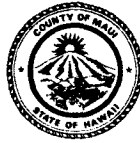


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Director of Council Services
David M. Raatz, Jr., Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

March 2, 2016

Ms. Teena Rasmussen, Director
Office of Economic Development
County of Maui
Wailuku, Hawaii 96793

Dear Ms. Rasmussen:

SUBJECT: FISCAL YEAR ("FY") 2017 BUDGET (ED-1) (BF-1)

May I please request a copy of the annual budget for each grantee proposed in the FY 2017 Budget by your Office. The annual budget for each grantee should include the following: (1) salary of Executive Director (or equivalent position); (2) number of employees and total payroll expenses; (3) non-payroll operating expenses by category, specifying their anticipated use; (4) capital expenditures by project, if any; and (5) all funding sources (grants, donations, fundraisers, etc.) and amounts estimated to be received from each.

May I further request you transmit the information no later than **March 28, 2016**, to assist the Committee in reviewing the grants being proposed by your Office in the FY 2017 Budget. To ensure efficient processing, please duplicate the coding in the subject line above.

Should you have any questions, please contact me or the Committee staff (Michele Yoshimura at ext. 7663, Steve Selee at ext. 7687, Shelly Espeleta at ext. 7134, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama", written over a horizontal line.

RIKI HOKAMA, Chair
Budget and Finance Committee

bf:2017bgt:160229aed01:mmy
cc: Mayor Alan M. Arakawa
Budget Director