 6	[21.96]23.23	22.10
2-1/2 x Close	[21.48]22.30	---
2-1/2 x 4	[28.04]29.24	4.78
2-1/2 x 6	[38.41]41.15	6.40
3 x 4	---	4.68
3 x 6	[50.56]53.88	4.57
4 x 6	[75.78]76.07	15.64



Department of Water Supply, Water Fund (Page 56)

SERVICE SADDLES		
1-1/2 x 3/4	Galvanized	90.62
2 x 3/4	Galvanized	---
2 x 1	Galvanized	[67.18]70.06
2-1/2 x 3/4	Galvanized	55.20
2-1/2 x 1	Galvanized	---
3 x 3/4	Galvanized	---
4 x 3/4	Galvanized	23.56
4 x 1	Galvanized	48.76
4 x 1-1/2	Galvanized	[103.12]99.68
6 x 3/4	Galvanized	[52.12]0.00
3 x 1	AC	[26.29]0.00
4 x 3/4	AC	[84.83]0.00
4 x 1	AC	[87.74]85.94
4 x 1-1/4	AC	---
4 x 1-1/2	AC	---
6 x 3/4	AC	[99.92]103.79
6 x 1	AC	[108.26]157.67
6 x 1-1/4	AC	---
6 x 1-1/2	AC	[123.25]124.14
6 x 2	AC	[117.78]118.40
8 x 1	AC	[171.59]153.60
8 x 3/4	AC	125.81
8 x 1-1/4	AC	---
8 x 1-1/2	AC	[148.16]154.66
8 x 2	AC	[156.86]174.00
10 x 2	AC	[41.99]18.72
12 x 3/4	AC	[29.58]25.04
12 x 1	AC	[199.67]207.98
12 x 1-1/4	AC	[271.16]0.00
12 x 1-1/2	AC	271.16
12 x 2	AC	[209.35]217.60

14.29REDUCERS	C - C	BRASS	GALV.
3/4 x 1/2	---	[4.79]0.00	0.78
1 x 3/4	---	[6.05]9.76	1.60
1-1/4 x 3/4	---	---	0.67
1-1/4 x 1	2.24	[9.84]14.59	---
1-1/2 x 3/4	---	[12.49]12.41	0.91

FULL CIRCLE CLAMP	
4 x 8	---
4 x 12	[285.60]306.68
4 x 15	[336.00]358.97
6 x 12	[263.92]325.90
8 x 8	---
8 x 12	187.50
12 x 16	[418.22]686.10

STAINLESS STEEL INSERTS	
1 5100	[1.64]1.86
1-1/4 5100	[2.21]2.14
1-1/2 5100	[2.28]2.53
2 5100	[2.46]3.48

MISCELLANEOUS ITEMS	
THREAD BOLTS, 5/8 x 3	4.81
THREADED RODS (PER FOOT) 5/8	9.62
THREADED RODS (PER FOOT) 3/4	---
HEX NUT, 3/4"	[3.36]3.34
HEX NUT, 5/8"	[3.78]3.73
HEX NUT, 5/8", OILED	---
MACHINE BOLT, 3/4 x 2-1/2	---
MACHINE BOLT, 5/8 x 2-1/2	[15.14]15.30
MEGA LUG 6"	[43.32]46.84
FLANGE GASKET #125 4"	[8.53]9.35
FLANGE GASKET #125 6"	[8.44]8.38
GASKET, MJ 6"	---
SLEEVE, SOLID CUM 6 X 12	[72.11]72.44
BOX, VALVE-ROUND GREEN PLASTIC	[9.74]9.88
GLAND KIT 6"	[45.00]71.63
SHOVEL FLAT	[14.29]15.54
SEALING TAPE	[1.52]1.99
CEMENT - 1 BAG	---
HOSE REDUCER 2-1/2 x 1-1/2	[35.42]35.75
HOSE NIPPLE 2-1/2	[---]48.44
DOUBLE HOSE CONNECTION 2-1/2	[---]85.00
SLIDING VALVE BOX, TOP & BOTTOM, 24"	[129.24]145.34

