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Vice-Chair
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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

May 12, 2023

Director of Council Services
Traci N. T. Fujita, Esq.
Deputy Director of Council Services
David M. Raatz, Jr., Esq.

RECEIVED
2023 MAY 12 PM 2:46
OFFICE OF THE
COUNTY CLERK

Ms. Moana M. Lutey, County Clerk
Office of the County Clerk
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Lutey:

**SUBJECT: AMENDMENTS TO BILL 22, CD1 (2023) AND
RESOLUTION 23-124 (PAF 23-129)**

I am placing the attached proposed amendment to Bill 22, CD1 (2023), entitled "A BILL FOR AN ORDINANCE RELATING TO THE OPERATING BUDGET FOR THE COUNTY OF MAUI FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024," and Resolution 23-124, entitled "SETTING THE PAY RANGES AND PAY STEPS FOR STAFF OF THE OFFICE OF COUNCIL SERVICES," on the next Council meeting agenda.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alice L. Lee".

ALICE L. LEE
Council Chair

paf:ske:23-129c

Enclosure

COUNTY COMMUNICATION NO. 23-17

MAUI COUNTY COUNCIL
Amendment Summary Form

Legislation: Bill 22, CD1 (2023), entitled "A BILL FOR AN ORDINANCE RELATING TO THE OPERATING BUDGET FOR THE COUNTY OF MAUI FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024."

Resolution 23-124, entitled "SETTING THE PAY RANGES AND PAY STEPS FOR STAFF OF THE OFFICE OF COUNCIL SERVICES."

Proposer: Council Chair Alice L. Lee. 

Description: Amend pages 2 and 9 of Bill 22, CD1 (2023) and Exhibit "A" of Resolution 23-124 to adjust the salaries for certain personnel in the Office of Council Services to advance pay uniformity within various position categories and, in response, reduce the proposed transfer to the Emergency Fund.

Motion: 1) On page 2 of Bill 22, CD1, move to amend Section 3.A.2.a.(1), Office of the County Council, Council Services Program, by increasing by \$30,017 the amounts in the A - Salaries column to \$6,076,898 and the Total column to \$9,378,765.

2) On page 9 of Bill 22, CD1, move to amend Section 3.B.5.g.(12), Transfer to the Emergency Fund, by decreasing by \$30,017 the amount in the B - Operations & Equipment column to \$28,880,074 and revising the Total column accordingly.

3) On Exhibit "A" of Resolution 23-124, add pay ranges and pay steps of Marlene K. Rebugio, Kasie M. Apo Takayama, and Lesley J.C. Milner to be effective retroactive to noon on January 2, 2023, and incorporating corresponding technical revisions.

Attachment: Marked-up copies of pages 2 and 9 of Bill 22, CD1 (2023), proposed FD1 version; and proposed FD1 version of Resolution 23-124.

SECTION 3. The amounts listed in this Section are appropriated from the general fund, unless otherwise specified, to the functions, programs, offices, departments and agencies, and for the personnel identified for the Fiscal Year July 1, 2023 through June 30, 2024.

<u>FUNCTION AND PROGRAMS</u>	<u>A - Salaries</u>	<u>B – Operations & Equipment</u>	<u>Total</u>
A. LEGISLATIVE FUNCTIONS			
(Appropriations for legislative functions shall be deemed consolidated to the extent necessary to allow transfers or other adjustments by Council resolution; and to allow transfers between the Office of the County Clerk and Office of the County Council for programs to enable compliance with legal requirements.)			
1. Office of the County Clerk			
a. County Clerk Program	1,124,072	1,253,050	2,377,122
(1) Disbursement for salaries and premium pay is not restricted by Section 5.			
2. Office of the County Council			
a. Council Services Program	[6,046,881]	3,301,867	[9,348,748]
(1) Disbursement for salaries and premium pay is not restricted by Section 5.	6,076,898		9,378,765
b. County Auditor Program	721,329	855,618	1,576,947
(1) Disbursement for salaries and premium pay is not restricted by Section 5.			
B. MANAGEMENT AND OTHER FUNCTIONS			
1. Department of the Agriculture			
a. Agriculture Program	671,236	1,265,845	1,937,081
(1) Disbursement for salaries and premium pay is limited to 12.0 equivalent personnel.			
(2) Grants and disbursements for Agricultural Promotion			
i. Kula Agriculture Park	0	450,000	450,000
ii. Feral Animal Recovery	0	1,000,000	1,000,000
iii. Maui School Garden Network	0	100,000	100,000

<u>FUNCTION AND PROGRAMS</u>	<u>A - Salaries</u>	<u>B – Operations & Equipment</u>	<u>Total</u>
(12) Transfer to the Emergency Fund	0	[28,910,091] 28,880,074	[28,910,091] 28,880,074
(13) Post-Employment Obligations	0	19,831,641	19,831,641
(14) One Main Plaza Lease	0	500,000	500,000
(15) Transfer to the Managed Retreat Fund	0	12,000,000	12,000,000
(16) Maintenance costs for the Haggai Institute	0	2,000,000	2,000,000
6. Department of Fire and Public Safety			
a. Administration Program	1,991,808	1,074,547	3,066,355
(1) Disbursement for salaries and premium pay is limited to 22.0 equivalent personnel.			
b. Training Program	1,103,294	1,292,580	2,395,874
(1) Disbursement for salaries and premium pay is limited to 12.0 equivalent personnel.			
c. Fire/Rescue Operations Program	33,116,789	8,937,419	42,054,208
(1) Disbursement for salaries and premium pay is limited to 298.0 equivalent personnel.			
d. Fire Prevention Program	1,262,043	231,050	1,493,093
(1) Disbursement for salaries and premium pay is limited to 12.0 equivalent personnel.			
e. Ocean Safety Program	6,155,725	530,865	6,686,590
(1) Disbursement for salaries and premium pay is limited to 87.0 equivalent personnel.			
7. Department of Housing and Human Concerns			
a. Administration Program	577,242	34,695	611,937
(1) Disbursement for salaries and premium pay is limited to 7.0 equivalent personnel.			
b. Housing Program			
(1) General	843,920	1,314,353	2,158,273
(i) Disbursement for salaries and premium pay is limited to 12.0 equivalent personnel.			

Resolution

No. 23-124, FD1

SETTING THE PAY RANGES AND PAY STEPS
FOR STAFF OF THE
OFFICE OF COUNCIL SERVICES

BE IT RESOLVED by the Council of the County of Maui that it does hereby set the pay ranges and pay steps for staff of the Office of Council Services, as provided for in Exhibit "A."

APPROVED AS TO FORM AND LEGALITY:

Department of the Corporation Counsel
County of Maui

paf:ske:23-129a

INTRODUCED BY:

A handwritten signature in cursive script, appearing to read "Alice L. Lee", positioned above a horizontal line.

ALICE L. LEE

Exhibit "A"

Eric M. Abe	Senior Council Services Technician	CR-11H^
Lenora L. Dinneen	Council Services Assistant (full-time)	CR-10C^
Bruce S. Hashimoto	Senior Council Services Technician	CR-11N^
Nicole P. Kahinu	Senior Accountant	CR-11N*^
Marlene K. Rebugio	Support Supervisor	CR-8N^^
Kasie M. Apo Takayama	Senior Committee Analyst	CR-9J^^
Lesley J.C. Milner	Senior Committee Analyst	CR-9J^^

*Employee's existing and future salaries include one or more 2% annual salary increases under Maui County Code §2.08.060(D).

^Salary effective July 1, 2023.

^^Salary effective retroactive to noon on January 2, 2023.