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Traci N. T. Fujita, Esq.

Deputy Director of Council Services
David M. Raatz, Jr., Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 18, 2023

Ms. Moana M. Lutey, County Clerk
Office of the County Clerk
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Lutey:

SUBJECT: **FISCAL YEAR ("FY") 2024 BUDGET** (BFED-1) (OCC-3)

Thank you for participating in the Committee's discussions on April 17, 2023.

May I please request your written response to the following:

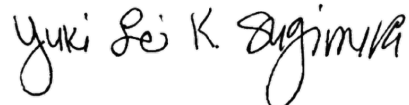
1. Please explain the function of KnowINK and its benefit to the Department's operations. (TP)
2. You mentioned OCC would be responsible for managing the legislative tracking software, rather than the Office of Council Services. Please confirm whether these funds were included in the FY 2024 Budget under the Office of Council Services or if this is a request for new funding. (YLS)
3. Please confirm that the \$75,000 for CBS-7893 Elections Division Warehouse Renovations is no longer needed. (YLS)

May I further request that you transmit a written response to bfed.committee@mauicounty.us by **April 21, 2023**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Ms. Moana M. Lutey
April 18, 2023
Page 2

Should you have any questions, please contact me or the Committee staff (Lesley Milner at ext. 7886, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink that reads "Yuki Lei K. Sugimura". The signature is written in a cursive, flowing style.

YUKI LEI K. SUGIMURA, Chair
Budget Finance, and Economic
Development Committee

bfed:2024bgt:230417aocc03:alkl

BFED Committee

From: BFED Committee
Sent: Wednesday, April 19, 2023 7:44 AM
To: Moana M. Lutey
Cc: Richelle M. Thomson; BFED Committee
Subject: PLEASE READ attached letter re: FISCAL YEAR ("FY") 2024 BUDGET (BFED-1) (OCC-3)
Attachments: (OCC-3) Correspondence to County Clerk 04-18-2023.pdf

Tracking:	Recipient	Read
	Moana M. Lutey	Read: 4/19/2023 8:58 AM
	Richelle M. Thomson	Read: 4/19/2023 8:41 AM
	BFED Committee	

Ms. Lutey: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated 04/18/2023.

Thank you, Clarita

MOANA M. LUTEY
County Clerk



RICHELLE M. THOMSON
Deputy County Clerk

OFFICE OF THE COUNTY CLERK

COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov/county/clerk

April 24, 2023

TO: Chair Yuki Lei K. Sugimura
Budget, Finance, and Economic Development Committee

FROM: Moana M. Lutey, County Clerk

RE: Fiscal Year 2024 Budget, Office of the County Clerk
(BFED-1) (OCC-3)

Dear Chair Sugimura and members of the BFED Committee:

Thank you for the opportunity to provide responses to the BFED Committee's questions dated April 18, 2023. For ease of reference, the questions are reprinted below.

1. Please explain the function of KnowINK and its benefit to the Department's operations. (TP)

KNOWiNK poll pads are designed to assist with electronic voter check-in and verification and are linked with the State's TotalVote online voter registration system. The pads and associated printers were purchased in prior years, so the current funding request relates only to licensing, software, and tech support.

Related to the functions of OCC's Elections Division, I provided testimony this morning requesting \$12,000 to fund Text2Cure for both the primary and general elections in 2024. This program will assist the Clerk's office in allowing voters with deficient ballots to cure their ballots by text. We will need the entire amount request in FY24 to secure the contract and obtain training. Therefore, we are requesting that the committee subtract this amount from any anticipated cuts to our budget.

Yuki Lei K. Sugimura, Chair
Budget, Finance, and Economic Development Committee
FY2024 Budget, BFED-1, OCC-1
April 24, 2023
Page 2

2. You mentioned OCC would be responsible for managing the legislative tracking software, rather than the Office of Council Services. Please confirm whether these funds were included in the FY 2024 Budget under the Office of Council Services or if this is a request for new funding. (YLS)

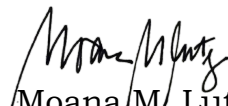
OCC will be assuming responsibility for managing the legislative tracking software. As a result, OCC is requesting funding in the amount of \$85,000 to be placed under Operations/Computer Services. This request for funding was not included in OCC or OCS's FY 2024 budget and is, therefore, a request for new funding.

3. Please confirm that the \$75,000 for CBS-7893 Elections Division Warehouse Renovations is no longer needed. (YLS)

Yes, we confirm that the \$75,000 request for CIP funding is no longer needed. As such, we respectfully withdraw this request.

Please let us know if you have any additional questions.

Sincerely,


Moana M. Lutey
County Clerk

BFED Committee

From: Moana M. Lutey
Sent: Monday, April 24, 2023 11:02 AM
To: BFED Committee
Subject: OCC's responses dated 04/24/2023
Attachments: 2022-4-24 OCC responses re BFED-1 (OCC-3).pdf

Please see attached.

Thanks
Moana

Moana M. Lutey
County Clerk
County of Maui
200 S. High Street
Wailuku, HI 96793
(808) 270-7748