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## MATERIALS UNIT COST

1-1/2 x 1	1.48	[11.21] 15.22	0.92
1-1/2 x 1-1/4	[7.86] 7.73	12.55	1.64
2 x 3/4	---	15.89	1.31
2 x 1	14.57	[16.69] 16.94	1.32
2 x 1-1/4	2.09	[15.53] 15.32	1.31
2 x 1-1/2	---	[18.22] 18.66	2.35
2-1/2 x 1	---	---	---
2-1/2 x 1-1/4	4.19	---	2.57
2-1/2 x 1-1/2	[4.66] 0.00	[27.01] 26.71	6.10
2-1/2 x 2	[4.82] 0.00	[33.05] 38.61	18.26
3 x 1-1/2	---	---	3.64
3 x 2	---	---	---
3 x 2-1/2	---	43.81	---
4 x 2	---	---	---
4 x 2-1/2	---	---	25.60
4 x 3	---	---	34.63

SVB COVER TYLER 5 1/2"	[18.64] 27.38
TAPPING SLEEVE 6 x 6	---
PLASTIC METER BOX	[34.74] 34.96
CAST IRON METER BOX 5/8 & 3/4, LONG	[295.78] 304.75
CAST IRON METER BOX 1, LONG	510.00
HANDLE, BALL VALVE 3/4 TO 1	[5.32] 5.57

## MATERIALS UNIT COST

HYDRANT RISER	
6 x 6	[79.24] 156.04
6 x 12	[95.83] 140.63
6 x 18	[147.47] 146.70

HYDRANT BURY	
6 x 30	237.49
6 x 36	[244.43] 249.32
6 x 42	239.12
6 x 48	272.21

HYDRANTS & ACCESSORIES	
#5 FIRE HYDRANT	1,182.00
#2-1/2 WHARF HYDRANT	506.16
2-1/2" HYDRANT GASKET	3.00
6" HYDRANT GASKET	[15.79] 15.68
5/8 x 3 HYDRANT BOLTS	4.27
5/8 x 3 MACHINE BOLTS	1.01

Corporation Stop	
1/2	---
1/2 x 3/4	23.75
3/4 x 3/4	[20.00] 20.02
3/4 x 1	45.88
1 x 1	---
1 x 1-1/4	[60.00] 40.52
1-1/4 x 1-1/2	[130.00] 0.00
1-1/2 x 2	[132.50] 119.51
2 x 2-1/2	[225.00] 0.00

BUSHINGS	BRASS	GALV.
1/2 x 3/8	[1.40] 1.42	---
3/4 x 3/8	[1.97] 1.99	---
3/4 x 1/2	[2.22] 2.06	0.77
1 x 3/4	[3.14] 5.82	0.95
1-1/4 x 3/4	[5.27] 5.33	0.48
1-1/4 x 1	[5.23] 5.22	0.42
1-1/2 x 3/4	[7.31] 7.30	0.96
1-1/2 x 1	6.71	1.66
1-1/2 x 1-1/4	5.96	1.43
2 x 3/4	[10.37] 10.18	1.98
2 x 1	[11.11] 11.41	2.15
2 x 1-1/4	[8.76] 8.70	6.29
2 x 1-1/2	[9.37] 9.65	1.78
2-1/2 x 3/4	[28.61] 28.42	---
2-1/2 x 1	[22.90] 21.40	3.22
2-1/2 x 1-1/4	[24.64] 24.53	0.88
2-1/2 x 1-1/2	16.75	2.64
2-1/2 x 2	[19.86] 19.87	3.07
3 x 1	---	3.23
3 x 1-1/4	---	1.06
3 x 1-1/2	---	10.31
3 x 2	---	19.93
3 x 2-1/2	[28.27] 28.93	9.40
4 x 1-1/2	---	20.95
4 x 2	---	19.45
4 x 2-1/2	[59.02] 59.69	15.37
4 x 3	[75.32] 88.82	20.60

**Department of Water Supply, Water Fund (Page 58)**

**MATERIALS UNIT COST**

Ball Corporation	
1/2	---
1/2 x 3/4	---
3/4 x 3/4	---
3/4 x 1	---
1 x 1	[63.60]66.80
1 x 1-1/4	---
1-1/4 x 1-1/2	---
1-1/2 x 1-1/2	[160.60]176.44
1-1/2 x 2	---
2 x 2	[248.40]267.18
2 x 2-1/2	---



Attachment "C"  
**DEPARTMENT OF FINANCE**  
**ADMINISTRATION PROGRAM - LAND MANAGEMENT SECTION**  
**P-XXXXX LAND MANAGEMENT ADMINISTRATOR (PROPOSED)**

**DUTIES SUMMARY:**

This position is in the Director's Office of the Department of Finance and reports directly to the Director and/or Deputy Director of Finance. This position provides direction, coordination, management and control over the functions, operations and activities of a land management section, including employee parking program. The position is responsible for overseeing all activities of a land management program with the purpose of protecting, developing, and managing all County real property interests as provided in Maui County Code Chapter 3.44.

<b>MAJOR DUTIES AND RESPONSIBILITIES</b>	<b>% OF TIME</b>
Administers the functions of real property acquisition, management and disposition program and a personal property accounting and disposal program for the County as it relates to all real properties and interests that are not part of the capital improvement projects for the Department of Environmental Management, Department of Water Supply, Department of Parks and Recreation, and Department of Public Works. Develops program goals, objectives, and strategic plans to promote the protection, development, and management of all County real property interests. Recommends revisions to laws, ordinances, and rules as necessary. Reviews, evaluates, and coordinates with the Department of Management and various county department(s) on suitable uses for county owned land(s); and provides Administration with recommendations on how real property should be utilized. Develops standard operating procedures and best practices in land management and advises executive departments and agencies on such.	(a)(b)(c) 40%
Manages, monitors, coordinates, and maintains the operations function of the County employees parking facilities in an efficient and courteous manner in accordance with all County's Employee Parking Policy. Supervises all daily County employees parking operations.	(a)(b) 20%
Reviews, evaluates, recommends, negotiates, and manages any transaction or activity that will result in real property interests being added to the County's inventory or disposal. Administers all activities and maintains the Open Space, Natural Resources, Cultural Resources, and Scenic Views Preservation Fund and Hawaiian Cultural Restoration Revolving Fund.	(a)(b) 15%
Plans, develops, establishes, and administers policies and procedures for the collection of inventory data and the submission of real property inventory of all lands and improvements owned and/or controlled by the County, including but not limited to leases, licenses, concessions, agreements, and easements to the County Council, as prescribed by law. Administers the countywide personal property management and disposal program. Directs the organization, conduct, collection and deposit of realizations of the sale of surplus lands and buildings at public auction or through negotiation.	(a) 10%

**DEPARTMENT OF FINANCE  
ADMINISTRATION PROGRAM - LAND MANAGEMENT SECTION  
P-XXXXX LAND MANAGEMENT ADMINISTRATOR (PROPOSED)**

<b>MAJOR DUTIES AND RESPONSIBILITIES</b>	<b>% OF TIME</b>
Acts as liaison and principal resource person to superiors, operating personnel, and others on matters relating to its respective program(s)/division. Trains, supervises, and evaluates all personnel in the Land Management section under the Department of Finance. Plans, directs and coordinates the preparation of the section's annual operating budget, six-year expenditure and revenue estimates, and other performance or special reports.	(a) 10%
May perform other related duties as required.	5%

**Notes:**

- (a) The performance of this function is the reason that the job exists.
- (b) The number of other employees available to perform this function is limited.
- (c) This function is highly specialized, and the employee is hired for special expertise or ability to perform this function.

## BFED Committee

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**From:** Desiree Echalas <Desiree.B.Echallas@co.maui.hi.us>  
**Sent:** Thursday, April 6, 2023 12:45 PM  
**To:** BFED Committee  
**Subject:** FY 2024 (BFED-1) (FN-3)  
**Attachments:** FY24 (BFED-1)(FN-3) Response.pdf

Please see attached response (FN-3) from Department of Finance.

Mahalo,

Desiree Echalas  
Budget Specialist  
County of Maui  
Office of the Mayor  
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Phone: (808) 270-8239